



ABERDEEN, 6 February 2024. Minute of Meeting of the INTEGRATION JOINT BOARD.

Present:- Councillor John Cooke, Chair; and Councillor Christian Allard (as a substitute for Councillor Fairfull) (to article 9), Professor Siladitya Bhatt, Councillor Jennifer Bonsell, June Brown, Councillor Martin Greig, Jim Currie, Jenny Gibb, Christine Hemming, Maggie Hepburn, Sandra MacLeod, Shona McFarlane, Paul Mitchell, Alison Murray and Graeme Simpson.

Also in attendance:- Kay Diack, Susie Downie (to article 10), John Forsyth, Catherine King, Stuart Lamberton (to article 13), Graham Lawther, Alison MacLeod, James Maitland, Nicola McLean (to article 9), Grace Milne, Lynn Morrison, Katharine Paton, Shona Omand-Smith, Jenny Rae, Sandy Reid, Simon Rayner, Amy Richert (for article 17), Angela Scott, Chris Smillie, Neil Stephenson, Denise Thomson and Julie Warrender.

Apologies:- Fraser Bell, Mark Burrell, Adam Coldwells, Mark Burrell, Councillor Lee Fairfull, Steven Close, Jamie Donaldson, Dr Caroline Howarth and Phil Mackie and Hussein Patwa.

The agenda and reports associated with this minute can be found [here](#).

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

WELCOME FROM THE CHAIR

1. The Chair extended a warm welcome to everyone and in particular to Professor Bhatt who was attending his first meeting of the Integration Joint Board. The Chair thanked Alison Murray who was standing down as Carer Representative on the Board and reiterated his thanks to Chief Officer Sandra MacLeod who was also attending her last meeting as Chief Officer.

The Chair reported that the ACHSCP had won the Bronze Digital Telecare Implementation Award for the Analogue to Digital Switchover in recognition of the progress made on the analogue to digital telecare transition project. Members noted that Bon Accord Care had now replaced 58% of the analogue dispersed alarms estate, with the full rollout of digital alarms expected to be completed by the end of 2024.

The Board resolved:-
to note the Chair's remarks.

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DECLARATIONS OF INTEREST AND TRANSPARENCY STATEMENTS

2. There were no declarations of interest or transparency statements.

EXEMPT BUSINESS

3. Members were requested to determine that any exempt business be considered with the press and public excluded.

The Board resolved:-

to consider the exempt appendices during consideration of items 8.1 and 8.2 and the full report at item 8.3 with the press and public excluded so as to avoid disclosure of exempt information of the classes described in paragraphs 6 and 9 of Schedule 7A of the Act.

VIDEO PRESENTATION: CHARLIE HOUSE ACTIVITIES

4. The Board received a video presentation entitled Charlie House Activities which linked to the Carers' Strategy Year 1 progress at article 13 of the minute.

Members heard that Charlie House supported babies, children and young people living with life-limiting or life-threatening conditions and their families.

The Board resolved:-

to note the video.

MINUTE OF BOARD MEETING OF 5 DECEMBER 2023

5. The Board had before it the minute of its meeting of 5 December 2023.

The Board resolved:-

to approve the minute as a correct record.

DRAFT MINUTE OF RISK, AUDIT AND PERFORMANCE COMMITTEE OF 28 NOVEMBER 2023

6. The Board had before it the draft minute of the Risk, Audit and Performance Committee of 28 November 2023.

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The Board resolved:-

to note the minute.

DRAFT MINUTE OF CLINICAL AND CARE GOVERNANCE COMMITTEE OF 31 OCTOBER 2023

7. The Board had before it the draft minute of the Clinical and Care Governance Committee of 31 October 2023.

The Board resolved:-

to note the minute.

BUSINESS PLANNER

8. The Board had before it the Business Planner which was presented by the Strategy and Transformation Lead who advised Members of the updates to reporting intentions and that further items would be added to future reporting cycles.

The Board resolved:-

- (i) to note the reasons for deferrals identified at lines 12-15; and
- (ii) to otherwise approve the Planner.

IJB INSIGHTS AND TOPIC SPECIFIC SEMINARS PLANNER

9. The Board had before it the IJB Insights Sessions and Topic Specific Seminars Planners prepared by the Strategy and Transformation Manager.

The Board resolved:-

to note the Planners.

CHIEF OFFICER'S REPORT - HSCP.24.001

10. The Board had before it the report from the Chief Officer, ACHSCP who presented an update on highlighted topics and responded to questions from members.

The Chief Officer expressed her thanks to the Board for their support and commitment during her time in post.

The report recommended:-

that the Board:

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- (i) agree to amend its decision of 5 December 2023 in so far as it related to the composition of the Appointment Panel and appoint June Brown, NHS Voting Member to the Panel in substitution of the IJB Vice Chair; and
- (ii) otherwise note the detail contained within the report.

The Board resolved:-

to agree the recommendations.

COMPLEX CARE - HSCP.24.006

11. The Board had before it an update on the implementation of the Complex Care Market Position Statement and information regarding plans to develop and build a new facility offering complex care. The Transformation Programme Manager introduced the report and responded to questions from Members.

