

# Public Document Pack

## ADDITIONAL CIRCULATION

To: Councillor Len Ironside CBE (Chairperson); Jonathan Passmore (Vice-Chairperson); and Councillors Cameron, Donnelly and Young; and Rhona Atkinson, Dr Nick Fluck and Professor Mike Greaves (NHS Grampian Board Members; and Mike Adams (NHS Grampian Partnership Representative), Jenny Gibb (Professional Nursing Adviser, NHS Grampian), Jim Currie (Trade Union Representative, Aberdeen City Council(ACC)), Bernadette Oxley (Chief Social Work Officer, ACC), Kenneth Simpson (Third Sector Representative), Howard Gemmell (Patient and Service User Representative), Gill Moffat (Carer Representative), Faith-Jason Robertson-Foy (Carer Representative), Dr Stephen Lynch (Clinical Lead, NHS Grampian), Dr Satchi Swami (Secondary Care Adviser, NHS Grampian) and Judith Proctor (Chief Officer, Aberdeen City Health and Social Care Partnership (ACH&SCP)).

## INTEGRATION JOINT BOARD

The undernoted items are circulated in connection with the meeting of the **Integration Joint Board** to be held on **TUESDAY, 28 JUNE 2016 in Meeting Room 5, Aberdeen Health and Social Care Village at 10.00 am.**

## AGENDA

2a Business Statement (Pages 3 - 6)

Should you require any further information about this agenda, please contact Iain Robertson, 01224 522869 or [iairobertson@aberdeencity.gov.uk](mailto:iairobertson@aberdeencity.gov.uk)

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## BUSINESS STATEMENT

28 JUNE 2016

Please note that this statement contains a note of items which have been instructed for submission to, or further consideration by, the Integration Joint Board (IJB). All other actions which have been instructed are not included, as they are deemed to be operational matters after the point of decision. Items which have been actioned are shaded.

<u>No.</u>	<u>Minute Reference</u>	<u>IJB Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Due</u>
1.	TLG 17.11.14 Article 3	<p><b><u>Delegated Functions and Services</u></b></p> <p>The TLG agreed that the starting position in terms of delegated functions and services would be those set out in set one of the regulations and orders as set out in tables 2 and 3 appended to the report, and within that starting point, agreed that further work on the handling of NHS services delivered across the north east and in relation to hosted services within scope would be carried out by the Strategic Change Management Group and recommendations brought back to the Shadow Board.</p>	The IJB Scheme of Delegation is on today's agenda under item 3.	Chief Officer, Aberdeen City Health and Social Care Partnership	28.06.16
2.	sIJB 27.01.15 Article 5	<p><b><u>Delayed Discharges</u></b></p> <p>The Shadow Board agreed in principle to the proposals attached and for officers to develop these further. The Shadow Board also agreed to additional funding support from the Scottish Government and to receive regular updates on progress in developing this work and in relation to Delayed Discharge performance.</p>	An update on delayed discharges is on today's agenda under item 5.	Chief Officer, Aberdeen City Health and Social Care Partnership	28.06.16

<u>No.</u>	<u>Minute Reference</u>	<u>IJB Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Due</u>
3.	sIJB 31.03.15 Article 5	<b><u>Winter Planning</u></b>  The Shadow Board requested a report that would provide an early update on winter planning and the roles of both parent organisations be added to the schedule and for said report to be submitted no later than the August meeting.	A report on winter and contingency planning is on today's agenda under item 6.	Chief Officer, Aberdeen City Health and Social Care Partnership	28.06.16
4.	sIJB 28.04.15 Article 12	<b><u>Integrated Care Fund</u></b>  The Shadow Board requested a report on the proposed planning and delivery expectations for years two and three of the Integrated Care Fund.	The Board received a report on Strategic Commissioning Investments at its meeting on 26 April 2016. The Board requested a report on progress and milestones by submitted on an annual basis.  The Integration Transformation Board would provide the support during the implementation of the IJB's strategic commissioning investment priorities.	Chief Officer, Aberdeen City Health and Social Care Partnership	28.03.17
5.	sIJB 28.07.15 Article 7	<b><u>Draft Strategic Plan Indicative Timetable</u></b>  The Shadow Board requested an indicative timetable be produced during the development of the Strategic Plan that would focus on service delivery.	The Board requested that a report be presented to its meeting on 25 October 2016.	Chief Officer, Aberdeen City Health and Social Care Partnership	25.10.16
6.	sIJB 29.09.15 Article 9	<b><u>Auditing and Financial Reporting</u></b>  The Shadow Board requested a report on future reporting arrangements for financial	The minutes for the first meeting of the Audit and Performance Systems Committee are attached under item 12 of today's agenda.	Chief Officer, Aberdeen City Health and Social Care	28.06.16

<u>No.</u>	<u>Minute Reference</u>	<u>IJB Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Due</u>
		and auditing matters that were within the remit of the sIJB and to explore the option of establishing a Sub Committee to consider these matters.		Partnership	
7.	sIJB 27.10.15 Article 6	<b><u>Document Management</u></b>  The Shadow Board requested a report on document management and storage.	A report on the social work complaint process is on today's agenda under item 9.	Chief Officer, Aberdeen City Health and Social Care Partnership	28.06.16
8.	sIJB 27.10.15 Article 7	<b><u>Performance Assurance Framework</u></b>  The Shadow Board requested a report on the development of a performance assurance framework.	The Board approved the Governance and Improvement Framework as the basis of future IJB reporting on 29 March 2016.  The Board noted that the Framework would continue to be developed incrementally over the next twelve months in parallel with the development of the IJB Locality Approach and implementation of the Strategic Plan.  The Performance Management Framework Work stream group meets on a monthly basis and would continue to develop a framework in line with the IJB's Intelligent Board ambitions.	Chief Officer, Aberdeen City Health and Social Care Partnership	31.01.17
9.	sIJB 05.01.16 Article 7	<b><u>Integrated Management Structure</u></b>  The Shadow Board requested a report on the costings for the proposed posts within the Integrated Management Structure.	The Board received a report on the Senior Leadership Team at its meeting on 26 April 2016 and agreed for the structure to be delivered within the existing resources of the present management structures.	Chief Officer, Aberdeen City Health and Social Care Partnership	26.04.16

<u>No.</u>	<u>Minute Reference</u>	<u>IJB Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Due</u>
10.	sIJB 23.02.16 Article 5	<b><u>Locality Planning</u></b>  The Shadow Board requested a timetable which outlined the development of locality planning.	The Board received a report on the consultation arrangements for the Community Empowerment Act on 26 April 2016.  The Locality Leadership Group has now been established and would continue to implement and develop the Partnership's four locality areas.	Chief Officer, Aberdeen City Health and Social Care Partnership	31.01.17
11.	sIJB 23.02.16 Article 6	<b><u>Clinical and Care Governance Framework</u></b>  The Board resolved to defer decision making on the Clinical and Care Governance Framework on 23 February 2016 to the Board's next meeting on 29 March 2016.	The minutes for the first meeting of the Clinical and Care Governance Committee are attached to today's agenda under item 11.	Chief Officer, Aberdeen City Health and Social Care Partnership	28.06.16