

## BOARD DECISION SHEET

### INTEGRATION JOINT BOARD - TUESDAY, 1 JULY 2025

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Board or seek further instructions from the Board.

	Item Title	Board Decision	Required to take action	Officer to Action
1.1	<b><u>Welcome from the Chair</u></b>	<b><u>The Board resolved:</u></b> to note the Chair's remarks.		
2.1	<b><u>Declarations of Interest and Transparency Statements</u></b>  Members are requested to intimate any Declarations of Interest or Transparency Statements	<b><u>The Board resolved:</u></b> to note that the Chair advised that he had a connection in relation to all items on the agenda by virtue of (1) being a Member of the Diverse Experiences Advisory Panel, a named partner in the Scottish Government's Mental Health and Wellbeing Strategy Delivery Plan; (2) the Depute Representative of said Group to the Scottish Government Mental Health and Wellbeing Leadership Board; (3) being an unpaid carer; (4) his participation in a project with Dundee University investigating aspects of coding for chronic pain; and (5) being a client of North East Sensory Services respectively, however having applied the objective test, he did not consider that he had an interest and would not be withdrawing from the meeting.		
3.1	<b><u>Exempt Business</u></b>	<b><u>The Board resolved:</u></b> to consider the exempt appendices at item		

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	Members are requested to determine that any exempt business be considered with the press and public excluded	10.1 during consideration of item 9.1 with the press and public excluded so as to avoid disclosure of exempt information of the class described in Appendix B (b) of the IJB Standing Orders which correspond to paragraphs 6 and 9 of the Local Government (Scotland) Act 1973.		
4.1	<b><u>Video Presentation</u></b>	<b><u>The Board resolved:</u></b> to note the video.		
4.2	<b><u>Minute of Board Meeting of 13 May 2025</u></b>	<b><u>The Board resolved:</u></b> (i) to note that the Lead for People and Organisation would issue a Service Update on abortion care; and (ii) to otherwise approve the minute as a correct record.	People Organisation, ACHSCP and	Sandy Reid
4.3	<b><u>Minute of Risk, Audit and Performance Committee of 30 April 2025</u></b>	<b><u>The Board resolved:</u></b> to note the minute.		
4.4	<b><u>Business Planner</u></b>	<b><u>The Board resolved:</u></b> (i) to note the reason for (1) removal at line 16 (Financial Position Update); (2) conversion to Service Update at line 17 (Creating Hope Together: Scotland's Suicide Prevention Strategy and Action Plan); and (3) deferral at line 18 (Digital Innovation Programme: Technology Enabled Care); and (ii) to otherwise agree the Planner.	ACHSCP  Governance	James Maitland, Claire Wilson  Emma Robertson (Planner)
4.5	<b><u>IJB Insights Planner</u></b>	<b><u>The Board resolved:</u></b>		

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		(i) to agree that Risk, Audit and Performance Committee finance papers would be circulated to all IJB members; and (ii) to otherwise note the Planner.		
4.6	<b><u>Chief Officer's Report - HSCP.25.051</u></b>	<b><u>The Board resolved:</u></b> to note the detail contained within the report.		
5.1	<b><u>Strategic Risk Register and Risk Appetite Statement - HSCP.25.061</u></b>	<b><u>The Board resolved:</u></b> (i) approve the Integration Joint Board revised Risk Appetite Statement as detailed at Appendix A of the report; (ii) agree that the Risk Appetite Statement be added to the agendas of the IJB, the Clinical Care and Governance Committee and to the Risk, Audit and Performance Committee to further support the Board and committee decision making process; and (iii) approve the revised summary of the IJB Strategic Risk Register as detailed at Appendix B of the report.	ACHSCP, Governance	Martin Allan, Mark Masson, Emma Robertson
6.1	<b><u>IJB Scheme of Governance Annual Review - HSCP.25.056</u></b>	<b><u>The Board resolved:</u></b> (i) to consider and approve the revised Roles and Responsibilities Protocol (as attached at Appendix C of the report); (ii) to note that there were no changes to the IJB Carers and Service User Representatives Expenses Policy; (iii) to note there were no changes to the Code of Conduct; (iv) to agree to the establishment of the	Governance	Jess Anderson

