

## GOVERNANCE

### COMMITTEE DECISION SHEET

#### FINANCE AND RESOURCES COMMITTEE - WEDNESDAY, 5 JULY 2023

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
1.1	<u><b>Urgent Business</b></u>	<u><b>The Committee resolved:</b></u> There was no Urgent Business.		
2.1	<u><b>Determination of Exempt Business</b></u>	<u><b>The Committee resolved:</b></u> in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of the following item of business:- 13.1 - Union Street Partnership Ltd; 14.1 - Workplan and Business Cases - Exempt Appendices; 14.2 - Craighill and Kincorth Housing Delivery - Exempt Appendices; and 14.3 - Cruyff Court Tillydrone Update - Exempt Appendix.		
3.1	<u><b>Declarations of Interest and Transparency Statements</b></u>	<u><b>The Committee resolved:</b></u> As outlined within the Minute.		
4.1	<u><b>Petition - Installation of Physical Exercise Bars (Callisthenic Station) in</b></u>	<u><b>The Committee resolved:</b></u> (i) note the petition and thanks the		

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	<u>Duthie Park</u>	<p>petitioners for bringing the matter before the Finance &amp; Resources Committee; and</p> <p>(ii) agree to instruct the Chief Officer – Operations and Protective Services to prepare a report on the feasibility, options and associated costs of installing public exercise equipment at all public parks, including but not limited to Duthie Park, and report back to the Communities, Housing and Public Protection Committee on 5 September 2023.</p>		
4.2	<u>Deputations from Gavin Clark (Aberdeen Cycle Forum) and Libby Hillhouse (Disability Equity Partnership)</u>	<p><b><u>The Committee resolved:</u></b> Noted.</p>		
5.1	<u>Minute of Previous Meeting of 17 May 2023, for Approval</u>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) in relation to article 10 of the minute of the previous meeting regarding Union Terrace Gardens, to note that the Chief Officer – Corporate Landlord would circulate details of the public toilet opening hours to members of the Committee via email, including how this information would be articulated to members of the public;</p> <p>(ii) to otherwise approve the minute.</p>		
6.1	<u>Committee Planner</u>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the reasons for the delay in relation to item 11 (Financial Settlement from Transport Scotland</p>		

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		for the De-trunking of the A92/A96 - Haudagain Improvement), item 14 (School Estate Plan: Hazlehead/Countesswells Secondary School Provision – Outline Business Case) and item 15 (Proposals for Investment for Works at Riverbank School to Accommodate the Relocation of St. Peter’s School); and (ii) to otherwise note the planner.		
7.1	<b><u>Notices of Motion</u></b>	<b><u>The Committee resolved:</u></b> There were no Notices of Motion.		
8.1	<b><u>Referrals from Council, Committees and Sub Committees</u></b>	<b><u>The Committee resolved:</u></b> There were no Referrals.		
9.1	<b><u>Work Plan and Business Cases - COM/23/194</u></b>  Exempt appendices relating to this report are contained within the Exempt Appendices Section of this agenda.	<b><u>The Committee resolved:</u></b> (i) to review the workplan as detailed in the Appendices for the Customer and Operations Functions; (ii) to approve the procurement business cases, including the total estimated expenditure for the proposed contract; (iii) to note the content of Appendix 3 - 3.10 Memos (Exemption Urgency); (iv) to note that the Head of Commercial and Procurement would circulate a response to questions relating to (1) Appendix 3 – Technical Exemptions - Hydrogen Supply Agreement; and (2) Appendix 5 – Third Party Payments; and (v) to agree that the Workplan and		

