

Public Document Pack



To: Councillor Radley, Convener; Councillor Yuill, Vice-Convener; and Councillors Ali, Allard, Brooks, Hazel Cameron, Delaney, Graham, Houghton, Hutchison, Massey, Nicoll and Thomson.

Town House,
ABERDEEN 25 August 2022

OPERATIONAL DELIVERY COMMITTEE

The Members of the **OPERATIONAL DELIVERY COMMITTEE** are requested to meet in **Council Chamber - Town House** on **WEDNESDAY, 31 AUGUST 2022 at 10.00 am**. This is a hybrid meeting and Members may also attend remotely.

The meeting will be webcast and a live stream can be viewed on the Council's website. <https://aberdeen.public-i.tv/core/portal/home>

VIKKI CUTHBERT
INTERIM CHIEF OFFICER - GOVERNANCE

BUSINESS

DETERMINATION OF URGENT BUSINESS

1. There are no items of urgent business at this time.

DETERMINATION OF EXEMPT BUSINESS

2. Determination of Exempt Business

DECLARATIONS OF INTEREST OR CONNECTIONS

3. Members are requested to intimate any declarations of interest or connections

REQUESTS FOR DEPUTATION

4. There are no requests for deputation at this time

MINUTE OF PREVIOUS MEETING

5. Minute of the Previous Meeting of 9 June 2022 (Pages 7 - 10)

COMMITTEE PLANNER

6. Committee Business Planner (Pages 11 - 18)

NOTICES OF MOTION

- 7.1. Notice of Motion by Councillor Hutchison

Notice of Motion referred from Council to this Committee:-

- (a) notes the role of the council in protecting tenants in the private rented housing sector through licensing, registration and enforcement;
- (b) agrees that everyone living in the rented sector should be able to have an expectation of safe, secure and good-quality housing, and that this is undermined where landlords fail to meet their legal obligations;
- (c) instructs the Chief Officer - Early Intervention and Community Empowerment to report to a future committee on the operation of the private landlord registration and HMO licensing schemes, and short term lets legislation preparedness in Aberdeen. This should include the action taken when complaints are received about unlicensed landlords, and options to ensure that the public are aware of how to raise complaints.

7.2. Notice of Motion by Councillor Malik

1. Notes the absolutely brilliant work the Culter Men's Shed do for the community of Peterculter and beyond;
2. Notes that men, particularly when not in employment, can suffer from social isolation, often leading to deterioration of mental health and physical wellbeing;
3. Notes experience has shown that being a member of a Men's Shed has a very positive effect on such wellbeing. Notes the former cadet hut in the Bush at Peterculter was identified as an ideal location for the men's shed, which was initially leased to Culter Men's Shed by Aberdeen Council, then purchased outright in November 2019;
4. Notes that the Culter Men's Shed Committee have been advised on numerous occasions that people are unfamiliar with the location of the Men's Shed;
5. Agrees that it is in the Council's interest to ensure the wellbeing of citizens is at the forefront of its policies for the city of Aberdeen;
6. Agrees that the Council should promote Culter Men's Shed and other Men's sheds as a force for good and encourage men to make use of such facilities;
7. Agrees to instruct the Chief Officer – Operations and Protective Services to report to a future meeting of the appropriate committee, seeking:
 - (i) a decision in relation to requested installation of signage on Malcolm Road, directing people to the Culter Men's Shed in order that it can be used by those in most need, and
 - (ii) approval of a Council policy concerning signage of this nature, such policy to include criteria for determining requests for such signage and provision as to the costs associated with such signage.

REFERRALS FROM COUNCIL, COMMITTEES AND SUB COMMITTEES

8. Referral from the Disability Equity Partnership (Pages 19 - 26)

FINANCE, PERFORMANCE, RISK AND SERVICE WIDE ISSUES

- 9.1. Performance Report - CUS/22/160 (Pages 27 - 66)

GENERAL BUSINESS

- 10.1. Road Winter Service Plan 2022-23 (Pages 67 - 188)
- 10.2. Children's Social Work Statistics, Scotland 2020-21 - OPE/22/157 (Pages 189 - 200)
- 10.3. Aberdeen City Autism Strategy Update Report - ACHSCP/22/162 (Pages 201 - 248)
- 10.4. Digital Support for Care Leavers - OPE/22/164 (Pages 249 - 254)
- 10.5. Piper Alpha Memorial - OPE/22/175 (Pages 255 - 258)
- 10.6. Notice of Motion by Councillor Stewart for a Proposed Controlled Pedestrian Crossing on Springfield Road in the vicinity of Craigiebuckler Avenue - OPE/22/077 (Pages 259 - 268)
- 10.7. Notice of Motion by Councillor Stewart to consider options for pedestrian crossings on King's Gate and Forest Road - OPE/22/076 (Pages 269 - 294)
- 10.8. Annual Assurance Statement - CUS/22/142 (Pages 295 - 310)
- 10.9. Aberdeen City Empty Homes Update Report - CUS/22/153 (Pages 311 - 316)
- 10.10 Supporting People Through the Cost of Living Crisis - CUS/22/151 (Pages 317 - 330)
- 10.11 Child Poverty Action Plan Annual Statutory Report 2021/22 - CUS/22/149 (Pages 331 - 388)
- 10.12 Child Poverty Action Plan 2022/23 - 6 Monthly Update - CUS/22/150 (Pages 389 - 394)
- 10.13 Free Period Products - CUS/22/182 (Pages 395 - 404)

EXEMPT BUSINESS

- 11.1. Refurbishment/Improvements to Memorial Garden at Aberdeen Crematorium - OPE/22/176 (Pages 405 - 410)

EHRIAs related to reports on this agenda can be viewed [here](#)

To access the Service Updates for this Committee please click [here](#)

Website Address: aberdeencity.gov.uk

Should you require any further information about this agenda, please contact Lynsey McBain on 01224 522123 or email lymcbain@aberdeencity.gov.uk

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OPERATIONAL DELIVERY COMMITTEE

ABERDEEN, 9 June 2022. Minute of Meeting of the OPERATIONAL DELIVERY COMMITTEE. Present:- Councillor Radley, Convener; Councillor Yuill, Vice-Convener; Councillor Delaney, the Depute Provost; and Councillors Ali, Allard, Brooks, Fairfull (as substitute for Councillor Hazel Cameron), Graham, Houghton, Hutchison, Massey, Nicoll and Thomson.

The agenda and reports associated with this minute can be found [here](#).

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

MINUTE OF THE PREVIOUS MEETING OF 19 JANUARY 2022

1. The Committee had before it the minute of the previous meeting of 19 January 2022, for approval.

The Committee resolved:-

to approve the minute as a correct record.

COMMITTEE BUSINESS PLANNER

2. The Committee had before it the committee business planner as prepared by the Chief Officer – Governance.

The Committee resolved:-

- (i) to note that the use of abbreviations would not be used in the planner in future and for Plain English to be utilised;
- (ii) to otherwise note the information contained within the Committee business planner.

NOTICE OF MOTION BY COUNCILLOR GREIG TO SEEK A DECISION ON REVOKING THE ABERDEEN CITY COUNCIL (QUEENS LANE SOUTH, ABERDEEN) (PROHIBITION OF WAITING) ORDER 2021 - OPE/22/075

3. The Committee had before it a Notice of Motion by Councillor Greig in the following terms:-

to instruct the Chief Officer – Operations and Protective Services to report to the June 2022 meeting of the Operational Delivery Committee to seek a decision on revoking the

OPERATIONAL DELIVERY COMMITTEE

9 June 2022

Aberdeen City Council (Queens Lane South Aberdeen) (Prohibition of Waiting) Order 2021.

The report recommended:-

that the Committee agree to retain the current lengths of waiting restrictions.

Councillor Greig spoke in furtherance of his Notice of Motion.

The Committee resolved:-

to request that a letter drop off be undertaken to residents in the local area in relation to the Aberdeen City Council (Queens Lane South, Aberdeen) (Prohibition of Waiting) Order 2021 and to report back to this Committee in two cycles (1 November 2022) with a report on the results of any representations received and actions to be taken.

PERFORMANCE REPORT - CUS/22/081

4. The Committee had before it a report by the Director of Customer Services, which presented Committee with the status of key performance measures relating to the Operations (non-Education) and Customer functions.

The report recommended:-

that the Committee provide comments and observations on the performance information contained in report Appendix A.

The Committee resolved:-

to note the information contained within the Performance Report.

VARIOUS SMALL-SCALE TRAFFIC MANAGEMENT AND DEVELOPMENT ASSOCIATED PROPOSALS (STAGE 3 PUBLIC ADVERT) - OPE/22/073

5. The Committee had before it a report by the Chief Officer – Operations and Protective Services, which considered objections and comments received as part of the statutory consultation process with respect to proposed Traffic Regulation Orders (TROs).

The report recommended:-

that the Committee –

- (a) acknowledge the objections received as a result of the public advertisement of proposed traffic regulation orders;
- (b) in relation to “THE ABERDEEN CITY COUNCIL (ASHLEY ZONE) (ZONE T) (CONTROLLED PARKING AND WAITING RESTRICTIONS) ORDER 2011 (AMENDMENT) ORDER 202[X]” overrule the objection received and approve this order be made as originally advertised; and

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- (c) in relation to “THE ABERDEEN CITY COUNCIL (DISABLED PERSONS’ PARKING PLACES IN ABERDEEN CITY) (REGULATORY PARKING PLACES) (REF. A) ORDER 202X” overrule the objections received and approve this order be made as originally advertised.

The Committee resolved:-

to approve the recommendations contained in the report.

TREE AND WOODLAND STRATEGIC IMPLEMENTATION PLAN - OPE/22/086

6. The Committee had before it a report by the Chief Officer – Operations and Protective Services, which sought approval of the final draft of the Tree and Woodland Strategic Implementation Plan, following a very productive public consultation on the draft Tree and Woodland Strategic Implementation Plan.

The report recommended:-

that the Committee –

- (a) approves the final draft Tree & Woodland Strategic Implementation Plan (Appendix A); and
- (b) notes that the Tree & Woodland Strategic Implementation Plan supports the Partnership’s Policy document, and its ambition to promote and improve woodland in our city and in particular launch a “A Million Trees for Aberdeen” programme to plant, with partners, a further one million trees in Aberdeen by 2032 at minimal cost to the Council.

The Committee resolved:-

- (i) to approve recommendation (a);
 - (ii) to amend recommendation (b) to read:- to note that the Tree & Woodland Strategic Implementation Plan supports the Council’s Policy document, and its ambition to promote and improve woodland in our city and in particular launch a “A Million Trees for Aberdeen” programme to plant, with partners, a further one million trees in Aberdeen by 2032 at minimal cost to the Council; and
 - (iii) to agree that a Service Update be issued annually in relation to the progress of the Tree & Woodland Strategic Implementation Plan.
- **Councillor Miranda Radley, Convener**

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	A	B	C	D	E	F	G	H	I
1	OPERATIONAL DELIVERY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	31 August 2022								
4	Notice of Motion from Councillor Stewart - King's Gate	At the meeting in November 2021, the Committee agreed "That this Committee instructs the Chief Officer – Operations and Protective Services to submit a report to the next appropriate committee and refer it to the budget process concerning the alternative options of installing another pedestrian crossing on King's Gate in the vicinity of the Atholl Hotel from the south side to the north side of King's Gate and installing such a crossing on Forest Road near its junction with King's Gate and any other options which are considered by the Chief Officer to be appropriate. It was also agreed to include other local schools in the study.	On agenda		Katie Watson	Operations and Protective Services	Operations	1.1.1	
5	Autism Strategy Action Plan	ODC 17/01/19 - To instruct that annual reports would be submitted on the progress of implementation of the Action Plan. Reported 5 March 2020 and will then be annually.	On agenda		Jenny Rae	Health and Social Care Partnership	Health and Social Care Partnership	1.1.5	
6	Keeping the Promise	At the meeting on 18 November 2021, it was agreed that the Chief Officer of Integrated Children & Family Services provides an annual report to this Committee on the Council's progress in delivering delivering Plan 21-24; the first of these being in June 2022. At the Committee in June 2022 it was noted that a report would be submitted to the August Committee.			Graeme Simpson	Integrated Children's and Family Services	Operations	1.1.1	D Awaiting input from key partnership agencies therefore the report will be available at the next cycle.

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
7	Supporting People Through the Cost of Living Crisis	The purpose of the report is to set out options on how the Council could further support struggling and vulnerable people throughout the cost of living crisis.	On agenda	Derek McGowan/ Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1.1		
8	Proposed Removal of Pedestrian Crossings and Traffic Signal Controlled Junctions	To provide details on the proposed removal of pedestrian crossings and Traffic Signal Controlled Junctions		Steve McGuire	Operations and Protective Services	Operations	1.1.1	D	Report delayed until January 2023. Service update has been issued in the meantime. Traffic volumes and pedestrian movements had not returned to pre-covid levels therefore the surveys were delayed to be carried out in Autumn 2022 to make sure the survey data within the report was accurate.
9	Children's Social Work Statistics 2020-21	To update members on the publication of the national report in relation to Children's Social Work statistics with a focus how Aberdeen City is performing in relation to comparative authorities and the national position.	On agenda	Graeme Simpson	Integrated Children's and Family Services	Operations	1.1.3 and 1.2		
10	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).	On agenda	Louise Fox	Business Intelligence and Performance Management	Customer	1.1.3		
11	Annual Assurance Statement	To seek approval for the Council's Annual Assurance Statement for the year 2022/23	On agenda	Derek McGowan/ Heather Murdoch	Early Intervention and Community Empowerment	Customer	1.1.1		

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2									
12	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Doug Ritchie	Operations and Protective Services	Operations	1.1.1	R	Consultation period for this cycle of schemes will not be completed until after the final report deadline. Any objections received will therefore go to the next committee.
13	Notice of Motion by Councillor Stewart - Springfield Road	That the Committee instructs the Chief Officer - Operations and Protective Services to submit a report to the next appropriate meeting of the Operational Delivery Committee (or equivalent) outlining the options for installing a pedestrian crossing on Springfield Road in the area/vicinity of the petrol station and of Craigiebuckler Avenue. This notice of motion is made on pedestrian safety grounds, addressing the needs of local people, young and those less mobile and for families, living within the area, wanting to walk to the local neighbourhood shops, schools, Johnstone Gardens and the wider Hazlehead / Craigiebuckler area. Residents believe a traffic island is insufficient to operate as a pedestrian crossing and are unable to stand on it safely with prams and wheelchairs	On agenda	Naomi McRuvie	Operations and Protective Services	Operations	1.1.1		
14	Digital Support for Care Leavers	At the Committee on 16 September 2021, it was agreed that a report be brought back in Autumn 2022, providing details on the impact the funding has had on the support for care leavers.	On agenda	Graeme Simpson	Integrated Children's and Family Services	Operations	1.1.2		
15	Child Poverty Action Plan Annual statutory report 2021/22.	To be submitted annually to the Scottish Government.	On agenda	Derek McGowan/ Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1.1 and 1.1.3		
16	Child Poverty Action Plan update 2022/23.	At the Committee on 13 January 2021, it was agreed that committee receives a half yearly report on the actions being taken by Community Planning Aberdeen to reduce and eradicate child poverty around the priorities for 2020/21.	On agenda	Derek McGowan/ Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1.1 and 1.1.3		
17	Empty Home Policy	At the Committee on 16 September 2021, it was agreed that an annual report be brought back in relation to empty homes.	On agenda	Derek McGowan/ Mel Booth	Early Intervention and Community Empowerment	Customer	1.1.1		
18	Refurbishment/ Improvements to Memorial Garden at Aberdeen Crematorium	To seek approval for improvements to be made to the Memorial Garden at Aberdeen Crematorium	On agenda	Steven Shaw	Operations and Protective Services	Operations	1.1.1, 1.1.2, 1.2		

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2									
19	Piper Alpha Memorial Report	At the Council meeting on 13 July 2022, it was agreed (i)to instruct the Chief Officer - Operations and Protective Services to connect with, meet with, and agree next steps with, all relevant parties, including survivors of and families affected by the Piper Alpha disaster and trade unions, with the outcome of the meetings to be reported back to the Operational Delivery Committee in August 2022; and (ii)to instruct the Chief Officer - Operations and Protective Services to prepare a cost estimate for the planting of the rose beds as an interim measure and report to the Operational Delivery Committee in August 2022 including the options on how this could be funded.	On agenda	Mark Reilly	Operations and Protective Services	Operations	1.1.1		
20	Notice of Motion by Councillor Hutchison	At the Council meeting on 13 July 2022, the following Notice of Motion was referred to this Committee. (a) notes the role of the council in protecting tenants in the private rented housing sector through licensing, registration and enforcement; (b)agrees that everyone living in the rented sector should be able to have an expectation of safe, secure and good-quality housing, and that this is undermined where landlords fail to meet their legal obligations; (c)instructs the Chief Officer - Early Intervention and Community Empowerment to report to a future committee on the operation of the private landlord registration and HMO licensing schemes, and short term lets legislation preparedness in Aberdeen. This should include the action taken when complaints are received about unlicensed landlords, and options to ensure that the public are aware of how to raise complaints. Report may require to be considered by Licensing Committee thereafter.	On agenda	Derek McGowan	Early Intervention and Community Empowerment	Customer	1.1.1		
21	Free Period Products	Section 6 of the Period Products (Free Provision) (Scotland) Act 2021 (the Act) requires Aberdeen City Council to produce and communicate a "Statement on Exercise of Functions" to summarise the arrangements in place to meet the legal duties imposed by the Act.	On agenda	Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1.1		
22	Road Winter Service Plan	To present the Road Winter Service Plan for the forthcoming winter period and explain the changes from the previous year.	On agenda	Paul Davies	Operations and Protective Services	Operations	1.1.1		
23	01 November 2022								
24	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).		Louise Fox	Business Intelligence and Performance Management	Customer	1.1.3		

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2									
25	Windmill Brae	ODC 19/04/18 - To request that a report be brought back to Committee on an update in regards to Windmill Brae.	On 5 March 2020 and it was agreed to wait for the prioritised delivery programme of transport interventions from the Chief Officer Strategic Place Planning and Chief Officer Capital before determining its position on the proposed overnight prohibition of motor vehicles on Justice Mill Lane/Langstane Place/Windmill Brae etc as outlined in the report. Likely to be November 2022 to committee.	Joanna Murray	Strategic Place Planning/ Capital	Place	1.1.3		
26	Notice of Motion by Councillor Greig - Queens Lane South	At the meeting on 9 June 2022, it was agreed to request that a letter drop off be undertaken to residents in the local area in relation to the Aberdeen City Council (Queens Lane South, Aberdeen) (Prohibition of Waiting) Order 2021 and to report back to this Committee in two cycles (1 November 2022) with a report on the results of any representations received and actions to be taken.		Vycki Ritson	Operations and Protective Services	Operations	1.1.1		
27	Cluster Risk Registers and Assurance Map Reporting	To report on the cluster risk registers		Jacqui MacKenzie, Steve Roud, Derek McGowan, Mark Reilly, Graeme Simpson	Various	Various	1.1.4		
28	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Doug Ritchie	Operations and Protective Services	Operations	1.1.1		
29	Future reports								

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
30	South College Street/Queen Elizabeth Bridge Junction		CH&I - 8/11/17 - To instruct the interim Director of Communities, Housing and Infrastructure to report back to this Committee on a preferred option for South College Street/Queen Elizabeth Bridge junction. This report is awaiting opening of Phase 1 of the South College Street Project currently programmed for Summer 2022, updated traffic counts and modelling thereafter. Estimated Committee date 2023.	Joanna Murray / David Dunne	Strategic Place Planning	Place	1.1.5		
31	Participatory Budgeting in Aberdeen	At the budget meeting on 7 March 2022, it was agreed to note the Council's approach towards meeting the target of 1% of revenue funding being available for Participatory Budgeting, paragraph 3.83 of the report, and instruct the Chief Officer - Early Intervention and Community Empowerment to report to a future meeting of the Operational Delivery Committee on the impact of Participatory Budgeting in Aberdeen;		Derek McGowan	Early Intervention and Community Empowerment	Customer			
32	A92 Haudagain Improvement – Detrunking Settlement	To present Committee with the details of the final settlement for the remaining sections of Trunk Road on Anderson Drive / Great Northern Road and Auchmill Road	Contractor working on the Haudagain Improvement for Transport Scotland failed to complete the scheme before 31/3/2022. Although the scheme opened 16/5/22, this means that the earliest the old Trunk Road will be detrunked is 31/3/2023. Officers expect that this report will not come back to	Doug Ritchie	Operations and Protective Services	Operations	1.1.1		
33	Fly Tipping, Littering and Dog Fouling	At the budget meeting on 7 March 2022, it was agreed to instruct the Chief Officer - Early Intervention and Community Empowerment to explore cost neutral options to supplement the enforcement of fly tipping, littering and dog fouling and implement a 12 month test of change and report back to the Operational Delivery Committee with a full evaluation of the test of change;		Derek McGowan	Early Intervention and Community Empowerment	Customer	1.1.1		

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2									
34	Macaulay Drive Aberdeen	At the meeting on 16 September 2021, it was agreed to instruct the Chief Officer – Operations and Protective Services to consult with local members and the community council after 12 months of the operation of the Macaulay Drive redetermination; and, if issues are raised through the consultation process from a pedestrian safety perspective, that a report be brought back to this committee by that Chief Officer, identifying whether any further measures may be needed.		Mark Reilly	Operations and Protective Services	Operations	1.1.1		
35	Traffic Management Measures for TECA site	To advise the committee as to the functionality and success of the measures installed within and around the TECA site, this being based on a review from the events held to date.	Service updates were issued in November 2020 and May 2021 to outline the delay. The instruction from committee was report back after 1 year of facility opening. Due to the COVID and slow return to those traveling by bus and other public transport, required surveys have not been able to be concluded. Work currently ongoing with staff at TECA to monitor parking and travelling behaviours during the 2022 summer/autumn events. These additional surveys will be required between now and Dec 22, during which	Ross Stevenson	Operations and Protective Services	Operations	1.1.1		
36	Preventing Homelessness - Memorandum of Understanding between Aberdeen City Council and the Department of Work and Pensions	At the Council meeting on 13 July 2022, it was agreed that update reports on the Memorandum of Understanding between Aberdeen City Council and the Department of Work and Pensions be submitted to the relevant committee on a six monthly basis.			Early Intervention and Community Empowerment	Customer			

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DISABILITY EQUITY PARTNERHSIP

06 JULY 2022

CONSTITUTION CHANGE – MEMBERSHIP REQUIREMENT

The Chairperson informed the Partnership that during the recent recruitment campaign a review of the membership requirements within the Constitution had been undertaken. The Clerk provided an overview of the proposed changes to the Constitution. Member feedback was received and was incorporated. Members agreed that article 4b should read:-

“Membership is open to all persons who are normally resident within the city of Aberdeen, or to those who regularly work or study in the city or access city services.”

The Chairperson recommended for officers to make the changes to the Constitution per the feedback and for the proposed Constitution to be referred to the Operational Delivery Committee on 31 August 2022 for approval.

The Partnership resolved: -

- (i) for officers to make the necessary changes to the DEP Constitution; and
- (ii) to refer the revised Constitution to the Operational Delivery Committee for their approval.

Appendix 1 - Disability Equity Partnership revised Constitution with track changes

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DISABILITY EQUITY PARTNERSHIP

CONSTITUTION

1. Name

The name of the body shall be the Disability Equity Partnership.
(Hereinafter referred to as the Partnership)

2. Area

The area represented by the Partnership shall be Aberdeen City.

3. Objectives

The objectives of the Partnership shall be:

- a) To bring about improvements to the lives of people in Aberdeen City who experience exclusion because of their disability by promoting a rights-based approach to disability equality.
- b) To create a society where disabled people are valued, respected and included in the life of the City.
- c) To encourage and promote inclusion and equality.
- d) To create fair opportunity by identifying and removing the disabling barriers which disabled people face on a daily basis including prejudice, discrimination and negative attitudes.
- e) To provide a means of partnership, consultation and joint action with Aberdeen City Council.

4. Membership

- a) The Partnership will comprise of no fewer than fifteen and up to twenty external members.
- b) Membership is open to all persons who are normally resident within the city of Aberdeen or to those who regularly work or study in the city or access city services.
- c) External members are to be appointed in accordance with the agreed procedure as at appendix A.
- d) Aberdeen City Council shall appoint five Elected Members to sit on the Partnership.
- e) In appointing Elected Members to the Partnership the Council shall, so far as possible, give effect to the principles regarding political balance set out in the Local Government and Housing Act 1989, and which would be mandatory in the event of those provisions of the 1989 Act being brought into force.
- f) The Elected Members appointed to the Partnership shall be reviewed in accordance with the above principles at the Statutory Council Meeting, after each local government election or at any Council or Operational Delivery Committee meeting, and any necessary alteration made thereafter.
- g) Elected Members appointed by the Council to serve on the Partnership will not be subject to a mandatory period of tenure.
- h) The length of membership for external members will be three years.
- i) External members who have reached the end of their three year ordinary membership may re-apply and will start a new three year term subject to the agreed procedure as at appendix A.
- j) Elected Members are bound by the Councillors' Code of Conduct and external members should adhere to its principles as per appendix B.

5. Office Bearers

- a) Office Bearers (Chairperson and Vice Chairperson) will be appointed from the external membership.
- b) Office Bearers will be entitled to serve three full years in office, and can be re-appointed.
- c) Office Bearers will be entitled to serve a maximum of two terms in office. The maximum length of service for Office Bearers will be six years in any one position.
- d) In the event that an Office Bearer is unable to fulfil the role and unable to resign, the Partnership may remove them from office and appoint a replacement Office Bearer from the external membership.

6. Quorum

- a) A quorum shall be five members of the Partnership which must include three external members
- b) One Office Bearer of the Partnership must be present at any meeting where a vote is to take place.
- c) In the event that the Chairperson and Vice Chairperson are unable to attend a meeting, the Partnership may appoint an acting Chairperson to chair the meeting who would be classed as an Office Bearer in terms of 6b for the purpose of that meeting.

7. Voting

- a) In the event of a vote, Motions (proposals) and Amendments (counter proposals) will be decided by a simple majority of those present and eligible to vote.
- b) Each member will be entitled to cast one vote.

- c) In the event of an equality of votes, the Chairperson (or Vice Chairperson if chairing the meeting or any acting Chairperson) will be entitled to cast a casting vote.
- d) Any agreed proposal by the Partnership seeking a change to the Constitution of the Partnership will be referred to the Operational Delivery Committee for determination.

8. Working Groups

The Partnership may appoint working groups comprising members of the Partnership and such other persons with particular expertise as may be appropriate, to undertake specific pieces of work on its behalf.

9. Minutes

Minutes of Meetings of the Partnership shall be kept and circulated to Elected Members for information.

10. Dissolution

The Partnership may only be dissolved by the Council or the Operational Delivery Committee. This may be effected either by a decision of the Council or the Committee, or in response to a motion put forward by the Partnership, which has been agreed by all Office Bearers and passed by 75% of the eligible voting members.

At least 28 days' notice of such a motion will be given to all members of the Partnership.

This constitution was adopted as the Constitution of the Partnership at a meeting held on 9 January 2020.

Chairperson _____ **Date** _____

Vice Chairperson _____ **Date** _____

Version 2.0
Effective From 9 January 2020

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COMMITTEE	Operational Delivery Committee
DATE	31 August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Operational Delivery Performance Report
REPORT NUMBER	CUS/22/160
DIRECTOR	Andy MacDonald
CHIEF OFFICER	Martin Murchie
REPORT AUTHOR	Louise Fox
TERMS OF REFERENCE	1.1.3

1. PURPOSE OF REPORT

1.1 To present Committee with the status of key performance measures relating to the Operations (non-Education) and Customer functions.

2. RECOMMENDATION(S)

2.1 That the Committee note the report and provide comments and observations on the performance information contained in the report Appendix.

3. CURRENT SITUATION

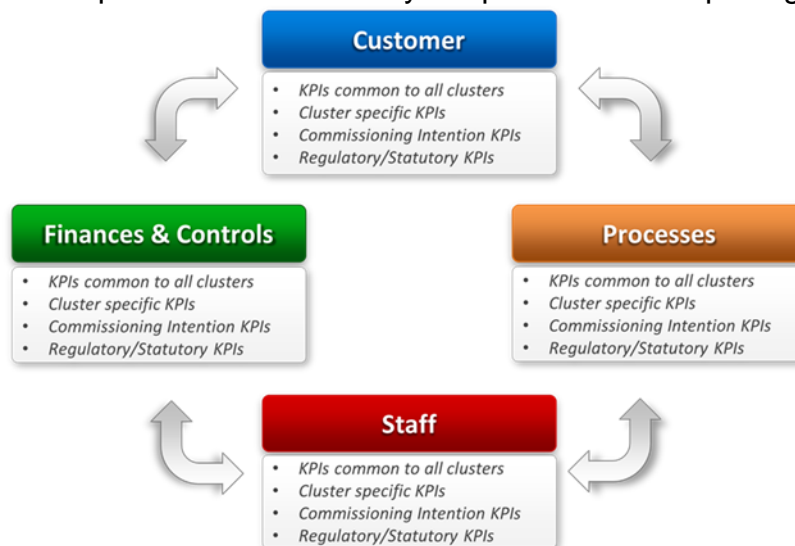
Report Purpose

3.1 This report is to provide members with key performance measures in relation to the Operations (non-Education) and Customer functions as expressed within the 2022/23 Council Delivery Plan.

Report Structure and Content

3.2 Performance Management Framework Reporting against in-house delivery directly contributing to, or enabling delivery against, the city's Local Outcome Improvement Plan, (LOIP) has informed development of successive Council Delivery Plans, including the 2022/23 Council Delivery Plan that was agreed by Council on the 7th March 2022.





- 3.3 The Council's Performance Management Framework, supporting and enabling scrutiny against progress of the Council Delivery Plan and its key measures, establishes a robust performance management and reporting system which encompasses single and multi-service inputs, outputs and outcomes.
- 3.4 Service standards against each function/cluster, associated with Council delivery planning, offer continuous insight into the effectiveness, and accessibility of core service provision to the Council's stakeholders and city communities.
- 3.5 Where appropriate, data capture against these standards is now directly incorporated within the suite of metrics contained within Appendix A and will be reported against on either a monthly, quarterly or annual basis. These will be updated for future cycles to include any new or amended standards for 2022/23.
- 3.6 The Performance Management Framework provides for a consistent approach within which performance will be reported to Committees. This presents performance data and analysis within four core perspectives, as shown below, which provides for uniformity of performance reporting across Committees.



- 3.7 This report, as far as possible, details performance up to the end of June 2022 or Quarter 1 2022/23, as appropriate.
- 3.8 Appendix A provides an overview of performance across the Operations (non-Education) and Customer functions, with reference to recent trends and performance against target. It also includes, at appropriate points in the Appendix, further analysis of several performance measures which have been identified as of potential interest in terms of either performance implications, data trends or changes in these metrics. These are listed below:
- % of complaints resolved within timescale (stage 1 and 2) - Building Services
 - % of tenants who have had repairs or maintenance carried out in the last 12 months satisfied with the service (year to date)
 - The year to date average time taken to relet all properties (Citywide - days)
 - Rent loss due to voids (Citywide – year to date average)
- 3.9 Within the summary dashboard the following symbols are also used:

Performance Measures

Traffic Light Icon

-  On target or within 5% of target
-  Within 5% and 20% of target and being monitored
-  Below 20% of target and being actively pursued
-  Data only – target not appropriate

Where narrative analysis of progress against service standards is provided and has been attributed with a RAG status by the relevant Service Manager, these are defined as follows:

RAG Status

- **GREEN** – Actions are on track with no delays/issues emerging
- **AMBER** – Actions are experiencing minor delays/issues emerging and are being closely monitored
- **RED** – Actions are experiencing significant delays/issues with improvement measures being put in place

Children's Rights

3.10 This report contains no recommendations or content that require for the direct accounting of impact on children's rights.

4. FINANCIAL IMPLICATIONS

There are no direct financial implications arising out of this report.

5. LEGAL IMPLICATIONS

There are no direct legal implications arising out of this report.

6. ENVIRONMENTAL IMPLICATIONS

There are no direct environmental implications arising out of this report

7. RISK

The assessment of risk contained within the table below is considered to be consistent with the Council's Risk Appetite Statement.

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H)	*Does Target Risk Level Match
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			*taking into account controls/control actions	Appetite Set?
Strategic	None	NA	NA	NA
Compliance	No significant legal risks.	Publication of service performance information in the public domain ensures that the Council is meeting its legal obligations in the context of Best value reporting.	L	Yes
Operational	No significant operational risks.	Oversight by Elected Members of core employee health and safety/attendance data supports the Council's obligations as an employer	L	Yes
Financial	No significant financial risks.	Overview data on specific limited aspects of the cluster's financial performance is provided within this report	L	Yes
Reputational	No significant reputational risks.	Reporting of service performance to Members and in the public domain serves to enhance the Council's reputation for transparency and accountability.	L	Yes
Environment / Climate	None	NA	NA	NA

8. OUTCOMES

<u>COUNCIL DELIVERY PLAN</u>	
	Impact of Report
Aberdeen City Council Policy Statement	None
Aberdeen City Local Outcome Improvement Plan	
Prosperous Economy Stretch Outcomes	The Council aims to support improvement in the local economy to ensure a high quality of life for all people in Aberdeen. This report monitors indicators which reflect current economic activity within the City and actions taken by the Council to support such activity.

Prosperous People Stretch Outcomes	The Council is committed to improving the key life outcomes of all people in Aberdeen. This report monitors key indicators impacting on the lives of all citizens of Aberdeen. Thus, Committee will be enabled to assess the effectiveness of measures already implemented, as well as allowing an evaluation of future actions which may be required to ensure an improvement in such outcomes.
Prosperous Place Stretch Outcomes	The Council is committed to ensuring that Aberdeen is a welcoming place to invest, live and visit, operating to the highest environmental standards. This report provides essential information in relation to environmental issues allowing the Committee to measure the impact of any current action.
Regional and City Strategies	None

9. IMPACT ASSESSMENTS

Assessment	Outcome
Impact Assessment	The recommendations arising from this report do not require that a full Impact Assessment is completed
Data Protection Impact Assessment	Not required

10. BACKGROUND PAPERS

Council Delivery Plan 21/22 – COM/21/054

Council Delivery Plan 2022/23 – CUS/22/059

[Local Outcome Improvement Plan 2016-2026](#) (July 2021 Refresh)

11. APPENDICES

Appendix A – Performance Summary Dashboard

12. REPORT AUTHOR CONTACT DETAILS

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Strategic Performance and Improvement Officer

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Operational Delivery Committee Performance Report Appendix A

Operations and Protective Services

Building Services

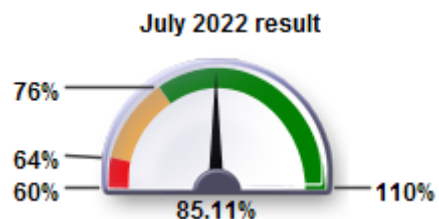
1. Customer – Building Services

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
The year to date percentage of repairs appointments kept	98.93%		99.11%		99.18%		90%
Percentage of tenants who have had repairs or maintenance carried out in the last 12 months satisfied with the repairs and maintenance service (year to date).	90.48%		90.91%		91.3%		80%

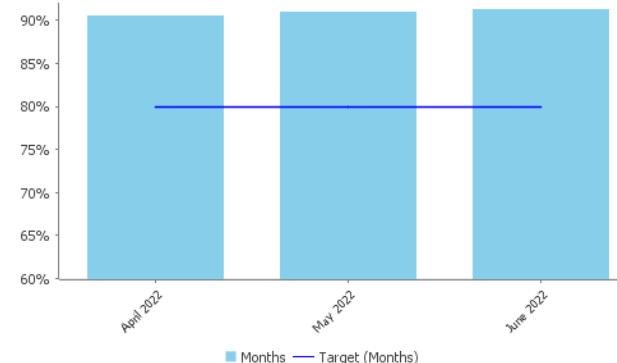
Performance Indicator	Q3 2020/21		Q4 2021/22		Q1 2022/22		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Total No. complaints received (stage 1 and 2) - Building Services	129		124		110		
% of complaints resolved within timescale stage 1 and 2) - Building Services	57.4%		58.1%		40.9%		75%
% of complaints with at least one point upheld (stage 1 and 2) - Building Services	26.4%		37.1%		40%		
*Total No. of lessons learnt identified (stage 1 and 2) - Building Services	1		2		0		

*Lessons learnt referred to throughout this Appendix are lasting actions taken/changes made to resolve an issue and to prevent future re-occurrence for example amending an existing procedure or revising training processes. When a complaint has been upheld, action would be taken in the form of an apology or staff discussion/advice, but these actions are not classified as lessons learnt.

Percentage of tenants who have had repairs or maintenance carried out in the last 12 months satisfied with the repairs and maintenance service (year to date)



HOUC112 Percentage of tenants who have had repairs or maintenance carried out in the last 12 months satisfied with the repairs and maintenance service (year to date)



Why is this important?

The Scottish Social Housing Charter was introduced by the Housing (Scotland) Act 2010, which requires Ministers to set standards and outcomes that social landlords should be achieving for tenants and customers through their Housing activities.

Charter Outcome 5 - Repairs, Maintenance and Improvements - stipulates that social landlords manage their properties so that:

Tenants' homes are well maintained with repairs and improvements carried out when required, and tenants are given reasonable choice about when work is done

Benchmark Information:

Current benchmarking information is not yet available.

Target:

The target this indicator for 2022/23 has been maintained at 80%.

This is what the data is saying:

The data evidences that overall customer satisfaction in relation to housing repairs and maintenance is consistently positive with data for the last 3 months demonstrating 90.48% overall satisfaction at the end of April 2022, 90.91% for May and 91.3% as at end June. While it is not possible to be specific about where these levels of satisfaction originate it may be a reflection of generally high performance across other measures such as the percentage of reactive repairs completed right first time and the percentage of repairs appointments kept.

This is the trend:

Current data shows that overall customer satisfaction in relation to housing repairs is consistently above the target set, a positive indication that the service is generally providing a high-quality service which meets tenants needs. This current level maintains the on target performance that was also seen during 2021/22.

This is the impact:

The current high level of satisfaction indicates that housing tenants are satisfied with the standard of repairs and maintenance they have received within the last 12 months. It can be seen to be reflective of excellent levels of repairs performance in other areas such as the average length of time to complete both emergency and non-emergency repairs, repairs done right first time and repairs appointments kept. All of these combined will contribute to maintaining the condition of Council housing properties.

These are the next steps we are taking for improvement:

The customer satisfaction surveys are currently undertaken by telephone and feedback provided to the Housing Repairs team who monitor the results and act upon any outstanding issues identified. The Customer Feedback Team undertake the surveys, ensuring that feedback is gathered by an independent source. Alternative channels such as digital surveys are currently being explored which will enable surveys to be undertaken more effectively and will in turn hopefully result in increased uptake and wider participation.

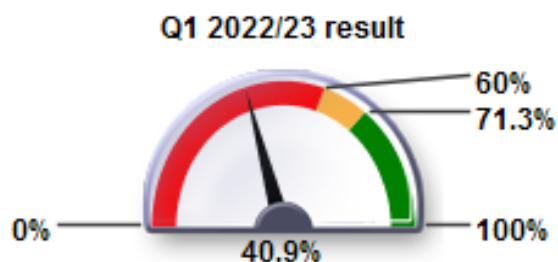
Responsible officer:

Graham Williamson

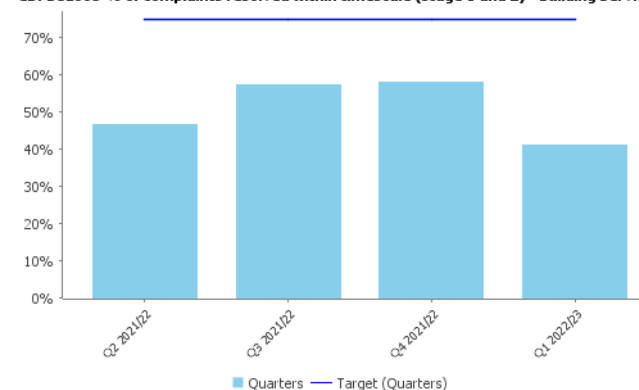
Last Updated:

June 2022

% of complaints resolved within timescale (stage 1 and 2) - Building Services



CDPBUL003 % of complaints resolved within timescale (stage 1 and 2) - Building Services



Why is this important?

Complaint handling is a statutory requirement. Like all Local Authorities, we follow the Model Complaints Handling Procedure set out by the Scottish Public Services Ombudsman (SPSO). This includes the timescales for response which we aim to meet wherever possible. This SPI is most closely linked to the Prosperous People Theme within the Local Outcome Improvement Plan as the effective handling of complaints ensures that people are supported appropriately when and if necessary.

Benchmark Information:

A benchmarking exercise is undertaken on an ad hoc basis by the SPSO which compares each Scottish Local Authority's performance in complaint handling. No recent benchmarking exercises have taken place.

Target:

The target for this measure has been maintained at 75% for 2022/23.

This is what the data is saying:

After a peak of 129 complaints during Q3 of 2021/22, decreasing to 124 during Q4, there has been a significant fall to 110 complaints during Q1 of 2022/23. However, the percentage of complaints resolved on time now sits at 40.9%, it's lowest since Q3 of 2020/23, representing 45 of the 110 received.

This is the trend:

As stated above, there is a decreasing trend in the number of complaints received by Building Services in recent quarters. This has not been reflected in a corresponding improvement in the percentage resolved on time as yet.

This is the impact:

Some of the consequences of this performance are:

- An inconsistent customer experience
- Some customers are experiencing a longer wait than originally advised, potentially resulting in poorer customer satisfaction levels.

These are the next steps we are taking for improvement:

During Q1 there have been a number of factors impacting on the percentage of complaints resolved on time for Building Services such as staffing issues, annual leave and a continued focus on closing outstanding complaints from previous quarters.

There will be a continued focus on responding within timescale, improving the quality of responses as well as a training program to improve staff's ability to deal with complaints. Systems have also been developed to improve monitoring and support of individuals responsible for addressing complaints within timescale.

Responsible officer:

Graham Williamson

Last Updated:

Q1 2022/23

2. Processes – Building Services

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
The year to date average length of time taken to complete emergency repairs (hrs)	3.57		3.27		3.4		4.1
The year to date average length of time taken to complete non-emergency repairs (days)	7.26		8.03		8.47		8.3
The year to date percentage of reactive repairs carried out in the last year completed right first time	92.04%		91.96%		91.83%		90%
The percentage of Repairs Inspections completed within 20 working day target (year to date)	94%		96.1%		97%		100%

3. Staff – Building Services

Performance Indicator	Q3 2020/21		Q4 2021/22		Q1 2022/22		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Accidents - Reportable - Employees (No in Quarter - Building Services)	0		1		0		
Accidents - Non-Reportable - Employees (No in Quarter - Building Services)	2		4		2		

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Sickness Absence - Average Number of Days Lost - Building Services	3		3.1		3.3		10
Establishment actual FTE	414.47		409.54		410.52		

4. Finance & Controls – Building Services

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Staff Costs - % Spend to Date (FYB)	7.4%		15.7%		24.5%		100%

Environmental Services

1. Customer – Environmental Services

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Total No. complaints received (stage 1 and 2) - Environment	15		11		28		
% of complaints resolved within timescale (stage 1 and 2) - Environment	60%		81.8%		92.9%		75%
% of complaints with at least one point upheld (stage 1 and 2) - Environment	26.7%		18.2%		25%		
Total No. of lessons learnt identified (stage 1 and 2) - Environment	0		0		1		

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Number of Partners / Community Groups with links to national campaigns - Green Thread	156		118		149		

1. Processes - Environmental Services

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
*Street Cleansing - LEAMS (Local Authority Environmental Audit Management System) (Conducted 3 times annually)	No data						80%
Grounds - LAMS (Land Audit Management System)	No data		87%		95%		87%
Number of Complaints upheld by Inspector of Crematoria	0		0		0		0
% Outdoor play areas visited, inspected, and maintained to national standards on a fortnightly basis	100%		100%		100%		100%
% Water safety equipment inspected within timescale	100%		100%		100%		100%

2. Staff - Environmental Services

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Accidents - Reportable - Employees (No in Quarter - Environment)	1		1		0		
Accidents - Non-Reportable - Employees (No in Quarter - Environment)	0		3		3		













Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Sickness Absence - Average Number of Days Lost - Environmental	10.8		10.7		10.5		10
Establishment actual FTE	321.78		323.49		324.14		




3. Finance & Controls - Environmental Services


Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Staff Costs - % Spend to Date (FYB)	7.9%		15.9%		24%		100%

Facilities Management










1. Customer – Facilities Management


Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Total No. complaints received (stage 1 and 2) - Facilities	1		1		1		
% of complaints resolved within timescale (stage 1 and 2) - Facilities	100%		100%		100%		75%
% of complaints with at least one point upheld (stage 1 and 2) - Facilities	100%		0%		100%		
Total No. of lessons learnt identified (stage 1 and 2) - Facilities	0		0		0		

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2021/22		Q1 2022/23 Target
	Value	Status	Value	Status	Value	Status	
Number of school lunches served in the year - Primary (YTD)	657,968		1,003,545		224,838		277,000







Performance Indicator	Current Status	2022/23 Target
All meals served to children and young people in our schools will meet the Nutritional requirements for Food and Drink in Schools (Scotland) Regulations		100%
<p>The Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2020 came into effect from April 2021. Our School Catering service aims for 100% compliance with the regulations to ensure that whilst in school, our children and young people are receiving the nutrition they require to be effective learners. We have set this as a service standard particular to Aberdeen City Council's school catering service and there is no comparative benchmarking information which we can use to compare performance with other local authorities. Performance is not reported as a metric, but the intention of the measure is to highlight to Committee any reports received on nutritional non-compliance from Education Scotland's school inspection visits.</p>		

2. Processes – Facilities Management






















Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
% Fly tipping alerts at housing multi-storey blocks responded to within 48 hours	94.1%		100%		100%		80%
% Response cleaning alerts responded to within priority timescales	83.3%		100%		100%		80%
% Void cleaning alerts responded to within priority timescales	80%		100%		100%		80%

Performance Indicator	Current Status	2022/23 Target
We will deliver 39 weeks contracted school cleaning		95%
Cleaning service is delivered by the in-house team at all non-3Rs schools in the city, for the 38 weeks of school term plus the five annual in-service days. We will use this measure to highlight any instances where a school has been unable to open due to our inability to provide a satisfactory cleaning service. No issues identified.		

3. Staff – Facilities Management







Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Accidents - Reportable - Employees (No in Quarter)	1		1		1		
Accidents - Non-Reportable - Employees (No Quarter)	6		6		3		

Appendix A

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
*Sickness Absence - Average Number of Days Lost - Facilities	10.7		10.9		11.3		10
Establishment actual FTE	497.85		493.51		500.36		
Establishment actual FTE (Catering)	62.02		63.44		63.4		
Establishment actual FTE (Cleaning)	224.33		222.71		226.15		
Establishment actual FTE (Janitorial)	160.13		154.76		158.11		
Establishment actual FTE (Office & Building Management)	15.89		15.89		15.89		
Establishment actual FTE (Passenger Transport Unit)	31.61		33.04		33.14		

* We are aware that the above reported performance of the 12-month rolling average for working days lost due to sickness absence per FTE, is not fully accurate due to current system constraints relating to the calculation of FTE and variable working patterns for some staff. In some cases, the actual absence rate is lower than the reported figure. This does not impact on attendance management for staff and their respective managers. Officers are working with the vendor to resolve this anomaly.

4. Finance & Controls - Facilities Management

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Inspection - Number of overdue corrective actions requests as at month end	0		0		0		0
Staff Costs - % Spend to Date (FYB)	8.6%		17.2%		26%		100%

Fleet and Transport

1. Customer – Fleet and Transport

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Total No. complaints received (stage 1 and 2) - Fleet	1		0		0		
% of complaints resolved within timescale (stage 1 and 2) - Fleet	100%		No complaints Q4		No complaints Q1		75%
% of complaints with at least one point upheld (stage 1 and 2) - Fleet	0%						
Total No. of lessons learnt identified (stage 1 and 2) - Fleet	0						

2. Processes – Fleet and Transport

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
% HGVs achieving first time MOT pass	90.9%		96.6%		100%		100%
% Light Vehicles achieving first time MOT pass	97.3%		90.1%		97.5%		100%
% of Council fleet - alternative powered vehicles	9.6%		10.8%		11.5%		
% of Council fleet lower emission vehicles (YTD)	88.5%		88.8%		88.1%		100%

3. Staff – Fleet and Transport

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Accidents - Reportable - Employees (No in Quarter - Fleet)	0		0		0		
Accidents - Non-Reportable - Employees (No in Quarter - Fleet)	1		0		0		

Appendix A

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Sickness Absence - Average Number of Days Lost - Fleet	5.5		5.2		5.3		10
Establishment actual FTE	38.78		37.83		36.78		

4. Finance & Controls – Fleet Transport

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Staff Costs - % Spend to Date (FYB)	8.2%		16.6%		24.8%		100%

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Fleet Services - % of LGV/ Minibuses/ Small Vans Vehicles under 5 years old	62.59%		63.24%		65.93%		80%
Fleet Services - % of large HGV vehicles under 7 years old	85.44%		85.44%		77.59%		80%

Integrated Children's Services (excluding Education)

1. Customer – Integrated Children's Services (ex-Education)

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Total No. complaints received (stage 1 and 2) - CSW	10		5		7		
% complaints resolved within timescale (stage 1 and 2) - CSW	70%		80%		71.4%		75%
% of complaints with at least one point upheld (stage 1 and 2) - CSW	0%		14.3%		57.1%		
Total No. of lessons learnt identified (stage 1 and 2) - CSW	1		0		0		

Appendix A

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
% Care provided in Council children's homes, fostering and adoption services achieve a care standard of good or better	100%		100%		100%		100%
*LAC looked after in a residential placement in Aberdeen City (%)	5.0%		5.0%		6.2%		5%
*LAC looked after in a residential placement out with Aberdeen City (%)	6.1%		6.6%		6.2%		5%
*Looked After Children looked after at home (%)	19.6%		18.7%		17.7%		25%
*Looked After Children looked after in Kinship (%)	20.6%		21.2%		21.4%		31%
*Looked After Children looked after in Foster Care (%)	45.5%		44.8%		45%		33%

2. Processes - Integrated Children's Services (ex-Education)

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
% Child Protection joint interviews completed within 5 days	70.8%		78.9%		83.3%		90%
% Initial child protection conferences held within 21 days	75%		84.2%		95.2%		80%
% Child Protection Case Conference decisions issued to families within 24 hours	100%		100%		100%		90%
% Child Protection Plans issued within 5 days	72.9%		82.7%		74.3%		80%
% Care experienced children and young people with 3 or more consecutive placements away from home in 12 months	3.5%		3.7%		3.8%		10%
% Care experienced children and young people with a pathway plan by age 15	100%		100%		100%		100%
*% Assessments of foster carers and adopters completed within 6 months of application	60%		100%		16.7%		75%

Appendix A

*It is acknowledged that the data in relation to a) profile of looked after children and b) the assessments of foster carers and adopters remains behind where we would want it to be. In relation to a), the Drill Down analysis presented to the last Committee (please refer to [CUS_22081 Performance report appendix A.pdf \(aberdeencity.gov.uk\)](#)) highlights that achieving the balanced position will take a considerable time to achieve. We are seeing small incremental positive steps, and this will continue to be built upon. Given the needs of the children involved it is right that changes are planned sensitively and carefully. In relation to b) the numbers that make up this data set are always going to be small. Delays can often be out with the control of the service and one case can statistically make a significant % difference. The service is reviewing whether there is a more appropriate data set that can be reported on and better reflect the work of the service.

3. Staff - Integrated Children's Services (ex-Education)

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Accidents - Reportable - Employees (No in Quarter - CSW)	0		0		0		
Accidents - Non-Reportable - Employees (No in Quarter - CSW)	0		0		4		

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Sickness Absence - Average Number of Days Lost - CSW	4.4		4.5		4.5		5
Establishment actual FTE	337.44		339.76		344.24		







4. Finance & Controls Integrated Children's Services (ex-Education)

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Staff Costs - % Spend to Date (FYB)	8.3%		16.6%		25.1%		100%













Appendix A







Protective Services

1. Customer – Protective Services

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Total No. complaints received - Protective Services	0		0		5		
% of complaints resolved within timescale - Protective Services	No Complaints Q3/4				100%		75%
% of complaints with at least one point upheld (stage 1 and 2) - Protective Services					40%		
Total No. of lessons learnt identified (stage 1 and 2) - Protective Services					0		

2. Processes - Protective Services

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Non-Domestic Noise % responded to within 2 days	100%		100%		94.3%		100%
High Priority Pest Control % responded to within 2 days	100%		98.7%		98.9%		100%
High Priority Public Health % responded to within 2 days	95.1%		93%		97.3%		100%
Dog Fouling - % responded to within 2 days	92.1%		93.9%		100%		100%

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
% of Samples reported within specified turnaround times (Aberdeen Scientific Services Laboratory)	92.1%		85.8%		Data not available		80%
% of registered tobacco retailers visited to give Business Advice on compliance with tobacco legislation - Year to Date	No activity Q3		2.2%		5.1%		5%
% of registered Nicotine Vapour Products retailers visited to give Business Advice on compliance with legislation - Year to Date			6.3%		19.6%		5%

Appendix A

*Since the beginning of April 2020, an exemption from the Food Law Code of Practice (Scotland) has been granted in relation to routine food inspections. Work is ongoing in relation to the restart process and how this will be achieved. As part of this work, Protective Services will aim to identify the most appropriate PIs to capture food hygiene data based on the new risk rating system which came into force on 01/07/2019. This system now rates premises across 3 types of business based on the type of operations undertaken and 5 compliance categories, giving 15 separate ratings.




**Up until March 2020, Trading Standards provided quarterly reports on the advisory and enforcement work carried out in respect of the regulation of the retail sale of tobacco and electronic cigarettes to persons under the age of 18. The associated performance indicators are set by the Scottish Government and reported to them on an annual basis. However, during the Covid restrictions it was not possible to carry out this work. Now that these restrictions have been lifted it has been possible to carry out small scale business advice activity as reported above. During the coming year, the intention is to continue with this work whilst resurrecting test purchasing – along with other statutory regulatory functions, with the aim of meeting the business advice and test purchasing PI targets for both products.




3. Staff - Protective Services

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Accidents - Reportable - Employees (No. In Quarter - Protective Services)	0		0		0		
Accidents - Non-Reportable - Employees (No. In Quarter - Protective Services)	0		0		0		

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Sickness Absence - Average Number of Days Lost - Protective Services	1.4		1.4		1.3		10
Establishment actual FTE	63		63.09		62.16		













4.Finance & Controls - Protective Services

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
% of External Quality Assurance reported results that were satisfactory (Aberdeen Scientific Services Laboratory)	98.4%		93.3%		95.9%		95%

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Staff Costs - % Spend to Date (FYB)	8.6%		17.1%		25.5%		100%

Road and Infrastructure Services

1. Customer - Roads

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Total No. complaints received - Roads	48		28		20		
% of complaints resolved within timescale - Roads	64.6%		75%		75%		75%
% of complaints with at least one point upheld (stage 1 and 2) - Roads	56.3%		64.3%		30%		
Total No. of lessons learnt identified (stage 1 and 2) - Roads	0		1		0		

2. Processes - Roads

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Percentage of all streetlight repairs completed within 7 days	94%		97.18%		95.7%		90%
Number of Street Light Repairs completed within 7 days	188		138		68		
Potholes Category 1 and 2 - % defects repaired within timescale	100%		100%		94.15%		95%
Potholes Category 1 and 2 - No of defects repaired within timescale	709		457		177		

3. Staff - Roads

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Accidents - Reportable - Employees (No in Quarter - Roads)	2		0		1		
Accidents - Non-Reportable - Employees (No in Quarter - Roads)	4		1		2		

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Sickness Absence - Average Number of Days Lost - Roads	8.1		8.8		9.5		10
Establishment actual FTE	161.361		160.07		158.31		

4. Finance & Controls - Roads

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Staff Costs - % Spend to Date (FYB)	6.7%		13.8%		22.2%		100%

Waste Services

1. Customer - Waste

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Total No. complaints received - Waste	56		38		48		
% of complaints resolved within timescale - Waste	71.4%		76.3%		87.5%		75%
% of complaints with at least one point upheld (stage 1 and 2) - Waste	41.1%		71.1%		68.8%		
Total No. of lessons learnt identified (stage 1 and 2) - Waste	8		0		3		







2. Processes – Waste







Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
*% Waste diverted from Landfill	91.1%		90.2%		Data unavailable		85%
*Percentage of Household Waste Recycled/Composted	45%		44.2%				50%

*% Waste diverted from Landfill/% Household Waste Recycled/Composted – These figures are intended and used for internal monitoring purposes only.




Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
% Overflowing Communal Bin Enquiries responded to within 2 working days	88.2%		88.2%		91.3%		100%

3. Staff – Waste

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Accidents - Reportable - Employees (No in Quarter - Waste)	0		1		0		
Accidents - Non-Reportable - Employees (No in Quarter - Waste)	3		0		2		

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Sickness Absence - Average Number of Days Lost - Waste	10.3		10.2		10.3		10
Establishment actual FTE	185.97		182.79		185.11		













4. Finance & Controls – Waste

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Staff Costs - % Spend to Date (FYB)	8.4%		16.7%		25.4%		100%













Customer

Customer Experience

1. Customer – Customer Experience

Performance Indicator – Service	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Total No. complaints received – Customer Experience	107		48		48		
% of complaints resolved within timescale – Customer Experience	86.9%		87.5%		89.6%		75%
% of complaints with at least one point upheld (stage 1 and 2) – Customer Experience	30.2%		37.5%		39.6%		
Total No. of lessons learnt identified (stage 1 and 2) – Customer Experience	10		2		4		

2. Processes – Customer Experience

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Average time taken in calendar days to process all new claims and change events in Housing Benefit (monthly)	7		11.58		11.23		12
Correct amount of Housing Benefit paid to customer (monthly)	97.73%		97.74%		97.11%		95%
% Customer Contact Centre calls answered within 60 seconds	75.23%		75.03%		76.84%		70%
Percentage of invoices sampled and paid within 30 days	92.85%		85.02%		87.64%		90%

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Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
% Crisis Grant applications processed within 2 working days	92.43%		69.45%		Data unavailable		90%
% Community Care Grant applications processed within 15 working days	50.5%		54.52%				50%

3. Staff – Customer Experience

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Accidents - Reportable - Employees (No in Quarter – Customer Experience)	0		0		0		
Accidents - Non-Reportable - Employees (No in Quarter – Customer Experience)	0		0		0		




Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Sickness Absence – Average Number of Days Lost – Customer Experience	3.1		3.4		3.6		5
Establishment actual FTE	328.95		332.74		335.54		

4. Finance & Controls – Customer Experience




Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Council Tax Cash Collected (In Year) - monthly	£21.4m		£36.1m		£43.5m		£37.1m
Staff Costs - % Spend to Date (FYB)	8.5%		17%		25.7%		100%

Data and Insights







1. Customer – Data and Insights

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Total No. complaints received – Data and Insights	0		0		0		
% of complaints resolved within timescale – Data and Insights	No complaints Q3/Q4/Q1						75%
% of complaints with at least one point upheld (stage 1 and 2) – Data and Insights							
Total No. of lessons learnt identified (stage 1 and 2) – Data and Insights							







2. Processes – Data and Insights

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
% Reported Data Protection incidents receiving an initial response within 24 business hours	100%		100%		100%		95%




3. Staff – Data and Insights

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Accidents - Reportable - Employees (No in Month Quarter – Data and Insights)	0		0		0		
Accidents - Non-Reportable - Employees (No in Quarter – Data and Insights)	0		0		0		

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Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Sickness Absence – Average Number of Days Lost – Data and Insights	0.3		0.3		0.3		5
Establishment actual FTE	29.84		30.58		29.89		

4. Finance & Controls – Data and Insights

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Staff Costs - % Spend to Date (FYB)	7.4%		16.9%		25%		100%

Digital and Technology

1. Customer – Digital and Technology

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Total No. complaints received – Digital and Technology	2		0		3		
% of complaints resolved within timescale – Digital and Technology	100%		No complaints Q4		100%		75%
% of complaints with at least one point upheld (stage 1 and 2) – Digital and Technology	0%				100%		
Total No. of lessons learnt identified (stage 1 and 2) – Digital and Technology	0				0		

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Average Call Wait Time (IT Helpdesk)	70 sec.		80 sec.		132 sec.		150 sec.
Abandonment Rate % (IT Helpdesk)	12.94%		15.16%		19.57%		30%

2. Processes – Digital and Technology

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Percentage of Critical system availability - average (monthly)	99.5%		99.7%		99.5%		99.5%
% Incidents logged by IT Helpdesk (including Self-Serve) resolved right first time	83.8%		85.5%		78.7%		65%
% Priority 1 and 2 incidents closed in timescale	85.7%		95.2%		82.6%		99.5%
% Priority 3 – 5 incidents closed in timescale	79.5%		82%		80.7%		95%

3. Staff – Digital and Technology

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Accidents - Reportable - Employees (No in Quarter – Digital and Technology)	0		0		0		
Accidents - Non-Reportable - Employees (No in Quarter – Digital and Technology)	0		0		0		

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Sickness Absence – Average Number of Days Lost – Digital and Technology	0.5		0.5		0.5		5
Establishment actual FTE	90.95		91.13		91.34		

4. Finance & Controls – Digital and Technology

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Staff Costs - % Spend to Date (FYB)	8.5%		17%		25.5%		100%

Early Intervention and Community Empowerment

1. Customer – Early Intervention and Community Empowerment

Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Total No. complaints received – Early Intervention and Community Empowerment	73		47		67		
% of complaints resolved within timescale - Early Intervention and Community Empowerment	65.8%		68.1%		82.1%		75%
% of complaints with at least one point upheld (stage 1 and 2) - Early Intervention and Community Empowerment	38.9%		36.2%		43.3%		
Total No. of lessons learnt identified (stage 1 and 2) - Early Intervention and Community Empowerment	3		3		4		

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Percentage of tenants satisfied with the standard of their home when moving in YTD	50%		61.5%		61.5%		75%
Satisfaction of new tenants with the overall service received (Year To Date)	50%		69.2%		69.2%		85%
Financial Inclusion - No of open cases per month	178		235		185		
Financial Inclusion - No of enquiries per month	117		537		307		
Number of visits to libraries - person	22,752		26,963		26,102		
Number of visits to libraries - virtual	103,729		103,243		102,345		

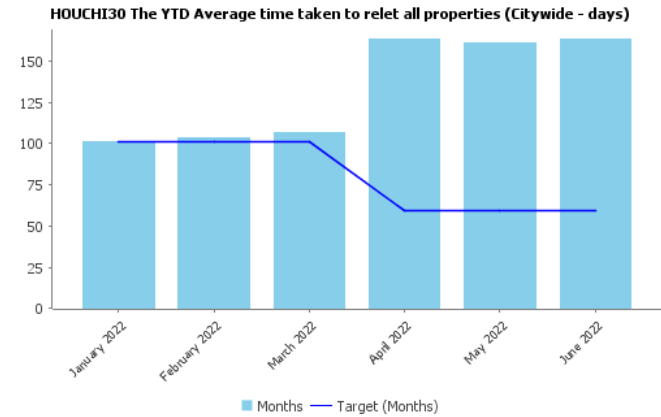
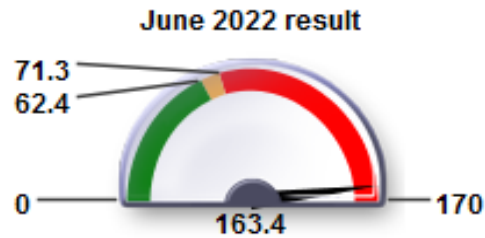
Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
% Libraries open during agreed opening hours	100%		100%		100%		98%

2. Processes – Early Intervention and Community Empowerment

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
YTD % of cases reassessed as being homeless or potentially homeless within 12 months of a previous case being closed. (Data Provided by Scottish Government on a Quarterly Basis)	3.9%		3.9%		3.9%		4.0%
YTD % of Unintentional homeless decisions reached within 21 Days	94%		94%		85%		100%
YTD Average length of journey in days for applicants assessed as unintentionally homeless	101.5		103.9		105.1		100
YTD Percentage of anti-social behaviour cases reported which were resolved	81.4%		82.2%		82.3%		100%
YTD % of calls attended to by the ASBIT Team within 1 hour	100%		100%		100%		100%
Number of Statutory Homeless Households Residing in Temporary Accommodation at Month End	252		260		279		
The YTD number of Legal repossessions following decree (Arrears) - Citywide	5		5		6		
Applications processed 28 days YTD %	99.54%		100%		99.2%		100%
Statutory Customer Service Actions - Decisions/Outcomes within statutory timescale	96.3%		93.3%		94%		100%
New Tenants Visits YTD – Outcomes completed within locally agreed timescales (Citywide)	88.7%		87.9%		86%		93.5%
The YTD Average time taken to re-let all properties (Citywide - days)	163.5		160.6		163.4		59.4
Voids Available for Offer Month Number - Citywide	1,060		1,050		1,081		
Welfare Rights - % of Successful Appeals	0%		100%		40%		
HMO License Applications Pending	146		157		176		
HMO Licenses in force	1,053		1,027		1,003		

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
% Library item requests satisfied within 21 days	75.3%	⚠️	82.3%	✅	80.4%	⚠️	85%

Average time taken to Relet all properties



Why is this important?

The Scottish Social Housing Charter (SSHC) was introduced by the Housing (Scotland) Act 2010, which requires Ministers to set standards and outcomes that social landlords should be achieving for tenants and customers through their housing activities.

Charter Outcome 4 – Quality of Housing stipulates that Social Landlords ensure that:

‘tenants’ homes, as a minimum, meet the Scottish Housing Quality Standard (SHQS) when they are allocated; are always clean, tidy and in a good state of repair; and also meet the Energy Efficiency Standard for Social Housing (ESSH) by December 2020.

Charter Outcome 10 – Access to Housing – stipulates that Social Landlords ensure that:

People looking for housing find it easy to apply for the widest choice of social housing available and get the information they need on how the landlord allocates homes and their prospects of being housed.

Charter outcome 13 – Value for Money - stipulates that Social Landlords manager their business so that: *Tenants, owners and other customers receive services that provide continually improving value for the rent and other charges they pay*

Benchmark Information:

2020-21

- Average relet time for 2021/22 was **106.7** days, the Scottish Local Authority Average for 2020/21 was **59.4** days
- The Scottish Average for 2021/22 has still to be published by the Scottish Housing Regulator (SHR) due 30th August 2022.

Target:

2022/23

- Average number of days to relet all properties target was set at **59.4** days but is currently under review.

This is what the data is saying:

For the reporting year 2022/23 the average relet time YTD is 163.4 days, an increase on the 106.7 days last reported to Committee.

This is the trend:

Average relet times for the last 3 years show **69.55** days in 2019-20, **113.9** days in 2020-21 and **106.7** days in 2021/22.

The number of properties relet as of 30th June 2022 is **508**, a decrease when compared to the same period last year where **553** properties had been relet in an average of **103.8** days.

The relet times show that of the **508** properties let **177 (34.8%)** had been void for over **200** days with the longest being void for **792** days. **98 (19.3%)** properties were relet within the Scottish Local Authority average for 2021/21 of **59.4** days.

This is the impact:

Some of the consequences of this performance are:

- Loss of rental income to the Council.
- New tenants are experiencing lengthy periods of time to wait from when being made an offer of accommodation to the time they can move in resulting in overall poorer satisfaction levels.
- Homeless people are spending long periods of time in temporary accommodation.

These are the next steps we are taking for improvement:

Addressing voids performance continues to be a priority for services. In response to this we have developed a new corporate improvement project led at Chief Officer level with oversight being provided through a Housing Improvement Group which is chaired by the Director of Customer Services.

Our Improvement Plan is now led at Chief Officer level and has an extensive range of actions intended to transform performance. Actions include;

- Assigning additional resources for void repairs. Building Services continue to prioritise deployment of its workforce to void repair work which is also contributing to the anticipated performance transformation. An additional external contractor has also been commissioned to address the backlogs incurred with carrying out full décor in certain properties.
- Use of digital technologies to support more efficient processes.
- Increasing inspection regimes. Additional and more robust inspections of properties to minimise properties returned in poor condition at termination.
- Implementing our new Housing and Support service, creating and delivering an enhanced approach to tenancy sustainment and letting processes.
- Reviewing temporary accommodation processes and using current availability of properties to further reduce requirements.
- Establishment of an Officer/Elected Member Working Group in August 2022.

Responsible officer:

Last Updated:

Martin Smith/Graham Williamson

June 2022

3. Staff – Early Intervention and Community Empowerment

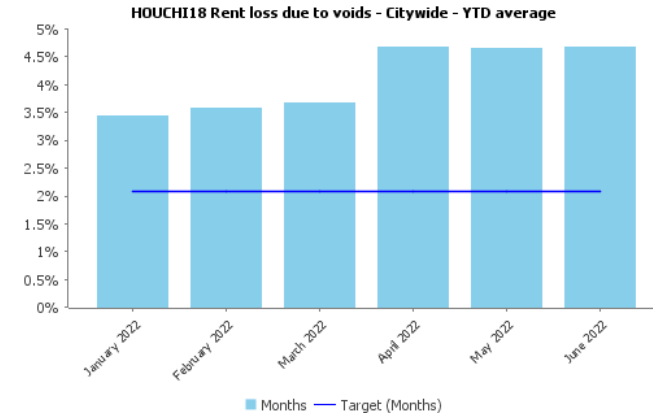
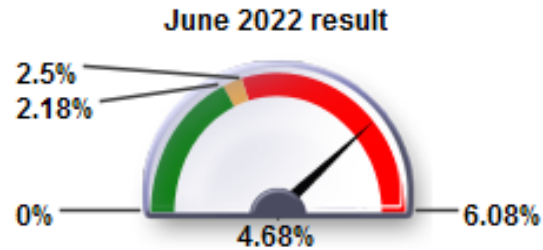
Performance Indicator	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Accidents - Reportable - Employees (No in Quarter - EICE)	0		0		0		
Accidents - Non-Reportable - Employees (No in Quarter – EICE)	4		1		2		

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Sickness Absence – Average Number of Days Lost - EICE	7.3		7.2		7.2		8
Establishment actual FTE	386		397		387.66		

4. Finance & Controls – Early Intervention and Community Empowerment

Performance Indicator	Apr 2022		May 2022		Jun 2022		2022/23 Target
	Value	Status	Value	Status	Value	Status	
Staff Costs - % Spend to Date (FYB)	8.3%		15.8%		22.3%		100%
Financial Inclusion - Total Financial Gains Achieved per month	£384,895		£601,167		£502,763		
Gross rent Arrears as a percentage of Rent due	14.33%		14.75%		14.65%		19.2%
Rent loss due to voids - Citywide - YTD average	4.68%		4.64%		4.68%		2.08%

Rent Loss Due To Voids



Why is this important?

The Scottish Social Housing Charter (SSHC) was introduced by the Housing (Scotland) Act 2010, which requires Ministers to set standards and outcomes that social landlords should be achieving for tenants and customers through their housing activities.

Charter Outcome 4 – Quality of Housing stipulates that Social Landlords ensure that: ‘tenants’ homes, as a minimum, meet the Scottish Housing Quality Standard (SHQS) when they are allocated; are always clean, tidy and in a good state of repair; and also meet the Energy Efficiency Standard for Social Housing (ESSH) by December 2020.

Charter Outcome 10 – Access to Housing – stipulates that Social Landlords ensure that: People looking for housing find it easy to apply for the widest choice of social housing available and get the information they need on how the landlord allocates homes and their prospects of being housed.

Charter outcome 13 – Value for Money - stipulates that Social Landlords manager their business so that: Tenants, owners and other customers receive services that provide continually improving value for the rent and other charges they pay

Benchmark Information:

2020/21

- Rent Loss due to Voids was **2.53%**, the Scottish Local Authority Average for 2020/21 was **1.4%**
- The Scottish Average for 2021/22 has still to be published by the Scottish Housing Regulator (SHR) due 30th August 2022.

Target:**Targets 2021/22**

- Rent Loss due to Voids was set at **2.08%**

2022-23 Target is currently being worked on.

This is what the data is saying:

The YTD Void Rent Loss figure for 2022/23 is **£1,077,237** this equates to **4.68%** of the gross debit (rent due).

This is the trend:

Void Rent Loss has steadily increased year on year from **1.86% (£1,623,519)** in 2019-20, **2.53% (£2,306,569)** in 2020-21 and **3.66% (£3,355,121)** in 2021/22

The number of void properties and the lengthy relet times, currently sitting at **163.4** days, has a direct impact on the substantial increase in the void rent loss.

Termination of tenancies has a direct impact on void rent loss and over the last 3 years far exceeded the number of relets, however YTD April – June 22 has seen a shift where the average weekly relets is slightly higher (**39.1**) when compared with the termination figure (**38.3**).

This is the impact:

Some of the consequences of this performance are:

- Loss of rental income to the Council
- New tenants are experiencing lengthy periods of time to wait from when being made an offer of accommodation to the time they can move in resulting in overall poorer satisfaction levels
- Homeless people are spending long periods of time in temporary accommodation.

These are the next steps we are taking for improvement:

Addressing voids performance continues to be a priority for services. In response to this we have developed a new corporate improvement project led at Chief Officer level with oversight being provided through a Housing Improvement Group which is chaired by the Director of Customer Services.

Our Improvement Plan is now led at Chief Officer level and has an extensive range of actions intended to transform performance. Actions include;

- Assigning additional resources for voids repairs. Building Services continue to prioritise deployment of its workforce to void repair work which is also contributing to the anticipated performance transformation. An additional external contractor has also been commissioned to address the backlogs incurred with carrying out full décor in certain properties.
- Use of digital technologies to support more efficient processes
- Increasing inspection regimes. Additional and more robust inspections of properties to minimise properties returned in poor condition at termination
- Implementing our new Housing and Support service, creating and delivering an enhanced approach to tenancy sustainment and letting processes.
- Reviewing temporary accommodation processes and using current availability of properties to further reduce requirements.
- Establishment of an Officer/Elected Member Working Group in August 2022.

Responsible officer:

Martin Smith/Graham Williamson

Last Updated:

June 2022

Corporate

1. Customer – Corporate

Performance Indicator – Corporate	Q3 2021/22		Q4 2021/22		Q1 2022/23		2022/23 Target
	Value	Status	Value	Status	Value	Status	
No. of Non-complex Subject Access Requests received	57		57		79		
% Non-complex Subject Access Requests responded to within 1 month	80.7%		80.7%		72.2%		80%
No. of Complex Subject Access Requests received	2		1		2		
% Complex Subject Access Requests responded to within 3 months	100%		100%		0%		70%
No. of Environmental Information Regulation requests received	80		71		47		
% of Environmental Info Requests replied to within 20 working days - Corporate	90%		87.3%		85.1%		85%
No. of Freedom of Information requests received	263		221		342		
% of Freedom of Information requests replied to within 20 working days - Corporate	84.8%		87.8%		86.3%		85%
No. of Access to School Records requests received	0		1		2		
% Access to School Records requests responded to within 15 school days	No requests Q3		100%		100%		100%
No. of Data Protection Right requests received	3		2		9		
% Data Protection Right requests responded to within 1 month	100%		100%		88.9%		100%

Traffic Light Icons Used

	On target or within 5% of target
	Within 5% and 20% of target and being monitored
	Below 20% of target and being actively pursued
	Data only – target not appropriate

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ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery Committee
DATE	31 st August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Roads Winter Service Plan 2022-2023
REPORT NUMBER	OPE/22/163
DIRECTOR	Rob Polkinghorne
CHIEF OFFICER	Mark Reilly
REPORT AUTHOR	Paul Davies
TERMS OF REFERENCE	1.1.1

1. PURPOSE OF REPORT

- 1.1 This report is intended to present Members with the Roads Winter Service Plan for the coming winter and to highlight any significant changes.

2. RECOMMENDATION(S)

That the Committee:-

- 2.1 Approve the “Roads Winter Service Plan 2022/2023” (Appendix 1)
- 2.2 Delegate authority to the Chief Officer - Operations and Protective Services to, following consultation with the Chief Officer – Finance, continue to deliver the Winter Maintenance Service; and
- 2.3 Instruct the Chief Officer – Operations and Protective Services to hold an induction meeting on a date to be arranged, for new and existing elected members on the winter service process.

3. CURRENT SITUATION

- 3.1 Aberdeen City Council’s Roads Winter Service Plan has evolved over many years and is reviewed and amended annually to reflect both national and local requirements, changes in resource and guidance. This years’ Roads Winter Service Plan is an evolution of the service plan for 2021/22.
- 3.2 Winter maintenance during the previous two years has taken place with various levels of pandemic related restrictions in place. The roads operations team successfully managed to deliver winter service during these times by having in place robust resilience plans for service delivery, and whilst it is hoped that no such measures will be required during winter 2022/23, officers would like to

assure members that the service would be prepared were pandemic restrictions to be reintroduced.

3.3 The winter maintenance budget (unchanged since 2019) has only been sufficient to provide a basic level of winter maintenance during a mild to average winter, around the level which the service believes to be only slightly above the minimum level required to fulfil statutory obligation. More severe winters, such as winter 2020/21 have seen significant extra spend from contingency budget. This coming winter will see a significant increase in costs with salt prices up around 25% and fuel prices increased, coupled with the loss of ability to run the gritting fleet on red diesel, as previously (white diesel is currently just under 30% more expensive). These cost rises mean that the roads service forecast an ability to deliver a service level which will equate to what officers believe to be a minimum level to meet statutory obligation.

3.4 Changes in winter weather behaviour which have presented new challenges have been observed over recent years. During the last three winters there have been occasions where the service has been dealing with flooding in the east of the city whilst tackling snowfall to the west. This is a phenomenon which had not previously been observed and which has been logistically challenging to tackle. Freeze-thaw patterns also appear to be changing. It has become commonplace to have a repeating cycle of rain during daylight hours followed by overnight freezing. This effectively limits how much of the city can be gritted as the daytime rain washes off salt spread during morning grits, therefore requiring these routes to be re-run, where continuously low temperatures would allow the service to move onto lower priority routes.

3.4 Route changes

3.4.1 For winter 2021/22 the roads service reverted to the routes which had been in place prior to the *spaces for people* alterations made to the network in response to the pandemic. For winter 2022/23, no roads will see a change in priority level and changes to routes will be minor to accommodate changes to the road network; for example, the realignment of various roads as part of the recently opened Haudagain improvement scheme.

3.5 Salt Usage and Stocks

Salt stock levels have been taken back up to around 11,500 tonnes (full capacity) - this stock is to be topped up with regular programmed deliveries throughout winter.

Year	Starting Tonnage	Usage
19/20	11,911	4,500
20/21	11,750	11,760
21/22	11,500	4,820

3.6 Salt Bins

There are more than 900 salt bins throughout the city. Every year there are demands for further bins at new locations. Maintaining the salt bins is a labour-intensive operation and to continually increase the numbers would only add to the current restocking problems. It is proposed to continue the policy of not issuing any additional salt bins this winter, but to continue to promote the 1 tonne salt bag scheme for community use. Twenty large capacity grit bins, introduced in late 2018, from which the public can collect salt remain in place. These “community bins” have been poorly utilised and it is the intention to further promote them in a bid to encourage customers to collect salt for their location. With these bins being easier and more efficient to fill, there is a service benefit to their use.

3.7 Community Salt Bags

3.7.1 This scheme has been run a decade now and has proven popular and effective. The media team will help promote the scheme and the benefits it provides to the public.

3.7.2 There were 285 applications for bags before winter 2021/22 with 200 bags being delivered. The main reasons for applications being rejected was a lack of suitable location for the bag and proximity to another applicant. No alterations to the scheme are being proposed for the 2022/23 winter season.

3.7.3 The guidelines for the scheme are found within the winter service plan and will be published on the Council webpage.

- Salt is issued to community groups.
- The bags are to be in a secure place, such as a resident’s driveway as they are susceptible to theft and vandalism.
- The locations need to be accessible to a large delivery lorry.
- Salt will not be left on or near private grassed or garden areas until the owner/tenant accepts responsibility for the possible long-term damage that could occur from salt contamination of the ground.

3.7.4 The cut-off date for applications is Monday the 31st of October 2022, after which applications will not be processed due to the additional demand this places on the service at this busy time of year. The media team will make the public aware of this well in advance of winter. Whilst the scheme will run until the end of October, we would encourage applications as soon as possible as this helps to ensure the scheme runs as efficiently as possible.

3.7.5 In previous years, a considerable staff resource has been required to fill the salt bags. This year, as a spend-to-save, the service intends to procure a digger attachment which will allow for one man filling of the salt bags, and at a much quicker rate. It is expected this will cost around £3,500-5,000 and the return on investment will be under two years.

3.8 Service provision over the festive period

Service provision over the festive period will remain at the same level as in previous years. The specific details are shown below.

Day	Status	Service Available
Sat 17 Dec	Normal Day	Standby + Response
Sun 18 Dec	Normal Day	Standby + Response
Mon 19 Dec	Normal Day	Full Service
Tues 20 Dec	Normal Day	Full Service
Wed 21 Dec	Normal Day	Full Service
Thur 22 Dec	Normal Day	Full Service
Fri 23 Dec	Normal Day	Full Service
Sat 24 Dec	Normal Day	Standby+ Response
Sun 25 Dec	Public Holiday	Standby+ Response
Mon 26 Dec	Public Holiday	Standby+Early Morning+ Response
Tues 27 Dec	Normal Day	Standby+Early Morning+ Response
Wed 28 Dec	Normal Day	Standby+Early Morning+ Response
Thurs 29 Dec	Normal Day	Standby + Response
Fri 30 Dec	Public Holiday	Standby + Response
Sat 31 Dec	Public Holiday	Standby + Response
Sun 1 Jan	Normal Day	Standby + Response
Mon 2 Jan	Normal Day	Standby + Response

The Response team consists of up to 6 roadworkers providing 24 hours of cover per day, 7 days per week. This team is available to respond to the required treatment on the 4 Priority 1 Gold Routes.

Standby + Response consists of sufficient staff to operate the 6 Priority 1 Silver carriageway routes and 2 city centre priority footpath gritter routes.

Early Morning operations, if necessary, provides a treatment of the 6 Priority 1 Silver carriageway routes and 2 city centre priority footpath gritter routes. These will commence at 04:45 and this shift will continue working until 15:45 at the end of the normal working day.

3.9 Footways and Cycle Path Operations

Treatment of footways and cycle routes remain as per winter 2021/22.

- 3.9.1 The city centre priority 1 footways as set out in the Roads Winter Services Plan are the only routes to be covered as part of the early morning operations. The priority 1 routes are concentrated on the city centre, shopping areas and footways with a steep gradient. Treatment should begin on footways early mornings so that they may be completed prior to the footways becoming busy with pedestrians. Treatment is not safe or practical once footways become busy.

3.9.2 Footway and cycleway treatment operations are completed in conjunction with the Grounds Service who support the Roads Service during winter operations and without whom we would be unable to provide the current levels of service.

3.9.3 Once the priority 1 footways are treated, further treatment is extended into the lower priority footways and cycleways. The treatment that lower priority footways and cycleways receive is dependent on the resources available and so there is no timescale placed on when these will be completed.

3.10 Public Information

3.10.1 An information section for Winter Operations is included on the Council's web site and this provides information on gritter routes and live information on operations on the main routes, including gritter tracking showing where operations have been completed. The webpage will continue to be developed further as necessary.

3.10.2 In recent years the Roads Service has worked closely with the ACC media team to put more winter information into the public domain. This has helped reduce enquiries and complaints from the public and is something that the service will continue to grow for the coming winter. The media team will continue to issue a daily winter service update (Mon-Fri) to elected members to keep them abreast of operations.

3.11 Consultation

In past years, ACC have extended an invite to the following organisations to consult on the content of the Roads Winter Service Plan: Aberdeenshire Council, Aberdeen Roads Limited, Bear Scotland, Bon Accord Care, NHS Scotland, Aberdeen City Council – Education, and Housing Services, Police Scotland, The Scottish Fire and Rescue Service. In the last three years, there has been very limited response from these organisations, and no amendments have been made to the service plan as a result of the consultation exercise. Therefore, roads do not intend to invite these organisations to consultation prior to winter 2022/23, however roads will continue to issue a copy of the winter service plan to these organisations for reference.

3.12 Resilience

3.12.1 While hopefully low, there is a residual risk that the restrictions in some form could return to manage the potential future developments to the pandemic, such as a new strain or similar. Were this to be the case the roads service would return to the working model used to cover the two previous winters.

3.12.2 Salt supply issues are potentially possible with ongoing world events and it has been noted that getting deliveries of salt can be a little more challenging than in pre-pandemic times. To ensure salt supply risk is minimised, salt levels will be kept high with top ups throughout the winter as necessary to ensure good stock.

4. FINANCIAL IMPLICATIONS

- 4.1 The ongoing increase in cost for salt and fuel, coupled with the necessity to use only white diesel for winter operations will add significant cost strain to service delivery.
- 4.2 It should be noted that the expenditure for the previous three winters has been £1.37M in 2021/22, £2.1M in 2020/21 and £1.339M in 2019/20. The outturn expenditure is heavily dependent on conditions experienced during the winter. It would therefore be prudent to note that authorisation may be required for continued expenditure beyond the budget should the weather be worse than anticipated.

5. LEGAL IMPLICATIONS

- 5.1 Failure to provide a robust and justifiable “Roads Winter Service Plan” would leave the Council vulnerable to legal challenges and 3rd party insurance claims.
- 5.2 The Council is obligated under Section 34 of the Roads (Scotland) Act 1984 to take such steps as they consider reasonable to prevent snow and ice endangering the safe passage of pedestrians and vehicles over a public road.

