

Aberdeen City Council

SAFETY OF SPORTS GROUND ACT 1975

AS AMENDED

**GENERAL SAFETY CERTIFICATE
FOR A DESIGNATED GROUND
KNOWN AS**

**Pittodrie Stadium
Pittodrie Street,
Aberdeen, AB24 5QH**

AMENDMENTS TO GENERAL SAFETY CERTIFICATE

| Date | Version Number | Description of Changes |
|----------------------|-----------------------|--|
| June 2017 | Version 1.0 | Amendment to Clause 37 Amendment to Appendix 6 Amendment to Appendix 7 General formatting changes |
| December 2020 | Version 2.0 | Update to reflect 6 th edition of the Green Guide Insertion of a new Appendix 6 to take account of physical distancing as required during COVID 19 General formatting changes |

SAFETY AT SPORTS GROUND ACT 1975

AS AMENDED

GENERAL SAFETY CERTIFICATE

INFORMATION

The certificate holder should be aware of all the provision of the Safety of Sports Grounds Act 1975, which are relevant to stadia within its scope.

The following points are particularly important, but reference should be made to the Act itself for authoritative information,

1. Right of Entry and Inspection

Section 11 of the Act gives authorised officers the power to enter and inspect a sports ground and to make any inquiries as are considered necessary for the purposes of the Act. Authorised officers also have power to examine records of attendance at the ground and records relating to the maintenance of safety at the ground.

2. Alterations and Extensions

Section 8 of the Act requires that no alteration or addition shall be made to any part of the stadium, its buildings, structures and/or installations, whether permanent or temporary, which is likely to affect the safety of persons at the stadium, without the prior written consent of the designated Officer of the Council. Execution of any work for which consent has been granted shall require to be carried out to the reasonable satisfaction of the designated Officer of the Council.

3. Offences and Penalties

(a) Contravening any term or condition of this certificate (otherwise than in pursuance of a prohibition notice), admitting spectators to the sports ground at a time where no application for a safety certificate has been made or where a certificate does not relate to the current sports ground or has been withdrawn, surrendered or cancelled; or in contravention of a prohibition notice, the penalty is, on summary conviction, a fine not exceeding, the statutory maximum or, on conviction on indictment, a fine or imprisonment for a term not exceeding two years or both.

(b) Knowingly or recklessly making a false statement or producing, signing, furnishing or otherwise making use of a document containing a false statement, or

Intentionally obstructs any person in the exercise of powers under section 11, or without reasonable excuse refuse, neglects or otherwise fails to answer any question asked by a person in the exercise of such powers, or

Fails to give notice of an alteration or extension to the sports ground the penalty is on summary conviction, a fine not exceeding level 5 on the standard scale.

4. Prohibition Notices

Section 10 of the Act (as amended) provides that if the local authority are of the opinion that the admission of spectators to a sports ground or any parts of a sports ground involves or will involve a risk to them so serious that, until steps have been taken to reduce it to a reasonable level, admission or spectators to the ground or that part of the ground ought to be prohibited or restricted, the authority may serve a notice (referred to as a "prohibition notice" on the Holder or the general safety certificate or the person responsible for the management of the ground, prohibiting or restricting the admission of spectators.

5. Appeals

Section 5(3) of the Act (as amended) provides that an interested party may appeal by summary application against the including of anything, in, or the omission of anything from, a safety certificate or the refusal of the local authority to amend or replace a safety certificate

6. Transfer of the Certificate

If the holder of the safety certificate ceases to be the person responsible for the management of the ground, an application must be made with the Council for the transfer of the certificate to some other qualified person.

7. Legislation

Management shall take all reasonable steps to ensure that they are aware of the general impact of the following, non-exhaustive list of legislation:

- a) Building (Scotland) Act 2003;
- b) Civil Contingencies Act 2004;
- c) Criminal Law (Consolidation) (Scotland) Act 1995;
- d) Equality Act 2010;
- e) Fire Safety (Scotland) Regulations 2006;
- f) Fire (Scotland) Act 2005;
- g) Health and Safety at Work etc. Act 1974;
- h) Licensing (Scotland) Act 2005
- i) and any other relevant legislation that may have safety implications for all people present in the stadium both pre and during a specified activity.

