

## LEGAL AND DEMOCRATIC SERVICES

### COMMITTEE DECISION SHEET

#### COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE - WEDNESDAY, 24 MAY 2017

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<b><u>Determination of Urgent Business</u></b>	<b><u>The Committee resolved:</u></b> to accept items 7.1, 9.6, 12.7, 12.8, 12.9, 12.10, 14.3 and 14.4 as matters of urgency.	N/A	N/A
2	<b><u>Determination of Exempt Business</u></b>	<b><u>The Committee resolved:</u></b> to consider items 14.1, 14.2, 14.3 and 14.4 with the press and public excluded.	N/A	N/A
3	<b><u>Declarations of Interest</u></b>	<b><u>The Committee resolved:</u></b> Councillor Delaney declared an interest in items 10.5 and 14.1 by virtue of his role as Chair of the Board of the Scottish Federation of Housing Associations, and withdrew from the meeting prior to consideration of the items.	Democratic Services	Emma Parr
4	<b><u>Police Scotland - Thematic Report - Cyber Threat Landscape - North Command</u></b>	<b><u>The Committee resolved:</u></b> to defer consideration of this item until the next meeting of Communities, Housing and Infrastructure on 29 August 2017.	N/A	N/A
5	<b><u>Police Scotland - Verbal Update of transition of the Aberdeen Service Centre to a National Service Centre and</u></b>	<b><u>The Committee resolved:</u></b> to defer consideration of this item until the next meeting of Communities, Housing and	N/A	N/A

	Item Title	Committee Decision	Services Required to take action	Officer to Action
	<u>the Command and control to Dundee ACR.</u>	Infrastructure on 29 August 2017.		
6	<u>Aberdeen City Local Fire and Rescue Plan- Local Performance Report (April 2016 to March 2017)</u>	<b>The Committee resolved:</b> (i) to note the content of the report; and (ii) to note the invitation to Members of the Committee for an introduction to Fire and Rescue in Aberdeen City to be arranged for some time in August.	Fire and Rescue Scotland	Mike Dickson
7	<u>Requests for Deputation</u>  None received at this time.	<b>The Committee resolved:</b> (i) to agree to hear Mr Fryer in relation to item 11.1; (ii) to agree to hear the deputations prior to the report; and (iii) to agree to move item 11.1 up on the agenda.	N/A	N/A
8	<u>Second Progress Report for Heat Network Torry - Phase 1</u>	<b>The Committee resolved:</b> (i) to note progress of the project to date as presented in the report and in the Appendix which was approved by Strategic Asset & Capital Board on 19 April 2017; (ii) to instruct the Head of Land and Property Assets to present a full business case to a future meeting of this committee; (iii) to instruct officers to provide information on the district heating costs to members of the Committee; and (iv) to instruct officers to investigate engagement between Torry residents	Land and Property Assets	Mai Muhammad  John Quinn

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		and current district heat users in the City.		
9	<b><u>Wellington Brae</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the awards by Sustrans and accept the grants towards the works to National Cycle Network 1;</p> <p>(ii) to instruct the Head of Land and Property Assets to secure the necessary landowner approvals;</p> <p>(iii) Provided such approvals at b) are obtained, instruct the Head of Planning and Sustainable Development to undertake and complete the works, utilising the Sustrans grant and the current contractor instructed under contract to carry out the works;</p> <p>(iv) to approve the exempt recommendation in Appendix 1; and</p> <p>(v) to note that a current investigation into governance process is underway and will be reported separately.</p>	<p>Planning and Sustainable Development</p> <p>Land and Property Assets</p>	<p>Eric Owens</p> <p>John Quinn</p>
10	<b><u>Minute of Previous Meeting of 24 January 2017</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>to approve the minute as a correct record.</p>	Democratic Services	Emma Parr
11	<b><u>Committee Business Statement and Annual Reports</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to agree to transfer item 2 – Houses in Multiple Occupation to the Council Business Statement; and</p> <p>(ii) to otherwise note the updates provided.</p>	Democratic Services	<p>Emma Parr</p> <p>Martyn Orchard (for info)</p>
12	<b><u>Motions List</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to agree to transfer motion 2 by</p>	Democratic Services	Emma Parr

