

GOVERNANCE

DECISION SHEET

STAFF GOVERNANCE COMMITTEE - MONDAY, 27 JANUARY 2025

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
5.1	<u>Minute of Previous Meeting of 18 November 2024</u>	The Committee resolved: to approve the minute as a correct record.	Governance	S Dunsmuir
6.1	<u>Committee Business Planner</u>	The Committee resolved: (i) to agree to remove item 8 (Equality and Diversity Policy) as no changes were required to the policy at present, however to note that if the work in respect of the Equality and Diversity staffing outcomes or Equality, Diversity and Inclusion action plan led to any changes being required, a report would be brought to Committee at that time; (ii) to note that the Chief Officer – People and Citizen Services had advised that item 33 (Zero Tolerance Policy) would be reported to the April 2025 meeting; and (iii) to otherwise note the planner.	Governance / People & Citizen Services Governance / People & Citizen Services	S Scott S Dunsmuir (for planner) I Newcombe S Dunsmuir (for planner)

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		<p>his team and the many volunteers for their hard work on various projects;</p> <p>(iii) to note the content of the report and the progress made to date with the Volunteer Project; and</p> <p>(iv) to approve the Volunteers Policy for implementation with effect from 1 February 2025.</p>	<p>People & Citizen Services</p> <p>Governance</p>	<p>A Paterson / L Camilli</p> <p>R McKean (for information)</p>

If you require any further information about this decision sheet, please contact Steph Dunsmuir, email sdunsmuir@aberdeencity.gov.uk