SAFETY AT SPORTS GROUND ACT 1975
AS AMENDED
GENERAL SAFETY CERTIFICATE
ARRANGEMENT

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| Clauses 1 to 32 | Terms and conditions of the General Safety Certificate |
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SAFETY OF SPORTS GROUND GROUNDS ACT 1975

GENERAL SAFETY CERTIFICATE

Pittodrie Stadium, Pittodrie Street, Aberdeen,

In exercise of the powers conferred by the Safety of Sports Grounds Act 1975 as amended, and all other enabling powers, **Aberdeen City Council**, (“the Council”) hereby issues to: -

Aberdeen Football Club Plc

(‘the Holder’), this General Safety Certificate in respect of

**Pittodrie Stadium,
Pittodrie Street, Aberdeen**

being a sports ground so designated by the Secretary of State under The Safety of Sports Grounds (Designation) (Scotland) Order 1998/1601 as requiring a Safety Certificate.

1. This Certificate includes the Appendices numbered 1- 6 and Plan(s) attached hereto.
2. This Certificate shall be interpreted in accordance with relevant statutory provisions and the following:

the Act means the Safety of Sports Grounds Act 1975 as amended

Authorised Person means a person authorised in accordance with Section 11 of the Act to enter a sports ground and make inspection and enquiries relating to it as he considers necessary for the purposes of the Act

Environmental Health Service means the Environmental Health Authority of Aberdeen City Council, Marischal College, Broad Street, Aberdeen AB10 1AB

The Chief Constable means the Chief Constable of Police Service of Scotland or his/her authorised representative

The designated Officer of the Council means the Chief Officer, Governance, Aberdeen City Council, Marischal College, Broad Street, Aberdeen AB10 1AB or his/her authorised representative, contactable through Legal Services, Aberdeen City Council, Marischal College Broad Street, Aberdeen AB10 1AB or Licensing@aberdeencity.gov.uk

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|-------------------------------|--|
| <i>the Chief Fire Officer</i> | means the Chief Fire Officer of The Scottish Fire and Rescue Service or his/ her authorised representative |
| <i>The Fire Authority</i> | means The Scottish Fire and Rescue Service. |
| <i>Regional Director</i> | means the Regional Director for North Division of the Scottish Ambulance Service |
| <i>the Guide</i> | means the 'Guide to Safety at Sports Grounds' sixth edition, published 2018 by the Sports Grounds Safety Authority |
| <i>the Holder</i> | means the applicant for, and the person to whom this Certificate is issued, being a qualified person for the purposes of the Act |
| <i>the Plan</i> | means the drawing(s) of the stadium attached to this Certificate dated December 2020 in terms of Section 2(4) of the Act. |
| <i>P and S factors</i> | means the mathematical formula by which both the physical condition of the stadium ('P factor') and the quality of the safety management of the stadium ('S factor') are assessed as per Clause 12 |

3. Terms and Conditions of Issue of General Safety Certificate

- (1) This Certificate is issued under the following terms and conditions. No variation to said terms and/or conditions shall be permitted without the designated Officer of the Council's prior written approval.
- (2) The Holder shall comply with the terms and conditions of this Certificate, so far as reasonably practicable, whilst the stadium is in use for a specified activity as noted in Appendix 1 herein.
- (3) The Holder shall comply with the recommendations contained in the Guide, so far as reasonably practicable, insofar as the said recommendations are not substituted, amended, modified, extended or otherwise altered by all or any of the terms and/or conditions contained in this Certificate. The Holder shall ensure that all elements of the stadium comply with the recommendations noted in the Guide, so far as reasonably practicable.

4. Deviations

- (1) In the event of non-compliance with the terms of clause(s) 3(2) and/or 3(3) above, the Holder must provide a list of current deviations. The list must comprise the following:
 - (a) the expected standard to be provided in accordance with the Guide ('the required standard');
 - (b) the specific section(s) of the Guide to which the required standard relates;
 - (c) reason(s) why the required standard cannot be maintained ('deviations')
 - (d) risk assessment and
 - (e) any recommended upgrading works that may require to be undertaken, so far as reasonably practicable, in relation to the deviations.
- (2) Said deviations shall only be acceptable to the designated Officer of the Council if s/he considers them, with reference to the specific circumstances of each case, to be both necessary and where it can be demonstrated that the alternative measures are able to achieve an equal or greater degree of safety than those recommended in the Guide.. Any deviations shall also require the written consent and approval of the designated Officer of the Council. The current list of deviations forms Appendix 4 of this document.
- (3) In the event that there are any subsequent substitutions, amendments, modifications, extensions or otherwise to any deviations, the Holder shall notify the designated Officer of the Council in writing as soon as possible from the date of occurrence.