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		<p>Business Cases report be considered as the last public item on future agendas, to allow questions on the exempt appendices to follow straight after and that the Chief Officer – Governance amend future agendas accordingly.</p>		
9.2	<p><b><u>Sale of Union Terrace Gardens Gates to Birkhall Estate for Reuse - COM/23/191</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to delegate authority to Chief Officer - Strategic Place Planning to sell a set of cast iron gates from the dountaking from Union Terrace Gardens as part of the refurbishment works to the Birkhall Estate for reuse in the estate gardens; and</li> <li>(ii) to delegate authority to Chief Officer - Strategic Place Planning to sell the gates for an appropriate price. This is currently thought to be £500 given the current condition of the gates.</li> </ul>		
9.3	<p><b><u>Denis Law Legacy Trail - COM/23/212</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) approve the progression of Phase 1 of the Denis Law Legacy Trail;</li> <li>(ii) instruct the Chief Officer – City Growth to develop a business case for Phase 2 delivery of the murals, including identifying external funding opportunities, and report back to Finance and Resources Committee 22 November 2023; and</li> <li>(iii) agree to instruct the Chief Officer – City Growth to obtain the necessary agreements from the Denis Law Legacy Trust as noted at 5.1 of the</li> </ul>		

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		<p>report before proceeding to spend public money on this project to include confirmation that appropriate intellectual property rights/licences for design of the trail and images licence have been agreed for phase 2 delivery of the murals, and including identifying external funding opportunities, and report back to the Finance and Resources Committee on 22 November 2023.</p>		
9.4	<p><b><u>Union Street Empty Shops Grant Scheme - COM/23/192</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to note the launch of the Union Street Empty Shops Grant Scheme, with objectives and conditions as detailed in the body of the report;</li> <li>(ii) to approve the establishment of a Review Panel for the scheme;</li> <li>(iii) to delegate authority to the Chief Officer - City Growth and Chief Officer – Finance, in consultation with the Convenor of the Finance and Resources Committee, to approve grant awards up to a maximum amount of £35,000; and</li> <li>(iv) that the Chief Officer - Governance write to Councillor Malik confirming the legality of the application exclusion process.</li> </ul>		
9.5	<p><b><u>Local Authority Covid Economic Recovery Fund - COM/23/221</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) award up to £35,000 to the Enhanced Business Support/Community Wealth Building support project;</li> <li>(ii) award up to £60,000 to undertake</li> </ul>		

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		feasibility of a Community Bank/Micro Credit Scheme; (iii) award up to £105,000 to the Aberdeen City Council Events project; (iv) award up to £50,000 to Spectra; and (v) delegate authority to Chief Officer - City Growth, following consultation with Convenor and Vice-Convenor of Finance and Resources Committee, Director of Commissioning and Director of Resources, to award LACER grants of up to £25,000 for remaining LACER funds.		
9.6	<u>Funding External Bodies and Following the Public Pound Policy Update - RES/23/215</u>	<b>The Committee resolved:</b> (i) approve the updated Following the Public Pound Code of Practice as appended to this report; and (ii) approve the Following the Public Pound Code of Practice to be amended to a Council Policy.		
9.7	<u>City Centre Six Monthly Update - Streetscape Programme - RES/23/209</u>	<b>The Committee resolved:</b> The item was referred to Council in terms of Standing Order 34.1.		
9.8	<u>Craighill and Kincorth Housing Delivery - RES/23/200</u>  Exempt appendices relating to this report are contained within the Exempt Appendices Section of this agenda.	<b>The Committee resolved:</b> (i) instruct the Chief Officer – Capital to arrange for the redesign of both schemes with the Value Engineering options implemented. These options should be developed to retain the Gold Standards environmental criteria; (ii) instruct the Chief Officer – Capital to arrange for the resubmission of new planning applications, for both sites, to		

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		<p>take account of the value engineered options;</p> <p>(iii) following approval of (ii), instruct the Chief Officer – Capital to arrange for the retender of both sites;</p> <p>(iv) note that the preferred approach will be to progress both sites simultaneously as single phase developments but there is an acceptance that some project phasing maybe required on one or both sites to spread the capital commitment over a number of years; and</p> <p>(v) note the necessary financial commitments that will be necessary to ensure delivery of both sites. Refer to Appendix B.</p>		
9.9	<p><b><u>Cruyff Court Tillydrone Update - RES/23/199</u></b></p> <p>An exempt appendix relating to this report is contained within the Exempt Appendices Section of this agenda.</p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) vire the necessary monies from the budget savings following the retender of the Replacement Riverbank Primary School project (noted previously as circa £6m) to ensure the full scope of the project can be delivered; and</p> <p>(ii) instruct the Chief Officer - Capital to complete a further procurement exercise to target delivery this financial year.</p>		
10.1	<p><b><u>Cluster Risk Registers and Assurance Maps - COM/23/213</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) note the Cluster Risk Registers and Assurance Maps set out in appendices A to N;</p> <p>(ii) that the Chief Officer – Corporate</p>		