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>Councillor Reynolds to the Transformation Board for consideration;</p> <p>(ii) to agree to transfer motion 5 by Councillor Stewart to the Finance, Policy and Resources Motions List; and</p> <p>(iii) to otherwise note the updates provided.</p>		<p>Mark Masson (for info)</p> <p>John Quinn (for info)</p>
13	<b><u>Committee Trackers</u></b>	<b><u>The Committee resolved:</u></b> to note the information provided.	N/A	N/A
14	<b><u>Motion by Councillor Jennifer Stewart - Council housing - compensation claims and household insurance scheme</u></b>	<b><u>The Committee resolved:</u></b> to approve the providing of additional information regarding making of compensation claims against the Council relating to Council Housing Property and the Council housing tenants household insurance scheme as set out at paragraphs 3.1.3 and 3.2.3.	Communities and Housing	Neil Carnegie
15	<b><u>Motion by Councillor Boulton - Vehicular Access to the Deeside Way</u></b>	<b><u>The Committee resolved:</u></b> (i) to note the terms of the report; (ii) to acknowledge that presently access to the Deeside Way by construction vehicles to facilitate development is strictly controlled under the current practices and that these current practices work effectively and provide robust control of vehicular access to the Deeside Way; and (iii) that a bi-annual update is provided through the Property Update from the Head of Land and Property Assets detailing how many licences have	Planning and Sustainable Development	Gordon McLean

	Item Title	Committee Decision	Services Required to take action	Officer to Action				
		been granted since the previous update.						
16	<b><u>Motion by Councillor Jennifer Stewart - Blue Badge Enforcement Officer/Misuse of Residents and Business Parking Permits</u></b>	<b><u>The Committee resolved:</u></b> (i) to instruct officers to continue research into new parking systems and develop a service specification; (ii) to instruct officers to report back to committee on 29 August 2017 for approval to tender according to service specification; and (iii) to instruct officers to immediately extend the remit of the Blue Badge Enforcement Officer to include misuse of residents and business parking permits.	Communities and Housing	Mark Wilson				
17	<b><u>Northern Roads Collaboration Joint Committee</u></b>  At its meeting of 15 March 2017, Council resolved amongst other things to agree that the Communities, Housing and Infrastructure Committee appoint two named members from the Council and appoint two named substitutes to the Joint Committee.	<b><u>The Committee resolved:</u></b> to appoint Councillors Grant and Hutchison as substantive members of the Northern Roads Collaboration Joint Committee and Councillors MacDonald and Nicol as substitute members.	Public Infrastructure and Environment	Mike Cheyne				
18	<b><u>Appointments to Sub Committees</u></b>  Membership of sub-committee's and working groups to be determined.	<b><u>The Committee resolved:</u></b> to appoint the following members to Sub Committees and Working Groups –  <table border="1" data-bbox="824 1313 1653 1505"> <thead> <tr> <th>Sub Committee / Working Group</th> <th>Members</th> </tr> </thead> <tbody> <tr> <td>City Centre Masterplan Reference Group</td> <td>Councillor Flynn Councillor Nicol</td> </tr> </tbody> </table>	Sub Committee / Working Group	Members	City Centre Masterplan Reference Group	Councillor Flynn Councillor Nicol	Democratic Services	Emma Parr  Kate Lines Lynsey McBain Allison Swanson Garry Watson (for info)
Sub Committee / Working Group	Members							
City Centre Masterplan Reference Group	Councillor Flynn Councillor Nicol							

	Item Title	Committee Decision		Services Required to take action	Officer to Action
			Councillor Lumsden Councillor Laing Councillor Yuill Independent TBC		
		Community Planning Aberdeen Board	Councillor Flynn Councillor Sellar Councillor Laing Lib Dem or Independent TBC		
		Disability Equity Partnership	Councillor Hutchison Councillor Mason Councillor Dunbar Councillor Delaney Independent TBC		
		Energy from Waste Stakeholder Group	Local Members		
		Hazlehead Grove Nursery Advisory Group	Councillor Cooke Councillor A Mackenzie Councillor Grant Councillor Greig Independent TBC		
		Housing Cases Review Sub- Committee	Councillor Dunbar Councillor Copland Councillor Donnelly Councillor Allan Councillor Delaney Independent TBC		
		Zero Waste Management Sub- Committee	Councillor Cormie Councillor Dunbar Councillor Bell Councillor John Councillor Allan		