5. Operational Control

The Holder shall be solely responsible for, and retain operational control of, the whole and each part of the stadium including any installations and/or buildings and shall take all necessary precautions for the safety of all people admitted to the stadium at all times. While responsibility for the safety of all people present in the ground lies at all times with the management, the presence of the police may be required or requested to maintain public order and prevent the commission of offences.

The Holder should not plan for or rely on the presence of police officers to overcome inadequacies in safety management at the ground.

6. Statement of Intent

- (1) If there is to be a police presence in or at the sports ground, management should consult with the police in advance and draw up a Statement of Intent. This statement should set out:

- (a) the demarcation of responsibility(ies) and function(s) between the police and the Holder in relation to the safety management of the stadium and
 - (b) which individual(s) will assume certain responsibilities in particular circumstances and what those responsibilities and circumstances are.
- (2) Said Statement of Intent is a management statement and shall not at any time be construed as constituting an implied or explicit request for police services and shall not at any time be held to be legally binding upon any party.

7. Police Officer and Steward numbers

The Chief Constable shall, in agreement with the Holder, will advise the Club on the Category of the match and will make a determination with regards to the total number of police officers and stewards required to ensure the safety of, and lawful and orderly conduct of, persons in attendance during a specified activity. The expense of said police officers and stewards shall be met wholly by the Holder.

The Holder, following consultation with Police Service of Scotland may determine that specific football fixtures at the stadium are categorised as 'Category CS - Club Security Only', or completely 'Police Free', with no Police Officers or Police Staff deployed within the football stadium in respect of that activity. In that event, it will be the responsibility of the Holder to determine the total number of stewards required in accordance with their stewarding plan.

8. Spectator numbers

The Holder shall ensure that the maximum number of spectators who may be admitted at any one time to the stadium and to each part thereof shall not exceed the attendance limits as specified in Appendix 2. The maximum capacity figures detailed in Appendix 2 may be reduced by the designated Officer of the Council following receipt by and consideration by him/her of the following reports, namely, the:

- (a) deviation report as per Clause 4 of this Certificate;
- (b) the fire risk assessment as per Clause 16;
- (c) the P & S Factor report as per Clause 11 (3) and
- (d) a structural report

The Holder shall also retain written records of the total number of spectators admitted to each part of and to the whole of the stadium for a period of no less than five years. Said records shall also be made available for inspection to an authorised person upon his/her request.

9. Record Keeping

- (1) Responsibility for the keeping of comprehensive and accurate records shall at all times remain with the Holder. In addition to the record keeping obligations as detailed in Appendix 3 herein, records shall also be kept of the following:
 - (a) details of all first aid and/or medical treatment provided to persons either attending an event at the stadium or persons employed by the Holder both prior to and during any specified activity. This obligation shall include details of any onward destination of the person(s) post treatment at the stadium. Said duty shall be without prejudice to any need to maintain medical confidentiality of the person(s) being treated.
 - (b) details of the medical personnel and resources in place,
 - (c) details of all pre-event briefing of stewards and where appropriate any training given to stewards;
 - (d) details of all emergency drills and/or evacuation exercises plus any incident that may test the implementation of the contingency plan;
 - (e) details of any non-routine openings of an exit door, barrier or gate;
 - (f) details of all fire alarm activations and of all fires. This obligation shall be without prejudice to fire safety duties as specified in Clause 16 below;
 - (g) reports of any significant motion of the structure in accordance with section 5.5 of the Guide;
 - (h) details of all defects relating to the safety of the ground arising from the event and the action taken to rectify said defects.
 - (i) details of all pre-event inspections.
 - (j) details of the names of both the Safety Officer and Deputy Safety Officer as per Clause 12 below including the dates both said Officers were appointed;
 - (k) the number of spectators admitted to the ground, and where appropriate, to each section of the ground;
 - (l) incident forms recording any accident or incident which might have led to an accident.

- (m) details of any assumption of control by the police;
- (n) details of any evidence gathering for further action by the authorities
- (o) completion of any post event reports where appropriate.

The above list is not intended to be a comprehensive list for all circumstances.

- (2) The foregoing records shall be kept for a period of no less than five years.