6. ENVIRONMENTAL IMPLICATIONS

- 6.1 Gritting operations are carried out using salt as the primary de-icing treatment. It is inevitable that as part of these operations, salt will be washed into water courses. The service have considered the environmental implications of the use of salt and have concluded that the environmental risk posed is low, and that at present no practical alternative exists.
- 6.2 Further environmental consequence comes from the burning of diesel in the fleet of gritting vehicles. Alternative fuels with a lower carbon footprint are being investigated for the replacement of the existing fleet once they reach the end of their working lives, although no plan is due for replacement before the commencement of winter 2022/23.

7. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic Risk	Failure to complete adequate winter maintenance	The service plan has been designed to ensure that primary roads will	L	Yes

	operations could compromise travel and transport across the strategic Aberdeen road network.	remain treated at all times.		
Compliance	The legal requirement and basis for a Roads Winter Service Plan has been in place for many years. What is considered an adequate Winter Service Plan changes in line with national guidance. There is a risk that not following national guidance may open the council up to litigation.	The winter service plan has been produced following the national guidance such as advice in the “Well managed Highway Infrastructure” Code of Practice. Staff also attend national seminars and discuss requirements with neighbouring authorities to rationalise treatments across the region.	L	Yes
Financial	Allocated Budget will only cover costs of a mild winter, overspend at times of prolonged or worse than average winter weather will require the allocation of additional budget	Make provision within the overall budgets for the possibility of additional expenditure being required if the winter is more than averagely severe.	H	Yes
Reputational	Winter maintenance activities are highly visible and residents may form negative views of operations if they believe winter maintenance to be inadequate.	The winter service plan outlines how winter maintenance will be completed and provides an explanation of this to residents.	L	Yes
Environment / Climate	The risk to plants, trees, watercourses,	There is a potential risk of overtreating the network with	L	Yes

	bridges and other structures from overtreating the networks.	salt this is mitigated by training the duty officers on the required level of treatment.		
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8. OUTCOMES

<u>COUNCIL DELIVERY PLAN</u>	
	Impact of Report
<p>Aberdeen City Council Policy Statement</p> <p><i>3. Refresh the Local Transport Strategy, ensuring it includes the results of a city centre parking review, promotes cycle and pedestrian routes, and considers support for public transport.</i></p>	Continue to work to facilitate safe transport for customers during winter weather events.
<u>Aberdeen City Local Outcome Improvement Plan</u>	
Prosperous Economy Stretch Outcomes	The provision of an effective winter maintenance service that keeps the transport network working effectively is important to support the economy of Aberdeen during adverse winter conditions
Prosperous People Stretch Outcomes	The Council is committed to providing a winter maintenance service that will help to enhance Aberdeen as a place to invest, live and visit. An effective winter maintenance service will also make the city safer for all road and transport users.

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	IIA Completed
Data Protection Impact Assessment	Not Required

10. BACKGROUND PAPERS

10.1 Code of Practice for Roads – *Well Managed Highway Infrastructure*

11. APPENDICES

11.1 Roads Winter Service Plan 2022-2023

12. REPORT AUTHOR CONTACT DETAILS

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ABERDEEN CITY COUNCIL

Roads Winter Service Plan

2022 – 2023



Specification & Operational Plan



OPERATIONS & PROTECTIVE SERVICES

ROAD SERVICES

WINTER SERVICE PLAN

2022-2023

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PART 2: OPERATIONAL PLAN

ABERDEEN CITY COUNCIL
OPERATIONS AND PROTECTIVE SERVICES

ROADS OPERATIONS
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2022 – 2023
PART 1 SPECIFICATION

WINTER SERVICE PLAN

PART 1 SPECIFICATION DOCUMENT

1. **Policy**

- 1.1 The City Council's policy is stated in the report submitted to the Roads Sub-Committee of the Policy and Resources Committee on 19th September 1996 and Policy & Strategy Committee of 5th June 2008.
- 1.2 The Council's policy objectives in relation to winter service is defined as the reduction, as far as practicable, of the effects of adverse weather conditions on the movement of people and vehicles to facilitate safe travel on the higher priority roads in the City.

2. **Priorities and Standards**

2.1 **General**

The Committee agreed that the priorities for treatment and standards of treatment be determined in accordance with the relative importance of any particular road in the Road network, and that the relevant Corporate Director be requested to endeavour to curtail the level of expenditure within the sum provided in the annual budget, bearing in mind the conditions which pertain and the policies set down in the report.

- 2.1.1 Priority 1 routes will be principal roads or other classified roads serving as the main routes of major traffic distributors. Priority 1 routes should also carry heavy traffic flows or serve as major public service bus routes or give access to public service or emergency facilities providing an essential public service. In special circumstances a road which does not meet the above definition may be considered a priority 1 route if it is regularly used and presents special hazards because it is habitually liable to drifting snow or freezing because of altitude or exposure etc. A road need not be considered a priority route at all times.
- 2.1.2 Priority 1 routes shall be separated into two levels those of strategic importance (Strategic Roads and Main Distributor Roads and access roads to emergency services facilities in addition to the detrunked sections of the A92 and A96) and Priority 1 Silver, those of less than strategic importance (Historic Priority 1 routes less Priority 1 Gold routes and Link Roads and Local Access Roads that do not have any special circumstance such as steep slopes, etc. These routes are identified in Appendix C.
- 2.1.3 The standard to be aimed at on Priority 1 routes is that:

For the Priority 1 Gold routes for 24 hours 7 days a week during the winter.
For the Priority 1 Silver routes between the hours of 04.45 and 21.00 7 days a week.

These routes should never become impassable to traffic, during the times indicated, unless there are abnormal conditions. Snow and ice clearance should be started as soon as practical when the need for it becomes apparent. Equipment and resources should be provided and should be capable of being deployed sufficiently quickly to be able to

salt for ice or clear a moderate snowfall of up to 50 millimetres depth (2 inches) within two and a half hours of the physical start of operations.

- 2.1.4 There should be, for these routes an availability of crews and equipment with the Response crews and standby arrangements being such that the response time for an instruction from a responsible officer of the authority to commence winter service operations to the start of snow or ice clearing on site should not be greater than one hour, during the times indicated in clause 2.1.3.
- 2.1.5 Consideration will be given to the pre-salting of priority 1 routes on receipt of an adverse weather forecast to prevent the formation of ice, or to make the clearing of snow or ice from the surface of the road less difficult.
- 2.1.6 A list of priority 1 Gold and Silver routes should be drawn up. The routes will be collated into convenient lengths to be dealt with by one or more salt stores and the need to keep mileage, which is run empty for reloading to an absolute minimum.
- 2.1.7 The priority 1 Gold and Silver routes should be reviewed annually in the late summer/autumn months to take account of changes in the road layout e.g. change from single to dual carriageway or in the light of new development and particularly the opening of new community facilities e.g. hospitals or similar, or in the light of changes in the road network and amendments to the routing of Public Transport.
- 2.1.8 Priority 2 routes will be principal and other classified roads not included in the priority 1 routes but which serve as main roads or as traffic distributors and which carry medium traffic flows or give access to community or public facilities of a non-essential nature. These routes will contain the (Category 3b Secondary Distributor routes 4a Link Roads).
- 2.1.9 In order to provide an efficient and effective use of labour and plant several of the Priority 2 Routes may be included in the Priority 1 Gold and Silver routes, the remaining Priority 2 routes will only be treated once the combined Priority 1 & 2 routes have been opened to traffic. The remaining Priority 2 roads will be dealt with on an "Area Response" basis with the allocation of resources to the defined areas being subject to the prevailing weather conditions. Treatment of an Area is not subject to a time for completion due to their size and complexity. Additional resources from external Contractors may be employed to assist in the operation.
- 2.1.10 Priority 3 locations (Category 4b Link Roads) such as access roads, service roads, cul de sacs and minor roads where it could be expected that residents and employees etc could make their way with some difficulty in all but abnormal conditions to the nearest higher priority route.
- 2.1.11 The standard for Priority 3 locations would be that they would not normally be treated unless conditions were severe enough to prevent the passage of emergency vehicles, where it was considered in the light of prevailing weather forecasts that the conditions might be expected to persist for some time or that there was an exceptional depth of snow packed snow or ice. In the case of a medical emergency or an event such as a funeral the location in question would be treated. Priority 3 locations due to width of access, or they are dead ends will not always be accessible with normal winter

maintenance plant and would not be treated until all routes of a higher priority had been opened to traffic.

- 2.1.12 Non-Aberdeen City Council maintained roads and roads or lanes providing a secondary means of access for service vehicles together with roads on which there are no direct accesses to any habitations would not be treated except in the case of a medical emergency.
- 2.1.13 In extreme weather conditions only, Priority 1 routes will be treated. Should salt stock levels diminish, salt treatment of Areas will be stopped, then Priority 2 routes, until only priority 1 routes are being treated.

2.2 Priorities and Standards – Footways & Cycle Ways

- 2.2.1 The priority with regard to the treatment of footways is that, precedence will be given to those footways and cycleways in the City for which the Council is responsible and which carry the greatest number of pedestrians. This means the central areas of the City where the shopping and commercial facilities etc are concentrated. Precedence will also be given to footways and gradients, which are so steep, that they would be dangerous when covered with ice or hard packed snow. This may be altered by the duty supervisor or the duty officer depending on the circumstances that are being encountered.
- 2.2.2 The standard to be aimed at for footways on the Priority 1 list is that, these footways should be kept in a safe condition for pedestrians. In “normal” conditions snow or ice clearance should be started as soon as practicable when the need for such treatment becomes apparent. Equipment and resources should be provided and should be capable of being deployed sufficiently quickly to be able to begin treatment of a moderate snowfall between the hours of 07.45 and 15.45 Monday to Friday. At weekends the duty supervisor or the duty officer will determine if additional resources can be sourced.
- 2.2.3 All other footways and cycleways in the city will be considered to have a lower priority although again precedence will be given to the more heavily trafficked routes; footways in the vicinity of major public services, medical or community facilities providing an essential public service and where numbers of infirm, elderly, accompanied infants and young children are likely to congregate. These footways and cycleways will be treated only when the Priority 1 routes have been treated and made safe for pedestrian movement and will be dealt with on an Area Response basis with the allocation of resources to the defined areas being subject to the prevailing weather conditions. Treatment of an Area is not subject to a time for completion due to their size and complexity.

During forecasts of snow or ice or for periods of snow or ice council employees will be deployed to treat Priority 1 footways and then continue into the Areas. Additional resources from external Contractors may be employed to assist in the operation.

- 2.2.4 Other equipment and resources should be deployed to deal with particular situations as conditions dictate, particularly where treatment has not been carried out and there is a public need for such treatment at individual locations, e.g. bus stops, pedestrian crossings, traffic islands and the like.
- 2.2.5 Privately maintained footways will not normally be treated.

2.2.6 Cycle ways in the city will be considered to have the same priority as lower priority footways. These cycle ways will be treated only when the Priority 2 routes have been treated and will be dealt with on an Area Response basis in conjunction with the footways in that area. The allocation of resources to the defined areas will be subject to the prevailing weather conditions. Treatment of an Area is not subject to a time for completion due to their size and complexity. In keeping with Priority 3 carriageways, it would be expected that cyclists could make their way with some difficulty in all but abnormal conditions to the nearest higher priority route. A list of the cycle ways to be treated was approved at the EP & I Committee on 12 November 2013 and is included in Appendix C.

2.3 **Self Help**

- 2.3.1 On lower priority routes both on carriageways, lay-bys and footways, grit bins should be provided where they can be sited without inconvenience or danger to residents and road users. Due to the demand on resources to fill grit bins, it has been decided not to increase the number of grit bins. Alternatively, 1 Tonne salt bags will be made available for community use (see 2.3.4). The location of the grit bins can be viewed on the council's web site at: <https://www.aberdeencity.gov.uk/services/people-and-communities/get-ready-winter/find-grit-bin>
- 2.3.2 Grit bins are maintained and kept filled by the Council so that the salt, salt/sand mixtures are readily available to Council employees, local residents or any other road user should they choose to use the facility. The locations and condition of all grit bins should be reviewed annually in late summer/autumn. It should be noted that whilst making use of grit bins, care should be taken as it is common for them to be used by some members of the public for the disposal of rubbish, such as glass, sharp metal and, in some instances, syringes which could result in injury to the user should they inadvertently come into contact with this material. Hazard warnings should be positioned on the lid of the grit bin.
- 2.3.3 It is recommended that all grit bins be highlighted for public use with a telephone number to call allowing members of the public to inform on the location of the empty grit bin. Calls will be monitored on a daily basis during the winter and twice daily during periods of snow and ice. Holidays and weekends will be excluded as resources are limited.
- 2.3.4 1 Tonne bags of salt will be issued on application to individual residents on behalf of their community for self help winter treatment. These bags will be issued and replenished on condition that they are situated in a secure location which is accessible to the Council delivery lorry. A communal area such as a car park would not be acceptable as the bags will be susceptible to theft and vandalism.

To receive a bag, the following criteria must be met:*

- A named individual must take responsibility for the salt bag
- Contact details of that named individual (phone no. or email address) must be supplied
- A location within the boundaries of the individuals private property must be provided for the bag to be placed (we regret that we are unable to deliver bags to locations that are on Council owned or adopted assets. **)
- The location requires 1.5m² space for bag to be dropped
- 3m width access for our delivery lorry, with room to turn (we are unable to deliver bags to locations where HGV access is not possible. All applications will be checked for access prior to approval given)

- The location should be within 5m of public road or carriageway, where possible
- The bag must be accessible to members of the community, i.e. not behind locked gates, or out of sight. The scheme is for community benefit and not just for the benefit of the applicant and applicants who attempt to prevent access to bag may have their bag removed without notice.
- Applicants must sign our disclaimer removing Aberdeen City Council's liability for damage caused to vegetation by the salt bags. Salt can kill vegetation and we cannot accept any responsibility for such loss as a result of participation in the scheme. We ask applicants to consider this when selecting a location for their bag.
- Bags must be a reasonable distance apart – i.e. we will not deliver bags to closely proximate locations. We will also reject applications where the location already has a permanent grit bin in close proximity.
- Applications after the closing date will not be considered and will be automatically rejected.

* Please note that that having been approved for a bag in years does not guarantee an application will be successful this year. Council officers have the final say on whether an application is successful and may consider any relevant factor when dealing with requests. ACC reserve the right to close the scheme should demand outstrip service delivery capacity.

** Exception may be made where a location is on a recently adopted road where the developer has left a grit bin which has not been adopted but does have space beside it for a bag to be placed. This must not encroach onto the adopted footway in such a way as to restrict the footway width to below 1.5m. Locations at the very end of a footway or carriageway may be considered where the location is not a thoroughfare, and the placement of the bag would not hinder access to property or for services such as refuse collection. A named contact would still be required for the bag.

2.3.5 Large Community Grit Bins have been located throughout the city these are specifically located to allow rapid replenishment from small lorries during storm conditions. The locations are listed in Appendix (D,a)

3. Treatments of Conditions

3.1 Precautionary Salting - Priority 1 routes and locations of particular hazard.

Precautionary treatments should be carried out to as per Appendix (D,b) Column C. This table is based on guidance issued by the Society of Chief Officers of Transportation in Scotland (SCOTS) Winter Service Subgroup.

Column C is appropriate when the Salt Cover is Poor, Traffic Levels are Low/Medium and the Salt Loss due to traffic is Normal.

Precautionary Treatment for Hoar Frost and Ice.

- 3.1.1 If the road temperature is at or above -2C and the road is damp, salt at a rate of 10 grams per square metre. If the temperature falls between -2C and -5C and the road is damp, salt at 15/20g per square metre. If the road is damp and the temperature is below -5C, salt at 20g per square metre, monitor conditions and retreat if required.

If the road temperature is at or above -2C and the road is wet, salt at a rate of 15 grams per square metre. If the temperature falls between -2C and -5C and the road is wet, salt at 20g per square metre. If the Road is wet and the temperature is below -5C, salt at 20g per square metre, monitor conditions and retreat if required.

When rain is forecast prior to frost/ice, treatment should be timed to commence at the cessation of rainfall subject to being completed within the council's hours of coverage.

- 3.1.2 When frost/ice is predicted after rain precautionary salting rates should be increased to 20-40 g/sq. m according to the temperatures expected. 20 g/sq. m will operate down to -2 degrees Celsius, 40 g/sq. m operates to -5 degrees Celsius. Salting should be delayed as long as possible to reduce loss of salt by run-off unless freezing conditions coincide with the rainfall. Road conditions are to be monitored and retreated if required. The situation is to be monitored and retreatment carried out if required.

3.2 Precautionary Treatment for Snow.

- 3.2.2 When continuous snow/freezing rain is forecast precautionary salting rates are to be 20-40 g/sq. m according to the anticipated severity of the snowfall as per Appendix (D,c)
- 3.2.3 The maximum salt spreading rate recommended for melting up to 50mm of fresh snow is 40 g/sq.m. Repeated applications of salt can remove heavy accumulations of snow, however, this approach is not recommended and ploughing should be undertaken as the depth of snow starts to exceeds 10mm. 20g per square metre of salt should be applied in advance of a snowfall to allow the formation of a debonding layer and assist subsequent ploughing. Where more than 50mm of snow has accumulated, compaction by traffic is likely to become problematic.
- 3.2.4 These spread rates are dependant on available salt stocks, during periods of sustained snow salt availability may be restricted due to availability or instructions from outwith the council, and periods of salt conservation may be necessary as per section 7.0)

3.3 Treatment for Ice and Compacted Snow Conditions

When ice or compacted snow has already formed the surface should be treated as be the guidance in Appendix (D,d).

- 3.3.1 When temperatures drop below -5 degrees Celsius it is advisable to use grit or salt/grit mixtures. The grit used in these circumstances should be single particle size 6mm – 2mm having low fine content. The particles should be angular suitable for an abrasive. Grit shall only be used when absolutely necessary due to additional problems arising, such as sweeping and gully emptying and the subsequent additional costs for waste disposal.

3.4 Updated guidelines on salt spread rates

- 3.4.1 The Society of Chief Officers of Transportation in Scotland (SCOTS) have produced recommendations on the most appropriate and practical approach to implementing salt spread rates. Following consultation with the National Winter Service Research Group (NWSRG), concerning the implementation of Well Managed Highways, the SCOTS Winter Subgroup have suggested a number of developments and those relevant to salt spread rates.

Minimum spread rates of unmodified salt are suggested in Appendix (D,b) treatment matrix for different operational scenarios out-with resilience situations.

Detailed below is the justification provided by the SCOTS Winter Service Subgroup for advising these variations and this is supported by Aberdeen City Council officers.

- Review conclusions based on significant experience of delivering winter service by Scottish local Authorities.
- Review conclusions based on developed best practice within Scottish local Authorities.
- Recognition that going forward that these variations to Well Managed Highways and the successor document, need to be monitored in relation to the development of equipment, research undertaken and revisions to recommended salt spread rates.
- These variations to salt spread rates need to be kept under review by the SCOTS Roads Group/SCOTS Winter Service Subgroup to continue to inform the most appropriate approach to Winter Service to be taken by Scottish Roads Authorities.
- The treatment matrix developed through the SCOTS Winter Sub group is being adopted by Aberdeen City Council and is detailed in Appendix (D,b) along with associated notes.

4. Winter Service Plant

To be effective, salt must be spread evenly at rates to suit prevailing conditions. The spreading equipment supplied should be to BS 1622:1989. The controls of spreading machines are to be calibrated annually and clearly marked for distinct spread rates up to 40g/sq.m.

5. Salt and Grit

- 5.1.1 Salt supplied to various locations throughout the City shall be to BS 3247.
- 5.1.2 Grit for use either neat or in mixtures shall be single sized abrasive or particle size 6mm – 2mm having a low fine content. The particles should be angular in shape suitable for an abrasive.
- 5.1.3 Chemical de-icing treatment may be used at selected locations including the city centre and cycleways.
- 5.1.4 Salt is purchased to restock the storage areas to their maximum stock levels in advance of the season, salt stocks are closely monitored, and restocking orders placed to maintain suitable levels.
- 5.1.5 Salt at storage areas are currently stored uncovered.
- 5.1.6 A guide to appropriate maximum and minimum and resilience stock levels are included in Appendix (D,e).
- 5.1.7 Salt stocks are monitored weekly by Transport Scotland for all 32 Local Authorities, and have an emergency stock for any authority running short during severe winter conditions.

6. Communications

- 6.1.1 Work has been carried out with the Corporate Communications Team and the Service Design and Development team to provide up to date information on the Council Web Site and social media channels. The information provided will enable members of the public to check on expected road conditions, confirm main gritting routes and check action currently underway. There is also a section to check the weather and road conditions.

7. Resilience

- 7.1.1 If salt stock levels fall close to the resilience stock levels indicated in Appendix (D,e) the Roads Operations Manager will consider and implement the actions required to maintain traffic flow along the strategic network.
- 7.1.2 In extreme circumstances including but not limited to national salt shortages, pandemic circumstances, fuel shortages, that may have a major adverse impact on the provision of the winter service the Roads Operations Manager after consultation with the Roads Infrastructure Manager may implement the actions required to maintain traffic flow along the strategic network these may include but are not restricted to:
 - Reduce salt spread rates.
 - Restrict salt spreading to the Priority 1 Gold or Gold/Silver routes.
 - Move to using salt/grit mixes.
 - Move to using grit only on Secondary routes

- Grit only to be used on hard packed snow on priority/secondary/cul de sac routes
- Replenish Grit Bins with grit only
- Move to using grit only on priority and secondary footway routes
- Restrict treatment to the resilience network consisting of Priority 1 Gold or Gold/Silver routes and city centre footways.
- Restrict the level of service to the capacity of the available resources.
- Dedicate further available resources to the service delivery.

7.1.3 The resilience network consists of the Priority 1 Gold and Silver routes and the City Centre footways. The normal Minimum Winter Network being treated would be the resilience networks. In extreme circumstances when resources are not available to treat this network either as a result of illness or due to restrictions applied by the Scottish or UK governments the minimum network being treated could be reduced to the Priority 1 Gold network.

7.1.4 The trigger points for considering activation of the Minimum Winter Network treatment is any one of the following

Salt Levels

All depots	Non-Winter stock	Non-Core Winter Period	Core Winter Period
Tonnes	N/A	2690	4485

**ABERDEEN CITY COUNCIL
OPERATIONS & PROTECTIVE SERVICES
ROADS OPERATIONS**

WINTER SERVICE PLAN

2022-2023

PART 2 - OPERATIONAL PLAN

WINTER SERVICE DOCUMENT

PART 2

OPERATIONAL PLAN

- | | | | |
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| 2. | <u>Working Arrangements</u> | 2.1 | Operating Period |
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Appendices

- A Emergency Contacts
- B Duties of Personnel
- C Gritting Routes
- D Stock & Treatment Guidance.
- E Flooding Guidance

WINTER SERVICE PLAN - STANDING ORDERS

PART 2 - OPERATIONAL PLAN

1. **Introduction**

1.1 **Outline**

The Operational Plan is designed to provide for a twenty-four hour a day, seven days a week service. The plan, which is designed to be flexible enough to cover all foreseeable weather conditions normally experienced in this part of the country, will operate in various phases according to the time of day and weather conditions.

The plan consists of an emergency standby service out with normal working hours, regular routine patrols by specialist gritting and snow clearing vehicles in the early hours of the morning augmented, as necessary, by the use of the Council's normal heavy goods vehicles fitted with demountable snowploughs and/or gritter bodies as appropriate. The Council's own resources can be augmented by hired labour and vehicles and plant from local contractors.

1.2 **Stages of the Plan**

In deploying the Council's resources and resources from other Services, Supervisors will take into account the priorities drawn up to cover all weather conditions, will seek to ensure that the road network is dealt with in the sequence and to the standards set out in Part 1, Section 2 headed "Priorities and Standards".

Supervisors in planning and executing the Winter Service Operations must give consideration to the needs of all employees to have reasonable periods of rest between periods of duty, however, in extreme and prolonged weather conditions Aberdeen City Council can declare the event an emergency to continue with winter service operations.

1.3 **Delegation of Responsibilities**

1.3.1 The Roads Infrastructure Manager is responsible for the work of the Roads Services throughout the City. The Roads Infrastructure Manager is responsible for formulating the policy objectives with regard to Winter Service operations and ensuring that adequate resources are allocated to meet the objectives and standards set in the Specification Document. The Roads Infrastructure Manager is also responsible for ensuring that the Specification and Operational Plan are continually reviewed in the light of experience and changing circumstances.

1.3.2 The Roads Infrastructure Manager in conjunction with the Road Operations Manager will be wholly responsible for ensuring that Winter Service operations are carried out in accordance with the policy of the Council and in accordance with accreditation in Winter Maintenance Quality Assurance under ISO 9001. They will ensure that the Duty Officers and the Supervisors and operators are conversant with the Winter Service Plan and will ensure that the standard of training, etc. of the operatives is sufficiently high to enable them to carry out their allotted tasks. The day to day responsibility for producing the daily Winter Maintenance Advice Sheet may be delegated to the Duty Officer. The

Supervisors shall be provided with the physical resources to enable them to carry out the work within the limitations of the budget and shall have the authority to utilise all the resources available to them on normal works in the event of adverse weather conditions. The day to day responsibility for the organisation and supervision of Winter Service operations may be delegated to the Supervisors.

- 1.3.3 The Supervisors are wholly responsible to the Roads Infrastructure Manager/Road Operations Manager for the day to day organisation and execution of the Winter Service operations and will take immediate action to implement the Winter Service Plan on receipt of adverse weather advice or in the event of sudden frost or snowfall. The Supervisors have complete authority to set the plan in action without reference to the Roads Infrastructure Manager or Road Operations Manager but shall at all times keep the Management fully advised of the prevailing circumstances with regard to the progress of Winter Service operations and shall seek the advice and assistance of Management in dealing with any augmented work undertaken or conditions outwith the scope of the Winter Service Plan.

2. Working Arrangements

2.1 Operating period

The winter operating period will run from October to April each year.

The core period for continual monitoring will run from early November until Late March. Additional support staff and assistance from other services will run from mid-November until late March, the exact dates will be as detailed below, these dates are subject to change depending on the forecast weather conditions.

2.2 Standby Service – 14/11/2022 to 20/03/2023

A weekly duty rota for drivers and plant operators for both the standby service and for the early morning patrols will be prepared to ensure that all specialist Winter Service vehicles can be manned on a twenty-four hour, seven days a week basis in accordance with the Winter Service Plan.

Specialist Winter Service vehicles will be stationed at appropriate depots for immediate use outwith normal working hours. The vehicles will be loaded with neat salt and drivers will be contactable to receive instructions from the Supervisor. A Supervisor will be available to receive telephone calls from the Police or other responsible Officers of the Council, assess road conditions and initiate emergency actions.

On receipt of an emergency call, the Supervisor will assess the situation and, if necessary, will call out the standby crews to treat roads as required, he may at his discretion, alert other Supervisors, as it may be necessary to call out additional drivers and vehicles.

The Supervisors will advise the Lead Response Operative or the Duty Officer what resources are deployed and the route/areas being treated to allow the Council's web site to be updated.

The standby drivers will report to the Supervisor the road conditions at the area of the particular hazard and in the area generally. The Supervisor will log the telephone call seeking assistance together with the details of any action taken in response to it and any action by way of treating other locations so that there is a permanent record, for inspection, of the extent of Winter Service operations carried out.

2.3 Early Morning Patrols – 14/11/2022 to 20/03/2023

The specialist Winter Service vehicles will be operated on early morning patrol service during the winter period. Each vehicle will be driven on a prescribed priority route and treatment will be carried out as instructed for the conditions encountered.

The Supervisor will advise the Lead Response Operative or the Duty Officer what resources are deployed, and the route/areas being treated to allow the Council's web site to be updated.

Special attention will be given to those locations, which are designated as areas of particular hazard; drivers will report the road conditions on their prescribed route to the Supervisor/Lead Response Operative both during and on completion of their patrols.

Additionally, the Supervisors may at their discretion, if adverse weather conditions are expected, detail additional operatives to make themselves available for standby duties/early action.

2.4 Service Within Working Hour

- 2.4.1 If road or weather conditions warrant it, Winter Service operations utilising the specialist vehicles will continue during the course of the working day. In addition to the specialist vehicles, the Supervisors can instruct the use of the Council's normal heavy goods vehicles on Winter Service operations. The vehicles will be fitted with snowploughs and/or gritter bodies according to the road conditions.

The Supervisors will advise the Lead Response Operative or the Duty Officer what resources are deployed, and the route/areas being treated to allow the Council's web site to be updated.

2.4.2 Daytime 07:45 a.m. – 15:45 p.m. Monday - Friday

The ice detection equipment will be monitored by the Road Services staff. When a change in conditions is displayed at any of the ice detection locations in his area, the Road Operations Manager or his staff will advise the Supervisors who, taking account of all factors known to him, will dispatch a gritting vehicle to inspect and treat conditions at the location as necessary and thereafter proceed to such other locations the Supervisors considers may require treatment.

2.5 Service out with Normal Working Hours 14/11/2022 to 20/03/2023

- 2.5.1 Response will provide an emergency all night service and specialist Winter Service vehicles will be ready for immediate use throughout the winter season.

The vehicles will be loaded with neat salt and drivers will be in attendance at the depot. In addition to the drivers the depot will be manned by a Duty Lead Response Operative who will receive telephone calls from the Met Office, Police or other responsible Officers of the Council initiating emergency action.

The Duty Officer will continue to monitor the ice detection equipment and forecast and will remain the point of contact for Winter Service along with the Duty Supervisor until the Lead Response Operative commences work at 20:30.

On receipt of an emergency call, the Duty Lead Response Operative will dispatch a driver to investigate and, if necessary, treat the road surface. Immediately after the driver has dealt with the specific complaint, he will travel to those locations designated as areas of particular hazard in the vicinity of the locus of the complaint and, if necessary, treat the road surface at these locations. He will report to the Duty Lead Response Operative the road conditions at the areas of particular hazard and in the area generally. The Lead Response Operative will log the telephone call seeking assistance together with the details of any locations so that there is a permanent record for inspection by the Duty Supervisor of the extent of Winter Service operations carried out during the night.

Should it appear to the Duty Lead Response Operative from the number of telephone calls received requesting assistance or from the reports received from drivers that the road conditions are so bad as to require the deployment of more resources than provided by the all night service, he will immediately telephone the Duty Supervisor advising him of the conditions so that the Duty Supervisor may, at his discretion, instruct the call out of additional drivers and vehicles.

- 2.5.2 When an adverse change of conditions is displayed at any of the ice detection locations in the City, the Lead Response Operative will dispatch a loaded gritter to inspect and treat conditions at the location as necessary and thereafter, taking account of all other known factors, proceed to treat as necessary areas of special hazard. The Duty Lead Response Operative will log the change in road temperatures together with his actions and details of any locations actioned so that there is a permanent record for inspection by the Duty Supervisor of the extent of Winter Service operations carried out during the night.
- 2.5.3 Over Christmas and New Year a stand by crew will only be available to treat priority 1 carriageways and footways on the days of the 25 – 26 December and 31 December – 2 January inclusive.

2.6 Footway Treatment

The Priority 1 footways for treatment are listed in Appendix C (e).

The standard practice for treating footways will be to use neat salt although discretion is given to Supervisors to use salt/grit mixtures when weather conditions warrant it, and especially when dealing with ice that has formed as a result of the re-freezing of partially thawed snow as per Appendix D, (d)

In clearing a passage for pedestrians, any cleared snow will be left piled at the edge of the footway until resources are available for its removal. Special attention will be given at pedestrian crossings, road junctions where large number of pedestrians cross, bus stops etc where gaps should be left at these locations to allow pedestrians to cross without having to negotiate the heaped snow.

Special care will also be taken to ensure that street gullies are not blocked by piled snow, as this would prevent water draining away at the onset of a thaw.

2.7 **Footway Readiness**

Recourses for footway treatment are to be allocated on a three-level readiness basis. The readiness level shall be implemented and recorded following discussions between the duty officer and the Roads Operations/Roads Infrastructure Manager.

Green:

Forecast conditions to be below zero for up to 5 consecutive days.

City centre routes to be check by Supervisor each morning with treatment undertaken if required, no other routes to be treated.

Amber:

Forecast conditions of prolonged freezing extending beyond 5 days, snowfall or extensive ice forecast. Frontline staff to be made available for prolonged treatment, assistance from other departments requested as required. If other departments assistance required, they are to be notified when Amber condition is identified.

Grit bins and Community Bins, checked and filled in advance, Footway plant and equipment checked for readiness in advance, Priority 1 Footways and sheltered housing areas considered for treatment.

Additional back office staff requirement to respond to public enquiries.

Red:

Forecast conditions as Amber but with continued heavy snowfall or extreme ice in forecast resulting in a risk to infrastructure.

Action as per Amber, additionally external and supplementary resources from other departments to be mobilised as available.

Treatment to be extended to area footway treatment beyond Priority 1 routes as resources allow.

Full reporting system to be implemented, availability of resources to respond to repair to infrastructure to assessed. Additional back office staff requirement to respond to public enquiries regarding infrastructure damage after thaw develops.

2.8 **Thawing**

During the thaw, the first responsibility of the Supervisors will be to ensure, as far as practicable, that road channels and verges are cleared in the area of street gullies and cross grips to allow melted snow to drain away. Only after the channels and cross grips have been cleared should an attempt be made to clear the stockpiled snow.

2.9 **Lifting of Snow from Roads etc**

In extreme conditions after heavy snow falls it may be necessary to lift snow from streets. Snow cleared from the road will only be uplifted in exceptional circumstances, e.g. where existing piled snow is preventing further snow clearance from the road.

3. Information

3.1 Communications

During Office Hours - Mondays to Fridays inclusive, telephone messages will be received by the contact centre.

Outwith Office Hours – All out of office calls will be received through the call centre. Telephone messages to be passed to the Duty Supervisors (Daytime) or the Duty Officer as per rota from 16:00 to 20:30 (Monday to Friday) from 08:00 to 20:30 (Saturday, Sunday & Public Holidays) and to the Lead Response Operative at West Tullos Depot from 20:30 to 08:00.

3.2 Weather Forecasts

The Council's meteorological advisors will provide information for the duration of the winter period including:-

- a) General Forecasts for the following 36 hours
- b) 2-5-day outlook forecast
- c) Air and road temperatures and a predicted forecast graph

During Office Hours

The Forecast data information is assessed and entered into an advice sheet prepared by the Duty Officer in conjunction with the Duty Supervisor and if required submitted to the Roads Operations Manager for discussion and a decision made as to the required treatment. Roads Operations Manager to be advised of daily action.

The information will also be passed to the Standby Supervisor by the Duty Officer.

Outwith Office Hours and Holidays

It will be the responsibility of the Duty Officer to obtain the weather forecast, consult Supervisor and confirm action. Supervisor to contact the Lead Response Operative at West Tullos Depot each day shortly after 20:30 hours to appraise him of the situation. If there is a forecast of severe weather the Standby Supervisor should also be informed. Roads Operations Manager to be advised of daily action.

Emergency Weather Forecasts

The Council's meteorological advisors will inform the Duty Officer from 08:00 to 20:30 or the Lead Response Operative from 20:30 to 08:00 to advise on changes in forecast information.

Additional phone numbers should be supplied to the Met Office in case there is difficulty in contacting the Duty Officer or the Lead Response Operative. The Duty Officer or the Lead Response Operative will advise the Duty Supervisor of changes to the weather forecast which may alter the proposed winter treatment.

3.3 Advice Sheets

3.3.1 Winter Maintenance Advice Sheets

Forecast information and the Winter Maintenance Advice Sheet will be used to assist in decision making. In the absence of any indication or information to the contrary the advice recommendation given on the Advice Sheets should be followed.

3.3.2 Interpretation of Advice Sheets

The Advice Sheets recommendations may not be followed if:

- (a) A clear emergency exists which requires immediate action
- (b) The Road Operations Manager advises differently.
- (c) The actual weather (e.g. as measured by Ice Outstations) is at variance from the forecast such that action taken would need to be significantly different from that advised, e.g. the stepping up of salting from 10 to 20 g/sq. m or equivalent in mixtures, or if the forecast of snow turns out to be rain then reducing or changing the treatment. In this case the meteorological advisors should be contacted, advised of actual weather conditions and new forecast information requested.

3.3.3 Variation from Advice Sheets

A record will be kept of all variations of action from the advised action on the advice sheet. The reason for such a variation will be noted on the advice sheet for record purposes.

3.3.4 General Note

The Council's meteorological advisers are available 24 hours a day and can be contacted at any time by Supervisors or staff for advice. They are contracted to supply new weather information when a significant change is forecast and to give advice over the telephone on all meteorological matters. If in any doubt about the actual weather and/or the forecast the rule is contact the meteorological advisers.

4. Plant

4.1 Availability and Maintenance of Vehicles, Plant etc

All specialist Winter Service vehicles, plant and footway snowploughs require to be maintained and overhauled prior to the commencement of Winter Service operations. All items of Winter Service equipment overhauled shall be on station not later than the end of September in order that calibration works can be carried out to all plant at the same time.

All vehicles, plant and equipment shall be checked to ensure they are fully operational on return to station.

A stand by mechanic will be available at all times during the winter period to carry out routine maintenance and minor repairs allocated to him. Where applicable the eight week safety checks on vehicles should be carried out during early morning operations when no action is being carried out, any major defect found during this period will require the vehicle to be taken to Kittybrewster for repair. Fleet Services to provide the Road Operations Manager and the Supervisors with a rota of the mechanics.

4.2 Operation of Vehicles

While it is acknowledged that the drivers of vehicles engaged in Winter Service operations do not operate under normal circumstances, it is nevertheless the driver's duty to take every precaution to avoid accidents.

Once the vehicles are on station and Winter Service operations have begun, it will be the duty of the driver and/or operator for each vehicle and item of plant to check his vehicle daily before starting duty. The inspection shall cover the fuel, oil and water levels and the lights, brakes and tyres, together with all bolts and couplings fixing ploughs, spinners and safety rails.

Any fault revealed by the check shall be immediately reported to the Supervisor who will call out the stand by mechanic to determine whether or not the vehicle is in a fit state to continue with Winter Service operations or whether the vehicle should be withdrawn from service for immediate repair at the Depot or transported to Kittybrewster. In the latter case the Supervisor, in consultation with the Repair Depot Supervisor, shall decide whether or not, depending on the length of time that any repair is likely to take, an alternative vehicle should be made available as a replacement for the unserviceable vehicle.

The amber flashing lights fitted to each vehicle must be kept in operation during gritting and snow clearing operations. In poor visibility, the vehicle's horn should be sounded as necessary, but its use should be kept to a minimum consistent with safe driving and the need to cause as little inconvenience as is possible to residents, particularly during early morning and late night working. A "SPREADING" sign is to be fitted and kept clean on rear of gritting and large snow plough vehicles.

Snow ploughs and scrapers must always be raised above the road surface when passing over sections of road which are clear of snow and ice and drivers should constantly be on the lookout for manhole covers, street tobies or other obstructions such as traffic calming measures which may be standing proud of the road surface.

It is the responsibility of the driver of any vehicle to ensure that the hopper or the platform

of this vehicle is not left loaded with salt or salt/sand mixture for more than forty-eight hours. If the salt or salt/sand mixture has not been used for this period of time, the hopper and/or platform should be emptied and immediately refilled with fresh material.

If the vehicle has been driven during heavy rain, the driver should check the salt or salt/sand mixture to ensure that caking has not taken place. If it has, the vehicle should be emptied and immediately refilled with fresh material.

Where mobile phone communication is used the driver must not under any circumstance answer the phone until parked safely and the engine is turned off as per the Council's mobile phone policy. Drivers will be issued with a radio for communication purposes.

5. Materials and Equipment

5.1 Salt and Salt/Sand Stocks

Salt

Stocks of salt will be built up to the predetermined levels indicated in the contract requirements. It will be the responsibility of the salt supplier to maintain the agreed stock levels at all storage points as per the predetermined schedule. It will be the responsibility of the Duty Supervisor and Duty Officer to make a daily update on salt usage and a weekly return of salt receipts and issues to the Road Operation Manager.

Salt/Sand mixtures

Sand will be kept available to be mixed with salt in accordance with the instructions of the Supervisor for that area and will generally consist of one parts sand to one part salt by weight but this mixture may be varied at the discretion of the Supervisors depending upon road and weather conditions.

5.2 Use of Materials

In general, neat salt will be used on all roads. The use of neat salt or of the salt/sand mixture may be varied at the discretion of the Supervisor depending upon road and weather conditions.

It shall be the responsibility of the Supervisors to ensure that all salt stores are allocated a loading shovel and that the stores are manned continuously during periods of extreme weather or when general Winter Service operations are being carried out.

During the spreading of salt, especially in built-up areas, care must be taken to keep salt clear of trees, hedges, shrubs, lawns etc.

Should hard packed snow and ice occur, a trial will be carried out using Ecothaw de-icer and a comparison made with roads and footways treated with salt.

6. Assistance from Third Parties

6.1 Local Authority Services

Other Local Authority Services may undertake the gritting/salting, and/or snow clearing of footways and/or roads in designated areas, by arrangement agreed prior to the onset of winter.

6.2 Education

Winter Service within the City's educational establishments are dealt with under separate arrangements within the Council

6.3 Parks, Cemetery accesses, Crematoria access, Sheltered Housing accesses, Unadopted Footways through Council Housing Areas and Other Council Property accesses

Priority Roads and Footways in these areas will be treated under contract by other Council Services. Operations will normally be carried out during the standard working day and will be co-ordinated by Operations and Protective Services they will be informed of the prevailing conditions and whether they are required to carry out winter service operations outside normal working hours. A standby rota will be produced to cover weekend operations. A list of priority locations are detailed in Appendix C (h).

7. Road Closures

7.1 Road Closures

The closure of a road under severe winter conditions can only be authorised by the Police but operationally the signs could equally well be put out by the Police or Roads Staff. It is absolutely essential that there is consultation and co-operation between the two bodies in the issue of the signs e.g. for a closure instigated by the Police during the night, the Duty be informed as soon as possible and where the closure initiative came from the Roads Staff that the Police be contacted immediately. Duty Officer will be informed by 08:00 of any road closures and openings. If a road is closed signing should be maintained until the road is reopened. Roads Operations Manager or a duty representative will be required to inform Roadworks Coordination and Communications of any road closures.

8 Road Treatment Logs

A "Road Treatment Log" will be kept by each gritter driver to show the times treatment is necessary. The log will also show the road conditions encountered and the approximate tonnage of the material used. These sheets are to be completed daily by the gritter drivers and returned to the Supervisors each day.

ABERDEEN CITY COUNCIL

OPERATIONAL PLAN APPENDICES

APPENDIX A	EMERGENCY CONTACTS
APPENDIX B	DUTIES OF PERSONNEL
APPENDIX C	GRITTING ROUTES
APPENDIX D	STOCK & TREATMENT GUIDANCE.
APPENDIX E	FLOODING GUIDANCE

**OPERATIONAL PLAN
APPENDIX A - EMERGENCY CONTACTS**

Call Centre Number

03000 200292

FOR WINTER "CALL-OUTS" PLEASE NOTE

24 hours / 7 days Call Centre Number 03000 200292

FOR WINTER "CALL-OUTS" PLEASE NOTE

24 hours / 7 days Call Centre Number 03000 200292

OPERATIONAL PLAN
APPENDIX B - PERSONNEL
1 - DUTIES OF PERSONNEL

Duties of the Gritter Drivers

1. Duty Period: Monday – Sunday (including Public Holidays) Start 04.45am

In addition, when on standby during period of duty, make himself available for call-out by request, during emergency.

Maximum duty period will be 11 hours (10 hours driving unless a declared emergency and driver fit to drive).

2. Location: At Depot detailed by Duty Supervisor

3. Communication Radio

4. Responsible to the Duty Supervisor

5. Responsibilities

- a) To carry out a First Use Vehicle Check.
- b) Drive gritting vehicle along route as detailed on satellite navigation system or to verbal instructions of Duty Supervisor/Lead Response Operative, ensuring that carriageways are adequately gritted for the conditions prevailing.
- c) Maintain communication with the Duty Supervisor/Lead Response Operative advising when treatment of a route/area is started and completed.
 - 1) Provide an update of road and footway conditions when requested
 - 2) Advise duty Supervisor/Lead Response Operative when required to deviate from programmed route.
- d) During actual gritting and snow clearing operations, the amber flashing beacon must be used. Speeds in excess of 20mph (32kph) are prohibited.
- e) In the event of a breakdown of his vehicle or any incident, which prevents him carrying out his allocated duty, he will advise the Duty Supervisor/Lead Response Operative by radio and await further instructions.
- f) Complete daily winter maintenance treatment log and other such relevant documentation and pass to the Duty Supervisor/Lead Response Operative by the end of the next working day
- g) To wash down gritter/spinner after use, clean and tidy the cab and top up fuel.

Duties of the Response Drivers

1. Duty period: 04:00 to 15:30 & 15:30 to 03:00
2. Location: Tullos Depot and work locations detailed by Supervisor
3. Communication Radio
4. Responsible to the Duty Supervisor
5. Responsibilities
 - a) Complete a First Use Vehicle Check before leaving the depot.
 - b) While he may be involved in routine maintenance work, he must be prepared to react immediately to a call-out request which will be initiated by a radio instruction from the Lead Response Operative/Duty Supervisor.
 - c) On receipt of a call-out he will proceed to location and deal with the condition, maintaining communication with the Lead Response Operative/Duty Supervisor advising him when the matter has been dealt with.
 - d) Drive gritting vehicle along route as detailed on satellite navigation system or to verbal instructions of Duty Supervisor, ensuring that carriageways are adequately gritted for the conditions prevailing.
 - e) Relay information back to the Lead Response Operative/Duty Supervisor on any action taken at the locations, the state of the roads and any action taken at any other locations.
 - f) Deal with all requests from the Lead Response Operative/Duty Supervisor until return to Depot when he will again resume his other allocated duties.
 - 1) Provide an update of road and footway conditions when requested.
 - 2) Advise Duty Supervisor/Lead Response Operative when required to deviate from programmed route.
 - g) In the event of a general call-out he will operate in the location advised by the Duty Supervisor/Lead Response Operative.
 - h) In the event of a breakdown of his vehicle or any incident, which prevents him, carrying out this allotted duty, he will advise the Lead Response Operative/Duty Supervisor by radio and await further instructions.
 - i) Complete daily winter maintenance treatment log and other such relevant documentation and pass to the Duty Supervisor/Lead Response Operative at the end of the shift.
 - j) To wash down gritter/spinner after use and clean and tidy the cab and top up of fluids also required.

Duties of the Duty Supervisor/Standby Supervisor

1. Duty Period: Duty Supervisor 04:45 – 15:45
Standby Supervisor 15:45 – 04:45

2. Location: West Tullos Depot

3. Communication

The Supervisor will be equipped with a mobile phone and a radio for communication.

4. Responsible to the Roads Operations Manager, Operations, Roads.

5. Responsibilities

Overall responsibility for the day to day operations of the Winter Service function.

- a) On receipt of Winter Maintenance Advice Sheet, initiate appropriate action, utilising Lead Response Operative as necessary, including advising drivers on spread rates to be applied.
- b) Ensure that gritters, lorries, plant and ancillary equipment are maintained in operational condition and located at the appropriate Depots and that adequate supplies of salt and sand are available.
- c) Ensure that drivers and operators are conversant with operational details.
- d) In the event of severe conditions, which exhaust the capacity of his resources, advise the Road Operations Manager of the short fall in resources.
- e) To react to outside agency's requests and advise them, as necessary, when adverse conditions require their action and render support in plant and labour resources as necessary. Discuss with Roads Operations Manager or Duty Officer where this compromises treatment in the road network.
- f) In the event of the breakdown of a vehicle, report defect to the appropriate workshop.
- g) Complete a daily log of vehicles and plant breakdowns.
- h) To ensure all call-out requests are logged in Log Book indicating time received, time accident dealt with and by which vehicle.
- i) Ensure that drivers logs are maintained, and to ensure that the treatment and spread rates comply with his instruction on a daily or weekly basis.

- j) To advise the Road Operations Manager or the Duty Officer each day not later than 07:00 on the road conditions prevailing and the action taken and to compile a morning stat report each day no later than 07:00 (08:00 on Sundays and public holidays).
- k) If continuing action maintain and complete Continuing Action Form
- l) During all operations the Supervisor must keep either the Lead Response Operative or the Duty Officer advised when action is taken on each route/area and also when action ceases. Total resources deployed on each route/area must also be communicated. It is vital that this information is accurate and given timeously in order that the Council's website reflects exactly the action being undertaken on the ground.

Duties of the Duty Officer

1. Duty Period: 1 week commencing with issue of midday forecast on Monday morning to completion of morning treatment the following Monday midday

2. Location: Duty Officer's Office or Residence as necessary.

3. Communication

The Duty Officer will be equipped with a mobile phone and radio for communication.

4. Responsible to the Road Operations Manager, CHI

5. Responsibilities

Responsibility for interpreting the daily forecast to produce the daily Winter Maintenance Advice Sheet and ensuring that relevant parties are informed of the proposed action.

a) On receipt of weather forecast, and telephone contact with Met Office if necessary, decide on appropriate winter treatment and spread rates for the coming afternoon, night shift and following morning. Check updated forecast at 18:00 and amend action plan as necessary with stand by Supervisor.

b) Complete Winter Maintenance Advice Sheet and issue to Duty Supervisor. Duty Supervisor to be contacted by telephone/radio if not available in West Tullos Depot.

c) Issue Winter Maintenance Advice Sheet to Lead Response Operative.

d) As necessary issue Winter Maintenance Advice Sheet to appropriate parties.

e) Update Weather Conditions on Council Website on a daily basis.

f) Update Council Website at the start of each treatment and on completion of each treatment.

g) Complete the Winter Maintenance Advice Sheet after the following morning's treatment, detailing any change from the proposed action and recording actual temperatures and conditions from the previous 24 hours.

h) Advise Roads Operations Manager of salt tonnage used on a daily basis.

i) Consult Roads Operations Manager concerning current salt stock levels and the impact this may have on limiting proposed winter action.

Duties of the Lead Response Operative

1. Duty period: 8:30 pm to 8.00am
2. Location: West Tullos Depot
3. Communication Telephone and radio
4. Responsible to Duty Supervisor/Stand-by Supervisor/Supervisor
5. Responsibilities
 - a) To accept by telephone, all call-out requests from Police Scotland
 - b) To log all calls in Log Book indicating time received, time incident dealt with and by which vehicle.
 - c) To dispatch drivers, who are in attendance to the requested locations.
 - d) In the event of demand significantly exceeding capability, telephone Stand-by/Duty Supervisor who will assume control and instruct as necessary.
 - e) In the event of a report that a vehicle is out of commission,
 - 1) he will use alternative standby vehicle or driver if available
 - 2) if not available, advise Stand-by/Duty Supervisor who will assume responsibility.
 - f) Ensure that he receives information and immediately updates the Council's website to reflect the current position on the ground
 - g) Monitor weather forecast and graphs and recording actions taken
 - h) From 06:30 compile morning status report by 07:00 and distribute to Roads Operations Manager, Duty Supervisor and Duty Officer.

Duties of the Road Operations Manager

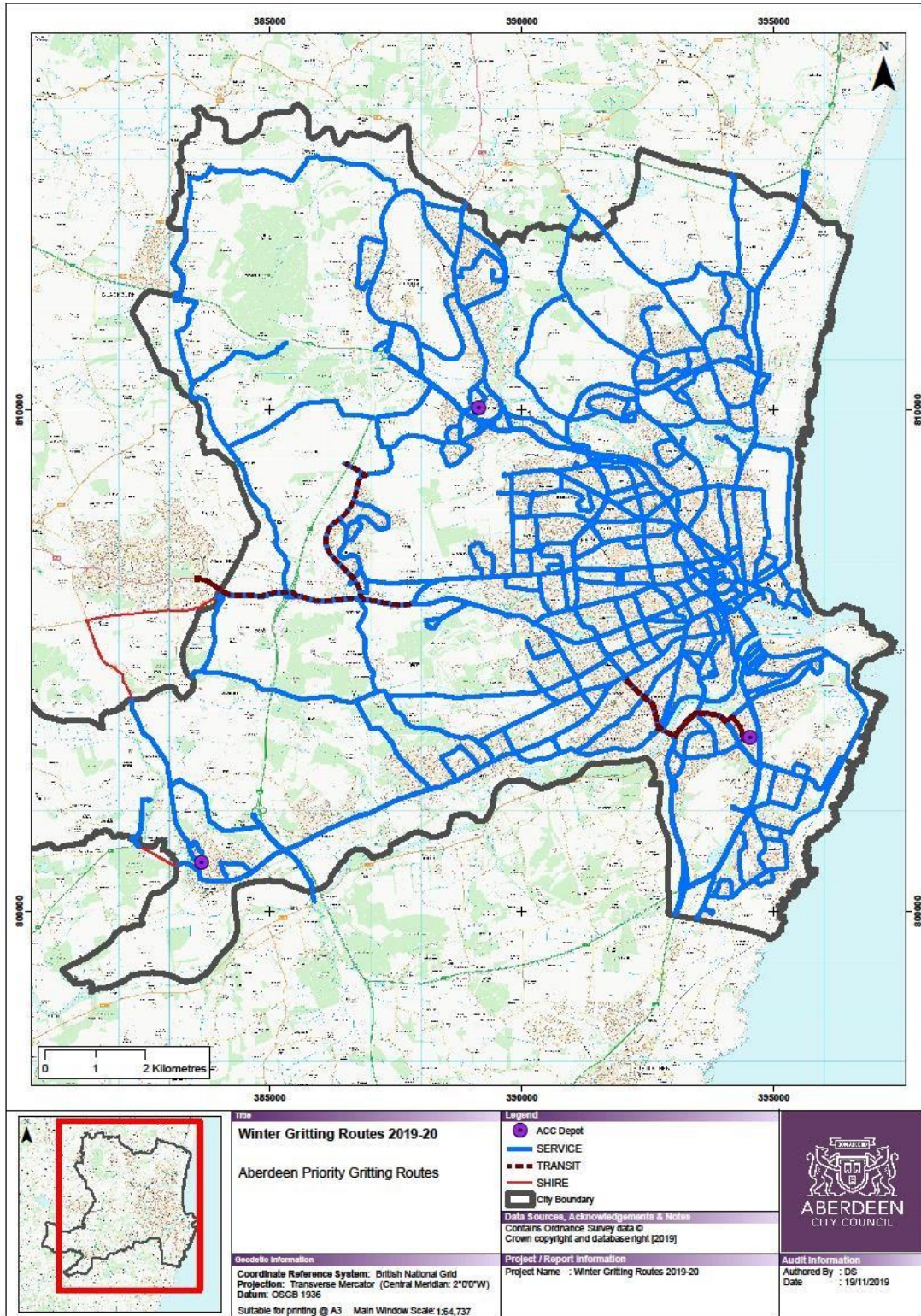
1. Duty period: Flexible.
2. Location: Office/Residence.
3. Communication: Telephone and radio
4. Responsible to Roads Infrastructure Manager, Operations, Roads.
5. Responsibilities
 - a) Wholly responsible for ensuring that the Supervisors and Operatives are conversant with Winter Maintenance Operations and shall provide the Supervisors with the physical resources to enable them to carry out the objectives and meet the standard set.
 - b) Shall have the authority to utilise all the resources of his area, however, deployed on normal works, in the event of extreme conditions.
 - c) During working hours, responsible for ensuring the Supervisors are advised of weather forecasts.
 - d) Ensuring that stocks of sand and salt are maintained at a sufficient level during the operation period.
 - e) Responsible for checking that all Winter Service equipment is overhauled and on station by the end of September each year and reporting omissions, if any.
 - f) Responsible for preparing a duty rota for Supervisor and Operatives to ensure that adequate supervision for day to day operations is provided.
 - g) Ensure compliance with the Specification Document.

In Roads Operations Manager absence, this role will be taken over by the Team Leader – Operations.

**OPERATIONAL PLAN
APPENDIX C - GRITTING ROUTES**

Priority Routes

The following map shows the roads treated as either Priority1 Gold or Priority 1 Silver.

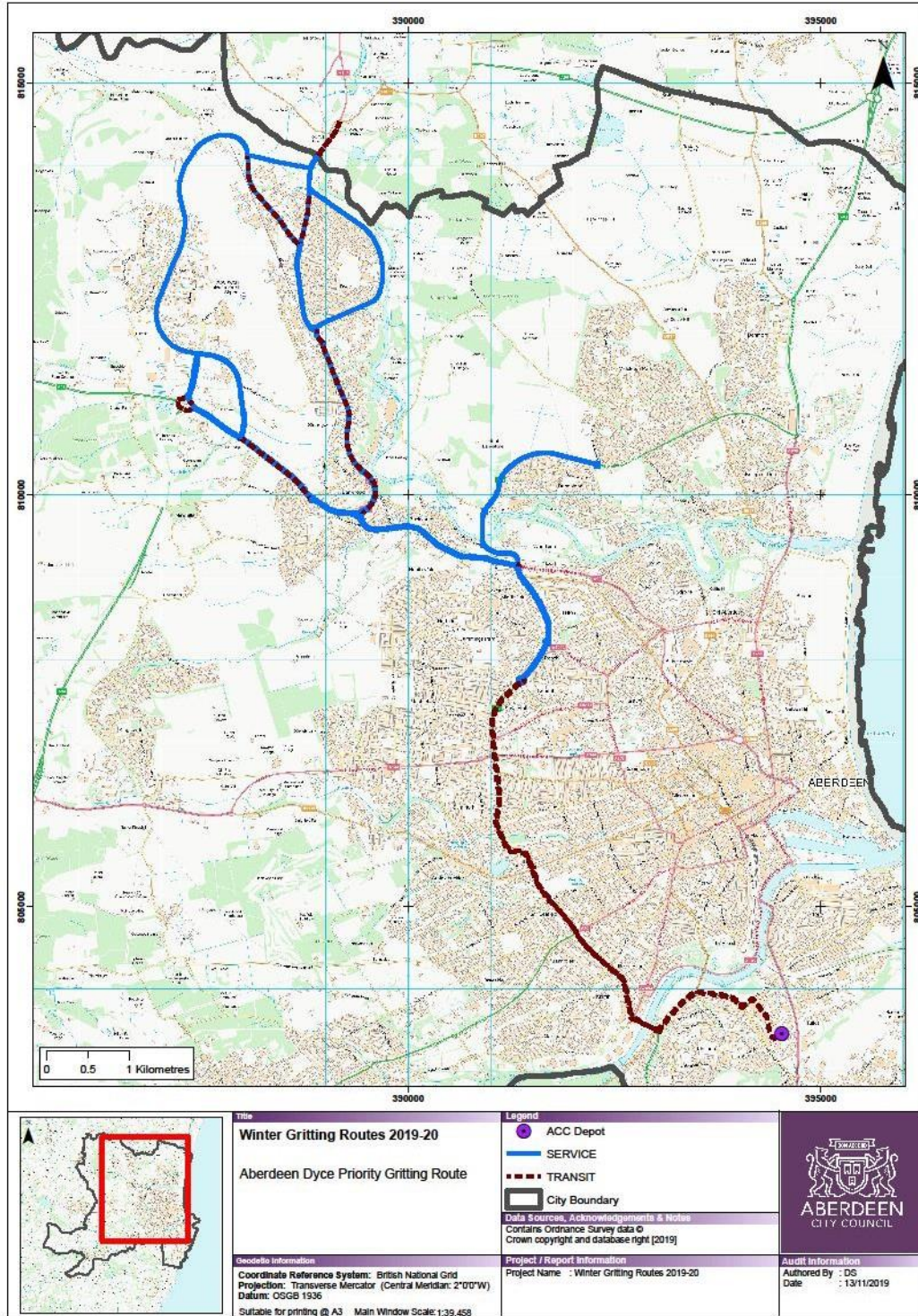


(a) **Priority 1 Gold Routes**

The following routes (Gold 1-4) are to be treated 24 hours 7 days during the winter.

Bold Text – Treat	<i>Italic - Run</i>	Traffic Calming
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Gold route 1

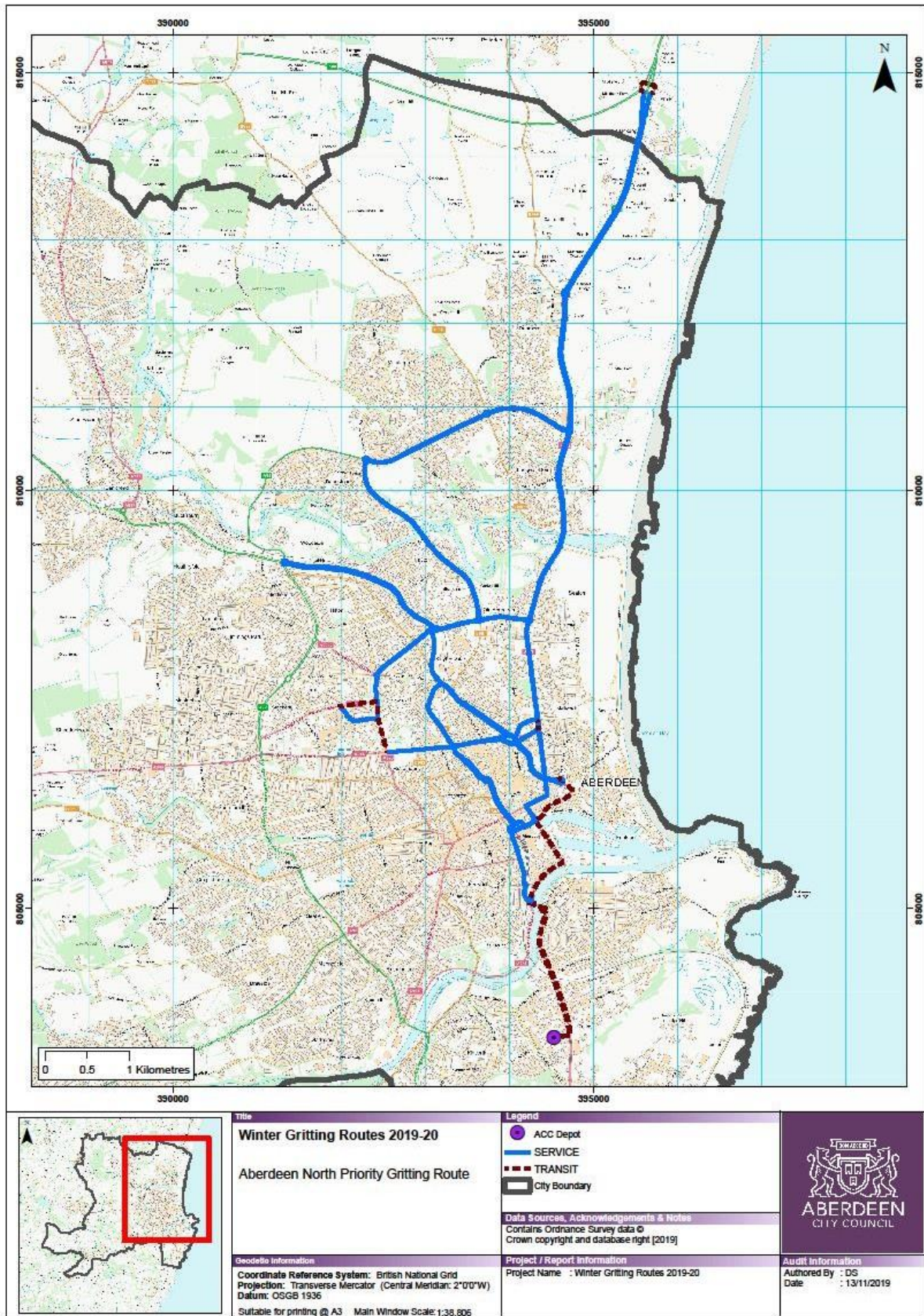


GOLD ROUTE 1		
STREET	TO	DIRECTION
WEST TULLOS ROAD DEPOT	CRAIGSHAW DRIVE	RIGHT
CRAIGSHAW DRIVE	ABBOTSWELL ROAD	LEFT
ABBOTSWELL ROAD	ABBOTSWELL ROUNDABOUT	RIGHT - 2ND EXIT
ABBOTSWELL ROUNDABOUT	WEST TULLOS ROAD	
WEST TULLOS ROAD	KING GEORGE VI BRIDGE ROUNDABOUT	STRAIGHT - 2ND EXIT
KING GEORGE VI BRIDGE ROUNDABOUT	GREAT SOUTHERN ROAD	
GREAT SOUTHERN ROAD	BRIDGE OF DEE ROUNDABOUT	RIGHT - 3RD EXIT
BRIDGE OF DEE ROUNDABOUT	STONEHAVEN ROAD	
STONEHAVEN ROAD	GARTHDEE ROUNDABOUT	STRAIGHT - 2ND EXIT
GARTHDEE ROUNDABOUT	SOUTH ANDERSON DRIVE	
SOUTH ANDERSON DRIVE	BROOMHILL ROUNDABOUT	STRAIGHT - 2ND EXIT
BROOMHILL ROUNDABOUT	SOUTH ANDERSON DRIVE	
SOUTH ANDERSON DRIVE	ANDERSON DRIVE	FOLLOW ON TO
ANDERSON DRIVE	SEAFIELD ROUNDABOUT	STRAIGHT - 2ND EXIT
SEAFIELD ROUNDABOUT	ANDERSON DRIVE	
ANDERSON DRIVE	KEPPLESTONE ROUNDABOUT	STRAIGHT - 2ND EXIT
KEPPLESTONE ROUNDABOUT	ANDERSON DRIVE	
ANDERSON DRIVE	KINGSGATE ROUNDABOUT	STRAIGHT - 2ND EXIT
KINGSGATE ROUNDABOUT	NORTH ANDERSON DRIVE	
NORTH ANDERSON DRIVE	"MURDO'S ROUNDABOUT"	COMPLETE - 2ND EXIT
"MURDO'S ROUNDABOUT"	NORTH ANDERSON DRIVE	COMPLETE - 2ND EXIT
NORTH ANDERSON DRIVE	ROSEHILL ROUNDABOUT	STRAIGHT - 2ND EXIT
ROSEHILL ROUNDABOUT	NORTH ANDERSON DRIVE	
NORTH ANDERSON DRIVE	HAUDAGAIN ROUNDABOUT	STRAIGHT - 2ND EXIT
HAUDAGAIN ROUNDABOUT	MUGIEMOSS ROAD	
MUGIEMOSS ROAD	MUGIEMOSS ROUNDABOUT	RIGHT - 2ND EXIT
MUGIEMOSS ROUNDABOUT	PARKWAY	
PARKWAY	"TESCO" ROUNDABOUT	STRAIGHT - 2ND EXIT
"TESCO" ROUNDABOUT	PARKWAY	
PARKWAY	DANESTONE ROUNDABOUT	COMPLETE - 4TH EXIT
DANESTONE ROUNDABOUT	PARKWAY	
PARKWAY	"TESCO" ROUNDABOUT	STRAIGHT - 2ND EXIT
"TESCO" ROUNDABOUT	PARKWAY	
PARKWAY	MUGIEMOSS ROUNDABOUT	LEFT - 1ST EXIT

MUGIEMOSS ROUNDABOUT	MUGIEMOSS ROAD	
MUGIEMOSS ROAD	HAUDAGAIN ROUNDABOUT	RIGHT - 3RD EXIT
HAUDAGAIN ROUNDABOUT	AUCHMILL ROAD	
AUCHMILL ROAD	INVERURIE ROAD	FOLLOW ON TO
INVERURIE ROAD	BUCKSBURN ROUNDABOUT	KEEP LEFT SLIP
BUCKSBURN ROUNDABOUT	INVERURIE ROAD	
INVERURIE ROAD	SCLATTIE ROUNDABOUT	ROUND - 4TH EXIT
SCLATTIE ROUNDABOUT	INVERURIE ROAD	ROUND - 4TH EXIT
INVERURIE ROAD	BUCKSBURN ROUNDABOUT	LEFT - 1ST EXIT
BUCKSBURN ROUNDABOUT	NEW STONEYWOOD ROAD	
NEW STONEYWOOD ROAD	STONEYWOOD ROAD	FOLLOW ON TO
STONEYWOOD ROAD	"BP" ROUNDABOUT	LEFT - 1ST EXIT
"BP" ROUNDABOUT	VICTORIA STREET	
VICTORIA STREET	"KWIKFIT" ROUNDABOUT	LEFT - 1ST EXIT
"KWIKFIT" ROUNDABOUT	OLD MELDRUM ROAD	
OLD MELDRUM ROAD	DYCE DRIVE	LEFT
DYCE DRIVE	PITMEDDEN ROAD	LEFT
PITMEDDEN ROAD	VICTORIA STREET	LEFT
VICTORIA STREET	"KWIKFIT" ROUNDABOUT	LEFT - 1ST EXIT
"KWIKFIT" ROUNDABOUT	OLD MELDRUM ROAD	
OLD MELDRUM ROAD	OLD MELDRUM ROAD	FOLLOW ON TO
OLD MELDRUM ROAD	OLD MELDRUM ROAD	TURN AT LIGHTS
OLD MELDRUM ROAD	"KWIKFIT" ROUNDABOUT	LEFT - 1ST EXIT
"KWIKFIT" ROUNDABOUT	RIVERVIEW DRIVE	
RIVERVIEW DRIVE	"BP" ROUNDABOUT	LEFT - 1ST EXIT
"BP" ROUNDABOUT	STONEYWOOD ROAD	
STONEYWOOD ROAD	NEW STONEYWOOD ROAD	FOLLOW ON TO
NEW STONEYWOOD ROAD	BUCKSBURN ROUNDABOUT	ROUND - 2ND EXIT
BUCKSBURN ROUNDABOUT	INVERURIE ROAD	
INVERURIE ROAD	SCLATTIE ROUNDABOUT	STRAIGHT - 2ND EXIT
SCLATTIE ROUNDABOUT	INVERURIE ROAD	STRAIGHT - 2ND EXIT
INVERURIE ROAD	AIRPORT ROUNDABOUT	ROUND - 4TH EXIT
AIRPORT ROUNDABOUT	INVERURIE ROAD	ROUND - 4TH EXIT
INVERURIE ROAD	DYCE DRIVE	LEFT
DYCE DRIVE	AGYLL ROAD	LEFT
AGYLL ROAD	AIRPORT ROUNDABOUT	ROUND - 4TH EXIT
AIRPORT ROUNDABOUT	AGYLL ROAD	

AGYLL ROAD	DYCE DRIVE	RIGHT
DYCE DRIVE	INVERURIE ROAD	LEFT
INVERURIE ROAD	SCLATTIE ROUNDABOUT	ROUND - 4TH EXIT
SCLATTIE ROUNDABOUT	INVERURIE ROAD	
<i>INVERURIE ROAD</i>	<i>DYCE DRIVE</i>	<i>RIGHT</i>
DYCE DRIVE	PITMEDDEN ROAD	FOLLOW ON TO
<i>PITMEDDEN ROAD</i>	<i>VICTORIA STREET</i>	<i>RIGHT</i>
VICTORIA STREET	"BP" ROUNDABOUT	STRAIGHT - 2ND EXIT
"BP" ROUNDABOUT	STONEWOOD ROAD	
<i>STONEWOOD ROAD</i>	<i>NEW STONEYWOOD ROAD</i>	<i>FOLLOW ON TO</i>
<i>NEW STONEYWOOD ROAD</i>	<i>BUCKSBURN ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>BUCKSBURN ROUNDABOUT</i>	<i>INVERURIE ROAD</i>	
INVERURIE ROAD	AUCHMILL ROAD	LEFT - 1ST EXIT
AUCHMILL ROAD	GREAT NORTHERN ROAD	FOLLOW ON TO
GREAT NORTHERN ROAD	HAUDAGAIN ROUNDABOUT	RIGHT - 3RD EXIT
<i>HAUDAGAIN ROUNDABOUT</i>	<i>NORTH ANDERSON DRIVE</i>	<i>RIGHT - 3RD EXIT</i>
NORTH ANDERSON DRIVE	ROSEHILL ROUNDABOUT	STRAIGHT - 2ND EXIT
ROSEHILL ROUNDABOUT	NORTH ANDERSON DRIVE	
NORTH ANDERSON DRIVE	"MURDO'S ROUNDABOUT"	STRAIGHT - 3RD EXIT
<i>"MURDO'S ROUNDABOUT"</i>	<i>NORTH ANDERSON DRIVE</i>	<i>STRAIGHT - 3RD EXIT</i>
<i>NORTH ANDERSON DRIVE</i>	<i>KINGS CROSS ROUNDABOUT</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>KINGS CROSS ROUNDABOUT</i>	<i>ANDERSON DRIVE</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>ANDERSON DRIVE</i>	<i>KEPPLESTONE ROUNDABOUT</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>KEPPLESTONE ROUNDABOUT</i>	<i>ANDERSON DRIVE</i>	
<i>ANDERSON DRIVE</i>	<i>SEAFIELD ROUNDABOUT</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>SEAFIELD ROUNDABOUT</i>	<i>ANDERSON DRIVE</i>	
<i>ANDERSON DRIVE</i>	<i>SOUTH ANDERSON DRIVE</i>	<i>FOLLOW ON TO</i>
<i>SOUTH ANDERSON DRIVE</i>	<i>BROOMHILL ROUNDABOUT</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>BROOMHILL ROUNDABOUT</i>	<i>SOUTH ANDERSON DRIVE</i>	
<i>SOUTH ANDERSON DRIVE</i>	<i>GARTHDEE ROUNDABOUT</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>GARTHDEE ROUNDABOUT</i>	<i>STONEHAVEN ROAD</i>	
<i>STONEHAVEN ROAD</i>	<i>GREAT SOUTHERN ROAD</i>	<i>LEFT - 1ST EXIT</i>
<i>GREAT SOUTHERN ROAD</i>	<i>KING GEORGE VI BRIDGE ROUNDABOUT</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>KING GEORGE VI BRIDGE ROUNDABOUT</i>	<i>WEST TULLOS ROAD</i>	
<i>WEST TULLOS ROAD</i>	<i>ABBOTSWELL ROAD</i>	<i>LEFT - 1ST EXIT</i>
<i>ABBOTSWELL ROAD</i>	<i>CRAIGSHAW DRIVE</i>	<i>RIGHT</i>
<i>CRAIGSHAW DRIVE</i>	<i>WEST TULLOS ROADS DEPOT</i>	<i>LEFT</i>

Gold route 2



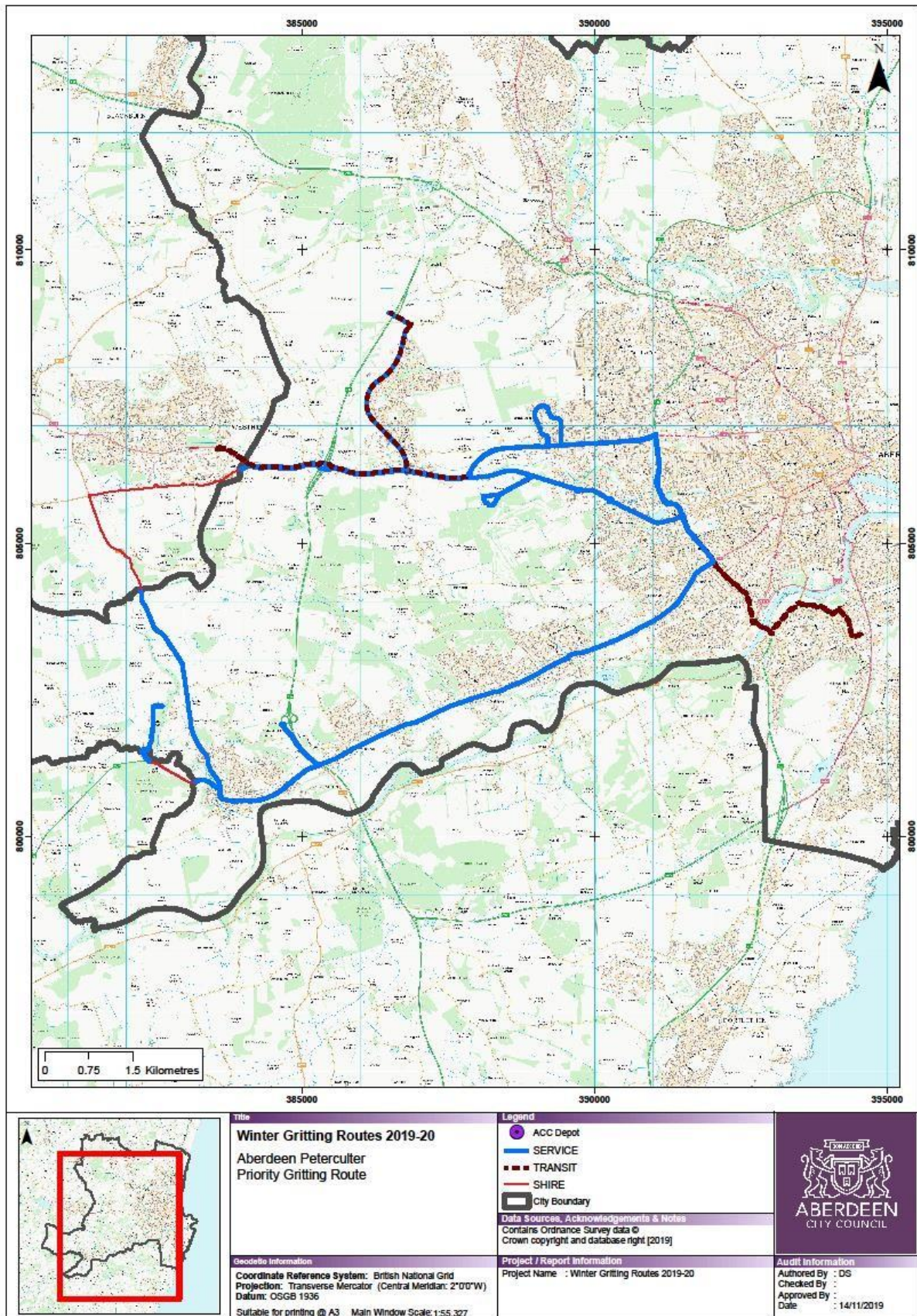
GOLD ROUTE 2		
STREET	TO	DIRECTION
<i>WEST TULLOS DEPOT</i>	<i>CRAIGSHAW DRIVE</i>	<i>LEFT</i>
<i>CRAIGSHAW DRIVE</i>	<i>WELLINGTON ROAD</i>	<i>LEFT</i>
<i>WELLINGTON ROAD</i>	<i>QUEEN ELIZABETH BRIDGE</i>	<i>LEFT - 1ST EXIT</i>
<i>QUEEN ELIZABETH BRIDGE</i>	<i>NORTH ESPLANADE WEST</i>	<i>RIGHT - 3RD EXIT</i>
<i>NORTH ESPLANADE WEST</i>	<i>MARKET STREET</i>	<i>LEFT</i>
<i>MARKET STREET</i>	<i>MARKET STREET</i>	<i>FOLLOW ON TO</i>
MARKET STREET	UNION STREET	RIGHT
UNION STREET	CASTLE STREET	FOLLOW ON TO
CASTLE STREET	KING STREET	LEFT
KING STREET	ELLON ROAD	FOLLOW ON TO
ELLON ROAD	ELLON ROAD	CITY LIMIT
ELLON ROAD	ELLON ROAD	LEFT - OFF SLIP ROAD
<i>ELLON ROAD</i>	<i>ELLON ROAD</i>	<i>ROUND - 5TH EXIT</i>
ELLON ROAD	ELLON ROAD	ON SLIP ROAD
ELLON ROAD	MURCAR ROUNDABOUT	STRAIGHT ON - 2ND EXIT
MURCAR ROUNDABOUT	ELLON ROAD	
ELLON ROAD	AECC ROUNDABOUT	RIGHT - 3RD EXIT
AECC ROUNDABOUT	PARKWAY	
PARKWAY	SCOTSTOWN ROUNDABOUT	STRAIGHT ON - 2ND EXIT
SCOTSTOWN ROUNDABOUT	PARKWAY	
PARKWAY	DANESTONE ROUNDABOUT	ROUND - 4TH EXIT
STREET	TO	DIRECTION
DANESTONE ROUNDABOUT	PARKWAY	ROUND - 4TH EXIT
PARKWAY	SCOTSTOWN ROUNDABOUT	STRAIGHT ON - 2ND EXIT
SCOTSTOWN ROUNDABOUT	PARKWAY	STRAIGHT ON - 2ND EXIT
PARKWAY	AECC ROUNDABOUT	RIGHT - 3RD EXIT
AECC ROUNDABOUT	KING STREET	
KING STREET	EAST NORTH STREET	LEFT
<i>EAST NORTH STREET</i>	<i>BEACH BOULEVARD ROUNDABOUT</i>	<i>STRAIGHT ON - 3RD EXIT</i>
<i>BEACH BOULEVARD ROUNDABOUT</i>	<i>COMMERCE STREET</i>	
<i>COMMERCE STREET</i>	<i>VIRGINIA STREET</i>	<i>RIGHT</i>
<i>VIRGINIA STREET</i>	<i>GUILD STREET</i>	<i>FOLLOW ON TO</i>
GUILD STREET	BRIDGE STREET	RIGHT

BRIDGE STREET	WAPPING STREET	RIGHT
WAPPING STREET	DENBURN ROAD	LEFT
DENBURN ROAD	WOOLMANHILL ROUNDABOUT	STRAIGHT ON - 2ND EXIT
WOOLMANHILL ROUNDABOUT	GILCOMSTON STEPS	
GILCOMSTON STEPS	SKENE SQUARE	FOLLOW ON TO
SKENE SQUARE	ROSEMOUNT ROUNDABOUT	STRAIGHT ON - 2ND EXIT
ROSEMOUNT ROUNDABOUT	SKENE SQUARE	
SKENE SQUARE	CAROLINE PLACE	FOLLOW ON TO
CAROLINE PLACE	BERRYDEN ROAD	STRAIGHT ON
BERRYDEN ROAD	BERRYDEN ROOUNDABOUT	STRAIGHT ON - 2ND EXIT
BERRYDEN ROOUNDABOUT	BERRYDEN ROAD	
BERRYDEN ROAD	BELMONT ROAD	FOLLOW ON TO
BELMONT ROAD	POWIS TERRACE	RIGHT
POWIS TERRACE	POWIS PLACE	KEEP LEFT
POWIS PLACE	CAUSEWAYEND	FOLLOW ON TO
CAUSEWAYEND	MOUNTHOOLY ROUNDABOUT	STRAIGHT ON - 2ND EXIT
MOUNTHOOLY ROUNDABOUT	NELSON STREET	STRAIGHT ON - 2ND EXIT THEN 1ST LEFT
NELSON STREET	KING STREET	LEFT
<i>KING STREET</i>	<i>MOUNTHOOLY WAY</i>	<i>LEFT</i>
MOUNTHOOLY WAY	MOUNTHOOLY ROUNDABOUT	FOLLOW ON TO
MOUNTHOOLY ROUNDABOUT	WEST NORTH STREET	LEFT - 1ST EXIT
WEST NORTH STREET	EAST NORTH STRREET	STRAIGHT ON
EAST NORTH STRREET	JUSTICE PORT ROUNDABOUT	ROUND - 5TH EXIT
JUSTICE PORT ROUNDABOUT	EAST NORTH STRREET	
EAST NORTH STRREET	WEST NORTH STREET	STRAIGHT ON
WEST NORTH STREET	MOUNTHOOLY ROUNDABOUT	STRAIGHT ON - 3RD EXIT
MOUNTHOOLY ROUNDABOUT	CAUSEWAYEND	STRAIGHT ON - 3RD EXIT
CAUSEWAYEND	POWIS PLACE	FOLLOW ON TO
POWIS PLACE	POWIS TERRACE	STRAIGHT ON
POWIS TERRACE	GREAT NORTHERN ROAD	FOLLOW ON TO
GREAT NORTHERN ROAD	ST MACHAR ROUNDABOUT	STRAIGHT ON - 2ND EXIT
ST MACHAR ROUNDABOUT	GREAT NORTHERN ROAD	
GREAT NORTHERN ROAD	HAUDAGAIN ROUNDABOUT	ROUND - 4TH EXIT
HAUDAGAIN ROUNDABOUT	GREAT NORTHERN ROAD	
GREAT NORTHERN ROAD	ST MACHAR ROUNDABOUT	LEFT - 2ND EXIT
ST MACHAR ROUNDABOUT	ST MACHAR DRIVE	