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		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;">Councillor Delaney Independent TBC</td> </tr> </table>		Councillor Delaney Independent TBC		
	Councillor Delaney Independent TBC					
19	<b><u>2016/17 Trading Services Budget Monitoring</u></b>	<b>The Committee resolved:</b> (i) to note this report and the information on management action and risks; and (ii) to instruct that officers report the year end position to the appropriate committee.	Finance	Helen Sherrit		
20	<b><u>2016-17 Housing Revenue Account</u></b>	<b>The Committee resolved:</b> (i) to note the financial information contained within this report; (ii) to instruct that the Head of Finance continues to update the Committee in consultation with the Director for Communities, Housing and Infrastructure on the actual outturn position for 2016/17 following completion of the year end statutory accounts; and (iii) to instruct officer to provide further information to Councillor Copland on the repairs and maintenance overspend.	Finance	Helen Sherrit		
21	<b><u>2016-17 General Fund Revenue &amp; Capital Budget Monitoring</u></b>	<b>The Committee resolved:</b> (i) to consider and note the report and the information on management action and risks; (ii) to instruct that officers report the year end position to the appropriate committee; (iii) to instruct officers to provide further	Finance	Helen Sherrit		

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		<p>information to Councillor Dunbar regarding the underspend on School Catering including strategy to overcome this;</p> <p>(iv) to instruct officers to provide further information to Councillor Copland regarding the impact the Euro Referendum had on the Euro account;</p> <p>(v) to instruct officers to provide further information to Members of the Committee regarding the £1.8 million overspend in waste disposal;</p> <p>(vi) to instruct officers to provide further information to Councillor Hutchison regarding reporting private rent levels in future reports; and</p> <p>(vii) to instruct officers to provide further information to Councillor Delaney, regarding the Directorate Support over spend – Other Property Costs &amp; Procurement.</p>		
22	<b><u>CHI Performance Report - CHI/17/058</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the content of the report; and</p> <p>(ii) to instruct officers to provide further information to Councillor Hutchison regarding employment rate targets.</p>	Economic Development	Richard Sweetnam
23	<p><b><u>CHI Service Improvement Plan</u></b></p> <p>Individual service plans now attached</p>	<p><b><u>The Committee resolved:</u></b></p> <p>to defer the consideration of this item until 29 August 2017.</p>	N/A	N/A
24	<b><u>2016/17 Financial Update</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to instruct officers to write to the UK government expressing concerns regarding welfare reform;</p>	Finance	Helen Sherrit



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		<ul style="list-style-type: none"> <li>(ii) to instruct officers to provide further information to Councillor Copland regarding the final totals contained in the report; and</li> <li>(iii) to otherwise note the content of the report.</li> </ul>		
25	<u>Suspension of ACC Procurement Regulations for a contract for Housing Advice and Information Services</u>	<p><b>The Committee resolved:</b></p> <ul style="list-style-type: none"> <li>(i) to note the contents of this report and the reasons behind requesting suspension of the relevant ACC Procurement Regulations and the award of the contract; and</li> <li>(ii) to instruct officers to provide further information to Councillor Jackie Dunbar regarding the legal advice given to report CHI/15/265.</li> </ul>	Communities and Housing  Legal Services	Graeme Gardner  Craig Veitch
26	<u>Affordable Housing Delivery</u>	<p><b>The Committee resolved:</b></p> <ul style="list-style-type: none"> <li>(i) to note the content of the report;</li> <li>(ii) to instruct officers to continue to develop proposals for affordable housing projects to utilise the relevant funding (i.e. Section 75 financial contributions for affordable housing and the income received from the reduction in the Council Tax Discounts for Second Homes and Long Term Empty Properties), whether such projects are to be led by the Council or Registered Social Landlords;</li> <li>(iii) to approve the inclusion of the following projects into the Strategic Housing Investment Plan (SHIP) 2017/18 – 2021/22</li> </ul>	Communities and Housing	Graeme Stuart

