

## BOARD DECISION SHEET

### INTEGRATION JOINT BOARD - TUESDAY, 7 MAY 2024

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Board or seek further instructions from the Board.

	Item Title	Board Decision	Required to take action	Officer to Action
1.1	<b><u>Welcome from the Chair</u></b>	<b><u>The Board resolved:</u></b> to note the Chair's remarks.		
2.1	<b><u>Declarations of Interest and Transparency Statements</u></b>  Members are requested to intimate any Declarations of Interest or Transparency Statements	<b><u>The Board resolved:</u></b> There were no declarations of interest or transparency statements.		
3.1	<b><u>Exempt Business</u></b>  Members are requested to determine that any exempt business be considered with the press and public excluded	<b><u>The Board resolved:</u></b> to consider the exempt appendices during consideration of items 9.1 and 9.2 with the press and public excluded so as to avoid disclosure of exempt information of the class described in paragraphs 6 and 9 of Schedule 7A of the Act.		
4.1	<b><u>Video Presentation - Technology Enabled Care Library</u></b>	<b><u>The Board resolved:</u></b> to note the video.		
4.2	<b><u>Minute of Board Meeting of 6 February 2024</u></b>	<b><u>The Board resolved:</u></b> to approve the minute as a correct record.		

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4.3	<u>Minute of IJB Budget of 26 March 2024</u>	<b>The Board resolved:</b> to approve the minute as a correct record.		
4.4	<u>Draft Minute of Risk, Audit and Performance Committee of 2 April 2024</u>	<b>The Board resolved:</b> to note the minute.		
4.5	<u>Draft Minute of Clinical and Care Governance Committee of 27 February 2024</u>	<b>The Board resolved:</b> to note the minute.		
4.6	<u>Business Planner</u>	<b>The Board resolved:</b> (i) to agree to add the following reports to the Planner: (1) Draft Strategic Plan on 19 November 2024 and (2) Final Strategic Plan on 18 March 2025; (ii) to otherwise agree the Planner.	Governance	Emma Robertson
4.7	<u>IJB Insights and Topic Specific Seminars Planner</u>	<b>The Board resolved:</b> (i) to agree to add a session on the National Care Service to the Topic Specific Seminars planner; (ii) to note the information provided; and (iii) to otherwise agree the Planners.	ACHSCP	Alison MacLeod
4.8	<u>Chief Officer's Report - HSCP.24.023</u>	<b>The Board resolved:</b> (i) to agree to add updates regarding the National Care Service as a standing item in the Chief Officer's report; (ii) to instruct the People and	ACHSCP	Fraser Bell

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		<p>Organisation Lead to provide a summary report following the NHS Event taking place on 10 June 2024 where the theme was Planning for the Future: Delivering Health and Care Services through Innovation and Collaboration; and</p> <p>(iii) to otherwise note the detail contained within the report.</p>	ACHSCP	Sandy Reid
5.1	<p><b><u>Equality Outcomes and Mainstreaming Framework, Integrated Impact Assessments and Public Engagement Guidance updates - HSCP.24.025</u></b></p>	<p><b><u>The Board resolved:</u></b></p> <p>(i) to instruct Officers, in relation to the Community Engagement Guidance, to consider the use of alternative formats of engagement to ensure wider accessibility and to list a range of options available to stakeholders within the Guidance;</p> <p>(ii) to note the progress report in relation to the Equality Outcomes and Mainstreaming Framework as attached at Appendix A of the report;</p> <p>(iii) to approve the revised ‘Assessing the Impact of Policies and Practices’ as attached at Appendix B of the report; and</p> <p>(iv) to approve the revised ‘Our Guidance for Community Engagement, Human Rights and Equalities’ as attached at Appendix C of the report.</p>	ACHSCP	Stuart Lamberton, Grace Milne
6.1	<p><b><u>Quarter 4 Financial Monitoring Update Report - HSCP.24.041</u></b></p>	<p><b><u>The Board resolved:</u></b></p> <p>(i) to note the report in relation to the IJB budget and the information on areas of risk and management action that were contained therein;</p>		

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		(ii) to approve the budget virements indicated in Appendix D of the report; (iii) to approve the use of uncommitted reserves to balance the final year-end position as described at paragraph 3.4 of the report; and (iv) to instruct the Chief Officer to ensure that the scope of the planned internal audit on Budget Setting and Monitoring included the funding of the IJB and governance around how changes were made during the year, and how decisions were made regarding the use of IJB reserves and balances. Therefore to receive recommendations on what could be done to mitigate changes made to the year-end position for 2023/24 described in the report, happening again.	ACHSCP  ACHSCP  ACHSCP	Paul Mitchell  Paul Mitchell  Paul Mitchell
6.2	<b><u>Annual Resilience Report - HSCP.23.029</u></b>	<b><u>The Board resolved:</u></b> to note the progress made in further embedding the IJB's resilience arrangements during 2023/24.	ACHSCP	Martin Allan
6.3	<b><u>Outcome of Culture Research Project - HSCP.24.024</u></b>	<b><u>The Board resolved:</u></b> (i) to instruct the Transformation and Strategy Lead to investigate recommissioning the Research Project in 12-18 months' time; (ii) to note that the Project report would be reviewed at the IJB Culture Sounding Board; (iii) to note the Consolidated Report Summarised attached at Appendix A	ACHSCP  ACHSCP	Alison MacLeod  Alison MacLeod