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		<p>Landlord review the scoring in relation to the condition of operational property estates;</p> <p>(iii) that the Chief Officer – Finance review the scoring in relation to the delivery of financial services; and</p> <p>(iv) that the Chief Officer – City Growth provide details to the members of the Committee in relation to why Perception of Place did not align with the Risk Appetite Statement.</p>		
10.2	<b><u>Performance Management Framework Report – Commissioning and Resources - COM/23/190</u></b>	<b><u>The Committee resolved:</u></b> note the performance information contained within the report appendix.		
10.3	<b><u>Commemorative Plaque to BBC on Belmont Street - COM/23/197</u></b>	<b><u>The Committee resolved:</u></b> approve the erection of the proposed commemorative plaque at 15-17 Belmont Street, Aberdeen.		
11.1	<b><u>Reconfiguration of Working Arrangements with Arm's Length External Organisations (ALEOs) - COM/23/218</u></b>	<b><u>The Committee resolved:</u></b> (i) note the previous decisions of Council at its meetings on 22 August 2022 and 3 March 2023; (ii) instruct the Chief Executive to carry out an options appraisal on all potential working arrangements with our ALEOs and develop an Outline Business Case with the output from that options appraisal, and for that Outline Business Case, accompanied by a draft project plan underpinning the preferred options(s), to be submitted to Full Council at its		



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		<p>meeting on 11 October 2023;</p> <p>(iii) instruct the Chief Executive to invite the Chief Executives of all ALEOs, or a nominated representative, to be a member of an Executive Steering Group to oversee the options appraisal and development of the Outline Business Case; and</p> <p>(iv) instruct the Chief Executive to establish a working group to take forward the options appraisal and complete the outline business case, and invite ALEOs to nominate representatives to be part of that working group.</p>		
11.2	<b><u>Place Based Investment Programme - COM/23/195</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) approve an award of up to £59,657 to Northfield Youth Hub for the Building a brighter future for our young people project, subject to the approval of planning permission;</p> <p>(ii) approve an award of up to £15,212 to Scottish Women’s Institute for the Archive Room project; and</p> <p>(iii) does not approve the request for £9,990 from Printfield Community Project for the Including Printfield project.</p>		
11.3	<b><u>UK Shared Prosperity Fund - COM/23/196</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p><b><u>UKSPF Communities And Place</u></b></p> <p>(i) note that the application for up to £167,112 to Tillydrone Community Development Trust for the Benholm’s Tower Project, has been withdrawn;</p>		

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		<ul style="list-style-type: none"> <li>(ii) award up to £104,000 to Aberdeen Science Centre for the Community Engagement Project;</li> <li>(iii) award up to £29,390 to the Denis Law Trail Project;</li> <li>(iv) award up to £11,832 to Police Scotland for the Drugs and Alcohol Education and Resilience Project; and</li> <li>(v) awards up to £103,191.60 to Absafe for the Safety Training For Aberdeen City Schools Project.</li> </ul>		
11.4	<b><u>Invest Aberdeen Update - COM/23/214</u></b>	<p><b>The Committee resolved:</b></p> <ul style="list-style-type: none"> <li>(i) note the activities of Invest Aberdeen;</li> <li>(ii) instruct the Chief Officer- City Growth to work with officers in Aberdeenshire Council and regional partners to support investment promotion opportunities as noted in this report; and</li> <li>(iii) instruct the Chief Officer – City Growth to circulate a report to the committee members by June 2024.</li> </ul>		
11.5	<b><u>International Travel (Tall Ships) 2023/24 - COM/23/223</u></b>	<p><b>The Committee resolved:</b></p> <ul style="list-style-type: none"> <li>(i) approve proposed travel as detailed within the report, and subject to the maximum expenditure as detailed in paragraph 4.1. All approved travel will be reviewed when event schedules and programmes become available to ensure continued adherence to the criteria in paragraph 3.8 before bookings are made. <ul style="list-style-type: none"> <li>(a) One officer to attend Tall Ships Host Port Seminar in</li> </ul> </li> </ul>		