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<ol style="list-style-type: none"> <li>1. Grampian Housing Association – 8 mid market rent housing units at Pittengullies Brae, Milltimber West;</li> <li>2. Grampian Housing Association – Rowett South, up to 176 units</li> <li>3. Sanctuary Housing Association – 45 social housing units at Donside</li> <li>4. Sanctuary Housing Association – 90 social housing units at North Anderson Drive</li> </ol> <p>(iv) to approve the inclusion of projects at Woodside and Rowett South within the Infrastructure Fund section of the SHIP.</p>		
27	<u><b>Community Learning &amp; Development - Strategic Plan - Interim Report - CHI/17/082</b></u>	<p><b>The Committee resolved:</b></p> <ol style="list-style-type: none"> <li>(i) to instruct the Head of Communities and Housing to submit a report to the CH&amp;I Committee by September 2018 (end of 3 year plan), to ensure that the new Partnership Forums have delivered on the plan and to approve the priorities of Community Learning and Development (CLD) Plan 2018-2021 which should link to the Local Outcome Improvement Plan (2016 - 2026); and</li> <li>(ii) to commend the work of learning</li> </ol>	Communities and Housing	Linda Clark / Linda Buchanan

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		partnerships, communities and partners and volunteers for their delivery on the CLD Plan to date.		
28	<b><u>Building Performance Policy Review</u></b>	<p><b>The Committee resolved:</b></p> <ul style="list-style-type: none"> <li>(i) to approve the adoption of the revised BPP as detailed in Appendix 1;</li> <li>(ii) to instruct officers responsible for overseeing building development and refurbishment to implement the requirements of the BPP and the BPC (as per the detailed guidance in Appendix 2 and 3);</li> <li>(iii) to ensure all project proposals/business cases relating to new development/refurbishment take into account the BPP; and</li> <li>(iv) to instruct officers within CHI to undertake scrutiny of policy compliance and report back to committee with an annual review and progress report in 12 months, envisaged to be May 2018.</li> </ul>	Planning and Sustainable Development	David Dunne / Amy Gray
29	<b><u>Aberdeen Cross City Connections - STAG Pre &amp; Part 1 Appraisal</u></b>	<p><b>The Committee resolved:</b></p> <ul style="list-style-type: none"> <li>(i) to note the findings and outcomes of the Scottish Transport Appraisal Guidance (STAG) Pre Appraisal and Part 1 reports – Aberdeen Cross City Connections Appraisal and approve the publication of final versions on the Council website;</li> <li>(ii) to agree that the Public Transport and Active Travel options identified in the STAG Part 1 report for Aberdeen Cross City Connections be progressed</li> </ul>	Planning and Sustainable Development	Ken Neil Bernadette Marjoram Eric Owens Hugh Murdoch

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		<p>(iii) to STAG Part 2 Appraisal; to note that £100,000 is available in 2017/18 from Nestrans to begin a STAG Part 2 appraisal, and officers continue to work to secure funding to complete the appraisal in future financial years;</p> <p>(iv) to approve the immediate commissioning of the Aberdeen Cross City Connections STAG Part 2 Appraisal;</p> <p>(v) to authorises the Director of Communities, Housing &amp; Infrastructure, the Head of Planning and Sustainable Development and the Transportation Manager to undertake or instruct tendering procedures or competitive quotation procedures, as appropriate, to be carried out;</p> <p>(vi) to grant approval to appropriate officers to award contracts on receipt of a valid tender submission subject to necessary funding in the approved revenue and capital budgets; and</p> <p>(vii) to exempt all such procedures and contracts from Standing Order 1(3) of the Council's Standing Orders relating to Contracts and Procurement</p>		
30	<p><b><u>Scottish Energy Efficiency Programme (SEEP) Funding Application to develop pilot Local Heat and Energy Efficiency Strategies</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to agree to pursue the project bid; and</p> <p>(ii) in the event that Aberdeen City Council and partners are successful in obtaining funding for the project</p>	<p>Planning and Sustainable Development</p>	<p>Terri Vogt</p>