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		<p>Home Services, as detailed in Appendices A1 and C of the report; and</p> <p>(ii) to make the Direction, as attached at Appendix B of the report, and instruct the Chief Officer to issue the Direction to Aberdeen City Council.</p>	ACHSCP	Fiona Mitchelhill
6.6	<p><b><u>Morse Community Electronic Patient Record Evaluation and Contract Renewal - HSCP.24.030</u></b></p>	<p><b><u>The Board resolved:</u></b></p> <p>(i) to note the Morse Evaluation appended at Appendix B of the report;</p> <p>(ii) to approve a further three year contract with Cambric, running from October 2024, to supply Morse as an Electronic Patient Record for Community Nursing, Hospital at Home, Macmillan Nursing, Health Visiting and School Nursing Services; and</p> <p>(iii) to make the direction attached at Appendix C of the report, and instruct the Chief Officer to issue the Direction to NHS Grampian.</p>	<p>ACHSCP</p> <p>ACHSCP</p>	<p>Michelle Grant</p> <p>Fiona Mitchelhill, Michelle Grant</p>
7.1	<p><b><u>General Adult Mental Health Secondary Care Pathway Review - HSCP.24.022</u></b></p>	<p><b><u>The Board resolved:</u></b></p> <p>(i) to note that the Vice Chair advised that he had a connection in relation to the item by virtue of him being a Member of the Diverse Experiences Advisory Panel, however having applied the objective test, he did not consider that he had an interest and would not be withdrawing from the meeting;</p> <p>(ii) to note the update of the General Adult Mental Health Secondary Care</p>		

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		<p>Pathway Review, provided in the Summary Report attached at Appendix A of the report; and</p> <p>(iii) to note the findings and recommendations of the General Adult Mental Health Secondary Care Pathway review as outlined in Section 4 of the report.</p>		
8.1	<b><u>GetActive@Northfield Health &amp; Wellbeing Hub Test of Change update Report - HSCP.24.031</u></b>	<p><b><u>The Board resolved:</u></b></p> <p>(i) to note that the Chair advised that he had a connection in relation to the item by virtue of him being an observer on the Board of Sport Aberdeen, however having applied the objective test, he did not consider that he had an interest and would not be withdrawing from the meeting;</p> <p>(ii) to note the progress of the project;</p> <p>(iii) to approve the approach to further embed the learnings across other hubs; and</p> <p>(iv) to approve to change the term of “Priority Intervention Hubs” to “Health and Wellbeing Hubs”.</p>	ACHSCP	Grace Milne
9.1	<b><u>Supplementary Work Plan - Care at Home - HSCP.24.026</u></b>	<p><b><u>The Board resolved:</u></b></p> <p>to note the information contained within the exempt appendices.</p>		
9.2	<b><u>Morse Community Electronic Patient Record Evaluation and Contract Renewal - HSCP.24.030</u></b>	<p><b><u>The Board resolved:</u></b></p> <p>to note the information contained within the exempt appendix.</p>		

	Item Title	Board Decision	Required to take action	Officer to Action
10.1	<p><b><u>IJB Insights Session - 11 June 2024</u></b></p> <ul style="list-style-type: none"> <li>• Culture</li> <li>• Primary Care</li> <li>• Annual Performance Report (Timeline &amp; Approach)</li> <li>• Strategic Plan (Timeline &amp; Approach)</li> <li>• New Chief Officer</li> </ul>	<p><b><u>The Board resolved:</u></b> to note the date of the IJB Insights Session.</p>		
10.2	<p><b><u>Topic Specific Seminar - 25 June 2024</u></b></p> <ul style="list-style-type: none"> <li>• Update on work on reducing Prescribing Spend (10:00 - 11:00)</li> <li>• Health and Care Staffing Act (11:00 - 12:00)</li> </ul>	<p><b><u>The Board resolved:</u></b> to note the date of the Topic Specific Seminar.</p>		
10.3	<p><b><u>Integration Joint Board - 9 July 2024</u></b></p>	<p><b><u>The Board resolved:</u></b> to note the date of the next meeting.</p>		

If you require any further information about this decision sheet, please contact Emma Robertson, [emmrobertson@aberdeencity.gov.uk](mailto:emmrobertson@aberdeencity.gov.uk)