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		<p>Fredrikstad, Norway between 15th and 18th July 2023 for up to three nights.</p> <p>(b) Up to three officers to attend the Tall Ships Conference in Le Havre, France between the 16th and 19th November 2023 for up to three nights.</p> <p>(c) Up to three officers to attend an additional Tall Ships Host Port event in the UK in February or March 2024 for up to two nights.</p> <p>(ii) delegate authority to the Chief Officer – City Growth to authorise necessary and appropriate travel documentation and associated expenditure for the travel noted in 2.1, provided the cost does not exceed the budget referred to in Section 4 of this report and that all arrangements are made in line with current Council travel policies;</p> <p>(iii) agree that the Chief Officer – City Growth will (a) report the outcomes of proposed for 2023/24 trips to the Tall Ships 2025 Organising Committee and (b) provide, by way of a Service Update, an annual Project Update to this Committee.</p>		
11.6	<b><u>Development Plan Scheme and Draft Participation Statement - COM/23/193</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) approve the content of the Development Plan Scheme and Draft Participation Statement (Appendix 1) and instruct the Chief Officer – Strategic Place Planning to, subject to any minor drafting changes, publish</p>		

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		<p>the Development Plan Scheme and Draft Participation Statement for an eight-week period of public consultation, seeking comment only upon the Draft Participation Statement; and</p> <p>(ii) instruct the Chief Officer – Strategic Place Planning to report the results of the public consultation and any proposed revisions to the Draft Participation Statement to this Committee on 22 November 2023.</p>		
12.1	<b><u>No Reports Under this Heading</u></b>	<b><u>The Committee resolved:</u></b>		
13.1	<b><u>Union Street Partnership Ltd - COM/23/222</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) note the creation of Union Street Partnership Ltd (company no. SC753595);</p> <p>(ii) instruct the Chief Officer - City Growth following consultation with the Convener and Vice Convener of the Finance and Resources Committee and Chief Officer - Governance, and subject to agreement with the company, to arrange on an ongoing basis for there to be an Elected Member appointed as an observer at board meetings of the company (a board observer);</p> <p>(iii) in respect of the Council budget decision of 1 March 2023 to approve the use of £100,000 over the next three years to support the</p>		

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		<p>regeneration of Union Street, Aberdeen, authorises the Chief Officer – City Growth, following consultation with the Convenor of the Finance and Resources Committee, to allocate that sum to the company for specified activity in fulfilment of that regeneration purpose;</p> <p>(iv) instruct the Chief Officer - City Growth to arrange for the Council to enter into any legal documentation necessary to implement the recommendations above; and</p> <p>(v) in relation to recommendation (ii), agrees to appoint Councillor Alex McLellan as the Aberdeen City Council representative to take up the position as board observer.</p>		
14.1	<u>Workplan and Business Cases - Exempt Appendices</u>	<p><b><u>The Committee resolved:</u></b> To note the information contained within the exempt appendices.</p>		
14.2	<u>Craighill and Kincorth Housing Delivery - Exempt Appendices</u>	<p><b><u>The Committee resolved:</u></b> To note the information contained within the exempt appendices.</p>		
14.3	<u>Cruyff Court Tillydrone Update - Exempt Appendix</u>	<p><b><u>The Committee resolved:</u></b> To note the information contained within the exempt appendix.</p>		

If you require any further information about this decision sheet, please contact Mark Masson, [mmasson@aberdeencity.gov.uk](mailto:mmasson@aberdeencity.gov.uk) or 01224 067556