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		through the SEEP Pathfinder Fund 2017-2018 approve to proceed with procurement.		
31	<b><u>Roads Asset Data Collection</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to note the implementation of the attached action plan in appendix 1;</li> <li>(ii) to approve the procurement of a Software-as-a-Service (SaaS) Specialised Scanner Survey and Data Extraction Service for the collection of the outstanding data associated with Aberdeen City Council's core roads assets, which will improve our inventory records and result in a greater level of accuracy in the data currently held on the roads infrastructure;</li> <li>(iii) to approve the procurement of a SaaS Visualised Asset Management Platform on a 4+1 Contract, which will support the development of a long term investment and maintenance strategies and the development of a scenario planning process for informing future investment decisions on the roads;</li> <li>(iv) to delegate authority to the Head of Public Infrastructure and Environment following consultation with the Head of Commercial and Procurement Services, to undertake a tender process for the procurement and thereafter award of a contracts for Road Asset Data Collection;</li> <li>(v) to delegate authority to the Head of</li> </ul>	Public Infrastructure	<p>Mike Cheyne</p> <p>Mark Reilly Craig Innes</p>

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>Commercial and Procurement Services, to conclude a contract with the successful tender bidder(s); and</p> <p>(vi) to approve the total estimated expenditure of up to £200,000 as detailed in this report.</p>		
32	<p><b><u>AWPR Side Road Speed Limit Requirements Stage 3</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the traffic orders that did not attract any objections or comments, and that all orders be made and implemented accordingly; and</p> <p>(ii) in relation to “The Aberdeen City Council (Station Road, Milltimber, Aberdeen) (Prohibition of Waiting) 201(X)” proceed with this order as originally envisaged; while then monitoring the remaining section of Station Road in which the residents have raised concerns.</p>	Public Infrastructure and Environment	Laura Snee
33	<p><b><u>Roads Winter Maintenance Operations 2016-17</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the contents of this report;</p> <p>(ii) to instruct Roads Operations officers to continue with the comparison of other similar urban authorities winter services both in terms of operation and cost;</p> <p>(iii) to instruct officers to incorporate where appropriate, within the Winter Services Plan for 2017-2018, those recommendations in relevant documents such as “Well Managed Highway Infrastructure” and other</p>	Public Infrastructure and Environment	Angus Maciver

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>relevant documents not already included in the Winter Service Plan 2016-2017;</p> <p>(iv) to instruct officers to examine the implications of the anticipated additional maintenance burden for the Roads winter maintenance provision from the de-trunking of sections of the A90/A96 following completion of the Aberdeen Western Peripheral Road;</p> <p>(v) to instruct officers to ensure the uplift of unwanted salt bags at the end of Winter is available as it is currently included as part of the service; and</p> <p>(vi) to acknowledge Councillor Cormie's comments regarding the salting of parks and gardens during the Winter and that some adjourning roads are not always salted at the same time, and to take this on board for next Winter</p>		
34	<p><b><u>Bus Lane Enforcement Net Surplus - Proposed Expenditure 2017-18</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note progress on the projects funded from the BLE programme in 2016/17, as detailed in Appendix A;</p> <p>(ii) to approve the allocation in 2016/17 of £700,000 of the 2016/17 surplus to further support Roads Maintenance activities;</p> <p>(iii) to agree to the adoption of a new quarterly approach to releasing the 2017/18 BLE surplus to ensure the effective utilisation of the surplus funding as it is generated;</p> <p>(iv) to approve the Proposed Bus Lane</p>	<p>Planning and Sustainable Development</p>	<p>Joanna Murray</p> <p>Bernadette Marjoram</p> <p>Eric Owens</p> <p>Hugh Murdoch</p>