ST MACHAR DRIVE	TILLYDRONE AVENUE	LEFT
TILLYDRONE AVENUE	GORDON MILLS ROAD	FOLLOW ON TO
GORDON MILLS ROAD	GORDON BRAE	FOLLOW ON TO
GORDON BRAE	DANESTONE ROUNDABOUT	FOLLOW ON TO
DANESTONE ROUNDABOUT	GORDON BRAE	ROUND - 4TH EXIT
<i>GORDON BRAE</i>	<i>GORDON MILLS ROAD</i>	<i>FOLLOW ON TO</i>
GORDON MILLS ROAD	TILLYDRONE AVENUE	FOLLOW ON TO
TILLYDRONE AVENUE	ST MACHAR DRIVE	LEFT
ST MACHAR DRIVE	SEATON ROUNDABOUT	ROUND - 4TH EXIT
SEATON ROUNDABOUT	ST MACHAR DRIVE	
ST MACHAR DRIVE	ST MACHAR ROUNDABOUT	STRAIGHT ON - 2ND EXIT
ST MACHAR ROUNDABOUT	LESLIE ROAD	STRAIGHT ON - 2ND EXIT
LESLIE ROAD	HILTON STREET	STRAIGHT ON
HILTON STREET	SIX ROADS ROUNDABOUT	STRAIGHT ON - 2ND EXIT
SIX ROADS ROUNDABOUT	WESTBURN DRIVE	
WESTBURN DRIVE	CORNHILL ROAD	
CORNHILL ROAD	ASHGROVE ROAD WEST	RIGHT
<i>ASHGROVE ROAD WEST</i>	<i>WESTBURN DRIVE</i>	<i>RIGHT</i>
<i>WESTBURN DRIVE</i>	<i>WESTBURN ROAD</i>	<i>LEFT</i>
WESTBURN ROAD	HUTCHEON STREET	STRAIGHT ON
HUTCHEON STREET	MOUNTHOOLY ROUNDABOUT	ROUND - 5TH EXIT
MOUNTHOOLY ROUNDABOUT	HUTCHEON STREET	
HUTCHEON STREET	CAROLINE PLACE	LEFT
CAROLINE PLACE	SKENE SQUARE	FOLLOW ON TO
SKENE SQUARE	ROSEMOUNT ROUNDABOUT	STRAIGHT ON - 2ND EXIT
ROSEMOUNT ROUNDABOUT	SKENE SQUARE	
SKENE SQUARE	GILCOMSTON STEPS	FOLLOW ON TO
GILCOMSTON STEPS	WOOLMANHILL ROUNDABOUT	STRAIGHT ON - 2ND EXIT
WOOLMANHILL ROUNDABOUT	DENBURN ROAD	STRAIGHT ON - 2ND EXIT

DENBURN ROAD	WAPPING STREET	LEFT
STREET	TO	DIRECTION
WAPPING STREET	CARMELITE STREET	RIGHT
CARMELITE STREET	GUILD STREET	RIGHT
GUILD STREET	COLLEGE STREET	LEFT
COLLEGE STREET	SOUTH COLLEGE STREET	STRAIGHT ON TO
SOUTH COLLEGE STREET	QUEEN ELIZABETH BRIDGE ROUNDAABOUT	STRAIGHT ON - 2ND EXIT
QUEEN ELIZABETH BRIDGE ROUNDAABOUT	QUEEN ELIZABETH BRIDGE	
QUEEN ELIZABETH BRIDGE	CRAIGINCHES ROUNDAABOUT	STRAIGHT - 3RD EXIT
CRAIGINCHES ROUNDAABOUT	WELLINGTON ROAD	
WELLINGTON ROAD	CRAIGSHAW DRIVE	RIGHT
CRAIGSHAW DRIVE	WELLINGTON ROAD	RIGHT - DEPOT

Gold route 3



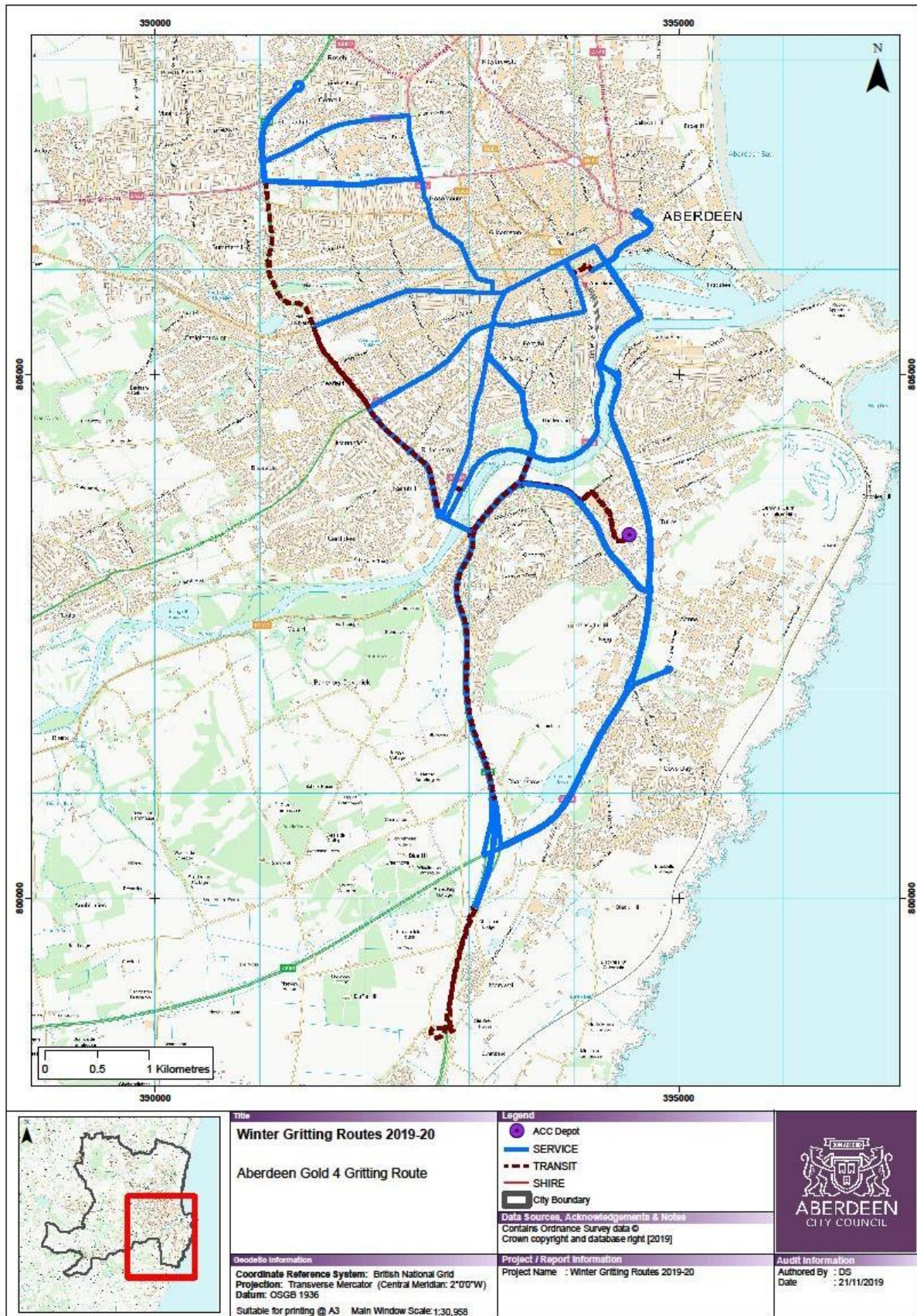
GOLD ROUTE 3		
STREET	TO	DIRECTION
<i>WEST TULLOS DEPOT</i>	<i>CRAIGSHAW DRIVE</i>	<i>RIGHT</i>
<i>CRAIGSHAW DRIVE</i>	<i>ABBOTSWELL ROAD</i>	<i>LEFT</i>
<i>ABBOTSWELL ROAD</i>	<i>ABBOTSWELL ROUNDABOUT</i>	<i>RIGHT - 2ND EXIT</i>
<i>ABBOTSWELL ROUNDABOUT</i>	<i>WEST TULLOS ROAD</i>	
<i>WEST TULLOS ROAD</i>	<i>KING GEORGE VI BRIDGE ROUNDABOUT</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>KING GEORGE VI BRIDGE ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	
<i>GREAT SOUTHERN ROAD</i>	<i>BRIDGE OF DEE ROUNDABOUT</i>	
<i>BRIDGE OF DEE ROUNDABOUT</i>	<i>STONEHAVEN ROAD</i>	<i>RIGHT - 3RD EXIT</i>
<i>STONEHAVEN ROAD</i>	<i>GARTHDEE ROUNDABOUT</i>	
<i>GARTHDEE ROUNDABOUT</i>	<i>SOUTH ANDERSON DRIVE</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>SOUTH ANDERSON DRIVE</i>	<i>BROOMHILL ROUNDABOUT</i>	
<i>BROOMHILL ROUNDABOUT</i>	<i>SOUTH ANDERSON DRIVE</i>	
<i>SOUTH ANDERSON DRIVE</i>	<i>ANDERSON DRIVE</i>	<i>FOLLOW ON TO</i>
ANDERSON DRIVE	SEAFIELD ROUNDABOUT	STRAIGHT - 2ND EXIT
SEAFIELD ROUNDABOUT	ANDERSON DRIVE	
ANDERSON DRIVE	KEPPLESTONE ROUNDABOUT	STRAIGHT - 2ND EXIT
KEPPLESTONE ROUNDABOUT	ANDERSON DRIVE	
ANDERSON DRIVE	KINGSGATE	STRAIGHT - 2ND EXIT
KINGSGATE	NORTH ANDERSON DRIVE	
NORTH ANDERSON DRIVE	LANG STRACHT	LEFT
LANG STRACHT	MIDDENCRAIG ROUNDABOUT	ROUND - 3RD EXIT
MIDDENCRAIG ROUNDABOUT	LANG STRACHT	
LANG STRACHT	SKYE ROAD	LEFT
SKYE ROAD	ARRAN AVENUE	LEFT
ARRAN AVENUE	LEWIS ROAD	FOLLOW ON TO
LEWIS ROAD	LANG STRACHT	LEFT
LANG STRACHT	NORTH ANDERSON DRIVE	RIGHT
NORTH ANDERSON DRIVE	KINGS CROSS ROUNDABOUT	STRAIGHT - 2ND EXIT
KINGS CROSS ROUNDABOUT	ANDERSON DRIVE	

ANDERSON DRIVE	KEPPLESTONE ROUNDABOUT	STRAIGHT - 2ND EXIT
KEPPLESTONE ROUNDABOUT	ANDERSON DRIVE	
ANDERSON DRIVE	SEAFIELD ROUNDABOUT	STRAIGHT - 2ND EXIT
SEAFIELD ROUNDABOUT	ANDERSON DRIVE	
ANDERSON DRIVE	GREAT WESTERN ROAD	RIGHT
GREAT WESTERN ROAD	ST JOHNS TERRACE	FOLLOW ON TO
ST JOHNS TERRACE	NORTH DEESIDE ROAD	FOLLOW ON TO
NORTH DEESIDE ROAD	NORTH DEESIDE ROAD	TO CITY LIMIT
<i>NORTH DEESIDE ROAD</i>	<i>ANGUSTON ROAD</i>	<i>TURN RIGHT</i>
ANGUSTON ROAD	LINN MOOR ROAD	TURN RIGHT
LINN MOOR ROAD	LINN MOOR ROAD	FOLLOW LEFT
LINN MOOR ROAD	LINN MOOR SCHOOL	TURN AROUND
LINN MOOR SCHOOL	LINN MOOR ROAD	TURN LEFT
LINN MOOR ROAD	LINN MOOR ROAD	FOLLOW RIGHT
LINN MOOR ROAD	ANGUSTON ROAD	TURN LEFT
<i>ANGUSTON ROAD</i>	<i>NORTH DEESIDE ROAD</i>	<i>TURN LEFT</i>
NORTH DEESIDE ROAD	NORTH DEESIDE ROAD	TO CITY LIMIT
NORTH DEESIDE ROAD	AWPR	LEFT
AWPR	AWPR	ROUND - 3RD EXIT
AWPR	NORTH DEESIDE ROAD	RIGHT
<i>NORTH DEESIDE ROAD</i>	<i>MALCOLM ROAD</i>	<i>RIGHT</i>
MALCOLM ROAD	PETERCULTER - KIRKTON OF SKENE ROAD	FOLLOW ON TO
PETERCULTER - KIRKTON OF SKENE ROAD	B979	TO CITY LIMIT
<i>B979</i>	<i>CARNIE ROUNDABOUT</i>	<i>ROUND - 3RD EXIT</i>
<i>CARNIE ROUNDABOUT</i>	<i>B9119</i>	
<i>B9119</i>	<i>"TOTAL" ROUNDABOUT</i>	<i>STRAIGHT - 3RD EXIT</i>
<i>"TOTAL" ROUNDABOUT</i>	<i>B9119</i>	
<i>B9119</i>	<i>B9119 ROUNDABOUT 'TAQA'</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>B9119 ROUNDABOUT 'TAQA'</i>	<i>B9119</i>	
<i>B9119</i>	<i>B9119 ROUNDABOUT AT PROSPECT ROAD</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>B9119 ROUNDABOUT AT PROSPECT ROAD</i>	<i>B9119 TO CITY BOUNDARY</i>	
<i>B9119 TO CITY BOUNDARY</i>	<i>TARLAND ROAD</i>	<i>TO CITY LIMIT</i>
TARLAND ROAD	SKENE ROAD TO CITY BOUNDARY	LEFT
SKENE ROAD TO CITY BOUNDARY	A944	FOLLOW ON TO

A944	A944 ROUNDABOUT AT WESTHILL DRIVE	ROUND - 4TH EXIT
A944 ROUNDABOUT AT WESTHILL DRIVE	A944 TO CITY BOUNDARY	
A944 TO CITY BOUNDARY	SKENE ROAD	FOLLOW ON TO
SKENE ROAD	AWPR ROUNDABOUT	STRAIGHT - 3RD EXIT
AWPR ROUNDABOUT	SKENE ROAD	
SKENE ROAD	KINGSWELLS ROUNDABOUT	LEFT - 1ST EXIT
KINGSWELLS ROUNDABOUT	CHAPEL OF STONEYWOOD - FAIRLEY ROAD	
CHAPEL OF STONEYWOOD - FAIRLEY ROAD	AWPR ROUNDABOUT	LEFT - 1ST EXIT
AWPR ROUNDABOUT	AWPR ACCESS ROAD	
AWPR ACCESS ROAD	AWPR ACCESS ROAD	TURN
AWPR ACCESS ROAD	AWPR ROUNDABOUT	RIGHT - 2ND EXIT
AWPR ROUNDABOUT	CHAPEL OF STONEYWOOD - FAIRLEY ROAD	
CHAPEL OF STONEYWOOD - FAIRLEY ROAD	KINGSWELLS ROUNDABOUT	LEFT - 1ST EXIT
KINGSWELLS ROUNDABOUT	SKENE ROAD	LEFT - 1ST EXIT
SKENE ROAD	MIDDENCRAIG ROUNDABOUT	ROUND - 3RD EXIT
MIDDENCRAIG ROUNDABOUT	SKENE ROAD	
SKENE ROAD	KINGSWELLS ROUNDABOUT	STRAIGHT - 2ND EXIT
KINGSWELLS ROUNDABOUT	SKENE ROAD	
SKENE ROAD	AWPR ROUNDABOUT	STRAIGHT - 2ND EXIT
AWPR ROUNDABOUT	SKENE ROAD	
SKENE ROAD	SKENE ROAD TO CITY BOUNDARY	FOLLOW ON TO
SKENE ROAD TO CITY BOUNDARY	A944	FOLLOW ON TO
A944	A944 ROUNDABOUT AT WESTHILL DRIVE	ROUND - 4TH EXIT
A944 ROUNDABOUT AT WESTHILL DRIVE	A944 TO CITY BOUNDARY	
A944 TO CITY BOUNDARY	SKENE ROAD	FOLLOW ON TO
SKENE ROAD	AWPR ROUNDABOUT	STRAIGHT - 3RD EXIT
AWPR ROUNDABOUT	SKENE ROAD	
SKENE ROAD	KINGSWELL ROUNDABOUT	STRAIGHT - 2ND EXIT
KINGSWELL ROUNDABOUT	SKENE ROAD	
SKENE ROAD	MIDDENCRAIG ROUNDABOUT	STRAIGHT - 2ND EXIT
MIDDENCRAIG ROUNDABOUT	SKENE ROAD	
SKENE ROAD	CREMATORIUM LOOP	RIGHT

CREMATORIUM LOOP	SKENE ROAD	RIGHT
SKENE ROAD	QUEENS ROAD	FOLLOW ON TO
QUEENS ROAD	PROVOST GRAHAM AVENUE BUS LOOP	RIGHT
PROVOST GRAHAM AVENUE BUS LOOP	QUEENS ROAD	RIGHT
QUEENS ROAD	HAZLEHEAD ROUNDABOUT	COMPLETE - 2ND EXIT
HAZLEHEAD ROUNDABOUT	QUEENS ROAD	
QUEENS ROAD	KEPPLESTONE ROUNDABOUT	RIGHT - 3RD EXIT
<i>KEPPLESTONE ROUNDABOUT</i>	<i>ANDERSON DRIVE</i>	<i>RIGHT - 3RD EXIT</i>
<i>ANDERSON DRIVE</i>	<i>SEAFIELD ROUNDABOUT</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>SEAFIELD ROUNDABOUT</i>	<i>ANDERSON DRIVE</i>	
<i>ANDERSON DRIVE</i>	<i>SOUTH ANDERSON DRIVE</i>	<i>FOLLOW ON TO</i>
<i>SOUTH ANDERSON DRIVE</i>	<i>BROOMHILL ROUNDABOUT</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>BROOMHILL ROUNDABOUT</i>	<i>SOUTH ANDERSON DRIVE</i>	
<i>SOUTH ANDERSON DRIVE</i>	<i>GARTHDEE ROUNDABOUT</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>GARTHDEE ROUNDABOUT</i>	<i>STONEHAVEN ROAD</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>STONEHAVEN ROAD</i>	<i>GREAT SOUTHERN ROAD</i>	<i>LEFT - 1ST EXIT</i>
<i>GREAT SOUTHERN ROAD</i>	<i>KING GEORVE VI BRIDGE ROUNDABOUT</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>KING GEORVE VI BRIDGE ROUNDABOUT</i>	<i>WEST TULLOS ROAD</i>	
<i>WEST TULLOS ROAD</i>	<i>ABBOTSWELL ROAD</i>	<i>LEFT - 1ST EXIT</i>
<i>ABBOTSWELL ROAD</i>	<i>CRAIGSHAW DRIVE</i>	<i>RIGHT</i>
<i>CRAIGSHAW DRIVE</i>	<i>WEST TULLOS DEPOT</i>	<i>LEFT</i>

Gold route 4



GOLD ROUTE 4		
STREET	TO	DIRECTION
<i>WEST TULLOS DEPOT</i>	<i>CRAIGSHAW DRIVE</i>	<i>RIGHT</i>
<i>CRAIGSHAW DRIVE</i>	<i>ABBOTSWELL ROAD</i>	<i>LEFT</i>
<i>ABBOTSWELL ROAD</i>	<i>ABBOTSWELL ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>ABBOTSWELL ROUNDABOUT</i>	<i>WEST TULLOS ROAD</i>	
WEST TULLOS ROAD	NIGG ROUNDABOUT	LEFT - 1ST EXIT
NIGG ROUNDABOUT	WELLINGTON ROAD	
WELLINGTON ROAD	CRAIGINCHES ROUNDABOUT	LEFT - 1ST EXIT
CRAIGINCHES ROUNDABOUT	QUEEN ELIZABETH BRIDGE	
QUEEN ELIZABETH BRIDGE	QUEEN ELIZABETH BRIDGE ROUNDABOUT	RIGHT - 3RD EXIT
QUEEN ELIZABETH BRIDGE ROUNDABOUT	NORTH ESPLANADE WEST	
NORTH ESPLANADE WEST	MARKET STREET	LEFT
MARKET STREET	UNION STREET	LEFT
UNION STREET	BRIDGE STREET	LEFT
BRIDGE STREET	WAPPING STREET	LEFT
<i>WAPPING STREET</i>	<i>CARMELITE STREET</i>	<i>RIGHT</i>
<i>CARMELITE STREET</i>	<i>GUILD STREET</i>	<i>LEFT</i>
GUILD STREET	TRINITY QUAY	STRAIGHT ON
TRINITY QUAY	VIRGINIA STREET	STRAIGHT ON
VIRGINIA STREET	COMMERCE STREET	LEFT
COMMERCE STREET	BEACH BOULEVARD ROUNDABOUT	COMPLETE - 5TH EXIT
BEACH BOULEVARD ROUNDABOUT	COMMERCE STREET	
COMMERCE STREET	VIRGINIA STREET	RIGHT
VIRGINIA STREET	TRINITY QUAY	FOLLOW ON TO
TRINITY QUAY	MARKET STREET	LEFT
MARKET STREET	NORTH ESPLANADE WEST	RIGHT
NORTH ESPLANADE WEST	QUEEN ELIZABETH BRIDGE	LEFT - 1ST EXIT
QUEEN ELIZABETH BRIDGE	WELLINGTON ROAD	ROUND - 3RD EXIT
WELLINGTON ROAD	NIGG ROUNDABOUT	STRAIGHT ON - 2ND EXIT
NIGG ROUNDABOUT	WELLINGTON ROAD	
WELLINGTON ROAD	ALTENS ROUNDABOUT	LEFT - 1ST EXIT
ALTENS ROUNDABOUT	SOUTER HEAD ROAD	
SOUTER HEAD ROAD	ALTENS ROUNDABOUT	COMPLETE AND RETURN TO
ALTENS ROUNDABOUT	WELLINGTON ROAD	LEFT - 2ND EXIT

WELLINGTON ROAD	STONEHAVEN ROAD - A92 NORTH	RIGHT
STONEHAVEN ROAD - A92 NORTH	BRIDGE OF DEE ROUNDABOUT	STRAIGHT ON - 2ND EXIT
BRIDGE OF DEE ROUNDABOUT	STONEHAVEN ROAD	
STONEHAVEN ROAD	GARTHDEE ROUNDABOUT	COMPLETE - 4TH EXIT
GARTHDEE ROUNDABOUT	STONEHAVEN ROAD	
STONEHAVEN ROAD	BRIDGE OF DEE ROUNDABOUT	STRAIGHT ON - 2ND EXIT
BRIDGE OF DEE ROUNDABOUT	STONEHAVEN ROAD - A92 SOUTH	
STONEHAVEN ROAD - A92 SOUTH	STONEHAVEN ROAD - A92 SOUTH	UNDER OVERPASS
STONEHAVEN ROAD - A92 SOUTH	STONEHAVEN ROAD - MARYWELL JUNCTION	TAKE SLIP ROAD AND RETURN ON NORTH CARRIAGEWAY
STONEHAVEN ROAD - A92 NORTH	BRIDGE OF DEE ROUNDABOUT	RIGHT LANE
STONEHAVEN ROAD - A92 NORTH	BRIDGE OF DEE ROUNDABOUT	ROUND - 4TH EXIT
BRIDGE OF DEE ROUNDABOUT	STONEHAVEN ROAD - A92 SOUTH	ROUND - 4TH EXIT
STONEHAVEN ROAD - A92 SOUTH	STONEHAVEN ROAD - A92 SOUTH - OFF SLIP ROAD	LEAVE AT A92 SLIP ROAD
STONEHAVEN ROAD - A92 SOUTH - OFF SLIP ROAD	WELLINGTON ROAD	LEFT
WELLINGTON ROAD	ALTENS ROUNDABOUT	STRAIGHT ON - 2ND EXIT
ALTENS ROUNDABOUT	WELLINGTON ROAD	
WELLINGTON ROAD	NIGG ROUNDABOUT	LEFT - 1ST EXIT
NIGG ROUNDABOUT	WEST TULLOS ROAD	
WEST TULLOS ROAD	ABBOTSWELL ROUNDABOUT	STRAIGHT ON - 1ST EXIT
ABBOTSWELL ROUNDABOUT	WEST TULLOS ROAD	
WEST TULLOS ROAD	KING GEORGE VI ROUNDABOUT	STRAIGHT ON - 2ND EXIT
KING GEORGE VI ROUNDABOUT	GREAT SOUTHERN ROAD	
GREAT SOUTHERN ROAD	BRIDGE OF DEE ROUNDABOUT	ROUND - 4TH EXIT
BRIDGE OF DEE ROUNDABOUT	GREAT SOUTHERN ROAD	ROUND - 4TH EXIT
GREAT SOUTHERN ROAD	KING GEORGE VI BRIDGE ROUNDABOUT	LEFT - 1ST EXIT
KING GEORGE VI BRIDGE ROUNDABOUT	KING GEORGE VI BRIDGE	
KING GEORGE VI BRIDGE	DUTHIE PARK ROUNDABOUT	COMPLETE - 4TH EXIT
DUTHIE PARK ROUNDABOUT	KING GEORGE VI BRIDGE	
KING GEORGE VI BRIDGE	KING GEORGE VI ROUNDABOUT	LEFT - 1ST EXIT

KING GEORGE VI ROUNDABOUT	WEST TULLOS ROAD	
WEST TULLOS ROAD	ABBOTSWELL ROUNDABOUT	ROUND - 3RD EXIT
ABBOTSWELL ROUNDABOUT	WEST TULLOS ROAD	
<i>WEST TULLOS ROAD</i>	<i>ABBOTSWELL ROUNDABOUT</i>	<i>RIGHT - 3RD EXIT</i>
<i>ABBOTSWELL ROUNDABOUT</i>	<i>KING GEORGE VI BRIDGE</i>	
<i>KING GEORGE VI BRIDGE</i>	<i>DUTHIE PARK ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>DUTHIE PARK ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	
GREAT SOUTHERN ROAD	WHINHILL ROUNDABOUT	LEFT - 1ST EXIT
WHINHILL ROUNDABOUT	GREAT SOUTHERN ROAD	
GREAT SOUTHERN ROAD	HOLBURN ROUNDABOUT	COMPLETE - 4TH EXIT
HOLBURN ROUNDABOUT	GREAT SOUTHERN ROAD	
GREAT SOUTHERN ROAD	WHINHILL ROUNDABOUT	RIGHT - 2ND EXIT
WHINHILL ROUNDABOUT	GREAT SOUTHERN ROAD	
GREAT SOUTHERN ROAD	DUTHIE PARK ROUNDABOUT	LEFT - 1ST EXIT
DUTHIE PARK ROUNDABOUT	RIVERSIDE DRIVE	
RIVERSIDE DRIVE	QUEEN ELIZABETH BRIDGE ROUNDABOUT	ROUND - 4TH EXIT
QUEEN ELIZABETH BRIDGE ROUNDABOUT	RIVERSIDE DRIVE	
RIVERSIDE DRIVE	DUTHIE PARK ROUNDABOUT	STRAIGHT ON - 2ND EXIT
DUTHIE PARK ROUNDABOUT	RIVERSIDE DRIVE	
RIVERSIDE DRIVE	HOLBURN STREET	LEFT
HOLBURN STREET	GARTHDEE ROUNDABOUT	LEFT - 1ST EXIT
<i>GARTHDEE ROUNDABOUT</i>	<i>RIVERSIDE DRIVE</i>	<i>LEFT - 1ST EXIT</i>
RIVERSIDE DRIVE	RIVERSIDE DRIVE	LEFT
<i>RIVERSIDE DRIVE</i>	<i>HOLBURN STREET</i>	<i>RIGHT</i>
HOLBURN STREET	HOLBURN ROUNDABOUT	LEFT - 1ST EXIT
HOLBURN ROUNDABOUT	HOLBURN STREET	
HOLBURN STREET	ALFORD PLACE	LEFT
ALFORD PLACE	ALBYN PLACE	FOLLOW ON TO
ALBYN PLACE	QUEENS CROSS	STRAIGHT ON - 2ND EXIT
QUEENS CROSS	QUEENS ROAD	
QUEENS ROAD	QUEENS GATE	STRAIGHT ON - 2ND EXIT
QUEENS GATE	QUEENS ROAD	
QUEENS ROAD	KEPPLESTONE ROUNDABOUT	LEFT - 1ST EXIT
KEPPLESTONE ROUNDABOUT	ANDERSON DRIVE	
<i>ANDERSON DRIVE</i>	<i>SEAFIELD ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>

SEAFIELD ROUNDABOUT	ANDERSON DRIVE	
ANDERSON DRIVE	SOUTH ANDERSON DRIVE	FOLLOW ON TO
SOUTH ANDERSON DRIVE	BROOMHILL ROUNDABOUT	STRAIGHT ON - 2ND EXIT
BROOMHILL ROUNDABOUT	SOUTH ANDERSON DRIVE	
SOUTH ANDERSON DRIVE	GARTHDEE ROUNDABOUT	ROUND - 4TH EXIT
GARTHDEE ROUNDABOUT	SOUTH ANDERSON DRIVE	
SOUTH ANDERSON DRIVE	BROOMHILL ROUNDABOUT	STRAIGHT ON - 2ND EXIT
BROOMHILL ROUNDABOUT	SOUTH ANDERSON DRIVE	
SOUTH ANDERSON DRIVE	GREAT WESTERN ROAD A93	RIGHT
GREAT WESTERN ROAD A93	WILLOWBANK ROAD	STRAIGHT ON
WILLOWBANK ROAD	SPRINGBANK TERRACE	FOLLOW ON TO
SPRINGBANK TERRACE	WELLINGTON PLACE	STRAIGHT ON
WELLINGTON PLACE	SOUTH COLLEGE STREET	LEFT
SOUTH COLLEGE STREET	COLLEGE STREET	FOLLOW ON TO
COLLEGE STREET	BRIDGE STREET	BEAR LEFT
BRIDGE STREET	UNION STREET	LEFT
UNION STREET	ALFORD PLACE	BEAR RIGHT
ALFORD PLACE	VICTORIA STREET	RIGHT
VICTORIA STREET	WAVERLEY PLACE	LEFT
WAVERLEY PLACE	ALBERT STREET	FOLLOW ON TO
ALBERT STREET	CRAIGIE LOANINGS	STRAIGHT ON
CRAIGIE LOANINGS	WESTFIELD ROAD	FOLLOW ON TO
WESTFIELD ROAD	ARGYLL PLACE	STRAIGHT ON
ARGYLL PLACE	WESTBURN ROAD	LEFT
WESTBURN ROAD	NORTH ANDERSON DRIVE	RIGHT
NORTH ANDERSON DRIVE	"MURDO'S" ROUNDABOUT	ROUND - 5TH EXIT
"MURDO'S" ROUNDABOUT	NORTH ANDERSON DRIVE	
NORTH ANDERSON DRIVE	WESTBURN ROAD	LEFT
STREET	TO	DIRECTION
WESTBURN ROAD	WESTBURN DRIVE	LEFT
WESTBURN DRIVE	ASHGROVE ROAD WEST	LEFT
ASHGROVE ROAD WEST	NORTH ANDERSON DRIVE	LEFT
NORTH ANDERSON DRIVE	KINGS CROSS	STRAIGHT ON - 2ND EXIT
KINGS CROSS	ANDERSON DRIVE	
ANDERSON DRIVE	KEPPLESTONE ROUNDABOUT	STRAIGHT ON - 2ND EXIT
KEPPLESTONE ROUNDABOUT	ANDERSON DRIVE	
ANDERSON DRIVE	SEAFIELD ROUNDABOUT	STRAIGHT ON - 2ND EXIT

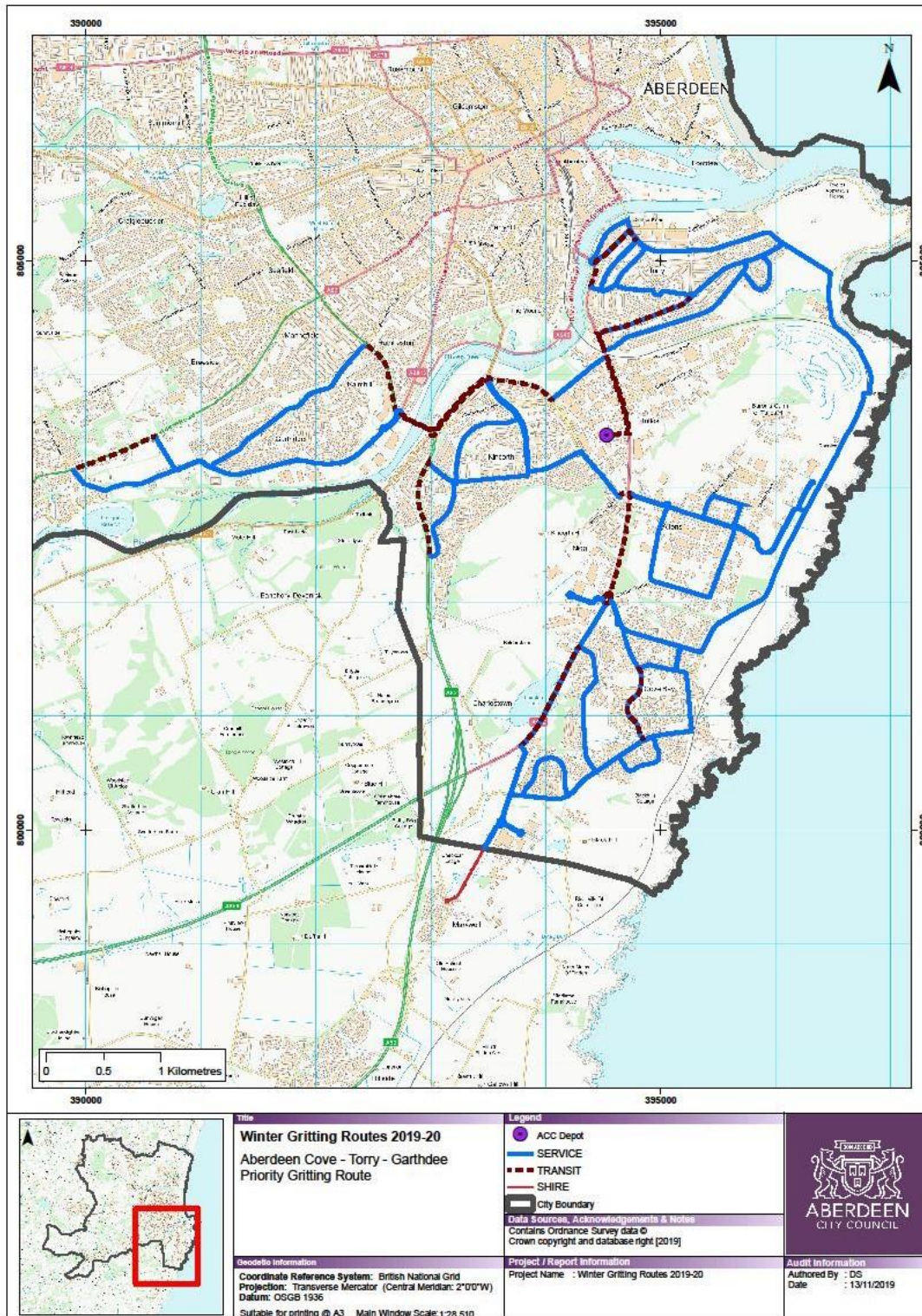
<i>SEAFIELD ROUNDABOUT</i>	<i>ANDERSON DRIVE</i>	
<i>ANDERSON DRIVE</i>	<i>SOUTH ANDERSON DRIVE</i>	<i>FOLLOW ON TO</i>
<i>SOUTH ANDERSON DRIVE</i>	<i>BROOMHILL ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>BROOMHILL ROUNDABOUT</i>	<i>SOUTH ANDERSON DRIVE</i>	
<i>SOUTH ANDERSON DRIVE</i>	<i>GARTHDEE ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>GARTHDEE ROUNDABOUT</i>	<i>STONEHAVEN ROAD</i>	
<i>STONEHAVEN ROAD</i>	<i>BRIDGE OF DEE ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>BRIDGE OF DEE ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	
<i>GREAT SOUTHERN ROAD</i>	<i>KING GEORGE VI ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>KING GEORGE VI ROUNDABOUT</i>	<i>WEST TULLOS ROAD</i>	
<i>WEST TULLOS ROAD</i>	<i>ABBOTSWELL ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>ABBOTSWELL ROUNDABOUT</i>	<i>ABBOTSWELL ROAD</i>	
<i>ABBOTSWELL ROAD</i>	<i>CRAIGSHAW DRIVE</i>	<i>RIGHT</i>
<i>CRAIGSHAW DRIVE</i>	<i>WEST TULLOS DEPOT</i>	<i>LEFT</i>

(b) Priority 1, Silver routes

The following described routes (numbered 5-10) cover Priority 1 Silver routes within the City and are to be treated between 04.45 and 21.00.

Bold Text – Treat	<i>Italic - Run</i>	Traffic Calming
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Silver route 5



SILVER ROUTE 5		
STREET	TO	DIRECTION
<i>CRAIGSHAW DRIVE</i>	<i>WELLINGTON ROAD</i>	<i>LEFT</i>
<i>WELLINGTON ROAD</i>	<i>ABBOTSWELL ROAD</i>	<i>LEFT</i>
ABBOTSWELL ROAD	ABBOTSWELL ROUNDABOUT	RIGHT - 2ND EXIT
<i>ABBOTSWELL ROUNDABOUT</i>	<i>WEST TULLOS ROAD</i>	<i>RIGHT - 2ND EXIT</i>
<i>WEST TULLOS ROAD</i>	<i>KING GEORGE VI BRIDGE ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>KING GEORGE VI BRIDGE ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	
<i>GREAT SOUTHERN ROAD</i>	<i>BRIDGE OF DEE ROUNDABOUT</i>	<i>RIGHT - 3RD EXIT</i>
<i>BRIDGE OF DEE ROUNDABOUT</i>	<i>STONEHAVEN ROAD</i>	
<i>STONEHAVEN ROAD</i>	<i>GARTHDEE ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>GARTHDEE ROUNDABOUT</i>	<i>GARTHDEE ROAD</i>	
GARTHDEE ROAD	ASDA ROUNDABOUT	COMPLETE - 3RD EXIT
ASDA ROUNDABOUT	GARTHDEE ROAD	
GARTHDEE ROAD	GARTHDEE ROUNDABOUT	LEFT - 1ST EXIT
<i>GARTHDEE ROUNDABOUT</i>	<i>SOUTH ANDERSON DRIVE</i>	<i>LEFT - 1ST EXIT</i>
<i>SOUTH ANDERSON DRIVE</i>	<i>BROOMHILL ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>BROOMHILL ROUNDABOUT</i>	<i>AUCHINYELL ROAD</i>	
AUCHINYELL ROAD	GARTHDEE ROAD	RIGHT
GARTHDEE ROAD	PITFODELS STATION ROAD	RIGHT
PITFODELS STATION ROAD	NORTH DEESIDE ROAD	LEFT
<i>NORTH DEESIDE ROAD</i>	<i>WESTERTON ROAD</i>	<i>LEFT</i>
WESTERTON ROAD	INCHGARTH ROAD	LEFT
INCHGARTH ROAD	GARTHDEE ROAD	STRAIGHT ON
GARTHDEE ROAD	SAINSBURYS ROUNDABOUT ROUNDABOUT	COMPLETE - 2ND EXIT
SAINSBURYS ROUNDABOUT ROUNDABOUT	GARTHDEE ROAD	
GARTHDEE ROAD	ASDA ROUNDABOUT	STRAIGHT ON - 2ND EXIT

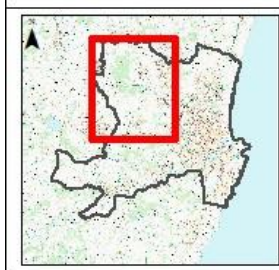
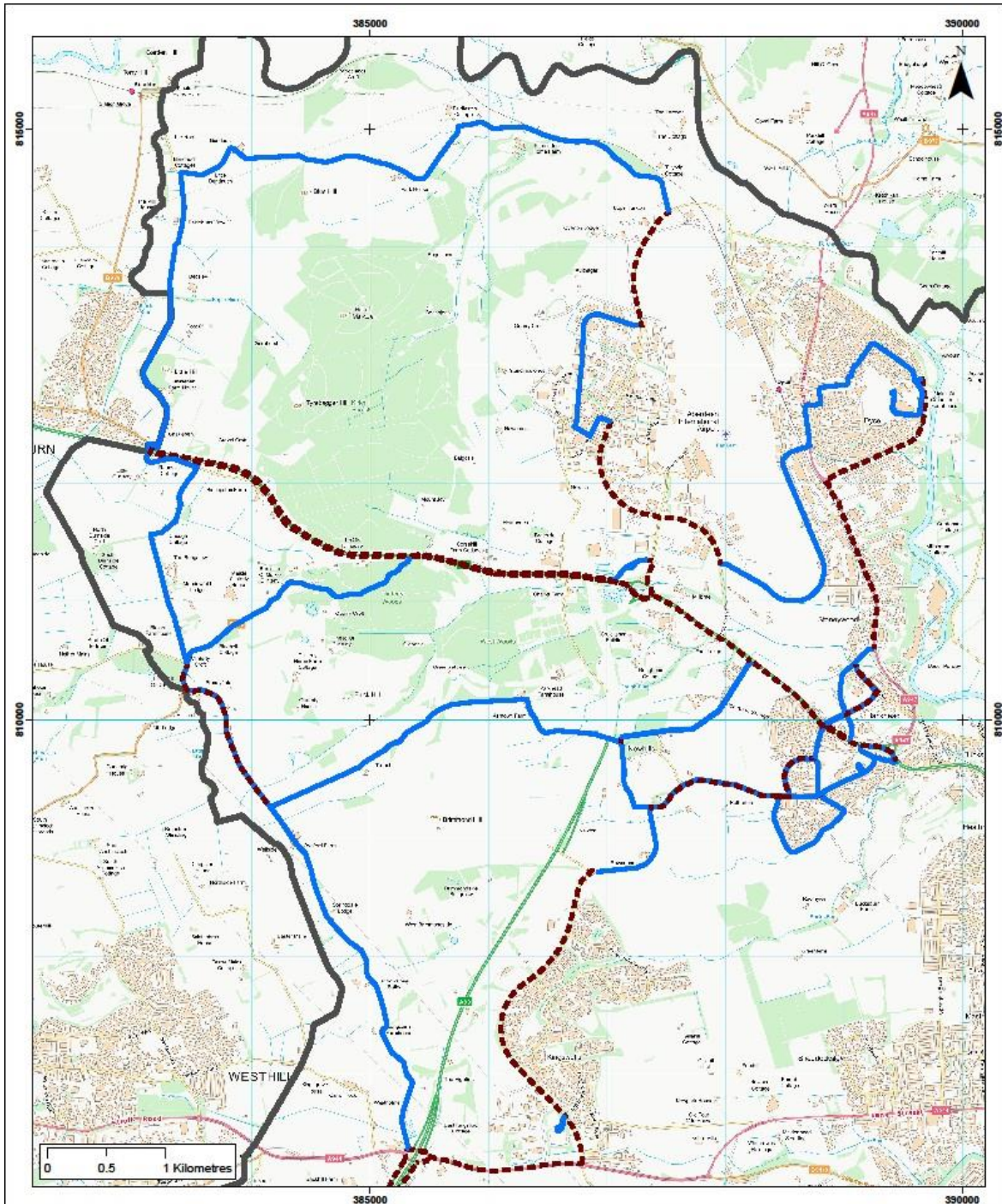
ASDA ROUNDABOUT	GARTHDEE ROAD	
GARTHDEE ROAD	GARTHDEE ROUNDABOUT	RIGHT - 3RD EXIT
GARTHDEE ROUNDABOUT	STONEHAVEN ROAD	
<i>STONEHAVEN ROAD</i>	<i>BRIDGE OF DEE ROUNDABOUT</i>	<i>LEFT 1ST EXIT</i>
<i>BRIDGE OF DEE ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	
<i>GREAT SOUTHERN ROAD</i>	<i>KING GEORGE VI BRIDGE ROUNDABOUT</i>	<i>RIGHT - 3RD EXIT</i>
<i>KING GEORGE VI BRIDGE ROUNDABOUT</i>	<i>PROVOST WATT DRIVE</i>	
PROVOST WATT DRIVE	FAULDS GATE	RIGHT
FAULDS GATE	KINCORTH ROUNDABOUT	RIGHT - 3RD EXIT
KINCORTH ROUNDABOUT	CAIRNGORM ROAD	
CAIRNGORM ROAD	STONEHAVEN ROAD	LEFT
<i>STONEHAVEN ROAD</i>	<i>NIGG WAY</i>	LEFT
NIGG WAY	GARDNER DRIVE	LEFT
GARDNER DRIVE	KINCORTH ROUNDABOUT	RIGHT - 3RD EXIT
KINCORTH ROUNDABOUT	CAIRNGORM DRIVE	RIGHT - 3RD EXIT
CAIRNGORM DRIVE	PROVOST WATT DRIVE	LEFT
PROVOST WATT DRIVE	KING GEORGE VI BRIDGE ROUNDABOUT	ROUND - 4TH EXIT
<i>KING GEORGE VI BRIDGE ROUNDABOUT</i>	<i>PROVOST WATT DRIVE</i>	<i>ROUND - 4TH EXIT</i>
PROVOST WATT DRIVE	ARBROATH WAY	LEFT
ARBROATH WAY	ABBOTSWELL CRESCENT	RIGHT
ABBOTSWELL CRESCENT	REDMOSS ROAD	LEFT
REDMOSS ROAD	WEST TULLOS ROAD	RIGHT
<i>WEST TULLOS ROAD</i>	<i>NIGG ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>NIGG ROUNDABOUT</i>	<i>HARENESS ROAD</i>	
HARENESS ROAD	CRAWPEEL ROUNDABOUT	RIGHT - 3RD EXIT
CRAWPEEL ROUNDABOUT	CRAWPEEL ROAD	
CRAWPEEL ROAD	SOUTERHEAD ROUNDABOUT	LEFT - 1ST EXIT

SOUTERHEAD ROUNDABOUT	SOUTERHEAD ROAD	
SOUTERHEAD ROAD	BLACKNESS ROAD	LEFT
BLACKNESS ROAD	HARENESS ROUNDABOUT	STRAIGHT ON - 2ND EXIT
HARENESS ROUNDABOUT	MINTO ROAD	
MINTO ROAD	MINTO DRIVE	LEFT
MINTO DRIVE	MINTO AVENUE	LEFT
MINTO AVENUE	HARENESS ROAD	LEFT
STREET	TO	DIRECTION
HARENESS ROAD	HARENESS ROUNDABOUT	ROUND - 4TH EXIT
HARENESS ROUNDABOUT	HARENESS ROAD	
HARENESS ROAD	CRAWPEEL ROUNDABOUT	STRAIGHT ON - 2ND EXIT
CRAWPEEL ROUNDABOUT	HARENESS ROAD	
HARENESS ROAD	NIGG ROUNDABOUT	LEFT - 1ST EXIT
<i>NIGG ROUNDABOUT</i>	<i>WELLINGTON ROAD</i>	<i>LEFT - 1ST EXIT</i>
<i>WELLINGTON ROAD</i>	<i>ALTENS ROUNDABOUT</i>	<i>RIGHT - 4TH EXIT</i>
<i>ALTENS ROUNDABOUT</i>	<i>WELLINGTON CIRCLE</i>	
WELLINGTON CIRCLE	WELLINGTON CIRCLE	LEFT
WELLINGTON CIRCLE	WELLINGTON CIRCLE IKEA ROUNDABOUT	RIGHT - 4TH EXIT
WELLINGTON CIRCLE IKEA ROUNDABOUT	WELLINGTON CIRCLE	
WELLINGTON CIRCLE	WELLINGTON CIRCLE	RIGHT
WELLINGTON CIRCLE	ALTENS ROUNDABOUT	RIGHT - 4TH EXIT
<i>ALTENS ROUNDABOUT</i>	<i>WELLINGTON ROAD</i>	<i>RIGHT - 4TH EXIT</i>
WELLINGTON ROAD	WELLINGTON ROAD	LEFT
WELLINGTON ROAD	COVE ROAD	LEFT
COVE ROAD	CHARLESTON DRIVE	LEFT
CHARLESTON DRIVE	COVE ROAD	LEFT
COVE ROAD	CHARLESTON ROAD	LEFT
CHARLESTON ROAD	CHARLESTON ROAD NORTH	LEFT
CHARLESTON ROAD NORTH	WELLINGTON ROAD	LEFT
<i>WELLINGTON ROAD</i>	<i>WELLINGTON ROAD</i>	LEFT
WELLINGTON ROAD	GATEWAY ROUNDABOUT	LEFT 1ST EXIT
GATEWAY ROUNDABOUT	GATEWAY DRIVE	
GATEWAY DRIVE	CHARLESTON MOSS ROUNDABOUT	COMPLETE - 4TH EXIT

CHARLESTON MOSS ROUNDABOUT	GATEWAY DRIVE	
GATEWAY DRIVE	GATEWAY ROUNDABOUT	LEFT - 1ST EXIT
GATEWAY ROUNDABOUT	WELLINGTON ROAD	
WELLINGTON ROAD	WELLINGTON ROAD	CITY LIMIT
WELLINGTON ROAD	ROUNDABOUT	ROUND 4TH EXIT
ROUNDABOUT	WELLINGTON ROAD	
WELLINGTON ROAD	WELLINGTON ROAD	TO CITY LIMIT
WELLINGTON ROAD	GATEWAY ROUNDABOUT	STRAIGHT ON - 1ST EXIT
GATEWAY ROUNDABOUT	WELLINGTON ROAD	
WELLINGTON ROAD	COVE ROAD	RIGHT
COVE ROAD	COVE CRESCENT	RIGHT - 2ND ENTRANCE
COVE CRESCENT	COVE ROAD	RIGHT
COVE ROAD	EARNS HEUGH ROAD	LEFT
EARNS HEUGH ROAD	LANGDYKES ROAD	LEFT
LANGDYKES ROAD	HYDROGEN STATION	LEFT
HYDROGEN STATION	LANGDYKES ROAD	LEFT
LANGDYKES ROAD	ALTENS ROUNDABOUT	ROUND - 5TH EXIT
ALTENS ROUNDABOUT	LANGDYKES ROAD	ROUND - 5TH EXIT
LANGDYKES ROAD	LORISTON ROAD	RIGHT
LORISTON ROAD	COVE ROAD	RIGHT
COVE ROAD	EARNS HEUGH ROAD	RIGHT
EARNS HEUGH ROAD	LORISTON AVENUE	RIGHT
LORISTON AVENUE	LORISTON ROAD	LEFT
LORISTON ROAD	LANGDYKES ROAD	RIGHT
LANGDYKES ROAD	COAST ROAD	LEFT
COAST ROAD	HARENESS ROAD	LEFT
HARENESS ROAD	HARENESS ROUNDABOUT	ROUND 4TH EXIT
HARENESS ROUNDABOUT	HARENESS ROAD	
HARENESS ROAD	HARENESS PLACE	LEFT
HARENESS PLACE	TURN POINT	ROUND
TURN POINT	HARENESS PLACE	ROUND
HARENESS PLACE	HARENESS ROAD	LEFT
HARENESS ROAD	COAST ROAD	LEFT
COAST ROAD	ST FITTICKS ROAD	LEFT

ST FITTICKS ROAD	BALNAGASK ROAD	LEFT
BALNAGASK ROAD	WELLINGTON ROAD	LEFT
WELLINGTON ROAD	GIRDLENESS ROAD	LEFT
GIRDLENESS ROAD	BALNAGASK ROAD	RIGHT
BALNAGASK ROAD	BALNAGASK CIRCLE	RIGHT
BALNAGASK CIRCLE	GIRDLENESS ROAD	RIGHT
GIRDLENESS ROAD	BALNAGASK ROAD	RIGHT
BALNAGASK ROAD	ST FITTICKS ROAD	LEFT
ST FITTICKS ROAD	VICTORIA ROAD	LEFT
VICTORIA ROAD	MENZIES ROAD	LEFT
STREET	TO	DIRECTION
MENZIES ROAD	CRAIG PLACE	FOLLOW ON TO
CRAIG PLACE	CRAIGINCHES ROUNDABOUT	ROUND - 3RD EXIT
CRAIGINCHES ROUNDABOUT	SOUTH ESPLANADE WEST	
SOUTH ESPLANADE WEST	VICTORIA ROAD	RIGHT
VICTORIA ROAD	GRAMPIAN ROAD	RIGHT
GRAMPIAN ROAD	GRAMPIAN PLACE	RIGHT
GRAMPIAN PLACE	WALKER ROAD	RIGHT
WALKER ROAD	VICTORIA ROAD	LEFT
VICTORIA ROAD	MENZIES ROAD	LEFT
MENZIES ROAD	CRAIG PLACE	FOLLOW ON TO
CRAIG PLACE	CRAIGINCHES ROUNDABOUT	LEFT - 1ST EXIT
CRAIGINCHES ROUNDABOUT	WELLINGTON ROAD	
WELLINGTON ROAD	GRAMPIAN PLACE	
GRAMPIAN PLACE	TULLOS CIRCLE	RIGHT
TULLOS CIRCLE	TULLOS PLACE	STRAIGHT ON - 2ND EXIT
TULLOS PLACE	ROUNDABOUT	COMPLETE - 3RD EXIT
ROUNDABOUT	BALNAGASK ROAD	
BALNAGASK ROAD	WELLINGTON ROAD	LEFT
WELLINGTON ROAD	CRAIGSHAW DRIVE	RIGHT
CRAIGSHAW DRIVE	WEST TULLOS DEPOT	RIGHT

Silver route 6




Title
Winter Gritting Routes 2019-20
 Aberdeen Dyce - Clinterty -
 Pitmedden Road - Tyrebagger Road
 Priority Gritting Route

Geodetic Information
 Coordinate Reference System: British National Grid
 Projection: Transverse Mercator (Central Meridian: 2°0'0"W)
 Datum: OSGB 1936
 Suitable for printing @ A3 Main Window Scale: 1:30,000

Legend
 ● ACC Depot
 — SERVICE
 - - - TRANSIT
 — City Boundary

Data Source, Acknowledgements & Notes
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Project / Report Information
 Project Name : Winter Gritting Routes 2019-20



Aberdeen City Council

Audit Information
 Authored By : DS
 Date : 13/11/2019

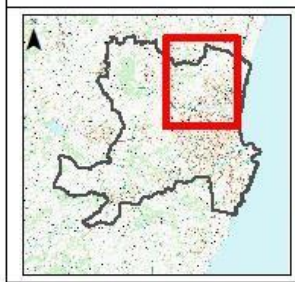
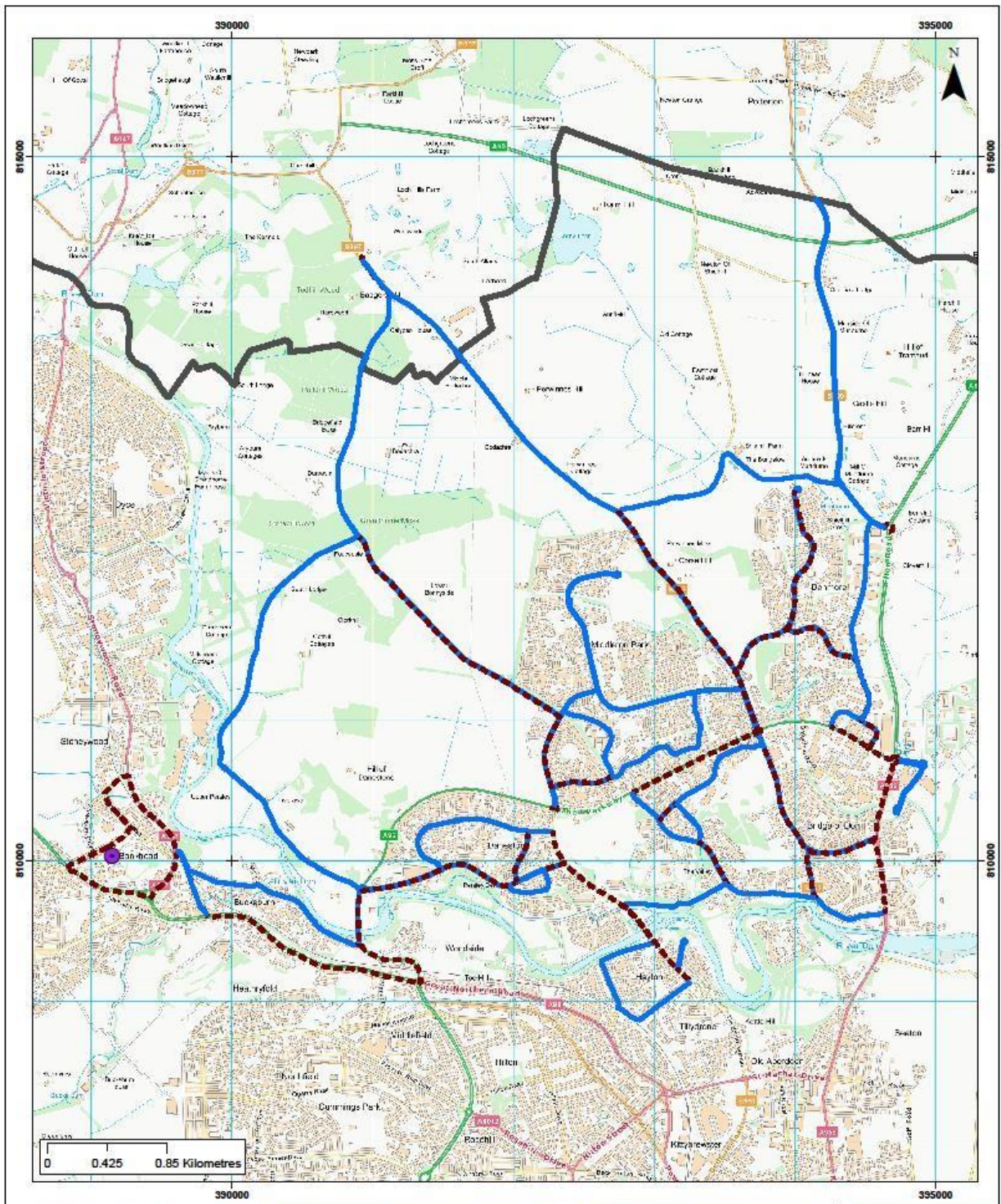
SILVER ROUTE 6		
STREET	TO	DIRECTION
WEST TULLOS DEPOT	CRAIGSHAW DRIVE	LEFT
CRAIGSHAW DRIVE	WELLINGTON ROAD	RIGHT
WELLINGTON ROAD	NIGG ROUNDABOUT	STRAIGHT ON - 2ND EXIT
NIGG ROUNDABOUT	WELLINGTON ROAD	
WELLINGTON ROAD	ALTENS ROUNDABOUT	STRAIGHT ON - 3RD EXIT
ALTENS ROUNDABOUT	WELLINGTON ROAD -	
WELLINGTON ROAD -	AWPR ROUNDABOUT	RIGHT - 2ND EXIT
AWPR ROUNDABOUT	A90 NORTH	
A90 NORTH	AWPR ROUNDABOUT	LEFT A944 JUNCTION
AWPR ROUNDABOUT	SKENE ROAD	RIGHT - 4TH EXIT
SKENE ROAD	KINGSWELLS ROUNDABOUT	LEFT - 1ST EXIT
KINGSWELLS ROUNDABOUT	CHAPEL OF STONEYWOOD - FAIRLEY ROAD	
CHAPEL OF STONEYWOOD - FAIRLEY ROAD	KINGSWELLS P&R LOOP	LEFT
KINGSWELLS P&R LOOP	CHAPEL OF STONEYWOOD - FAIRLEY ROAD	LEFT
CHAPEL OF STONEYWOOD - FAIRLEY ROAD	AWPR ROUNDABOUT	STRAIGHT ON - 2ND EXIT
AWPR ROUNDABOUT	CHAPEL OF STONEYWOOD - FAIRLEY ROAD	STRAIGHT ON - 2ST EXIT
CHAPEL OF STONEYWOOD - FAIRLEY ROAD	NEWHILLS ROAD	RIGHT
NEWHILLS ROAD	KEPPLEHILLS ROAD	FOLLOW ON TO
KEPPLEHILLS ROAD	NETHERHILLS AVENUE	RIGHT
NETHERHILLS AVENUE	NEWHILLS AVENUE	RIGHT
NEWHILLS AVENUE	KEPPLEHILLS ROAD	RIGHT
KEPPLEHILLS ROAD	SCLATTIE PARK	LEFT
SCLATTIE PARK	KEPPLEHILLS DRIVE	LEFT
KEPPLEHILLS DRIVE	KEPPLEHILLS ROAD	LEFT
KEPPLEHILLS ROAD	BUCKSBURN ACADEMY LOOP	LEFT
BUCKSBURN ACADEMY LOOP	KEPPLEHILLS ROAD	LEFT
KEPPLEHILLS ROAD	INVERURIE ROAD	RIGHT
INVERURIE ROAD	INVERURIE ROAD	LEFT
INVERURIE ROAD	BUCKSBURN ROUNDABOUT	LEFT
BUCKSBURN ROUNDABOUT	INVERURIE ROAD	KEEP LEFT

INVERURIE ROAD	INVERURIE ROAD	LEFT
INVERURIE ROAD	INVERURIE ROAD	LEFT
<i>INVERURIE ROAD</i>	<i>INVERURIE ROAD</i>	<i>KEEP LEFT</i>
<i>INVERURIE ROAD</i>	<i>SCLATTIE ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>SCLATTIE ROUNDABOUT</i>	<i>INVERURIE ROAD</i>	
<i>INVERURIE ROAD</i>	<i>FORRIT BRAE</i>	<i>LEFT</i>
FORRIT BRAE	CHAPEL OF STONEYWOOD - FAIRLEY ROAD	LEFT
CHAPEL OF STONEYWOOD - FAIRLEY ROAD	NEWHILLS ROAD	FOLLOW ON TO
NEWHILLS ROAD	<i>KEPPLEHILLS DRIVE</i>	<i>LEFT</i>
<i>KEPPLEHILLS DRIVE</i>	<i>SCLATTIE PARK</i>	<i>LEFT</i>
SCLATTIE PARK	SCLATTIE ROUNDABOUT	RIGHT - 3RD EXIT
<i>SCLATTIE ROUNDABOUT</i>	<i>INVERURIE ROAD</i>	<i>RIGHT - 3RD EXIT</i>
<i>INVERURIE ROAD</i>	<i>GREENBURN DRIVE</i>	<i>LEFT</i>
GREENBURN DRIVE	BANKHEAD AVENUE	LEFT
BANKHEAD AVENUE	SCLATTIE ROUNDABOUT	ROUND - 4TH EXIT
<i>SCLATTIE ROUNDABOUT</i>	<i>BANKHEAD AVENUE</i>	<i>ROUND - 4TH EXIT</i>
BANKHEAD AVENUE	BANKHEAD ROAD	LEFT
BANKHEAD ROAD	GREENBURN DRIVE	LEFT
GREENBURN DRIVE	BANKHEAD AVENUE	LEFT
<i>BANKHEAD AVENUE</i>	<i>BANKHEAD ROAD</i>	<i>LEFT</i>
<i>BANKHEAD ROAD</i>	<i>STONEYWOOD ROAD</i>	<i>RIGHT</i>
STONEYWOOD ROAD	STONEYWOOD ROAD	LEFT
<i>STONEYWOOD ROAD</i>	<i>ROUNDABOUT</i>	<i>STRAIGHT ON - 1ST EXIT</i>
<i>ROUNDABOUT</i>	<i>STONEYWOOD ROAD</i>	
<i>STONEYWOOD ROAD</i>	<i>"BP" ROUNDABOUT</i>	<i>RIGHT - 2ND EXIT</i>
<i>"BP" ROUNDABOUT</i>	<i>RIVERVIEW DRIVE</i>	
<i>RIVERVIEW DRIVE</i>	<i>NETHERVIEW AVENUE</i>	<i>LEFT</i>
NETHERVIEW AVENUE	ROUNDABOUT	LEFT - 1ST EXIT
ROUNDABOUT	DYCE SHOPPING CENTRE LOOP	LEFT - 1ST EXIT
DYCE SHOPPING CENTRE LOOP	ROUNDABOUT	FOLLOW LOOP TO ROUNDABOUT AND RETURN
ROUNDABOUT	NETHERVIEW AVENUE	STRAIGHT ON - 2ND EXIT
NETHERVIEW AVENUE	GORDON TERRACE	STRAIGHT ON
GORDON TERRACE	NETHERVIEW ROAD	LEFT
NETHERVIEW ROAD	GLEN ROAD	RIGHT
GLEN ROAD	VICTORIA STREET	LEFT

VICTORIA STREET	FARBURN TERRACE	RIGHT
FARBURN TERRACE	FARBURN ROUNDABOUT	LEFT - 1ST EXIT
FARBURN ROUNDABOUT	WELLHEADS DRIVE	
WELLHEADS DRIVE	DYCE DRIVE	RIGHT
<i>DYCE DRIVE</i>	<i>HOWE MOSS ROAD</i>	LEFT
HOWE MOSS ROAD	HOWE MOSS DRIVE	LEFT
HOWE MOSS DRIVE	HOWE MOSS CRESCENT	RIGHT
HOWE MOSS CRESCENT	HOWE MOSS AVENUE	RIGHT
HOWE MOSS AVENUE	DYCE DRIVE	LEFT
<i>DYCE DRIVE</i>	<i>PITMEDDEN ROAD</i>	LEFT
PITMEDDEN ROAD	CASKIEBEN ROAD	LEFT
CASKIEBEN ROAD	MAIN ROAD	LEFT
MAIN ROAD	INVERURIE ROAD	LEFT - 1ST EXIT
<i>INVERURIE ROAD</i>	<i>AIRPORT PARK & RIDE</i>	<i>LEFT SLIP AT PARK AND RIDE</i>
AIRPORT PARK & RIDE	ARGYLL ROAD	RIGHT
<i>ARGYLL ROAD</i>	<i>AIRPORT ROUNDABOUT</i>	RIGHT - 3RD EXIT
<i>AIRPORT ROUNDABOUT</i>	<i>INVERURIE ROAD</i>	
<i>INVERURIE ROAD</i>	<i>A96 ROUNDABOUT</i>	LEFT - 1ST EXIT
<i>A96 ROUNDABOUT</i>	<i>CLINTERTY ROAD</i>	
CLINTERTY ROAD	CLINTERTY ROAD	RIGHT
CLINTERTY ROAD	CLINTERTY - TYREBAGGER ROAD	RIGHT
CLINTERTY - TYREBAGGER ROAD	BORROWSTONE ROAD	LEFT
BORROWSTONE ROAD	TULLUCH ROAD	LEFT
TULLUCH ROAD	CHAPEL OF STONEYWOOD - FAIRLEY ROAD	LEFT
<i>CHAPEL OF STONEYWOOD - FAIRLEY ROAD</i>	<i>FORRIT BRAE</i>	RIGHT
FORRIT BRAE	INVERURIE ROAD	LEFT
<i>INVERURIE ROAD</i>	<i>AIRPORT ROUNDABOUT</i>	STRAIGHT ON - 2ND EXIT
<i>AIRPORT ROUNDABOUT</i>	<i>INVERURIE ROAD</i>	
<i>INVERURIE ROAD</i>	<i>CLINTERTY - TYREBAGGER ROAD</i>	LEFT
CLINTERTY - TYREBAGGER ROAD	CLINTERTY - TYREBAGGER ROAD	STRAIGHT ON
<i>CLINTERTY - TYREBAGGER ROAD</i>	<i>BORROWSTONE ROAD</i>	LEFT
<i>BORROWSTONE ROAD</i>	<i>BORROWSTONE ROAD</i>	STRAIGHT ON

BORROWSTONE ROAD	AWPR ROUNDABOUT	LEFT - 2ND EXIT
<i>AWPR ROUNDABOUT</i>	<i>A90 SOUTH</i>	<i>TO AWPR - 5TH EXIT</i>
<i>A90 SOUTH</i>	<i>AWPR ROUNDABOUT</i>	<i>TO A956</i>
<i>AWPR ROUNDABOUT</i>	<i>WELLINGTON ROAD</i>	<i>WELLINGTON ROAD</i>
<i>WELLINGTON ROAD</i>	<i>ALTENS ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>ALTENS ROUNDABOUT</i>	<i>WELLINGTON ROAD</i>	
<i>WELLINGTON ROAD</i>	<i>NIGG ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>NIGG ROUNDABOUT</i>	<i>WELLINGTON ROAD</i>	
<i>WELLINGTON ROAD</i>	<i>CRAIGSHAW DRIVE</i>	<i>LEFT</i>
<i>CRAIGSHAW DRIVE</i>	<i>WEST TULLOS DEPOT</i>	<i>RIGHT</i>

Silver route 7



Title
Winter Gritting Routes 2019-20
Aberdeen Bridge of Don
Priority Gritting Route

Geodetic Information
 Coordinate Reference System: British National Grid
 Projection: Transverse Mercator (Central Meridian: 2°00'W)
 Datum: OSGB 1936
 Suitable for printing @ A3 Main Window Scale: 1:25,044

Legend

- ACC Depot
- SERVICE
- - - TRANSIT
- City Boundary

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ABERDEEN
 CITY COUNCIL

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 Date : 13/11/2019

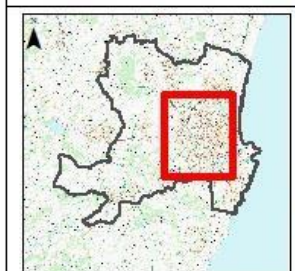
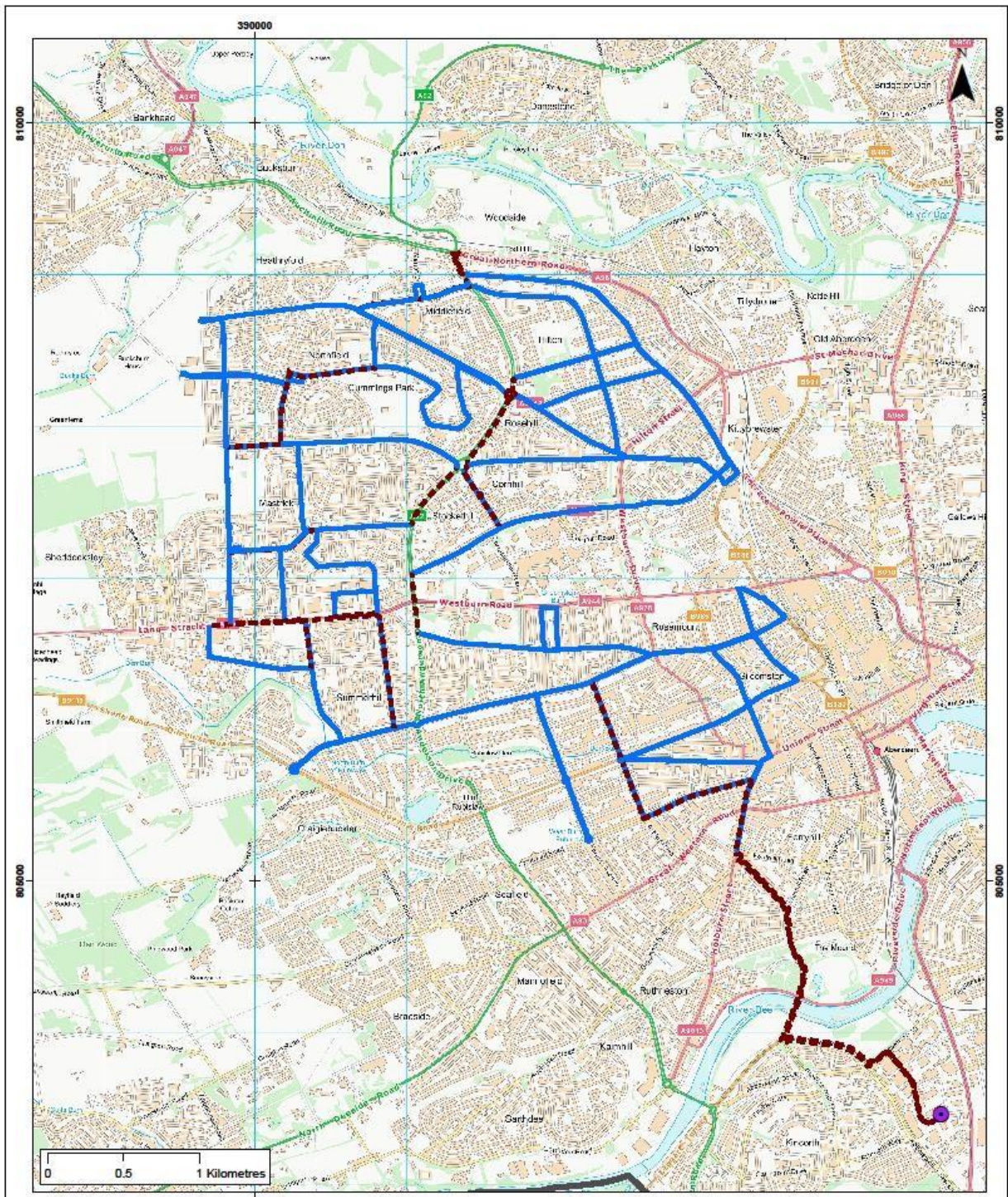
SILVER ROUTE 7		
STREET	TO	DIRECTION
<i>BUCKSBURN DEPOT</i>	<i>BANKHEAD AVENUE</i>	<i>RIGHT</i>
<i>BANKHEAD AVENUE</i>	<i>BANKHEAD ROAD</i>	<i>LEFT</i>
<i>BANKHEAD ROAD</i>	<i>STONEWOOD ROAD</i>	<i>RIGHT</i>
<i>STONEWOOD ROAD</i>	<i>NEW STONEYWOOD ROAD</i>	<i>RIGHT</i>
<i>NEW STONEYWOOD ROAD</i>	<i>OLD MELDRUM ROAD</i>	<i>LEFT</i>
OLD MELDRUM ROAD	MUGIEMOSS ROAD	<i>LEFT</i>
MUGIEMOSS ROAD	MUGIEMOSS ROUNDABOUT	LEFT - 1ST EXIT
<i>MUGIEMOSS ROUNDABOUT</i>	<i>PARKWAY</i>	<i>LEFT - 1ST EXIT</i>
PARKWAY	"TESCO" ROUNDABOUT	RIGHT - 3RD EXIT
"TESCO" ROUNDABOUT	LAUREL DRIVE	
LAUREL DRIVE	FAIRVIEW STREET	LEFT
FAIRVIEW STREET	FAIRVIEW BRAE	RIGHT
FAIRVIEW BRAE	LAUREL DRIVE	RIGHT
LAUREL DRIVE	LAUREL PLACE	LEFT
LAUREL PLACE	LAUREL DRIVE	LEFT
LAUREL DRIVE	FAIRVIEW BRAE	RIGHT
FAIRVIEW BRAE	FAIRVIEW STREET	RIGHT
FAIRVIEW STREET	GORDON BRAE	RIGHT
GORDON BRAE	LAUREL DRIVE	RIGHT
LAUREL DRIVE	"TESCO" ROUNDABOUT	STRAIGHT ON - 2ND EXIT
"TESCO" ROUNDABOUT	UPPER PERSLEY ROAD	
UPPER PERSLEY ROAD	WHITESTRIPES ROAD	RIGHT
WHITESTRIPES ROAD	WHITESTRIPES AVENUE	LEFT
WHITESTRIPES AVENUE	JESMOND AVENUE NORTH	RIGHT
JESMOND AVENUE NORTH	VALENTINE ROAD	RIGHT
VALENTINE ROAD	WHITESTRIPES AVENUE	LEFT
WHITESTRIPES AVENUE	DANESTONE ROUNDABOUT	ROUND - 4TH EXIT
<i>DANESTONE ROUNDABOUT</i>	<i>WHITESTRIPES AVENUE</i>	<i>ROUND - 4TH EXIT</i>
WHITESTRIPES AVENUE	JESMOND DRIVE	LEFT
JESMOND DRIVE	JESMOND DRIVE	TO BUS TURN POINT
JESMOND DRIVE	JESMOND DRIVE	INTO BUS TURN POINT
JESMOND DRIVE	JESMOND DRIVE	LEFT
JESMOND DRIVE	SCOTSTOWN ROAD	RIGHT
SCOTSTOWN ROAD	SCOTSTOWN ROUNDABOUT	ROUND - 4TH EXIT


<i>SCOTSTOWN ROUNDABOUT</i>	<i>SCOTSTOWN ROAD</i>	<i>ROUND - 4TH EXIT</i>
SCOTSTOWN ROAD	JESMOND DRIVE	LEFT
JESMOND DRIVE	JESMOND AVENUE	LEFT
JESMOND AVENUE	VALENTINE ROAD	FOLLOW ON TO
<i>VALENTINE ROAD</i>	<i>WHITESTRIPES AVENUE</i>	<i>RIGHT</i>
<i>WHITESTRIPES AVENUE</i>	<i>WHITESTRIPES ROAD</i>	<i>LEFT</i>
<i>WHITESTRIPES ROAD</i>	<i>WHITESTRIPES ROAD</i>	<i>FOLLOW ON TO</i>
WHITESTRIPES ROAD	SCOTSTOWN ROAD	LEFT
<i>SCOTSTOWN ROAD</i>	<i>TURN POINT</i>	<i>RIGHT TO TURN IN QUARRY OPENING</i>
<i>TURN POINT</i>	<i>SCOTSTOWN ROAD</i>	<i>LEFT</i>
SCOTSTOWN ROAD	DUBFORD ROAD	LEFT
DUBFORD ROAD	SHIELHILL AVENUE	FOLLOW ON TO
SHIELHILL AVENUE	SHIELHILL AVENUE	TO BUS TURN
<i>SHIELHILL AVENUE</i>	<i>DUBFORD ROAD</i>	<i>FOLLOW ON TO</i>
<i>DUBFORD ROAD</i>	<i>GREENBRAE DRIVE</i>	<i>LEFT</i>
STREET	TO	DIRECTION
GREENBRAE DRIVE	DENMORE ROAD	RIGHT
DENMORE ROAD	WOODSIDE ROAD	RIGHT
WOODSIDE ROAD	THE PARKWAY	LEFT
<i>THE PARKWAY</i>	<i>WOODSIDE ROAD</i>	<i>LEFT</i>
WOODSIDE ROAD	DENMORE ROAD	RIGHT
<i>DENMORE ROAD</i>	<i>GREENBRAE DRIVE</i>	<i>LEFT</i>
<i>GREENBRAE DRIVE</i>	<i>DUBFORD ROAD</i>	<i>LEFT</i>
<i>DUBFORD ROAD</i>	<i>SCOTSTOWN ROAD</i>	<i>LEFT</i>
SCOTSTOWN ROAD	SCOTSTOWN ROUNDABOUT	STRAIGHT ON - 2ND EXIT
<i>SCOTSTOWN ROUNDABOUT</i>	<i>SCOTSTOWN ROAD</i>	<i>STRAIGHT ON - 2ND EXIT</i>
SCOTSTOWN ROAD	NORTH DONSDIE ROAD	FOLLOW ON TO
NORTH DONSDIE ROAD	GORDON BARRACKS ROUNDABOUT	LEFT - 1ST EXIT
<i>GORDON BARRACKS ROUNDABOUT</i>	<i>ELLON ROAD</i>	<i>LEFT - 1ST EXIT</i>
<i>ELLON ROAD</i>	<i>AECC ROUNDABOUT</i>	<i>RIGHT - 3RD EXIT</i>
<i>AECC ROUNDABOUT</i>	<i>PARKWAY EAST</i>	
PARKWAY EAST	TECHNOLOGY PARK ROUNDABOUT	RIGHT - 3RD EXIT
TECHNOLOGY PARK ROUNDABOUT	AECC P & R LOOP	RIGHT - 3RD EXIT

AECC P & R LOOP	TECHNOLOGY PARK ROUNDABOUT	LEFT - 1ST EXIT
TECHNOLOGY PARK ROUNDABOUT	PARKWAY EAST	LEFT - 1ST EXIT
PARKWAY EAST	AECC ROUNDABOUT	STRAIGHT ON - 2ND EXIT
<i>AECC ROUNDABOUT</i>	<i>THE PARKWAY</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>THE PARKWAY</i>	<i>WOODSIDE ROAD</i>	<i>RIGHT</i>
<i>WOODSIDE ROAD</i>	<i>DENMORE ROAD</i>	<i>RIGHT</i>
DENMORE ROAD	B999	RIGHT
B999	MURCAR ROUNDABOUT	ROUND - 4TH EXIT
<i>MURCAR ROUNDABOUT</i>	<i>B999</i>	<i>ROUND - 4TH EXIT</i>
B999	B999	TURN AT "TATTIE SHEDS"
B999	SHIELHILL ROAD	RIGHT
SHIELHILL ROAD	SHIELHILL ROUNDABOUT	LEFT
SHIELHILL ROUNDABOUT	SHIELHILL ROAD	
SHIELHILL ROAD	SCOTSTOWN ROAD	LEFT
<i>SCOTSTOWN ROAD</i>	<i>SCOTSTOWN ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>SCOTSTOWN ROUNDABOUT</i>	<i>SCOTSTOWN ROAD</i>	
<i>SCOTSTOWN ROAD</i>	<i>SCOTSTOWN ROAD</i>	<i>RIGHT</i>
SCOTSTOWN ROAD	BALGOWNIE ROAD	FOLLOW ON TO
BALGOWNIE ROAD	ELLON ROAD	LEFT
<i>ELLON ROAD</i>	<i>BALGOWNIE ROAD</i>	<i>LEFT - 1ST EXIT</i>
<i>BALGOWNIE ROAD</i>	<i>SCOTSTOWN ROAD</i>	<i>LEFT</i>
<i>SCOTSTOWN ROAD</i>	<i>BALGOWNIE ROAD</i>	<i>RIGHT</i>
BALGOWNIE ROAD	BRAEHEAD WAY	RIGHT
BRAEHEAD WAY	SCOTSTOWN ROAD	LEFT
SCOTSTOWN ROAD	SCOTSTOWN ROUNDABOUT	LEFT - 1ST EXIT
<i>SCOTSTOWN ROUNDABOUT</i>	<i>THE PARKWAY</i>	<i>LEFT - 1ST EXIT</i>
<i>THE PARKWAY</i>	<i>BALGOWNIE ROAD</i>	<i>LEFT</i>
BALGOWNIE ROAD	BRAEHEAD WAY	LEFT
BRAEHEAD WAY	BODACRA ROAD	RIGHT
BODACRA ROAD	BALGOWNIE ROAD	LEFT
<i>BALGOWNIE ROAD</i>	<i>BALGOWNIE DRIVE</i>	<i>RIGHT</i>
BALGOWNIE DRIVE	GRANDHOME DRIVE	LEFT
GRANDHOME DRIVE	GORDON BRAE	LEFT
<i>GORDON BRAE</i>	<i>PAPERMILL DRIVE BUS LOOP</i>	<i>LEFT</i>

PAPERMILL DRIVE BUS LOOP	GORDON MILLS ROAD	LEFT
<i>GORDON MILLS ROAD</i>	<i>HAYTON ROAD</i>	<i>RIGHT</i>
HAYTON ROAD	DONBANK TERRACE	RIGHT
DONBANK TERRACE	GORDON MILLS ROAD	RIGHT
GORDON MILLS ROAD	GORDON MILLS ROAD	LEFT
<i>GORDON MILLS ROAD</i>	<i>LAUREL DRIVE</i>	<i>LEFT</i>
<i>LAUREL DRIVE</i>	<i>"TESCO" ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>"TESCO" ROUNDABOUT</i>	<i>THE PARKWAY</i>	
<i>THE PARKWAY</i>	<i>MUGIEMOSS ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>MUGIEMOSS ROUNDABOUT</i>	<i>MUGIEMOSS ROAD</i>	
<i>MUGIEMOSS ROAD</i>	<i>HAUDAGAIN ROUNDABOUT</i>	<i>RIGHT - 3RD EXIT</i>
<i>HAUDAGAIN ROUNDABOUT</i>	<i>AUCHMILL ROAD</i>	<i>RIGHT - 3RD EXIT</i>
<i>AUCHMILL ROAD</i>	<i>OLD MELDRUM ROAD</i>	<i>RIGHT</i>
OLD MELDRUM ROAD	NEW STONEYWOOD ROAD	LEFT
<i>NEW STONEYWOOD ROAD</i>	<i>BUCKSBURN ROUNDABOUT</i>	<i>RIGHT - 2ND EXIT</i>
<i>BUCKSBURN ROUNDABOUT</i>	<i>INVERURIE ROAD</i>	<i>RIGHT - 2ND EXIT</i>
<i>INVERURIE ROAD</i>	<i>SCLATTIE ROUNDABOUT</i>	<i>RIGHT - 3RD EXIT</i>
<i>SCLATTIE ROUNDABOUT</i>	<i>BANKHEAD AVENUE</i>	
<i>BANKHEAD AVENUE</i>	<i>BUCKSBURN DEPOT</i>	<i>RIGHT</i>

Silver route 8



<p>Title</p> <p>Winter Gritting Routes 2019-20</p> <p>Aberdeen Northfield - Hillton Priority Gritting Route</p>	<p>Legend</p> <ul style="list-style-type: none"> ● ACC Depot — SERVICE — TRANSIT City Boundary 	 <p>ABERDEEN CITY COUNCIL</p>
<p>Geodetic Information</p> <p>Coordinate Reference System: British National Grid Projection: Transverse Mercator (Central Meridian: 2°00'W) Datum: OSGB 1936 Suitable for printing @ A3 Main Window Scale: 1:23,460</p>	<p>Data Sources, Acknowledgements & Notes</p> <p>Contains Ordnance Survey data © Crown copyright and database right [2019]</p> <p>Project / Report Information</p> <p>Project Name : Winter Gritting Routes 2019-20</p>	

SILVER ROUTE 8		
STREET	TO	DIRECTION
<i>WEST TULLOS DEPOT</i>	<i>CRAIGSHAW DRIVE</i>	<i>RIGHT</i>
<i>CRAIGSHAW DRIVE</i>	<i>ABBOTSWELL ROAD</i>	<i>LEFT</i>
<i>ABBOTSWELL ROAD</i>	<i>ABBOTSWELL ROAD ROUNDABOUT</i>	<i>RIGHT - 2ND EXIT</i>
<i>ABBOTSWELL ROAD ROUNDABOUT</i>	<i>WEST TULLOS ROAD</i>	
<i>WEST TULLOS ROAD</i>	<i>KING GEORGE VI ROUNDABOUT</i>	<i>RIGHT- 3RD EXIT</i>
<i>KING GEORGE VI ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	
<i>GREAT SOUTHERN ROAD</i>	<i>DUTHIE PARK ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>DUTHIE PARK ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	
<i>GREAT SOUTHERN ROAD</i>	<i>WHINHILL ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>WHINHILL ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	
<i>GREAT SOUTHERN ROAD</i>	<i>HOLBURN ROUNDABOUT</i>	<i>RIGHT - 2ND EXIT</i>
<i>HOLBURN ROUNDABOUT</i>	<i>HOLBURN STREET</i>	
<i>HOLBURN STREET</i>	<i>UNION GROVE</i>	<i>LEFT</i>
<i>UNION GROVE</i>	<i>ST SWITHIN STREET</i>	<i>RIGHT</i>
<i>ST SWITHIN STREET</i>	<i>QUEENS CROSS</i>	<i>STRAIGHT ON - 2ND EXIT</i>
QUEENS CROSS	FOUNTAINHALL ROAD	STRAIGHT ON - 2ND EXIT
<i>FOUNTAINHALL ROAD</i>	<i>KINGS GATE</i>	LEFT
KINGS GATE	FOREST ROAD	LEFT
FOREST ROAD	QUEENS GATE	STRAIGHT ON 2ND EXIT
QUEENS GATE	FOREST AVENUE	
FOREST AVENUE	RENDEZVOUS ROUNDABOUT	COMPLETE - 4TH EXIT
RENDEZVOUS ROUNDABOUT	FOREST AVENUE	
FOREST AVENUE	QUEENS GATE	STRAIGHT ON 2ND EXIT

