

**GOVERNANCE**

**DECISION SHEET**

**RISK, AUDIT AND PERFORMANCE COMMITTEE - TUESDAY, 10 SEPTEMBER 2024**

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
1.1	<u>Declarations of interest or transparency statements</u>	<b>The Committee resolved:</b> There were no Declarations of Interest or Transparency Statements.		
2.1	<u>Exempt business</u>	<b>The Committee resolved:</b> There was no exempt business.		
3.1	<u>Minute of Previous Meeting of 4 June 2024</u>	<b>The Committee resolved:</b> to approve the minute as a correct record.		
3.2	<u>Business Planner</u>	<b>The Committee resolved:</b> (i) to note the reason outlined for the deferral of the report at line 10 (Review of Financial Governance); and (ii) to otherwise agree the Planner.	Governance	Emma Robertson (Planner)
4.1	<u>Quarterly Financial Monitoring Report - HSCP.24.063</u>	<b>The Committee resolved:</b> (i) to note the report in relation to the IJB budget and the information on areas of risk and management action; and	ACHSCP	Chief Finance Officer

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		(ii) to approve the budget virements set out in the report.	ACHSCP	Chief Finance Officer
5.1	<b><u>Internal Audit Update Report - HSCP.24.065</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the contents of the RAPC - Internal Audit Update Report September 2024 (“the Internal Audit Update Report”), as appended at Appendix A, and the work of Internal Audit since the last update; and</p> <p>(ii) to note the progress against the approved 2023/24 and 2024/25 Internal Audit Plans as detailed in the Internal Audit Update Report.</p>	Internal Audit	Jamie Dale
6.1	<b><u>Quarterly Performance Report against the Delivery Plan - HSCP.24.064</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>to note the Delivery Plan Quarter 1 Summary, the Tracker and Dashboard as appended to the report.</p>	ACHSCP	Calum Leask
6.2	<b><u>Navigator Project Evaluation - HSCP.24.016</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>to note the content of the report.</p>		
6.3	<b><u>Accounts Commission: IJB Finance and Performance Report 2024 - HSCP.24.072</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>to note the report as attached at Appendix A and the assurance provided in respect of the recommendations made.</p>	ACHSCP	Sarah Gibbon
7.1	<b><u>Exempt Business</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>there was no exempt business.</p>		
8.1	<b><u>Date of Next Meeting - 3 December 2024</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>to note the date of the next meeting.</p>		

	<b>Item Title</b>	<b>Committee Decision</b>	<b>Cluster Required to take action</b>	<b>Officer to Action</b>

**If you require any further information about this decision sheet, please contact Emma Robertson, [emmrobertson@aberdeencity.gov.uk](mailto:emmrobertson@aberdeencity.gov.uk)**