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		<p>(v) Enforcement Programme Projects 2017/18, as detailed in Appendix B; to instruct the Interim Director of Communities, Housing &amp; Infrastructure, the Interim Head of Planning and Sustainable Development and the Transportation Manager to implement the Proposed Bus Lane Enforcement Programme Projects 2017/18 as appropriate and as funding becomes available, including the instruction of tendering procedures and competitive quotation procedures, and the awarding of contracts on receipt of a valid tender submission;</p> <p>(vi) to delegate authority to the Interim Head of Planning and Sustainable Development, in consultation with the Convenor and Vice-Convenor of this Committee to amend the 2017/18 programme should priorities change due to unforeseen circumstances during the year, and only in circumstances where the changes are consistent with the Aberdeen City Council Procurement Regulations, with such changes to be reported to Members as a Service Update unless they require advance Committee approval, which will be determined by consultation with the Head of Commercial and Procurement services;</p> <p>(vii) to instruct the Interim Head of Planning and Sustainable Development to</p>		



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		<p>report back to this Committee after the close of 2017/18 with a progress report against the 2017/18 programme, including actual expenditure; and</p> <p>(viii) to instruct officers of the Transport Strategy and Programmes team to include a copy of this report with Aberdeen City Council's (ACC's) report to the Scottish Government.</p>		
34.1	<p><b><u>Various Small Scale Traffic Management Stage 1</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the proposals in principle;</p> <p>(ii) to instruct the officers to commence the legal procedures of preliminary statutory consultation for the traffic regulation orders required and described in this report. If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of this Committee; and</p> <p>(iii) to instruct the appropriate officers to commence the combined statutory consultation for the traffic regulation order for the list of Blue Badge parking bays and report any objections back to a future meeting of this Committee.</p>	Public Infrastructure and Environment	Iain Fitzpatrick
35	<p><b><u>Various Small Scale Traffic Management Stage 2</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to acknowledge the responses received as a result of the initial consultation and thereafter instructs Officers to progress to the public advertisement stage and report any</p>	Public Infrastructure and Environment	James Watt

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>(ii) objections to a future committee; and to acknowledge the results of the informal consultation with the residents of Grampian Place on the possible introduction of single or double yellow lines and thereafter instructs Officers to progress the proposal to introduce lengths of 'At any time' waiting restrictions on Grampian Place / Oscar Road / North Grampian Circle to the public advertisement stage and report any objections to a future committee.</p>		
36	<b><u>Provision of Festive Lighting</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to instruct officers to proceed with a procurement exercise in order to select a supplier for the provision of 5 new centres for the existing festive lighting for the city centre;</p> <p>(ii) to approve the estimated expenditure for the supply of 5 new centres for the existing festive lighting for the city centre of £60,000 from the Common Good Fund, in accordance with regulation 4.1.1.2 of the Council's Procurement Regulations;</p> <p>(iii) to note that the officers of the Council are preparing to seek quotes for the installation, removal and maintenance of festive lighting in accordance with regulation 4.1.1.1 of the Council's Procurement Regulations;</p> <p>(iv) to approve the estimated expenditure for installation, removal and maintenance of festive lighting, of approx. £40,000 per annum from the</p>	Public Infrastructure and Environment	Mike Cheyne

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		<p>Common Good Fund;</p> <p>(v) to approve a contract duration of three years for installation, removal and maintenance of festive lighting to commence in 2017, continuing until 2020;</p> <p>(vi) to approve the expenditure up to a maximum of £8,000 per annum from the Common Good Fund for the three-year period 2014-2017 for the provision of electricity to power the festive lighting in accordance with regulation 4.1.1.1 of the Council's Procurement Regulations; and</p> <p>(vii) to note the implications set out in paragraph 3 and 5 of this report with regards to the potential use of the new lighting centres beyond the festive period and delegate authority to the Head of Public Infrastructure and Environment to seek planning permission to enable such use.</p>		
37	<b><u>Nigg Harbour - Dual Use Path</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to instruct the Interim Head of Planning and Sustainable Development, subject to confirmation of no relevant State Aid limitations, to accept the part-funding from Sustrans to deliver the dual use path on the basis that the Council will claim the funding from Sustrans after being invoiced by Aberdeen Harbour Board for the extent of the works, once the works have been completed in terms of the Sustrans' grant</p>	Planning and Sustainable Development	Louise Napier  Eric Owens Fraser Bell