QUEENS GATE	FOREST ROAD	
FOREST ROAD	KINGS GATE	LEFT
KINGS GATE	KINGS CROSS	STRAIGHT ON 2ND EXIT
KINGS CROSS	KINGS GATE	
KINGS GATE	SUMMERHILL ROAD	RIGHT
SUMMERHILL ROAD	MASTRICK DRIVE	STRAIGHT ON
MASTRICK DRIVE	WHITEMYRES AVENUE	LEFT
WHITEMYRES AVENUE	WHITEMYRES PLACE	LEFT
WHITEMYRES PLACE	LANG STRACHT	LEFT
<i>LANG STRACHT</i>	<i>MASTRICK DRIVE</i>	LEFT
MASTRICK DRIVE	ARNAGE DRIVE	RIGHT
ARNAGE DRIVE	NEWPARK PLACE	LEFT
NEWPARK PLACE	MASTRICK ROAD	LEFT
<i>MASTRICK ROAD</i>	<i>GREENFERN ROAD</i>	<i>FOLLOW ON TO</i>
<i>GREENFERN ROAD</i>	<i>FERNHILL DRIVE</i>	<i>LEFT</i>
FERNHILL DRIVE	LANG STRACHT	LEFT
<i>LANG STRACHT</i>	<i>STRONSAY DRIVE</i>	<i>RIGHT</i>
STRONSAY DRIVE	KINGS GATE	RIGHT
KINGS GATE	HAZELHEAD ROUNDABOUT	COMPLETE - 4TH EXIT
HAZELHEAD ROUNDABOUT	KINGS GATE	
KINGS GATE	SUMERHILL ROAD	LEFT
<i>SUMERHILL ROAD</i>	<i>LANG STRACHT</i>	<i>LEFT</i>
<i>LANG STRACHT</i>	<i>ROUSAY DRIVE</i>	<i>LEFT</i>
ROUSAY DRIVE	EDAY ROAD	LEFT
EDAY ROAD	STRONSAY DRIVE	LEFT
<i>STRONSAY DRIVE</i>	<i>LANG STRACHT</i>	<i>LEFT</i>
<i>LANG STRACHT</i>	<i>SPRINGHILL ROAD</i>	<i>RIGHT</i>
SPRINGHILL ROAD	GREENFERN ROAD	RIGHT
GREENFERN ROAD	GREENFERN ROAD BUS LOOP	2ND ENTRY - LEFT
GREENFERN ROAD BUS LOOP	GREENFERN ROAD	LEFT
GREENFERN ROAD	UPPER MASTRICK WAY	LEFT
UPPER MASTRICK WAY	PROVOST FRASER DRIVE	LEFT
PROVOST FRASER DRIVE	SPRINGHILL ROAD	LEFT
SPRINGHILL ROAD	GREENFERN ROAD	LEFT

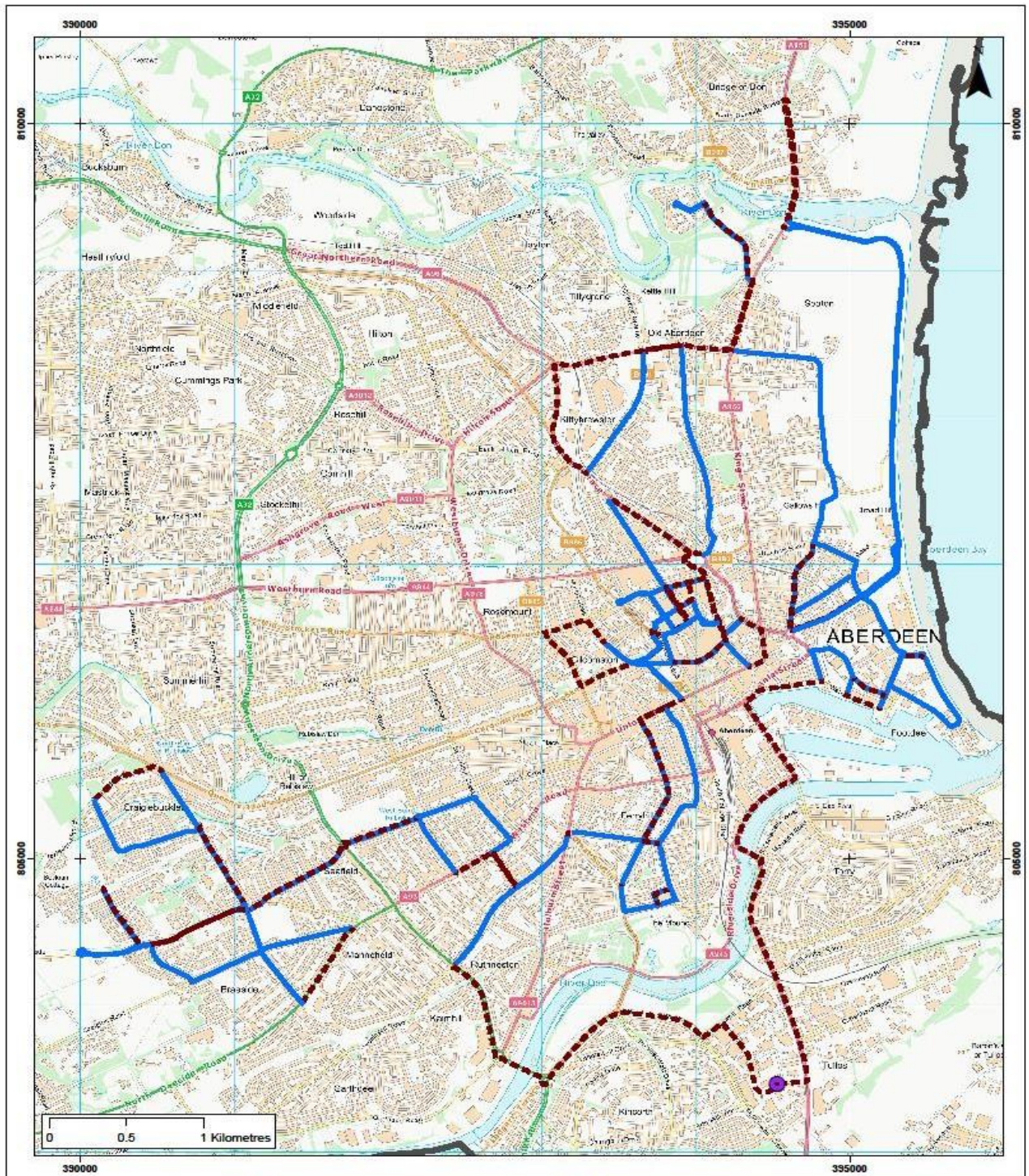
<i>GREENFERN ROAD</i>	<i>MASTRICK ROAD</i>	<i>FOLLOW ON TO</i>
MASTRICK ROAD	NORTH ANDERSON DRIVE	LEFT
<i>NORTH ANDERSON DRIVE</i>	<i>CAIRNCRY ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
CAIRNCRY ROUNDABOUT	PROVOST FRASER DRIVE	LEFT - 1ST EXIT
PROVOST FRASER DRIVE	BYRON AVENUE	RIGHT
STREET	TO	DIRECTION
BYRON AVENUE	BYRON SQUARE	RIGHT
BYRON SQUARE	BYRON SQUARE	RIGHT
BYRON SQUARE	BYRON AVENUE	LEFT
BYRON AVENUE	BREBNER TERRACE	RIGHT
BREBNER TERRACE	DAVIDSON GARDENS	STRAIGHT
DAVIDSON GARDENS	HOWES ROAD	STRAIGHT
HOWES ROAD	HOWES ROAD BUS LOOP	LEFT
HOWES ROAD BUS LOOP	HOWES ROAD	RIGHT
HOWES ROAD	DAVIDSON GARDENS	STRAIGHT
DAVIDSON GARDENS	BREBNER TERRACE	STRAIGHT
BREBNER TERRACE	BYRON AVENUE	LEFT
BYRON AVENUE	BYRON SQUARE	RIGHT
BYRON SQUARE	QUARRY ROAD	FOLLOW ON TO
QUARRY ROAD	CUMMINGS PARK CRESCENT	MINI ROUNDABOUT - STRAIGHT ON
CUMMINGS PARK CRESCENT	CUMMINGS PARK CRESCENT	STRAIGHT ON
CUMMINGS PARK CRESCENT	CUMMINGS PARK CIRCLE	RIGHT
CUMMINGS PARK CIRCLE	MOIR CRESCENT	LEFT
MOIR CRESCENT	PROVOST RUST DRIVE	RIGHT
PROVOST RUST DRIVE	PROVOST RUST DRIVE	LEFT
PROVOST RUST DRIVE	GRANITEHILL ROAD	LEFT
GRANITEHILL ROAD	QUARRY ROAD	RIGHT
<i>QUARRY ROAD</i>	<i>BYRON SQUARE</i>	<i>FOLLOW ON TO</i>
<i>BYRON SQUARE</i>	<i>BYRON AVENUE</i>	<i>LEFT</i>
<i>BYRON AVENUE</i>	<i>PROVOST FRASER DRIVE</i>	<i>RIGHT</i>
<i>PROVOST FRASER DRIVE</i>	<i>SPRINGHILL ROAD</i>	<i>RIGHT</i>
SPRINGHILL ROAD	PROVOST RUST DRIVE	LEFT
PROVOST RUST DRIVE	PROVOST RUST DRIVE BUS LOOP	ROUND BUS LOOP

PROVOST RUST DRIVE BUS LOOP	PROVOST RUST DRIVE	
PROVOST RUST DRIVE	MANOR AVENUE	LEFT
MANOR AVENUE	LOGIE TERRACE	LEFT
LOGIE TERRACE	LOGIE PLACE	RIGHT
LOGIE PLACE	MANOR TERRACE	RIGHT
MANOR AVENUE	NORTH ANDERSON DRIVE	LEFT
<i>NORTH ANDERSON DRIVE</i>	<i>HOUDAGAIN ROUNDABOUT</i>	<i>ROUND - 4TH EXIT</i>
<i>HOUDAGAIN ROUNDABOUT</i>	<i>NORTH ANDERSON DRIVE</i>	
<i>NORTH ANDERSON DRIVE</i>	<i>CLIFTON ROAD</i>	
CLIFTON ROAD	HILTON ROAD	RIGHT
HILTON ROAD	NORTH ANDERSON DRIVE	LEFT
<i>NORTH ANDERSON DRIVE</i>	<i>ROSEHILL ROUNDABOUT</i>	<i>RIGHT - 3RD EXIT</i>
<i>ROSEHILL ROUNDABOUT</i>	<i>PROVOST RUST DRIVE</i>	
<i>PROVOST RUST DRIVE</i>	<i>MANOR AVENUE</i>	
<i>MANNOR TERRACE</i>	<i>MANOR AVENUE</i>	<i>LEFT</i>
<i>MANOR AVENUE</i>	<i>HILTON DRIVE</i>	<i>STRAIGHT ON - BUS GATE</i>
HILTON DRIVE	SIX ROADS ROUNDABOUT	STRAIGHT ON - 2ND EXIT
SIX ROADS ROUNDABOUT	BACK HILTON ROAD	STRAIGHT ON - 2ND EXIT
BACK HILTON ROAD	BERRYDEN ROAD	FOLLOW ON TO
BERRYDEN ROAD	BELMONT ROAD	LEFT
BELMONT ROAD	POWIS TERRACE	LEFT
POWIS TERRACE	CLIFTON ROAD	KEEP LEFT
CLIFTON ROAD	HILTON ROAD	LEFT
HILTON ROAD	NORTH ANDERSON DRIVE	LEFT
<i>NORTH ANDERSON DRIVE</i>	<i>ROSEHILL ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>ROSEHILL ROUNDABOUT</i>	<i>NORTH ANDERSON DRIVE</i>	
<i>NORTH ANDERSON DRIVE</i>	<i>MURDO'S ROUNDABOUT</i>	
<i>MURDO'S ROUNDABOUT</i>	<i>FORESTERHILL ROAD</i>	<i>STRAIGHT ON - 2ND EXIT</i>
FORESTERHILL ROAD	CORNHILL ROUNDABOUT	
CORNHILL ROUNDABOUT	FORESTERHILL ROAD	
FORESTERHILL ROAD	ASHGROVE ROAD WEST	LEFT
ASHGROVE ROAD WEST	ASHGROVE ROAD	STRAIGHT ON
ASHGROVE ROAD	POWIS TERRACE	LEFT

POWIS TERRACE	CLIFTON ROAD	KEEP LEFT
CLIFTON ROAD	HILTON AVENUE	LEFT
HILTON AVENUE	ROSEHILL DRIVE	RIGHT
ROSEHILL DRIVE	ROSEHILL ROUNDABOUT	ROUND - 4TH EXIT
<i>ROSEHILL ROUNDABOUT</i>	<i>ROSEHILL DRIVE</i>	<i>ROUND 4TH EXIT</i>
ROSEHILL DRIVE	SIX ROADS ROUNDABOUT	RIGHT TO ROUNDABOUT
SIX ROADS ROUNDABOUT	CAIRNCRY ROAD	RIGHT - 4TH EXIT
CAIRNCRY ROAD	MURDO'S ROUNDABOUT	LEFT - 1ST EXIT
<i>MURDO'S ROUNDABOUT</i>	<i>FORESTERHILL ROAD</i>	<i>LEFT - 1ST EXIT</i>
FORESTERHILL ROAD	CORNHILL ROUNDABOUT	STRAIGHT ON - 2ND EXIT
CORNHILL ROUNDABOUT	FORESTERHILL ROAD	
FORESTERHILL ROAD	ASHGROVE ROAD WEST	RIGHT
ASHGROVE ROAD WEST	NORTH ANDERSON DRIVE	LEFT
<i>NORTH ANDERSON DRIVE</i>	<i>MIDSTOCKET ROAD</i>	<i>LEFT</i>
MIDSTOCKET ROAD	CAMPERDOWN ROAD	LEFT
CAMPERDOWN ROAD	WESTBURN ROAD	LEFT
WESTBURN ROAD	HARCOURT ROAD	LEFT
HARCOURT ROAD	MIDSTOCKET ROAD	LEFT
MIDSTOCKET ROAD	ROSEMOUNT PLACE	LEFT
ROSEMOUNT PLACE	ROSEMOUNT ROUNDABOUT	LEFT - 1ST EXIT
ROSEMOUNT ROUNDABOUT	SKENE SQUARE	
SKENE SQUARE	ROSEMOUNT TERRACE	LEFT
ROSEMOUNT TERRACE	WESTBURN ROAD	LEFT
WESTBURN ROAD	MOUNT STREET	LEFT
MOUNT STREET	ROSEMOUNT PLACE	RIGHT
ROSEMOUNT PLACE	ESSLEMONT AVENUE	LEFT
ESSLEMONT AVENUE	SKENE STREET	LEFT
SKENE STREET	ROSEMOUNT VIADUCT	LEFT
ROSEMOUNT VIADUCT	SOUTH MOUNT STREET	FOLLOW ON TO
SOUTH MOUNT STREET	ROSEMOUNT PLACE	LEFT
ROSEMOUNT PLACE	BEECHGROVE TERRACE	STRAIGHT ON
BEECHGROVE TERRACE	FOUNTAINHALL ROAD	LEFT
FOUNTAINHALL ROAD	QUEENS CROSS	STRAIGHT ON - 2ND EXIT
QUEENS CROSS	ST SWITHIN STREET	
ST SWITHIN STREET	UNION GROVE	LEFT

UNION GROVE	HOLBURN STREET	LEFT
HOLBURN STREET	UNION STREET	RIGHT
UNION STREET	ROSE STREET	LEFT
ROSE STREET	SKENE STREET	LEFT
SKENE STREET	CARDEN PLACE	FOLLOW ON TO
CARDEN PLACE	ALBYN PLACE	LEFT
ALBYN PLACE	ALFORD PLACE	FOLLOW ON TO
ALFORD PLACE	HOLBURN STREET	RIGHT
HOLBURN STREET	HOLBURN ROUNDABOUT	STRAIGHT - 2ND EXIT
<i>HOLBURN ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>GREAT SOUTHERN ROAD</i>	<i>WHINHILL ROUNDABOUT</i>	<i>RIGHT - 2ND EXIT</i>
<i>WHINHILL ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	
<i>GREAT SOUTHERN ROAD</i>	<i>DUTHIE PARK ROUNDABOUT</i>	<i>STRAIGHT - 2ND EXIT</i>
<i>DUTHIE PARK ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	
<i>GREAT SOUTHERN ROAD</i>	<i>KING GEORGE VI ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>KING GEORGE VI ROUNDABOUT</i>	<i>WEST TULLOS ROAD</i>	
<i>WEST TULLOS ROAD</i>	<i>ABBOTSHALL ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>ABBOTSHALL ROUNDABOUT</i>	<i>ABBOTSHALL ROAD</i>	
<i>ABBOTSHALL ROAD</i>	<i>CRAIGSHAW DRIVE</i>	<i>RIGHT</i>
<i>CRAIGSHAW DRIVE</i>	<i>DEPOT</i>	<i>LEFT</i>

Silver route 9



	<p>Title</p> <p>Winter Gritting Routes 2019-20</p> <p>Aberdeen Beach - Hazlehead Priority Gritting Route</p>	<p>Legend</p> <ul style="list-style-type: none"> ● ACC Depot — SERVICE — TRANSIT City Boundary 	<p>ABERDEEN CITY COUNCIL</p>
	<p>Geodetic Information</p> <p>Coordinate Reference System: British National Grid Projection: Transverse Mercator (Central Meridian: 2°00'W) Datum: OSGB 1936</p> <p>Suitable for printing @ A3 Main Window Scale: 1:23,481</p>	<p>Data Sources, Acknowledgements & Notes</p> <p>Contains Ordnance Survey data © Crown copyright and database right [2019]</p> <p>Project / Report Information</p> <p>Project Name : Winter Gritting Routes 2019-20</p>	

SILVER ROUTE 9		
STREET	TO	DIRECTION
<i>WEST TULLOS DEPOT</i>	<i>CRAIGSHAW DRIVE</i>	<i>RIGHT</i>
<i>CRAIGSHAW DRIVE</i>	<i>ABBOTSWELL ROAD</i>	<i>LEFT</i>
<i>ABBOTSWELL ROAD</i>	<i>ABBOTSWELL ROUNDABOUT</i>	<i>RIGHT - 2ND EXIT</i>
<i>ABBOTSWELL ROUNDABOUT</i>	<i>WEST TULLOS ROAD</i>	
<i>WEST TULLOS ROAD</i>	<i>KING GEORGE VI ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>KING GEORGE VI ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	
<i>GREAT SOUTHERN ROAD</i>	<i>BRIDGE OF DEE ROUNDABOUT</i>	<i>RIGHT - 3RD EXIT</i>
<i>BRIDGE OF DEE ROUNDABOUT</i>	<i>STONEHAVEN ROAD</i>	
<i>STONEHAVEN ROAD</i>	<i>GARTHDEE ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>GARTHDEE ROUNDABOUT</i>	<i>SOUTH ANDERSON DRIVE</i>	
<i>SOUTH ANDERSON DRIVE</i>	<i>BROOMHIL ROUNDABOUT</i>	<i>RIGHT - 3RD EXIT</i>
<i>BROOMHIL ROUNDABOUT</i>	<i>BROOMHILL ROAD</i>	
BROOMHILL ROAD	PITSTRUAN PLACE	LEFT
<i>PITSTRUAN PLACE</i>	<i>GREAT WESTERN ROAD</i>	<i>LEFT</i>
<i>GREAT WESTERN ROAD</i>	<i>FOREST AVENUE</i>	<i>RIGHT</i>
FOREST AVENUE	RENDEZVOUS ROUNDABOUT	LEFT
RENDEZVOUS ROUNDABOUT	CROMWELL ROAD	LEFT - 1ST EXIT
CROMWELL ROAD	SEAFIELD ROUNDABOUT	STRAIGHT ON - 2ND EXIT
<i>SEAFIELD ROUNDABOUT</i>	<i>SEAFIELD ROAD</i>	<i>STRAIGHT ON - 2ND EXIT</i>
SEAFIELD ROAD	COUNTESSWELLS ROAD	STRAIGHT ON
COUNTESSWELLS ROAD	COUNTESSWELLS ROAD	FOLLOW ON TO
<i>COUNTESSWELLS ROAD</i>	<i>COUNTESSWELLS ROAD</i>	<i>STRAIGHT ON</i>
COUNTESSWELLS ROAD	SLOPEFIELD ROUNDABOUT	ROUND - 3RD EXIT
SLOPEFIELD ROUNDABOUT	COUNTESSWELLS ROAD	
COUNTESSWELLS ROAD	COUNTESSWELLS AVENUE	LEFT
COUNTESSWELLS AVENUE	COUNTESSWELLS AVENUE	TURN AROUND
<i>COUNTESSWELLS AVENUE</i>	<i>COUNTESSWELLS ROAD</i>	<i>LEFT</i>

COUNTESSWELLS ROAD	SPRINGFIELD ROAD	LEFT
SPRINGFIELD ROAD	QUEENS ROAD	LEFT
QUEENS ROAD	HAZELDENE ROAD	LEFT
HAZELDENE ROAD	CRAIGIEBUCKLER AVENUE	LEFT
CRAIGIEBUCKLER AVENUE	SPRINGFIELD ROAD	RIGHT
SPRINGFIELD ROAD	SPRINGFIELD ROAD	STRAIGHT ON
SPRINGFIELD ROAD	SPRINGFIELD ROAD	STRAIGHT ON
SPRINGFIELD ROAD	CRAIGTON ROAD	LEFT
CRAIGTON ROAD	GREAT WESTERN ROAD	RIGHT
GREAT WESTERN ROAD	ST JOHNS TERRACE	FOLLOW ON TO
ST JOHNS TERRACE	SPRINGFIELD ROAD	RIGHT
SPRINGFIELD ROAD	CRAIGTON ROAD	LEFT
CRAIGTON ROAD	AIRYHALL AVENUE	RIGHT
AIRYHALL AVENUE	COUNTESSWELLS ROAD	RIGHT
COUNTESSWELLS ROAD	COUNTESSWELLS ROAD	RIGHT
COUNTESSWELLS ROAD	SEAFIELD ROAD	FOLLOW ON TO
SEAFIELD ROAD	SEAFIELD ROUNDABOUT	STRAIGHT ON - 2ND EXIT
SEAFIELD ROUNDABOUT	CROMWELL ROAD	
CROMWELL ROAD	RENDEZVOUS ROUNDABOUT	STRAIGHT ON - 2ND EXIT
RENDEZVOUS ROUNDABOUT	UNION GROVE	STRAIGHT ON - 2ND EXIT
UNION GROVE	ASHLEY ROAD	RIGHT
ASHLEY ROAD	GREAT WESTERN ROAD	RIGHT
GREAT WESTERN ROAD	PITSTRUAN PLACE	LEFT
PITSTRUAN PLACE	BROOMHILL ROAD	LEFT
BROOMHILL ROAD	HOLBURN STREET	STRAIGHT ON - 2ND EXIT
HOLBURN STREET	HOLBURN ROUNDABOUT	RIGHT - 2ND EXIT
HOLBURN ROUNDABOUT	FONTHILL ROAD	RIGHT - 2ND EXIT
FONTHILL ROAD	BON ACCORD STREET	LEFT
BON ACCORD STREET	UNION STREET	RIGHT
UNION STREET	CROWN STREET	RIGHT
CROWN STREET	FERRYHILL ROAD	RIGHT
FERRYHILL ROAD	FONTHILL ROAD	FOLLOW ON TO
FONTHILL ROAD	WHINHILL ROAD	LEFT
WHINHILL ROAD	WHINHILL ROUNDABOUT	STRAIGHT ON - 1ST EXIT

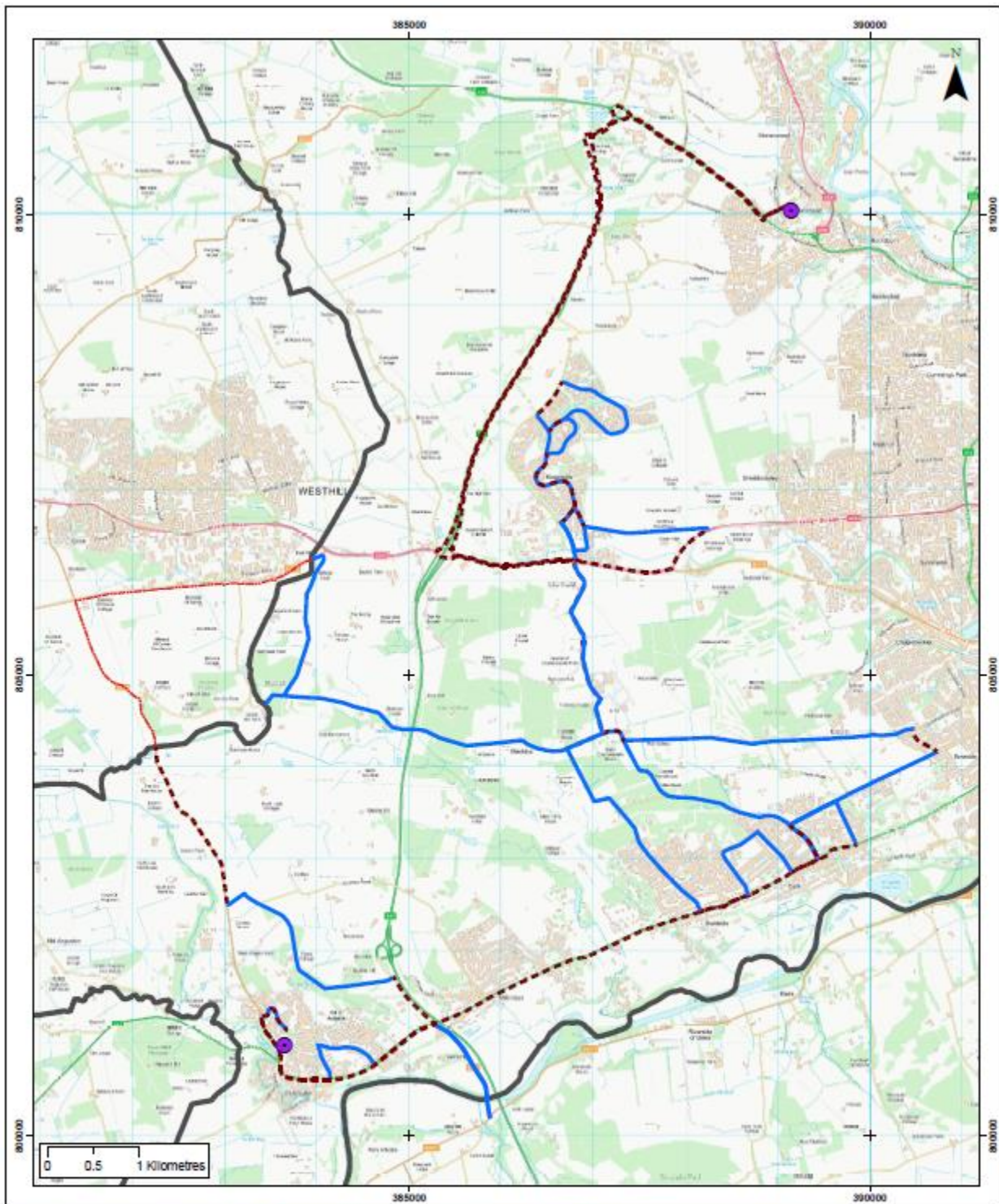
<i>WHINHILL ROUNDABOUT</i>	<i>GREAT SOUTHERN ROAD</i>	<i>STRAIGHT ON - 1ST EXIT</i>
GREAT SOUTHERN ROAD	MURRAY TERRACE	LEFT
MURRAY TERRACE	BRIGHT STREET	LEFT
BRIGHT STREET	BRUNSWICK PLACE	RIGHT
BRUNSWICK PLACE	POLMUIR ROAD	RIGHT
POLMUIR ROAD	MURRAY TERRACE	RIGHT
MURRAY TERRACE	BRIGHT STREET	RIGHT
<i>BRIGHT STREET</i>	<i>BRUNSWICK PLACE</i>	<i>RIGHT</i>
<i>BRUNSWICK PLACE</i>	<i>POLMUIR ROAD</i>	<i>LEFT</i>
POLMUIR ROAD	FERRYHILL ROAD	LEFT
<i>FERRYHILL ROAD</i>	<i>BON ACCORD STREET</i>	<i>RIGHT</i>
<i>BON ACCORD STREET</i>	<i>UNION STREET</i>	<i>RIGHT</i>
<i>UNION STREET</i>	<i>UNION TERRACE</i>	<i>LEFT</i>
UNION TERRACE	ROSEMOUNT VIADUCT	LEFT
ROSEMOUNT VIADUCT	SOUTH MOUNT STREET	FOLLOW ON TO
<i>SOUTH MOUNT STREET</i>	<i>ROSEMOUNT PLACE</i>	<i>LEFT</i>
<i>ROSEMOUNT PLACE</i>	<i>ESSLEMONT AVENUE</i>	<i>LEFT</i>
<i>ESSLEMONT AVENUE</i>	<i>SKENE STREET</i>	<i>LEFT</i>
<i>SKENE STREET</i>	<i>SKENE STREET</i>	<i>FOLLOW ON TO</i>
SKENE STREET	WOOLMANHILL ROUNDABOUT	ROUND - 4TH EXIT
<i>WOOLMANHILL ROUNDABOUT</i>	<i>SKENE STREET</i>	<i>ROUND - 4TH EXIT</i>
<i>SKENE STREET</i>	<i>ROSEMOUNT VIADUCT</i>	<i>LEFT</i>
ROSEMOUNT VIADUCT	SCHOOLHILL	FOLLOW ON TO
SCHOOLHILL	UPPERKIRKGATE	FOLLOW ON TO
UPPERKIRKGATE	GALLOWGATE	LEFT
GALLOWGATE	LITTLE JOHN STREET	RIGHT
LITTLE JOHN STREET	WEST NORTH STREET	RIGHT
<i>WEST NORTH STREET</i>	<i>KING STREET</i>	<i>RIGHT</i>
<i>KING STREET</i>	<i>CASTLE STREET</i>	<i>FOLLOW ON TO</i>
<i>CASTLE STREET</i>	<i>UNION STREET</i>	<i>FOLLOW ON TO</i>
<i>UNION STREET</i>	<i>BROAD STREET</i>	<i>RIGHT</i>
BROAD STREET	GALLOWGATE	FOLLOW ON TO
<i>GALLOWGATE</i>	<i>MOUNTHOOLY ROUNDABOUT</i>	<i>STRAIGHT ON - 2ND EXIT</i>
<i>MOUNTHOOLY ROUNDABOUT</i>	<i>CAUSEWAYEND</i>	
<i>CAUSEWAYEND</i>	<i>POWIS PLACE</i>	<i>FOLLOW ON TO</i>
GEORGE STREET	JOHN STREET	LEFT
<i>POWIS PLACE</i>	<i>GEORGE STREET</i>	<i>LEFT</i>

JOHN STREET	LOCH STREET	RIGHT
LOCH STREET	BERRY STREET	LEFT - 1ST EXIT
BERRY STREET	GALLOWGATE	LEFT
<i>GALLOWGATE</i>	<i>SPRING GARDEN</i>	<i>LEFT</i>
SPRING GARDEN	GEORGE STREET	LEFT
<i>GEORGE STREET</i>	<i>JOHN STREET</i>	<i>LEFT</i>
<i>JOHN STREET</i>	<i>LOCH STREET</i>	<i>LEFT</i>
<i>LOCH STREET</i>	<i>SPRING GARDEN</i>	<i>LEFT</i>
SPRING GARDEN	GEORGE STREET	LEFT
<i>GEORGE STREET</i>	<i>ST ANDREW STREET</i>	<i>RIGHT</i>
ST ANDREW STREET	BLACKFRIARS STREET	STRAIGHT ON
BLACKFRIARS STREET	BLACKFRIARS STREET	FOLLOW ROUND TO
BLACKFRIARS STREET	SCHOOLHILL	LEFT
<i>SCHOOLHILL</i>	<i>UPPERKIRKGATE</i>	<i>FOLLOW ON TO</i>
UPPERKIRKGATE	<i>GALLOWGATE</i>	<i>LEFT</i>
GALLOWGATE	<i>BERRY STREET</i>	<i>LEFT</i>
BERRY STREET	LOCH STREET	STRAIGHT ON - 2ND EXIT
LOCH STREET	ST ANDREW STREET	LEFT
ST ANDREW STREET	CHARLOTTE STREET	RIGHT
CHARLOTTE STREET	JOHN STREET	LEFT
JOHN STREET	WOOLMANHILL ROUNDABOUT	ROUND - 4TH EXIT
<i>WOOLMANHILL ROUNDABOUT</i>	<i>JOHN STREET</i>	<i>ROUND - 4TH EXIT</i>
JOHN STREET	GEORGE STREET	RIGHT
<i>GEORGE STREET</i>	<i>ST ANDREW STREET</i>	<i>RIGHT</i>
<i>ST ANDREW STREET</i>	<i>CHARLOTTE STREET</i>	<i>RIGHT</i>
CHARLOTTE STREET	MABERLEY STREET	STRAIGHT ON
MABERLEY STREET	ROSEMOUNT ROUNDABOUT	ROUND - 4TH EXIT
ROSEMOUNT ROUNDABOUT	MABERLEY STREET	
MABERLEY STREET	SPRING GARDEN	STRAIGHT ON
<i>SPRING GARDEN</i>	<i>GALLOWGATE</i>	<i>LEFT</i>
<i>GALLOWGATE</i>	<i>MOUNTHOOLY ROUNDABOUT</i>	<i>RIGHT - 3RD EXIT</i>
<i>MOUNTHOOLY ROUNDABOUT</i>	<i>MOUNTHOOLY</i>	
MOUNTHOOLY	KINGS CRESCENT	LEFT
KINGS CRESCENT	SPITAL	FOLLOW ON TO
SPITAL	COLLEGE STREET	FOLLOW ON TO
COLLEGE STREET	HIGH STREET	FOLLOW ON TO

STREET	TO	DIRECTION
HIGH STREET	ST MACHAR DRIVE	LEFT
<i>ST MACHAR DRIVE</i>	<i>BEDFORD ROAD</i>	<i>LEFT</i>
BEDFORD ROAD	POWIS TERRACE	RIGHT
<i>POWIS TERRACE</i>	<i>GREAT NORTHERN ROAD</i>	<i>FOLLOW ON TO</i>
<i>GREAT NORTHERN ROAD</i>	<i>KITTYBREWSTER ROUNDABOUT</i>	<i>RIGHT 4TH EXIT</i>
<i>KITTYBREWSTER ROUNDABOUT</i>	<i>ST MACHAR DRIVE</i>	
<i>ST MACHAR DRIVE</i>	<i>SEATON ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>SEATON ROUNDABOUT</i>	<i>KING STREET</i>	
<i>KING STREET</i>	<i>DON STREET</i>	<i>LEFT</i>
DON STREET	HILLHEAD CAMPUS BUS TURN POINT	LEFT
HILLHEAD CAMPUS BUS TURN POINT	DON STREET	TURN AT TURN POINT
<i>DON STREET</i>	<i>KING STREET</i>	<i>RIGHT</i>
<i>KING STREET</i>	<i>SEATON ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>SEATON ROUNDABOUT</i>	<i>SCHOOL ROAD</i>	
SCHOOL ROAD	GOLF ROAD	FOLLOW RIGHT
GOLF ROAD	PARK ROAD	FOLLOW ON TO
PARK ROAD	PARK STREET	FOLLOW ON TO
PARK STREET	BEACH BOULEVARD ROUNDABOUT	LEFT - 1ST EXIT
BEACH BOULEVARD ROUNDABOUT	BEACH BOULEVARD	
BEACH BOULEVARD	LINKS ROAD	LEFT
LINKS ROAD	CONSTITUTION STREET	LEFT
CONSTITUTION STREET	PARK STREET	LEFT
<i>PARK STREET</i>	<i>BEACH BOULEVARD ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>BEACH BOULEVARD ROUNDABOUT</i>	<i>BEACH BOULEVARD</i>	
<i>BEACH BOULEVARD</i>	<i>LINKS ROAD</i>	<i>LEFT</i>
LINKS ROAD	URQUHART ROAD	LEFT
URQUHART ROAD	PARK ROAD	LEFT
<i>PARK ROAD</i>	<i>PARK STREET</i>	<i>FOLLOW ON TO</i>
<i>PARK STREET</i>	<i>BEACH BOULEVARD ROUNDABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>BEACH BOULEVARD ROUNDABOUT</i>	<i>BEACH BOULEVARD</i>	
BEACH BOULEVARD	ESPLANADE	STRAIGHT ON - 2ND EXIT
ESPLANADE	KING STREET	RIGHT
<i>KING STREET</i>	<i>ELLON ROAD</i>	<i>FOLLOW ON TO</i>
<i>ELLON ROAD</i>	<i>GORDON BARRACKS ROUNDABOUT</i>	<i>ROUND - 4TH EXIT</i>

<i>GORDON BARRACKS ROUNDAABOUT</i>	<i>ELLON ROAD</i>	
<i>ELLON ROAD</i>	<i>KING STREET</i>	<i>FOLLOW ON TO</i>
<i>KING STREET</i>	<i>ESPLANADE</i>	<i>LEFT</i>
ESPLANADE	BEACH BOULEVARD	STRAIGHT ON - 1ST EXIT
BEACH BOULEVARD	LINKS ROAD	LEFT
LINKS ROAD	QUEENS LINKS ROUNDAABOUT	LEFT - 2ND EXIT
QUEENS LINKS ROUNDAABOUT	LINKS ROAD	
LINKS ROAD	ESPLANADE ROUNDAABOUT	ROUND - 3RD EXIT
ESPLANADE ROUNDAABOUT	LINKS ROAD	
LINKS ROAD	QUEENS LINKS ROUNDAABOUT	LEFT - 1ST EXIT
QUEENS LINKS ROUNDAABOUT	WELLINGTON STREET	
WELLINGTON STREET	YORK STREET	LEFT
YORK STREET	ESPLANADE	LEFT
ESPLANADE	LINKS ROAD	LEFT - 1ST EXIT
<i>LINKS ROAD</i>	<i>QUEENS LINKS ROUNDAABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>QUEENS LINKS ROUNDAABOUT</i>	<i>WELLINGTON STREET</i>	
WELLINGTON STREET	ST CLEMENT STREET	LEFT
ST CLEMENT STREET	CHURCH STREET	RIGHT
CHURCH STREET	WATERLOO QUAY	LEFT
<i>WATERLOO QUAY</i>	<i>WELLINGTON STREET</i>	<i>LEFT</i>
WELLINGTON STREET	ST CLEMENT STREET	LEFT
<i>ST CLEMENT STREET</i>	<i>MILLAR STREET</i>	<i>RIGHT</i>
MILLAR STREET	CASTLE TERRACE	FOLLOW ON TO
CASTLE TERRACE	COMMERCE STREET	LEFT
COMMERCE STREET	REGENT QUAY	RIGHT
<i>REGENT QUAY</i>	<i>VIRGINIA STREET</i>	<i>LEFT</i>
<i>VIRGINIA STREET</i>	<i>MARKET STREET</i>	<i>LEFT</i>
<i>MARKET STREET</i>	<i>NORTH ESPLANADE WEST</i>	<i>RIGHT</i>
<i>NORTH ESPLANADE WEST</i>	<i>QUEEN ELIZABETH BRIDGE ROUNDAABOUT</i>	<i>LEFT - 1ST EXIT</i>
<i>QUEEN ELIZABETH BRIDGE ROUNDAABOUT</i>	<i>QUEEN ELIZABETH BRIDGE</i>	
<i>QUEEN ELIZABETH BRIDGE</i>	<i>CRAIGINCHES ROUNDAABOUT</i>	<i>RIGHT - 3RD EXIT</i>
<i>CRAIGINCHES ROUNDAABOUT</i>	<i>WELLINGTON ROAD</i>	
<i>WELLINGTON ROAD</i>	<i>CRAIGSHAW DRIVE</i>	<i>RIGHT</i>
<i>CRAIGSHAW DRIVE</i>	<i>WEST TULLOS DEPOT</i>	<i>RIGHT</i>

Silver route 10



	<p>Title Winter Gritting Routes 2020-21 Aberdeen Silver 10 Gritting Route</p>	<p>Legend</p> <ul style="list-style-type: none"> ● ACC Depot — SERVICE — TRANSIT — SHIRE City Boundary <p>Data Sources, Acknowledgements & Notes Contains Ordnance Survey data © Crown copyright and database right (2019)</p>	<p>Aberdeen City Council</p>
<p>Geodetic Information Coordinate Reference System: British National Grid Projection: Transverse Mercator (Central Meridian: 2°0'0"W) Datum: OSGB 1936 Suitable for printing @ A3 Main Window Scale: 1:38,373</p>	<p>Project / Report Information Project Name : Winter Gritting Routes 2020-21</p>	<p>Audit Information Authored By : SM Date : 27/08/2020</p>	

SILVER 10		
FROM	TO	DIRECTION
<i>Bucksburn depot</i>	<i>Bankhead avenue</i>	<i>Left</i>
<i>Bankhead avenue</i>	<i>Sc lattie roundabout</i>	<i>Right - 2nd exit</i>
<i>Sc lattie roundabout</i>	<i>Inverurie road</i>	
<i>Inverurie road</i>	<i>Awpr slip road</i>	<i>Left - 1st exit</i>
<i>Awpr slip road</i>	<i>Awpr south</i>	<i>Follow on to</i>
<i>Awpr south</i>	<i>Awpr south kingswells junction</i>	<i>Left - 1st exit</i>
<i>Awpr south kingswells junction</i>	<i>A944</i>	
<i>A944</i>	<i>Kingswells roundabout</i>	<i>Straight on - 2nd exit</i>
<i>Kingswells roundabout</i>	<i>Skene road</i>	
<i>Skene road</i>	<i>Middencraig roundabout</i>	<i>Left - 1st exit</i>
<i>Middencraig roundabout</i>	<i>Lang stracht</i>	
<i>Lang stracht</i>	<i>Lang stracht (bus gate)</i>	<i>Left</i>
Lang stracht (bus gate)	Fairley road	Right
Fairley road	Kingswood drive	Right
Kingswood drive	Kingswells crescent	Right
Kingswells crescent	Chapel of stoneywood - fairley road	Left
<i>Chapel of stoneywood - fairley road</i>	<i>Kingswood drive</i>	<i>Left</i>
Kingswood drive	Kingswells crescent	Left
Kingswells crescent	Kingswells avenue	Right
Kingswells avenue	Kingswood drive	Left
Kingswood drive	Kingswood drive	Follow on to
Kingswood drive	Chapel of stoneywood - fairley road	Left
Chapel of stoneywood - fairley road	Fairley road	Left
Fairley road	Fairley road	Left
Fairley road	Fairley road	Follow on to
FROM	TO	DIRECTION
<i>Fairley road</i>	<i>Kingswood drive</i>	<i>Left</i>
<i>Kingswood drive</i>	<i>Chapel of stoneywood - fairley road</i>	<i>Left</i>
Chapel of stoneywood - fairley road	Kingswells roundabout	Straight on - 2nd exit
Kingswells roundabout	Cults - kingshill road	
Cults - kingshill road	Blacktop road	Right
Blacktop road	Bishopdams road	Turn around
Bishopdams road	B9119 to city limit	Left
B9119 to city limit	B9119	Straight on
<i>B9119</i>	<i>Prospect roundabout</i>	<i>Straight on - 2nd exit</i>
<i>Prospect roundabout</i>	<i>B9119</i>	
<i>B9119</i>	<i>TAQA roundabout</i>	<i>Straight on - 2nd exit</i>
<i>TAQA roundabout</i>	<i>B9119</i>	
<i>B9119</i>	<i>Total roundabout</i>	<i>Straight on - 2nd exit</i>
<i>Total roundabout</i>	<i>B9119</i>	
<i>B9119</i>	<i>Carnie roundabout</i>	<i>Left - 1st exit</i>
<i>Carnie roundabout</i>	<i>Malcolm road to city limit</i>	
<i>Malcolm road to city limit</i>	<i>Malcolm road</i>	<i>Follow on</i>

<i>Malcolm road</i>	<i>Contlaw road</i>	<i>Left</i>
Contlaw road	Culter house road	Follow on to
Culter house road	Awpr access road	Right
<i>Awpr access road</i>	<i>North deeside road</i>	<i>Right</i>
<i>North deeside road</i>	<i>Malcolm road</i>	<i>Right</i>
<i>Malcolm road</i>	<i>Johnston gardens</i>	<i>Right</i>
Johnston gardens	Johnston gardens	Turn at bus terminus
<i>Johnston gardens</i>	<i>Malcolm road</i>	<i>Right</i>
<i>Malcolm road</i>	<i>North deeside road</i>	<i>Left</i>
FROM	TO	DIRECTION
<i>North deeside road</i>	<i>School road</i>	<i>Left</i>
School road	Coronation road	Right
Coronation road	North deeside road	Left
North deeside road	Milltimber brae	Right
Milltimber brae	Milltimber brae	Turn
Milltimber brae	North deeside road	Right
North deeside road	Kirk brae	Left
Kirk brae	Blacktop road	Straight on
Blacktop road	Baillieswells road	Left
Baillieswells road	North deeside road	Left
North deeside road	Quarry road	Left
Quarry road	Hillview crescent	Right
Hillview crescent	Cults avenue	Right
Cults avenue	North deeside road	Left
<i>North deeside road</i>	<i>Kirk brae</i>	<i>Left</i>
<i>Kirk brae</i>	<i>Friarsfield road</i>	<i>Right</i>
Friarsfield road	Abbotshall road	Right
Abbotshall road	North deeside road	Right
North deeside road	Kirk brae	Right
Kirk brae	Friarsfield road	Right
Friarsfield road	Craigton road	Follow on to
Craigton road	Airyhall avenue	Left
Airyhall avenue	Countesswells road	Left
Countesswells road	Cults - kingshill road	Right
<i>Cults - kingshill road</i>	<i>Cults - kingshill road</i>	<i>Left - 1st exit</i>
<i>Cults - kingshill road</i>	<i>A944</i>	
<i>A944</i>	<i>Awpr south kingswells junction</i>	<i>Right - 5th exit</i>
<i>Awpr south kingswells junction</i>	<i>Awpr north</i>	
<i>Awpr north</i>	<i>Awpr north</i>	<i>Follow on to</i>
<i>Awpr north</i>	<i>A96 connector road</i>	<i>Right</i>
<i>A96 connector road</i>	<i>Airport roundabout</i>	<i>Right - 3rd exit</i>
<i>Airport roundabout</i>	<i>A96</i>	
<i>A96</i>	<i>Sc lattie roundabout</i>	<i>Left - 1st exit</i>
<i>Sc lattie roundabout</i>	<i>Bankhead avenue</i>	
<i>Bankhead avenue</i>	<i>Bucksburn depot</i>	<i>Right</i>

(c) **SNOW CLEARANCE AREAS**

After priority routes have been cleared, when lying snow persists this will be tackled on an area basis in accordance with the following areas.

1.	BUCKSBURN	West of Auchmill Rd Dual Carriageway Section South of Bankhead Road Railway Bridge and Greenburn Drive
2.	DYCE	North of Bankhead Road Railway Bridge and Greenburn Drive
3.	BRIDGE OF DON	North of Bridge of Don, and North of Brig o' Balgownie
4.	KINGSWELLS	
		<u>AREAS BOUNDED BY</u>
5.	NORTHFIELD	NORTH Heathryfold Housing Scheme SOUTH Provost Fraser Drive EAST North Anderson Drive WEST Howes Road
6.	WOODSIDE	NORTH River Don SOUTH Rosehill Drive / Back Hilton Road EAST Great Northern Road / Powis Terrace WEST North Anderson Drive
7.	SEATON / TILLYDRONE	NORTH River Don SOUTH St Machar Drive - School Road EAST Beach Esplanade WEST Donbank Terrace, Don Street / Great Northern Road
8.	MASTRICK	NORTH Provost Fraser Drive SOUTH Lang Stracht

		EAST	North Anderson Drive
		WEST	Sheddocksley Housing Scheme
9.	CORNHILL / CAIRNCRY	NORTH	Rosehill Drive / Back Hilton Road
		SOUTH	Westburn Road / Hutcheon Street
		EAST	George Street / Powis Terrace
		WEST	North Anderson Drive
10.	OLD ABERDEEN	NORTH	St Machar Drive / School Road
		SOUTH	Hutcheon Street / Nelson Street / Urquhart Road
		EAST	Beach Esplanade
		WEST	Powis Terrace/George Street
11.	ST. CLEMENTS	NORTH	Nelson Street / Urquhart Road / Hutcheon Street
		SOUTH	Regent Quay / Waterloo Quay
		EAST	Beach Esplanade
		WEST	Mount Street / South Mount Street / Rosemount Viaduct / Schoolhill / St Lang Stracht
12.	WOODEND / SUMMERHILL	NORTH	
		SOUTH	Skene Road/Queen's Road
		EAST	Anderson Drive
		WEST	A944 Lang Stracht
13.	MIDSTOCKET / KINS GATE	NORTH	Westburn Road
		SOUTH	Queen's Road / Carden Place / Skene Street
		EAST	Mount Street / South Mount Street
		WEST	Anderson Drive
14.	CENTRAL AREA	NORTH	Skene Street/Schoolhill
		SOUTH	Willowbank Road / Springbank Terrace/Guild Street
		EAST	St Nicholas Street/Market Street
		WEST	Rose Street/Holburn Street
15.	HAZLEHEAD / BRAESIDE	NORTH	Skene Road / Queen's Road
		SOUTH	North Deeside Road / Great Western Road
		EAST	Anderson Drive
		WEST	Woodlands / Craigton Road
16.	HOLBURN / BROOMHILL	NORTH	Queen's Road / Carden Place
		SOUTH	Holburn Street

		EAST	Rose Street
		WEST	South Anderson Drive
17.	FERRYHILL	NORTH	Willowbank Road / Springbank Terrace / Guild Street
		SOUTH	Riverside Drive / North Esplanade West
		EAST	Market Street
		WEST	Holburn Street
18.	TORRY	NORTH	South Esplanade West / East / Greyhope Road
		SOUTH	Tullos Industrial Estate
		EAST	Greyhope Road / Coast Road
		WEST	Wellington Road
19.	MANNOFIELD / GARTHDEE	NORTH	North Deeside Road/Great Western Road
		SOUTH	Garthdee Road
		EAST	South Anderson Drive
		WEST	Pitfodels Station Road
20.	KINCORTH	NORTH	South Deeside Road / Great Southern Road
		SOUTH	Wellington Road (Charleston)
		EAST	Wellington Road
		WEST	City Boundary
21.	COVE	NORTH	Tullos Industrial Estate
		SOUTH	City Boundary
		EAST	Sea
		WEST	Wellington Road
22.	CULTS/BIELDSIDE	NORTH	Countesswells Road
		SOUTH	River Dee
		EAST	Craigton Road / Pitfodels Station Road
		WEST	Hillhead Road
23.	MILLTIMBER	NORTH	A944
		SOUTH	River Dee
		EAST	Hillhead Road
		WEST	Contlaw Road
24.	CULTER	NORTH	City Boundary
		SOUTH	River Dee
		EAST	Contlaw Road
		WEST	Anguston Road

(e) **FOOTWAY ROUTES**

Location of Plant and Resources (Footways)

<u>Area</u>		<u>Plant</u>	<u>Depot</u>
1.	Bucksburn	1 Kubota	Bucksburn
2.	Dyce	Shared area 1	
3.	Bridge of Don	3 Kubota	Bucksburn
4.	Kingswells	1 Kubota	Bucksburn
5.	Northfield	2 Kubota	Mastrick
6.	Woodside	Shared area 13	
7.	Seaton / Tillydrone	1 Kubota	Bucksburn
8.	Mastrick	2 Kubota	Mastrick
9.	Cornhill / Cairncry	1 Kubota	Tullos
10.	Old Aberdeen	Shared Area 7	
11	St Clements	Shared Area 14	
12	Woodend / Summerhill	1 Kubota	Tullos
13	Midstocket / Kings Gate	1 Kubota	Tullos
14	Central Area	2 Kubota	Tullos
15	Hazelhead / Braeside	Shared area 19	
16	Holburn / Broomhill	Shared Area 14	
17	Ferryhill	Shared Area 20	
18	Torry	Shared Area 21	
19	Mannofield / Garthdee	1 Kubota	Tullos
20	Kincorth	1 Kubota	Tullos
21	Cove	1 Kubota	Tullos
22	Cults / Bielside	1 Kubota	Tullos
23	Milltimber	1 Kubota	Tullos
24	Culter	1 Kubota	Tullos

Priorities in Treatment

When working in above locations, priority to be given to those areas, as part of an area response steep gradients, and to City Centre Routes 1 and 2, in particular.

The footways within Areas 1 to 24 will be treated on an area by area basis. However, within each specific area, the footways indicated in the following footway sections will be given priority within that area.

CITY CENTRE FOOTWAY PRIORITY 1 GRITTING ROUTE 1

Commence Bridge of Dee Roundabout at Holburn Street
Holburn Street East F/P to Riverside Terrace
Drive to Holburn Street at Fonthill Road
Holburn Street East F/P to Union Street
Union Street South F/P to Bridge Street
Bridge Street West F/P to Guild Street
Bridge Street East F/P to Union Street
Union Street South F/P to Market Street
Market Street West F/P to North Esplanade West
Market Street East F/P to Union Street
Union Street South F/P to Castle Street
Castle Street South F/P to King Street
King Street East F/P to Nelson Street
King Street West F/P to Castle Street
Castle Street North F/P to Broad Street
Broad Street East F/P to Schoolhill
Schoolhill North F/P to Rosemount Viaduct
Rosemount Viaduct North F/P to South Mount Street
South Mount Street East F/P to Rosemount Place
Rosemount Place North F/P to Argyll Place
Rosemount Place South F/P to South Mount Street
South Mount Street West F/P to Rosemount Viaduct
Rosemount Viaduct South F/P to Union Terrace
Union Terrace West F/P to Union Street
Union Terrace East F/P to Schoolhill
Schoolhill South F/P to Broad Street
Broad Street West F/P to Union Street
Union Street North F/P to Holburn Street
Holburn Street West F/P to Union Grove
Union Grove North F/P to Forest Avenue
Union Grove South F/P to Holburn Street
Holburn Street West F/P to Nellfield Place
Drive to Holburn Street/Riverside Terrace
Holburn Street West F/P to Bridge of Dee Roundabout

CITY CENTRE FOOTWAY PRIORITY 1 GRITTING ROUTE 2

Drive Rose Street
Rose Street West F/P to Thistle Street
Thistle Street South F/P to Albert Street
Thistle Street North F/P to Rose Street
Rose Street West F/P to Esslemont Avenue
Esslemont Avenue West F/P to Rosemount Place
Esslemont Avenue East F/P to Rose Street
Rose Street East F/P to Union Street
Drive to Chapel Street/Union Street Junction
Chapel Street West F/P to Huntly Street
Huntly Street South F/P to Rose Street
Drive to Huntly Street/Chapel Street Junction
Chapel Street East F/P to Union Street
Drive to Union Street/Bon Accord Street Junction
Bon Accord Street West F/P to Fonthill Road
Bon Accord East F/P to Union Street
Drive to Union Street/Crown Street Junction
Crown Street West F/P to Ferryhill Road
Ferryhill Road North F/P to Bon Accord Street
Ferryhill Road South F/P to Crown Street
Crown Street East F/P to Union Street
Drive to Windmill Brae North F/P to Bath Street
Windmill Brae South F/P to Crown Street
Drive to Bridge Street/Link Brae Junction
Link Brae South F/P
Drive to Guild Street/Bridge Street Junction
Guild Street North F/P to Market Street
Trinity Quay North F/P to Marischal Street
Drive to West North Street Littlejohn Street Junction
Littlejohn Street South F/P
Drive to Gallowgate Upper Kirkgate Junction
Gallowgate West F/P to Berry Street
Berry Street South F/P to Loch Street
Loch Street South F/P to George Street
George Street West F/P to John Street
John Street South F/P to North St Andrew Street
John Street North F/P to George Street
George Street West F/P to Hutcheon Street
George Street East F/P to Loch Street
Loch Street North F/P to Berry Street
Berry Street North F/P to Gallowgate
Gallowgate East F/P to Littlejohn Street
Littlejohn Street North F/P

AREA	PRIORITY 2 FOOTWAYS
1. BUCKSBURN	Kepplehills Road Sclattie Park Sclattie Circle Hopetoun Grange Howes View Bankhead Road Oldmeldrum Road
2. DYCE	Victoria Street (Riverview Dr to Gladstone Pl.) Dyce Shopping Centre
3. BRIDGE OF DON	Newburgh Road Jesmond Drive (Middleton Rd to Whitestripes Way) Braehead Way Bodachra Road Harehill Road Cairnfold Road Danestone Terrace Scotstown Gardens Ellon Road (Bridge of Don to Broadfold Road)
5. NORTHFIELD	Lintmill Terrace Quarry Road (at shops) Byron Avenue (at shops) Moir Green (at shops)
7. SEATON / TILLYDRONE	King Street (School Road to High Flats) School Road Tillydrone Avenue Tillydrone Terrace Wingate Road Dempsey Terrace Conningham Gardens
8. MASTRICK	Greenfern Road (at shops)
9. CORNHILL / CAIRNCRY	Cornhill Road (Ashgrove Rd to Westburn Rd) Berryden Road Rosehill Drive (at shops)
11. ST. CLEMENTS	Boulevard (Roundabout to Railway Bridge)
12. WOODEND /	Eday Drive Eday Road (Eday Dr to Stronsay Dr)

SUMMERHILL	Summerhill Shopping Centre
15. HAZLEHEAD / BRAESIDE	Countesswells Road (at shops) Springfield Road (Countesswells to Airyhall) Great Western Road (Morningside Rd to South Anderson Drive)
17. FERRYHILL	South Crown Street Albury Place
18. TORRY	Menzies Road (at shops corner of Grampian Place and Victoria Rd end) Grampian Place (Menzies Rd to Walker Rd) Victoria Road (Menzies Rd to Mansfield Rd) Mansfield Road Glenbervie Road Abbey Place Rockall Road Ladywell Place Brimmond Place Battock Place Oscar Place
19. MANNOFIELD / GARTHDEE	Morrison Drive Ivanhoe Walk Talisman Walk Deeside Gardens Deeside Drive Deeside Crescent
22. CULTS / BIELDSIDE	Abbotshall Road Kirk Brae North Deeside Road (South Avenue to Cults Hotel) Cults Avenue Hillview Crescent Quarry Road Cairn Road Baillieswells Road North Deeside Road (at Bielside Shops)
23. MILLTIMBER	Contlaw Brae Monearn Gardens
24. CULTER	Malcolm Road North Deeside Road (Malcolm Rd to Cairn Rd) School Road Towerview Road Coronation Road Cairn Road

(f) **STEPS/RAMPS FOR SPECIAL ATTENTION**

Treatment of Priority One Steps/Ramps will be done at the start of continual action.

Priority One

Commerce Street to Castlehill	Steps/Ramp
Crown Terrace to Bridge Street	Steps
Green to Union Street	Steps
Mounthooly	Steps
Skene Terrace to North Silver Street	Steps
Virginia Street to Castle Terrace	Steps
Virginia Street to Marischal Street	Steps
Union Street - Correction Wynd	Steps

Priority Two

Auchmill Road	Steps
Bankhead Road to A947	Steps/Ramp
Beach Boulevard to Castlehill Terrace	Steps
Beach Boulevard to Hanover Street	Steps
Belmont Street – Denburn Road (Patagonian Court)	Steps
Gilbert Road Underpass (both sides)	Ramps
Great Northern Road to Deer Road	Steps / Ramps
Greenburn Underpass (both sides)	Steps/Ramps
Ivanhoe Walk	Steps
Kepplehills Road	Steps at Shops
Mansfield Road	Steps
Morningside Road to Deeside Gardens	Steps
St Johns Road to A947	Steps/Ramp
Sclattie Park	3 Sets Steps
Talisman Walk	Steps

(g) CYCLEWAYS

Cycleways will be treated in line with Priority 2 Footways

The Westhill path (from City boundary to Hazlehead Roundabout)

The Shell path

Cycle paths along Stoneywood Road (section of National Cycle Network)

Cove Road to Duthie Park where cycleway is part of a shared footpath

Wellheads Drive cycle path where cycleway is part of a shared footpath

Cycle paths along Wellington Road where cycleway is part of a shared footpath

(h) PARKS, CEMETERY ACCESSES, CREMATORIA ACCESS, SHELTERED HOUSING ACCESSES, UNADOPTED FOOTWAYS THROUGH COUNCIL HOUSING AREAS AND ACCESS TO OTHER COUNCIL PROPERTY

The following are lists from the above categories which should be given priority treatment.

1. Accesses to all sheltered housing complexes:

Multi Storey Sheltered:		
Area 5 & 8	Area 6,7 & 9	Area 16, 18 & 20
Granitehill House Regensburg Court Smithfield Court	Ashgrove Court/Gillespie Castleton Court Clifton Court Donview House Fullerton Court Hilton Court Lord Hays Court Meadow Court Murray Court Seaton House Seaview House St Clements Court Stewart Park Court Woodhill Court	Balmoral Court Brimmond Court Gairn Court

Low Rise Sheltered Complexes:		
Area 5 & 8	Area 6,7,9 & 11	Area 16, 18, 19 & 20
Berrymoss Court Charlie Devine Court Clashieknowe Denmore Court/V.S. Fairley Den Gray Court Hamewith Kingswood Court Lewis Court Merrivale Parkhill Court Quarryhill Court Taransay Court	Aberdon Court Bede House Court Constitution Court Dominies Court Loch Court Short Loanings South Constitution Street Stocket Grange	Balnagask Cottages(1) Balnagask Cottages(2) Craigton Park Densat Court Janesfield Manor Margaret Clyne Court Mark Bush Court Provost Hogg Court Rorie Court Thorngrove Court

2. Accesses to following Social Work Properties

Area 5 & 8	Area 6,7 & 9	Area 15, 18, & 20
Quarry Centre, Cumming's Park Crescent		Kincorth Social Work Office, Fauld's Row
Mastrick Social Work Office, Greenfern Road	Rosehill Centre, 202 Ashgrove Road West	Pitfodels House, North Deeside Road, Cults
Williamson Family Centre, Mastrick Close	Croft House, Oldcroft Place	Craigton Road Day Centre, Craigielea Gardens
Community Special Needs Group, 2 Croft Road	Aberdon House, Coningham Road, Tillydrone	Deeside Family Centre, Girdleness Road
Burnside Day Centre, Mastrick Drive		

3. Accesses to the following Cemeteries and Crematoria:

Area 2 & 6		Area 12,18,19,& 24
Dyce Grove Cemetery		Hazlehead Crematorium Culter Church Cemetery Springbank Cemetery Nigg Church Cemetery Hazlehead Cemetery

4. Accesses to the following Shopping Centres

Area 5 & 8	Area 7 & 9	Area 20
Byron Square	Hayton Road	Provost Watt Drive
Greenfern	Tillydrone	Kincorth
Cummingspark	Foresterhill Road, Cornhill	

5. Accesses to restaurants, where open, toilets, steps and ramps within the City Council's parks and garden

	Area 13	Area 17
	Westburn Park	Duthie Park (From Polmuir Road Entrance)

With the exception of the specific locations detailed above, all other areas in the above categories will receive priority 2 treatment.

The following Multi Storey Blocks are part of the list which will receive priority 2 treatment:

MULTI-STOREY BLOCKS		
Area 8	Area 7,9,10 & 11	Area 15 & 20
Mastrick Land	Aulton Court Balgownie Court Bayview Court Beachview Court Beechwood Court Cairncry Court Cornhill Court Denburn Court Donside Court Elphinstone Court Gilcomstoun Land Grandholm Court Greig Court Hutcheon Court Inverdon Court Kings Court Linksfield Court Marischal Court Northsea Court Oldcroft Court Porthill Court Promenade Court Regent Court Rosehill Court Seamount Court St Machar Court St Ninian Court Stockethill Court Thistle Court Tillydrone Court Virginia Court	Bruce House Davidson House Grampian Court Kincorth Land Morven Court Rose House Wallace House

**OPERATIONAL
PLAN
APPENDIX D – STOCK AND TREATMENT GUIDANCE**

(a) Community Grit/Salt Bins.

Small quantities of salt (for use on the public roads and footpaths) are available free of charge to members of the public, subject to them supplying a suitable container and shovel, from the community grit bins sited at the following location.

COMMUNITY	ADDRESS OF COMMUNITY BIN LOCATION	DETAILED LOCATION
Bridge of Don	Park and Ride	In south car park.
City Centre - Crown Terrace	Near St John's Place, junction.	Next to recycling point.
City Centre - Justice Street	Near Recycling Point	Next to recycling point.
City Centre - Kidd Street	Kidd Street, Aberdeen, AB10 1TB	Green Space to rear of Gilcomston Land Flat Block
Countesswells Road	Countesswells Road, Aberdeen, AB15 7RE	Setted surface opposite property number 210
Cove	Loirston Close	Public House car park
Craibstone	Park and Ride	At entrance to south carpark
Danestone	Laurel Drive, AB22 8HB	Tesco car park – next to recycling facilities
Dyce	Netherview Avenue Dyce, Aberdeen, AB217NG	Asda car park – Next to recycling facilities
Garthdee	Garthdee Road, Aberdeen, AB107QA	Asda car park – Next to recycling facilities
Kingswells	Park and Ride	Next to recycling point and bins
Mastrick	Fernhill Drive, AB16 6QT	Near junction with Fernhill Road
Northfield	Byron Square, Aberdeen, AB16 7LL	Byron Square next to bins in carpark
Peterculter	Johnston Gardens North. Peterculter, AB14 0LD	At turning area near number 129
Regent Walk	Near Regent Court	Regent court carpark, near entrance
Rosemount	65 Leadsid road, Aberdeen, AB25 1RX	Outside 65 Leadsid road next to bins
Seaton Drive	Near King Street Junction	Carpark on entry to Seaton Walk
Tillydrone	Pennan Road, Aberdeen, AB24 2UD	Opposite family centre / library
Torry	Girdleness Road	Layby opposite 223 Girdleness Road
Woodside	Anderson Road, Aberdeen, AB24 4NS	At the top of Anderson Road, next to Stewart Park

(b) – Decision Making Treatment Matrix – Precautionary Treatments

WINTER TREATMENT SPREAD RATE MATRIX SCOTS WINTER SERVICE SUBGROUP ADVICE

Salt Type	Precautionary Treatment for frost / ice	Variation of Well Maintained Highways Appendix H - September 2013					
		Column C	Column D	Column G	Column H	Column K	Column L
		Poor Cover medium Traffic Normal Loss	Poor Cover medium Traffic High Loss	Fair Cover medium Traffic Normal Loss	Fair Cover medium Traffic High Loss	Good Cover medium Traffic Normal Loss	Good Cover medium Traffic High Loss
Dry Salt	RST at or above -2 Degrees and damp road conditions <i>Table H9 of Code - where the road surface is dry no action is needed even when conditions are below zero</i>	10(8)	10(8)	10(8)	10(8)	10(8)	10(8)
Pre-wet Salt		10(8)	10(8)	10(8)	10(8)	10(8)	10(8)
Treated Salt		10(7)	10(7)	10(7)	10(7)	10(7)	10(7)
Dry Salt	RST at or above -2 Degrees and wet road conditions	15(13)	20(16)	10 or 15(11)	15(13)	10(8)	10
Pre-wet Salt		15(12)	15(14)	10(10)	15(12)	10(8)	10(9)
Treated Salt		10(10)	10 or 15(11)	10(8)	10(10)	10(7)	10(7)
Dry Salt	RST below -2 deg C and above -5 deg C and damp road conditions	15 or 20(17)	20	10 or 15(14)	20(17)	10 or 15(11)	15(13)
Pre-wet Salt		15 or 20(16)	20(18)	15(14)	15(16)	15(11)	15(12)
Treated Salt		15(12)	15(14)	10 or 15 (11)	15(12)	10(8)	10(10)
Dry Salt	RST below -2 deg C and above -5 deg C and wet road conditions	1 x 20 then monitor & treat as required(2x17)	1 x 20 then monitor & treat as required(2x20)	1 x 20 then monitor & treat as required(2x28)	1 x 20 then monitor & treat as required(2x17)	20(20)	1 x 20 then monitor & treat as required(25)

Pre-wet Salt		1 x 20 then monitor & treat as required(2x16)	1 x 20 then monitor & treat as requ'ed(2x18)	1 x 20 then monitor & treat as requ'ed (27)	1 x 20 then monitor & treat as requ'ed(31)	1 x 20 then monitor & treat as requ'ed(21)	1 x 20 then monitor & treat as required(24)
Treated Salt		1 x 20 then monitor & treat as required(24)	1 x 20 then monitor & treat as requ'ed(28)	1 x 20 then monitor & treat as requ'ed (21)	1 x 20 then monitor & treat as requ'ed(24)	1 x 20 then monitor & treat as requ'ed(16)	1 x 20 then monitor & treat as required(19)
Dry Salt	RST at or below -5 deg C and above -10 deg C and damp road conditions	1 x 20 then monitor & treat as required(2x16)	1 x 20 then monitor & treat as requ'ed(2x19)	1 x 20 then monitor & treat as requ'ed(27)	1 x 20 then monitor&treatas requ'ed(2x16)	20	1 x 20 then monitor & treat as required(24)
Pre-wet Salt		1 x 20 then monitor & treat as required(2x16)	1 x 20 then monitor & treat as requ'ed(2x18)	1 x 20 then monitor & treat as requ'ed(27)	1 x 20 then monitor & treat as requ'ed(31)	1 x 20 then monitor & treat as requ'ed(21)	1 x 20 then monitor & treat as required(24)
Treated Salt		1 x 20 then monitor & treat as required(23)	1 x 20 then monitor & treat as requ'ed(27)	1 x 20 then monitor & treat as requ'ed (20)	1 x 20 then monitor & treat as requ'ed(23)	1 x 20 then monitor & treat as requ'ed(15)	1 x 20 then monitor & treat as required(18)
Dry Salt	RST below -5 deg C and above -10 deg C and wet road conditions	1 x 20 then monitor & treat as required(32)	1 x 20 then monitor & treat as requ'ed(2x39)	1 x 20 then monitor & treat as requ'ed(2x27)	1 x 20 then monitor&treatas requ'ed(2x32)	1 x 20 then monitor or&treatas requ'ed(2x20)	1 x 20 then monitor & treat as required(2x24)
Pre-wet Salt		1 x 20* then monitor & treat as required(2x31)	1 x 20 then monitor & treat as requ'ed(2x36)	1 x 20 then monitor & treat as requ'ed2x(27)	1 x 20 then monitor & treat as requ'ed(2x31)	1 x 20 then monitor & treat as requ'ed(2x21)	1 x 20 then monitor & treat as requ'ed(2x24)
Treated Salt		1 x 20 then monitor & treat as req'red(2x23)	1 x 20 then monitor & treat as requ'ed(2x27)	1 x 20 then monitor & treat as requ'ed(2x20)	1 x 20 then monitor & treat as requ'ed(2x23)	1 x 20 then monitor & treat as requ'ed(30)	1 x 20 then monitor & treat as required(2x18)

Key:

() = Appendix H recommendations

- a. The treatment matrix assumes no residual de-icing material on the carriageway. The presence of residual de-icing material will be taken into account and spread rates adjusted in preparing proposed action plans. Evidence of residual salt should be based on IPS sensor/camera feedback or visual inspection.
- b. Particular attention should be given to possibility of water running across carriageways and other surfaces e.g., off adjacent fields after heavy rains, washing off previously deposited salt. Such locations should be closely monitored and may require further treatments
- c. If rain is forecast to fall on frozen surfaces then treatment should take place on the dry roads prior to the commencement of the rain and again during the rainfall until

temperatures are above 0°C, subject to being completed within the council's hours of cover.

- d. Salt is less effective when road temperatures are below -5°C. However salt and grit may be used on sheet ice or hard-packed snow when temperatures are exceptionally low. Where hard packed snow and ice have formed and cannot be removed by ploughing, a salt sand mix can be used in successive treatments at a spread rate of 20 – 40 g/sqm. This aids vehicle traction and acts to break up the snow and ice.

(c) Precautionary Treatment Matrix for Snow Conditions

Salt Type	Precautionary Treatments Before Snow or Freezing rain	Light or Medium Traffic	Heavy Traffic
Dry Salt	Light Snow Forecast <10mm	20g/m ²	20g/m ²
Pre-wet Salt		20g/m ²	20g/m ²
Treated Salt		15g/m ²	15g/m ²
Dry Salt	Moderate/Heavy Snow Forecast >10mm	20g/m ²	40g/m ²
Pre-wet Salt		20g/m ²	40g/m ²
Treated Salt		15g/m ²	30g/m ²
Dry Salt	Freezing rain Forecast	1 x20g/m ² then monitor	
Pre-wet Salt		1 x20g/m ² then monitor	
Treated Salt		1 x15g/m ² then monitor	

(d) Reactive Treatment Matrix for Ice and Compacted Snow Conditions

Non – Precautionary/Reactive Treatments of Snow/Ice		
During snowfall	Salt - 20g/m ²	
Thin layers of Ice < 1mm RST above -5C	Salt - 20g/m ²	
Thin layers of Ice < 1mm RST below -5C	Salt - 20g/m ²	Consider using Mixtures – 20-40g of Sand/Salt
Thin layers of compacted snow/ice up to 5mm thickness.	Mixtures – 20-40g of sand/salt	
Layer of compacted snow/ice greater than 5mm thickness.	Mixtures – 20-40g of sand/salt	Consider using sand only.

(e) Appropriate Salt and Grit Stock Levels

Salt stocks

Winter Period	1st October to 30th March
Core Winter Period	1st
November to 1 March Days Resilience (Overall Winter Period)	9 days
Days Resilience (Core Winter Period)	15 days

Depot Tonnage	Non-Winter stock		Non-Core Winter Period		Core Winter Period	
	Min	Max	Min	Max	Min	Max
Bucksburn	2000	4100	3250	10500	3,750	10750
Tullos	0	250	400	1000	500	1000
Total	2000	4350	3650	11500	4250	11750

Application of resilience measures to be considered at the following stock levels.

All depots	Non-Winter stock	Non-Core Winter Period	Core Winter Period
Tonnes	N/A	2690	4485

The service is to have access to 200 tonnes of grit during the core winter period.

Mutual aid in salt supply and other aspects of winter service and contingency arrangements in advance, are in place through the Salt Cell Group. The 32 Scottish Councils are represented on this group through SCOTS, SOLACE and COSLA. Salt Cell is monitoring salt restock for winter 2020/21.

OPERATIONAL PLAN APPENDIX E – FLOODING GUIDANCE

Organisations and roles

A number of organisations are involved in managing the risk from flooding in Aberdeen City. The Flood Risk Management (Scotland) Act 2009 places a duty on them to work together to reduce the overall risk. The specific duties on each include.

Scottish Government

- Setting National Policy on Flood Risk Management and Flood Warning.
- Provision of resources to enable authorities to address flood risk.

SEPA – Scottish Environmental Protection Agency.

- SEPA is Scotland's national flood forecasting, flood warning and strategic flood risk management authority.
- SEPA provide advice and work with other organisations to ensure that a nationally consistent approach to flood risk management is adopted. They are also responsible for producing Scotland's Flood Risk Management Strategies.
- SEPA's [website\(external\)](#) contains detailed information on flooding including live flood updates, a frequently asked questions section which includes measures and products that householders would find useful in helping to protect their property from flooding.
- The flood warning system provided by SEPA in conjunction with the Met Office covers the whole of Scotland and is based on Flood Alerts, Flood Warnings and Severe Flood Warnings. Details are available on [Floodline \(external\)](#).
- SEPA also provides a comprehensive map of locations that may be affected by River, Coastal or Surface Water flooding. [Flood Map \(external\)](#).

Scottish Water

- Scottish Water is responsible for dealing with the immediate impact of flooding from sewers. If a flood contains sewage or foul water from a sewer it should be reported to Scottish Water on:

0800 0778 778 or online at [Scottish Water \(external\)](#)

- In addition to maintaining the public sewer system Scottish Water maintains any public sections of drainage systems through which curtilage water from (roofs and paved surfaces) within a property discharge. The private sections of these systems are the responsibility of the property owner. Scottish Water manage the discharge of this water once it enters the public sewers.
- Working in partnership with the local authority and emergency services.
- Working with other bodies such as SEPA, local authorities and the emergency services during a flood event to alleviate any flooding from public sewers.
- Dealing with any flooding and repairing the resulting damage caused by burst water mains and sewers.
- Not responsible for private guttering within a property boundary, this is the responsibility of the property owner.

Police Scotland

- Co-ordinate the actions of all agencies involved during a **major** incident.
- Will control the scene at its outer limits by setting up cordon points and setting up a traffic management system in conjunction with the Local Authority.

- Responsible for the protection of life and coordinating evacuation of an area if required.
- Contact number 101 or in an emergency 999. [Police Scotland \(external\)](#).

Scottish Fire and Rescue Service

- The Scottish Fire and Rescue service has a duty to save lives in the event of serious flooding.
- Working locally with partner organisations and agencies to ensure effective wider consequence emergency response plans are developed for identified local risks.
- Fulfilling statutory duties in relation to the Civil Contingencies Act 2004 by contribution to the Grampian Local Resilience Partnership and North of Scotland Regional Resilience Partnership.
- Contact number 101 or in an emergency 999. [Scottish Fire and Rescue Service \(external\)](#) .

Maritime and Coastguard Agency.

- Taking the lead role in dealing with incidents at sea and inland water.
- Minimising loss of life amongst seafarers and coastal users.
- Responding to maritime emergencies 24 hours a day.
- Responding to non-maritime incidents such as floods, searches or assisting in evacuating areas.
- Maritime and Coastguard Agency [website \(external\)](#).
- Contact phone number locally - 020 3817 2001.
- Local Aberdeen Coastguard team [website \(external\)](#) phone number - 01224 592334 in emergency call 999 and ask for Coastguard.

Met Office

- Produces weather forecasts to help the UK public make informed decisions about day-today activities.
- Warns people of extreme weather to allow them to mitigate its impacts.
- Provides forecasting services to SEPA.
- Not Aberdeen City Council's winter forecast provider.
- Met office [website \(external\)](#).

Transport Scotland

- Gully (gutter and drain covers) maintenance for trunk roads.
- Trunk road closures.
- [Transport Scotland](#)

Landowners

- Have a responsibility for the maintenance of watercourses and other water bodies including repairs and clearing.
- Have a responsibility for private flood defenses on their land and maintenance of private drainage systems.

Homeowners

- Responsible for protecting their property from flooding.
- Responsible for acquiring home contents and buildings insurance. Advice regarding flooding insurance is available at [FloodRE \(external\)](#)
- Responsible for taking action to prepare for flooding
- Responsible for maintaining private drainage, including gullies and drains on shared private access roads and courtyards
- Property owners can register with SEPA to have local flood warnings sent directly to their phone. [Sign up to Floodline \(external\)](#)
- Additional flooding advice and support for property owners and community groups affected by flooding can also be obtained through the [Scottish Flood Forum \(external\)](#) on 01698 839021 or at [Rain and Flooding \(external\)](#)

The Aberdeen City Council

The main responsibilities resting with the Operations Roads and Flooding Teams and the actions taken to address these responsibilities:

- Preparation of maps of water bodies and SuDS (Sustainable Urban Drainage Systems).

Maps of waterbodies are in place on GIS. SuDS maps process in place.

- Assessing water bodies for conditions likely to pose a flood risk.

The Flooding team in collaboration with Scottish Water have delivered the Integrated Catchment Study (ICS). The ICS identifies flood risk from watercourses. The Flooding team is continuing to deliver a range of additional flood studies. Watercourse assessments are carried out to assess those that may pose a flooding risk.

- Undertake maintenance works in water bodies including the clearance of watercourses where the works will significantly reduce flood risk

Watercourses inspections are carried out and appropriate actions are taken when there is high flood risk. Priority hakes (trash screens) are being checked and cleaned by Tullos/Roads monthly or on receipt of a flood alert/warning.

- Maintenance of existing flood alleviation schemes.

The flood alleviation schemes in place are monitored and maintained appropriately (example Stronsay Drive). Checks are carried out by Tullos/Roads on receipt of a flood warning. The most sensitive are monitored using CCTV and actions taken to clear blockages on receipt of a flood alert/warning.

- Maintaining road gullies – while these are not designed to cope with extreme weather events it is still important that they operate efficiently to avoid localised flooding.

Gullies are checked and cleaned by Tullos/Roads.

- Planning and development management (with flood risk advice from SEPA)

Flooding team gives advice on those planning applications where a Flood Risk Assessment is required.

- Working with the emergency services in response to severe flooding.

The council responds to incidents providing relevant assistance to emergency services.

- Coordinating reception centres for people evacuated from their homes and arrange temporary accommodation if appropriate.

Depending on the severity of the incident the council will respond to and assist with evacuation and temporary accommodation.

- Coordinating the aftermath of a flood

The Flooding Team keep records of any flooding incident, investigate and take the appropriate action (if required). Flooding team deal with PLP's (Property Level Protection funding)

- Dealing with road closures (except on trunk roads).

Flooding and roads teams monitor SEPA alerts/warning, weather (Radar), river and tides levels and in case of high flood risk raise the issue to the appropriate team for immediate action including closing roads (Tullos/Roads).

- Preparation of local Flood Risk Management Plans (from 2012)

North Local Flood Risk Management Plans have been prepared in collaboration with SEPA, Aberdeen City Council, Aberdeenshire Council, Moray Council, Scottish Water and Cairngorms National Park Authority.

On receipt of flood alert/warning the following actions are considered:

- Continuous weather, river, and tide levels monitoring
- Priority hakes (trash screens) checking and cleaning
- Media release
- Arranging road closures
- Riverside flood gates closure
- Gullies cleaning
- Flood alleviation schemes monitored and cleaned

On receipt of a Severe Flood warning the roads service will

- Arrange for a team of up to 5 staff members to monitor and react to flooding incidents including a Manager, Team Leader, Technical Officers, Supervisor, Support staff.
- The team will manage and direct frontline resources responding to the flooding event, including supplying receiving and recording identified problem locations, arranging road closures, clearing blockages in road drainage systems, gullies, culverts, ditches, making sand bags available, closure of flood gates, monitoring social media to identify problem locations, assisting emergency services. Monitoring and cleaning flood alleviation systems.
- Make available sandbags for residents who have a property that is in imminent risk of flooding and is not a known flood risk.
- Work with the Duty Emergency Response Coordinators (DERC) Emergency Planning Unit, Local and North of Scotland Resilience Partnerships on major incidents that involve flooding.
- Provide inspection, assessment and enforcement at flooding location following an event.

ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery Committee
DATE	31 August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Children's Social Work Statistics, Scotland 2020-21 and an Aberdeen comparison.
REPORT NUMBER	OPE/22/157
DIRECTOR	Rob Polkinghorne
CHIEF OFFICER	Graeme Simpson
REPORT AUTHOR	Graeme Simpson
TERMS OF REFERENCE	1.1.3 and 1.2

1. PURPOSE OF REPORT

- 1.1 To share the Children's Social Work Statistics, Scotland 2020-21 and to provide a comparison with performance in Aberdeen City.

2. RECOMMENDATION(S)

That the Committee:-

- 2.1 Note that care experienced children and those children who need protection in Aberdeen City, are, predominantly, receiving care and protection either in line with, or better than, national averages;
- 2.2 Note that where performance differs from national averages, there are improvement plans in place; and
- 2.3 Instructs the Chief Officer – Integrated Children's and Family Services, to report annually to the relevant Committee, sharing the published Children's Social Work Statistics, Scotland and providing a comparison with performance in Aberdeen City.

