



To: Councillor Flynn, Convener; Councillor Yuill, Vice Convener; Councillor Councillor Crockett, the Lord Provost; Councillor Donnelly, the Depute Provost; and Councillors Allard, Bell, Cooke, Jackie Dunbar, Duncan, Graham, Lumsden, Avril MacKenzie, McLellan, Reynolds, Samarai, Sellar and Townson.

Town House,
ABERDEEN 20 September 2017

AUDIT, RISK AND SCRUTINY COMMITTEE

The Members of the **AUDIT, RISK AND SCRUTINY COMMITTEE** are requested to meet in **Committee Room 2 - Town House** on **TUESDAY, 26 SEPTEMBER 2017 at 2.00 pm.**

FRASER BELL
HEAD OF LEGAL AND DEMOCRATIC SERVICES

B U S I N E S S

DETERMINATION OF URGENT BUSINESS

1.1 There are no items of urgent business at this time

DETERMINATION OF EXEMPT BUSINESS

2.1 Members are requested to determine that the exempt business be considered with the press and public excluded

DECLARATIONS OF INTEREST

3.1 Members are requested to intimate any declarations of interest (Pages 5 - 6)

REQUESTS FOR DEPUTATION

4.1 There are no requests for deputation at this time

MINUTE OF PREVIOUS MEETING

5.1 Minute of Previous Meeting of 27 June 2017 (Pages 7 - 22)

COMMITTEE BUSINESS AND TRACKER

6.1 Committee Business Statement (Pages 23 - 24)

6.2 Committee Tracker (Pages 25 - 32)

NOTICES OF MOTION

7.1 There are no reports under this heading

REFERRALS FROM COUNCIL, COMMITTEES AND SUB COMMITTEES

8.1 There are no reports under this heading

FINANCE, PERFORMANCE RISK AND SERVICE WIDE ISSUES

FINANCIAL REPORTING

9.1 Annual Report to Members and the Controller of Audit on the 2016/17 Accounts (Pages 33 - 98)

9.2 Audited Annual Accounts 2016/17 - CG/17/111 (Pages 99 - 290)

PERFORMANCE AND IMPROVEMENT

9.3 Internal Audit Progress Report - IA/17/014 (Pages 291 - 308)

9.4 Information Governance Report & the General Data Protection Regulation - CG/17/109 (Pages 309 - 328)

9.5 RIPSA - Office of the Surveillance Commissioner's Inspection Report - CG/17/112 (Pages 329 - 350)

RISK MANAGEMENT SYSTEM

- 9.6 Risk System Review - CG/17/103 (Pages 351 - 382)
- 9.7 Scottish Public Services Ombudsman and Inspector of Crematoria Complaint Decisions - CG/17/102 (Pages 383 - 388)
- 9.8 ALEO Assurance Hub - Terms of Reference - CG/17/108 (Pages 389 - 402)
- 9.9 Whistleblowing Policy - CG/17/110 (Pages 403 - 406)

CONTROL ENVIRONMENT AND ASSURANCE - INTERNAL

- 9.10 Building Maintenance - Year End Stock Checks - IA/AC/1802 (Pages 407 - 420)
- 9.11 Housing Benefit and Council Tax Reduction - IA/AC/1723 (Pages 421 - 430)
- 9.12 Disclosure Checks - IA/AC/1721 (Pages 431 - 444)
- 9.13 ALEO's - Management by Services - IA/AC/1722 (Pages 445 - 464)
- 9.14 Business Continuity Planning - IA/AC/1804 (Pages 465 - 478)
- 9.15 Attendance Management - IA/AC/1805 (Pages 479 - 492)
- 9.16 Corporate Landlord Responsibilities - IA/AC/1806 (Pages 493 - 504)
- 9.17 Health and Safety - Scottish Schools Education Research Centre (SSERC) IA/AC/1803 (Pages 505 - 518)

CONTROL ENVIRONMENT AND ASSURANCE - AUDIT FOLLOW UP

- 9.18 Internal Audit Follow Up on Recommendations - IA/17/015 (Pages 519 - 558)

INVESTIGATION

- 9.19 Wellington Brae Investigation CHI/17/241 (Pages 559 - 576)

CONFIDENTIAL BUSINESS

10.1 Wellington Brae - Appendix 2

The Appendix will be heard in private and treated as confidential in terms of Section 50(A)(3)(b) of the Local Government (Scotland) Act 1973.

The Appendix has been circulated under separate circulation to Members of the Committee.

EXEMPT BUSINESS

11.1 Garthdee Alpine Sports - IA/AC/1701 (Pages 577 - 594)

EHRIA's related to reports on this agenda can be viewed at
[Equality and Human Rights Impact Assessments](#)

To access the Service Updates for this Committee please use the following link:
<https://committees.aberdeency.gov.uk/ecCatDisplayClassic.aspx?sch=doc&cat=13450&path=0>

Website Address: www.aberdeency.gov.uk

Should you require any further information about this agenda, please contact Karen Finch, tel 01224 522723 or email kfinch@aberdeency.gov.uk