

## GOVERNANCE

### DECISION SHEET

#### INTEGRATION JOINT BOARD - TUESDAY, 3 FEBRUARY 2026

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Board or seek further instructions from the Board.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
1.1	<u>Welcome from the Chair</u>	<u>The Committee resolved:</u> to note the Chair's remarks.		
2.1	<u>Declarations of Interest and Transparency Statements</u>	<u>The Committee resolved:</u> There were no Declarations.		
3.1	<u>Exempt Business</u>	<u>The Committee resolved:</u> to consider the exempt appendices during consideration of item 7.1 with the press and public excluded so as to avoid disclosure of exempt information in accordance with Standing Order 13 of the Scheme of Governance (July 2025), for the reason that: the business related to the commercial interests, contractual terms (whether proposed or to be proposed), financial or business affairs of any person, and therefore confidentiality was required.		
4.1	<u>Video Presentation</u>	<u>The Committee resolved:</u> to note the video.		

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4.2	<u>Minute of Board Meeting of 2 December 2025 and Attendance Record</u>	<b>The Committee resolved:</b> (i) to approve the minute as a correct record; and (ii) to note the Attendance Record.		
4.3	<u>Draft Minute of Risk, Audit and Performance Committee of 19 November 2025</u>	<b>The Committee resolved:</b> to note the minute.		
4.4	<u>Draft Minute of Clinical and Care Governance Committee of 16 December 2025</u>	<b>The Committee resolved:</b> to note the minute.		
4.5	<u>Business Planner</u>	<b>The Committee resolved:</b> (i) to agree to the deferral at line 13 (Grampian Vaccination and Immunisation Annual Report 2025); and (ii) to otherwise agree the Planner.	Governance	Emma Robertson (Planner)
4.6	<u>IJB Insights Planner</u>	<b>The Committee resolved:</b> to agree the Planner.		
4.7	<u>Chief Officer's Report</u>	<b>The Committee resolved:</b> (i) to instruct the Primary Care Lead to provide further information in respect of the Primary Care Board and Grampian GP walk-in centre, and their governance structure and staffing model respectively, following meetings with the sector leads; and	ACHSCP	Fiona Mitchelhill, Emma King

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		(ii) to otherwise note the detail contained within the report.		
5.1	<u>Carers' Strategy Annual Report - HSCP.26.005</u>	<b>The Committee resolved:</b> to note the progress on the delivery of the Carers Strategy 2023-2026.		
5.2	<u>Refreshed Carers' Strategy - HSCP.26.007</u>	<b>The Committee resolved:</b> (i) to approve the new Carers Strategy 2026-2030; and (ii) to instruct the Chief Officer to develop a delivery plan for the Carers Strategy.	ACHSCP  ACHSCP	Stuart Lamberton, Grace Milne  Fiona Mitchelhill, Alison MacLeod
6.1	<u>Financial Position Update - HSCP.26.002</u>	<b>The Committee resolved:</b> (i) to note the indicative financial performance of the IJB for the fiscal period 2025/2026; (ii) to note the financial performance of the IJB in Q3 – 2025/2026 (i.e., 9 month period) in relation to the updated 2025-2026 funding availability; (iii) to note the update on on-going digitalisation work in regard to the administration of client care requirements and the role it played in tracking the management of IJB's financial performance and position; and (iv) to note the status of the audit recommendations coming from Audit Scotland's Annual Audit Report following their financial year 2024 – 2025 annual audit.	ACHSCP, ACC Finance	Jonathan Belford, Bernadette Bularan

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6.2	<b><u>Fast Track Cities - HSCP.26.004</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to note the delivery of the Fast Track Cities initiative in Aberdeen City and endorse the continuation of this work;</li> <li>(ii) to instruct the Chief Officer to invite (1) Richard Angell - Chief Executive of Terrence Higgins Trust; and (2) representatives of local groups including Our Positive Voice Grampian, to give a talk to the IJB by way of an Insights Session, on the progress being made locally and across Scotland which could help with the excellent work identified in the report; and</li> <li>(iii) to commend the work of the Grampian Fast Track Cities Group, NHS Grampian Sexual Health Service, Infectious Diseases Unit and Public Health.</li> </ul>	ACHSCP	Daniela Brawley, Lisa Allerton, Alison MacLeod
6.3	<b><u>Annual Procurement Workplan - HSCP.26.006</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the extension for one year, through a direct award, of 23 National Care Home Contracts (NCHC) for residential services for older people, as detailed in Appendices A and C of the report;</li> <li>(ii) to approve the extension for one year, of Housing Support Services in Sheltered Housing Complexes contracts for older people, as detailed in Appendices A and D of the report;</li> <li>(iii) to note the update to Individual Out of Area Placements at 4.6 of the report; and</li> </ul>	ACHSCP	Neil Stephenson

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		(iv) to make the Directions, as attached at Appendices B1 & B2 of the report and instruct the Chief Officer to issue the Directions to Aberdeen City Council.	ACHSCP	Fiona Mitchelhill
7.1	<b><u>Annual Procurement Workplan - HSCP.26.006 - Exempt Appendices</u></b>	<b><u>The Committee resolved:</u></b> to note the information contained within the exempt appendices.		
8.1	<b><u>IJB Meetings -</u></b>  IJB Insights: <ul style="list-style-type: none"> <li>• 17 February 2026: <ul style="list-style-type: none"> <li>○ Budget and MTF</li> <li>○ Risk</li> <li>○ Third Sector in Aberdeen</li> </ul> </li> <li>• 10 March 2026: <ul style="list-style-type: none"> <li>○ Culture</li> <li>○ Horizon Scanning</li> <li>○ Finance</li> <li>○ Update re Digital/TEC</li> </ul> </li> </ul> Integration Joint Board: <ul style="list-style-type: none"> <li>• 17 March 2026 - Budget</li> </ul>	<b><u>The Committee resolved:</u></b> to note the dates of the next Insights Sessions and IJB Budget meeting.		

If you require any further information about this decision sheet, please contact Emma Robertson, [emmrobertson@aberdeencity.gov.uk](mailto:emmrobertson@aberdeencity.gov.uk)