3. CURRENT SITUATION

- 3.1 Aberdeen City stands up positively with comparative authorities and the national picture reported in the National [Children's Social Work Statistics, Scotland 2020-21](#) report ("the report").
- 3.2 The report contains extensive statistical information from which we have identified the following areas of interest:

Where Aberdeen City is in-line with or better than the national average:

- Number of children on the child protection register
- Proportion of children re-registered on the child protection register
- Reducing numbers of looked after children and young people
- Proportion of looked after children in secure care
- Majority of looked after children are placed in the community

Where Aberdeen City differs from the national average:

- Proportion of children looked after at home or with kin
- Percentage of purchased foster care placements from independent fostering providers

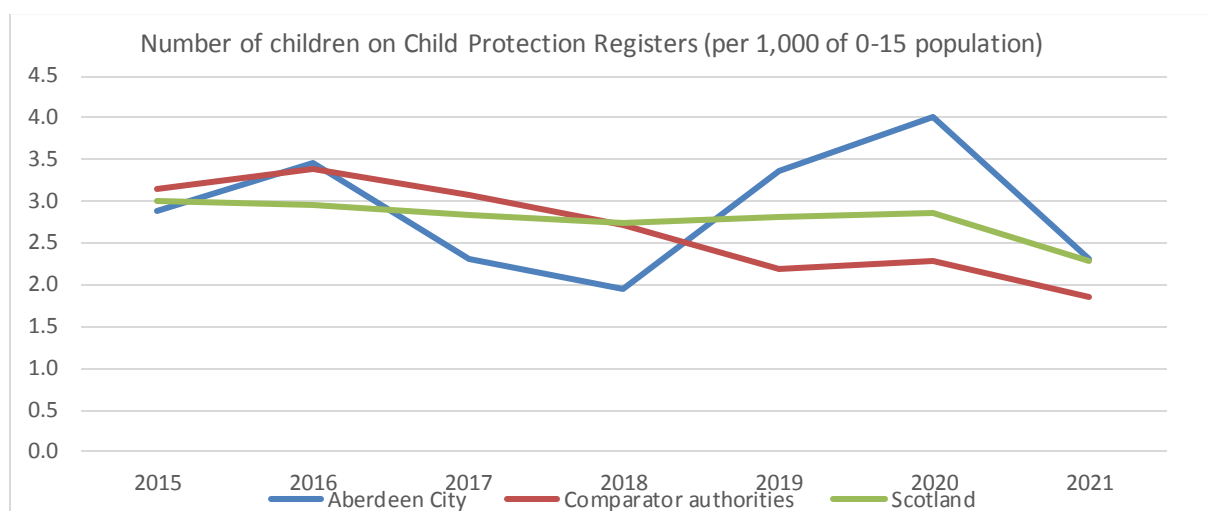
3.3 In the following graphs where comparator Authorities data is reported, our comparator Local Authority areas are randomly selected by the Scottish Government and do not necessarily share characteristics with ourselves either in terms of size or demographics. They are; Argyll & Bute, Renfrew, Dundee, South Ayrshire and Edinburgh.

3.4 Child protection

3.4.1 It is reported (page 16 of the report) that the number of children on the Child Protection Register has decreased by 20% since the previous year in Scotland. Looking at published Local Authority Child Protection Statistics [benchmarking tool](#). The number of children (a snapshot at July 2021) in Aberdeen City in 2021 was 83, a decrease of 41.5% from 142 in 2020. The 2020 figure was an inflated figure due to our decision to suspend Review Child Protection Case Conferences and retain children on the Child Protection Register in the initial weeks of the pandemic. This impacted later on numbers of de-registrations (see para 3.3.3 below).

3.4.2 The rate (per 1,000 pop 0-15) of children on the Child Protection Register is 2.3. This is exactly in accordance with the Scotland average rate of 2.3. See Figure 1.

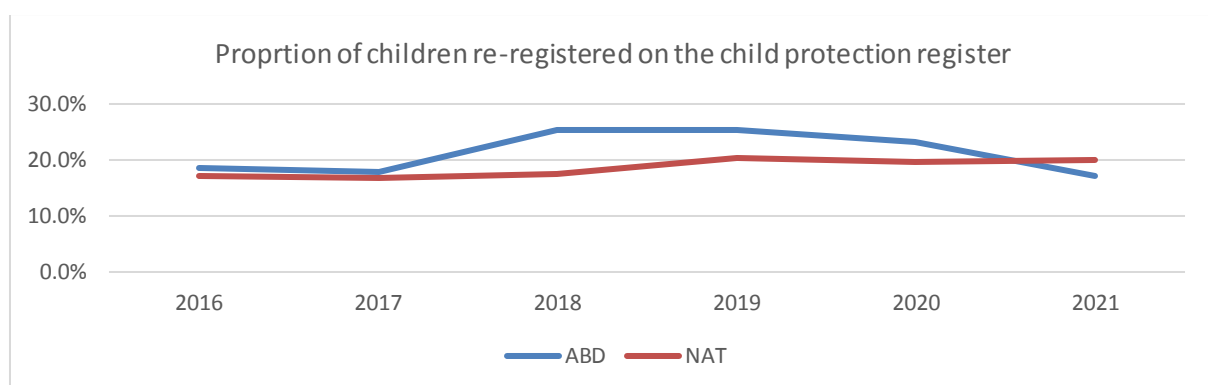
Figure 1



3.4.3 The number of de-registrations in Aberdeen City in 2021 is 200 (an increase of 37.9% from 145 in 2020). The comparator authorities show an increase of 19.6%, while the estimated Scotland figures show an increase of 2.1%.

3.4.4 The number of re-registrations has decreased in 2021. In July 2021 ACC had 14 re-registrations, compared with 35 in July 2020. Looking at trend data from our internal systems and comparing with National data reported on page 18 of the report, the proportion of children on the CPR who had been registered previously (for any reason) has decreased from 25.3% in 2018 to 17.1% in 2021. This is smaller proportion and larger decrease than increase from 17.3% in 2018 to the 20% reported for 2021 in the national comparison data (see Figure 2) Note, no comparator Authorities data is available.

Figure 2

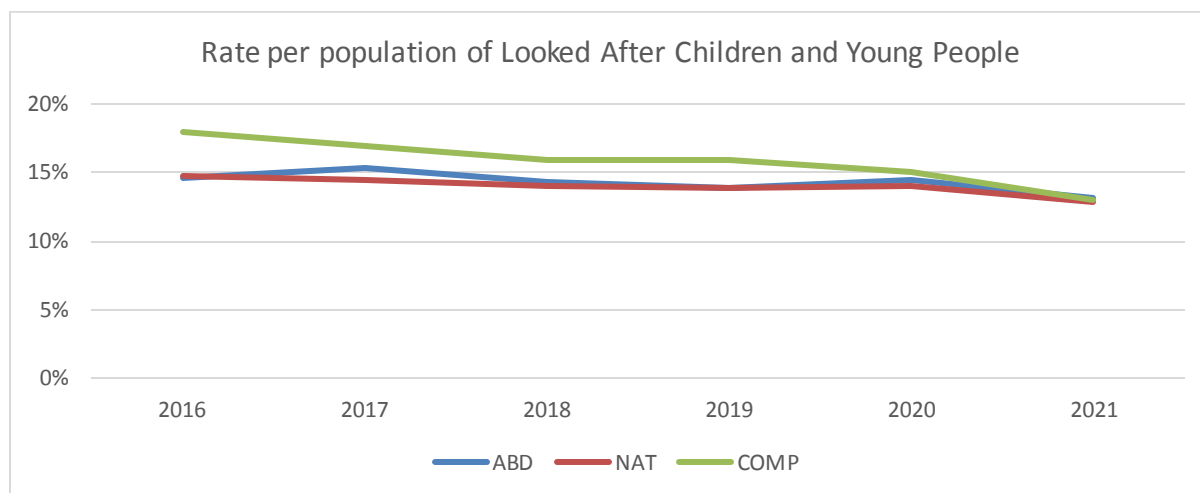


3.5 Looked after Children

3.5.1 On page 5 of the report, it is reported that in the national data there has been an 8% decrease in the number of Looked After Children in Scotland from 2020, to 2021. The decrease is higher for ACC at 9% during that same period (566 in 2020 July snapshot to 515 in July 2021).

3.5.2 The number of Looked After children in Scotland has reduced by around 3,000 in a ten year period, this reduction is also true of Aberdeen City. ACC averaged around 738 Looked after children in 2011/12 and this decreased to averaging 523 by 2021/22. Figure 3 illustrates that the rate per population (0-17 years) is steadily reducing both nationally, in comparator Authorities and locally.

Figure 3



3.5.3 The report also identifies the proportion of children remaining in the community (page 5).

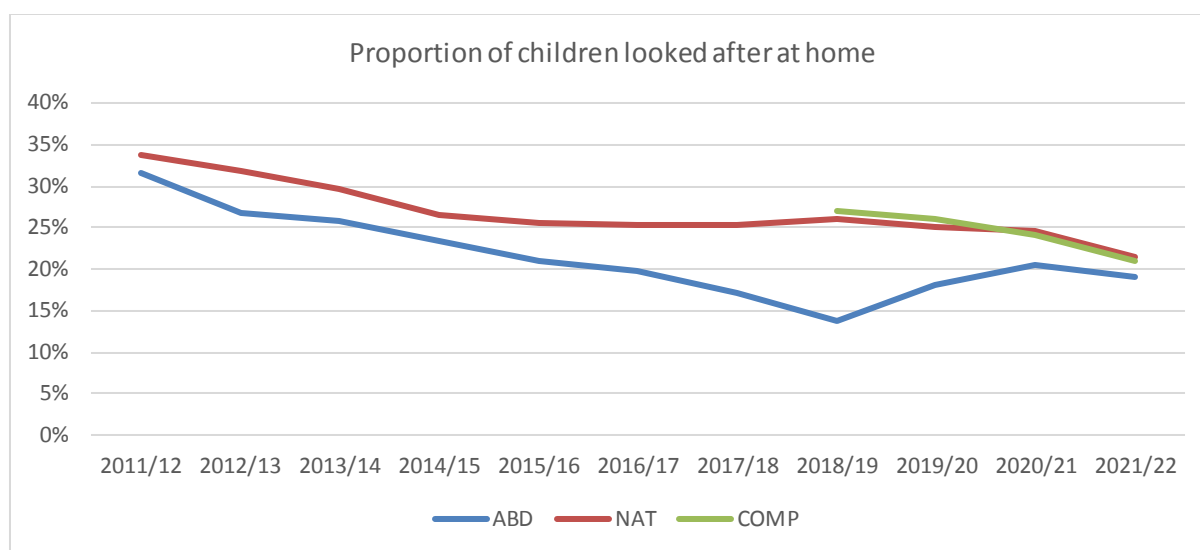
“In 2021, the majority of Looked After Children (90%) were placed in the community. This included 33% of children and young people who were placed with Kinship Carers, 24% placed with Foster Carers provided by local authorities, and 22% were looked after at home. In addition to this, 10% of Looked After Children were placed with Foster Carers purchased by local authorities.

A smaller proportion of Looked After Children (10%) were placed in residential accommodation, including 4% placed in a local authority home.”

3.5.4 In ACC, looking at Local Authority Looked After Children Statistics [benchmarking tool](#), the proportion of all Looked after Children placed in the community in 2021 at the snapshot time was 89%, this included 20% in kinship care, 15% in foster carer provided by ACC and 18% looked after at home. There were 32% of children looked after by foster carer’s purchased by ACC. A balance of 11% are in residential settings within and external to ACC.

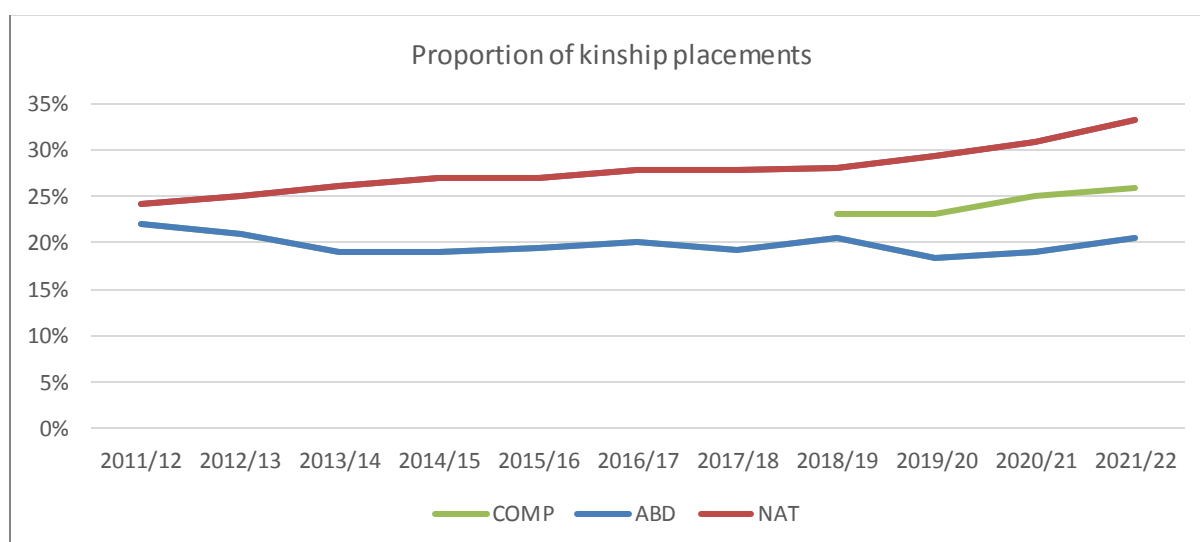
3.5.5 As the national trends have decreased in the proportion of children remaining at home, trends in the City have mirrored this recently. However, as can be seen in Figure 4, there was a fairly significant gap in 2018/19 which has improved over the past two years. Comparator Authority data is only available for the last 4 years but mirrors the National trend.

Figure 4



3.5.6 The proportion of Kinship placements has increased over the past ten years nationally, whereas the proportion of children looked after by friends or relatives remains fairly static across ACC, although it has increased by 3% from 18% since 2018/19 to 21% in 2020/21 as seen on Figure 5 (using local average data). This is broadly in line with the target set in the Corporate Parenting improvement plan. It is also moving in the right direction for the target set in the LOIP where there is an ambition that 43% of looked after children should be at home or with family and friends by 2023. This is at 40% currently and therefore on target with the strategic plans. Comparator Authority data is only available for the last four years and sits between ACC and National trends.

Figure 5



3.5.7 Comparing ACC with comparator authorities and national data for in house and external fostering ([using CLAS data](#)) it can be seen that ACC has a lower proportion of internally provided foster care arrangements. (Figure 6) and in

Figure 7, there is a high proportion of fostering placements purchased by ACC compared with the national and comparator Authorities data.

Figure 6

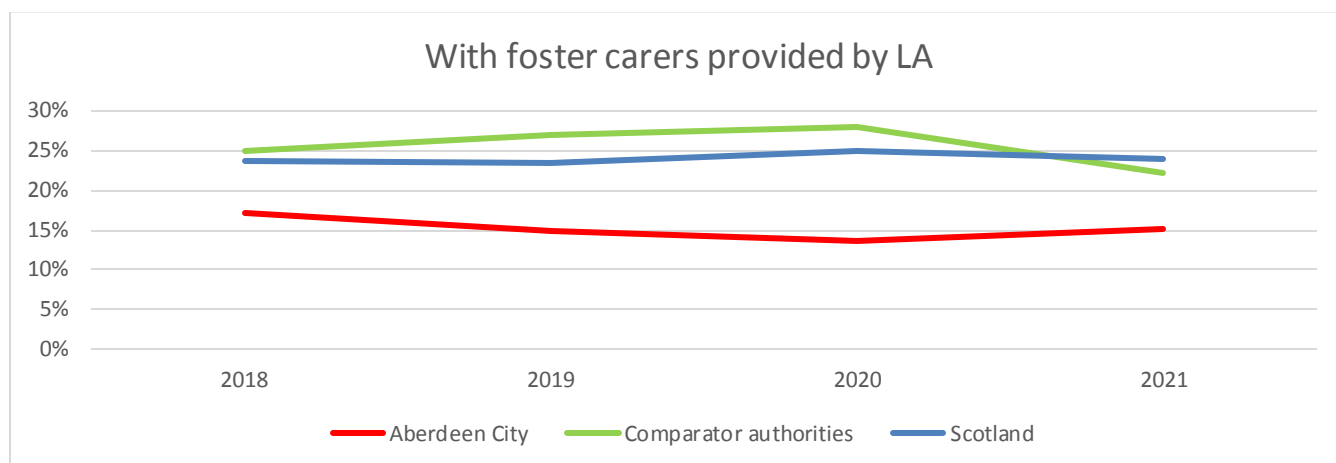
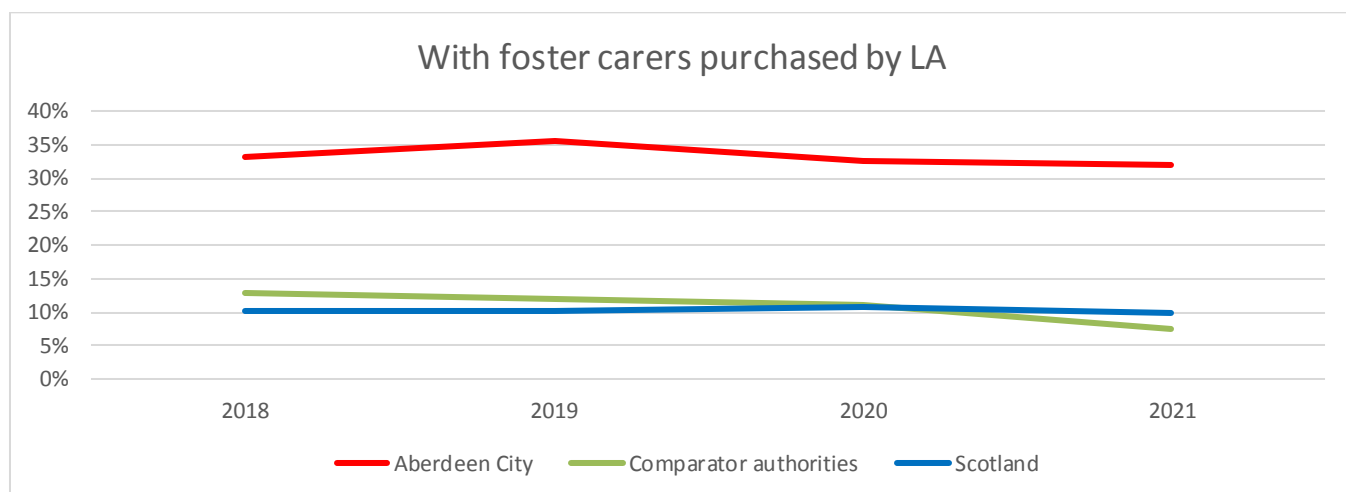


Figure 7

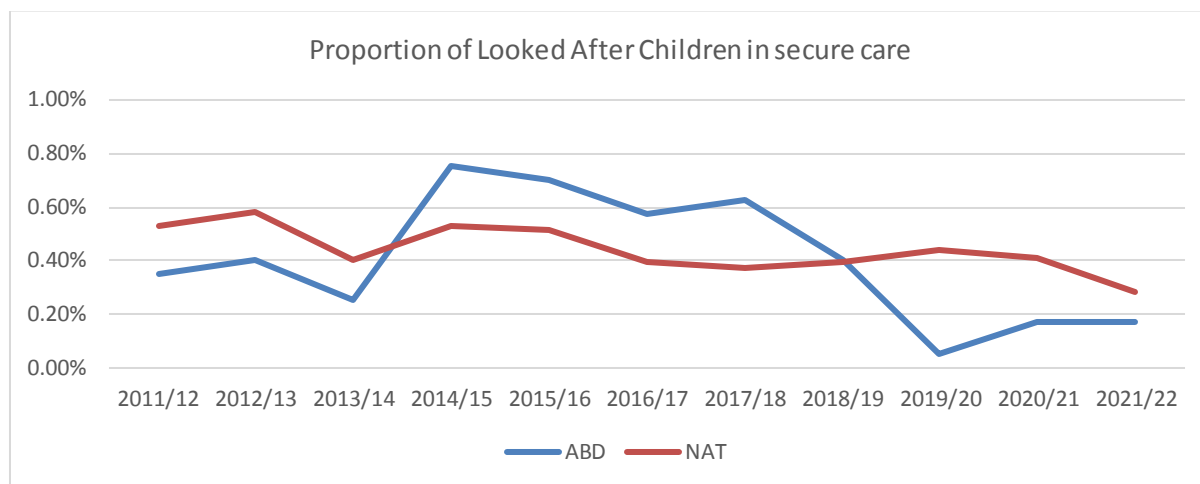


3.5.8 Plans for improvement are within our strategic plans including the LOIP, Corporate Parenting Plan, Child Protection Programme and the implementation of Plan 21-24. The annual reports on these plans will be presented to a committee in the coming months (noting the Committee structure is changing). These updates will provide members with additional information on actions and progress to support change.

3.5.9 Addressing the balance of care is challenging across the North East of Scotland and is a challenge we share with our neighbouring Local Authorities. Strategic plans seek to make inroads into this. We have reduced the numbers of children in Residential Homes in Aberdeen City and are in line with the National data. We are committed to returning looked after children and young people to placements in the City where it is in their best interests to do so. In line with The Promise, we are endeavouring to keep brothers and sisters either together or located near each other.

3.5.10 The number of children in secure care is very low and is less than 1% of the Looked after population and has been for 10 years. ACC has risen above and is now below the average National percentage for the past three years. See Figure 8. A national review of secure care is to be conducted by the Care Inspectorate in 2022-23. We are yet to be advised if any of our cases are to be included in that review. No comparator Authority data is available.

Figure 8



4. FINANCIAL IMPLICATIONS

4.1 Whilst there are no direct financial implications arising from this report, the costs associated with increasing the proportion of children being looked after at home and the associated reduction in costs of looking after children in out of authority foster and residential placements will be positively significant.

5. LEGAL IMPLICATIONS

5.1 There are no direct legal implications arising from this report.

6. ENVIRONMENTAL IMPLICATIONS

6.1 There are no direct environmental implications from this report.

7. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account	*Does Target Risk Level Match

			controls/control actions	Appetite Set?
Strategic Risk	Many of the improvements required to support more children to be looked after at home or kinship as part of the requirements of Plan 21-24. These are already built into a variety of strategic plans. It is expected that gaps will emerge as the Council and partners scrutinise the requirements of Plan 21-24 in detail.	The Child Protection Committee, Children's Services Board and Community Planning Management Group have oversight of the delivery of the relevant aspects of strategic plans in this respect. They are ensuring that the terms of Plan 21-24 are incorporated into current and future strategic planning.	M	Yes
Compliance	No significant related risks.	Services across all multi-agency partners are aware of legislative requirements and ensure compliance	L	Yes
Operational	Care experienced children and young people are a vulnerable cohort whose needs require to be recognised and met. Competing resource demands may have an impact	These are duties which have been incorporated across existing structures and will be consolidated in practice	L	Yes
Financial	That the number of	Plan 21-24 and various strategic	L	Yes

	children having to be looked after away from home continues to remain high leading to poorer outcomes and higher resource costs.	plans are in place to address these issues		
Reputational	Organisational failings in relation to child protection can bring significant media interest and scrutiny of services delivered to children and young people.	The public can be assured that: the Council ensures compliance with legal requirements, national standards and guidance; partners respond to self and external scrutiny; and identified areas for improvement are addressed.	M	Yes
Environment / Climate	Not applicable for this report			

8. OUTCOMES

<u>COUNCIL DELIVERY PLAN</u>	
Impact of Report	
	The information in this report has no impact on the Council Delivery Plan.
<u>Aberdeen City Local Outcome Improvement Plan</u>	
Prosperous People Stretch Outcomes	<p>The report seeks to provide an update on how ACC compares with National 'performance' in Child Protection and Care Experience children. This links with Corporate Parenting activities, including the following improvement projects within the LOIP:</p> <p>6.2 Increase to 43% by 2023 the proportion of children and young people who are supported to live in kinship care or are looked after at home by 2023</p>


	<p>For the Child Protection programme, in particular stretch outcomes 4, 5, and 8 with the following key drivers:</p> <p>4.1 Ensuring that families receive the parenting and family support they need</p> <p>4.2 Keeping young children safe</p> <p>5.2 Increasing children’s knowledge and understanding of their own physical and mental wellbeing and take an early intervention and prevention approach</p> <p>8.2 Ensuring that children and young people receive accessible information and opportunities to engage and participate in decision making</p>
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9 IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	Not required
Data Protection Impact Assessment	Not required
Other	Not required

10 BACKGROUND PAPERS

10.1 [Children's Social Work Statistics, Scotland 2020-21 - gov.scot \(www.gov.scot\)](http://www.gov.scot)

10.2  Corporate-Parenting-Plan-April-2021.pdf

10.3  [Child Protection Programme 2021-20:](#)

11 APPENDICES - NONE

12 REPORT AUTHOR CONTACT DETAILS

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ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery Committee
DATE	31 August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Aberdeen City Autism Strategy Update Report
REPORT NUMBER	ACHSCP/22/162
DIRECTOR	Rob Polkinghorne, Chief Operating Officer
CHIEF OFFICER	Graeme Simpson, Chief Officer Children's and Family Services
REPORT AUTHOR	Jenny Rae, Programme Manager, Aberdeen City Health and Social Care Partnership
TERMS OF REFERENCE	1.1.5

1. PURPOSE OF REPORT

- 1.1 To provide an update to the Operational Delivery Committee on the implementation of the Aberdeen City Autism Strategy and Action Plan 2019-22. The report also details the intended work that will inform future strategic direction and documentation.

2. RECOMMENDATION(S)

That the Committee:-

- 2.1 Note the report and the information on progress against the action plan as presented in Appendix A.
- 2.2 Note the intended work that will inform the future strategic direction and documentation

3. CURRENT SITUATION

- 3.1 The Aberdeen City Autism Strategy and Action Plan 2019-22 (Appendix A) was approved by the Integration Joint Board (JB) on 11 December 2018 and by Operational Delivery Committee in January 2019 and commenced implementation from April 2019.

Aberdeen City Health and Social Care Partnership (ACHSCP)

- 3.2 The Adult Autism Assessment Team have developed a sustainable pathway for adults seeking an autism assessment in Aberdeen City and Aberdeenshire HSCP areas. In May 2022 this pathway was opened to Moray HSCP area, with additional staffing resource provided.

- 3.3 A self-referral and triage model is in place for referrals which reduces the need for individuals to seek referrals via services such as Primary Care. Post-diagnostic support has been developed via Third Sector partners, which includes both groups and information provision.
- 3.4 Data collated demonstrates there have been 786 referrals (mostly self-referral followed by Community Mental Health Teams and GPs).
- 62% are female
 - 45 % Aberdeen City; 45% Aberdeenshire; 6% Moray; 4% missing data
 - Diagnostic rate of 85%
 - Averaged wait from referral to first assessment is between 210 and 412 days
 - Average length of assessment is 3 appointments
- 3.5 Focus for the service is on implementation of the pathway and assessment process. The team is developing approaches to provide Continuing Professional Development to other teams as well as efficiencies which will improve the waiting times, which are not satisfactory at present.
- 3.6 Further information on the service and a poster accepted to the NHS Scotland Conference in June 2022 are detailed in Appendix B and Appendix C

Children's and Family Services

- 3.7 The professional learning framework developed in 2021: Informed, Skilled, Enhanced, Expert, has now been further developed to ensure equity of accessibility through an online professional learning offer to complement our Career Long Professional Learning (CLPL). This includes a mandatory Key Skills level for new staff supporting learners which can be accessed prior to commencing employment. In 2019/20 55 members of staff participated in live professional learning focus on autism. This rose to 103 in 2020/21.
- 3.9 Our 2021/22 professional learning offer focus on autism was delivered in partnership with Autism Understanding Scotland, an autistic led charity, funded under the Scottish Government Understanding Autism program. 654 members of staff participated in this, including: staff from all secondaries and specialist services, 46 primary schools, teachers, Pupil Support Assistants, Early Learning and Childcare (ELC), wellbeing workers, social workers, creative learning and Educational Psychologists. Evaluations have been positive, for example the professional learning on preparing the environment for autistic learners saw 75% advising a very good contribution to their knowledge and understanding with 20% advising excellent. Our offer for 2022/23 will build on this, revisiting popular topics and including requests with a specific focus.
- 3.10 In June 2022, professional learning on consideration of environments for autistic learners was attended by staff from 34 primary schools and 7 academies as well as our Additional Support Needs (ASN) Outreach and specialist settings.

- 3.11 Colleagues from Autism Outreach Service and Speech & Language Therapy worked together to develop a pilot training package for the Early Years Team. Three Nurseries were selected for the pilot. The resource was very well received by staff in the pilot nurseries. Evaluations found that for implementation to be successful, time and resources need to be designated for the use of CIRCLE and the school's Senior Leadership Team need to be fully involved and supportive of implementation.
- 3.12 A whole school pilot was undertaken at Heathryburn School May 2021 - present. Initial data shows a no apparent impact on attendance. However, exclusions have reduced from 14 in 2020 to 3 this year. Staff comments include: "the tool is easy to use", "the framework is pupil focused", "a good tool to help me reflect on my classroom set up", "ensures consistency across the school".
- 3.13 Following the successfully piloting of the CIRCLE framework, plans are in place to roll the framework in collaboration with Allied Health Professionals more extensively over the school session 2022/23. A comprehensive training package has been developed with central officers engaging over the summer holiday period to ensure that expectations are transferred into the education Quality Improvement Framework. This will ensure that regular environmental checks are undertaken by central officers during school quality assurance visits.
- 3.14 ABZ Campus is currently being developed. The programme will see a wider range of learning pathways being made available to meet the needs of young people in the senior phase from June 2023. Distinct workstreams for pupils with additional support needs and the care experienced are in place to ensure that all groups are considered in this potentially transformational programme of work being driven by our secondary schools. The programme will realise closer working with Further and Higher Education and provides an opportunity to ensure that account is taken of the needs of those who are neurodiverse.
- 3.15 All newly constructed schools in Aberdeen City are designed to be fully physically accessible. Accessibility however is not limited to improving environments for those with a physical disability, and there is a need to assess and take action where necessary to improve accessibility for those with other disabilities, such as sensory impairments, and autism.
- 3.16 The findings from the school suitability surveys are used to identify general longer-term requirements and opportunities for improving the physical environment of schools and improving access to education for pupils with a disability. Where individual pupils with specific needs require adjustments to be made in a school in the short term, staff within the school are able to highlight these requirements to the School Estate Team, so that the necessary adjustments can be arranged.
- 3.17 A commitment made within the Schools Accessibility Plan is to involve disabled children, parents, specialists and services in the development of the school estate. Detailed engagement and consultation with all stakeholders, including those mentioned specifically in the accessibility plan, will be a key part of the options appraisal process, as individual decisions on the options for schools

within local communities are considered. In this way stakeholders will be fully engaged with as the School Estate Plan is continually developed and implemented.

- 3.18 The request for assistance process now uses individual Child's Plans to enable consideration of supports and advice for schools and learners. Feedback on the use of Child's Plans is given to schools and Quality Improvement Officers to ensure a consistency of effective assessment and intervention.
- 3.19 In 2019/20, 2631 learners had an Individual Education Plan (IEP), in 2021/22, 2672 learners have an IEP (2% increase) and we have seen an increase of 9% in the number of Child's Plans and a 25% increase in Coordinated Support Plans (CSP). This suggests that plans require to be multi-agency in nature and is in keeping with other sources of data.
- 3.20 Further training on the use of Individual Education Plans (IEPs), Child's Plans and Person-Centred Risk Assessment has been developed which is accessible to all school staff. This includes specific training for leaders on quality assurance.

Neurodevelopmental Work for Children

- 3.21 There are three tests of change aligned to the implementation of the national neurodevelopmental specification for children and young people. Areas of focus are:
1. To co-produce (with children and families) a web space that will provide accessible information for children and their families, and also a distinct section for professionals. Progress - Initial scoping is underway to help us understand the extent of need. This is already telling us that families are feeling 'risk managed' rather than supported to engage with early support. Professionals are telling us that there are mixed levels of awareness of resources and support options, and variable confidence in making early referral
 2. To simplify the onward referral process when the initial referral does not meet service criteria (CAMHS or Community Child Health). Progress - In a recent survey, 62% of participating parents/carers told us that they didn't feel their concerns had been listened to. Further granularity will be achieved through the mapping of journeys activity, which will be an initial priority for the project officer once appointed. Through using the National Autism Implementation Team (NAIT) framework as the standard, colleagues are 'bought-in' to adopting the concept that 'if the parent/carer says there is a problem, then there is a problem'
 3. To inform a model of care for children who require neurodevelopmental support as a result of trauma. Progress - Exemplar UK based service models have been identified and the next stage will be to engage directly with those services to understand more.
- 3.22 A strategy map, action plan, and KPI's have been developed in order to direct and monitor our journey toward improvement and we have a clear

understanding of our present position having mapped current provision against the NAIT Framework. An identified challenge is the lack of capacity within our existing workforce, therefore the initial priority has been to develop job profiles and progress to the recruitment of the posts in order to have a dedicated workforce around this work

Strategic Direction

- 3.23 The Scottish Government have commenced work on a Neurodiversity Bill (which will incorporate Autism) and are planning pre-consultation engagement with stakeholders prior to policy options and further public consultation taking place. It is anticipated the outcome of this will be known from early 2023.
- 3.24 The current Autism Strategy and Action plan runs until this year (2022). At this time, we are unclear on the timeframes and outcomes of the Neurodiversity Bill and will be required to await its publication and recommendations for local areas prior to any review of the current strategy. In Autumn 2022 we will bring key partners together to consider development of a delivery plan, with the intention that identified key partners become responsible for any reporting requirements relevant to their area of responsibility or operational remit. It is anticipated that further reporting to Integration Joint Board and/or Committee will take place between April - July 2023, providing time to respond to any recommendations for local areas in a meaningful and assured way, acknowledging the undefined timeline in the national process. Updates on these timelines will be provided as they are clarified and accelerated where possible.

4. FINANCIAL IMPLICATIONS

- 4.1 The action plan associated with the Autism Strategy identifies where and how resources are to be aligned. Funding has been allocated and received from Scottish Government for the development of an autism assessment and diagnostic pathway for adults. All other actions are being undertaken within current budget availability.
- 4.2 Monies have been received linked to the National Neurodevelopmental Specification for Children and Young People. It is envisaged the creation of the National Neurodiversity Bill will lead to similar work and funding for adults.

5. LEGAL IMPLICATIONS

- 5.1 There are no direct legal implications arising from the recommendations of this report.

6. ENVIRONMENTAL IMPLICATIONS

- 6.1 There are no direct environmental implications arising from the recommendations of this report.

7. RISK

7.1 The assessment of risk contained within the table below is considered to be consistent with the Council's Risk Appetite Statement.

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) <small>*taking into account controls/control actions</small>	*Does Target Risk Level Match Appetite Set?
Strategic Risk	Covid-19 Response may delay implementation of strategy/actions.	Priorities have identified through service reviews and seek to address the core issues identified by the public during co-production of the strategy/action plan. This will be continually reviewed.	L	Yes
Compliance	No significant risks identified			Yes
Operational	Capacity of staff to deliver on strategic outcomes and operational delivery requirements	Prioritisation of actions and activity mitigates the risk and will be review continually.	L	Yes
Financial	No significant risks identified			Yes
Reputational	Failure to implement the strategy and action plan has the potential likelihood to end in complaints and challenge, with a risk of reputational damage.	A process of scrutiny is already in place through operational management groups and through committee reporting. Engagement with communities through existing channels will further mitigate this risk.	L	Yes
Environment / Climate	No significant risks identified			Yes

8. OUTCOMES

COUNCIL DELIVERY PLAN

	Impact of Report
Aberdeen City Council Policy Statement	The delivery of the Autism Strategy and Action Plan detailed within this report support the delivery of Policy Statement 1 People - Completion of school estate review (P1) and development of estate strategy for next 5-10 years (P2)
<u>Aberdeen City Local Outcome Improvement Plan</u>	
Prosperous Economy Stretch Outcomes	The proposals in this report have no impact on the Council Delivery Plan.
Prosperous People Stretch Outcomes	<p>The proposals within this report support the delivery of all Children & Young People Stretch Outcomes 4 and 5 in the LOIP. The needs of autistic children are represented within these outcomes and should be considered in the delivery of relevant improvement projects.</p> <p>This report supports the delivery of LOIP Stretch Outcome 11 – Healthy life expectancy is five years longer by 2026. The report details the development of an Adult Autism Assessment service which supports the delivery of holistic health and care services and increased good outcomes for the population.</p>
Prosperous Place Stretch Outcomes	The proposals in this report have no impact on the Council Delivery Plan.
Regional and City Strategies	The information in this report has alignment to the Children’s Services Plan, the Aberdeen City HSCP Strategic Plan, and national Autism Strategy and developments in relation to Neurodiversity Bill and Specification(s).

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	A Full Equality and Human Rights Impact Assessment was completed (2019) which found the impact to be positive.
Data Protection Impact Assessment	Not required
Other	Not applicable

10. BACKGROUND PAPERS

- 10.1 [Aberdeen City Autism Strategy Update Report, 27 May 2021, Operational Delivery Committee](#)

11. APPENDICES

- 11.1 Appendix A - Aberdeen City Autism Strategy and Action Plan 2019-22
- 11.2 Appendix B – Adult Autism Assessment Team Information
- 11.3 Appendix C – Adult Autism Assessment Team NHS Scotland Poster

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Aberdeen City Autism Strategy and Action Plan

2019-2022



Aberdeen City
Health & Social Care
Partnership

A caring partnership



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- 2** Our Wider Context
- 3** Revising Our strategy and action plan
- 4** Action plan
- 5** Governance and Next Steps



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1. Introduction

1.1 Our Autism Strategy

Aberdeen City's Autism Strategy is a whole life strategy, which has been co-produced by Aberdeen City Council (ACC), NHS Grampian, Aberdeen City Health and Social Care Partnership (ACHSCP) and other partners.

The current strategy and action plan is being revised following updated outcomes and priorities detailed by the Scottish Government in addition to the requirement to ensure our local strategy and action plan for autism delivers change and improved outcomes for the autistic population.

The autistic population face a number of challenges, many of which are based on societal views of what constitutes accepted social norms and behaviours. These social conventions can be exceptionally difficult for an autistic person to navigate, let alone challenge. Autistic people can therefore find it difficult to meet the expectations that are often set for others, finding relationship building and social situations challenging, at times, and often taking more time to find their place in the world because people's knowledge and understanding of autism remains limited. There are many ways in which we can all, collectively, make changes to the way we operate systems, processes and services, which can better take account of the needs of autistic people, and help to improve their outcomes.

This strategy and action plan will not seek to duplicate activity aligned to other strategic or operational plans either locally or nationally. There are other documents and plans which autistic people and their families may benefit from, such as The Carers (Scotland) Act 2016 and Aberdeen City's Carers, Learning Disability and Mental Health Strategies (*currently under review*).

The spectrum nature of autism means that some autistic people may require the support of multiple service areas due to the complex nature of their needs. This strategy and action plan is aimed at improving the lives of all autistic people in Aberdeen, however detailed actions on how this will be achieved may more appropriately sit within other service area plans (*such as Learning Disability or Mental Health where people have a dual diagnosis*).

1.2 Our Language

Throughout this document we will use language which is commonly used within Aberdeen.

Autism or Autism Spectrum Condition (ASC) will be used when discussing the overall condition. Autistic people will be used when discussing people with a diagnosis of autism, including children and adults. Where there is information specific to the autistic child or adult population this will be stated. The term carers will be used to describe people undertaking an informal caring role and families may also be used where appropriate.

1.3 What is autism?

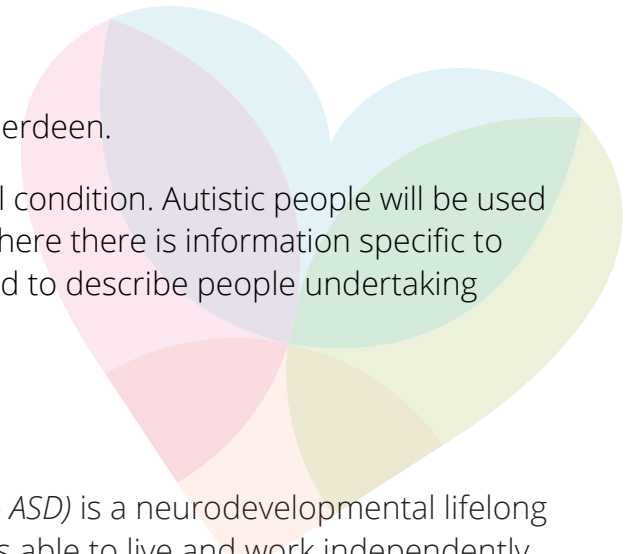
Autism (*also known as Autism Spectrum Condition - ASC, or Autism Spectrum Disorder - ASD*) is a neurodevelopmental lifelong condition. It affects different autistic people in different ways, with some individuals able to live and work independently, and some requiring specialist support. Autistic people develop differently from non-autistic people (*neurotypicals*), sometimes faster than their peers, sometimes slower.

What everyone on the autism spectrum will have is sensory and social difficulties. These are not always obvious, as they can be masked, and people can develop coping strategies. Most have also held the assumption that others experience the world the same way, so it can make it difficult to recognise these differences.

Autistic people have issues with communication, both verbal and non-verbal, e.g. difficulties with interpretation, tone of voice, facial expressions.

Autistic people may engage in repetitive behaviours. While these may, at times, be restricting for their families (*e.g. only eating a limited range of food*), many autistic people love to engage in areas of special interest repeatedly. The ability many autistic people have to focus intently, spot small details and notice patterns can be of great value to businesses and society generally. While some autistic people may, at times, be frustrated with their need to obsess over a certain topic, they generally derive much pleasure from doing so.

Autistic people can experience sensory input in a different way from non-autistic people. Being autistic means that they are more likely to have issues filtering out sensory information which can lead to being overwhelmed and/or under sensitive. Some of the repetitive behaviours referred to above, may also be a coping strategy to manage and control this feeling of being either overwhelmed or under sensitive



This document does not seek to replace or redefine clinical perspectives on autism. Clinical guidance on autism is generally taken from SIGN (*Scottish Intercollegiate Guidance Network*) publication 145, which references both current versions of ICD-10 (*International Classification of Diseases – 10 [World Health Organisation]*) and DSM-5 (*Diagnostic and Statistical Manual of Mental Disorders - fifth edition [American Psychiatric Association]*) as source references for diagnosis.

1.4 Our Vision

ACHSCP current Strategic Plan outlines the vision for health and social care within Aberdeen as:

“ *We are a caring partnership working together with our communities to enable people to achieve fulfilling, healthier lives and wellbeing* ”

This vision, the associated values and priorities guide the development of all strategic documents produced by the Partnership (*appendix 1*).

The vision, as outlined in the Scottish Strategy for Autism, continues to underpin our local autism strategy:

“ *Our vision is that individuals on the autism spectrum are respected, accepted and valued by their communities and have confidence in services to treat them fairly so that they are able to have meaningful and satisfying lives.* ”

The Scottish Strategy for Autism Scottish Government 2011

Through engagement activity local people told us that understanding, and acceptance, of autism is of key importance. This will lay the building blocks to ensure that services are relevant and appropriate for autistic people. Where needed there should be support offered to educate, inform and, if required, challenge practice to ensure this vision is fully promoted and embedded in practice.

It is recognised that the process of genuine and meaningful engagement, with any group including autistic people, takes time, commitment and a willingness to adapt communication styles. Whilst attempts have been made to meaningfully engage the entirety autistic population in the development of the revised strategy it has not been possible to reach all aspects of this population or to always reach consensus on centre viewpoints, in part this is due to the formal nature of the process and the lack of diagnostic services available (*which empower autistic people to contribute to such processes*). This is a learning point and an area for improvement which will be taken forward into the implementation phase of the strategy and action plan.

2. Our Wider Context

2.1 Developing our autism strategy

In 2011, The Scottish Government launched a Scottish Strategy for Autism, with the recommendation that each local area produce a strategy and action plan. In 2014 Aberdeen City produced its local 10-year autism strategy and action plan.

The Scottish Strategy for Autism was written to consolidate a number of initiatives for autism into a strategic document which aimed to address the entire autism spectrum and the whole lifespan of autistic people in Scotland. The strategy produced 26 recommendations. Subsequent documentation was also published to further define the outcomes and priorities for the strategy.

In early 2018 the Scottish Government consulted on and launched a revised set of outcomes and priorities for autism. Our Aberdeen City strategy and action plan is now also being revised. The local revised strategy and action plan considers changes nationally and locally, as well as acknowledging the challenges faced in implementing the original strategy and action plan. It is intended that by ensuring the revised documents are meaningful to and reflective of local people's views, that we can collectively produce a realistic, achievable and sustainable strategy and action plan for autism within Aberdeen City.

The national strategy runs until 2021. The Aberdeen strategy will be in operation for 3 years, from 2019-2022. This allows for a period to review our local strategy and action plan in line within any national changes, which may include a new national strategy for Scotland in 2021.

Within this document we will summarise the engagement work undertaken to re-develop the strategy and action plan and how we will seek to ensure autistic people and their families are at the centre of how the strategy and action plan will be implemented and monitored.

2.2 Why do we need a strategy?

A local strategy is a best practice indicator, as highlighted by Scottish Government within the national strategy for autism. There are other important factors which lend themselves to having a local strategy and action plan.

A report launched in 2018 titled 'The Microsegmentation of the Autism Spectrum' (*as recommended by the national Strategy for Scotland*), identified a new national prevalence rate of autism of 1.035%. Additionally, research also suggests that prevalence of autism with an intellectual disability is noted as 32.7%, which is less than previously evidenced.

According to this research in Aberdeen there is a population of autistic people equalling 2379 and of this number 778 have presence of an intellectual disability and 1601 do not.

Currently assessment and diagnostic services are provided to adults only where a co-morbidity exists, typically an associated mental health issue or an intellectual disability. Using the prevalence rates, we can see that one third of the autistic population in Aberdeen will have a co-morbidity of an intellectual disability. There is no equivalent research conducted to provide prevalence figures for any co-morbid Mental Health condition. Those autistic people without such a co-morbidity (*up to two thirds of the autistic population*) will unlikely have received an assessment or subsequent diagnosis of autism. This is echoed by anecdotal information regarding the lack of adult diagnosis within Aberdeen.

A sole diagnosis of autism does not necessitate the provision of formal services by the local authority or Partnership, unless the individual meets the eligibility criteria for funded services. Many autistic people do not have a formal diagnosis and are often prevented from accessing relevant health and social care supports, formal or unpaid. As such, there is limited information available as to the general health and wellbeing of this population. Formal commissioned social care services are provided where autistic people also have a co-morbid condition and meet the eligibility criteria. This population can be seen to have more complex or multi-faceted forms of need. Further information on complex needs can be found within the local Learning Disability Strategy: *A'thegither* in Aberdeen.

The Pupil Census carried out in 2017 details that in Aberdeen City there are 536 children and young people in education who have autism or ASC recorded. This data comprises of children with diagnosed and reported conditions, therefore the actual numbers of children in Aberdeen City with autism are likely to be significantly higher.

The Microsegmentation report also provides a Scotland wide context to the previous estimates of the cost of autism, suggesting a cost of £2.2 billion a year. The recently revised prevalence rates, including the presence of intellectual disability, also enable a lifetime cost per person to be identified of between £900,000 and £1.6 million. Many of these costs are related to the loss of productivity, i.e. employment of autistic people or their carers, but are also related to the high cost of services for people with an associated intellectual disability including accommodation costs. Information from the local perspective can be seen to echo this, with formal social care services for autistic people with an intellectual disability being amongst the most complex due to the requirement for enhanced care provision.

Generally, there is greater knowledge and understanding of autism, with higher media focus on 'autism friendly' or 'relaxed' activities. It can be noted that whilst these may provide awareness or support for some autistic people they do not lend themselves to a greater understanding or acceptance of autism as a spectrum, additionally such activities can, at times, be seen as ways that organisations may avoid a wider consideration of providing welcoming atmospheres more generally.

There is still a requirement to ensure that awareness equates to knowledge, understanding and a welcoming of autistic people and their varied skills and abilities into all communities and walks of life. As autism is a spectrum condition it is important to recognise and celebrate the diversity of autism. The recent launch of 'autistic pride' as a celebratory event of the gifts and skills of autistic people provides an example of such work. The presence of autistic people in employment is still low, whilst there are high numbers of autistic people known to the Criminal Justice System. There is still a noted disadvantage which autistic people face when accessing universal services.

A local strategy and action plan for autism will enable challenges and potential solutions to be identified and acted upon, such as the lack of assessment and diagnostic services; the availability of formal commissioned services; and the need to enhance knowledge, understanding and acceptance of autism.

In 2018 the Scottish Government published a revised set of outcomes and priorities for autism. These have been considered when development the revised local action plan.

The outcomes are:

- ▶ **A Healthy Life**
- ▶ **Independence**
- ▶ **Choice and Control**
- ▶ **Active Citizenship**

The priorities identified nationally reflect the key issues raised by autistic people, carers/families and other professionals. Priorities are aligned with each of the outcomes identified and incorporate actions such as:

- ▶ **development of a Post-Diagnostic Support Toolbox**
- ▶ **improve awareness of autism within Criminal Justice Systems**
- ▶ **extension of the Blue Badge Scheme**
- ▶ **enhanced support for autistic people in Modern Apprenticeships**



Further detail on all priorities identified can be found within the outcomes and priorities document.

2.3 Aberdeen Context

There are a range of local policy and practice documents which are connected to, or should be considered alongside, this revised strategy. These are developed by Aberdeen City Council, Aberdeen City Health and Social Care Partnership and NHS Grampian

Recognising that the autistic population have been overlooked in previous strategic developments it should be noted that local and national health and wellbeing outcomes apply to the whole population, including autistic people. It is important in meeting these collective outcomes that the personal experiences and outcomes of autistic people within Aberdeen are also promoted. This strategy seeks to provide a platform by which these experiences and outcomes can be highlighted and used to inform and influence practice. One method of achieving this is by actively engaging with organisations who aim to provide valuable advice and guidance for autistic people and their families.

Such organisations are often trusted sources which will be crucial in collating experiences and reaching out to the widest possible audience of autistic people.

The recent development of the local Learning Disability strategy and the revision of the Mental Health strategy are of particular note given the prevalence of co-morbidities for autistic people. Greater details around the strategic outcomes and associated actions for these strategies, and the application of these to the autistic population will be considered through the implementation of these strategies, all of which are being facilitated by the Partnership. Joint working will be of key importance to ensure the Partnership vision of improved health and wellbeing for local people, including autistic people, is promoted.

Community Planning Aberdeen, which brings together Public Sector agencies, aims to deliver improved outcomes for the people of Aberdeen. The Local Outcome Improvement Plan (LOIP) seeks to ensure that Aberdeen is a 'place where all people can prosper', it is important to note this includes all autistic people.

The current LOIP sets out 2 key drivers in relation to 'people are resilient, included and supported when in need':

► **People and communities are protected from harm – individuals and communities are made aware of the risk of harm and supported appropriately to reduce this risk.**

► **People are supported to live as independently as possible – people are able to sustain an independent quality of life for as long as possible and are enabled to take responsibility for their own health and wellbeing.**

The current 2014-2024 autism strategy sits under this outcome as a supporting strategy. This revised strategy will replace any previous version and will ensure consistency between the LOIP as a strategic document and other local plans/policies.

Overarching strategic documents such as the LOIP and the HSCP Strategic Plan are being refreshed with new versions expected in 2019. Any significant changes in vision or approach of these guiding documents will be reflected in this autism strategy in due course.

3. Revising our strategy and action plan

3.1 Good Practice Indicators

The national strategy sets out ten Good Practice Indicators. These indicators are mapped out in appendix 2.

It is acknowledged that local progress in relation to these indicators is not as clear as would be expected. It is recognised that further work will be undertaken through implementation of the strategy and action plan to address and map local progress in relation to the indicators.

3.2 Strategy Development

The decision to review our local strategy and action plan was linked to the revised set of outcomes and priorities for autism release by the Scottish Government in 2018 (*as detailed above*).

To ensure the revision of the local strategy and action plan was meaningful to people we held 4 initial conversational events alongside Autism Network Scotland which sought to gather the views of people on the following national outcomes from an Aberdeen perspective:

- ▶ **A Healthy life**
- ▶ **Independence**
- ▶ **Choice and Control**
- ▶ **Active Citizenship**

It became clear from this engagement that although these outcomes are understood to be relevant they are not as meaningful locally. Feedback from the engagement produced 13 distinguishable focus areas:

- ▶ **Assessment and Diagnosis**
- ▶ **Transitions**
- ▶ **Housing**
- ▶ **Information**
- ▶ **Health**
- ▶ **Services**
- ▶ **Employment**
- ▶ **Education**
- ▶ **Support for Carers**
- ▶ **Training**
- ▶ **Criminal Justice**
- ▶ **Leisure and Activities**
- ▶ **Knowledge and Understanding**

Following this a further series of 3 development sessions were arranged, at which people were invited to comment on the 13 areas identified and to formulate actions which would address the issues identified. People were also asked to consider how they would prioritise the areas that were identified. This has assisted in the production of the action plan.

A draft strategy and action plan was produced, and a 6-week formal consultation period took place. Comments and views from the consultation were used to further refine and develop the strategy and action plan. An engagement and consultation overview report was produced to further capture the detailed activity which took place and played a key role in the development of the strategy and action plan (*see appendix 3*).

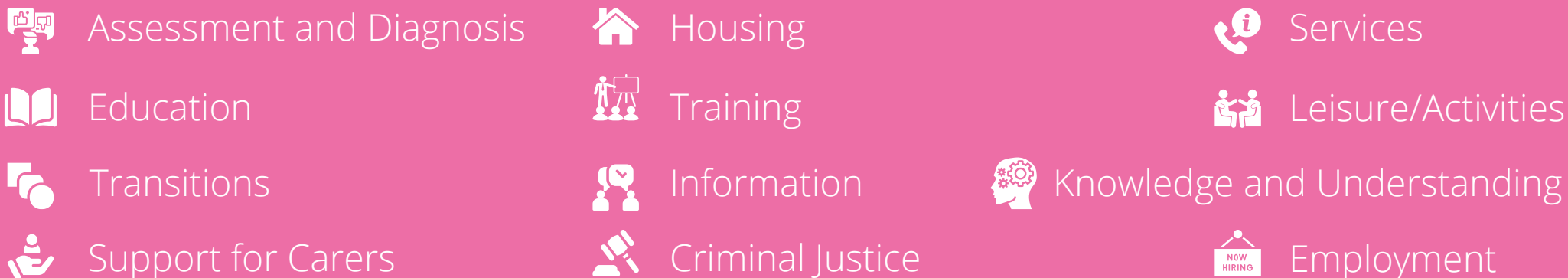
A Strategic Steering Group has been established to lead on the development and implementation of the strategy (*comprised of Public and Third Sector representatives*). From the initial engagement conversations and the developmental sessions, it is clear that this strategy and action plan, and the ongoing implementation, is of interest to autistic people and their families (*as well as professionals and organisations*). It is hoped that both autistic people and family representatives can join or contribute to the Strategic Steering Group as it enters an implementation focus.

3.3 Focus Areas

From the engagement activities with autistic people, families, carers, professionals and organisations the 13 focus areas were identified.

For each area an overview has been developed and associated action points to deliver change are defined within the action plan section of this document.

This document will now consider each of the 13 focus areas identified.





Assessment and Diagnosis

Assessment processes for adults and children differ in Aberdeen City. For adults, assessment and diagnostic services in Aberdeen may be provided where a co-morbidity exists, such as Mental Health or Learning Disability in conjunction with autism but are not necessarily common place.

Assessment and subsequent diagnosis for autism only in adults is not provided at this time by NHS Grampian, and there appears to be a lack of supports in place to provide information/advice in lieu of a formal diagnosis. There is the need to understand the barriers to assessment, which in part are attributed to resource constraint and current/historic practice. A full assessment pathway delivered by trained and competent staff, with details around diagnosis and post diagnostic supports, is desired as this can provide adults within a sense of context and understanding of their neurodiversity. In turn this supports autistic people to develop coping strategies and understand sensory information better. This is identified as a key action to be delivered within the action plan.

Assessment and diagnostic services for children are provided, however the waiting times can be long and there is a lack of post-diagnostic support for families. This can be in part attributed to the lack of resources available for assessment and diagnosis but is also reflective of the challenging nature of a spectrum condition to fully assess. Support is crucial for children, parents and staff (*such as within schools*) to fully understand autism and the relevant support strategies that can be used effectively.

Sometimes Educational supports can be in place with no formal clinical diagnosis, such as support through Educational Psychology and other Additional Support for Learning Services, including the provision of training to staff, but it is recognised that resource constraints may be a limiting factor in the application of such supports. Some specialist services exist, such as Autism Outreach which operates specific access criteria and procedures.

For both children and adults consideration should be made as to the availability of post-diagnostic support and relevant signposting and guidance services.

There are organisations in Aberdeen who aspire to provide valuable and trusted information, guidance and signposting on autism to autistic people, families and other organisations or professionals. These organisations are an asset and can have a wide reach into the autistic population of Aberdeen. It is important that such organisations are valued and are empowered to play their role in the implementation of the local strategy and action plan. This may include provision of formal signposting services or the availability of autism appropriate environments and activities.

Education



The move to mainstream schooling has resulted in specialist training, knowledge and understanding being required across all schools. Some children struggle with the class environment (size, sensory aspects) and/or the curriculum, more flexible approaches are required to ensure support is child-centred, including the consideration of changes in current practice to promote the educational potential of the child. This should include the consideration of flexible spaces within the school environment which support the provision of education to autistic children, for instance the use of sensory friendly spaces where individual and groups can experience the curriculum.

It is also important to recognise that school also provides valuable opportunities for autistic children to socialise with other autistic children and non-autistic children, promoting social understanding. This enhances a sense of peer support for autistic children but will also support the greater acceptance of autism and neuro-diversity within society.

Tools such as communication logs and play based learning are positive examples to highlight within Schools but these are not universally in use. Resources and supports at Orchard Brae/Mile End/Bucksburn and Autism Outreach are having a positive impact, but these are limited resources. There is a gap in education for the school population about autism more generally.

Transitions

Transitions often refer to the process of someone leaving education and entering adulthood, which may include the provision of formal services. Some autistic children will be receiving formal commissioned services which cease upon entering adulthood, in part due to their availability to support adults and the eligibility of the young adult to receive social care services on an ongoing basis (linkage to Assessment and Diagnosis). It is important that supports for children approaching transition are being used effectively to smooth the transition from education and explore the options available to each person (*such as further education, community activities or employment*).

Within the current Learning Disability service there is a small transitions team, but not every young adult will experience this resource/support due to their level of need and eligibility. Many families find the process of transition challenging and it can prove difficult to gain clear information about the next steps for the young adult. This is in part because of the way services are operated spanning Aberdeen City Council and the Partnership, more could be done to ensure any barriers between the services are removed. Transitions should be focused on the needs of the young person rather than applied because they reach a set age – meaning they should start as and when required (including earlier for some). More information and advice around transitions are required, even if the young person will receive no formal services when they leave education (*post 16/18*).





Transitions are a crucial time, not just from childhood to adulthood. Across the lifespan transitions also refer to small changes in relation to environment or people and can also refer to general life transitions such as moving home, finding work and building relationships. It is important to remember transitions beyond education and ensure autistic people are supported to develop their own relevant and effective coping strategies when faced with change. This aspect can be overlooked and there is an identified lack of support to address needs arising from these types of transition.

Support for Carers



Families (including parents and siblings) require more support to understand autism and its impact for their family member, including tools and techniques for supporting and communicating with their loved one. Families often have to source information themselves rather than being able to build their resilience through readily accessible information.

Better communication about local supports and services is required (through signposting and guidance services), particularly regarding support when individual's behaviour may be difficult or disruptive and support for siblings.

Where a family is taking on a caring role they can struggle to access suitable forms of respite which would enable them to continue in their caring role. Many families have strong concerns about future needs/services, particularly if they are no longer able to support/care for the person. Carers of autistic adults and children will be able to benefit from the recently launched Carers Act and local Carers Strategy, including the provision of assessment through a Carers Support Plan, and where eligible, formal services which support their caring role.

Housing



Autistic people may need support to live independently. It is important that the specific housing needs of autistic people and families with autistic children are considered and supported, including types of accommodation and location and communication methods. Consideration as to the appropriateness of shared accommodation for autistic people should be given, particularly where the level of need is such that the shared aspects of living can be seen to pose communication and sensory difficulties.

The availability of training on autism for housing staff would increase understanding which would then enable them to provide support which promotes a person's independence. Some people may require more intensive forms of supported accommodation, however currently this is only provided where a co-morbidity exists and where a person has eligible needs for such services. Specific housing supports for autistic people with more complex need and a co-morbidity of an intellectual disability are referenced further within the Learning Disability Strategy.

Training



Training for professional/organisations is required to ensure staff can offer appropriate and personalised support for people which takes into consideration the individual's needs e.g. sensory needs. Autistic-led training should be better supported and promoted. There are many people and organisations keen to offer this in Aberdeen. These offers of support must be better utilised by the Public, Third and Independent sectors. Training for autistic people is lacking – such as being able to understand your own autism, coping strategies and key life skills, including independent travel, social media awareness and building relationships.

Information



Navigating resources to find appropriate and relevant information is hard for people as there is so much information available but it can be difficult to know where to find this and what to trust. Having a centralised source of information or place to go would help. Information on dealing with practical everyday scenarios is often what people are looking for. There are organisations or projects currently providing information, signposting and guidance services, as well as some who provide elements of direct support at times. Organisations should be better connected enabling support and guidance to reach all autistic people who seek this. People are also looking for better ways to connect with peers and build support networks. There is a commitment to produce the strategy and action plan in a variety of formats to ensure that the information contained is accessible and understandable. Autistic people will play a key role in this.

Criminal Justice



Some autistic people may be more susceptible to becoming a victim or perpetrator of crime due to a lack of understanding around social cues, communication or the Criminal Justice System itself. Support and training around this would be useful for autistic people, communities and staff within the Criminal Justice System.

Health



Autistic people are entitled to equal access to all forms of health services. Some autistic people have negative experiences within health services relating to their autism, but these can also affect their health more broadly (such as not understanding protocols, feeling distrusted, not identifying illness or ill health). There is good practice in some health provision, for example in the explanation of procedures or flexibility in scheduling of procedures/appointments.



Sometimes there is a lack of understanding of autism by some health professionals, and there is the need to have greater consistency across the City. This includes the consideration of alternative settings when the clinical environment is not suitable.

There is a lack of counselling support which is provided within the context of autism and given the prevalence of issues such as anxiety, self-harm and suicidal ideation more suitable counselling support could act as a preventative measure or provide coping strategies. Support at an earlier stage, such as with communication difficulties through Speech and Language Teams, can have a positive effect for children regardless of the presence of a formal diagnosis. Peer support is valuable in understanding and supporting good health outcomes, with particular reference to mental health and wellbeing.



Leisure/Activities

Having access to relevant groups and activities is important, as well as being able to access groups that are comprised of autistic people. There are many community activities taking place, offering a range of activities including more specialist support. There is better awareness of what is available. Generally, within community activities there is better knowledge and understanding of autism, although there are still improvements which could be made. Being part of groups, perhaps with support, does help autistic people by breaking down barriers and feeling more socially included. Some activities which are well suited to children can be expensive to access or can be difficult for families to attend (due to location or timing). It is important to recognise that social interactions/skills can take place in a variety of environments through things such as play (board games for example). Support for older autistic people is an identified gap, therefore supporting and promoting the development of peer support for this group would be beneficial.



Services

It is acknowledged that financial resources are limited in the public sector and there is a lack of services available. Offering early intervention supports is crucial and may result in minimal resources or services being required in the future.

Supports should be available on the basis of need, however at times this does not always appear to be the case.

There are clear priorities and ambitions within documents such as the Partnership Strategic Plan and Strategic Commissioning Implementation Plan which services/supports for autism require to be reflective of.



Knowledge and understanding of autism should be considered by decision making groups, such as including autistic people in such groups. Systems and processes such as social care eligibility criteria are challenging. Whilst it is acknowledged that it is the system driving decision making rather than individual staff this remains an area of tension for all concerned.

The quality of support services is instrumental and there are organisations whose remit is to support autism however, at present, not all of those organisations provide services within Aberdeen. It is the aim of this strategy to redress this by considering supports required by the autistic population, identify where the current deficits are in relation to commissioned services within Aberdeen and propose to address this. It is envisaged this will have a resource implication however changes are required to ensure better outcomes for autistic people are achieved. An example of this related to the availability of trusted sources of information and signposting for autistic people and their families.

Knowledge and Understanding

Knowledge and true understanding of autism is a theme which is core to many other aspects discussed throughout this strategy. More knowledge does exist within communities, in part because of localised awareness raising but also national media coverage (e.g. *TV programmes*), however these often do not show the diversity or spectrum of autism. Greater knowledge and understanding can still be promoted by focusing on some of the myths or misunderstanding around autism. We are always learning more about autistic people's life experiences and the diversity of the spectrum. Everyone is different, so it is important to look at the capabilities and skills not just the stereotype, which at times can include clinical definitions of what it means to be autistic. Peer support groups or groups of autistic people play a key role in helping to explore and value the different outlook that autism can bring to the world.

Employment

Many autistic people want to work. They possess valuable skills which may enhance team delivery and effectiveness however they often face barriers into employment which prevents them from being able to demonstrate their skills. Employability skills should be more readily taught or explored during education or within other formal supports.

Supportive aspects such as work trials, getting the right support at the Job Centre, reasonable adjustments or the Project SEARCH programme can be positive for autistic people, but these are not always available or utilised options. Often the key is finding the right work environment or one member of staff who can offer support. Providing support to increase knowledge and understanding of autism in the context of employment may lead to further positive opportunities.





4. Action Plan

13 focus areas were identified through engagement activity. Following this a series of actions were attributed to most of these areas.

Each action has also been aligned to the national outcomes which supports the linkage of our local strategy and action plan to work taking place nationally.

Some of the actions identified will require extensive planning, consultation and assessment of resources required, this is recognised within the timescales identified.

There is the acknowledgement that resources must be aligned to each action and focus area in order to effect real change. It is important that actions are prioritised to ensure best use of any resources made available.

The evaluation of the strategy and action plan will also be an area of key importance, ensuring that the delivery of actions is being undertaken but also that they are having the expected or desired impact for autistic people in Aberdeen. The Strategic Steering Group will define evaluation measures and reporting procedures.

It should also be noted that many action points are interlinked or cut across themes, for example, training. For ease of planning, where an action can be linked to another theme this will be highlighted.

The Strategic Steering Group will ensure regular and robust reporting procedures to document progress.

The Aberdeen City Health and Social Care Partnership have facilitated the revision of the strategy and action plan and therefore will be accountable for its progress and implementation. A Strategic Development Officer is assigned to this area of work and alongside the Lead Strategy Manager will be accountable to the Partnership's governance structures.

Lead Officers or services within individual services or organisations will be responsible for the delivery of action points within this plan and will be required to regularly report on progress, this includes Integrated Children's and Family Services; NHS Grampian and Third Sector organisations.

Autistic people, families and other interested parties involvement in the development, delivery and evaluation of the identified outcomes will be promoted, and opportunities to increase this involvement will be identified where possible.



Assessment and Diagnosis

What will we do?

1. Creation of 'autism appropriate' integrated assessment pathway for Adults

2. Provide enhanced clarity on the assessment pathway for Children and Young People (as informed by national development work)

3. Provision (and revision where necessary) of support at pre-assessment and post-diagnosis stages, including review of supports such as the Cygnet (parent support) programme

When will we have it done by?

Year 3

Year 2

Year 3

How will we know it is working?

Assessment data will be recorded and analysed

Information on the Pathway will be readily available; reduction in complaints; linkage to children's plan; assessment and diagnosis trends will be measurable

Working group will review supports and analyse gaps and put necessary commissioning arrangements in place for support which promotes knowledge of autism and coping strategies etc.

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Who will be involved?

Aberdeen City Health and Social Care Partnership – Mental Health and Learning Disability Services / NHS Grampian

Integrated Children's and Family Services/NHS Grampian

Aberdeen City Health and Social Care Partnership/ NHS Grampian/ Integrated Children's and Family Services/Third Sector/ Autistic people

Associated Focus Areas & Resources

Training

Information

Existing resources will provide support to review

Funding from Scottish Government requested

Existing resources will provide support

Link to national outcomes

A Healthy Life

A Healthy Life

A Healthy Life

Independence



Education

What will we do?

4. Request that Education Services Map Autism knowledge and understanding in Schools and where gaps exist put in place plans to address such gaps

5. Provision of flexible & appropriate learning pathways & environments which meet the needs of autistic children

6. Increased use of Individual Plans (IEPs/Child's Plans) to monitor progress

7. Work with Universities and Colleges to explore learning opportunities to increase knowledge and understanding of Autism for a range of stakeholders

When will we have it done by?

Year 1

Year 2

Years 1-3 – continued activity

Year 2

How will we know it is working?

Plans in place to address gap/ needs including will be reportable to the implementation group

Analysis of local and national statistics detailing attendance, exclusion & positive educational and wellbeing outcomes; anecdotal evidence of improvements from children and families

Analysis of plans to be undertaken and progress tracked

Learning opportunities will be mapped & attendance statistics will be used to create baselines for improvement

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Who will be involved?

Integrated Children's and Family Services/ Autistic People

Integrated Children's and Family Services/ Autistic People

Integrated Children's and Family Services

Aberdeen City Health and Social Care Partnership/ Integrated Children's and Family Services/ Autistic People/Further and Higher Education establishments

Associated Focus Areas & Resources

Training Information

Existing resources will be utilised in a flexible manner

Existing resources will track progress

Training Knowledge and Understanding Services

Existing resources will provide support to develop process

Existing resources will be utilised to explore opportunities

Link to national outcomes

Choice and Control

Choice and Control

Choice and Control

Choice and Control

Independence



Transitions



Support for Carers

What will we do?

8. Development and implementation of a Transitions Pathway (children to adults)

9. Promotion of 'Transitions across the Lifespan' national toolkit

10. Promote the rights of Carers within the Carers Act and local Carers Strategy, including the rights to receive a Carers Support Plan and availability of local support

When will we have it done by?

Year 3

Years 1-3 – continued activity

Years 1-3 – continued activity

How will we know it is working?

Pathway will be developed and in operation; Transitions Planning Documents will be recorded and baselines created to measure improvement; relevant data will be analysed to monitor and evaluate; anecdotal evidence of improvements from young people & families

Awareness and use of toolkit will be raised; reduction in unsuccessful transitions; anecdotal evidence of improvements in relation to life transitions

Increased awareness of rights will exist; data of carers support plans completed

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Who will be involved?

Transitions Sub Group – Learning Disability Strategy (multi-agency group)

Aberdeen City Health and Social Care Partnership/ NHS Grampian/ Integrated Children's and Family Services

Aberdeen City Health and Social Care Partnership - Carers Strategy Implementation Group/ NHS Grampian/ Integrated Children's and Family Services/ Third Sector

Associated Focus Areas & Resources

Information
Education Services
Health
Existing resources will be utilised to develop the pathway

Promotional activity which will require no dedicated resource

Information

Resources are aligned under the Carers Strategy Implementation Group

Link to national outcomes

Choice and Control
Active Citizenship
Independence

Choice and Control

Active Citizenship

Independence



Housing



Training



Information

What will we do?

11. Facilitate an event with the housing sector to promote the housing needs of Autistic people and their families

12. Application of the principles of the NHS Education for Scotland (NES) training framework for Autism, which will be applied in a way which promotes where possible the genuine involvement of autistic people in the development, delivery and evaluation

13. Develop and launch good practice checklists for 'autism appropriate' environments

When will we have it done by?

Years 1 -2

Years 1-3 – continued activity

Year 2

How will we know it is working?

Event will have taken place; baseline of knowledge will be measured, and improvement methods identified

Training Framework will be in place; attendance and evaluation data will be available

Checklist will be developed and launched; evaluation of its use; anecdotal evidence of improvements

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Who will be involved?

Aberdeen City Health and Social Care Partnership/Aberdeen City Council – Strategic Place Planning/Housing Sector

Aberdeen City Health and Social Care Partnership/NHS Grampian/ Integrated Children's and Family Services / other national organisation/interested parties

Aberdeen City Health and Social Care Partnership/NHS Grampian/Integrated Children's and Family Services/ Third Sector/ Autistic People

Associated Focus Areas & Resources

Training

All areas

Education

Low level expenditure to host event – collaborative approaches will be used to share any costs

To be funded from existing training budgets

Health

Services

Leisure/ Activities

Criminal Justice

Existing resources will provide support to develop checklist

Link to national outcomes

Independence

Choice and Control

Choice and Control



Information



Criminal Justice

What will we do?

14. Presentation of Strategy in alternative formats – in co-production with autistic people and families

15. Raise awareness of the Appropriate Adult (AA) Scheme

16. Develop links to Supporting Offenders with Learning Disabilities network (relevant to autism) and local Criminal Justice Board

When will we have it done by?

Year 1

Year 2

Year 1

How will we know it is working?

Alternative formats will exist

Analysis of data regarding requests and usage of AAs

Links will be made and any project specific work identified

Who will be involved?

Strategic Steering Group/
Communities of Interest

Aberdeen City Health and Social Care Partnership/
Criminal Justice Services /
Police Scotland/
other national organisations

Aberdeen City Health and Social Care Partnership/
Criminal Justice Services/
other national organisations

Associated Focus Areas & Resources

Collaborative approach will be used to share any costs

Promotional activity which will require no dedicated resource, links will be made with relevant national groups

Existing resource will be utilised to make links

Link to national outcomes

Active Citizenship

Choice and Control

Choice and Control

Choice and Control



Health



Leisure/Activities

What will we do?

17. Increased use of Care Opinion by Autistic People and their families

18. Provide information on suitable counselling type supports with knowledge of Autism interlinked to Mental Health

19. Facilitate an event with interested Leisure / Activity providers and groups to discuss and promote the autism & establish mechanisms to increase widening access

When will we have it done by?

Years 1-3 – continued

Year 2

Years 1-2

How will we know it is working?

Increased usage evidence through available data

Information will be available; services will be listed on relevant databases

Event will have taken place; baseline of knowledge will be measured, and improvement methods identified

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Who will be involved?

Aberdeen City Health and Social Care Partnership/ NHS Grampian

Aberdeen City Health and Social Care Partnership/ NHS Grampian

Aberdeen City Health and Social Care Partnership/ NHS Grampian/ Integrated Children's and Family Services/ Third Sector/ Autistic People/ Leisure/ Activity Services

Associated Focus Areas & Resources

Promotional activity which will require no dedicated resource

Existing resource will be utilised

Training
Information
Knowledge and Under-standing
Low level expenditure to host event – collaborative approaches will be used to share any costs

Link to national outcomes

A Healthy Life

A Healthy Life

Active Citizen-ship



Services



Knowledge & Understanding

What will we do?

20. Develop mechanisms to track unmet need and analyse gaps in provision (from signposting to direct support), to inform future development

21. Develop and launch promotional work to raise community knowledge and understanding of the strengths of autistic people

22. Scope roll out of Autism Aware/ Alert Card

When will we have it done by?

Year 2-3

Years 1-3 – continued activity

Year 1

How will we know it is working?

Tracking mechanisms will be identified and in operation; gaps will be mapped; areas for service developments will be identified; reduction in unmet need and complaints

Increased knowledge, understanding and acceptance; promotional events or materials will be launched

Working group will conduct scoping and recommendations made/progressed

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Who will be involved?

Aberdeen City Health and Social Care Partnership/ Integrated Children's & Family Services

Aberdeen City Health and Social Care Partnership/ NHS Grampian/ Integrated Children's and Family Services/ Third Sector/ Autistic People

Aberdeen City Health and Social Care Partnership/ NHS Grampian/ Integrated Children's and Family Services/ Third Sector/ Community Resources/ Autistic People

Associated Focus Areas & Resources

All

All

Existing resource will be utilised to develop and maintain processes

Promotional activity which will be carried out in collaboration, requiring no dedicated resource

Leisure and Activities
Criminal Justice
Health
Education
Existing resource will be utilised to conduct scoping

Link to national outcomes

Choice and Control

Independence

Independence

Independence



Employment

What will we do?

23. Facilitate an event with the business community/ Chamber of Commerce to promote the strengths of Autistic people in employment and establish mechanisms to increase employability

When will we have it done by?

Year 2

How will we know it is working?

Event will have taken place; baseline of knowledge will be measured, and improvement methods identified; increase in employment of autistic people

Who will be involved?

Aberdeen City Health and Social Care Partnership/ NHS Grampian/ Integrated Children's and Family Services/ Third Sector/ Autistic People/ Employment Services

Associated Focus Areas & Resources

Training
Information
Knowledge and Understanding
Low level expenditure to host event – collaborative approaches will be used to share any costs

Link to national outcomes

Active Citizenship



5. Governance and Next Steps

The revised Strategy and Action Plan is a formal document which is approved by the Health and Social Care Partnership's Integration Joint Board and the Aberdeen City Council's Operational Delivery Committee. The Strategic Steering Group which is already established will take a focus on the implementation of the Strategy through the delivery of the content of the Action Plan and will be renamed the Autism Strategy Implementation Group.

A revised governance structure will be launched to implement the action plan. Each service area identified as holding responsibility for any actions will be required to align a Lead Officer to progress such work and report back to the Autism Strategy Implementation Group.

Regular reporting structures will be in place to ensure that progress is being made in a timely and satisfactory manner, and where issues or blockages arise, these are raised to relevant services, boards or committee for advice or resolution.

The Autism Strategy Implementation Group will hold itself to account, due to its varied membership, which will include representation from autistic people and Parents/Carers. Feedback from these representatives, members of the public and other organisations will be vital in ensuring the Strategy is being delivered in a meaningful way.

Implementation reports, where possible, will be shared publicly and the Autism Strategy Implementation Group will continue to work with Autism Network Scotland and Scottish Government colleagues to support the benchmarking of progress and ensure better links regionally and nationally.



Adult Autism Assessment Team (AAAT) Update – July 2022

The Team

The ambition was for the AAAT to be a multidisciplinary team. The team was recruited at the end of 2020 and started working together mid-January 2021. The team has admin and project support and all clinical members of the team work 4 hours a week together (0.1WTE). In the team we have:

- 1 x project support (0.5 WTE)
- 1 x admin support (15 hours)
- 1 x clinical lead/occupational therapist
- 2 x nurse
- 1 x clinical psychologist (currently vacant)
- 2 x speech and language therapist
- 1 x occupational therapist

During the start of 2021 the team worked together to develop a sustainable pathway for adults seeking an autism assessment in Aberdeen City and Aberdeenshire HSCPs.

In May 2022 we opened the pathway to Moray HSCP and employed two new members of staff to cover Moray.

Please see Appendix 1 for information on the clinical pathway for those using the service.

Having contacted other teams and reviewed the processes used by other teams nationally, we decided we would take a self-referral and triage model to reduce the need for individuals to approach GPs and other health professionals to look for help during a time of reduced capacity during the Covid-19

pandemic. We are also working closely with local third sector partners when we build the pathway. This has been invaluable and we believe has been integral to how the pathway is developing. Autism Understanding Scotland have developed a post diagnostic group for adults and this is working well and allows an outflow post discharge from the AAAT. Autism Understanding Scotland have also worked closely with us to develop a post diagnostic information booklet.

Processes

The team meet every Tuesday afternoon together and we have allocated time slots to ensure we have space for triage clinic appointments, assessment appointments, time for multidisciplinary assessment/diagnostic discussion, supervision and team business/planning.

We communicated with GPs and other key stakeholders about how to help individuals access our service in January 2021. Information about the team and access to a self referral is on the Grampian hi-net public pages. This is also available on the Clinical Grampian Guidance intranet page for GPs.

Feedback

We hope to build formal feedback into our pathway in the near future. We managed to ask for feedback from a small sample of those who have attended for assessment prior to presenting a poster about the team at the NHS Scotland Conference. This feedback was very positive (see attached poster)

Data

Fortunately, we had quick support from the Quality Improvement and Assurance Team in NHS Grampian, to develop a clinical

database for the team that would help us to gather key data as the team and pathway progresses. We have some data so far:

- Number of referrals
- Wait from referral to first appointment
- Wait while on waiting list
- Number of contacts per assessment
- Wait from first appointment to last appointment
- Wait from referral accepted to diagnosis shared
- Diagnostic rate from total referrals
- Onward pathways

Data so far:

- 786 referrals (Most are self referral followed by CMHT and GP)
- 62% female
- 45% City, 45% Aberdeenshire, 6% Moray, 4% missing data
- diagnostic rate 85%
- average wait is between 210 and 412 days from referral to first assessment
- average length of assessment is three appointments

Next Steps

Whilst our focus in the first year has been to get a pathway up and running and training all staff who are providing the service. We have completed two CPD sessions and hope to record this to share with other teams. We are looking at how to get through the wait list as efficiently as possible as the wait time is not satisfactory at the moment.

*Lizzy Archibald, Clinical Lead
On Behalf of the Adult Autism Assessment Team*

Appendix 1

Adult Autism Assessment Team (AAAT)

Information Leaflet

Why?

It has been recognised for some time now that an autism assessment service is needed for adults.

What?

The AAAT started in January 2021 to provide an autism assessment service for adults in Aberdeen City and Aberdeenshire. The service is for assessment and diagnosis of autism only.

Who?

We are a multidisciplinary team. There are five clinical staff, Speech and Language Therapy, Occupational Therapy, Nurse Practitioner, Clinical Psychology, and Julia, our team secretary.

When?

The team work together on Tuesday afternoons but Julia is available out with this time to answer any queries.

How?

Our assessment process is described on the next page

How?

Our assessment process:

Referral

Access to the team is through completion of the referral form.



Triage

On receiving the referral, you will be offered a triage appointment. This appointment is for a maximum of 30 minutes. We will ask you for some general information about you and why an assessment of autism is important to you.

Appointments will be via Near Me (video call) or telephone call. We are unable to see people face to face at the moment except in exceptional circumstances due to Covid 19 restrictions.



Screening

If, after our triage conversation, we decide to progress onto assessment stage, we will then send you a screening questionnaire and a consent form for you to complete and return.



Waiting List

Once we receive your screening information and consent form, we will discuss this as a team and place you on the waiting list for assessment. We will write to you to let you know this has happened and the approximate wait for assessment.



Assessment

The assessment process is likely to be over a few appointments and will involve finding out about you as a child and how things are for you now.



Diagnostic Decision

We aim to let you know about a diagnostic decision as soon as we can and this will include a report about the information you gave us and what the decision is.



Discharge

(Please see over)

Team Contact Details

Please do not hesitate to get in touch with us if you are worried about any part of the process or need more information. Our contact details are:

Email: gram.adultautismteam@nhs.scot

Post: Julia Fry (AAAT), Fulton Building (First Floor), Royal Cornhill Hospital, Cornhill Road, Aberdeen, AB25 2ZH

Telephone: 01224 557663 (Please note that this is a voicemail service only. Leave a message and we will get back to you).

We look forward to working with you.

Adult Autism Assessment Team

The Development of an Adult Autism Assessment Team in Grampian

PATHWAY

Lizzy Archibald Clinical Lead / Specialist Occupational Therapist, **Katja Neumann** Principal Clinical Psychologist, **Emma-Louise MacPherson** Lead Speech and Language Therapist, **Sue Grassick** Advanced Nurse Practitioner, **Nicole Schneider-Drummond** Specialist Occupational Therapist and **Julia Fry** Project Support.

Description

An adult autism assessment service was not available in NHS Grampian. It was identified through the national Autism Strategy that Health and Social Care Partnerships required to develop assessment services. The output of a working group considering this requirement, was the development of a clinical team that would provide autism assessment for adults residing in Aberdeen City and Aberdeenshire HSCP areas.

Methodology

Dr Marion Rutherford facilitated a workshop with a working group where a potential model for the team was discussed. This team started working together in January 2021. The team developed a pathway from scratch. The team adopted learning from other HSCP areas and used resources created by the National Autism Implementation Team (NAIT) as a guideline for the pathway. From the start, the team were keen to develop the pathway with oversight from a local autistic led third-sector organisation. This involved regular meetings with them to review the pathway and documentation. A team like this was not available in Grampian before the current team was established. This is an assessment only service but intervention sits across the pathway in terms of effective conversations.

Aims / Objectives

The need is recognised but not available in all areas of Scotland. The team in Grampian is resourced for four hours per week. The team is a fantastic blend of multidisciplinary colleagues who use current best practice guidance to fulfil the role of the team in our local community.

'I am very grateful to this service. It has led to a big breakthrough in my life. Without this service I would still be in a difficult place in my life. This service and the people involved are vital and I am so grateful for all of them.'

Key Objectives:

- Establish a sustainable adult autism assessment model.
- Apply best practice from other Health Boards and learning from those with lived experience and third-sector.
- Embed service within local communities.
- Stimulate multidisciplinary diagnostic discussions as key to process and diagnostic decision making – this is the heart of the team.
- Make a difference to those accessing the service.

Results / Outcomes

- A sustainable assessment pathway has been developed however more resource is required to ensure waiting list is manageable.
- Best practice is central to the team's assessment process and this has been discussed with colleagues at NAIT.
- Successful embedding of service in communities through social media awareness raising, including during Autism Acceptance month, and CPD sessions to interested others including mental health teams.
- Team expanded to Moray HSCP area in May 2022.
- Robust database developed for team including data on diagnostic rate.

Feedback

We conducted a survey of those who have been assessed by the team so far. We had a **50%** response rate and the results were very positive:

100% of respondents felt listened to; that it was easy to speak to the assessment team and that their views and worries were taken seriously.

89% of respondents felt that their appointments were at a convenient time.

100% of respondents would recommend the service to a friend if they needed it.

100% of respondents felt the help they received was good.

We received feedback about what else might have helped and most respondents felt that more post diagnostic support would be helpful.

Post diagnostic support is available through local third sector organisations, however, should resource allow, there is much that the current clinical team could offer in terms of this post diagnostic support and intervention using established clinical training and skills. This might also include consultation and advice to other services.

References

Scottish Strategy for Autism 2011 www.gov.scot/publications/scottish-strategy-autism/pages/1/
National Autism Implementation Team www.thirdspace.scot/naif/

NHS Grampian - caring • listening • improving



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ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery Committee
DATE	31 August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Digital Support for Care Leavers
REPORT NUMBER	OPE/22/164
DIRECTOR	Rob Polkinghorne
CHIEF OFFICER	Graeme Simpson
REPORT AUTHOR	Graeme Simpson
TERMS OF REFERENCE	1.1.2

1. PURPOSE OF REPORT

- 1.1 This report provides an outline of progress made on delivery of the agreed plan to address the digital support needs of care leavers which was approved by Committee in September 2021.