The report recommended:-

that the Board:

- (i) note the update on the implementation of the Complex Care Market Position Statement referred to at Appendix B of the report;
- (ii) note the Complex Care Full Business Case at Appendix A of the report;
- (iii) agree and approve the proposed financial approach to the Capital Build as detailed in paragraph 4.10 - 4.12 and Appendix D of the report;
- (iv) agree the annual budget of £252,000 would be funded by a reduction in the Learning Disability Commissioning Budget;
- (v) approve the annual budget of £252,000 to repay Aberdeen City Council for the provision of the facility at Stoneywood as detailed in paragraph 4.12 and Appendix D of the report;
- (vi) approve the transfer of Community Living Change Fund and Mental Health Infrastructure and Facilities monies to Aberdeen City Council; and
- (vii) instruct the Chief Finance Officer to transfer the Community Living Change Fund and Mental Health Infrastructure and Facilities monies to Aberdeen City Council for the sole purpose of provision of a Complex Care capital build project at Stoneywood.

The Board resolved:-

to agree the recommendations.

ANNUAL PROCUREMENT WORKPLAN 2024/2025 - HSCP.24.004

12. The Board had before it a report prepared by the Strategic Procurement Manager presenting the Annual Procurement Work Plan for 2024/25 for expenditure on social care services, and the associated procurement Business Cases.

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The report recommended:-

that the Board:

- (a) approve the extension for 1 year, of 24 National Care Home Contracts (NCHC) for residential services for older people, as detailed in Appendices A1 and C of the report;
- (b) approve the extension for five years to the existing Housing Support Services contract, as detailed in Appendices A1 and D of the report;
- (c) approve the extension for five months to the current Complex Care Support Services framework agreements and, also approve the recommendation to undertake a tender to establish a new framework for complex care support services, as detailed in Appendices A1 and E of the report;
- (d) approve the recommendation to undertake a tender to establish a framework for Supported Living Services, as detailed in Appendices A1 and F of the report;
- (e) approve the recommendation to undertake a tender for Criminal Justice Support Services, as detailed in Appendices A1 and G of the report;
- (f) approve the extension for one year to the five Grant Funded Services, as detailed in Appendices A1 and H of the report;
- (g) note the update to Individual Out of Area Placements at 4.6 of the report and note potential supplementary work plans at 4.3 of the report; and
- (h) make the Direction, as attached at Appendix B of the report and instruct the Chief Officer to issue the Direction to Aberdeen City Council.

The Board resolved:-

to agree the recommendations.

CARERS' STRATEGY - HSCP.24.003

13. The Board had before it a report prepared by the Transformation Programme Manager, presenting the first annual report on the Carers Strategy 2023 – 2026.

The Senior Project Manager - Strategy and Transformation Programme Manager introduced the report, and responded to questions from Members.

The report recommended:-

that the Board note the progress on the delivery of the Carers Strategy to date.

The Board resolved:-

to note the information provided.

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DRUG CHECKING PILOT - HSCP.24.005

14. The Board had before it a report prepared by the Alcohol and Drugs Partnership Lead providing an update on the introduction of a drug checking pilot in Aberdeen.

The report recommended:-

that the Board note the information contained in the report.

The Board resolved:-

to note the information provided.

In accordance with Article 3 of the minute, the following three items were considered with the press and public excluded.

COMPLEX CARE - HSCP.24.006 - EXEMPT PAPERS

15. The Board had before it the exempt appendices in respect of the Complex Care report.

The Board resolved:-

to note the recommendations approved at article 11 of this minute.

ANNUAL PROCUREMENT WORKPLAN 2024/2025 - HSCP.24.004 - EXEMPT PAPERS

16. The Board had before it the exempt appendices in respect of the Annual Procurement Workplan 2024/25 report.

The Board resolved:-

to note the recommendations approved at article 12 of this minute.

SUPPLEMENTARY PROCUREMENT WORKPLAN 2024/25 - HSCP.24.007

17. The Board had before it a Supplementary Procurement Work Plan for 2024/25 prepared by Strategic Procurement Manager, in respect of expenditure on social care services, together with the associated procurement Business Case.

The report recommended:-

that the Board:

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- (a) approve the extension for up to four years of a contract with Bon Accord Support Services for the delivery of adult social care services, as detailed in Appendices A and C of the report;
- (b) approve the variation to the Direction regarding Rosewell House at Appendix D of the report; and
- (c) make the Directions, as attached at Appendix B and D of the report and instruct the Chief Officer to issue the Directions to Aberdeen City Council and NHS Grampian as appropriate.

The Board resolved:-

to agree the recommendations.

IJB INSIGHTS SESSION - 20 FEBRUARY 2024

18. The Board had before it the date of the next IJB Insights Session 20 February 2024.

The Board resolved:-

to note the date of the IJB Insights Session.

TOPIC SPECIFIC SEMINAR - 5 MARCH 2024

19. The Board had before it the date of the next Topic Specific Seminar as 5 March 2024.

The Board resolved:-

to note the date of the Topic Specific Seminar.

INTEGRATION JOINT BOARD - BUDGET - 26 MARCH 2024

20. The Board had before it the date of the Integration Joint Board Budget meeting as 26 March 2024.

The Board resolved:-

to note the date of the next meeting.

- COUNCILLOR JOHN COOKE, Chair.