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>conditions;</p> <p>(ii) to delegate authority to the Interim Head of Planning and Sustainable Development, to authorise payment of the part-funding to Aberdeen Harbour Board after Aberdeen City Council has received the Sustrans payment;</p> <p>(iii) to delegate authority to the Interim Head of Planning and Sustainable Development, following consultation with the Head of Legal and Democratic Services, to agree the terms of the Memorandum of Understanding with Sustrans;</p> <p>(iv) to delegate authority to the Interim Head of Planning and Sustainable Development, following consultation with the Head of Legal and Democratic Services, to prepare and secure an agreement with Aberdeen Harbour Board confirming payment arrangements between Aberdeen Harbour Board and the Council;</p> <p>(v) to note that exempt information is contained within a separate paper (Appendix 2) in the private section of the agenda;</p> <p>(vi) to note the intention by the Council to purchase private land to facilitate the provision of the dual use path and approve use of the Active Travel Fund budget if required (as detailed in Appendix 2); and</p> <p>(vii) to note that the National Cycle Network Route 1 will need to be rerouted from the Coast Road to the</p>		

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		dual use path by Sustrans via signage.		
38	<b><u>Various small scale traffic management and development associated proposals (Stage 3- Public Advert)</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to acknowledge the fourteen objections received as a result of the statutory consultation;</li> <li>(ii) to approve the orders that did not attract objections, and that all the orders be made and implemented accordingly;</li> <li>(iii) in relation to “The Aberdeen City Council (Belmont Road, Aberdeen) (Limited Waiting On-Street Parking Places) Order 201(X)” overrule the objection received and approve this order be made as originally envisaged;</li> <li>(iv) in relation to “The Aberdeen City Council (Hopcroft Crescent, Hopcroft Road and Hopetoun Grange (Inset Road), Aberdeen) (20 MPH Speed Limit) Order 201(X)” note the objections and approve the implementation of the 20mph speed limit as originally envisaged and do not progress with the implementation of the one way restriction at this time; and</li> <li>(v) in relation to the “The Aberdeen City Council (Spademill Road and Spademill Lane) (20mph Speed Limit) Order 201(X)” overrule the objections received and approve this order be made as originally envisaged.</li> </ul>	Public Infrastructure and Environment	Jack Penman

	Item Title	Committee Decision	Services Required to take action	Officer to Action
39	<b><u>Play Area Refurbishment 2017-18</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to agree that Environmental Services continue the 2017/18 rolling programme of play area refurbishment utilising the approved additional £826,000 Revenue Funding and the existing £450,000 Capital Funding (giving a total refurbishment fund up to £1,276M for 2017/18), and in accordance with the overall and individual estimated expenditure for each play area as detailed in this report. This subject to the service having the capacity to deliver and subject to the industry suppliers having the capacity to supply within the current financial year;</p> <p>(ii) to approve and authorise the use of the ESPO Framework 115 'Playground Equipment – Outdoor or Scotland Excel Contract 0215 'Outdoor Play Equipment' as part of the 2017/18 for individual call-offs for the play areas detailed in this report;</p> <p>(iii) to approve the appointment of additional fixed term staff, paid for through the additional revenue funding, to assist permanent staff in the delivery of the programme; and</p> <p>(iv) to instruct officers to report back to this Committee at or around year end to advise of expenditure made within 2017/18 and cumulative expenditure against initial estimate.</p>	Public Infrastructure and Environment	Steven Shaw
40	<b><u>Homeless/Temporary Accommodation</u></b>	<b><u>The Committee resolved:</u></b>	Communities and	Alana Nabulsi

	Item Title	Committee Decision	Services Required to take action	Officer to Action
	<b><u>Strategy</u></b>	<ul style="list-style-type: none"> <li>(i) to instruct officers to undertake a comprehensive options appraisal of existing temporary and supported accommodation;</li> <li>(ii) to delegate authority to the Head of Communities and Housing to cease operation of any temporary accommodation identified as unviable following options the appraisal and a business case;</li> <li>(iii) to delegate authority to the Head of Communities and Housing to enter negotiations with external organisation to progress temporary accommodation options that are identified in the options appraisal and submit a business case, if necessary, to take them forward;</li> <li>(iv) to instruct officers to report to Committee in January 2018 with a four year homelessness strategy based on the principles set out within this report;</li> <li>(v) to delegate authority to the Head of Communities and Housing, following consultation with the Head of Commercial and Procurement Service, to obtain written quotations for the options appraisal of temporary accommodation and supported accommodation and homelessness strategy and thereafter award a contract;</li> <li>(vi) to delegate authority to the Head of Commercial and Procurement Services, to conclude a contract with the successful bidder(s);</li> </ul>	Housing	Derek McGowan Craig Innes