2. RECOMMENDATION(S)

- 2.1 That the Committee notes the progress being achieved and that full implementation of the plan is ongoing and being embedded into business as usual activity.

3. CURRENT SITUATION

- 3.1 In March 2021 Council identified an annual budget of £25,000 from the General Fund to address the digital exclusion care experienced young people often encounter. A plan, co-produced with care experienced young people, was developed outlining the actions the service intended to take forward to address this need. This plan was endorsed by Committee in September 2021.

- 3.2 Enhancing access to digital provision supports a key priority in creating equity of opportunity and improving the life experiences of Care Experienced Young People (CEYP), linking to stretch aim 6 of the Local Outcome Improvement Plan:

“All care experienced children and young people will have the same levels of attainment in education, emotional wellbeing and positive destinations as their peers by 2026”

- 3.3 Access to digital resources is increasingly considered as a fundamental human right. Research by the Carnegie Foundation (2016) (quoted by McGhee and Roesch-Marsh) suggests:

'Those who are digitally excluded do not benefit from the great many advantages the technology can bring. They are more limited in their access to public services to channels for civic and democratic participation, to a wide array of knowledge and information, to opportunities for cultural and social engagement, to the labour market and to opportunities for education and learning. Addressing these disparities is one of the great social challenges of our age.' (Carnegie Trust, 2016)

3.4 Providing additional resource and supporting equitable digital access reflects our corporate parenting responsibilities, which include taking actions to promote inclusion, and by extension, supporting access to digital connection. Our intention to promote greater equity is reflected in the Corporate Parenting and Champions Board Plans for 2021-2023.

3.5 The Report provided to Committee in September 2021, committed to the following plan:

- Children's Social Work will amend Pathway Planning and Aftercare Support documents to include assessment of the digital support required by a young person at each stage of their transition from care.
- Planning for the provision of access to a device, data and skills as a key requirement when care plans are being updated.
- Ensuring that at the point of leaving care each young person has a suitable device, beyond a mobile phone.
- Provide support to purchase MiFi connections and exploring best value options in this area.
- Ensure devices purchased support care leaver circumstances e.g. to study, work, participate socially, financial inclusion.
- Seek to identify resource which offers advice and guidance on safe use of social media.
- Consult with CEYP on how the above approach can be built on and developed over time.

3.6 It can be reported that in 2021/22:

- The Pathway Planning documents which support transition planning have been updated to include a focus on digital support needs. These have been shared with key stakeholders.
- Changes to key documents has improved the Children's Social Work workforce understanding of how to access resources to purchase digital devices and provides a direct link to Looked After Review care planning and accountabilities.
- Sign posting and promoting access to the range of providers who offer support to access digital devices has been led by the Youth Team in their general advice and guidance to referrers.
- Not all digital support requires to be funded by General Fund monies. Connecting Scotland, ABZ Works, Nescol, and Aberdeen Foyer have all provided access to devices and digital support to Care Experienced Young people.
- The role of Team Leader based in the Youth Team has offered direct links to care planning within Looked After Reviews at key transitions, by matching young people's digital needs to their care plan, in addition to

raising awareness across the Children's Social Work workforce as part of briefing sessions making links to supporting digital connection.

- The Youth Team regularly audit the digital status of care leavers to ensure their access to digital device reflects their circumstances. This activity has highlighted the following:
- Twelve care leavers have received digital devices at the time of a key transitions.
- The changing status of the 88 care leavers who received digital support via the Connecting Scotland award in 2020/21 are kept under review as their devices have a 24-month period of support.
- The 41 care leavers, who attend college and university, all have accessed devices and equipment appropriate to their studies.
- Purchases in 2021/22 have included: 100 data sims, 3 laptops, multiple MiFi boxes providing internet connection, mobile phones, headphones, and printer.
- 12 iPads have been purchased to support the needs of Unaccompanied Asylum-Seeking Young people (UASYP) who are placed in Aberdeen City.
- One laptop and iPad have been purchased to provide support to young people accessing the facilities within 116 Westburn Rd. This will enable any young person using the building to e.g. maintain their Universal Credit accounts, job seeking activities, and business which needs online access.

3.7 Developing digital access and matching purchases to a CEYP circumstances is an embedded operational practice which will continue to be developed and consolidated. Opportunities will also be maximised which allows for funding to be secured from other sources extending the impact of the resource agreed by Council.

3.8 The structural and pervasive disadvantages experienced by CEYP demonstrate their over representation in homelessness, criminal justice systems and in comparatively poorer education outcomes than non-care experienced peers. Their disadvantaged position in relation to digital access has been highlighted in Bridging the Digital Divide for CEYP in Scotland: <https://www.celcis.org/news/news-pages/digital-connection-and-inclusion-should-be-basic-right-care-leavers/>

4. FINANCIAL IMPLICATIONS

4.1 There are no direct financial implications arising from this report. Spend against the identified budget for Supporting Digital Access for Care Leavers is within the agreed budget delivering tangible benefits. It is also enabling connections to be developed which can enhance the digital access for care leavers without incurring additional cost for the Council.

5. LEGAL IMPLICATIONS

5.1 There are no direct legal implications arising from this report.

6. ENVIRONMENTAL IMPLICATIONS

6.1 There are no direct environmental implications from this report.

7. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic Risk	Many of the improvements required to support care leavers align with The Promise and delivery of Plan 21 – 24.	Children’s Services Board and Community Planning Management Group have oversight of the delivery of the relevant aspects of strategic plans in this respect. They are ensuring that the terms of Plan 21-24 are incorporated into current and future strategic planning.	M	Yes
Compliance	No significant related risks.	Services across all multi-agency partners are aware of legislative requirement to support care leavers.	L	Yes
Operational	Care experienced children and young people are a vulnerable cohort whose needs require to be recognised and met.	These are corporate parenting duties are incorporated across existing structures and will be consolidated into our practice and culture.	L	Yes
Financial	That the number of children looked after away from home is reducing. The provision of digital access will contribute	Our Corporate Parenting Plan and delivery of Plan 21-24 are in place to address these issues	L	Yes

	to delivering improved longer term outcomes in relation to employment, financial and wellbeing outcomes. It provides preventative support reducing demand on future demand on services.			
Reputational	Failure to ensure delivery of The Promise at a local level will scrutiny from the inspection of services and reporting to Scottish Government.	The public can be assured that: the Council takes seriously its corporate parenting duties and promotes positive outcomes for care experienced young people.	M	Yes
Environment / Climate	Not applicable for this report			Yes

8. OUTCOMES

<u>COUNCIL DELIVERY PLAN</u>	
Impact of Report	
	The information in this report demonstrates how ensuring digital access for care leavers contributes to key aspects in the Council Delivery Plan as it relates to children and young people. This includes sustainable positive destinations, reducing the impact of poverty and ensure access to employment opportunities. .
<u>Aberdeen City Local Outcome Improvement Plan</u>	
Prosperous People Stretch Outcomes	<p>The report seeks to provide assurance to Committee on progress being made to delivery on enhanced digital access for care leavers and the impact this is having. This links with Corporate Parenting activities, including the following improvement projects within the LOIP:</p> <p><i>Stretch Outcome 6. As corporate parents we will ensure 95% of care experienced children and young people will have the same levels of attainment in</i></p>

	<i>education, health and emotional wellbeing, and positive destinations as their peers by 2026.</i>
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9 IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	Not required
Data Protection Impact Assessment	Not required
Other	Not required

10 BACKGROUND PAPERS

Committee Report Sept 2021 –

<http://councilcommittees.acc.gov.uk/documents/g7634/Public%20reports%20pack%2016th-Sep-2021%2014.00%20Operational%20Delivery%20Committee.pdf?T=10>

11 REPORT AUTHOR CONTACT DETAILS

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ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery
DATE	31 August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Piper Alpha Memorial
REPORT NUMBER	OPE/22/175
DIRECTOR	Rob Polkinghorne
CHIEF OFFICER	Mark Reilly
REPORT AUTHOR	Steven Shaw
TERMS OF REFERENCE	1.1.1

1. PURPOSE OF REPORT

- 1.1 To provide an update on the current situation regarding the Piper Alpha Memorial and the North Sea Memorial Rose Gardens at Hazlehead Park.

2. RECOMMENDATION(S)

That the Committee: -

- 2.1 Note the contents of the report;
- 2.2 Notes the cost of replanting the empty rose beds and that there is currently no budget allocated to this work; and
- 2.3 Instructs the Chief Officer – Operations and Protective Services to report back to the relevant committee in the next committee cycle with a further update.

3. CURRENT SITUATION

- 3.1 In June 2022, Council instructed the Chief Officer, Operations and Protective Services to connect with, meet with, and agree next steps with, all relevant parties, including survivors of and families affected by the Piper Alpha disaster and trade unions.
- 3.2 Environmental Services have been in contact with groups connected to the Piper Alpha Memorial and the North Sea Memorial Rose Gardens at Hazlehead Park. Meetings are being arranged and discussion will be held to agree a way forward and next steps.
- 3.3 The outcome of the meetings will be reported back to the relevant committee in the next committee cycle.
- 3.4 In due course a full report will be brought to a Council Committee to discuss the future of the gardens. As part of the formal process any proposed changes to the gardens will be subject to consultation and all relevant planning approvals.

The final decision on the future of the memorial and the gardens will be made by Council.

- 3.5 A further instruction was issued to the Chief Officer, Operations and Protective Services to prepare a cost estimate for the planting of the rose beds as an interim measure and report this back to the Operational Delivery Committee in August 2022 including the options on how this could be funded.
- 3.6 The cost of replanting the empty rose beds is estimated at £16,400. The price for roses and materials is increasing all the time so the cost is likely to go up. The roses would only be available through winter months and planting is undertaken between the months of November and March.
- 3.7. The service has no revenue budget currently set aside for replanting any area of the garden. Budget could be sought through grant funding and sponsorship, but this is not guaranteed.
- 3.8 Communication was received from Historic Environment Scotland who have received an application to designate the Piper Alpha Memorial and the North Sea Memorial Rose Gardens on the Inventory of Gardens and Designed Landscapes. www.historicenvironment.scot/inventory-gardens-landscapes.
- 3.9 The Environmental Manager met with Historic Environment Scotland officers at Hazlehead Park on the 14 July and introduced the memorial, the gardens, and the wider park.
- 3.10 Historic Environment Scotland took notes and photographs during their visit, as part of the process of assessment for the Inventory, and to inform any further recording of the site for the National Record of the Historic Environment on Canmore.
- 3.11 Canmore contains more than 320,000 records and 1.3 million catalogue entries for archaeological sites, buildings, industry, and maritime heritage across Scotland. Compiled and managed by Historic Environment Scotland, Canmore contains information and collections from all its survey and recording work, as well as from a wide range of other organisations, communities and individuals who are helping to enhance this national resource.
- 3.12 Historic Environment Scotland will report back on their progress and next steps in due course. This information will be reported back to committee.

4. FINANCIAL IMPLICATIONS

- 4.1 Should a decision be made to replant the empty rose beds over the next planting season then a budget of at least £16,400 will be required.
- 4.2 There are no further financial implications arising from the recommendations of this report.

5. LEGAL IMPLICATIONS

5.1 There are no direct legal implications arising from the recommendations of this report.

6. ENVIRONMENTAL IMPLICATIONS

6.1 There are no direct environmental implications arising from the recommendations of this report.

7. RISK

7.1 The assessment of risk contained within the table below is considered to be consistent with the Council's Risk Appetite Statement.

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic Risk	No significant risks.	NA	NA	NA
Compliance	No significant risks.	NA	NA	NA
Operational	No significant risks.	NA	NA	NA
Financial	No significant risks.	NA	NA	NA
Reputational	Communication and consultation does not include everyone with a connection to the garden.	Communication with all groups and decision-making being led by the council in all aspects of the project.	M	Yes
Environment / Climate	No significant risks.	NA	NA	NA

8. OUTCOMES

<u>COUNCIL DELIVERY PLAN</u>	
	Impact of Report
Aberdeen City Council Policy Statement	Supports the delivery of Aberdeen City Council Policy through the Council's commissioning intentions, aligned to the LOIP key drivers, and stretch outcomes.

Aberdeen City Local Outcome Improvement Plan	
Prosperous Economy Stretch Outcomes	The project would have had minimal impact on the stretch outcomes and the recommendations will have no negative impact.
Prosperous People Stretch Outcomes	The project would have had minimal impact on the stretch outcomes and the recommendations will have no negative impact.
Prosperous Place Stretch Outcomes	The project would have had minimal impact on the stretch outcomes and the recommendations will have no negative impact.
Regional and City Strategies	No impact identified
UK and Scottish Legislative and Policy Programmes	No impact identified

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	Not required.
Data Protection Impact Assessment	Not required.
Other	None

10. BACKGROUND PAPERS

NA

11. APPENDICES

NA

12. REPORT AUTHOR CONTACT DETAILS

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ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery Committee
DATE	31 st August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Notice of Motion by Councillor Stewart for a Proposed Controlled Pedestrian Crossing on Springfield Road in the vicinity of Craigiebuckler Avenue
REPORT NUMBER	OPE/22/077
DIRECTOR	Rob Polkinghorne
CHIEF OFFICER	Mark Reilly
REPORT AUTHOR	Naomi McRuvie
TERMS OF REFERENCE	1.1.1

1. PURPOSE OF REPORT

- 1.1 To advise the Committee of the outcome of pedestrian surveys, undertaken in accordance with methods adopted by Aberdeen City Council, to determine whether a controlled pedestrian crossing facility is justified on Springfield Road near to its junction with Craigiebuckler Avenue. The surveys were undertaken following a Notice of Motion raised by Councillor Jennifer Stewart.

2. RECOMMENDATION(S)

That the Committee

- 2.1 notes the content of the report; and
- 2.2 agrees that no further action is to be taken in relation to the provision of a controlled pedestrian crossing facility on Springfield Road near to its junction with Craigiebuckler Avenue.

3. CURRENT SITUATION

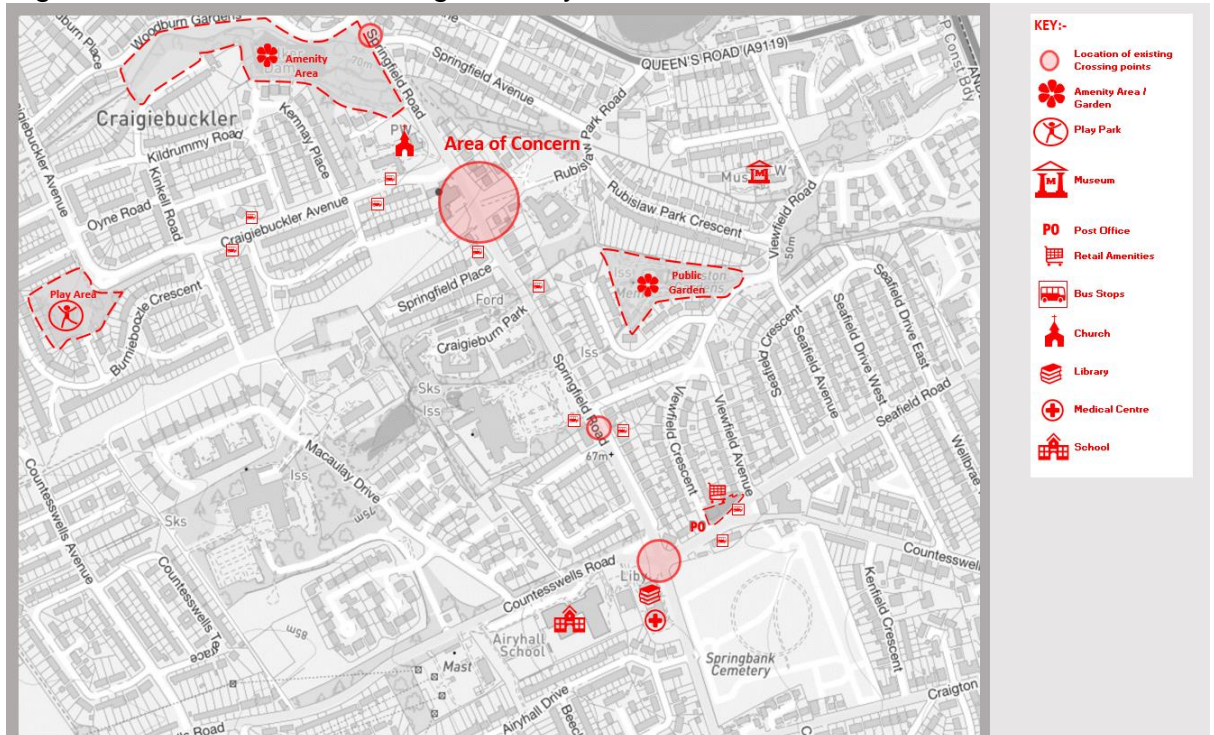
3.1 Main Issue

The notice of motion was made on perceived pedestrian safety grounds, to address the needs of local people, young people, those less mobile and for families, living within the area, wanting to walk to the local neighbourhood shops, schools, Johnstone Gardens and the wider Hazlehead / Craigiebuckler area. Residents believe the existing traffic island is insufficient to operate as a pedestrian crossing and that they are unable to stand on it safely with prams and wheelchairs.

3.2 Current Situation

Springfield Road currently carries a 30mph speed restriction and is classed as a Main Road forming a strategic route which connects 2 main A classed roads in Aberdeen, namely Queens Road and North Deeside Road, and as such is used by the Emergency Services for fast response to some areas south of the city. It is largely a residential area either side of the carriageway which varies in width however is generally 7.3m wide.

Figure 1 - Plan of Area showing Amenity Areas



3.3 Figure 1 shows the existing situation. Currently in the vicinity there are 4 existing pedestrian crossing facilities, three pedestrian refuge islands and one signalised junction with pedestrian crossing facilities. The refuge island concerned is located on Springfield Road, 70m south of its junction with Craigiebuckler Avenue. The carriageway at this location has been locally widened to accommodate the pedestrian island adequately.

The existing pedestrian traffic island was previously installed, some years ago, as a form of pedestrian crossing as the previous surveys were not sufficient to justify any form of signalised crossing or a zebra crossing.

The island was limited in size due to the location of public utilities which are present in the eastern footpath.

There are 3 commercial amenities to the west of the island, a hairdresser, a Gym and the other being a former Petrol Station which is currently vacant. It is believed that a Convenience Store is planned for the site. Officers are of the opinion that should this redevelopment of the site occur and the facility generates additional footfall that the developer should install and pay for any required pedestrian crossing as part of his planning application. Any associated developer contributions for future proposals will be considered at the planning application stage.

This island has been measured and has found to be designed in accordance with the current Standards for Highways as stipulated in the 'Design Manual for Roads and Bridges.

The Department for Transport document 'Inclusive Mobility' – A guide to Best Practice on Access to Pedestrian and Transport Infrastructure' 4:10 – Road Crossings - states that 'Where central refuge islands are provided at a crossing, they must be a minimum of 1500mm in width to be able to cater for wheelchair users but preferably 2000mm in width'

<https://www.gov.uk/government/publications/inclusive-mobility-making...>

Currently there are Traffic Controlled junctions both at Queen's Road and Countesswells Road, where the majority of local amenities are located in and around the Countesswells Shopping Centre, including a Medical Centre, Post Office and Library.

- 3.4 These crossing points would have been installed to cater for pedestrian movements to and from the Countesswells Shopping Area, and as such would have been assessed accordingly for the appropriate crossing at that time.
- 3.5 The Roads Development Management Team have not recommended that pedestrian crossing facilities are installed or upgraded at this location in consultation responses to current planning applications.

3.6 Survey Data

When establishing whether a crossing facility can be justified and what type of crossing would be appropriate, Aberdeen City Council assesses requests based upon an approved policy. This involves an initial desktop study firstly to decide as to whether an on-site survey and assessment is required. This assessment process is based on guidance provided by the Department for Transport. Up to now, this location has only justified a desktop survey in the past, however due to this notice of motion a full survey has been carried out.

- 3.7 A pedestrian survey was carried out where the pedestrian movements were recorded, with a large majority of footfall being mainly dog walkers accessing the remote footpath leading to Johnstone Gardens. Following the interpolation of this data it shows that pedestrian demand was 0.305 (Modified Peak Hour PV²) and 0.15 (Modified Average PV²) which both fall well short of the 1.0 which would be the minimum recommended figure for the consideration for the provision of a Controlled Pedestrian Crossing Facility as laid down on the Council's policy. Details of the calculation and results can be seen in Appendix A.

3.8 Accident Statistics

Officers take into account the accident record at the location within the crossing calculation. A three-year period is normally sufficient to gauge any potential trends or concerns, however in this instance a five year period has

been applied due to the impacts of the Coronavirus pandemic. A summary of recorded accidents from July 2017 to date is detailed below:

3.9 There has been one reported collision within the last 5 years involving 2 vehicles which resulted in one casualty. This collision did not involve a pedestrian.

3.10 Conclusion

Currently pedestrians have the option of utilising the existing pedestrian refuge island and also the signalised crossing facilities at the junction with Countesswells Road.

3.11 Whilst Officers appreciate that some pedestrians may experience very slight delays at peak hours when crossing Springfield Road, it has been concluded that the visibility enables pedestrians plenty of opportunity to time their crossing when there is an adequate gap in the traffic in both directions if they perceive the island inadequate for their purposes.

3.12 When considering the above, whilst feasible, officers would have serious concerns with implementing a controlled pedestrian crossing facility at the desired location. Traffic surveys have shown there is insufficient pedestrian demand to justify the provision of a controlled crossing at this location and to implement this facility would set a precedent for providing pedestrian crossing facilities where surveys have shown demand is low. The surveys have concluded that there is no justification identified from surveys and accident records for providing a new crossing point at this location.

3.15 Based on the above it is recommended that no further action be proposed at [this](#) location.

4. FINANCIAL IMPLICATIONS

There are no direct financial implications arising from the recommendations of this report as there was no funding allocated for this crossing. The CWRS budget has been allocated and agreed at the June City Growth and Resources Committee

5. LEGAL IMPLICATIONS

There are no direct legal implications arising from the recommendations of this report.

6. ENVIRONMENTAL IMPLICATIONS

There are no direct environmental implications arising from the recommendations of this report.

7. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic Risk		No significant risks identified	L	Yes
Compliance		No significant risks identified	L	Yes
Operational		No significant risks identified	L	Yes
Financial		No significant risks identified	L	Yes
Reputational	Criticism of the Council for not making the change requested.	This report has addressed the concerns.	L	Yes
Environment / Climate		No significant risks identified	L	Yes

8. OUTCOMES

<u>COUNCIL DELIVERY PLAN</u>	
	Impact of Report
<p>Aberdeen City Council Policy Statement</p> <p>Programmes in the Policy Statement include assessing the digital needs of the region; increasing the city centre footfall through the delivery of the City Centre Masterplan / Union Terrace Gardens; supporting the Aberdeen Harbour expansion; reviewing the Council</p>	<p>The proposals in this report have no impact on the Council Delivery Plan.</p>

industrial estate to ensure it supports the Regional Economic Strategy; maximising community benefit from major developments, UNICEF Child Friendly accreditation; unleashing the non-oil and gas economic potential of the city; completion of the school estate review; build up existing strength in hydrogen technology etc	
<u>Aberdeen City Local Outcome Improvement Plan</u>	
	The proposals in this report have no impact on the Local Outcome Improvement Plan

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	Full impact assessment not required
Data Protection Impact Assessment	Not required.
Other	There are no additional impact assessments completed for this report

10. BACKGROUND PAPERS

- 10.1 Standards for Highways – Design Manual for Roads and Bridges
 Local Transport Note 2/95 -Design of Pedestrian Crossings
 The Department for Transport – A Guide to Best Practice on Access to Pedestrian and Transport Infrastructure

11. APPENDICES

- 11.1 Appendix A – PV² Calculation Details

12. REPORT AUTHOR CONTACT DETAILS

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APPENDIX A – PV2 Calculation Details

Council officers utilise the methods outlined to undertake what is referred to as a PV² survey. This requires both pedestrian movements (P) and traffic flows (V) to be recorded at peak times in order to determine a base figure. Results are then amended to account for other contributory factors such as carriageway width, accident history, local facilities (i.e. schools, shops, clinics etc.) to give an overall figure which is measured using the table as shown below.

Resultant Figures (PV ² x10 ⁻⁸)	Type of facility to be considered
Less than 0.7	Does not qualify for any type of crossing facility but will continue to be monitored and in some instances may qualify for a central refuge island
Between 0.7 and 1.0	Will qualify for the provision of a central refuge island
Greater than 1.0	Qualifies for the provision of a controlled crossing facility

Table 1

SURVEY RESULTS

Volume and Speed

In this instance we have utilised Speed data carried out in March 2019, pre-covid which is felt suitable to be included in the study. Statistics have shown that to date Post- Covid traffic volumes remain down 20% on pre-covid figures, and therefore it has been decided that pre-covid figures would be more beneficial to be included for use in this report. The results are detailed below.

Springfield Road

Summary of Traffic Volumes and Speed Surveys

Day	Date	Southbound			Northbound			Combined Vol.
		Total Vol.	85 th %ile	Mean Av.	Total Vol.	85 th %ile	Mean Av.	
Wed	13/3/19	4741	31	26	5722	30	26	10463
Thurs	14/3/19	4856	31	26	5722	30	26	10578
Fri	15/3/19	4726	31	26	5606	30	26	10332
Sat	16/3/19	3804	30	26	4477	30	26	8281
Sun	17/3/19	3363	31	27	4121	30	25	7484

General Note: This survey was carried out within a 30mph speed restriction

Table 2

From these volume surveys the highest volumes of traffic at each particular time was used to calculate the PV² with the volumes being used tabulated below for your information.

TIME	VOLUME OF TRAFFIC		
	Direction		TOTAL
	<i>Southbound</i>	<i>Northbound</i>	
8am to 9am	318	494	812
12am to 1pm	343	400	743
1pm to 2pm	317	380	697
4pm to 5pm	452	413	865

Table 3

Pedestrian Survey

A Pedestrian survey was carried out on 20th July 2022, unfortunately, due to limited resources this survey has had to be carried out outwith School term times, with the results recorded below.

TIME	Pedestrian Nos.	
	<i>Direction of Travel</i>	
	<i>Eastwards</i>	<i>Westbound</i>
<i>8am to 9am</i>	8	5
<i>12am to 1pm</i>	13	10
<i>1pm to 2pm</i>	8	6
<i>4pm to 6pm</i>	18	19



Table 4

The PV² result has been calculated using the above data from Table 1, Traffic Volumes and Table 2, Pedestrian Volumes.

PEDESTRIAN CROSSING SURVEY (PV²)

Location: Springfield Road at Craigiebuckler Avenue
 Date and Day: 20th July 2022

TIME (highest hours)	VEHICLES			PEDESTRIANS			PV ² *10 ⁻⁸
	DIRECTION		TOTAL	DIRECTION		TOTAL	
	<u>TOWARDS</u> Queens Road (NB)	<u>TOWARDS</u> North Deeside Road (SB)		<u>TOWARDS</u> Seafield (EB)	<u>TOWARDS</u> Craigiebuckler (WB)		
08:00-09:00	494	330	824	8	5	13	0.08571472
12:00-13:00	452	396	848	13	10	23	0.12697127
13:00-14:00	415	374	789	8	6	14	0.06801326
16:00-18:00	450	452	902	18	19	37	0.27684325
Un-modified Average:							0.13938563

Points Assessment System (Traffic Note 3A)								
a	b	c	d	e	f (i)	(ii)	Factor	
						1	1.1	
<u>Plan of Location</u>				<u>Image of Location</u>			Modified Peak Hour PV ² *10 ⁻⁸	0.305
							Modified Average PV ² *10 ⁻⁸	0.15

ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery Committee
DATE	31 August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Notice of Motion by Councillor Stewart to consider options for pedestrian crossings on King's Gate and Forest Road.
REPORT NUMBER	OPE/22/076
DIRECTOR	Rob Polkinghorne
CHIEF OFFICER	Mark Reilly
REPORT AUTHOR	Katherine Watson
TERMS OF REFERENCE	1.1.1

1. PURPOSE OF REPORT

- 1.1 To respond to the Notice of Motion by Councillor Stewart to consider options for installing an additional pedestrian crossing on King's Gate in the vicinity of the Atholl Hotel and installing a crossing on Forest Road near its junction with King's Gate.

2. RECOMMENDATION(S)

It is recommended the Committee:-

- 2.1 note the review as recorded within the report;
- 2.2 agrees the current pedestrian crossing infrastructure on King's Gate near Forest Road meets the needs of local people, including children and their families walking to local schools; and
- 2.3 notes that the results of observational surveys and a cursory pedestrian routes-to-school plotting exercise show a moderate demand to cross King's Gate near Moray Place, and instruct the Chief Officer, Operations and Protective Services to install a new pedestrian island with minor adjustments to the existing infrastructure.

3. CURRENT SITUATION

- 3.1 Following the unsuccessful outcome of a pedestrian crossing assessment on King's Gate between Forest Road and Woodhill Road in June 2021, at the Operational Delivery Committee on 18 November 2021 Councillor Stewart brought forward the following Notice of Motion:

- 3.2 “That this Committee instructs the Chief Officer – Operations and Protective Services to submit a report to the next appropriate committee concerning the alternative options of installing another pedestrian crossing on King’s Gate in the vicinity of the Atholl Hotel from the south side to the north side of King’s Gate and installing such a crossing on Forest Road near its junction with King’s Gate and any other options which are considered by the Chief Officer to be appropriate.
- 3.3 “This motion is made on pedestrian safety grounds, addressing the needs of local people, particularly of families living within the King’s Gate/ Forest Road West End area, wanting to walk children safely to local schools, mainly Mile End Primary School and to match the pedestrian crossing provisions for local schools on the Queen’s Road corridor.”
- 3.4 Subject to approval at this committee, the previous administration, as part of the budget setting process for 2022/23 allocated a budget of £35,000 each (£70,000 in total) for the installation of separate crossings on King’s Gate and Forest Road (NHCP No. 898, Approved General Fund Capital Programme item "King's Gate & Forest Road Pedestrian Crossings"). The installations of other new crossings, which reach the required criteria, are financed through other budgets.

Comparison to facilities in surrounding area

- 3.5 King’s Gate, between Woodstock Road to the west and Fountainhall Road to the east, has two signalised crossings, one to the east of Forest Road and another to the west of Fountainhall Road. No on street parking was observed during site visits and there are several side roads and accesses to properties along the route.
- 3.6 Forest Road between King’s Gate and Morningfield Road is a busy side road leading to Queen’s Road. There is parking along the street in controlled parking bays. There is an uncontrolled crossing on Forest Road at the junction with King’s Gate. Dropped kerbs and tactile paving are provided.
- 3.7 A comparison has been made that the facilities on King’s Gate are not to the same standard as those on Queen’s Road. Many businesses are situated on Queen’s Road, while King’s Gate is largely residential. On Queen’s Road there are controlled crossings at roundabouts; on Fountainhall Road there is one outside shops. Drawing number OPE-22-076-D1-00 within Appendix 2 shows approximate locations of the current crossing infrastructure in this area.

Accident history

- 3.4 A review of injury accidents between 2017 and 2021 was carried out. One road traffic collision was recorded in 2020 on King’s Gate involving a slight injury to a pedestrian, occurring between Moray Place and Woodhill Road.

Qualification for a pedestrian crossing facility

- 3.8 It is a Council policy to install new pedestrian crossings at locations that meet a certain ratio of pedestrians to vehicles at peak times. Other criteria, including vehicle speeds and nearby local amenities contribute towards a modifying factor that boosts the score. To qualify for a traffic island, the final score should exceed 0.7. To qualify for a controlled crossing facility on a single carriageway, the final score should exceed 1. See background paper “PV2-assessment” for full details on score calculation.
- 3.9 During pedestrian observation surveys undertaken in June 2021 and March 2022, Officers observed a significant flow of vehicles and pedestrians emerging from Forest Road, crossing King’s Gate, and continuing over to Oakhill Road and vice versa. A good number of adults but few children crossed King’s Gate between Moray Place and Woodstock Road.
- 3.10 On King’s Gate at peak traffic times, the vehicle headway gaps were sometimes too short for a pedestrian to cross. Those short gaps led to traffic emerging quickly from minor roads onto King’s Gate, perhaps without fully taking into account pedestrians attempting to cross.
- 3.11 The outcome of the 2021 survey was the observed locations, A-D (see Appendix 1), did not meet the threshold ratio of pedestrians to vehicles to warrant a crossing facility. The survey took place whilst Aberdeen City was under the COVID-19 Alert Level 1 restrictions, which was thought to have impacted numbers of daily journeys.
- 3.12 In March 2022 the survey was repeated, with Forest Road surveyed simultaneously. Numbers of vehicles and pedestrians on King’s Gate increased from 2021. The existing controlled crossing site next to Forest Road qualified for the crossing this time, but the other locations including Forest Road sites did not.
- 3.13 An anonymised pupil origin and destination study took place to ensure improvements would be targeted to pedestrian hotspots along routes to schools. This study included pupils at Aberdeen Grammar, Albyn, Ashley Road, St Joseph’s RC Primary and Mile End schools.
- 3.14 Pedestrian numbers generated from this study for each junction between King’s Gate and Queen’s Road (see Appendix 2) reflect a hypothetical scenario where there are no absences, all pupils walk to school, and pupils follow the route to school suggested by Google Maps. Note: the origin information gathered for the local authority schools filtered out any pupils not living within the Aberdeen City Boundary. The origins of local authority pupils were taken to be the centroid of the Scottish Government 2011 Data Zones in which they live, and Data Zones totalling fewer than 5 pupils were filtered out of the study (see background paper “Scottish Government 2011 Data Zones”).
- 3.15 Based on the single busiest hour of vehicles on King’s Gate from the March 2022 survey (1025 between 8am-9am) and taking the modifying factor to be 1.3, to qualify for an island the pedestrian count should equal 51 or more. The pedestrian numbers generated from the five schools’ data show that the

junctions at Forest Road, Oakhill Road and Woodhill Road could meet the threshold to qualify for an island.

- 3.16 The single busiest hour of vehicles on Forest Road from the March 2022 survey was 328, between 8am-9am. Using the relationship between pedestrians and vehicle numbers laid out in the policy “PV2-assessment”, the required number of pedestrians to qualify for a crossing is substantially higher than King’s Gate. The numbers generated from the five schools’ data do not meet this threshold at any Forest Road junctions.
- 3.17 Few school pupils cross King’s Gate at locations other than the controlled crossing next to Forest Road. This was observed in real life and was shown in the relative number of anticipated pedestrians crossing the road at Forest Road compared with other locations within the cursory origin and destination study.
- 3.18 According to the 2020 Sustrans Hands Up Survey 50.7% of Aberdeen City school pupils walked to school on survey day. The true numbers at each junction are hence likely to be ~50.7% of what this method found, which assumed all pupils walked.

Locating a new crossing

- 3.19 King’s Gate is about 8 metres wide and a bus route. After any island is installed, the remaining carriageway needs to allow buses past, but not fall within the dangerous range for cyclists. The dangerous range is a lane width – either side of the island – between 3 and 4.25 metres.
- 3.20 Without blocking driveways and while being a safe distance away from junctions, the closest place to Oakhill Road on King’s Gate a crossing could fit is at the Oakhill Road westbound bus shelter. It would not be expected many people would travel this distance uphill from Forest Road or Oakhill Road to cross, and on the ground it was observed few people crossed between the bus stop and Oakhill Road in comparison to the short length of King’s Gate between Oakhill Road and Forest Road. (An island cannot be accommodated on the desire line between Oakhill Road and Forest Road because it would impact the ghost islands and HGVs turning left out of Oakhill Road or Forest Road would hit the island.) With an island, the bus stop need not be relocated, but it invites the risk of impatient drivers overtaking a stopped bus, driving round the wrong side of the island into oncoming traffic. If a zebra or push-button crossing is installed, the bus stop would need to be relocated outside of the zigzag markings, potentially to a site in front of a house.
- 3.21 Likewise at the Moray Place/Woodhill Road end, where the numbers from the schools’ origin and destination study reveal the potential for an island, it is difficult to place an island due to driveways, bus stops, trees and manhole covers. An island can fit at the site of the Woodhill Road eastbound bus stop, provided the bus shelter is relocated a few metres eastwards (see Appendix 3). Moving the bus shelter westwards negatively impacts the visibility splays at the Woodhill Road junction to less than the minimum standards detailed in the background paper Aberdeen City Council’s ‘Guidelines & Specification for Roads within Residential & Industrial Developments’. It was more common for

pedestrians to cross straight over King's Gate and up Woodhill Road, rather than walking along to Woodstock Road and up, so the further east an island is located from Moray Place, the less likely it is to be used. It is inadvisable to install an island exactly on that desire line, 8 metres or so east of Moray Place, as HGVs turning right out of Moray Place would hit the island and the northern verge of King's Gate. Furthermore, on the south side it would result in a continuous line of dropped kerbs around 16 metres in length (around 10 metres on the north side), which could confuse visually-impaired pedestrians over where the footway ends and carriageway begins, and the direction to travel to cross the road (tactile paving, which provides guidance on direction, cannot be laid across driveways as it quickly breaks with vehicle overrun). A new island near Moray Place/Woodhill Road is expected to have a traffic-calming effect, due to the horizontal deflection on an otherwise wide, straight route. It should be emphasised that: by the usual the PV-squared scoring process, an island here is only warranted if one day all pupils attend school and get there by walking, and; establishing whether an island should be installed at this location was not the original objective of this report.

- 3.22 In the pedestrian crossing survey Forest Road achieved low scores comparable to other sites around the city. If a new crossing was installed here, then it would set a precedent. Forest Road has a push-button pedestrian crossing at the Queen's Road roundabout.
- 3.23 The Forest Road-King's Gate junction could be signalised. This would allow pedestrians to cross safely following the desire line, and potentially reduce risky driver behaviour as vehicles emerge from minor roads. The downsides to this option, other than cost, are the traffic tailbacks or rerouting it may generate.
- 3.24 The current crossing layout is considered an appropriate arrangement on King's Gate, given the spatial constraints. Controlled crossings or islands could be installed but at some distance from the pedestrian desire lines and with an impact on buses. It is unlikely pedestrians would regularly use crossing facilities far out of their way. It is therefore recommended no further action is undertaken to install new pedestrian crossings near the Atholl Hotel on King's Gate and on Forest Road.

Impact on children and young people

- 3.25 Having safe places to cross busy roads enables children and young people to get about independently by active travel. There is a controlled crossing close to Forest Road most children use to cross King's Gate that will remain in place. If a new island near Moray Place/Woodhill Road is installed, more children than was observed through surveys, but shown by the origin and destination study would travel that way on foot potentially, may be encouraged to walk to school by that route. Children who already walk that way would benefit from the increased crossing safety an island provides. Children who might usually travel to school by vehicle but begin walking by that route would benefit physically and mentally from the additional physical activity.

4. FINANCIAL IMPLICATIONS

4.1 The costs to install the pedestrian island on King's Gate near Moray Place will be drawn from the current allocated capital budget for 2022/23.

5. LEGAL IMPLICATIONS

5.1 There are no direct legal implications arising from the recommendations of this report.

6. ENVIRONMENTAL IMPLICATIONS

6.1 There are no direct environmental implications arising from the recommendations of this report.

7. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic Risk		No significant risks identified		Yes
Compliance		No significant risks identified		Yes
Operational		No significant risks identified		Yes
Financial		No significant risks identified		Yes
Reputational	Proposal may be contentious and attract negative feedback.	Concerned parties would be provided thorough rationale as to the requirement for the proposal.	M	Yes
Environment / Climate		No significant risks identified		Yes

8. OUTCOMES

<u>COUNCIL DELIVERY PLAN</u>	
	Impact of Report

Aberdeen City Council Policy Statement	The proposals in this report have no impact on the Council Delivery Plan.
<u>Aberdeen City Local Outcome Improvement Plan</u>	
	The proposals in this report have no impact on the Local Outcome Improvement Plan.
Regional and City Strategies	The proposals in this report have no impact on Regional and City Strategies.

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	Not required.
Data Protection Impact Assessment	Completed for handling of anonymised private school pupil home address information. Data relating to pupils at local authority schools was already restricted by MIS colleagues to Datazone granularity and pre-filtered to results greater than 5 per Datazone. Children were thus completely unidentifiable from the dataset used.
Other	There are no additional impact assessments completed for this report.

10. BACKGROUND PAPERS

- 10.1 [Operational Delivery Committee – Thursday, 18 November](#)
- 10.2 PV2-assessment
- 10.2 [Hands Up Scotland Survey 2020](#)
- 10.4 [Scottish Government 2011 Data Zones](#)
- 10.5 Aberdeen City Council Guidelines and Specifications for Roads within Residential and Industrial Developments (excerpt: visibility splays)

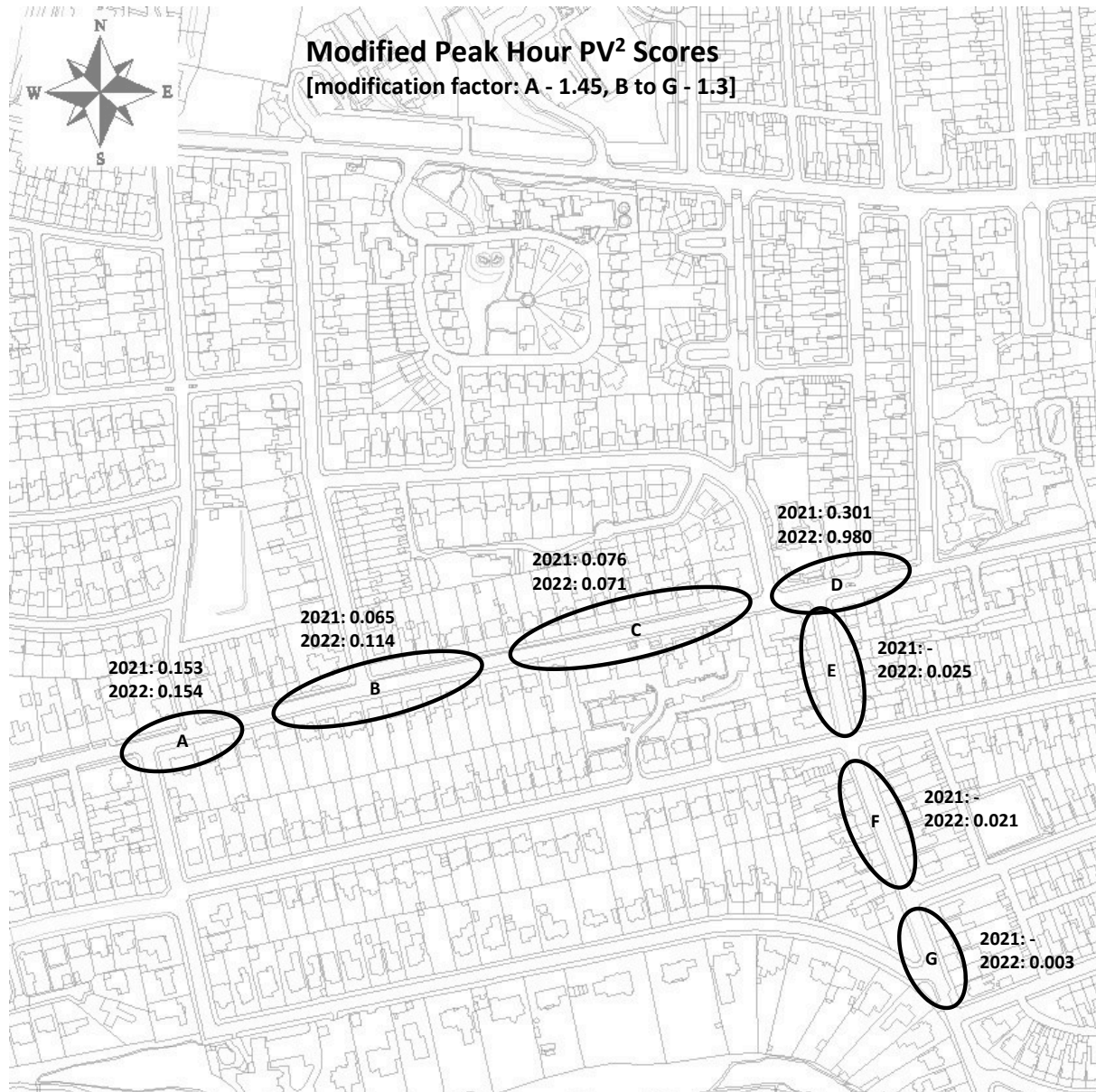
11. APPENDICES

- 11.1 Appendix 1 – Modified Peak Hour PV² Scores
- 11.2 Appendix 2 – School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents
- 11.3 Appendix 3 – Island options near Moray Place/Woodhill Road

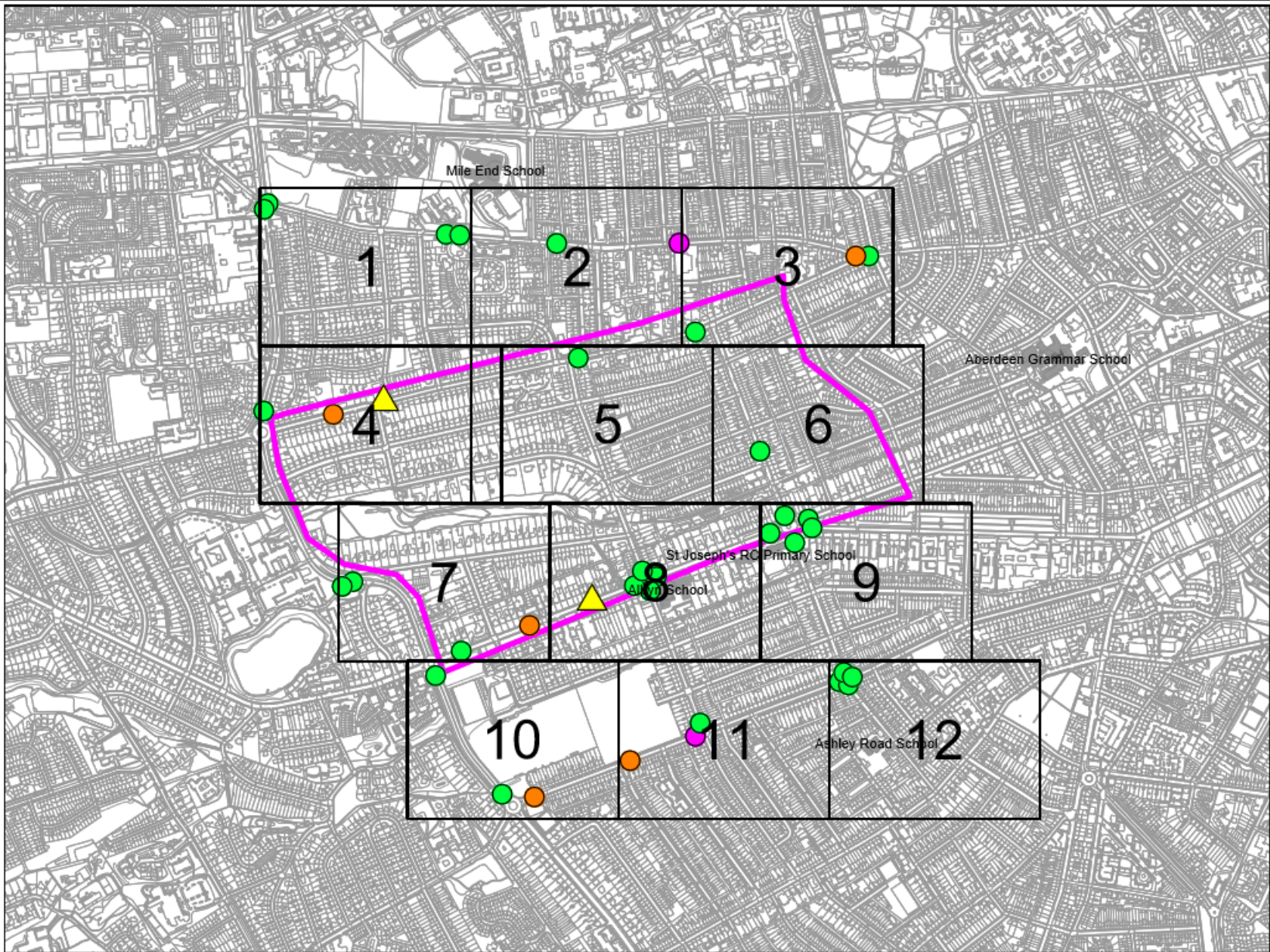
12. REPORT AUTHOR CONTACT DETAILS

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APPENDIX 1 – Modified Peak Hour PV² Scores



APPENDIX 2 – School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents



GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

LEGEND

- PUSH-BUTTON CONTROLLED PEDESTRIAN CROSSING
- ISLAND
- ZEBRA CROSSING
- ▲ COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
- ACCIDENT SEARCH ZONE

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**Operations and Protective Services
Traffic Management and Road Safety**

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Client ABERDEEN CITY COUNCIL						
Project King's Gate & Forest Road area new pedestrian crossing assessment						
Description Issued for information						
Originator KW	Checked VR	Approved DR	Date 13/05/22	Scale 1:15000	Project Number -	Sheet size A4






Drawing Title School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - all zones		
Drawing Number OPE-22-076-D1-00	Sheet No. 00/12	Revision 3



GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

LEGEND

-  PUSH-BUTTON CONTROLLED PEDESTRIAN CROSSING
-  ISLAND
-  ZEBRA CROSSING
-  COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
-  ACCIDENT SEARCH ZONE

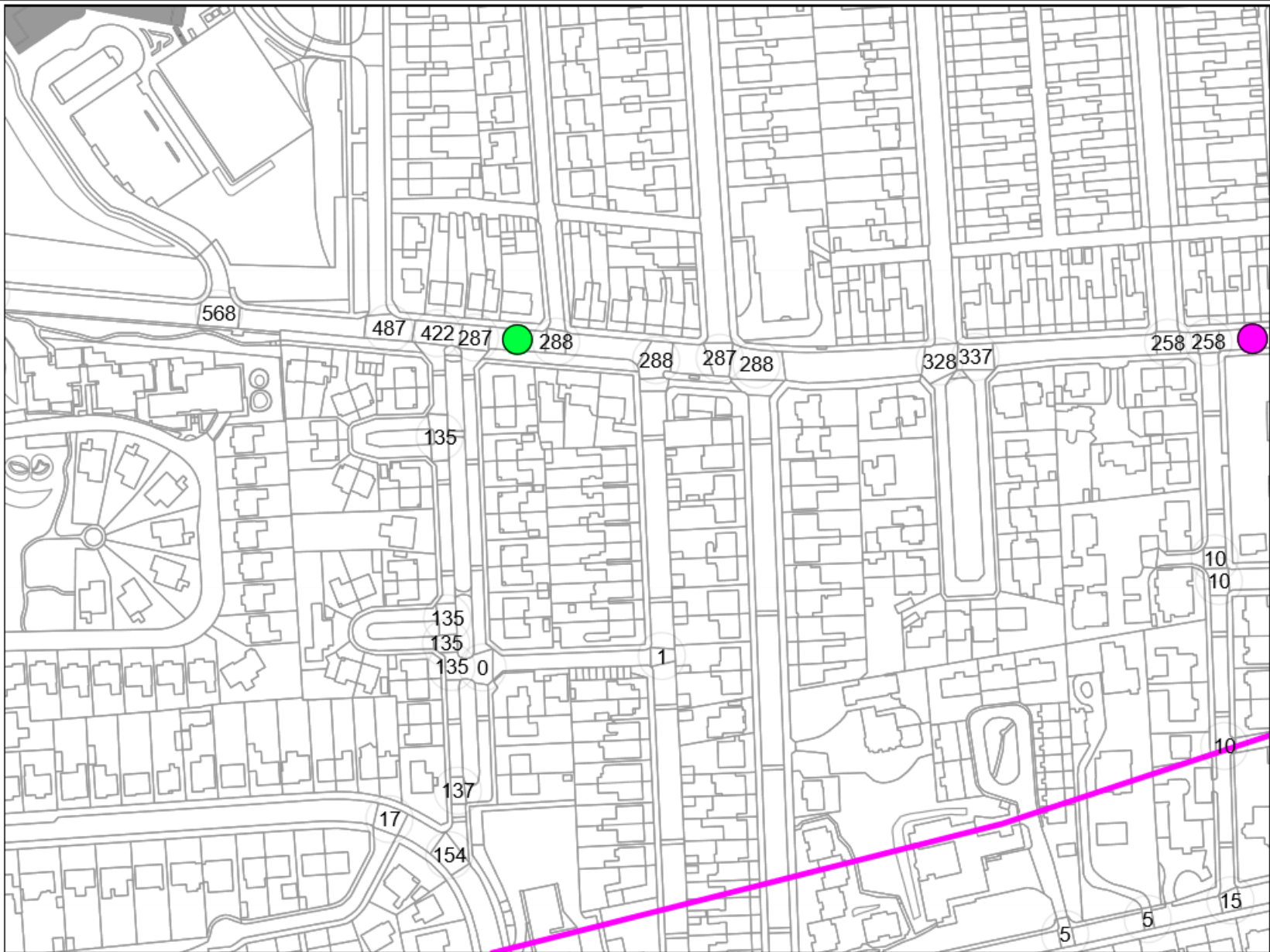
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Client ABERDEEN CITY COUNCIL						
Project King's Gate & Forest Road area new pedestrian crossing assessment						
Description Issued for information						
Originator KW	Checked VR	Approved DR	Date 13/05/22	Scale 1:2500	Project Number -	Sheet size A4

Drawing Title School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - zone 1		
Drawing Number OPE-22-076-D1-01	Sheet No. 01/12	Revision 3



GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

LEGEND

- PUSH-BUTTON CONTROLLED PEDESTRIAN CROSSING
- ISLAND
- ZEBRA CROSSING
- ▲ COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
- ACCIDENT SEARCH ZONE

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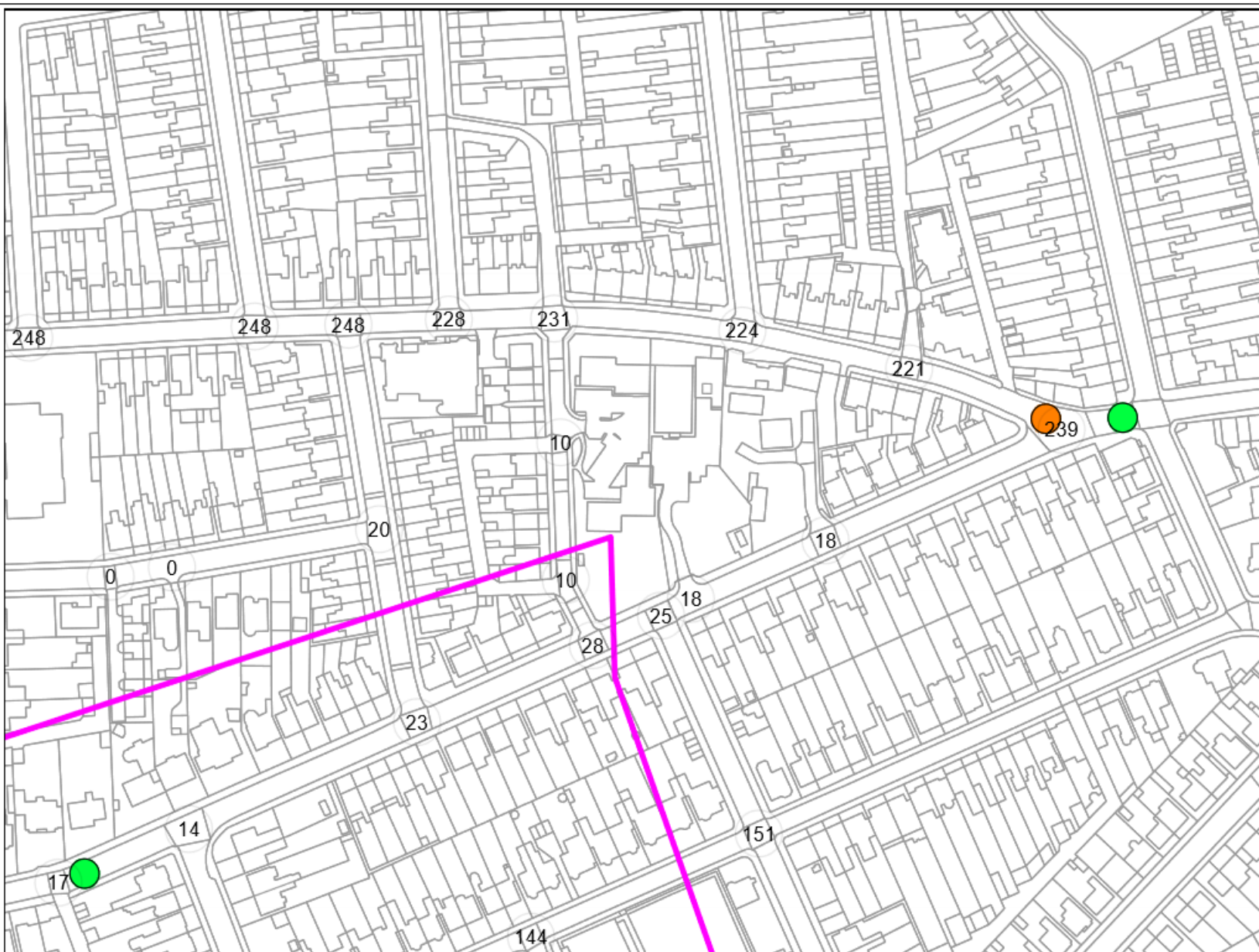


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Client ABERDEEN CITY COUNCIL						
Project King's Gate & Forest Road area new pedestrian crossing assessment						
Description Issued for information						
Originator KW	Checked VR	Approved DR	Date 13/05/22	Scale 1:2500	Project Number -	Sheet size A4

Drawing Title School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - zone 2		
Drawing Number OPE-22-076-D1-02	Sheet No. 02/12	Revision 3



GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

LEGEND

- PUSH-BUTTON CONTROLLED PEDESTRIAN CROSSING
- ISLAND
- ZEBRA CROSSING
- ▲ COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
- ACCIDENT SEARCH ZONE

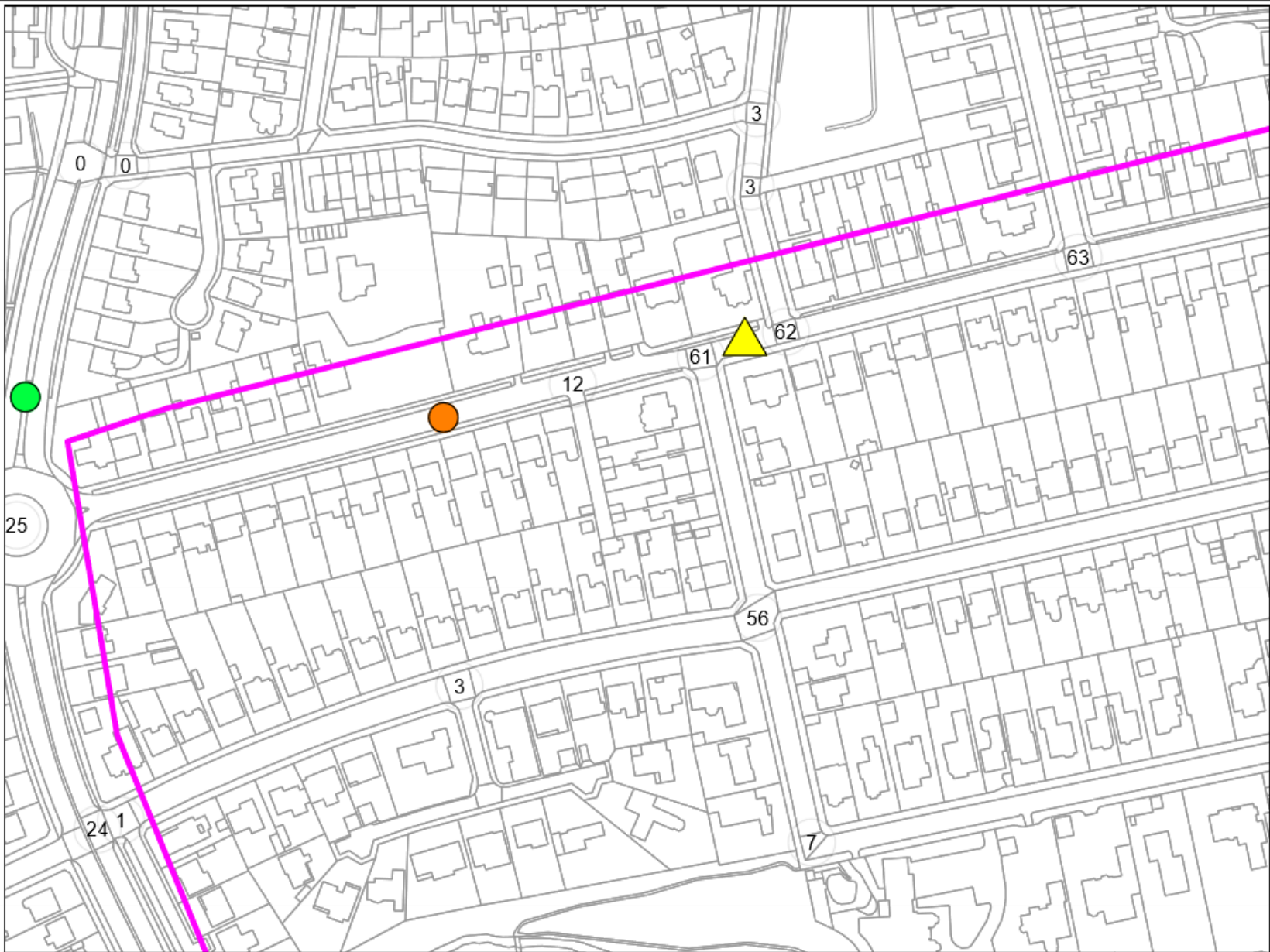
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Client ABERDEEN CITY COUNCIL						
Project King's Gate & Forest Road area new pedestrian crossing assessment						
Description Issued for information						
Originator KW	Checked VR	Approved DR	Date 13/05/22	Scale 1:2500	Project Number -	Sheet size A4

Drawing Title School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - zone 3		
Drawing Number OPE-22-076-D1-03	Sheet No. 03/12	Revision 3



GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

- LEGEND**
- PUSH-BUTTON CONTROLLED PEDESTRIAN CROSSING
 - ISLAND
 - ZEBRA CROSSING
 - COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
 - ACCIDENT SEARCH ZONE

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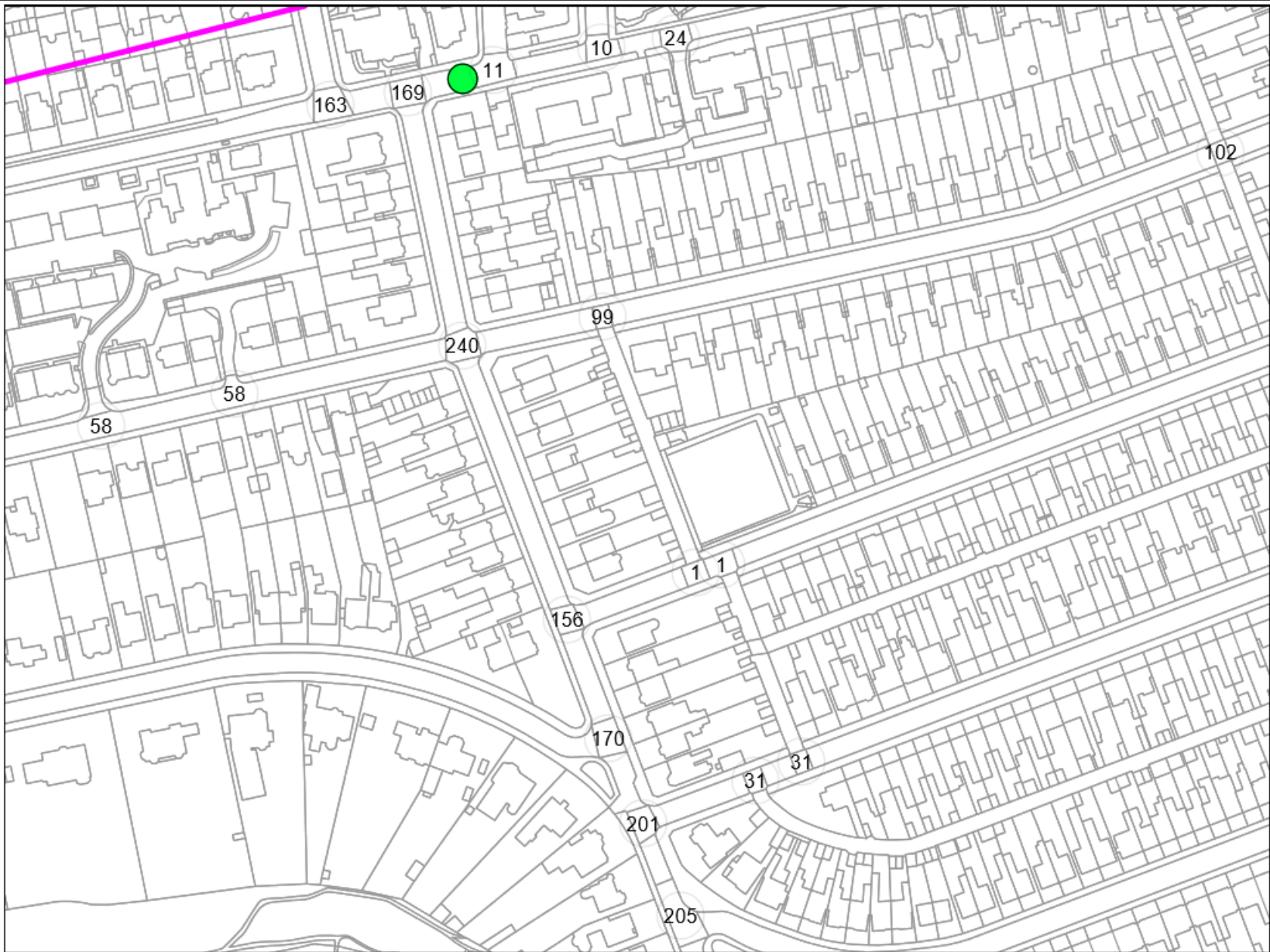


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Client ABERDEEN CITY COUNCIL						
Project King's Gate & Forest Road area new pedestrian crossing assessment						
Description Issued for information						
Originator KW	Checked VR	Approved DR	Date 13/05/22	Scale 1:2500	Project Number -	Sheet size A4






Drawing Title School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - zone 4		
Drawing Number OPE-22-076-D1-04	Sheet No. 04/12	Revision 3



GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

LEGEND

-  PUSH-BUTTON CONTROLLED PEDESTRIAN CROSSING
-  ISLAND
-  ZEBRA CROSSING
-  COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
-  ACCIDENT SEARCH ZONE

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Client ABERDEEN CITY COUNCIL						
Project King's Gate & Forest Road area new pedestrian crossing assessment						
Description Issued for information						
Originator KW	Checked VR	Approved DR	Date 13/05/22	Scale 1:2500	Project Number -	Sheet size A4

Drawing Title School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - zone 5		
Drawing Number OPE-22-076-D1-05	Sheet No. 05/12	Revision 3



GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

LEGEND

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- ▲ COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
- ACCIDENT SEARCH ZONE

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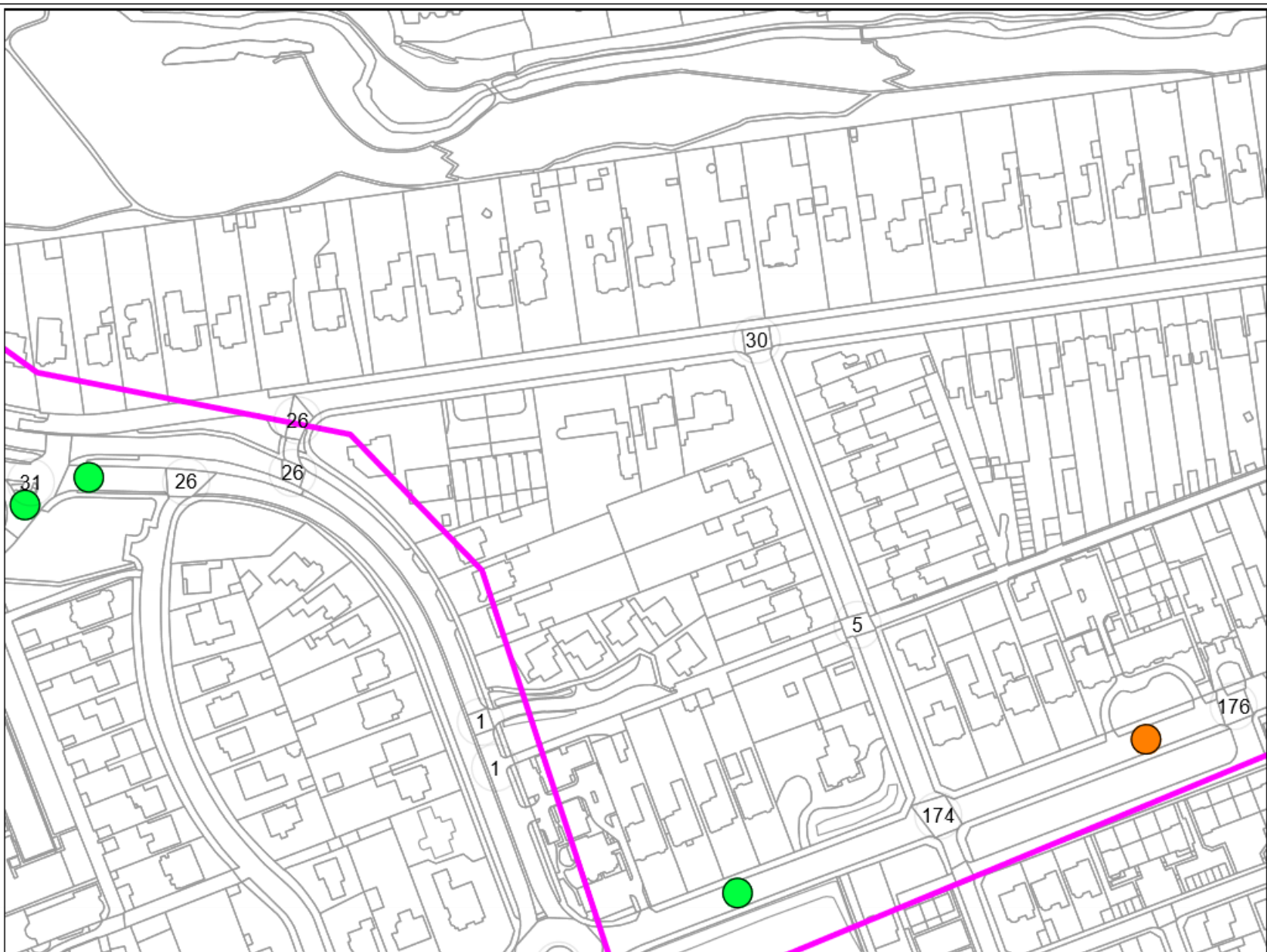
Project
King's Gate & Forest Road area new pedestrian crossing assessment

Description
Issued for information

Originator KW	Checked VR	Approved DR	Date 13/05/22	Scale 1:2500	Project Number -	Sheet size A4
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Drawing Title
School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - zone 6

Drawing Number OPE-22-076-D1-06	Sheet No. 06/12	Revision 3
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GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

LEGEND

- PUSH-BUTTON CONTROLLED PEDESTRIAN CROSSING
- ISLAND
- ZEBRA CROSSING
- ▲ COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
- ACCIDENT SEARCH ZONE

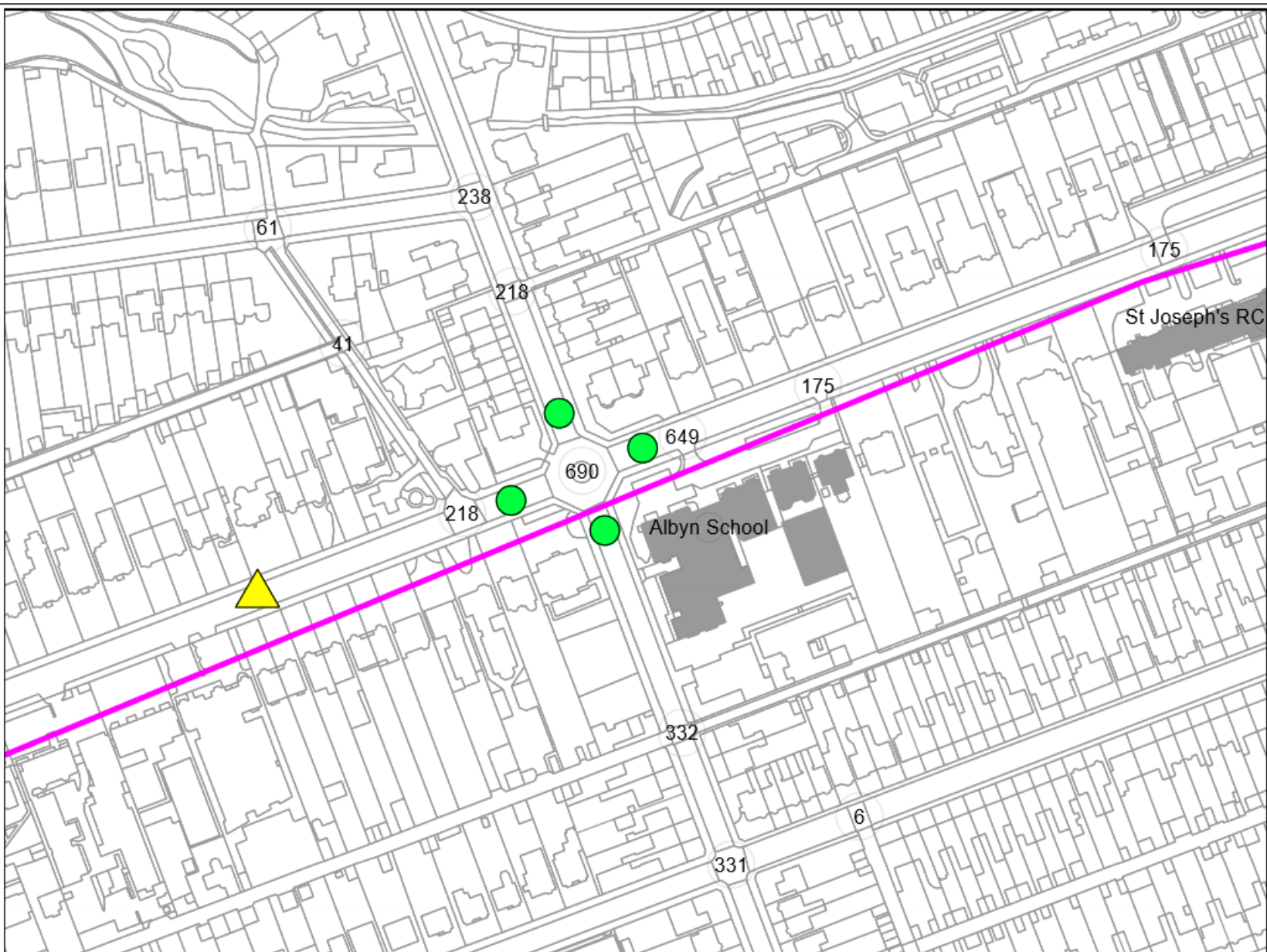
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Client ABERDEEN CITY COUNCIL						
Project King's Gate & Forest Road area new pedestrian crossing assessment						
Description Issued for information						
Originator KW	Checked VR	Approved DR	Date 13/05/22	Scale 1:2500	Project Number -	Sheet size A4

Drawing Title School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - zone 7		
Drawing Number OPE-22-076-D1-07	Sheet No. 07/12	Revision 3



GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

LEGEND

- PUSH-BUTTON CONTROLLED PEDESTRIAN CROSSING
- ISLAND
- ZEBRA CROSSING
- ▲ COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
- ACCIDENT SEARCH ZONE

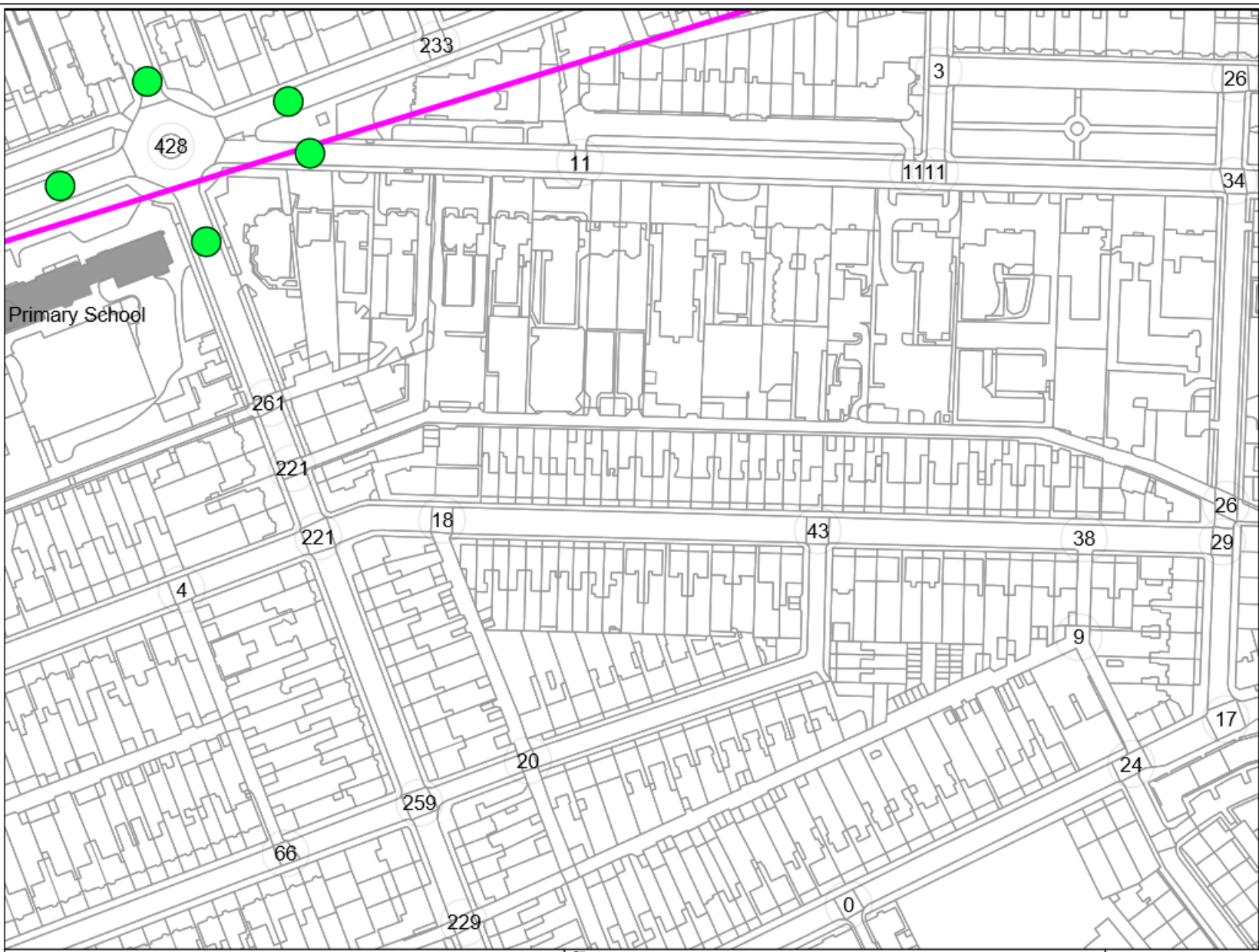
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Client ABERDEEN CITY COUNCIL						
Project King's Gate & Forest Road area new pedestrian crossing assessment						
Description Issued for information						
Originator KW	Checked VR	Approved DR	Date 13/05/22	Scale 1:2500	Project Number -	Sheet size A4

Drawing Title School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - zone 8		
Drawing Number OPE-22-076-D1-08	Sheet No. 08/12	Revision 3



GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

LEGEND

- PUSH-BUTTON CONTROLLED PEDESTRIAN CROSSING
- ISLAND
- ZEBRA CROSSING
- ▲ COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
- ACCIDENT SEARCH ZONE

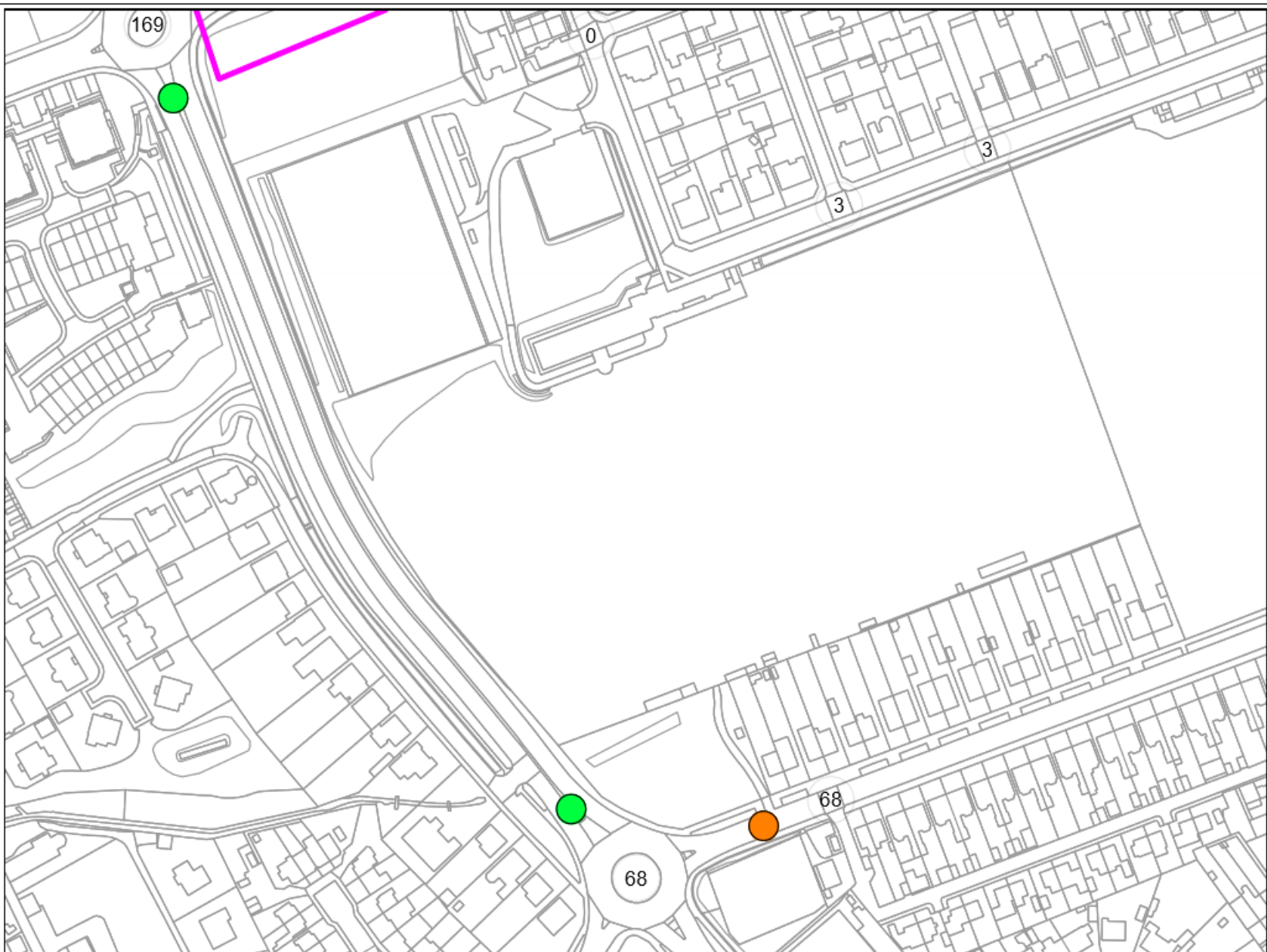
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Client ABERDEEN CITY COUNCIL						
Project King's Gate & Forest Road area new pedestrian crossing assessment						
Description Issued for information						
Originator KW	Checked VR	Approved DR	Date 13/05/22	Scale 1:2500	Project Number -	Sheet size A4






Drawing Title School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - zone 9		
Drawing Number OPE-22-076-D1-09	Sheet No. 09/12	Revision 3



GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

LEGEND

-  PUSH-BUTTON CONTROLLED PEDESTRIAN CROSSING
-  ISLAND
-  ZEBRA CROSSING
-  COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
-  ACCIDENT SEARCH ZONE

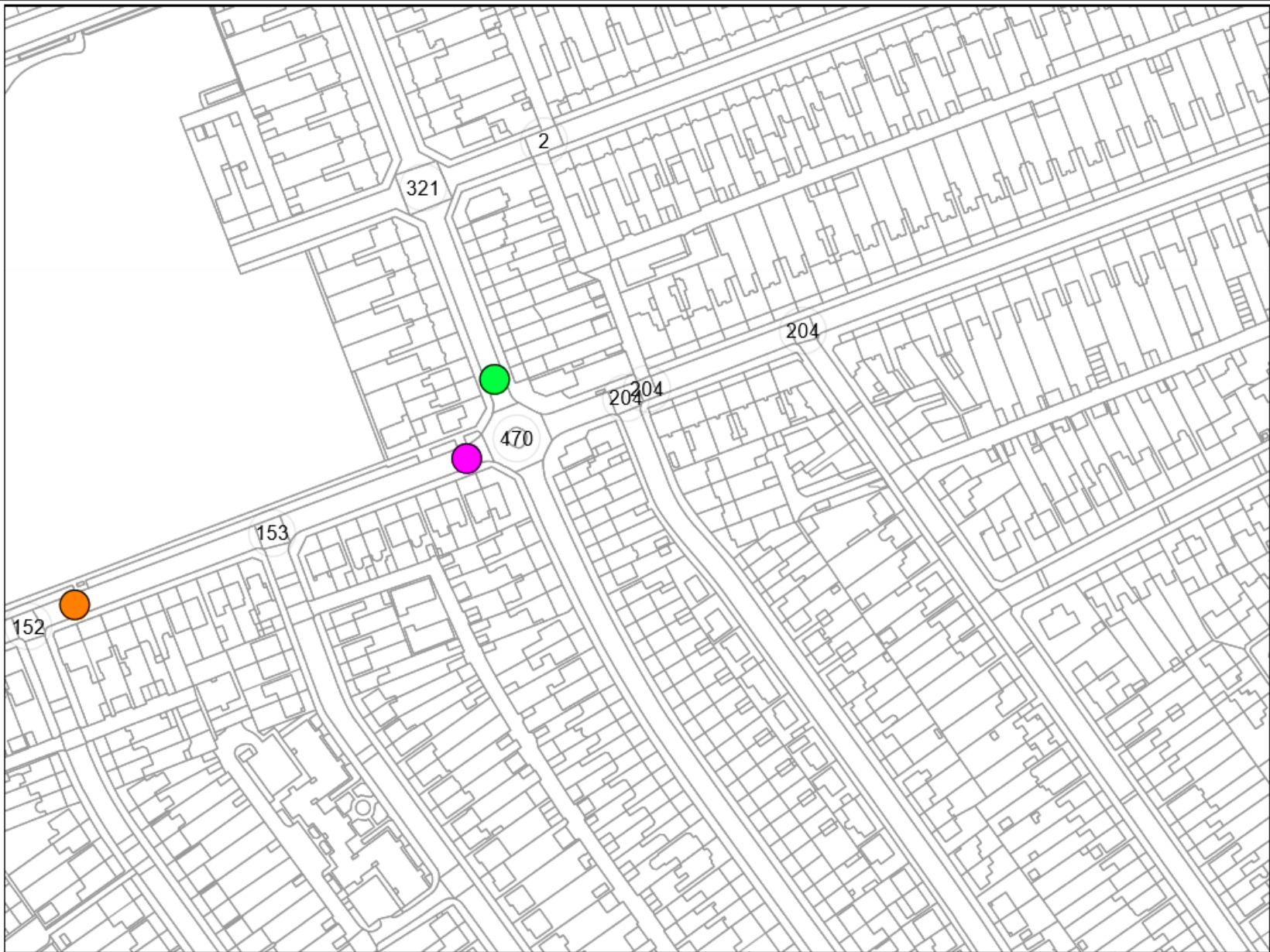
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Client ABERDEEN CITY COUNCIL						
Project King's Gate & Forest Road area new pedestrian crossing assessment						
Description Issued for information						
Originator	Checked	Approved	Date	Scale	Project Number	Sheet size
KW	VR	DR	13/05/22	1:2500	-	A4

Drawing Title School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - zone 10		
Drawing Number OPE-22-076-D1-10	Sheet No. 10/12	Revision 3



GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

- LEGEND**
- PUSH-BUTTON CONTROLLED PEDESTRIAN CROSSING
 - ISLAND
 - ZEBRA CROSSING
 - ▲ COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
 - ACCIDENT SEARCH ZONE

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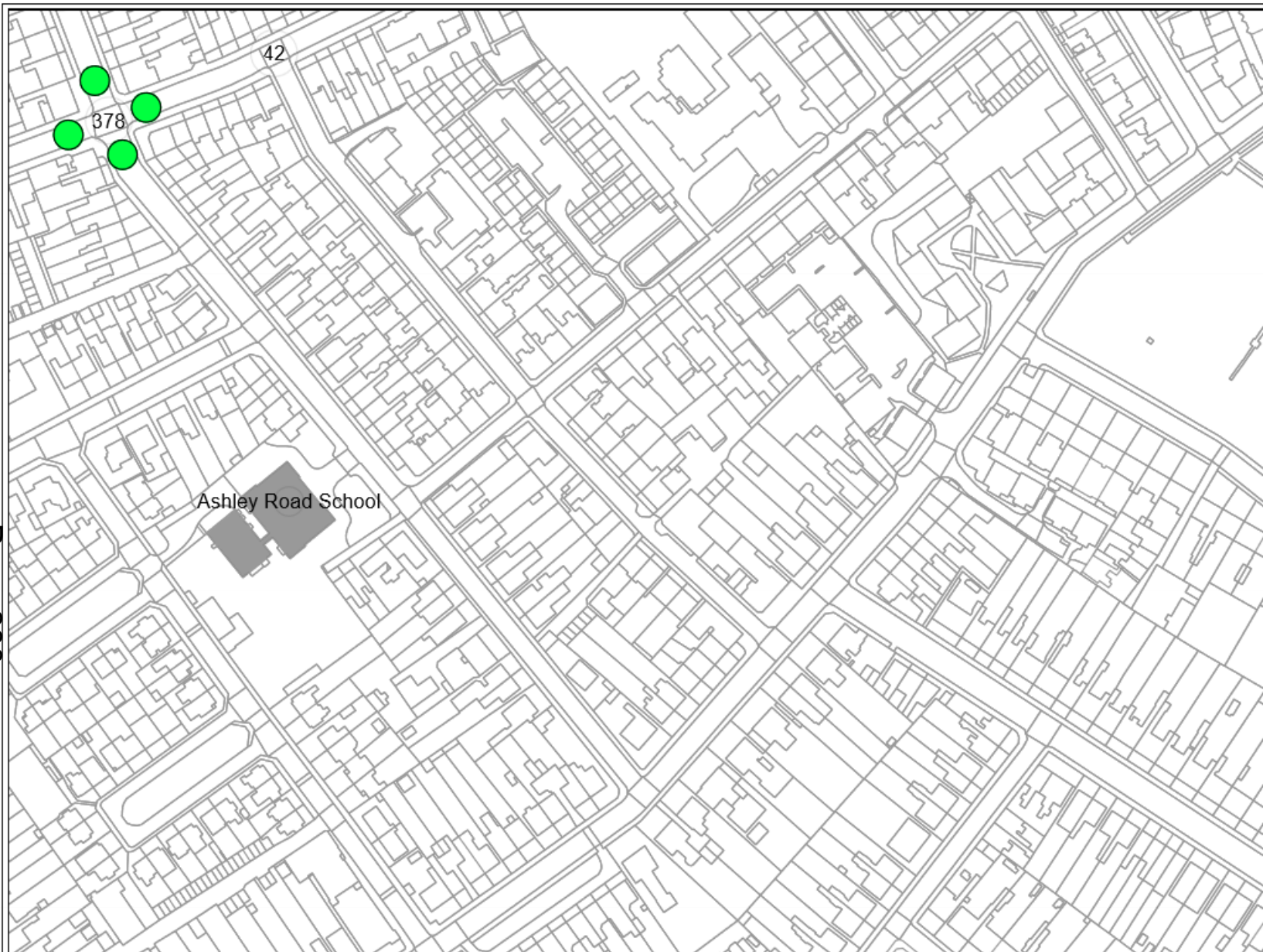


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Client ABERDEEN CITY COUNCIL						
Project King's Gate & Forest Road area new pedestrian crossing assessment						
Description Issued for information						
Originator KW	Checked VR	Approved DR	Date 13/05/22	Scale 1:2500	Project Number -	Sheet size A4






Drawing Title School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - zone 11		
Drawing Number OPE-22-076-D1-11	Sheet No. 11/12	Revision 3



GENERAL NOTES:

1. NUMBERS AT JUNCTIONS AGGREGATED FROM GOOGLE MAPS SUGGESTED WALKING ROUTES FROM ANONYMISED PUPILS' HOME ADDRESSES OR DATA ZONES TO ABERDEEN GRAMMAR SCHOOL, ALBYN SCHOOL, ASHLEY ROAD SCHOOL, MILE END SCHOOL AND ST JOSEPH'S RC PRIMARY SCHOOL. THE NUMBERS AT JUNCTIONS SHOW EXPECTED QUANTITY OF PEDESTRIANS IF THERE WAS PERFECT ATTENDANCE AT SCHOOL ONE DAY, ALL PUPILS TRAVELLED TO SCHOOL ON FOOT AND ALL FOLLOWED THE SUGGESTED WALKING ROUTES TO SCHOOL GENERATED BY GOOGLE MAPS. MORE REALISTIC NUMBERS WOULD BE CLOSER TO 50.7% OF THIS (BASED ON 2020 FIGURE IN TABLE 3.1 OF THE SUSTRANS 'HANDS UP' SURVEY).