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		<p>Appointment Panel Committee and notes that it would only meet when there is business to determine;</p> <p>(v) to agree the Terms of Reference for the Appointments Panel attached at Appendix C;</p> <p>(vi) to consider and approve the revised Standing Orders for the IJB (as attached at Appendix A of the report);</p> <p>(vii) to agree that the Chief Officer shall, where necessary, make arrangements to secure interim cover for the Chief Finance Officer role; and</p> <p>(viii) to instruct the Chief Officer to upload the revised documents, as approved, to the Aberdeen City Health and Social Care Partnership's website.</p>	ACHSCP	Fiona Mitchelhill
7.1	<b><u>Medium Term Financial Forecast - HSCP.25.053</u></b>	<p><b><u>The Board resolved:</u></b></p> <p>to note the further development of the Medium Term Financial Forecast as the new IJB Strategy was brought forward. The MTFF sets out anticipated cost pressures and future funding projections based on planning assumptions to allow the IJB to work towards financial balance under the new Strategic Plan (2025-29).</p>		
7.2	<b><u>Alcohol &amp; Drug Partnership Annual Report 2025 - HSCP.25.060</u></b>	<p><b><u>The Board resolved:</u></b></p> <p>(i) to note the detail contained within the report; and</p> <p>(ii) to note the completed Scottish Government Survey at Appendix A of the report.</p>		
8.1	<b><u>Final Strategic Plan - HSCP.25.058</u></b>	<p><b><u>The Board resolved:</u></b></p> <p>(i) to approve the Strategic Plan 2025-</p>	ACHSCP	Alison MacLeod



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		<p>assurance in respect of the mitigation plan;</p> <p>(iii) to instruct the Chief Officer to implement the withdrawal of in-house services at Rosewell House accordingly, ensuring each reduction in bed capacity at Rosewell House is monitored to ensure no significant impact on flow within hospital setting;</p> <p>(iv) to instruct the Chief Officer to make and implement any necessary and reasonable arrangements in furtherance of the decision at (iii) above;</p> <p>(v) to make the Direction, as at Appendix 2 of the report, and instruct the Chief Officer to issue the Direction to NHS Grampian and Aberdeen City Council;</p> <p>(vi) to note that Acute sector and Aberdeenshire colleagues would be invited to join the Chief Nurse at the meeting with NHS Tayside to discuss their approach to the intermediate care facility; and</p> <p>(vii) to agree that a further mitigation plan would be shared with colleagues.</p>	<p>ACHSCP</p> <p>ACHSCP</p> <p>ACHSCP</p> <p>ACHSCP</p> <p>ACHSCP</p>	<p>Fiona Mitchelhill</p> <p>Fiona Mitchelhill</p> <p>Fiona Mitchelhill</p> <p>Julie Warrender</p> <p>Julie Warrender</p>
9.2	<p><b><u>Supplementary Procurement Workplan 2025/26 - Discharge to Assess - HSCP.25.062</u></b></p> <p>Please note that there are exempt appendices below in respect of this report.</p>	<p><b><u>The Board resolved:</u></b></p> <p>(i) to approve a tender for a period of up to five years and subsequent award of contract for Discharge to Assess Service, as detailed in Appendices A, A1, and C of the report; and</p> <p>(ii) to make the Direction, as attached at Appendix B of the report and instruct the Chief Officer to issue the Direction</p>	<p>C&amp;PSS ACC, ACHSCP</p> <p>ACHSCP</p>	<p>Neil Stephenson</p> <p>Fiona Mitchelhill</p>

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		to Aberdeen City Council.		
10.1	<b><u>Supplementary Procurement Workplan 2025/26 - Discharge to Assess - Exempt Appendices - HSCP.25.062</u></b>	<b><u>The Board resolved:</u></b> to note the information contained within the exempt appendices.		
11.1	<b><u>IJB Insights Session - 9 September 2025</u></b> <ul style="list-style-type: none"> <li>• Culture</li> <li>• Horizon Scanning</li> <li>• Justice Social Work</li> <li>• Annual Performance Report</li> <li>• GMEDS Update</li> </ul>	<b><u>The Board resolved:</u></b> to note the date of the IJB Insights Session.		
11.2	<b><u>Integration Joint Board - 30 September 2025</u></b>	<b><u>The Board resolved:</u></b> to note the date of the next meeting.		

If you require any further information about this decision sheet, please contact Emma Robertson, [emmrobertson@aberdeencity.gov.uk](mailto:emmrobertson@aberdeencity.gov.uk)