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>(vii) to approve the total estimated expenditure as detailed in this report;</p> <p>(viii) to delegate authority to the Head of Communities and Housing, following consultation with the Head of Commercial and Procurement Service, to undertake a tender process of the procurement of an Additional Accommodation Framework for up to 4 years and thereafter aware of a contract for the purchase of emergency accommodation;</p> <p>(ix) to delegate authority to the Head of Commercial and Procurement Services, to conclude a contract with the successful tender bidder(s);</p> <p>(x) to approve the total estimated expenditure as detailed in the report;</p> <p>(xi) to approve the extension of the housing support contracts, in consultation with the Head of Communities and Housing and Head of Commercial and Procurement Services, detailed in the report for up to 18months to October 2019 to align commissioning with the homelessness strategy and estimated expenditure as detailed in the report; and</p> <p>(xii) to approve the budget virements required in 2017/18 to reflect the housing support contracts commissioned.</p>		
40.1	<b><u>Development of Service Level Agreements (Equalities)</u></b>	<p><b>The Committee resolved:</b></p> <p>(i) to approve the draft Service Level</p>	Communities and Housing	Sandra Howard



	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>Agreements at Appendix 1 and Appendix 2;</p> <p>(ii) to approve the estimated expenditure in relation to the services provided by GREC as detailed in this report at Appendix 1, and the proposed services by Aberdeen Multi - Cultural Centre as detailed in Appendix 2. These Service Level Agreements to run for the interim two year period ( 2017- 19) with six monthly reviews;</p> <p>(iii) to instruct officers to monitor and review such Service Level Agreements on a six monthly basis;</p> <p>(iv) to instruct officers to report to Finance Policy and Resources Committee by March 2019 with an Equalities grant funding plan to assist the council in the delivery of its Equality Outcomes and in mainstreaming equality with new service specifications;</p> <p>(v) to agree that the Chief Executive and the Head of Commercial and Procurement Services should recognise in writing that there are special circumstances justifying the suspension from Internal Procurement Regulations so that the Service Level Agreements with GREC and Aberdeen Multi-Cultural Centre can be put in place as an interim arrangement until March 2019 and that these special circumstances are recorded in the Contracts Register;</p> <p>(vi) to instructs the Head of Commercial and Procurement Services and the</p>		<p>Angela Scott Craig Innes Fraser Bell</p> <p>Mark Masson (for business statement)</p>

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>Head of Legal and Democratic Services to enter into formal contractual arrangements with providers where the previous contracts have expired or where implied contracts are in place.;</p> <p>(vii) where contracts are under the Internal Procurement Regulations threshold of £50,000 to instruct officers to enter into Service Level Agreements to be monitored and reviewed on an annual basis and to delegate authority for this to the Equalities Manager in conjunction with the Head of Commercial and Procurement Services.</p> <p>(viii) to note the position of the Voluntary Organisation as described in paragraph 3.13 of the report that have rejected the proposed SLA with Aberdeen City Council and;</p> <p>(ix) to instruct officers to withdraw council funding to the specific Voluntary Organisation from 1 April 2017.</p>		
41	<b><u>Nigg Harbour - Dual use Path - Exempt Appendix</u></b>	<b><u>The Committee resolved:</u></b> to note the content of the exempt appendix.	N/A	N/A
42	<b><u>Wellington Brae - Exempt Appendix</u></b>	<b><u>The Committee resolved:</u></b> to note the content of the exempt appendix.	N/A	N/A

	Item Title	Committee Decision	Services Required to take action	Officer to Action
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If you require any further information about this decision sheet, please contact Emma Parr, tel 01224 522607 or email [emparr@aberdeencity.gov.uk](mailto:emparr@aberdeencity.gov.uk)