LEGEND

-  PUSH-BUTTON CONTROLLED PEDESTRIAN CROSSING
-  ISLAND
-  ZEBRA CROSSING
-  COLLISIONS INVOLVING PEDESTRIANS SINCE 2017 WITHIN ACCIDENT SEARCH ZONE
-  ACCIDENT SEARCH ZONE

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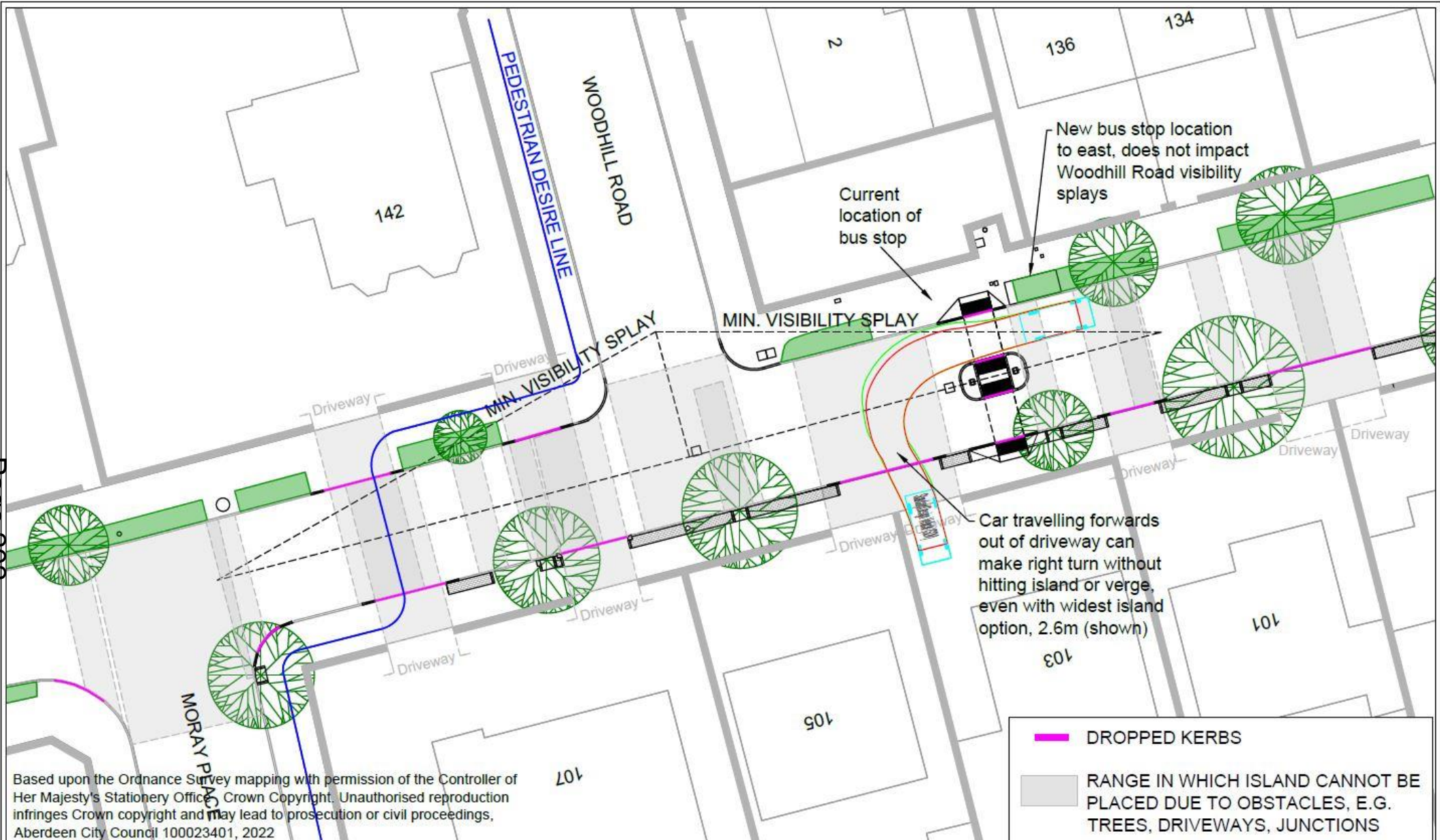


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Description Issued for information						
Originator KW	Checked VR	Approved DR	Date 13/05/22	Scale 1:2500	Project Number -	Sheet size A4

Drawing Title School walking route hypothetical ped. qty. in relation to schools, crossing facilities and recorded accidents - zone 12		
Drawing Number OPE-22-076-D1-12	Sheet No. 12/12	Revision 3



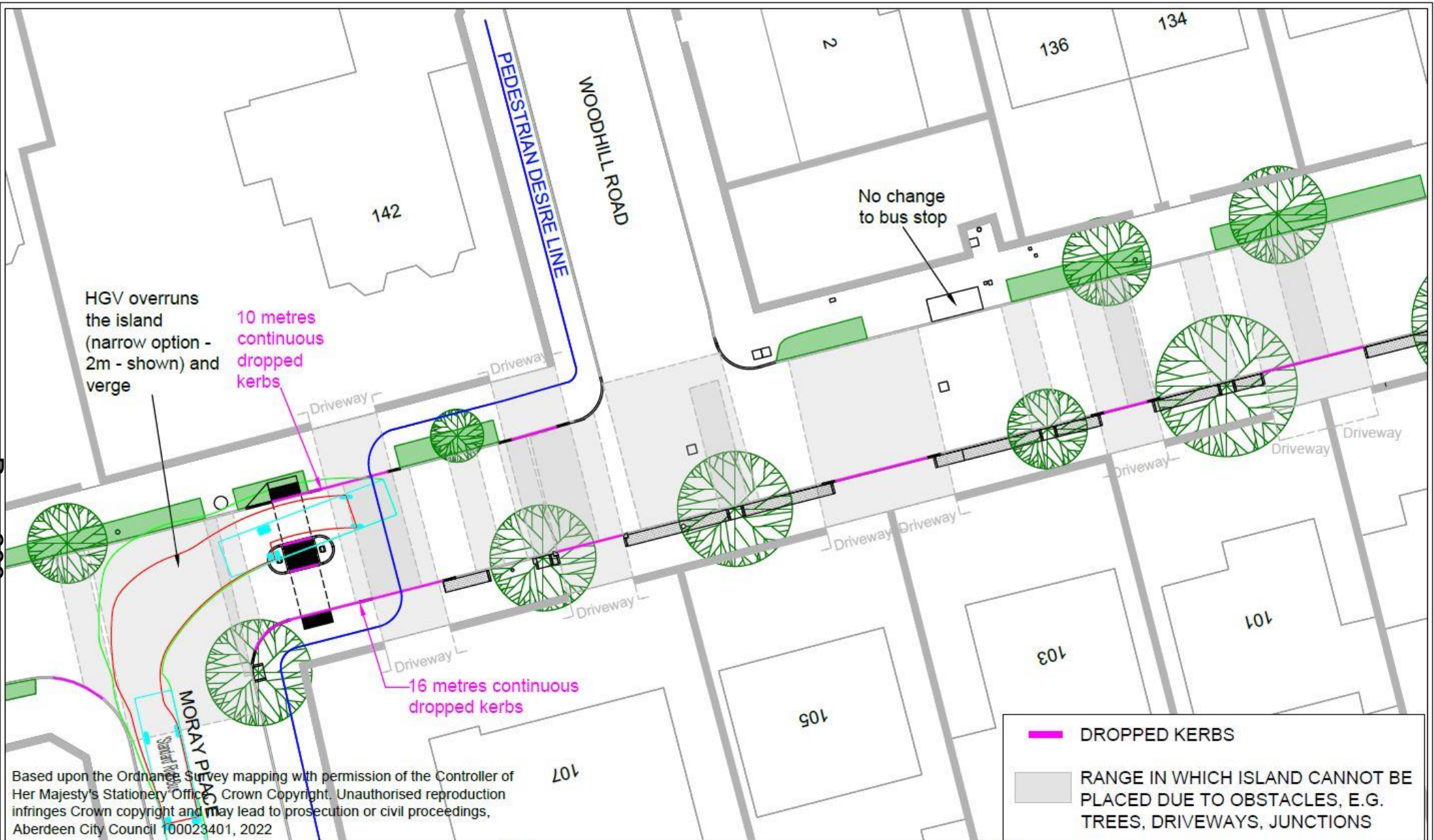
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Project King's Gate & Forest Road new pedestrian crossing assessment							
Description Issued for information							
Originator KW	Checked VR	Approved VR	Date 03/08/22	Scale 1:350	Project Number -	Sheet size A4	

Drawing Title Potential location for new island, at Woodhill Road eastbound bus stop		
Drawing Number OPE-22-076-D2-01	Sheet No. 1/2	Revision 0



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Client ABERDEEN CITY COUNCIL							
Project King's Gate & Forest Road new pedestrian crossing assessment							
Description Issued for information							
Originator KW	Checked VR	Approved VR	Date 03/08/22	Scale 1:350	Project Number -	Sheet size A4	

Drawing Title Potential location for new island, nearest Moray Place		
Drawing Number OPE-22-076-D2-02	Sheet No. 2/2	Revision 0

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ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery
DATE	31 st August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Annual Assurance Statement
REPORT NUMBER	CUS/22/142
DIRECTOR	Andy MacDonald
CHIEF OFFICER	Derek McGowan
REPORT AUTHOR	Heather Murdoch
TERMS OF REFERENCE	1.1.1

1. PURPOSE OF REPORT

- 1.1 To seek approval for the Council's Annual Assurance Statement for the year 2022/23, which must be submitted to the Scottish Housing Regulator by 31st October 2022;
- 1.2 To highlight to Committee the improvement areas identified from this assurance review are noncompliance with minimum standards and fire obligations for Gypsy Traveller sites, for which there is an existing action plan including Capital investment;
- 1.3 To highlight our engagement plan issued by the Scottish Housing Regulator.

2. RECOMMENDATION

That the Committee:-

- 2.1 Approve the Annual Assurance Statement appended to this report for submission to the Scottish Housing Regulator by 31st October 2022.

3. CURRENT SITUATION

- 3.1 The Scottish Housing Regulator regulates to protect the interests of people who receive the services of social landlords. Since introduced in 2012/2013 the Council has submitted its Annual Return of the Charter which sets out the Council's performance against the Scottish Social Housing Charter standards and outcomes. From 2018, the Regulator introduced a further requirement for all social landlords to complete an Assurance Statement in which we are required to provide confirmation each year that the Council meet the relevant requirements of section 3 of the Regulatory Framework which is laid out in appendix B.
- 3.2 Having reached an objective and evidenced-based judgement on compliance, ensuring sufficient evidence and information the Council is required to submit

a signed statement by our relevant Committee Convenor which confirms that we have appropriate assurance on compliance with:

- All relevant regulatory requirements set out in section 3 of the Regulatory Framework
- All relevant standards and outcomes of the Scottish Social Housing Charter and all relevant legislative duties

- 3.3 For any areas where the Council do not materially comply, we must describe these and our plans to improve.
- 3.4 Our Assurance Statement for 2021/22 indicated that Aberdeen City Council was compliant with the regulatory requirements set out in section 3 of the Regulatory Framework, with the exception of compliance with minimum site standards for our Gypsy Traveller site. There were also performance areas which were prioritised for improvement with action plans in place regarding void property management, customer satisfaction and rent management.
- 3.5 The Council's proposed Annual Assurance Statement for 2022/23 is appended to this report and has identified four areas for improvement which are services for people who are homeless, void property management, rent management and customer satisfaction. It also highlights that we are still not materially complying with the minimum site standards for Gypsy Travellers and fire safety obligations for our Gypsy Traveller site.

The Council acknowledge that the noncompliance with the minimum site standards has been an ongoing area of noncompliance but have committed to providing good quality, affordable accommodation that meets the Gypsy Travellers needs and have worked with the Gypsy Traveller community, other relevant organisations and groups to ensure that there has been meaningful engagement in the plans for the site. The tendering process for the site has just closed and the works are due to be completed by summer 2023.

- 3.6 In summary, the Homeless Persons (Unsuitable Accommodation) (Scotland) Order 2014 states that Local Authorities may provide unsuitable accommodation (as defined by Article 5 of the Order), such as hotels, to people experiencing homelessness – but for no longer than 7 days. Aberdeen City Council have breached that Order on 4 occasions during Quarter 1. Hotels are currently being used nightly with households being moved into more suitable temporary accommodation before a breach occurs.

We are converting more Council accommodation into temporary furnished flats to reduce our current reliance on hotels and also looking at our case management approach to ensure no-one is in temporary accommodation longer than they need to be.

The demand for temporary accommodation has also grown 29% (74 households) compared to quarter 1 last year. Homeless presentation has increased by 19% (65 households) when compared to quarter 1 last year. Increases have been reported against applicants becoming homeless from Local Authority tenancies, Registered Social Landlord accommodation and

Home Ownership, however the biggest increase has been recorded against Private Rented Tenancies.

- 3.7 The following evidence and information, relevant to the requirements that we are required to provide assurance for, are set out using the Good Governance Standard for Public Service principles from Chartered Institute for Public Finance and Accountancy.

3.7.1 Managing risks and performance through robust internal control and strong public financial management.

The Council's system of governance provides assurance on our compliance with legal and statutory obligations at management level and also to elected members.

Following us being awarded the accreditation in 2020, Chartered Institute of Public Finance (CIPFA) undertook a return visit in 2022 and the council retained its accreditation awarded two years ago and was recognised for building on its achievements in governance in the intervening period despite the challenge of the Covid-19 pandemic.

At elected member level, the following internal controls are in place:

- Operational Delivery Committee is responsible for scrutinising service delivery in this area.
- Audit, Risk and Scrutiny Committee to which Housing and Homelessness audits (internal and external) are reported.

At management level, the following are in place:

- Regular review of risks by Housing and Homelessness management teams and maintenance of service risk registers.
- Performance management systems and operation of service improvement groups.
- The Risk Control Team in Building Services undertakes site visits to ensure compliance with all relevant Health and Safety requirements including compliance with the Health and Safety at Work etc. Act 1974, Control of Asbestos Regulations 2012 and Electricity at Work Regulations 1989.
- A contract log is in place which identifies responsibilities for differing elements of compliance along with contract manager and contractor details whether delivered in house or externally. Regular contract meetings are held to review compliance and for key risks such as asbestos and gas safety; external compliance portals are used. Corgi systems are used for gas compliance and MODUS – a software management company who specialise in asbestos data management - is being implemented for asbestos management.

- Strategies, policies and procedures are reviewed on an on-going basis in line with a risk-based Corporate Policy Framework. These include the Local Housing Strategy and Allocations Policy.
- Corporate Management Team signs off on the Annual Governance Statement, including any significant issues (control failures) which have occurred over the year. Corporate Management Team also receives notifications of health and safety contraventions, and resulting improvement plans, which would include health and safety issues affecting housing and homelessness.
- The Housing and Support service has designed and implemented a Quality Assurance and Performance Management framework.

3.7.2 Behaving with integrity, demonstrating strong commitment to ethical values, and respecting the rule of law.

A Programme of internal audits, which are risk-based, identify any control failures including legal compliance in various areas such as rent management, void properties, and complaints management.

Audit Scotland undertook a Best Value audit during 2020/21 which was published in June 2021 and brought before Council for consideration. The previous audit was undertaken in 2015 and the Council were praised for the changes that had taken place since the previous audit. This audit acknowledged that the provision of housing services remains a challenge but noted good performance in Housing repairs and in our efforts to tackle homelessness. Through the introduction of our Rapid Rehousing Transition Plan in 2019 the Council have seen a reduction in the time between receiving an application and permanently housing a previously homeless person from 171 days in 2015/16 to 104 days in 2021/22. Performance now compares favourably with the national figure of 199 days. The Council is using a number of initiatives to drive improvements in Housing services overall, including implementing the new Housing and Support service and partnering with the Centre for Homelessness Impact.

In addition, the Council report quarterly to the Scottish Government on Homelessness presentations and outcomes for scrutiny.

The Council have a corporate system for reporting Health and Safety incidents and report relevant incidents to agencies such as the Health and Safety Executive if relevant.

The Council have a mechanism for reporting on hate crimes.

The Council's Health and Safety Team undertake Fire Risk Assessments in our sheltered housing complexes annually and in mainstream multi-storey buildings every three years. Our Health and Safety Team also undertake

routine compliance checks of housing related services as part of its corporate programme.

Housing & Support Officers are also undertaking 'Resident Led Inspections' within multistorey blocks to ensure that the Council are engaging with tenants around any issues they may be facing. A new procedure is being developed to ensure that these visits are conducted on a six-monthly basis and that local communities are engaged in the development of these inspections.

Our Tenant Participation work has developed over the last year, with the implementation of a Young Person's Housing group adding to our existing tenant scrutiny panels.

The Council's Engagement Plan from the Scottish Housing Regulator is published on the Council's website.

The Council's Engagement plan for 2021/22 set out that we were engaging with the Scottish Housing Regulator on Gypsy Traveller site standards. This engagement is still ongoing. The Council acknowledge that this has been an area of noncompliance but have committed to providing good quality, affordable accommodation that meets the Gypsy Travellers needs and have worked with the Gypsy Traveller community and other relevant organisations and groups to ensure that there has been meaningful engagement in the plans for the site. The tendering process for the works to update and improve the site has just closed and the works are due to be completed by Summer 2023.

The Council are appropriately registered with the Information Commissioner's Office.

3.7.3 Defining outcomes in terms of sustainable economic, social, and environmental benefits.

The Local Outcome Improvement Plan (LOIP) has been refreshed and sets out to ensure that Aberdeen's continued economic, health and social recovery is the focus. The vision set out in the LOIP is that Aberdeen will be 'a place where all people can prosper' by 2026.

The Council's Delivery Plan 2021/2022 aligns all Council strategies and plans to the Local Outcome Improvement Plan, ensuring clear delivery plans for the Council's own set of strategies and priorities.

The implementation of the Housing and Support service on the 14th March 2022 created 85 Housing and Support Officer posts, each with an average patch size of 250 tenancies, with a focussed job profile aimed at meeting the changing needs of tenants. The primary role of the Housing and Support Officer is to ensure tenancy sustainment, through creating strong relationships with tenants and providing person centred support. This holistic and outcome focussed approach is aligned with the Local Outcome Improvement Plan outcomes of People, Place and Economy, supported by an extensive,

personalised training plan to ensure all officers have the appropriate skills to achieve the best outcome for tenants.

3.7.4 Determining the interventions necessary to optimise the achievement of the intended outcomes.

The Council deliver a highly acclaimed Tenant Participation Strategy. The Housing Service Review Group comprises tenants and residents and provides scrutiny of our service performance and the Housing Revenue Account. The group also undertake in-depth service reviews and have previously reviewed Housing Repairs, Housing Management and Customer Feedback and more recently, Housing Assets. At the conclusion of each review a report with recommendations is produced.

Monthly performance reports are provided for scrutiny, with appropriate improvement plans developed where necessary. In particular, the Council's performance in Homelessness services is sector leading, and there has also been a significant improvement in performance on evictions for rent arrears through a more targeted and efficient approach is being developed.

3.7.5 Ensuring openness and comprehensive stakeholder engagement.

Since 2013, each year the Council have submitted our Annual Return of the Charter in accordance with the published guidance.

The Housing Service Review Group participates in the preparation and scrutiny of performance information and is comprised of tenants and residents. The group meets monthly and receives routine reports on our performance against the Charter outcomes and standards. All reports are published on our website.

The Housing Service Review Group also participates in developing our annual report on performance. This includes reviewing performance trends, benchmarking with our peers and options for improvements where relevant. The group helps determine report format and proposed using a digital animation in addition to a written report for 2018/2019 and this will be replicated for 2022/23. The annual report is also available in hard copy and is reported in our Newsbite publication.

The monthly and annual reports are available on a dedicated [Housing Performance](#) page on our website.

An Asset management review has just been undertaken and a report is being drafted advising of the recommendations from the group. The Housing Assets Team is responsible for assessing how well the council's housing stock is performing in relation to the Scottish Housing Quality Standard (SHQS) and Energy Efficiency Standard for Social Housing (ESSH); maintaining Council housing; managing Asbestos in council properties; the acquisition of former Council housing; and the preparation, management and monitoring of the Housing Capital Expenditure budget and the report and recommendations is expected to be shared by end of August 2022.

3.7.6 Implementing good practices in transparency, reporting, and audit to deliver effective accountability.

Information on our Complaints Handling Procedure, including how to make a complaint is published on our website and a complaints leaflet is available at all offices. A person can make a complaint by using our online form or in person at any council office. Alternatively, they may contact us in writing or by telephone.

The Council have published the Scottish Housing Regulator's 'Significant Performance Failure' leaflet on our website and the reporting form is also available.

The Council follow the Model Complaints Handling Procedure set out by the Scottish Public Services Ombudsman (SPSO).

Upon closure of every complaint, responding officers systematically identify any learning points. This is particularly important where complaints are upheld, but even a complaint which is not upheld can highlight the need for change. For example, complaints have highlighted where we need to improve communications and change some of our internal procedures.

The Council's performance is scrutinised at each Operational Delivery Committee, the papers for which are all available through our Council website.

Where appropriate, the Council collect and record data on protected characteristics for tenants, applicants, homeless people and people who use our Gypsy Traveller site on our housing management system.

3.7.7 Developing the entity's capacity, including the capability of its leadership and the individuals within it.

Aberdeen City Council has agreed an Equalities Outcome Mainstreaming Plan to promote and embed equality in our services from 2021 to 2025.

The key piece of legislation which governs what we do is the Equality Act 2010. The General Duties within the Act require us to eliminate discrimination; advance equality of opportunity; and foster good relations between persons who share a protected characteristic and those who do not. The protected characteristics as defined by the Equality Act 2010 are: Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

Our Equality Outcomes as a service provider are to ensure:

- EO 1 - All people with protected characteristics will access information, goods and services knowing that social and physical barriers are identified and removed, with a focus on Age, Gender reassignment and Disability.

- EO 2- Diverse communities in Aberdeen will have an increased sense of safety and belonging within their neighbourhood and City, with a focus on Race (including Gypsy/Travellers), Religion and Sexual Orientation.
- EO 3 – Representation in civic participation of people with protected characteristics will be improved by ensuring our leaders, staff and organisation champion the equality agenda in the City, with a focus on Disability, Race and Sex.

The next phase of this work is to engage further with communities to develop specific actions to help us achieve our Equality Outcomes.

During 2020/2021 the Council introduced a new Integrated Impact Assessment (IIA) process to capture equality, human rights, children's rights and socio-economic disadvantage information and evidence. An Integrated Impact assessment (IIA) is undertaken to systematically consider relevant evidence to determine if there may be an unfair or unequal effect on different groups of people within the community or the workforce as a result of a policy or proposal.

To ensure compliance with the Equality Act 2010, the IIA will help to:

- Ensure that the proposal does not discriminate
- Consider how the proposal might better advance equality of opportunity
- Consider whether the proposal will affect relations between different groups.

Our Integrated Impact Assessments are published on our website with relevant committee papers.

During 2021/22 Housing Management and Housing Support merged into one service which meant that a large-scale training and induction plan was rolled out to ensure all staff understood the expectations of the new combined role. Staff were trained in a number of different areas such as the expectations of providing support under a registered service, digital skills, recording information along with the continued roll out of training for frontline staff so they can distribute and administering Naloxone in an effort to reduce instances of opiate overdoses within the community.

Continuous improvement will be an ongoing process to ensure that all staff are qualified, confident and knowledgeable so they can deliver a high quality service. There are also working groups which have been established to review how we deliver housing support and these are attended by frontline staff along with a working group who are looking at all the service procedures to ensure they maximise support opportunities in line with the Housing and Support model along with streamlining and digitalising process where required.

A major upgrade of the online portal was rolled out at the start of 2022 with the aim of reducing call wait times and ensuring that we are providing more comprehensive information on the website. This upgrade allows for customers to create an online account which they can then use to get their housing options, create and amend housing applications, view their rent account and also contact Council officers regarding a range of issues from requesting pet permission to terminating their tenancy.

4. FINANCIAL IMPLICATIONS

4.1 There are no direct financial implications arising from the recommendations of this report.

5. LEGAL IMPLICATIONS

5.1 The requirement for Annual Assurance Statements is set out in statutory guidance issued by the Scottish Housing Regulator under the Housing (Scotland) Act 2010. The recommendations of this report will enable the Council to comply with that requirement.

6. ENVIROMENTAL IMPLICATIONS

6.1 There are no direct environmental implications arising from the recommendations of this report.

7. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic Risk	No significant risks identified			Yes
Compliance	If the Council does not submit the Annual Assurance Statement by 31st October 2022, the Council will not meet regulatory requirements.	Approval to submit the Annual Assurance Statement given by committee	L	Yes
Operational	There are no significant			Yes

	risks identified			
Financial	There are no significant risks identified			Yes
Reputational	The Annual Assurance Statement identifies areas for Improvement.	The Council have identified improvement plans to be implemented.	M	Yes
Environment / Climate	There are no significant risks identified			Yes

8. OUTCOMES

<u>COUNCIL DELIVERY PLAN</u>	
	Impact of Report
Aberdeen City Council Policy Statement	This report has no impact on the policy statement.
Aberdeen City Local Outcome Improvement Plan	This report has no impact on the Local Outcome Improvement Plan.
Regional and City Strategies	This report has no impact on regional and city strategies.
UK and Scottish Legislative and Policy Programmes	This report ensures that we are compliant with the regulatory requirements set out by the Scottish Housing Regulator.

9. IMPACT ASSESSMENTS

Assessment	Outcome
Impact Assessment	Stage 1 assessment complete.
Data Protection Impact Assessment	Not required
Other	None

10. BACKGROUND PAPERS

Scottish Housing Regulator – Regulation of Social Housing in Scotland

11. APPENDICES

A - Draft Annual Assurance Statement

B - Scottish Housing Regulator Regulatory Requirements– Section 3

12. REPORT AUTHOR CONTACT DETAILS

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Appendix A



Aberdeen City Council complies with the regulatory requirements set out in Chapter 3 of the Regulatory Framework, all relevant standards and outcomes in the Scottish Social Housing Charter and all relevant legislative duties, with the following exceptions:

- compliance with minimum site standards for our Gypsy Traveller site
- fire safety obligations for our Gypsy Traveller site.

Last year designs were produced to completely renew the site and by working with the Scottish Government to secure funds, the Council has recently gone through the tender process to find a contractor to develop the site as a demonstration model of national best practice.

Aberdeen City Council are also in the process of reviewing its approach to the collection of equalities information ensuring that a human rights approach is taken in all areas of the service.

The following performance areas are priorities for improvement with action plans in place:

- Services for people who are homeless – the Council is looking to build on sector leading performance in homelessness through our partnership with the Centre for Homelessness Impact. The Council is also increasing its temporary accommodation stock to ensure we can meet the increasing demand for temporary accommodation and avoid prolonged stays in unsuitable accommodation as per the Homeless Persons (Unsuitable Accommodation) (Scotland) Order 2014.
- Void property management – key improvement actions include reducing the number of void properties; reducing the average relet time, and reducing the rate of void rent loss.
- Rent Management – Since the creation of a specialist corporate debt team in November 2021, processes and policies have been reviewed to complement the introduction of the Housing and Support service. Key to this is refreshed rent escalation policy. Training has been rolled out to all staff.
- Customer Satisfaction – key improvement actions: Improve communication with tenants through digital delivery, with the implementation of Choice Based Letting and development of the Housing Online platform. Improvement in engagement through Tenant Participation and resident led inspections by using 'Gov.Notify' to provide regular updates to our tenants through email.

I confirm Aberdeen City Council has seen and considered appropriate evidence in approving this Annual Assurance Statement at our Operational Delivery Committee on 31st August 2022.

Councillor Miranda Radley
Convener – Operational Delivery Committee
Aberdeen City Council

Regulatory requirements

In this section we set out regulatory requirements for all social landlords and the standards of governance and financial management for RSLs.

3.2

All of these requirements are based in the powers given to us in the [Housing \(Scotland\) Act 2010](#).

3.3

We do not replicate here the range of duties, obligations and responsibilities placed on landlords by legislation and through statutory guidance. These include achieving the standards and outcomes in the Scottish Social Housing Charter, duties to help people who are homeless, duties around the safety of tenants' homes, and promoting equality and human rights.

3.4

Landlords also have requirements placed on them by other regulatory bodies, including the Office of the Scottish Charities Regulator, the Equality and Human Rights Commission, the Care Inspectorate, Audit Scotland and the Scottish Public Services Ombudsman.

3.5

Landlords must ensure that they meet all their legal duties and responsibilities and that they adhere to relevant guidance and the requirements of other regulators.

3.6

For local authorities, this includes ensuring that they meet their statutory duties to prevent and alleviate homelessness. Local authorities must confirm that they meet these duties in their Annual Assurance Statement or set out how they are addressing any material non-compliance.

3.7

Landlords should adhere to our statutory guidance. In certain cases, where exceptional circumstances exist, it may be appropriate for a landlord to depart from our [statutory guidance](#). Where a landlord is considering departing from statutory guidance, it should discuss with us why a departure from the guidance is necessary before acting. The landlord should keep a record of the reasons for the departure.

3.8

Landlords should take account of regulatory advice from us and from other regulators. Advisory guidance may include recommended practice and

recommendations from thematic work. Landlords should consider applying any recommendations in advisory guidance but are not required to follow advisory guidance. Landlords are not required to discuss a departure from advisory guidance with us before acting. A list of our advisory guidance is available on our website. Below we set out what landlords must do.

Regulatory requirements for local authorities and RSLs

Assurance and notification

- Prepare an Annual Assurance Statement in accordance with our published guidance, submit it to us between April and the end of October each year, and make it available to tenants and other service users.
- Notify us during the year of any material changes to the assurance in its Assurance Statement.
- Have assurance and evidence that it is meeting all of its legal obligations associated with housing and homelessness services, equality and human rights, and tenant and resident safety.
- Notify us of any tenant and resident safety matters which have been reported to, or are being investigated by the Health and Safety Executive, or reports from regulatory or statutory authorities, or insurance providers, relating to safety concerns.
- Make its Engagement Plan easily available and accessible to its tenants and service users, including online.

Scottish Social Housing Charter Performance

Submit an Annual Return on the Charter to us each year in accordance with our published guidance.

Involve tenants, and where relevant other service users, in the preparation and scrutiny of performance information. It **must**:

- agree its approach with tenants
- ensure that it is effective and meaningful – that the chosen approach gives tenants a real and demonstrable say in the assessment of performance
- publicise the approach to tenants
- ensure that it can be verified and be able to show that the agreed approach to involving tenants has happened
- involve other service users in an appropriate way, having asked and had regard to their needs and wishes.
- Report its performance in achieving or progressing towards the Charter outcomes and standards to its tenants and other service users (no later than October each year). It must agree the format of performance

reporting with tenants, ensuring that it is accessible for tenants and other service users, with plain and jargon-free language.

When reporting its performance to tenants and other service users it **must**:

- provide them with an assessment of performance in delivering each of the Charter outcomes and standards which are relevant to the landlord include relevant comparisons – these should include comparisons with previous years, with other landlords and with national performance set out how and when the landlord intends to address areas for improvement
- give tenants and other service users a way to feed back their views on the style and form of the reporting.
- Make our report on its performance easily available to its tenants, including online.

Tenant and service user redress

- Make information on reporting significant performance failures, including our leaflet, available to its tenants.
- Provide tenants and other service users with the information they need to exercise their right to complain and seek redress, and respond to tenants within the timescales outlined in its service standards, in accordance with guidance from the Scottish Public Services Ombudsman (SPSO).
- Ensure it has effective arrangements to learn from complaints and from other tenant and service user feedback, in accordance with SPSO guidance.

Whistleblowing

- Have effective arrangements and a policy for whistleblowing by staff and governing body/elected members which it makes easily available and which it promotes.

Equalities and human rights

- Have assurance and evidence that it considers equality and human rights issues properly when making all of its decisions, in the design and review of internal and external policies, and in its day-to-day service delivery.
- To comply with these duties, landlords must collect data relating to each of the protected characteristics for their existing tenants, new tenants, people on waiting lists, governing body members and staff. Local authorities must also collect data on protected characteristics for people who apply to them as homeless. Landlords who provide Gypsy/Traveller

sites must collect data on protected characteristics for these service users.

ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery Committee
DATE	31 August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Aberdeen City Empty Homes Update Report
REPORT NUMBER	CUS/22/153
DIRECTOR	Andy MacDonald
CHIEF OFFICER	Derek McGowan
REPORT AUTHOR	Mel Booth
TERMS OF REFERENCE	1.1.1

1. PURPOSE OF REPORT

1.1 To provide an update on progress in relation to empty homes.

2. RECOMMENDATION(S)

That the Committee:

2.1 Note the progress made in relation to empty homes.

3. CURRENT SITUATION

3.1 Bringing privately owned residential properties back into use can be challenging as it requires the owner to be willing to engage and work with the Empty Homes Service. Operational Delivery Committee approved an [Empty Homes Policy](#) in September 2021 to support this work and instructed the Chief Officer – Early Intervention and Community Empowerment to provide an annual update report on empty homes.

3.2 This built on and consolidated the work undertaken by the Empty Homes Officer recruited on a two-year temporary basis in October 2018, to reflect the changing requirements of empty homes across the city and to ensure empty homes are brought back into use. This post was initially funded on a 50:50 basis with kick-starter funding from the Scottish Empty Homes Partnership. In October 2020, City Growth & Resource Committee agreed to fund the Empty Homes Officer post on a permanent basis using Council Tax Second Homes funds.

3.3 The Aberdeen City Empty Homes Policy sets out the detail on how the Council will work with owners to help them to bring privately owned empty residential properties back into use. The aims of the policy are to:

- Work with owners of empty homes to bring them back into residential use.
- Work with owners of empty homes to match existing housing supply with housing demand in the city through the Matchmake to Rent and Matchmake to Sell schemes.
- Ensure there is a coordinated approach between Council services to tackle empty homes.
- Continue to raise awareness of issues relating to empty homes in Aberdeen City.

3.4 Some of the highlights of the work carried out by the Empty Homes Service include:

- Continuing success with working with landlords and letting agents across the city to “match” people from Council housing waiting lists with owners/letting agents of empty private rented sector properties through the Council’s Matchmake to Rent Scheme. Aberdeen City Council is the only local authority in Scotland to utilise a matchmaker scheme in this way.
- National recognition when the service won the Best Empty Homes Service award in 2020 which recognises the team that has made an outstanding contribution to reducing the number of empty homes
- Aberdeen City Council’s Empty Homes Officer was a finalist for the “outstanding individual award” at the Scottish Empty Homes Conference in 2022.
- Working with Aberdeen Cyrenians to bring empty homes back into use for people who may otherwise have been homeless, through their “Settled Homes for All” project which is the establishment of a social lettings agency.
- Working with genealogists to identify owners of residential and non-residential long term empty properties.
- Working with Police Scotland and Scottish Fire & Rescue Service to tackle long-term empty properties and attend partnership meetings to deal with long-term empty properties that are causing a blight on the community.

3.5 The table below shows the number of properties brought back into use since the Empty Homes Officer was recruited.

Year	Number of Properties brought back into use
2018/19	7
2019/20	50
2020/21	139
2021/22	262
Total	458

- 3.6 The empty homes brought back into use are across all parts of the city. The table below shows the numbers brought back into use by postcode.

Postcode	Number of Properties brought back into use
AB10	79
AB11	60
AB12	16
AB14	3
AB15	47
AB16	27
AB21	14
AB22	8
AB23	2
AB24	135
AB25	67
Total	458

- 3.7 One of the tools available to encourage owners to bring their empty property back into use is the additional 100% Council Tax levy. An additional Council Tax levy may be charged to properties that have been empty for one year or more without being actively marketed for sale or rent and two years or more if being actively marketed. Analysis of the data in relation to the Empty Homes Officer's caseload shows that the Council Tax levy was applied and backdated to long term empty properties to the sum of more than £460,000. In addition to this, there is an additional 100% Council Tax levy applied to each long-term empty property on an ongoing basis until the property is brought back into use.
- 3.8 If additional staffing resources were available, this sum could be much higher. Therefore, a report is to be submitted to City Growth & Resource Committee in September 2022 requesting that Council Tax second homes monies are used to recruit a further Empty Homes Officer on a permanent basis to build on the success of the Empty Homes Service in bringing so many properties back in to use and allow resources to focus on long-term empty residential properties in the city centre which has the highest concentration of long-term empty homes in the city. This will also help support the aims of the City Centre Masterplan.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no direct financial implications arising from the recommendations of this report.

5. LEGAL IMPLICATIONS

- 5.1 There are no direct legal implications arising from the recommendations of this report.

6. ENVIRONMENTAL IMPLICATIONS

- 6.1 Bringing empty homes back into use has a positive impact on carbon reduction. Creating homes from empty properties saves substantial amounts of material compared to building new homes. It also minimises the amount of land used for development and avoids wasting embedded carbon. Where the home is retrofitted to improve energy performance, it can also help to drive down the cost of heating and reduce the operational carbon emitted.

7. RISK

- 7.1 The assessment of risk contained within the table below is considered to be consistent with the Council's Risk Appetite Statement.

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic Risk	The number of empty homes affects the supply of housing.	The Empty Homes Officer works with owners of long-term empty properties to bring them back into use.	L	Yes
Compliance	Not applicable			
Operational	Provision of housing is a priority for residents of Aberdeen City. Failure to ensure there is an adequate supply may result in more people seeking to be housed by the council.	The Empty Homes Officer works with owners of long-term empty properties to bring them back into use.	L	Yes
Financial	Not applicable			
Reputational	Failure to work with owners to bring empty homes back into use may harm the Council's reputation when the property causes housing blight.	A cross service group to deal with long standing empty homes has been established.	L	Yes

Environment / Climate	Bringing existing homes back into use has a positive impact on carbon reduction. Failure to effectively implement the policy may result in supply of housing that is not necessary.	The Empty Homes Officer works with owners of long-term empty properties to bring them back into use.	L	Yes
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8. OUTCOMES

<u>COUNCIL DELIVERY PLAN</u>	
	Impact of Report
Aberdeen City Council Policy Statement	The proposals within this have no impact on the Council Delivery Plan.
Aberdeen City Local Outcome Improvement Plan	
Prosperous Economy Stretch Outcomes	The proposal within this report supports the delivery of LOIP Stretch Outcome 1 – 10% increase in employment across priority and volume growth sectors by 2026. Carrying out repairs and maintenance to homes contributes to the local economy by keeping people in work.
Prosperous People Stretch Outcomes	The proposal within this report supports the delivery of LOIP Stretch Outcome 11 - Healthy life expectancy (time lived in good health) is five years longer by 2026. Living in good quality housing contributes to improved health and wellbeing outcomes.
Prosperous Place Stretch Outcomes	The proposals within this report support the delivery of LOIP Stretch Outcome 14 – Addressing climate change by reducing Aberdeen's carbon emissions by 42.5% by 2026 and adapting to the impacts of our changing climate. It takes more than 50 tonnes of CO2 to build an average UK house, therefore bringing empty homes back into use also contributes to carbon reduction through making better use of existing housing stock.
Regional and City Strategies	The proposals within this report support the Aberdeen City Local Housing Strategy by increasing the supply of housing.

9. IMPACT ASSESSMENTS

Assessment	Outcome
Impact Assessment	Full impact assessment completed.
Data Protection Impact Assessment	DPIA completed.

10. BACKGROUND PAPERS

10.1 Aberdeen City Empty Homes Policy, Operational Delivery Committee 16 September 2021. [Empty Homes Policy - report.pdf \(aberdeencity.gov.uk\)](#)

11. APPENDICES

11.1 Not applicable

12. REPORT AUTHOR CONTACT DETAILS

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ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery
DATE	31 August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Cost of Living
REPORT NUMBER	CUS/22/151
DIRECTOR	Andy MacDonald
CHIEF OFFICER	Derek McGowan
REPORT AUTHOR	Paul Tytler
TERMS OF REFERENCE	1.1.1

1. PURPOSE OF REPORT

- 1.1 On 13th July 2022, the Council resolved to approve that the £1,000,000 Fuel Poverty Fund be considered in the wider Cost of Living Support report due to be heard at the Operational Delivery Committee on 31 August 2022.

2. RECOMMENDATION(S)

That the Committee:-

- 2.1 Agree the following recommendations:

- a) allocate £430,000 to Community Food Initiatives North East for investment in food procurement, development of food pantries (300 memberships, weekly food shops, management and admin); and Support, Advice, Finance and Education team support;
- b) allocate £300,000 to the Scottish Welfare Fund provision to reinstate medium priority applications to the end of March 2023;
- c) allocate £100,000 to SCARF to assist in alleviating fuel poverty through distribution of fuel vouchers and trialling a 'cash first' approach;
- d) allocate £100,000 to ABZ works to support 100 lone parent families through existing employability programmes;
- e) allocate £45,000 to the provision of insulation measures for 500 homes, and
- f) allocate £25,000 to establish a Family Wellbeing Fund, to support families through the provision of advice and to develop a support plan.

- 2.2 Instruct the Chief Officer – Early Intervention and Community Empowerment to make arrangements to distribute the funds as required, and

- 2.3 Instruct the Chief Officer – Early Intervention and Community Empowerment to report to a future Committee on the outcomes achieved by the allocation of funds.

3. CURRENT SITUATION

- 3.1 At the Council meeting held on 7 March 2022 the Chief Officers - Early Intervention and Community Empowerment and Customer Experience were instructed to prepare the details of a scheme to allocate £1,000,000 for an Aberdeen Fuel Poverty Fund to help the most vulnerable in our community with energy costs.
- 3.2 At the Council meeting on 13th July 2022, the Council resolved to approve that the £1m Fuel Poverty Fund be considered in this wider Cost of Living paper, which sets out the current situation and recommendations for decision by the Committee.
- 3.3 The Local Outcome Improvement Plan 2016-2026 sets out a vision for Aberdeen as a place where all people can prosper. There are a number of the stretch outcomes within the plan directly impacted by cost of living pressures:

Stretch outcome 1 No one will suffer due to poverty by 2026

Stretch outcome 5 90% of Children and young people will report that their experiences of mental health and wellbeing have been listened to by 2026.

Stretch outcome 6 As corporate parents we will ensure 95% of care experienced children and young people will have the same levels of attainment in education, health and emotional wellbeing, and positive destinations as their peers by 2026

Stretch outcome 7 95% of children living in our priority neighbourhoods will sustain a positive destination upon leaving school by 2026

Stretch outcome 11 Healthy life expectancy (time lived in good health) is five years longer by 2026

- 3.4 In addition to these stretch outcomes, there are other outcomes where improvement projects will impact on the cost of living. While there is rightly focus on the short term impact of increasing energy and food costs, it is also important to focus on the long term public health impacts of the current cost of living increases.
- 3.5 The public health impacts of the cost of living on these stretch outcomes was examined by Public Health Wales in conjunction with the World Health Organisation, demonstrating the public health impact of cost of living drivers, and how the effects can be seen across a number of areas as follows:

Cost of Living Issue	Health Impacts
Fuel, transport costs	Social isolation, delayed diagnoses
Housing affordability	Infectious diseases Violence and abuse
Food insecurity	Obesity or undernutrition Less energy for work and school
Debt, disposable income	Anxiety and stress Reduced wellbeing activities
Energy use	Anxiety and stress Disease vulnerability

While these impacts are felt at an individual level, they lead to systemic impacts felt across whole and targeted population levels, and over longer time frames:

- Increased health inequality
- Increased health service demand
- Worse health service provision
- Reduced stability of communities
- Intergenerational/cyclical impacts

These long term impacts relate to educational attainment, employment, physical and mental health; with households being pushed further in to poverty, back in to poverty, or in to poverty for the first time.

3.5 On the 11th August 2022 the First Minister chaired a meeting of the Scottish Government Resilience Committee to discuss urgent steps required to mitigate the cost of living emergency. Measures discussed include:

- maximising direct financial assistance;
- an emergency budget review;
- measures to limit cost increases;
- working with partners to strengthen the safety net of emergency food/fuel provision;
- prioritising a 'cash first' approach, and
- providing further advice to households on using energy more efficiently and reducing consumption.

With the ongoing commitment for all Primary school pupils in Scotland to have access to free school meals, we have been generously donated funds from Aberlour Child Care Trust to help clear historical school meal debt owed to the Council. In addition, with the provision of service level support on a daily basis to people across the city including care experienced young people, students and pensioners, and the range of grants provided to community organisations by the Council annually, it is important that the recommendations made in this

report are seen in this wider context of poverty mitigation. This report responds to these concerns, presenting a range of recommendations that can be implemented locally to provide longer term, sustainable benefit to households in conjunction with the UK and Scottish Government mitigating measures outlined in Appendix 1.

Mitigating the effects of poverty – Financial support

- 3.7 From 1st August 2022, in Aberdeen the Scottish Welfare Fund (SWF) is supporting high priority applications only, to manage the current budget allocation of £1.063m (£1.366m in 2021/22) across the remainder of the year. This is a change from having supported medium and high priority applications throughout 2021/22 and the early part of the current financial year.
- 3.7.1 SWF provides support through Crisis Grants and Community Care Grants. The impact of supporting high priority applications only will have limited impact on Crisis Grant applications, where people are assessed as being in crisis or not, so are likely to continue to be supported.
- 3.7.2 The change will impact Community Care Grants where under High Priority a limited range of items can be provided – white goods, bed, a sofa/chair and flooring/curtains for the main rooms (living/bedroom) only. Medium priority applications would cover the same items, but can also include flooring/curtains for an entire property and additional items such as wardrobes, chest of drawers, tables and chairs etc.
- 3.7.3 The SWF team are seeing applications from people who are struggling with the cost-of-living crisis and anticipate this will increase to Autumn and beyond.
- 3.7.4 While people in immediate crisis will continue to be supported through SWF, reinstating support for medium priority applications will help ensure people can have a reasonable standard of accommodation, contributing to the LOIP outcome that no one will suffer due to poverty by 2026, as well as contributing to the stretch outcomes for adults and children around wellbeing. Supporting medium priority applications will help also alleviate the health impacts described above around housing affordability. The cost of reinstating support for medium priority applications to end March 2023 is £300k.
- 3.8 1250 Households in Aberdeen are affected by the limit on additional payments to two children, meaning no additional Universal Credit or Child Tax Credit is paid for a third or subsequent children. Of these 1250 households, 760 are in receipt of UC and 490 in receipt of Child Tax credits. The Scottish Child Payment is paid regardless of the number of children in eligible families.
- 3.9 A Family Wellbeing Fund is proposed to support families through the provision of advice and to develop a support plan linked to topics such as money advice, fuel payments and employability. As these households are identifiable, this would work by providing an initial payment of £100 to the household, with

a second payment of £150 as an incentive to engage with services to maximise their income. This will help support those that need further support but are just above the thresholds for mainstream help available. To support 100 families to March 2023 will cost £25,000.

Mitigating the effects of poverty – Financial advice

- 3.10 The provision of financial advice is critical to help ensure people are maximising their income through benefit uptake as well as managing debt. The Council has its own Financial Inclusion Team to support residents across the City. In addition, a number of other providers are supported through Fairer Aberdeen and Common Good funds to provide financial advice, including Citizen’s Advice Bureau and the Support, Advice, Finance and Education (SAFE) team at Community Food Initiatives North East (CFINE).
- 3.11 There is an opportunity to expand provision of financial advice to ensure people can access the services at a time and place that suits their needs. We are mindful of the stigma that is still felt by some residents in seeking such support, and feel that establishing a peripatetic finance adviser that would support people using the food pantries, including the mobile pantry, would be of benefit.
- 3.12 The proposed recommendation for the procurement of food and expansion of advice and support to ensure availability of adequate food parcels and also an adequate range of provisions through Community Food Pantries through to March 2023 is:

Food procurement by CFINE for food pantries (supporting 300 memberships, weekly food shops, management and admin)	£387k
SAFE Team advice and support	£43k
	£430k

Mitigating the effects of poverty – Food support

- 3.13 The supply of food available to foodbanks is changing. Individual donations are reducing as people are affected by increased costs of living and are less able to afford food bank food donations. Fareshare is a national scheme supported by the Scottish Government to supply surplus food from the food industry for redistribution. Aberdeen City Council currently supports this scheme through the provision of £67k From the Fairer Aberdeen Fund for staffing and administration.
- 3.14 The surplus food available tends to be bulk and in commercial quantities, often fresh fruit and vegetables (planning is in hand for a delivery of 200 pallets of carrots). While this distribution clearly brings health benefits, fresh fruit and vegetables are often not suitable for making up a food parcel for use by households due to the perishable nature of the goods. Very occasionally however, a manufacturing or labelling error will result in supplies of retail

quantities of non-perishable food. In addition, improvements in stock and supply chain management by supermarkets, to minimise waste and support net zero, means that retail surplus is now minimal.

- 3.15 This impacts the availability of food not only through emergency food parcels, but also what can be provided through Community Food Pantries, which are currently being topped up with food through online shopping provision. Committee will be aware of the ongoing work to increase the number of members of food pantries in the city, with excellent work undertaken by CFINE to increase membership by around 300 people.
- 3.16 During Covid, the Scottish Government funded £2.1m through Fareshare to secure the provision of retail food to support the provision of both emergency food and Covid support during that time. That financial support has now ended. While some users of food banks and food pantries can work to produce meals from a bag of ingredients, many people and particularly those in crisis, cannot. Much work is underway around managing expectations about what can be provided and developing skills for people to produce food, but there remains a significant need for ambient food.
- 3.17 Consideration has been given to ACC procuring the food at scale to support the provision of emergency food and the offering through food pantries. While there are catering frameworks through Scotland Excel - the National centre of procurement expertise - there are no 'retail food' frameworks as required.
- 3.18 CFINE, on behalf of Food Poverty Action Aberdeen (FPAA), have experience of procuring this type of food and would develop a network of key providers across the city to distribute the food.

Mitigating the effects of poverty – Fuel poverty

- 3.19 Energy Action Scotland identifies the main causes of fuel poverty as:
- Poor energy efficiency of the dwelling
 - Low disposable household income
 - High price of domestic fuel
 - How energy is used in the home
- 3.20 The current Capital programme of insulation work to Council properties has a budgeted spend of £9.6m on various energy efficiency measures including insulation and heating system replacement, and we continue to offer heat and power to residents across the City.
- 3.21 The scale of the expected energy price cap increase in October 2022 is not yet known, but it is felt prudent to anticipate increased demand for fuel support arising from anticipated further increase.
- 3.22 The Council provides funding to SCARF to provide home energy advice to residents of Aberdeen. SCARF has advised that to provide a property with an insulation pack containing 1 x set of Radiator Reflector Panels (5-10 radiators)

LED Bulbs (12) and 1 x Draught Excluders will cost £86.07. In addition, some properties may benefit from a chimney balloon and hot water cylinder jacket, costing £43.44. This will depend on each property but is estimated at 10% of total properties.

- 3.23 To provide up to 500 properties with this type of support would cost £45k. Estimated average household cost savings per annum by installing the insulation pack is £210.00 (including the fuel bill increase April 2022 and +40% increase anticipated in October 2022).
- 3.24 Fuel vouchers are currently in use and accessible through the Financial Inclusion Team and SCARF. It is proposed that further fuel vouchers are secured, along with trialling a 'cash first' approach. Cash First helps to restore some dignity among people suffering poverty. This corresponds with the Scottish Government's policy of promoting a cash first approach to food insecurity and affording more dignity for those suffering.
- 3.25 It is recommended that £100k is allocated for the further provision of support to tackle fuel poverty through fuel vouchers and testing a cash first approach.

Mitigating the effects of poverty – employability support

- 3.26 We recognise that for some people the transition from unemployment to employment can be challenging, with the transition from being supported by benefits to receiving a salary potentially affecting income during the initial phase. In particular this can be a barrier for lone parent families, and we are proposing an employability transition grant of £1000 for lone parents, payable over three months to support the costs of moving from benefits and into work, covering transport costs, clothing, food etc. This would therefore cover moving into work and the initial period of work to reduce in work poverty at point of employment.
- 3.27 To support 100 lone parent families through existing employability programmes to March 2023 will cost £100,000. Due to this requiring a degree of eligibility assessment, this £100k would include administrative costs.

Summary of recommendations

- 3.28 This report sets out a series of recommendations which we believe address the challenge of providing sustainable support to households, and that will have a lasting impact through helping to prevent key public health challenges emerging. The table below illustrates how the £1m available for investing in poverty mitigation in our communities could be used to provide that support across targeted populations.
- 3.29 Based on our analysis and the above recommendations, in order to contribute towards the LOIP stretch outcomes and mitigate the health impacts describe above, we propose to invest the £1m to tackle food poverty and fuel poverty, age related poverty and in-work poverty including employability support. The recommendations are as follows:

Recommendation	Value
Allocate £430,000 to Community Food Initiatives North East for investment in food procurement, development of food pantries (300 memberships, weekly food shops, management and admin); and Support, Advice, Finance and Education team support	£430k
Allocate £300,000 to the Scottish Welfare Fund provision to reinstate medium priority applications to the end of March 2023;	£300k
Allocate £100,000 to SCARF to assist in alleviating fuel poverty through distribution of fuel vouchers and trialling a 'cash first' approach	£100k
Allocate £100,000 to ABZ works to support 100 lone parent families through existing employability programmes	£100k
Allocate £45,000 to the provision of insulation measures for 500 homes	£45k
Allocate £25,000 to establish a Family Wellbeing Fund, to support families through the provision of advice and to develop a support plan	£25k
Total	£1000k

4. FINANCIAL IMPLICATIONS

- 4.1 The cost of the proposed recommendations will be met from the Fuel Poverty Fund allocation approved by Council on 13th July 2022 to be allocated through this Cost of Living paper.

5. LEGAL IMPLICATIONS

- 5.1 There are no direct legal implications arising from the recommendations of this report

6. ENVIRONMENTAL IMPLICATIONS

- 6.1 There are no direct environmental implications arising from the recommendations of this report.

7. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) <small>*taking into account controls/control actions</small>	*Does Target Risk Level Match Appetite Set?
Strategic Risk	There is a risk that failing to support people struggling to meet the increased cost of living could lead to longer term economic harm.	Implementation of recommendations to help mitigate the cost of living impacts for the most vulnerable, alongside work and support across services, partners and third sector.	L	Yes
Compliance	There is a risk of failing to comply with a Council decision to spend the allocated £1m to help the most vulnerable in our community with energy costs.	Implementation of recommendations to help mitigate the cost of living impacts for the most vulnerable, alongside work and support across services, partners and third sector.	L	Yes
Operational	The recommendations in this report place require minimal additional resource from the Council.	Strong partnership working with organisations identified will ensure this risk is minimised.	L	Yes
Financial	No significant risk identified as the £1m has already been identified			
Reputational	There is a risk that failing to support people struggling to meet the increased cost of living could lead to reputational damage.	The recommendations in this report demonstrate a clear commitment to supporting people with allocated budgets.	L	Yes

8. OUTCOMES

<u>COUNCIL DELIVERY PLAN</u>	
	Impact of Report
Aberdeen City Council Policy Statement	The recommendations in this report align with the Partnership agreement with regard to the mitigation of poverty, and specifically the pledge for an urgent report into the effects of poverty on the city.
<u>Aberdeen City Local Outcome Improvement Plan</u>	
Prosperous Economy Stretch Outcomes	The proposals in this paper impact on stretch outcome 1 – No one will suffer due to poverty by 2026.
Prosperous People Stretch Outcomes	The proposals in this paper impact on Prosperous People Outcomes: 7 - 95% of all our children, including those living in our priority neighbourhoods, will sustain a positive destination upon leaving school by 2026 11 - Healthy life expectancy (time lived in good health) is five years longer by 2026
Prosperous Place Stretch Outcomes	The proposals in this paper impact on prosperous place outcome 13 - Addressing climate change by reducing Aberdeen's carbon emissions by at least 61% by 2026 and adapting to the impacts of our changing climate.
Regional and City Strategies	There will be a positive impact on efforts to reduce carbon emissions through the recommendations on tackling fuel poverty, in addition to the work noted on Council housing stock energy efficiency.

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	Completed 4 th August 2022
Data Protection Impact Assessment	Not required

10. BACKGROUND PAPERS

None.

11. APPENDICES

- 11.1 Appendix 1 – summary of Scottish and UK Government energy and cost of living interventions

12. REPORT AUTHOR CONTACT DETAILS

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Appendix 1

Award	Detail	Population level
Cost of Living Award	<p>£150 credit to Council Tax bills for</p> <ul style="list-style-type: none"> • A person who lives in a dwelling in any Council Tax valuation band, is liable for Council Tax and is in receipt of Council Tax Reduction. • A person who lives in and is liable for Council Tax for a band A-D dwelling and does not receive Council Tax Reduction • A person who lives in a dwelling in any Council Tax Band and receives one of the following exemptions: <ul style="list-style-type: none"> • Exemption due to all the occupants are under 18. • Exemption due to all the occupants are care leavers. • Council Tax Exemption due to all the occupants are severely mentally impaired. • Exemption due to the property is unoccupied because the resident has gone to someone else's home to provide care, or the resident receives care elsewhere 	Targeted
Energy Bill Support Scheme.	All domestic energy customers in Great Britain will now receive a £400 grant to help with the cost of their energy bills through the Energy Bill Support Scheme.	Whole
£650 Cost of Living payment for those on benefits	More than 8 million households on means tested benefits will receive a payment of £650. This includes all households who receive Universal Credit, Income-based Jobseekers Allowance, Income-related Employment and Support Allowance, Income Support, Working Tax Credit, Child Tax	Targeted

	Credit, Pension Credit. Department of Work and Pensions will make the payment in two lump sums – the first from July, the second in the autumn. Payments from HMRC for those on Tax Credits only will follow shortly after each to ensure there are no duplicate payments. The government will make these payments directly to households across the UK.	
£300 Pensioner Cost of Living Payment	All pensioner households will receive an extra £300 to help them cover the rising cost of energy this winter. This payment will go to the over 8 million pensioner households who receive the Winter Fuel Payment. The Pensioner Cost of Living Payment will come as a top-up to annual Winter Fuel Payments in November/December. The government will make these payments directly to households across the UK.	Targeted
£150 Disability Cost of Living Payment	People with disabilities will receive an extra £150 to help with the extra costs they face. Six million people who receive Disability Living Allowance, Personal Independence Payment, Attendance Allowance, Scottish Disability Benefits, Armed Forces Independence Payment, Constant Attendance Allowance and War Pension Mobility Supplement will receive the support as a one-off payment in September. The government will make these payments directly to households across the UK.	Targeted
The Warm Homes Discount	2.2 million low-income households receive a £140 rebate on their energy bills. From 2022, proposed changes will see the scheme be worth £475 million a year with nearly 3 million households receiving a £150 rebate.	Targeted
Winter Fuel Payments	Providing payments of £200 for households with someone of State Pension Age, or £300 for Households with someone aged 80 or over. bills.	Targeted
Cold Weather Payments	£25 extra a week for poorer households when the temperature is zero or below.	Targeted

Child Winter Heating Assistance Payment	£214.10 for an eligible child or young person in the household. Paid once a year to those in receipt of highest rate of Disability Living Allowance/Child Disability Payment or enhanced rate of daily living Personal Independence Payment.	Targeted
Fairer Aberdeen Funding and revenue grant funding	Value of commitment and impact	Whole and targeted

ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery Committee
DATE	31 st August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Child Poverty Action Report 2021/22
REPORT NUMBER	CUS/22/149
DIRECTOR	Andy MacDonald
CHIEF OFFICER	Derek McGowan
REPORT AUTHOR	Derek McGowan
TERMS OF REFERENCE	Terms of Reference: 1.1.1 1.1.3

1. PURPOSE OF REPORT

- 1.1 To provide the Committee with the Child Poverty Action report for 2021/22, as required by the Child Poverty (Scotland) Act 2017.

2. RECOMMENDATION(S)

That the Committee: -

- 2.1 approves the joint Aberdeen City Council and NHS Grampian Child Poverty Action Report 2021/22 for submission to the Scottish Government;
- 2.2 notes that this report has been created without access to national child poverty data; and
- 2.3 instruct the Chief Officer – Early Intervention and Community Empowerment to review the Council’s approach to tackling Child Poverty, in conjunction with Community Planning Partners through the Community Planning Aberdeen Anti-Poverty group, and bring a report back to the relevant Committee detailing a refreshed action plan for 2022-2026.

3. CURRENT SITUATION

- 3.1 The Child Poverty (Scotland) Act 2017 (the Act) fully entered into force on the 1st July 2019. The Act sets out steps required to be taken by the Scottish Government, Local Authorities and Health Boards to tackle child poverty. The Act identifies four definitions for poverty, identifies targets to be achieved by 2030, and creates a requirement for Local Authorities and Local Health Boards to annually agree a Child Poverty Action Report. This Report is then published and submitted to Scottish Ministers.

3.2 Poverty is defined in the Act under four different headings:

- Relative poverty
- Absolute poverty
- Combined low income and material deprivation
- Persistent poverty

3.3 At Operational Delivery Committee on the 17th September 2019, the Committee agreed to adopt the Local Outcome Improvement Plan (LOIP) as the Council's Child Poverty Action Plan for the years 2019-22.

4 CHILD POVERTY TARGETS

4.1 Section 1 of the Act sets out targets that the Scottish Ministers must meet by 2030. These are that, of children living in households in Scotland:

- (a) less than 10% fall within relative poverty
- (b) less than 5% fall within absolute poverty
- (c) less than 5% fall within combined low income and material deprivation
- (d) less than 5% fall within persistent poverty

4.2 Section 2 of the Act sets out Interim targets, that must be met by the Scottish Ministers in the financial year beginning with 1 April 2023. These are, that, of children living in households in Scotland—

- (a) less than 18% fall within relative poverty
- (b) less than 14% fall within absolute poverty
- (c) less than 8% fall within combined low income and material deprivation
- (d) less than 8% fall within persistent poverty

These measures cannot yet be defined at a Local Authority level.

5 LOCAL CHILD POVERTY ACTION REPORTS

5.1 The Act requires each Local Authority and NHS Board to publish a Child Poverty Action Report (CPAR) and undertake annual monitoring and reporting to demonstrate progress against statutory targets.

5.2 A local child poverty action report must describe any measures taken in the area of the local authority during the reporting year by the local authority and each relevant Health Board for the purpose of contributing to the meeting of the child poverty targets, and measures that are proposed to be taken to meet these targets.

5.3 Additionally, a local child poverty action report must describe any income maximisation measures taken in the area of the local authority during the reporting year to provide pregnant women and families with children with—

- a) information, advice, and assistance about eligibility for financial support, and
- b) assistance to apply for financial support;

- 5.4 The report must in particular also describe any measures taken during the reporting year, or which are proposed to be taken, in the area of the local authority in relation to children living in households whose income is adversely affected, or whose expenditure is increased, because a member of the household has one or more protected characteristics.
- 5.5 The Act states that progress against these targets will be scrutinised nationally by the Poverty and Inequality Commission. However, at a local level it is the responsibility of the Local Authority and Health Board to publish, as soon as practical after the end of each financial year, a report on progress locally.
- 5.6 As noted in the Child Poverty Action report for 2020/21, accurate national data is not available. Awaiting national data has meant that in previous years this has meant reporting has only been possible much later than expected. This report is therefore submitted without access to accurate national data, and relies on local qualitative and quantitative data available, but without the national context added.

6 CHILD POVERTY ACTION IN ABERDEEN

- 6.1 The Population Needs Assessment used as the basis for the refresh of the LOIP in 2021 identified that the rate of child poverty in Aberdeen was estimated to be 21.8%, or around 5500 children. Poverty is defined as 'below 60% median income after housing costs'.
- 6.2 This report sets out the measures that have been taken by the Council, NHS and other partners to tackle and mitigate the effects of child poverty during 2021/22.
- 6.3 The report outlines significant efforts to tackle child poverty through 2021/22, demonstrating both the extent to which the Council, NHS and partners understood the impact the pandemic would have on children and young people, and the actions taken to support their physical and mental health and wellbeing.
- 6.4 In March 2022 the Scottish Government launched 'Best Start Bright Future', the new Tackling Child Poverty Delivery Plan 2022-26. 'Best Start Bright Future' sets out three key aims:
- Providing the opportunities and integrated support parents need to enter. Sustain and progress in work
 - Maximising the support available for families to live dignified lives and meet their basic needs
 - Supporting the next generation to thrive
- 6.5 As noted in 3.3 above, the LOIP has functioned as Aberdeen's Child Poverty Action Plan for the period 2019-2022. Following the launch of 'Best Start Bright Future', we must plan to refresh our own approach to tackling child poverty. With the new Community Planning Aberdeen Anti-Poverty Group containing key public sector and 3rd sector colleagues from across the city, it is proposed that the Chief Officer – Early Intervention and Community Empowerment work with this group to review the Child Poverty Action Plan for Aberdeen and bring

a report to a future Committee setting out the approach to be taken for 2022-2026.

7. FINANCIAL IMPLICATIONS

7.1 Financial implications relating to this report would result from failure to achieve the outcomes sought for children and families across the City. Public services face significant challenges on expenditure, with financial projections indicating that these pressures will remain. Demand management is a key driver in helping meet these challenges, and failing to address child poverty may mean that costs associated with child poverty do not reduce, adding to projected pressures in coming years.

8. LEGAL IMPLICATIONS

8.1 The preparation and publication of the CPAR fulfils Aberdeen City Council's duty under section 13 of the Act.

9. ENVIRONMENTAL IMPLICATIONS

9.1 There are no direct environmental implications arising from the recommendations of this report.

10. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic Risk	Risk that the Council along with partners does not meet the requirements of the legislation, to the long term detriment of children and families in Aberdeen	Partnership work to mitigate the effects of poverty across the city	L	Yes
Compliance	Risk relates to failure to comply with statutory requirements	Provision of the LOIP as Aberdeen City Child Poverty Action Plan; annual reporting.	L	Yes
Operational	Failure to meet statutory targets	This work will improve outcomes for children and	L	Yes

		families across the City.		
Financial	Risk relates to non-achievement of targets long term and failing to reduce demand through early intervention in key drivers. Failure to achieve the outcomes desired will mean residents requiring support from public agencies for longer.	Joint working and multi-agency service redesign to identify appropriate measures.	L	Yes
Reputational	Risk relates to failure to meet the statutory targets.	Meeting the LOIP outcomes.	L	Yes
Environment / Climate	Risk as opportunity	Meeting the LOIP outcomes will improve the environment for children.	L	Yes

11. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report
Prosperous Economy	This report demonstrates the positive range of work being undertaken at service and partnership level to improve the quality of life for families and children in poverty.
Prosperous People	This report demonstrates the positive range of work being undertaken at service and partnership level to improve the quality of life for families and children in poverty.
Prosperous Place	This report demonstrates the positive range of work being undertaken at service and partnership level to improve the quality of life for families and children in poverty.
Enabling Technology	Digital support provided in several areas including education provision and Connecting Scotland.

12. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	Stage 1 assessment completed.
Data Protection Impact Assessment	Not required.
Duty of Due Regard / Fairer Scotland Duty	The aim of the LOIP is to improve outcomes for all. The Fairer Scotland Duty is considered against strategic decisions.

13. BACKGROUND PAPERS

Child Poverty Action Report 2020/21

14. APPENDICES

Appendix A – Joint Child Poverty Action Report 2021/22

12. REPORT AUTHOR CONTACT DETAILS

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Aberdeen City

Local Child Poverty Action Report

2020 - 2021

Authors	Derek McGowan (Chief Officer – Early Intervention and Community Empowerment) Tracy Davis (Child Health Commissioner)
Ratified by NHS	
Ratified by LA	
Published	

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Foreword

We know that COVID-19 and the necessary measures to limit the spread of infection have had a substantial impact on the lives of our children, young people, and their families. This report details actions taken through the 2020/21 year when significant disruption to how we interact and socialise together, and on how our economic, education, and health services function was most immediately felt. The pandemic has exposed and amplified pre-existing levels of social and economic inequality and poverty and the measures introduced to suppress the virus have disproportionately affected low-income families with young children. Unfortunately, this report cannot provide current national data for child poverty in the City, and as such the true impact of the pandemic is not yet fully understood. It is likely however that the rate of child poverty in the City has increased since the start of the pandemic, and we know that partners have worked tirelessly to mitigate the causes and impacts of child poverty and continue to do so.

However, we also know that child poverty is not inevitable, and therefore, further to our commitment to implement #ThePromise, 'poverty and children' will be one of four key priorities in our forward-looking strategy. The critical challenge across our local systems is how we can work effectively together to highlight these impacts on children and young people, to promote recovery and to enable improved health and wellbeing outcomes.

Throughout the pandemic we have shown that we are much stronger when we work together. Through co-production with children and families we will continue to build upon the tremendous efforts that have already been made within our systems. We have a great opportunity to harness positive changes, and to be pro-active in seeking improved outcomes for children and young people. With Scotland striving to achieve incorporation of the United Nations Convention on the Rights of the Child (UNCRC) into domestic law, this provides us with a further framework and impetus for a rights-based approach to children's health and recovery. Enabling children, young people, and their families to engage and participate in their recovery and how their services are structured and delivered will be vitally important in realising children's rights.

Caroline Hiscox
Chief Executive
NHS Grampian
Council

Angela Scott
Chief Executive
Aberdeen City

Introduction

The Child Poverty (Scotland) Act 2017¹ (the Act) sets out four interim income targets to be met by 2023, and four statutory targets to be met by 2030, encouraging Local Authorities and Health Boards to work towards those targets. The Act introduced a statutory requirement that Local Authorities and Health Boards must jointly produce an annual report and action plan that outlines the actions that they are taking, and will take, to reduce child poverty.

It is a complex task to measure poverty accurately and as such, four measures have been introduced to aid in measuring against the targets set out in the Child Poverty (Scotland) Act 2017. The targets are set on an 'after housing costs' basis; the income families have left after they have paid for their housing:

- **Relative poverty:** a child is in relative poverty if they live in a household where equivalised income for the financial year in question is less than 60 per cent of the median equivalised net income for that financial year.
Target: Less than 10% of children will live in households that are in relative poverty
- **Absolute poverty:** a child is in absolute poverty if they live in a household with an income below 60 per cent of the median equivalised net income in 2010–11.
Target: Less than 5% of children will live in households that are in absolute poverty.
- **Combined low income and material deprivation:** a child is in combined low income and material deprivation if they live in a household with an income below 70 per cent of the equivalised median net income for that year and are unable to afford a number of basic goods and services (material deprivation).
Target: Less than 5% of children will live in households with combined low income and maternal deprivation
- **Persistent poverty:** a child is in persistent poverty if they have been living in Scotland and in relative poverty for three of the past four years.
Target: Less than 5% of children will live in households in persistent poverty

¹ <http://www.legislation.gov.uk/asp/2017/6/contents/enacted>

Context

The Child Poverty (Scotland) Act 2017 aligns with other statutory duties and local reporting requirements to support the direction towards tackling child poverty. The **Fairer Scotland Duty**² places an overarching statutory duty on public bodies to have due regard to exercising functions in such a way that is designed to reduce the inequalities of outcome which result from socio-economic disadvantage. The **Children and Young People (Scotland) Act 2014**³ (specifically Articles 3, 6, 12, 26 and 27) are of particular support to the Child Poverty (Scotland) Act 2017.

The **United Nations Convention on the Rights of the Child**⁴(UNCRC) is the most widely ratified human rights treaty in the world, coming into force in the UK in 1992. The vision and ambition to help children and young people experience their rights has been set out within the ‘progressing the human rights of children in Scotland: 2018-2021 Action Plan’⁵. This includes raising awareness of children’s rights and involving them in policy decisions. We are committed to achieving UNICEF Child Friendly City Status, and a partnership approach has been implemented to ensure that children have the opportunity to be involved in implementing decisions that will affect them.

Each Community Planning Partnership (CPP) must prepare and publish a Local Outcome Improvement Plan (LOIP) which sets out local outcomes as prioritised by the CPP, and in doing so is required to endeavour to reduce inequalities to outcomes that result in socio-economic disadvantage. This is a duty placed on CPP’s under the **Community Empowerment (Scotland) Act 2015**⁶. In September 2019, Aberdeen City Council adopted Community Planning Aberdeen’s LOIP as the Child Poverty Action Plan for the years 2019-22. Equally, the **Education (Scotland) Act 2016**⁷ requires that education authorities must apply due regard to the need to carry out school functions in a way designed to reduce inequalities of outcome for those pupils experiencing them as a result of socio-economic disadvantage.

² <https://www.gov.scot/publications/fairer-scotland-duty-interim-guidance-public-bodies/pages/>

³ <http://www.legislation.gov.uk/asp/2014/8/contents/enacted>

⁴ <https://www.unicef.org.uk/what-we-do/un-convention-child-rights/>

⁵ https://www.basw.co.uk/system/files/resources/progressing_human_rights_children_scotland.pdf

⁶ <http://www.legislation.gov.uk/asp/2015/6/contents/enacted>

⁷ <http://www.legislation.gov.uk/asp/2016/8/contents/enacted>

Child Poverty in Aberdeen City

In 2019 Aberdeen City was home to 228,700 people, and of these 35,423⁸ (15.4%) were children aged from birth to age 16. There are 48 primary schools and 11 secondary schools, and as of March 2019 there were 542 Care experienced children and young people in the city. 93.2% of school leavers achieved a positive destination. Of Aberdeen City's 283 data zones 29 are in the 20% most deprived, which is 2.08% of the national share. 104, 7.45% of the national share, are in the 20% least deprived.

78.5% of the population aged over 16 are employed which is slightly higher than the Scotland comparison (74.5%), with average gross weekly pay (by place of residence) being £599.40; slightly higher than the Scottish average of £577.70. 19.4% of those over age 16 in Aberdeen City are 'economically inactive'. This includes students, those with long or short term illness, retired people, people looking after family or home, and those that may be discouraged from working. Of these, 24.6% want to be working and are actively seeking employment. There are 13,900 workless households in Aberdeen City, however the sample size is too small to give an accurate estimation as to the number of these households with a child (or children) up to the age of 16.

The most recent Strategic Needs Assessment identifies that around 5500 children in Aberdeen are living in poverty. A standard definition of child poverty means growing up in families without the resources to 'obtain the type of diet, participate in the activities and have the living conditions and amenities' which are the norm in 21st century Scotland. The [Local Housing Strategy 2018-2023](#) identifies six strategic outcomes including adequacy and improvement of housing supply; the prevention of homelessness; improvement in private sector renting, and reducing fuel poverty. These are supporting outcomes which create the right conditions for tackling child poverty through a focus on mitigation for all families.

The Scottish Public Health Observatory (ScotPHO)⁹ gives us some high level data that enables a comparison against certain indicators as a gauge of poverty over recent years. These cannot be mapped across as a direct measure against the targets in the Child Poverty (Scotland) Act 2017 but can be used to monitor child poverty and its drivers at a local level.

⁸ <https://www.nrscotland.gov.uk/statistics-and-data/statistics/statistics-by-theme/population/population-estimates/mid-year-population-estimates/mid-2019>

⁹ https://scotland.shinyapps.io/ScotPHO_profiles_tool/

Values

NHS Grampian hosts a Child Poverty Working Group, chaired by the NHS Child Poverty Lead, with representation from the three Local Authorities. The objective of the working group is to determine and manage child poverty actions that specifically relate to health that are deliverable on a Pan-Grampian basis, and to determine ways in which to support partnership delivery of actions against the wider impacts of poverty. The Child Poverty Working Group reports into the Health Inequalities Action Group (HIAG) which has oversight of activity in relation to NHS Grampian as an anchor organisation. This ensures that we maintain senior leadership buy-in at an organisational level and that we maximise opportunities to promote child poverty objectives throughout the organisation. In Aberdeen City the Tackling Poverty Action Group is chaired by Aberdeen City Council's Poverty Lead, with engagement and participation from NHS Grampian and third sector partners. The joint Child Poverty Action Report has passed through single agency and multiagency governance routes for ratification prior to publication.

Our joint Child Poverty Action Plan has been developed through the Community Planning Partnership, with a commitment from all partners to work together in tackling child poverty. Actions to address child poverty are also embedded throughout the LOIP. Specific child poverty actions are developed through the Tackling Poverty Action Group, which has good engagement from all Community Planning Partners, including the Third Sector. The Tackling Poverty Action Group is accountable to the Integrated Children's Services Board who has oversight of the LOIP as it relates to children and young people, and a responsibility to drive forward the integration of children's services.

Getting it right for every child (GIRFEC)¹⁰ is the national approach to supporting children and young people. It is intended as a framework that will enable organisations who work on behalf of children and their families to provide a consistent, supportive approach for all. GIRFEC is based on children's rights and the principles reflected in the UNCRC¹¹. The aim is for children in Scotland to grow up feeling loved, respected and able to meet their full potential at home, at school and in the wider community. Every child and young person should be **Safe, Healthy, Achieving, Nurtured, Active, Respected, Responsible and Included**. GIRFEC recognises that every child and young person is unique and that their wellbeing will be influenced by their own experiences and changing needs as they grow, therefore there are no set levels of wellbeing, but rather the provision of a

¹⁰ <https://www.gov.scot/policies/girfec/>

¹¹ <https://www.unicef.org/what-we-do/un-convention-child-rights/>

framework by which to identify and address needs early. It is an approach that requires a united and integrated multiagency system, and is the foundation on which we develop our action plan to tackle child poverty in Grampian.

In February 2020 the Independent Care Review¹² published a series of reports highlighted the strong link between poverty and looked after children, and the need for a systemic change in how we support families particularly by recognising and responding to the stresses of living in poverty. The **Promise**¹³ (and the **Pinky Promise**¹⁴ for younger readers) was informed by carefully listening to over 5,500 care experienced children and adults, families and the paid and unpaid workforce to properly understand what needs to change. The **Plan**¹⁵ outlines what we need to do to make sure that required change happens, and how Scotland can better invest in our children and families is reported in **The Money**¹⁶ and **Follow The Money**¹⁷. **The Rules**¹⁸ discuss the current legislative framework and how this must change to achieve the **Promise**. The Care Review identified foundations by which Scotland needs to focus its improvements to achieve better outcomes for children. One of these is 'family'. Families reported the difficulties and stress cause by worrying about not having enough money to live on, often having to make very difficult choices between basic needs. These are very important reports, and they should inform our local planning in response to addressing inequalities as a result of poverty.

COVID-19

As we plan and prepare our report and action plan, we continue to be experiencing the impact of the COVID-19 pandemic. Many families continue to live in very challenging circumstances which we know will have a far-reaching impact.

Both organisations continue to delivery both single service outcomes and work in partnership to ensure child poverty is mitigated wherever possible. There remains a focus on the impact of Covid in and on the community

¹² <https://www.carereview.scot/conclusions/independent-care-review-reports/>

¹³ https://www.carereview.scot/wp-content/uploads/2020/03/The-Promise_v7.pdf

¹⁴ <https://www.carereview.scot/wp-content/uploads/2020/02/Pinky-Promise.pdf>

¹⁵ https://www.carereview.scot/wp-content/uploads/2020/02/The-Plan_pages.pdf

¹⁶ <https://www.carereview.scot/wp-content/uploads/2020/02/The-Money.pdf>

¹⁷ <https://www.carereview.scot/wp-content/uploads/2020/02/Follow-the-money.pdf>

¹⁸ https://www.carereview.scot/wp-content/uploads/2020/02/The-Rules_pages.pdf

In August 2020, an NHS Grampian Public Health team hosted a virtual multiagency stakeholder workshop intended to help us learn lessons from the changes across the system that were occurring in response to the COVID-19 pandemic. In particular, the workshop aimed to identify what changes have occurred to services that support women, children, young people and families, and the impacts of these changes for these groups. The event was attended by young people and one of three key priorities identified by them was food insecurity. The full report ([Understanding the Impact of Covid-19 on Children, Young People and Families in Grampian.pdf](#)) summarises the key messages and recommendations for future focus.

Progress Overview: 2020/21

The following templates provide an overview of progress against the actions that we said we would take to start tackling child poverty in year one. Feedback from the Poverty and Inequality Commission has been particularly helpful in enabling us to refine our approach and applying this to the development of our future plans.

The three main drivers of Child Poverty:¹⁹

Employment: Income from parent's work and earnings is not sufficient to lift them from poverty

Household costs: The costs of living that household have to cover are too high

Social Security: Income from social security, particularly for families with children, and is now inadequate to lift families from poverty

	On target and within timescales.
	Some risk to targets or timescales. Mitigation required.
	Significant risk to targets, timescales or objective. Requires escalation.

¹⁹ <https://www.gov.scot/publications/child-chance-tackling-child-poverty-delivery-plan-2018-22/>

NHS REPORTING

Action Description	Poverty Driver Impacted	Responsible Services	Due Date	Review Date	RAG Status
<p>Reinforce and promote the importance of attending for antenatal care, with the aim to increase the number of vulnerable mothers eligible and in receipt of the Best Start Grant</p> <p>Income maximisation teams to continue supporting people to claim for their eligible benefits.</p>	Increased uptake of social security	<p>NHS Grampian</p> <p>ACC Department of Work and Pensions</p> <p>Social Security Scotland</p>	March 2022	March 2021	
Progress					
<p>Best Start Grant and Foods Data</p> <p>At the beginning of the pandemic the number of face-to-face appointments were reduced in the antenatal and postnatal period, and these consultations were undertaken instead by 'Near Me' or telephone. Face-to-face appointments resumed as quickly as was possible within the guidelines as the limitations of delivering safe physical and mental health care to mothers and their babies virtually was recognised and well understood. An increasing number of pregnant women were not accessing maternity care due to a COVID-9 related fear of coming into the hospital or seeing their GP.</p> <p>In March 2020, The Grampian wide Breastfeeding Peer Support Service paused all face-to-face contact from within the postnatal wards and neonatal unit, community group support and 1:1 support. The service went online using 'Near Me' and with promotion through social media. This isolated many families as well as peer support volunteers who had limited access to internet or were not confident in using technology.</p>					

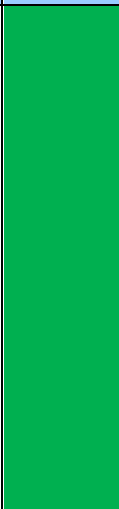
Action Description	Poverty Driver Impacted	Responsible Services	Due Date	Review Date	RAG Status
Promote the Neonatal Expenses Fund with the aim of identifying vulnerable parents who are eligible, so that they may can be supported so spend as much time as possible with their babies while they are receiving care in the neonatal unit.	Reducing the cost of living	NHS Grampian Friends of the Neonatal Unit	March 2022	March 2021	
Progress					
All parents who have a baby admitted to the neonatal unit are provided with the information that they require with regard to the Neonatal Expenses Fund. Through liaison within the clinical management structure, an application form has been included within the universal information pack provided to all families on admission. The aspiration for the future is to develop a mechanism for data collection, enabling an oversight of uptake of the fund and to use this information to further target promotion so that all vulnerable, eligible families can benefit.					

Action Description	Poverty Driver Impacted	Responsible Services	Due Date	Review Date	RAG Status
Provide more support to children and families in the earliest years through delivery of the Universal Health Visiting Pathway (UHVP) and Family Nurse Partnership Programme.	Increased uptake of social security Reducing the cost of living	NHS Grampian	March 2022	March 2021	
Progress					
<p>All Health Visitors and Family Nurses are talking to families about financial inclusion and income maximisation through routine enquiry within the UHVP.</p> <p>Based on national guidance initially, from April 2020, the 11 – 14 day post-natal and the 6 – 8 week baby contacts were undertaken face-to-face within the Universal Health Visitor Pathway. The guidance has varied during the course of the pandemic dependant on Covid-19 levels. The impact of these changes has resulted in reduced opportunity for discussion and for complete assessment within the family home environment. Between March 2020 and April 2021 Health Visitors and Family Nurses did not routinely perform face-to-face contacts for children between 13 months and starting school, in compliance with the national COVID-19 guidelines. Primary 1 assessments were paused during August 2020 and August 2021.</p> <p>We are fortunate to have passionate colleagues at Robert Gordon University who have led research projects in relation to poverty in Grampian. One of these projects, looking at the experiences of women, and of professionals, in the implementation of the early years Financial Inclusion Pathway has been accepted for presentation at the Global Public Health Nursing Conference to be hosted (virtually) in Japan in January 2022. The Parenting on a Low Income gives some insight into the challenges and compromises that parents face when experiencing poverty. Both have been submitted for consideration to the Scottish Public Health Faculty Conference, and we hope to be able to share this important research at that forum too.</p> <p>As part of the expansion of Early Learning and Childcare, the Links Nursery and Hub opened on the 16th August 2021. The renovated building is in heart of one of our priority areas is now an important part of our continuum for up to 90 children and their families who would benefit from a multi-agency response. The service aims to:</p> <ul style="list-style-type: none"> • Provide high quality provision, learning and experiences for all the children and families attending our setting. • Improve children's outcomes and help close the poverty- related attainment gap. • Increase family resilience through improved health and wellbeing of children and parents 					

- Support parents into work and study or training.

Currently 21 Eligible 2s and 25 3–5-year-olds access the ELC provision. Approximately 44.2% of children who attend the Early Learning and Childcare provision have English as an additional language (EAL).

The Links Nursery and Hub has a Health Visitor on site and one Band 3 Nursery Nurse and benefits from close working relationships with the Family Learning Team. As the provision develops, there is the possibility of introducing additional multi-agency representation based on site, i.e. SALT and Children’s Social Work. This model provides an opportunity to test the benefits of the co-location and will be used to inform our approach to delivering services as a partnership.

Action Description	Poverty Driver Impacted	Responsible Services	Due Date	Review Date	RAG Status
<p>Develop an intelligence led and evidenced based approach for the Pupil Equity Fund (PEF), so that the allocation of funding directly to schools will help to close the attainment gap</p> <p>Use of Scottish Attainment Challenge (SAC) Funding totalling £ 635,732.56 to benefit those pupils in each of the 7 identified Challenge Schools</p> <p>Minimise the costs of the school day and maximise the uptake of free school meals and school clothing grants by eligible families.</p> <p>All schools to consider poverty proofing within their own unique context.</p>	<p>Reducing the cost of living</p> <p>Income from Employment</p>	<p>Partnership Child Poverty Action Groups</p> <p>Social Security Scotland</p> <p>Education and Children's Services</p> <p>Local Authority Poverty Action Groups</p>	<p>March 2022</p>	<p>March 2021</p>	
Progress					
<p>Scottish Attainment Challenge (PEF) Funding totalling £ 2,845,080 has been used to benefit those pupils in receipt of free school meals.</p> <p>7 SAC schools – 4 primary and 3 secondaries utilise further funding to minimise the impact of poverty on children and families and mitigate against its most adverse effects in respect of pupil attendance, engagement, attainment, opportunities and achievement. Many interventions target families as well as children and young people.</p>					

Action Description	Poverty Driver Impacted	Responsible Services	Due Date	Review Date	RAG Status
Continue to grow and sustain 'Making every Opportunity Count' (MeOC) at a Community Planning Partnership level	<p>Reducing the cost of living</p> <p>Increased uptake of social security</p>	All services within the Community Planning Partnership	March 2022	March 2021	
Progress					
<p>The aspiration is that MeOC be the framework by which conversations could be had about all aspects of Financial Inclusion. It was agreed that the ethos and principles of MeOC would provide the structure for the development of the Child Poverty Action Report, incorporating all that is being delivered.</p> <p>Opportunities to introduce the MeOC model have been identified, however there is still work to be done to roll it out more widely and embed it as a sustainable framework.</p>					

Action Description	Poverty Driver Impacted	Responsible Services	Due Date	Review Date	RAG Status
Via Healthier, Wealthier Children: (Developing financial inclusion referral pathways in Scotland's funding plan) develop and implement a Midwifery and Early Years Practitioners pathway, policy and procedure to financial support services across Grampian.	Reducing the cost of living. Increased uptake of social security.	NHS Grampian Local Authority Poverty Action Groups Social Security Scotland	March 2022	March 2021	
Progress					
<p>Prior to the pandemic we had commissioned an income maximisation pilot with the intention of a link worker having a presence within RACH, the maternity hospital and neonatal unit to provide support with benefits, debt management or crisis support to families with children. The pilot was launched earlier this year, and due to ongoing infection control measures continues to be delivered virtually. It had been hoped that the necessity for virtual delivery would be advantageous in enabling equity of the offer across Grampian, however uptake has been slow so far. We believe this is due to the importance of relationship building for a model such as this to be a success, and this has been challenging when delivered remotely. Income Maximisation Pilot August and September gives an overview of the support provided so far.</p>					

Action Description	Poverty Driver Impacted	Responsible Services	Due Date	Review Date	RAG Status
Investment in Scottish Housing Quality Standard , including replacement window and insulation work to address fuel poverty in homes.	Reducing the cost of living	Aberdeen City Council	March 2022	March 2021	
Progress					
<p>23% of households are believed to be in fuel poverty in Aberdeen.</p> <p>In 2020/21 –</p> <ul style="list-style-type: none"> • 88.26% of homes met the Scottish Housing Quality Standards • 61 new window installations were undertaken • 25 new heating systems were installed <p>Energy Efficient Standard for Scottish Housing (EESH) – 92.5% of properties within scope of EESH (20,285 are within scope)</p>					

Action Description	Poverty Driver Impacted	Responsible Services	Due Date	Review Date	RAG Status
Attainment and Transitions to Adulthood Improvement Group established to increase the number of young people living in priority areas who progress to a positive and sustained destinations Increase in the number of apprenticeships offered in priority areas	Income from Employment	Aberdeen City Council Skills Development Scotland	March 2022	March 2021	
Progress					
Reported below.					

Action Description	Poverty Driver Impacted	Responsible Services	Due Date	Review Date	RAG Status
10,000 free meals will be provided to children through the award winning Food and Fun initiative	Reducing the cost of living	Aberdeen City Council CFINE ACVO Community Groups	March 2022	March 2021	
Progress					
<p>Due to the lockdowns experienced this year, the Food and Fun programme did not run as normal, Instead food vouchers were distributed through Fit Like hubs, and directly to parents. Vouchers were also distributed to account for free school meal provision. In total the value of this was £1,706,690.</p> <p>During Summer 2021 the Summer of Play provided 7551 bookable opportunities for children and young people, with over 15000 bookings made. This partnership programme had a value of £418k, and had an average enjoyment rating of 9.5/10.</p> <p>https://news.aberdeencity.gov.uk/thousands-of-reasons-to-celebrate-summer-of-play/</p>					

Action Description	Poverty Driver Impacted	Responsible Services	Due Date	Review Date	RAG Status
Continue to expand the provision of free sanitary products	Reducing the cost of living	Aberdeen City Council NHS Grampian CFINE	March 2022	March 2021	
Progress					
<p>The number of sites where free sanitary products can be accessed continues to grow and is currently at 54.</p> <p>During lockdown periods we have adapted approaches to continue maximising access to free products. This has included providing vouchers to families and direct delivery to homes.</p>					

Action Description	Poverty Driver Impacted	Responsible Services	Due Date	Review Date	RAG Status
Development of UNICEF Child Friendly Cities accreditation programme	Reducing the cost of living	Aberdeen City Council NHS Grampian Police Scotland UNICEF	March 2022	March 2021	
Progress					
<p>Action currently being refined with responsibilities shared across the partnerships. The foundation of this programme is based on engagement, participation and co-production with children and families in order for us to deliver action that will have the greatest impact. We continue to develop opportunities to hear from, and understand, the experiences of children and families.</p> <p>A number of key milestones have been reached and several key pieces of work have been undertaken and delivered against our action plan.</p> <p>Cooperation and Leadership:</p> <ul style="list-style-type: none"> • Review and update of Integrated Impact Assessment (IIA) and associated guidance documents will ensure that children's rights are fully considered in decisions that affect the lives of children and young people as part of committee processes. • Data and Insights considering how children's rights will inform re-design work over 2021/2022 • Young people involved in the development of ABZ works website <p>Communication:</p> <ul style="list-style-type: none"> • Development of new approach to raising public awareness of CFC journey and children's rights was launched on World Children's Day (20th November 2021). This takes the form of a series of multiagency focussed short videos which will highlight and showcase work being undertaken and successfully delivered. Stats from Police Scotland of related World Children's day related posts suggest and organic reach of 64,000 views/hits. 					

- Communication Training with UNICEF UK for internal comms staff (ACC, NHS, Police Scotland)/Public Communications Group scheduled for early 2022 with a view to a further training for external comms staff and other partner organisations.

Culture:

- Education service developing an audit tool to support schools to fully take account of all 54 articles
- NHSG Board member identified as champion / ambassador for children’s rights
- Ongoing work by Police Scotland to improve relationships between the police and children and young people.
- NHSG engaging directly with children and young people to develop ‘key messages for the workforce aligned to staff wellbeing transformation programme

Child Friendly Services

- Multi-agency Fit Like Hubs established in light of data
- Young Leaders of learning support self-evaluation of schools. New programme launched and training for children taking place in January 2022.
- Young people being asked to help design school buildings of the future
- NHS have identified priority areas of activity for next quarter – engagement with children and young people re school nursing and neurodevelopmental pathways
- Continuing to embed children’s right into the framework for the developing Integrated Family Portfolio (NHS operational model)
- Ensuring remobilization and renewal plans reflect children’s rights (NHS)

Participating

- A youth participation network has been formed which will ensure that children and young people are able to directly influence decision-making. Initial meetings have taken place to ensure sustainable mechanisms for youth engagement are created and supported. This will be central to the programme’s youth governance structure.
- A youth engagement toolkit has been jointly developed by Aberdeen City Council and Aberdeen Foyer. This will support consistency of approach to meaningful youth engagement through robust guidance. The toolkit is currently being tested and finalised before public launch (early 2022).
- Preliminary design work undertaken to create a public facing area within the CPA website to raise awareness of the CFC programme and communicate progress.
- Multi-agency project to develop a youth hub at Tesco (Woodend) which has subsequently been shortlisted for the Chief Constable’s Excellence Awards

Place

- Development of focussed and interactive engagement sessions with several primary schools to provide opportunities for children to consider and influence proposed new Union Street Central pedestrianised area, the transformation of the Beachfront and the creation of a new Beach Urban Park. Wider engagement also promoted with young people and youth groups. Results of this engagement will influence aspects of the detailed design work for both the City Centre Masterplan and Beach transformation as well as provide a new model for broader engagement on civic projects.
- Proposed Local Development Plan submitted to Scottish Ministers for examination in Public (22 July) – Child Friendly version of the plan to follow once examination completed.
- Discussion with Architecture and Design Scotland (A&DS) regarding children and young people’s version of the Place Standard Tool. Draft version expected to be available in August for piloting. Discussions ongoing about ACC participating in this.

With the new model of distributed leadership, there is an increased sense of shared ownership and collective responsibility which will enable us to continue making good progress with our CFC journey.

ACC REPORTING

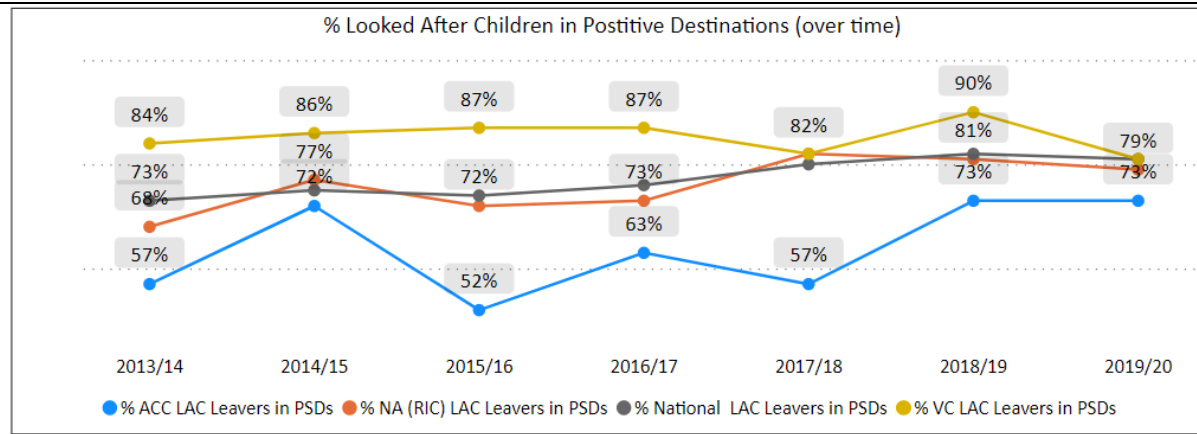
Activity undertaken	Partners involved in activity	Assessment criteria
Economy		
Support to those on, or transferring to, Universal Credit, and those on benefits.	<p>Aberdeen City Council</p> <p>NHS Grampian</p> <p>Department of work and Pensions</p> <p>Community Food Initiatives North East (CFINE)</p> <p>Social Security Scotland</p>	<p>At the end of 2020/2021 there were 13,583 household on Universal Credit in Aberdeen City. Of these, 3350 were single with children, and 1470 were a couple with children.</p> <p>Financial Inclusion Team assisted 304 new households with children and 64 households with children that were opened before 1 April 2020 to access unclaimed benefits.</p> <p>This enabled a cumulative gain of £574,299.28 for these households in 2020/202</p> <p>The provision of financial inclusion resource to all schools to make support available to all families.</p>
Investment in Scottish Housing Quality Standard, including replacement window and insulation work to address fuel poverty in homes	Aberdeen City Council	<p>23% of households are believed to be in fuel poverty in Aberdeen.</p> <p>In 2020/21 –</p> <ul style="list-style-type: none"> • 88.26% of homes met the Scottish Housing Quality Standards • 61 new window installations were undertaken • 25 new heating systems were installed <p>Energy Efficient Standard for Scottish Housing (EESH) – 92.5% of properties within scope of EESH (20,285 are within scope)</p>

Provision of Heat with Rent for Council Housing	Aberdeen City Council Aberdeen Heat and Power Ltd	Number of 2 bedroom or larger family homes benefitting from Heat with Rent – 1875
Use of Scottish Attainment Challenge (PEF) Funding totalling £ 2,845,080 to benefit those pupils in receipt of free school meals	Aberdeen City Council Third Sector partners School Communities	<p>All schools analyse the poverty related attainment gap in their own context, and the impact of poverty on pupil attainment, to plan appropriate targeted interventions to address this. All SAC plans are quality assured by the central education quality team and by the Education Scotland Attainment Advisor.</p> <p>The majority of city schools have implemented a range of interventions using PEF funding, some of these are targeted at specific pupils, others support a wider group. Many pupils, particularly in schools with high allocations of PEF funding, are accessing more than one intervention and it is therefore difficult to accurately identify which specific intervention has led to assessed improvements. In some cases, it is likely there has been a cumulative beneficial effect of several targeted interventions. Although this makes accurate evaluation and reporting more difficult, ultimately, of course, the result is positive for children and young people.</p> <p>Almost all schools report encouraging early evidence of improvements around mental health and wellbeing, resilience, emotional wellbeing and pupil engagement. As well as reference to specific data such as pupil attendance, schools report positive changes in areas such as improved pupil confidence in their own abilities and increased engagement in learning.</p> <p>The majority of schools are beginning to note improvements in attainment in literacy and numeracy for pupils targeted for specific interventions. In some schools this has led to a reduction in the poverty related attainment gap, as the rate of improvement for targeted pupils has outstripped others. This is particularly noticeable in the primary schools which also benefit from Scottish Attainment Challenge funding.</p> <p>Across the city there is evidence of the wider impacts associated with the additional funding. There has been an increase in collaborative working, both within and across schools and teachers planning and working together has contributed to the development of a more positive and collegiate ethos underpinned by the sharing of practice across individual schools and across Associated School Groups. In some cases, for example, this has included pooling of resources and collaborative</p>

		<p>working to source professional learning opportunities for staff on specific priorities e.g. The Visible Learning Approach.</p> <p>The majority of city schools have considered sustainability as part of their planning work, and this has led to a focus on building staff skills and capacity, sharing and embedding of practice, and improving use of data in planning and evaluation. However, it is recognised that the availability of additional resource has been key to achieving positive impacts, particularly for the most disadvantaged pupils.</p> <p>Many schools have a high concentration of children living in lower SIMD quintiles and eligible for free school meals. All schools, however, have children living in families facing financial adversity. The education service has used education recovery funding to help allocate some financial inclusion resource to all city schools to provide support to all families to maximise the uptake of benefits they are entitled. Lifting families out of poverty by maximising the family income will most directly and positively impact on children and young people.</p> <p>The amount of information available to schools to inform the equity agenda is vast, this plethora of information presents a risk that school leaders will be unable to develop a clear strategy for implementation. In order to address this the Closing the Gap Improvement Group collaborated to develop an <u>Equity Framework</u> to help capture lessons learned and guide considerations and practice at school level. Schools report that having the digital resource supports local planning. The resource was published in August 2021 and will be kept under review.</p> <p>The framework identifies three key themes which have made the greatest difference locally with each explored in greater depth within the framework. The framework also provides a structure to share best practice across schools.</p>
Use of Scottish Attainment Challenge (SAC) Funding totalling £ 635,732.56 to benefit those pupils in each of the 7	Aberdeen City Council Third Sector partners	<p>7 SAC schools – 4 primary and 3 secondary utilising funding to minimise the impact of poverty on children and families and mitigate against its most adverse effects in respect of pupil attendance, engagement, attainment, opportunities and achievement.</p> <p>5 key areas are now known to significantly improve educational outcomes for children living in poverty, these are:</p> <ul style="list-style-type: none"> • Improving the quality of leadership; • Improving the standard of Learning, Teaching and Assessment; • Improving the suitability of the curriculum;

<p>identified Challenge Schools</p>		<ul style="list-style-type: none"> • Improving wellbeing; and • Addressing poverty (in financial terms and the poverty of aspiration) <p>All five areas continue to be focussed on by the education service with improvement being realised in each.</p> <p>Poverty manifests itself quite differently across school communities and there are a range of considerations for staff as they work to understand how best to address barriers to improving outcomes at community level.</p> <p>PEF Funding is used to support children and young people (and their families if appropriate) affected by poverty to achieve their full potential. Although Pupil Equity Funding is allocated on the basis of free school meal eligibility, head teachers can use their professional judgement to bring additional children into the targeted interventions and approaches if they and their families are facing situational hardship and poverty. It is likely that many more children in our schools may now be affected by poverty as a result of the COVID-19 pandemic and schools keep plans under routine review.</p> <p>The Aberdeen City Council PEF Guidance provides a framework for schools to plan their approach. Schools are guided to understand how poverty impacts on their school community in order to set a longer-term school vision to guide the targeted use of resource.</p> <p>The improved visibility of data through the school profiles is greatly aiding evaluation and planning. Schools and officers are now able to interrogate data over time. The profiles also allow interrogation of data by groups, such as those who are Looked After, by gender and those with additional support needs. The next version of the school profiles will allow interrogation by SIMD quintile. This accessibility of data is potentially transformational, and work is ongoing to link live data to these profiles so that change can be seen in real time on one dashboard. This will enable schools to move away from the use of multiple spreadsheets and see a visual representation of the impact of interventions in real time.</p> <p>Experience over the last few years shows that no one individual intervention is likely to directly lead to improvement in one of the key measures, rather a range of well-pitched interventions tailored to the bespoke needs of a school community are likely to have the most impact. In general terms, interventions delivered by in house teams such as Family Learning and Youth Work often offer greatest impact for the lowest cost, and this has informed our use of education recovery funding</p>
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	<p>which now sees Youth Work, Family Learning and Financial Inclusion officers available to across all city schools.</p> <p>As a result of the considerable differences from school to school, school senior leaders are guided to understand local circumstance by using a range of quantitative and qualitative data. This analysis informs the targeting of resource at a local level, includes consideration of how Support for Learning may operate and informs consideration of any additional interventions that may be required.</p> <p>Live data evidences a significant rise in levels of attendance.</p> <p>There has been a steady decline in the number of exclusion incidents across all schools. Reductions are due to the change in policy, the range of interventions put in place at school level, the significant focus on supporting wellbeing and, in some cases, changes in school leadership.</p> <p>All the primary schools were able to demonstrate improvements in some attainment measures up to the first period of school closure. The last 2 years have significantly impacted on attainment trends. Work continues to address this at city-wide and local school level.</p> <p>Secondary attainment has increased across all schools. The different assessment methodologies utilised over the last two years however, impact on the data quality. Staying on rates have increased.</p> <p>Destinations data for this last session has still to be validated. The latest provisional data available to us suggested significant improvement in this area. There is also a positive trend for those who are care experienced in validated data sets.</p>
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A guidance leaflet was developed for school leaders to inform thinking on how to reduce the cost of the school day and all costs were removed from August 2021. Almost all schools have worked in partnership with parents to introduce uniform recycling schemes

Uptake in the provision of free school meals has been increasing after a focussed drive. Increased uptake ensures that eligible children and young people receive a nutritious meal at lunchtime and that the school benefits from an allocation of Pupil Equity Funding (PEF) which currently amounts to £1200 per pupil.




There is evidence that some young children have delayed language acquisition and a subsequent need to ensure that we have a means of upskilling our workforce to address this. Our work with the PEEP (Parents as Early Educators) programme and recognises the importance of supporting parents in their vital role as early educators of their children. Post COVID-19 we will continue to work with our NHS colleagues to develop a shared, evidence-based approach to supporting the development of young children’s speech, language and communication skills.

Developing the Young Workforce

Aberdeen City Council Skills

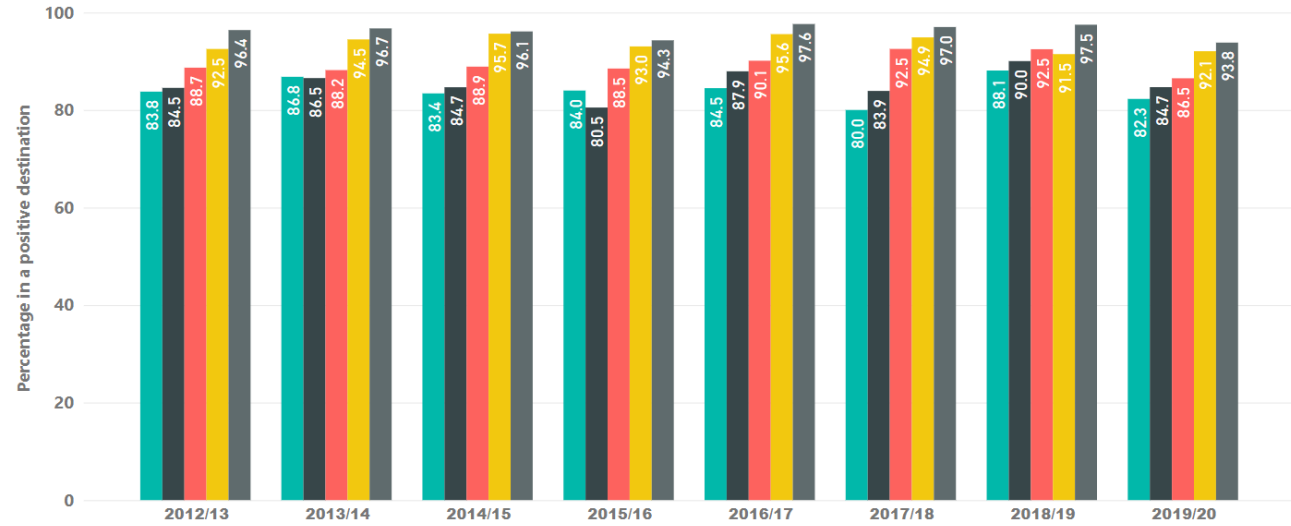
In 2019/20 89.5% of school-leavers went on to a sustained positive destination which was a reduction from the previous year. As a result of this the Attainment and Transitions Group worked to develop a Lift Off event to reset the narrative and build more hope and optimism about the opportunities available to young people across the city. With the support of DYW Board, Skills Development Scotland and a

	Development Scotland	<p>variety of keynote speakers including Carl Walz, former NASA astronaut, 50 employers and providers provided an extensive menu of recorded presentations for young people to engage with over two virtual induction days.</p> <p>The on-line event promoted post-school pathways for new S5 and S6 pupils from across Aberdeen and highlighted the unique skills young people have acquired over the 18 months and led young people to consider their CV more fully. The event was used not only to promote career pathways, but also to identify additional support services available to young people as they move on from school and to build on employer engagement and relationships.</p> <p>The event was attended by 50% of all of Aberdeen's S5 and S6 pupils with positive feedback around impact gleaned with a strong desire for a similar event in 2022. A recent Skills Development Scotland inspection by Education Scotland identified the event as a key point in our recovery from the pandemic.</p> <p>The COVID-19 pandemic continues to have a significant impact on the local economy with the loss of employment opportunities. The opportunities available to young people in some sectors continues to change and this uncertainty presents a number of challenges for young people, their families and for staff working to support young people into a positive destination. Head teachers and central staff were keen to develop a 'single point of truth' to enable young people to make choices with more confidence.</p> <p>Head teachers and central Officers from across education and City Growth have collaborated with a range of partners to develop a one-stop-shop website, known as ABZ Works. The website provides local accessible information and was launched officially in August 2021 after soft market testing with young people in June 2021 and direct development with some of our Care Experienced young people.</p> <p>In response to Skills Development Scotland's Regional Skills Assessment data for Aberdeen, as well as local drivers, the following sectors were identified for the first phase of the website; Care and Early Learning and Childcare, Life Sciences, Tourism, Hospitality, Energy, Construction and Digital.</p> <p>Aberdeen City Council has worked in partnership with North East Scotland College (NESCol), Skills Development Scotland (SDS), Bon Accord Care, The Developing the Young Workforce Board, universities and other training providers to show pathways into these sectors through apprenticeships, college and university courses and other work-based qualifications. These career pathways, represented through animations and graphics have been developed with our website users clearly in</p>
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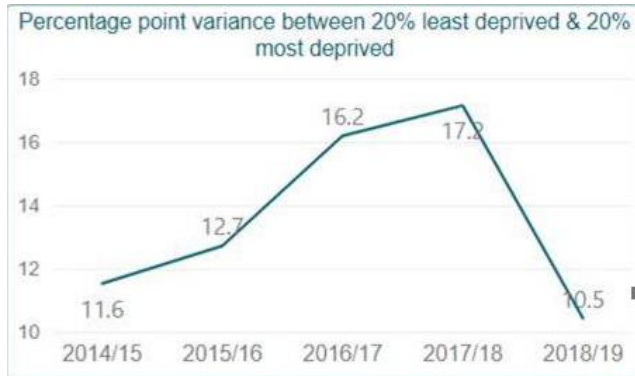
		<p>mind. As a dynamic platform, the website will be continually refreshed allowing Officers to add and change content. Resource has been allocated to help maintain the site in the longer term.</p> <p>One of the other key functions of the website is to communicate the additional skills that will be required to succeed in any future jobs including meta-skills or future skills to ensure that young people can thrive within a shifting labour market. Skills like emotional intelligence, the ability to collaborate within a team and critical thinking are even more desirable now and it is important that our learners recognise the importance of these skills. The website and our collaborative social media efforts reflect our focus on producing content that resonates with our key users. Young people have been able to co-produce content and provide direct feedback on the navigation, content, visual identity and design elements of the website.</p> <p>Pathway planning approaches were overhauled in light of the destinations data from 19/20 with new arrangements put in place to follow up on destinations. Although the data is not yet published for 20/21, there are indications of significant improvement.</p> <p>The most current data for positive destinations is for the year 2019/20. The tables below contain the relevant data and reflect the impact of the COVID-19 pandemic on opportunities for young people.</p> <p> Variance Tables Sustained Leaver Desi</p> <p> Variance Tables Initial Leaver Destinat</p> <p> Positive Initail and Sustained Destination</p>
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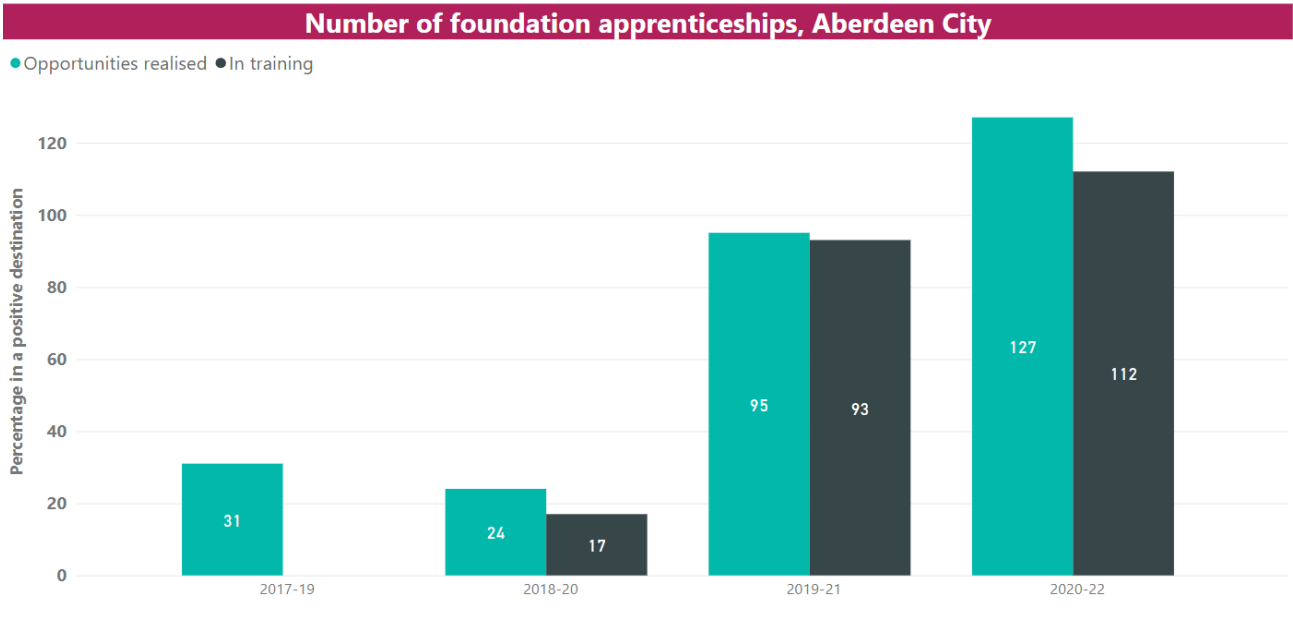
Percentage of school leavers in positive destinations (follow-up) by SIMD quintile, Aberdeen City


SIMD Quintile ● 0-20% (Most Deprived) ● 20-40% ● 40-60% ● 60-80% ● 80-100% (Least Deprived)

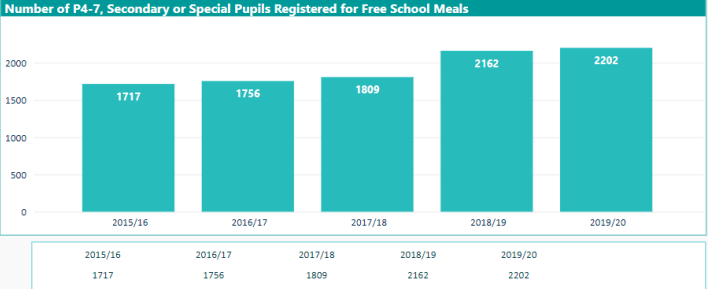
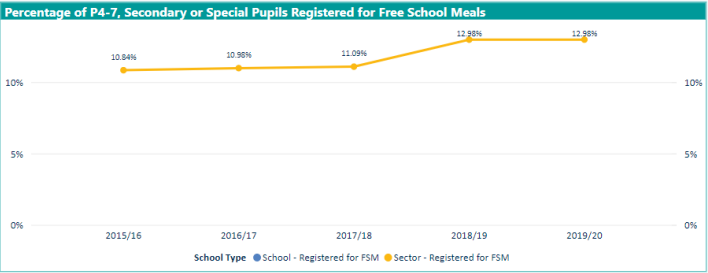


Source: Scottish Government, Follow-up Leaver Destinations. Updated June 2021. (Note: caution is advised in interpretation of 2019/20 figures due to impact of COVID-19).




		<p>Increase in the number of apprenticeships offered in Aberdeen City</p>  <p>Number of foundation apprenticeships, Aberdeen City</p> <p>● Opportunities realised ● In training</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Opportunities realised</th> <th>In training</th> </tr> </thead> <tbody> <tr> <td>2017-19</td> <td>31</td> <td>0</td> </tr> <tr> <td>2018-20</td> <td>24</td> <td>17</td> </tr> <tr> <td>2019-21</td> <td>95</td> <td>93</td> </tr> <tr> <td>2020-22</td> <td>127</td> <td>112</td> </tr> </tbody> </table> <p>Source: Skills Developments Scotland, Foundation Apprenticeships Progress Report. Updated November 2021.</p>	Year	Opportunities realised	In training	2017-19	31	0	2018-20	24	17	2019-21	95	93	2020-22	127	112
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Children and Young People																	
<p>Provision of £1.6million Fairer Aberdeen Fund through Participatory Budgeting approach to support local organisations</p>	<p>Aberdeen City Council Aberdeen Council for Voluntary Organisations (ACVO) Community groups</p>	<p>Annual returns on activities as required under grant agreements from the following projects:</p> <ul style="list-style-type: none"> Cummings Park Community Flat Printfield Community Project STAR Community Flat Tillydrone Community Flat CFINE Tackling Food Poverty Middlefield Community Project Under 11s Middlefield Youth Flat Fersands Youth Work 															

to deliver support to communities		<p>Fersands Family Centre Twos Group and Family Support Worker St Machar Parent Support Project Home Start CAB Money Advice Outreach CFINE SAFE Pathways St Machar Credit Union</p> <p> Appendix-1-Fairer-A berdeen-Annual-Rep</p>
Free meals provided to children through the award winning Food and Fun initiative	Aberdeen City Council CFINE ACVO Community Groups	<p>Due to the lockdowns experienced this year, the Food and Fun programme did not run as normal, Instead food vouchers were distributed through Fit Like hubs, and directly to parents. Vouchers were also distributed to account for free school meal provision. In total the value of this was £1,706,690.</p> <p>During Summer 2021 the Summer of Play provided 7551 bookable opportunities for children and young people, with over 15000 bookings made. This partnership programme had a value of £418k, and had an average enjoyment rating of 9.5/10.</p> <p>https://news.aberdeencity.gov.uk/thousands-of-reasons-to-celebrate-summer-of-play/</p>


		<div data-bbox="696 193 1697 818"> <h3 style="text-align: center;">Free School Meals</h3> <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>Select School</p> <p>Aberdeen City Schools</p> </div> <div style="width: 65%;"> <p>Number of P4-7, Secondary or Special Pupils Registered for Free School Meals</p>  <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>Year</th> <th>2015/16</th> <th>2016/17</th> <th>2017/18</th> <th>2018/19</th> <th>2019/20</th> </tr> </thead> <tbody> <tr> <td>Number of Pupils</td> <td>1717</td> <td>1756</td> <td>1809</td> <td>2162</td> <td>2202</td> </tr> </tbody> </table> </div> </div> <div style="margin-top: 10px;"> <p>Percentage of P4-7, Secondary or Special Pupils Registered for Free School Meals</p>  <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>Year</th> <th>2015/16</th> <th>2016/17</th> <th>2017/18</th> <th>2018/19</th> <th>2019/20</th> </tr> </thead> <tbody> <tr> <td>Percentage</td> <td>10.84%</td> <td>10.98%</td> <td>11.09%</td> <td>12.98%</td> <td>12.98%</td> </tr> </tbody> </table> </div> </div> <div style="margin-top: 10px;"> <p>% Pupils Registered 2019/20</p> <p>12.98%</p> </div> <div style="margin-top: 10px;"> <p>% Pupils Registered 2018/19</p> <p>12.98%</p> </div> <div style="margin-top: 10px;"> <p>% Pupils Registered 2017/18</p> <p>11.09%</p> </div>	Year	2015/16	2016/17	2017/18	2018/19	2019/20	Number of Pupils	1717	1756	1809	2162	2202	Year	2015/16	2016/17	2017/18	2018/19	2019/20	Percentage	10.84%	10.98%	11.09%	12.98%	12.98%	<p>The new Scottish Milk and Healthy Snack Scheme provides funding for children attending eligible ELC settings, for 2 hours or more per day, to receive milk (or a specified alternative) and a healthy snack (a portion of fruit or vegetables) every day they attend. Aberdeen City Council is administering this scheme, on behalf of the Scottish Government. We are encouraging all ELC settings to register and provide the benefit to children in their care and allocate and monitor the funding locally. To date, 139 Early Learning and Childcare providers have registered to participate in the new Scheme and have received their first payments. 54 Local Authority ELC settings and 85 External ELC providers. There is a rolling registration so more providers can register throughout the year if they wish to participate in the Scheme.</p> <p>Continuing support for Big Noise Torry / SISTEMA programme</p> <p>Aberdeen City Council SISTEMA Scotland</p> <p>Over 600 children reached and supported digitally through the Pandemic, with digital sessions available to children and young people outwith the Torry area as per the agreed roll out programme. User testimonies evidence the success of this approach.</p>
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Provision of free sanitary products	Aberdeen City Council NHS Grampian CFINE	<p>The number of sites where free sanitary products can be accessed continues to grow and is currently at 54.</p> <p>During lockdown periods we have adapted approaches to continue maximising access to free products. This has included providing vouchers to families and direct delivery to homes.</p>
Expansion of Early Years	Aberdeen City Council	<p>Considerable work has been undertaken in preparation for the expansion of Early Learning and Childcare including the development of a new ELC admissions process and preparations for the universal roll out of PEEP in all ELC settings following the successful completion of the PEEP Learning Together Programme by staff in all ELC settings. The programme is evidence-based and helps parents and carers to support their young children's development by valuing and building on the play and learning opportunities in everyday life https://www.peeple.org.uk/ltp</p> <p>The Educational Psychology team have developed and offered Emotional Literacy for Support Assistants (ELSA). ELSA provides knowledge, practice and coaching on an incremental learning model for PSAs and mid-year evaluations are positive. In preparation for the expansion to 1140 hours of Early Learning and Childcare, the team have developed an invaluable Ready, Steady, Two resource to support staff to work with eligible 2s and those who have not met developmental milestones.</p> <p>From August 2021 all eligible families have been able to access 1140 hours of Early Learning and Childcare. As of June 2017 only 7% of 2 year olds, 82% of 3 year olds and 91% of 4 year olds accessed ELC provision in Aberdeen City. The expansion focussed in part on making provision more accessible and the accessibility of services and broader range of delivery models have helped realise a significant rise in uptake. At the current time, 9% of 2 year olds (33.03% of eligible 2 year olds) are attending, 90.7% of 3 year olds and over 98% of 4 year olds are accessing their offer of Early Learning and Childcare</p> <p>Most parents and carers who responded to a recent survey could identify clear improvements to their child's development as a result of the expansion.</p>

		<ul style="list-style-type: none"> • The majority of respondents, at almost 65%, identified an improvement in their child's social skills with over half of the respondents seeing an improvement in their child's communication skills. • Almost half of all respondents recognised an improvement to their child's emotional development, creativity, listening skills and numeracy. • Over a third of respondents highlighted improvements within literacy, fine motor skills, and physical development. • A third of respondents had also seen an improvement in their child's problem solving and attention span. <p>We asked parents and carers what impact the expansion of Early Learning and Childcare (from 600 hours to 1140 hours) has had on them and your family.</p> <ul style="list-style-type: none"> • 51.2% of respondents stated that they had more time for other responsibilities as a result of the expansion of Early Learning and Childcare. • 38.7% of respondents indicated that they had more money/disposable income as a positive impact on their family. • 28.5% are now considering a return to work or study. • 26.1% stated improved wellbeing /respite as a positive impact from the expansion of ELC, with 24.3% of respondents finding they now have more time to themselves. <p>Work has been undertaken to improve knowledge of the impact of poverty on families. The introduction of ELC Excellence and Equity practitioners has had a positive impact on supporting children and their families in our priority areas. In partnership with community groups The Excellence and Equity Practitioners have been involved in initiatives such as 'Healthy Family Fun Day' which showcases a variety of services across the community that are available to support and advise families. Through the delivery of PEEP groups, outdoor learning sessions and Book Bug sessions they have supported the positive engagement of families in their children's learning. Early engagement with families through links with toddler groups has supported the building of relationships and smooth transitions into the ELC setting.</p> <p>A full evaluation of the expansion is available here.</p>
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		https://committees.aberdeencity.gov.uk/documents/s124690/CUS.21.212%20Education%20Improvement%20Journey%20and%20NIF%20Cover%20Report.pdf
Aberdeen City Council National Improvement Framework Plan 2020/21 agreed.	Aberdeen City Council	<p>Scrutiny through Integrated Children's Services Board; Education Operations Committee and annual reporting to Council</p> <p> ACC NIF Service Self-Evaluation Docur</p>
<p>Reducing the cost of the school day.</p> <p>Minimise the costs of the school day and maximise the uptake of free school meals and school clothing grants by eligible families.</p> <p>All schools to consider poverty proofing within their own unique context</p>	Aberdeen City Council	<p>Almost all schools have in place arrangements to ensure children and young people can access food at the beginning of the school day if they require it. Recognising that food poverty and the availability of affordable, healthy food at any time of the day continue to be of major concern for families, schools continue to work with other agencies and the third sector to improve access for all. Schools work with a range of suppliers to offer choice and reduce the costs of school uniform, also promoting cheaper, non-badged versions of uniform items which are widely available at much lower cost than badged items. Most schools offer one of a range of uniform "recycling" provisions where donated school uniform can be accessed for free or in exchange for outgrown items.</p> <p>A few schools use PEF funding to provide school uniform to all pupils and the clothing grant application process is signposted to all parents, with support to complete this if required. There are a few informal arrangements between schools where unwanted clothing is donated and available free to those who need it. A guidance leaflet and posters for primary and secondary schools have been developed to inform thinking on how to reduce the cost of the school day and all schools have reviewed their practice to ensure all learners can access the curriculum and extra-curricular activities. A few schools use PEF or other funding to support this.</p> <p>Schools continue to work with third sector and other agencies to signpost families to sources of financial support and advice.</p> <p>Provision of school clothing grants – 3702</p> <p>All costs of the school day were removed from August 2021.</p>

Library provision and access	Aberdeen City Council	<p>Number of young people (Under 16) joining the Library service 2020/21 - 242</p> <p>Number of Bookbug gifting bags, Baby, toddler and Primary 1 -</p> <ul style="list-style-type: none"> • Baby - 2206 • Toddler - 1587 • Primary 1 - 2128 • Explorer - 6 <p>Number of Early Years Bookbug outreach sessions - No in person outreach activity but 21 digital/online engagement activities reaching 1310 children</p> <p>Aberdeen Reading Challenge participation:</p> <ul style="list-style-type: none"> • 637 children and young people • 137 families <p>Number of children attending library service events 2020/21 – No in person visits but 36790 views of online sessions/events on Facebook/YouTube</p>
Adults		
Provision of £1.6million Fairer Aberdeen Fund through Participatory Budgeting approach to support local organisations deliver support to communities	<p>Aberdeen City Council</p> <p>Aberdeen Council for Voluntary Organisations (ACVO)</p> <p>Community groups</p>	<p>Annual returns on activities as required under grant agreements from the following projects:</p> <p>Cummings Park Community Flat</p> <p>Printfield Community Project</p> <p>STAR Community Flat</p> <p>Tillydrone Community Flat</p> <p>CFINE Tackling Food Poverty</p> <p>Middlefield Community Project Under 11s</p> <p>Middlefield Youth Flat</p> <p>Fersands Youth Work</p> <p>Fersands Family Centre Twos Group and Family Support Worker</p> <p>St Machar Parent Support Project</p> <p>Home Start</p> <p>CAB Money Advice Outreach</p> <p>CFINE SAFE</p>

		<p>Pathways St Machar Credit Union</p>  <p>Appendix-1-Fairer-A berdeen-Annual-Rep</p>
Provision of free sanitary products	<p>Aberdeen City Council</p> <p>NHS Grampian</p> <p>CFINE</p>	<p>The number of sites where free sanitary products can be accessed continues to grow and is currently at 54.</p> <p>During lockdown periods we have adapted approaches to continue maximising access to free products. This has included providing vouchers to families and direct delivery to homes.</p>
Expansion of Early Years provision	Aberdeen City Council	<p>Considerable work has been undertaken in preparation for the expansion of Early Learning and Childcare including the development of a new ELC admissions process and preparations for the universal roll out of PEEP in all ELC settings following the successful completion of the PEEP Learning Together Programme by staff in all ELC settings. The programme is evidence-based and helps parents and carers to support their young children's development by valuing and building on the play and learning opportunities in everyday life https://www.peeple.org.uk/ltp</p> <p>The Educational Psychology team have developed and offered Emotional Literacy for Support Assistants (ELSA). ELSA provides knowledge, practice and coaching on an incremental learning model for PSAs and mid-year evaluations are positive. In preparation for the expansion to 1140 hours of Early Learning and Childcare, the team have developed an invaluable Ready, Steady, Two resource to support staff to work with eligible 2s and those who have not met developmental milestones.</p> <p>From August 2021 all eligible families have been able to access 1140 hours of Early Learning and Childcare. As of June 2017 only 7% of 2 year olds, 82% of 3 year olds and 91% of 4 year olds accessed ELC provision in Aberdeen City. The expansion focussed in part on making provision more accessible and the accessibility of services and broader range of delivery models have helped realise a significant rise in uptake. At the current time, 9% of 2 year olds (33.03% of eligible 2 year olds) are attending, 90.7% of 3 year olds and over 98% of 4 year olds are accessing their offer of Early Learning and Childcare</p>

		<p>Most parents and carers who responded to a recent survey could identify clear improvements to their child's development as a result of the expansion.</p> <ul style="list-style-type: none"> • The majority of respondents, at almost 65%, identified an improvement in their child's social skills with over half of the respondents seeing an improvement in their child's communication skills. • Almost half of all respondents recognised an improvement to their child's emotional development, creativity, listening skills and numeracy. • Over a third of respondents highlighted improvements within literacy, fine motor skills, and physical development. • A third of respondents had also seen an improvement in their child's problem solving and attention span. <p>We asked parents and carers what impact the expansion of Early Learning and Childcare (from 600 hours to 1140 hours) has had on them and your family.</p> <ul style="list-style-type: none"> • 51.2% of respondents stated that they had more time for other responsibilities as a result of the expansion of Early Learning and Childcare. • 38.7% of respondents indicated that they had more money/disposable income as a positive impact on their family. • 28.5% are now considering a return to work or study. • 26.1% stated improved wellbeing /respite as a positive impact from the expansion of ELC, with 24.3% of respondents finding they now have more time to themselves. <p>Work has been undertaken to improve knowledge of the impact of poverty on families. The introduction of ELC Excellence and Equity practitioners has had a positive impact on supporting children and their families in our priority areas. In partnership with community groups The Excellence and Equity Practitioners have been involved in initiatives such as 'Healthy Family Fun Day' which showcases a variety of services across the community that are available to support and advise families. Through the delivery of PEEP groups, outdoor learning sessions and Book Bug sessions they have supported the positive engagement of families in their children's learning. Early engagement with families through links with toddler groups has supported the building of</p>
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		<p>relationships and smooth transitions into the ELC setting. A full evaluation of the expansion is available here.</p> <p>https://committees.aberdeencity.gov.uk/documents/s124690/CUS.21.212%20Education%20Improvement%20Journey%20and%20NIF%20Cover%20Report.pdf</p>
Improved knowledge of Adverse Childhood Experiences	<p>Community Planning Partners</p> <p>Care Experienced Young People</p>	<p>The roll out of the MCR Pathways programme to offer support to Care Experienced young people across the city continues with evidence that almost all pupils engaged with the programme to date have been increasingly able to talk positively about their school experiences. The wider achievement programme with Sport Aberdeen has offered greater engagement with the creative arts. Both programmes have helped increase timely attendance, increased confidence and reduced exclusions.</p> <p>The Champions Board met regularly throughout 2020/21, allowing Care Experienced Young People the opportunity to raise issues directly with Community Planning partners, and shape how services are delivered. This online support included sessions on cooking led by Champions, providing a practical and fun way for all to remain engaged.</p>
Reducing the cost of the school day	Aberdeen City Council	<p>Provision of free school meals – 8385 children enrolled, with increasing take up. Education Operational Delivery Committee agreed to provide additional funding to ensure families transferring to Universal Credit in certain circumstances did not lose their eligibility.</p> <p>Provision of school clothing grants – 3702</p> <p>All costs of the school day were removed from August 2021</p>
Place		
Investment in affordable housing through Strategic Housing Infrastructure Plan (SHIP)	<p>Aberdeen City Council</p> <p>Registered Social Landlords</p> <p>Developers</p> <p>Scottish Government</p>	<p>The Aberdeen City Affordable Housing Programme, developed by the council details a range of affordable housing projects including RSL and Council Social Rent. It also includes RSL mid-market rent, and LAR Housing Trust mid-market rent as well as Low-Cost Home Ownership (LCHO) which are properties that housing developers will deliver directly.</p> <p>In 2020/21 there were (data to follow) affordable housing completions</p> <p>In total during 2020/21 Aberdeen City Council's total allocation for affordable housing was £(value to be confirmed).</p>

Community Learning and Development	Aberdeen City Council	<p>Youth Work</p> <p>78 activities run 150 participants 227 enrolments 76 new enrolments 4392 total learner hours</p> <p>Adult Learning</p> <p>80 activities run 80 participants 175 enrolments 16 new enrolments 1430 total learner hours</p> <p>Family Learning</p> <p>58 activities run 50 participants 55 enrolments 19 new enrolments 5155 total learner hours</p> <p>Healthy Minds</p> <p>98 activities run 67 participants 187 enrolments 10 new enrolments 1401 total learner hours</p> <p>Total learner hours: 12378</p>
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<p>Agreement of Local Housing Strategy 2018-23. Aim of ensuring people in Aberdeen live in good quality sustainable homes, which they can afford and that meet their needs.</p>	<p>Aberdeen City Council Community Planning Partners Private Rented Sector Local Housing Associations</p>	<ol style="list-style-type: none"> 1. There is an adequate supply of housing across all tenures and homes are the right size, type and location that people want to live in with access to suitable services and facilities. 2. Homelessness is prevented and alleviated. 3. People are supported to live, as far as is reasonably practicable, independently at home or in a homely setting in their community. 4. Consumer knowledge, management standards and property condition are improved in the private rented sector. 5. Fuel poverty is reduced which contributes to meeting climate change targets. 6. The quality of housing of all tenures is improved across the city.
<p>Development of UNICEF Child Friendly Cities accreditation programme</p>	<p>Aberdeen City Council Police Scotland UNICEF</p>	<p>Significant work has been undertaken to evaluate our current practices and approaches and to inform the creation of a joint action plan which will be supported and delivered by a range of our Community Planning Partners. Through discussion with a range of professionals and young people, we will be prioritising a number of key areas in accordance with the award framework. These are:</p> <ul style="list-style-type: none"> • Culture • Communication • Co-operation and Leadership • Place • Participating and, • Child-Friendly Services. <p>Please see further detail in the NHS section.</p>
<p>Community Benefit Clauses</p>	<p>Aberdeen City Council</p>	<p>Clauses within contracts and frameworks requiring tenderers to commit to undertaking some form of social benefit in addition to the core purpose of the contract.</p> <p>Training & recruitment; providing sub-contracting opportunities or otherwise improving the social, economic or environmental wellbeing of the local authority's area.</p> <p>For example, the provision of apprenticeship and placement schemes, Real Living Wage provision, employability engagement activities, promotion of adopting and fostering.</p>

Scottish Welfare Fund	Aberdeen City Council	<p>During the year 2020/21 the following numbers of grants were distributed:</p> <p><u>Crisis Grants</u></p> <table data-bbox="694 295 1097 462"> <tr> <td>Single parents</td> <td>3401</td> </tr> <tr> <td>Couples with children</td> <td>783</td> </tr> <tr> <td>Other with children</td> <td><u>248</u></td> </tr> <tr> <td>Total</td> <td>4432</td> </tr> </table> <p><u>Community Care Grants</u></p> <table data-bbox="694 534 1097 694"> <tr> <td>Single parents</td> <td>1052</td> </tr> <tr> <td>Couples with children</td> <td>192</td> </tr> <tr> <td>Other with children</td> <td>86</td> </tr> <tr> <td>Total</td> <td>1330</td> </tr> </table>	Single parents	3401	Couples with children	783	Other with children	<u>248</u>	Total	4432	Single parents	1052	Couples with children	192	Other with children	86	Total	1330
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Priority Families	<p>Aberdeen City Council</p> <p>Action for Children</p> <p>Police Scotland</p>	<p>The Priority Families Service supports families who are affected by multiple problems and at risk of poor life outcomes. A whole family approach is delivered through a dedicated Support Worker and a Police Officer with families receiving up to 12 months of intensive and persistent support in their own home, school and community to address the issues affecting them. The team also comprises an Employment Coach and an Activity Support Co-ordinator and is registered with the Care Commission.</p> <p>The most recent quantitative data for 2019/20 shows (comparing 6 months pre-intervention and 6 months post intervention) include:</p> <ul data-bbox="840 1053 2016 1292" style="list-style-type: none"> • 83% reduction in criminal charges • 77% reduction Police Vulnerable Person's reports • 83% of parents reported an improvement in routines, parental confidence, home conditions and adult health and wellbeing • 34% of parents gained qualifications through North East Scotland College, 4 are involved in volunteer opportunities and 3 have secured employment, all contributing positively to the economy of the city. 																

Priorities for 2020/21

During 2020/21 there has been a very strong focus on mitigating the impacts of Covid-19 across the City, with high profile examples being the creation and disbursement of the Lord Provost's Charitable Fund; the distribution of Crisis Grants, delivery of free food packages; maintaining school lessons through Google classroom, and the development of the 'Fit Like' Hubs.

In addition to this work, work has continued where possible to work towards the LOIP outcomes through identified Improvement Charters. The following priorities have also been identified:

New Actions for 2020/21					
Via Healthier, Wealthier Children Fund (HWCF): Capturing the lived experience of children in poverty	Reduce the cost of living. Engagement and participation Enabling Tackling stigma	NHS Grampian Aberdeen City Council CFINE Robert Gordon University	March 2022	March 2021	
Update to March 2021					
<p>In the generic feedback received against the first year LCPAR's, the need to capture the lived experience of people in poverty was highlighted as an opportunity whereby regions could strengthen their action plans by enabling those experiencing poverty in their communities to inform and influence planning activities. Further emphasis was put on this with the recommendations of the Independent Care Review (previously referenced) published in February 2020. The recommendations were based on the voices of care experienced children and young people; many of whom had experience of poverty.</p> <p>A proportion of the HWCF has been allocated to develop a creative approach to capturing the lived experience of children in poverty. A creative based approach to engage with children attending a holiday programme with CFINE was intended, but has had to be deferred due to Covid-19. While this activity will indirectly give children and young people some knowledge and skills that may reduce the cost of living in the home (cost effective cooking, recycling), it will have added benefits not directly linked to the drivers of poverty, such as helping to tackle the stigma of poverty.</p>					

Seeking to understand the lived experience of children in poverty has become more important than ever as we begin to see the impacts of COVID-19 on our society. We will apply the GIRFEC framework in working with children to continue to hear their voices and will support and enable them to inform and influence actions.

Via Healthier, Wealthier Children Fund (HWCF): Research into the implementation of the Financial Inclusion Pathway	Increasing uptake of social security Reducing the cost of living	NHS Grampian Robert Gordon University	March 2022	March 2021	
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Update to March 2021

A research proposal to understand the experiences of women, and of Health Visitors and family Nurses, around the implementation of the Financial Inclusion Pathway has gained ethics approval. Focus groups were due to start in summer 2020, however there is likely to be some delay due to Covid-19.

This research will let us know how women feel about enquiries being made with regard to their financial situation. The output will enable us to share learning with clinical colleagues and financial support agencies. If there are things that can be done to improve the pathway or make it more acceptable to women, then modifications can be made at an early stage. Where the pathway is working well, we will share these experiences, letting colleagues know that their efforts are valued by women.

The research report will be published and appended to our 2021/22 LCPAR.

Capturing the lived experience of low income families	<p>Increasing uptake of social security</p> <p>Reducing the cost of living</p> <p>Increasing income through employment</p>	<p>NHS Grampian</p> <p>Robert Gordon University</p> <p>CFINE</p> <p>Fersands Project</p>	March 2022	March 2021	
Update to March 2021					
<p>NHSG has commissioned a study to capture lived experience of low income families. The study will be undertaken by Robert Gordon University in partnership with CFINE, the Woodside Pantry and the Fersands project. It had been anticipated that participants would be recruited, and interviews conducted in March and April 2020, however this has been deferred due to Covid-19. It is hoped that the study will now be able to commence in late summer/ early autumn.</p> <p>Measures to determine 'in work' poverty are difficult to determine, but one of the indicators used is the number of working families claiming Working Tax Credits. In data published for 2017/18 showed that working families in Aberdeen City were least likely to be claiming Working Tax Credits, indicating that as a local authority area the comparative rates of in work poverty are less than other parts of Scotland.²⁰ However local data tells us that there are still families, where at least one adult is working, that are still experiencing poverty across Aberdeen. This is anticipated to be even more so, as we emerge from COVID-19.</p>					

²⁰ <https://www.scotpho.org.uk/life-circumstances/income-and-employment/data/working-age-poverty>

<p>Providing more support to children and families in the hospital setting by providing advice, signposting and warm hand-overs to specialist financial support services, with regard to all aspects of income maximisation</p>	<p>Engagement and participation Tackling stigma Increasing uptake of social security Reducing the cost of living</p>	<p>NHS Grampian Aberdeen City Council SAMH</p>	<p>March 2022</p>	<p>March 2021</p>	
<p>Update to March 2021</p>					
<p>SAMH has been commissioned to deliver pilot project for 6 months starting in summer 2020. A Primary Care Link Worker with experience in engaging with families, income maximisation/ financial inclusion knowledge, and strong links with support services would attend the hospital setting one day per week (RACH and Aberdeen Maternity Hospital) to offer direct support to families and/or provide warm hand-over to specialist financial support agencies as required. The service would include all aspects of ‘money matters’, including debt advice, support to apply for social security benefits, budgeting, and employability for example.</p> <p>Clinical staff would benefit from the increased confidence of having an ‘expert’ colleague to offer this support to families, and who will share their knowledge with the wider team as required. This work will also link well with Child Protection and neglect priorities.</p> <p>Anonymised data will be collected over the pilot period to provide information with regard to numbers of contacts, types of support required, onward referrals and outcomes. The pilot will be evaluated to inform a sustained service implementation. Unfortunately, the pilot start has needed to be deferred due to the impact of COVID-19.</p>					

Promote and distribute information and resources designed to address aspects of poverty	<p>Increasing uptake of social security</p> <p>Reducing the cost of living</p> <p>Increasing income through employment</p>	<p>NHS Grampian</p> <p>Aberdeen City Council</p> <p>Third Sector Partners</p>	March 2022	March 2021	
Update to March 2021					
<p>Several new measures to support people experiencing poverty as a result of COVID-19 have been introduced, such as the furlough scheme, and financial grants for certain groups. Many third sector agencies are also offering support, such as One Parent Scotland Families, Scotland who are launching an energy fund²¹ on 12th June to support single parent families. We have a role in ensuring that those that can benefit from such opportunities are aware of them and can be supported to access them if required, and as such we will develop a forum/mechanism whereby people can access information easily, and in one place where possible.</p>					

²¹ <https://opfs.org.uk/get-involved/news-and-events/news/100k-funding-for-fuel-payments-secured-by-one-parent-families-scotland/>

Investment in affordable housing through Strategic Housing Infrastructure Plan (SHIP)	Reducing the cost of living	Aberdeen City Council Registered Social Landlords Developers Scottish Government	March 2022	March 2021	
Update to March 2021					
351 units completed, £29.4m budget to deliver these.					

Improve knowledge of Adverse Childhood Experiences with a view to better understanding the long term impacts of poverty and interconnected work-streams	Reducing the cost of living Income from employment	Community Planning Partners Care Experienced Young People	March 2022	March 2021	
Update to March 2021					
Actions to engage directly with care experienced young people are reflected in Corporate Parenting action plans. Learning and reflection as a result of the recent Care Inspectorate report ²² on the review of inspections for children and young people in need of care will be incorporated into our planning.					

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<https://www.careinspectorate.com/images/documents/5817/Review%20of%20findings%20from%20inspection%20programme%20for%20CYP%202018%20to%202020.pdf>

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ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery Committee
DATE	31 st August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Child Poverty six monthly update report
REPORT NUMBER	CUS/22/150
DIRECTOR	Andy MacDonald
CHIEF OFFICER	Derek McGowan
REPORT AUTHOR	Derek McGowan
TERMS OF REFERENCE	Terms of Reference: 1.1.1 1.1.3

1. PURPOSE OF REPORT

- 1.1 At the Operational Delivery Committee on 13th January 2021, it was agreed that the Committee would receive a half yearly report on the actions being taken by Community Planning Aberdeen (CPA) to reduce and eradicate child poverty around the priorities for that year.

2. RECOMMENDATION(S)

That the Committee: -

- 2.1 notes the work being undertaken this financial year to reduce and eradicate child poverty.

3. CURRENT SITUATION

- 3.1 The Child Poverty (Scotland) Act 2017 (the Act) creates a requirement for Local Authorities and Local Health Boards to annually agree a Child Poverty Action Report (CPAR). At Operational Delivery Committee on the 17th September 2019, the Committee agreed to adopt the Local Outcome Improvement Plan (LOIP) as the Council's Child Poverty Action Plan for the years 2019-22.
- 3.2 The Act requires each Local Authority and NHS Board to publish a CPAR and undertake annual monitoring and reporting to demonstrate progress against statutory targets.
- 3.3 A local child poverty action report must describe any measures taken in the area of the local authority during the reporting year by the local authority and each relevant Health Board for the purpose of contributing to the meeting of the child poverty targets, and measures that are proposed to be taken to meet these targets.

- 3.4 Additionally, a local child poverty action report must describe any income maximisation measures taken in the area of the local authority during the reporting year to provide pregnant women and families with children with—
- a) information, advice, and assistance about eligibility for financial support, and
 - b) assistance to apply for financial support;
- 3.5 The report must in particular also describe any measures taken during the reporting year, or which are proposed to be taken, in the area of the local authority in relation to children living in households whose income is adversely affected, or whose expenditure is increased, because a member of the household has one or more protected characteristics.
- 3.6 The Act states that progress against these targets will be scrutinised nationally by the Poverty and Inequality Commission. However, at a local level it is the responsibility of the Local Authority and Health Board to publish, as soon as practical after the end of each financial year, a report on progress locally.
- 3.7 The Population Needs Assessment used as the basis for the refresh of the LOIP in 2021 identified that the rate of child poverty in Aberdeen was estimated to be 21.8%, or around 5500 children. Poverty is defined as 'below 60% median income after housing costs'.
- 3.8 This report sets out the measures that are being taken by the Council, NHS and other partners to tackle and mitigate the effects of child poverty during 2022/23.

4 KEY WORK DELIVERED SINCE 1ST APRIL 2022

- 4.1 Through Community Planning, key achievements include:
- Completion of the Community Pantry project, led by CFINE through the Anti-Poverty Group. This resulted in an increase in membership of community pantries of 146%, and an increase in volunteers of 188% from January 2021 to April 2022. This work will continue to be developed and embedded.
 - Access to unclaimed benefits, with over £40,000 in additional income being made available through outreach work undertaken in communities by Aberdeen City Council's Financial Advice Team, in conjunction with Education through the use of Scottish Government grant funding.
 - Continuing increase in the number of Living Wage accredited employers in Aberdeen
 - Promotion of the ABZ Works platform to support people into employment, with 110 people supported to access employment, 34 of these being parents.
 - Ongoing support to minority ethnic communities for employability and community support, including the Power Tools programme for preparing for employment.

- The provision of over £3m in grant funding to community organisations with a focus on providing support to children and young people. This includes:
 - £1.6m commitment through the Fairer Aberdeen Fund
 - £1.2m through revenue grant funding to community groups and associations
 - £750k commitment to Leased and Learning Centres across Aberdeen
 - £120k commitment through the Common Good Fund
- Summer in the City activities are ongoing, focussed on the 6 key priority areas for Child Poverty and funded by the Scottish Government. This is supported by a range of partnership agencies. Final participant and outcome numbers will be provided once these sessions end on 19th August 2022.
- Provision of Scottish Welfare Fund benefits of £200k so far this year.
- Ongoing provision of free school meals, with efforts to increase up take of the meals by those eligible.

4.2 Wider single service work continues across the partnership, including key Council services such as Housing, Education, Social Work; NHS Grampian, through Aberdeen Council of Voluntary Organisations, and Grampian Regional Equality Council. This ongoing work is reflected in agency delivery plans, including the Council delivery Plan and Commissioning Intentions.

4.3 Work is also ongoing to mitigate and alleviate where possible the cost of living crisis, with a report developed for Operational Delivery Committee on the 31st August 2022 with recommendations to allocate £1m to anti-poverty measures.

5 FINANCIAL IMPLICATIONS

5.1 Financial implications relating to this report would result from failure to achieve the outcomes sought for children and families across the City. Public services face significant challenges on expenditure, with financial projections indicating that these pressures will remain. Demand management is a key driver in helping meet these challenges, and failing to address child poverty may mean that costs associated with child poverty do not reduce, adding to projected pressures in coming years.

6 LEGAL IMPLICATIONS

6.1 There are no direct legal implications arising from the recommendations of this report.

7. ENVIRONMENTAL IMPLICATIONS

7.1 There are no direct environmental implications arising from the recommendations of this report.

8. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic Risk	Risk that the Council along with partners does not meet the requirements of the legislation, to the long term detriment of children and families in Aberdeen	Partnership work to mitigate the effects of poverty across the city	L	Yes
Compliance	Risk relates to failure to comply with statutory requirements	Provision of the LOIP as Aberdeen City Child Poverty Action Plan; annual reporting.	L	Yes
Operational	Failure to meet statutory targets	This work will improve outcomes for children and families across the City.	L	Yes
Financial	Risk relates to non-achievement of targets long term and failing to reduce demand through early intervention in key drivers. Failure to achieve the outcomes desired will mean residents requiring support from public agencies for longer.	Joint working and multi-agency service redesign to identify appropriate measures.	L	Yes
Reputational	Risk relates to failure to meet the statutory targets.	Meeting the LOIP outcomes.	L	Yes
Environment / Climate	Risk as opportunity	Meeting the LOIP outcomes will improve the environment for children.	L	Yes

11. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report
Prosperous Economy	This report demonstrates the positive range of work being undertaken at service and partnership level to improve the quality of life for families and children in poverty.
Prosperous People	This report demonstrates the positive range of work being undertaken at service and partnership level to improve the quality of life for families and children in poverty.
Prosperous Place	This report demonstrates the positive range of work being undertaken at service and partnership level to improve the quality of life for families and children in poverty.
Enabling Technology	Digital support provided in several areas including education provision and Connecting Scotland.

12. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	Stage 1 assessment completed.
Data Protection Impact Assessment	Not required.

13. BACKGROUND PAPERS

None.

14. APPENDICES

None.

12. REPORT AUTHOR CONTACT DETAILS

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ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery Committee
DATE	31 August 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Free Period Products
REPORT NUMBER	CUS/22/182
DIRECTOR	Andy MacDonald
CHIEF OFFICER	Derek McGowan
REPORT AUTHOR	Paul Tytler
TERMS OF REFERENCE	1.1.1

1. PURPOSE OF REPORT

- 1.1 Section 6 of the Period Products (Free Provision) (Scotland) Act 2021 (the Act) requires Aberdeen City Council to produce and communicate a “Statement on Exercise of Functions” to summarise the arrangements in place to meet the legal duties imposed by the Act.

2. RECOMMENDATION(S)

That the Committee:

- 2.1 Approves the “Statement on Exercise of Functions” contained in Appendix 1 and instructs the Chief Officer – Early Intervention and Community Empowerment to arrange for the publication thereof.

3. CURRENT SITUATION

- 3.1 Since 2017, Aberdeen City Council has developed the provision of free period products to alleviate period poverty. This has been done through communities and schools with currently 99 access points across the city, through a service level agreement with CFINE.
- 3.2 The Period Products (Free Provision) (Scotland) Act 2021 requires the following key steps to be taken:
- 3.2.1 **Section 1(1)** Each local authority must ensure that, within its area, period products are obtainable free of charge (in accordance with arrangements established and maintained by the local authority) by all persons who need to use them.
- 3.2.2 **Section 1(2)** The period products obtainable free of charge by a person under such arrangements (whether obtained under one or more than one local authority’s arrangements) are to be sufficient products to meet the person’s needs while in Scotland.

- 3.2.3 **Section 2(1)** Each education provider must ensure that period products are obtainable free of charge (in accordance with arrangements established and maintained by the education provider) by the persons mentioned in subsection (5).
- 3.2.4 **Section 2(2)** An education provider is to do so by providing period products, or securing their provision, in such locations within each institution in Scotland managed by the education provider as are specified in arrangements established and maintained under subsection (1).
- 3.2.5 **Section 2(5)** The persons referred to in subsection (1) are persons who—
- (a) need to use period products, and
 - (b) are—
 - (i) pupils at a school managed by the education provider, or
 - (ii) students undertaking, in Scotland, a course (or part of a course) of education at a further education institution or higher education institution managed by the education provider.
- 3.2.6 **Section 4** Arrangements established and maintained under section 1(1), 2(1) or, as the case may be, 3(1) must provide for—
- (a) period products to be obtainable—
 - (i) reasonably easily, and
 - (ii) in a way that respects the dignity of persons obtaining them,
 - (b) a reasonable choice of different types of period products to be obtainable.
- 3.3 **Section 6** of the Act requires local authorities and education providers to each publish a “Statement on Exercise of Functions”, describing their plans for the exercise of their functions under the Act and the provision of relevant information. Before preparing the statement, the Council required to undertake consultation. The full statement is at Appendix 1.
- 3.4 Surveys were conducted during 2022 to understand what improvements were required and, in response, developments including working to expand access points in local pharmacies and exploration of the feasibility of online fulfilment have been identified. In total, 1046 responses were received.
- 3.5 The Act requires the publication of the statement as soon as reasonably practicable after the relevant statutory guidance is first issued by the Scottish Ministers. The relevant guidance was issued in September 2021. The statement can and will be developed as the development of service delivery progresses, so any amendments required following consideration by Committee can be incorporated.

4. FINANCIAL IMPLICATIONS

4.1 There are no direct financial implications arising from this report. The cost of fulfilling these duties is fully met through a grant from Scottish Government.

5. LEGAL IMPLICATIONS

5.1 The publication of the statement will fulfil Aberdeen City Council's duty under section 6 of the Act.

6. ENVIRONMENTAL IMPLICATIONS

6.1 There are no direct environmental implications arising from this report, although it is expected that the promotion and increased use of reusable products will have an impact in due course.

7. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic Risk	No significant risk identified	The availability of free period products ensures that the Council and partners are supporting anti-poverty measures	L	Yes
Compliance	No significant risk identified	Publishing statement	L	Yes
Operational	No significant risk identified	The Council and partners are already providing free period products, the publication of and commitment expressed in this statement will not affect operational arrangements	L	Yes
Financial	No significant risk identified	The Council and partners are already providing free period products, the publication of and commitment expressed in this statement will not	L	Yes

		result in additional financial impact		
Reputational	No significant risk identified	Continuing to ensure provision of free period products in line with the requirements of this legislation will result in no reputational detriment	L	Yes
Environment / Climate	No significant risk identified	This risk is not relevant to the provision of free period products	L	Yes

8. OUTCOMES

<u>COUNCIL DELIVERY PLAN 2022-2023</u>	
	Impact of Report
Aberdeen City Council Policy Statement Working in Partnership for Aberdeen	The provision of free period products is in line with the anti-poverty measures identified in the Council Delivery Plan and partnership agreement
<u>Aberdeen City Local Outcome Improvement Plan</u>	
Prosperous Economy Stretch Outcomes	While the requirements of the Act are not based on economic need, the proposals in this paper will support Stretch Outcome 1 – ‘No one will suffer due to poverty by 2026’ by further increasing access to free products.
Prosperous People Stretch Outcomes	The provision of free period products can be seen to be a measure that contributes to the anti-poverty agenda
Prosperous Place Stretch Outcomes	The provision of free period products can be seen to be a measure that contributes to the anti-poverty agenda
Regional and City Strategies	No direct impact

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	Stage 1 assessment completed
Data Protection Impact Assessment	A Data Protection Impact Assessment may be required if online fulfilment is developed and will be considered as part of that feasibility.

10. BACKGROUND PAPERS

10.1 None

11. APPENDICES

11.1 Appendix 1 – Aberdeen City Council Free Period Products Statement on Exercise of Functions

12. REPORT AUTHOR CONTACT DETAILS

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Aberdeen City Council Free Period Products Statement on Exercise of Functions

Introduction

The Period Products (Free Provision) (Scotland) Act 2021 places a duty on local authorities and education providers to provide access to period products for all those who might need them.

It requires the provision of period products free of charge, in a reasonably easy way that respects the dignity of persons obtaining them.

This universal provision is not based on economic need. Period products must be obtainable reasonably easily and in a way that respects the dignity of the persons obtaining them. There must also be a reasonable choices of different period products available.

Local Authorities must each publish a Statement on Exercise of Functions summarising the arrangements they have put in place to meet the legal duties imposed by the Act.

This statement sets out Aberdeen City Council's commitment to free product provision and details current and future provision in education facilities and the wider community.

Our Commitment

Community

Aberdeen City Council is committed to the provision of free products for those who may need to access them.

We will comply with Section 1 (1) of the Act by ensuring the provision of free period products for Aberdeen's citizens and visitors to the city for work, leisure and study.

All products are free of charge and easy to obtain, with the following commitments:

- A reasonable choice of both single use and reusable products are offered;
- Provision will be available in the community, as well as in education facilities;
- Due consideration is given to respect and dignity in our approach;
- Due consideration is given to those who may face additional barriers, including those who are BME, LGBTQ, disabled, homeless, victims of domestic abuse etc;
- Public consultation(s) and community engagement is carried out to inform our provision;
- What products are available and where these can be accessed is communicated efficiently to our citizens; and
- Provision will be regularly monitored and reviewed.

Education facilities

Our intent for schools includes the following guiding principles:

- Protecting students' dignity, avoiding anxiety, embarrassment and stigma
- Making a range of products and different qualities available, giving students choice about the products they want to use
- A response that is reflective of students' views and experiences
- An efficient and dignified approach which demonstrates value for money
- An offer for all eligible students throughout the year to include both term time and holidays
- Ensuring sanitary products are easily accessible to meet individual needs
- Individuals being able to get sufficient products to meet their needs
- Gender equality, ensuring anyone who menstruates can access products, and that language is gender neutral. The roll out of gender-neutral toilets should also be taken account of
- Awareness raising and education to both promote the 'offer' and change cultural norms

Consultation

In following the guidance for the Act published under Section 5, and with regard to Section 7 of the Act requiring consultation, two consultations were carried out in order to inform this statement:

- A community consultation was completed in February 2022 and had 157 responses.
- A school consultation was completed in June 2022 and had 989 responses.

The community consultation was open to any member of the public regardless of gender, age or menstruating status. The school consultation was open to pupils aged 9 and above and their families. We particularly sought views from those who met the following criteria:

- Those currently using sanitary products.
- Those who will use sanitary products in the future.
- Those who may collect sanitary products on behalf of others

The consultation covered:

- Awareness of free product availability
- Types of free products currently used
- Types of products wanted
- Venues/buildings where people would like products
- Locations within venues/buildings where people would like products

The findings of the consultation have been used to shape Aberdeen City Council provision and as a result developments include:

- Considering the possibility of online ordering and delivery of products;

- Expanding the range of locations to include pharmacies and further workplaces

Aberdeen City Council is partnered with CFINE to provide free products in the community. Products available include single use pads and tampons in various sizes and absorbencies to accommodate differing needs and preferences. In some venues, reusable items such as period pants, period cups and reusable pads are available. The type of products available will be regularly reviewed to meet the needs and wants of the community.

Products are available for collection by anyone who needs them, or by anyone collecting on behalf of another person. Products will normally be available within toilet facilities of a building, unless otherwise stated. Those who wish to access products can do so without having to ask a member of staff and in a way that respects their dignity. A person may access as many products as required.

Information on stocked venues can be accessed via the PickUpMyPeriod App. PickupMyPeriod allows users to enter a postcode or location to see where free period products are available in their area. Users can filter what products are available, check building opening hours and also access a wide range of advice and support on various topics including health and wellbeing, financial support, domestic abuse and addiction support. The app can be downloaded via these links:

For Android: <https://play.google.com/store/apps/details?id=com.myperiodapp>

For Apple: <https://apps.apple.com/gb/app/pickupmyperiod/id1500403938>

Education Facilities Provision

Aberdeen City Council will provide free products in all primary and secondary school establishments for which the local authority is the education provider. Products will be available in a way which respects the dignity of the pupil and should be accessed without having to ask a member of staff.

Products will be available during term time in at least one building of the school which is normally used by pupils. For most schools, products should be located within the toilet facilities or a specially designated place such as a cupboard.

Schools may have products available in multiple locations. Schools are not expected to be a collection point during the school holidays. Schools will be provided with stock so that pupils can take enough products home for the duration of the school holidays.

Pupils will be consulted to ensure that the products available are appropriate to their needs and preferences. A reasonable choice of disposable and re-usable products will be available to pupils to ensure their needs can be adequately met whilst attending school. This will be monitored and reviewed on an ongoing basis.

Aberdeen City Council will work with CFINE to provide ongoing support, risk management and awareness education to its schools to ensure every pupil in Aberdeen who requires products is able to easily obtain them.

Communication

Aberdeen City Council will endeavour to communicate with its pupils and the wider community as to the provision of free products on an ongoing basis. We will make use of various communication channels including, but not limited to, social media, website, and local press outlets to inform Aberdeen's citizens and visitors what products are available and where they are located.

Aberdeen City Council has made available the results of the public consultations and will continue to share any further engagement via above mentioned communication channels.

The PickUpMyPeriod App will be promoted to ensure those who require products can easily and quickly access information as to their nearest collection point.

Additional / Future Provision

Aberdeen City Council recognises the importance of Period Dignity for all. We are not only committed to meeting all statutory obligations, but also to exploring additional provision.

We will pilot supplying local pharmacies with products to support them in addressing access barriers for the most vulnerable in our community. We will engage with organisations to target specific groups to ensure full inclusivity with regard to Period Dignity.

Aberdeen City Council will continue to work closely with our statutory partners Police Scotland, Aberdeen City Health and Social Care Partnership and others to expand product provision.

We will continue to monitor, evaluate and build on service provision to ensure Aberdeen remains a period friendly city where everyone has easy access to products appropriate to their needs.

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