10. Risk assessments

The Holder shall ensure that pre-event, site specific risk assessments as are deemed necessary for the protection and promotion of public safety shall be carried out by competent persons with the appropriate skills and experience for all specified activities. Said risk assessments shall include but not necessarily be limited to those risk assessments as detailed in the Guide and shall follow those steps listed in Section 3.3(d) of the Guide. Records of said risk assessments shall be kept for a period of no less than five years and the Holder shall, upon request from the designated Officer of the Council, submit to the designated Officer of the Council copies of the same risk assessment(s) so requested by him/her.

11. P and S Factors

- (1) The Holder shall ensure that the 'P' and 'S' factors are reassessed annually and shall ensure that said factors consider any risk assessments that are undertaken in accordance with Clause 10 above.
- (2) The Holder shall also ensure that the 'P' and 'S' factors are additionally reassessed upon the occurrence of one or more of the following, namely:
 - (a) any physical alteration to the stadium;
 - (b) any change in the nature of the event;
 - (c) any change in the nature of safety management structure and
 - (d) any change in the nature of personnel.
- (3) Any reassessment(s) of the 'P' and 'S' factors shall be undertaken in accordance with the general provisions of the Guide. The designated Officer of the Council shall be notified immediately of a requirement to reassess in the event of the occurrence of one or more of (a) to (d) above.

12. Safety Officer and Deputy Safety Officer

The Holder shall appoint an occupationally competent Safety Officer and Deputy Safety Officer in accordance with section 3.7 of the Guide. In order to discharge properly their functions, both said Officers shall meet the requirements as detailed in section 3.8 of the Guide. The Holder shall also have in place a written Spectator Safety Policy, also known as an Event Safety Policy as noted in section 3.5 of the Guide. Said Policy shall clearly indicate those provisions listed in section 3.5 of the Guide and shall include the duties of both the Safety Officer and Deputy Safety Officer. The Policy and/or any subsequent revision(s) to it shall be signed and dated by the person identified with ultimate responsibility on behalf of the ground management and it shall be submitted to the designated Officer of the Council within fourteen days of execution for his/her approval.

13. Chain of command

- (1) To ensure the implementation of the Spectator Safety Policy as detailed in Clause 12 above, the Holder shall ensure that said document clearly outlines a safety management structure or chain of command which identifies the structure of personnel within the stadium including details of one's immediate superior in that chain of command.
- (2) The substantive of the Policy shall also ensure that each and every member of stadium personnel have a clear understanding of the following non exhaustive list:
 - (a) his/her respective role(s) and function(s) within the chain of command;
 - (b) a clear understanding of the overall decision making process in relation to safety matters and
 - (c) the role of ground management in relation to ground managements' control and supervision over safety issues.
- (3) Ground management shall also ensure that identification of the said chain of command shall facilitate and be conducive to the following:
 - (a) the speedy and accurate monitoring of spectator safety issues;
 - (b) the coordination of any follow up action on structural and/or safety management issues that may require to be taken and
 - (c) communication(s) with external agencies to ensure that safety procedures are being followed effectively.

14. Stewarding

- (1) While members of the public are inside the sports ground, it is the responsibility of management to ensure that sufficient safety staff are on duty. A detailed risk assessment should be undertaken for each event before determining the final number, location and duties of all safety staff,

including stewards. The event specific risk assessment should include those matters set out in 3.11 of the Guide.

- (2) the Holder shall ensure that all stewards:
 - (a) carry out their duties as specified in section 4.6 of the Guide in addition to any other specified duties that may be so required of him/her;
 - (b) are able to understand and communicate verbal and written instructions in English;
 - (c) fully meet the training requirements in accordance with Section 4.10 of the guide in addition to any other training requirements that may be so required;
 - (d) are issued with a safety handbook which shall detail in full the duties and responsibilities that a steward may be required to undertake pre-event, during an event and post event. Said duties and responsibilities shall be summarised on a check list card which shall be carried by all stewards at all times during a specified activity. Said documentation shall be available for inspection by an authorised person upon his/her request.
- (3) The Holder shall also ensure that any contract or agreement with an external body(ies) for the supply of stewards shall include those specifications as detailed in Section 4.15 of the Guide.

(4) **Stewarding Plan**

Following the risk assessment outlined in 3.11 of the Guide, it is the responsibility of management to draw up a Stewarding plan.

This plan will set out the proposed number of stewards to be deployed, according to the size and configuration of the ground, the nature of the event and any other relevant factor. It will also set out the roles each steward will take and where he or she will be deployed.

The number of stewards deployed should not fall below the minimum number specified in the stewarding plan.

Any agency or external security service provider will be monitored throughout season for performance by management and in particular match day safety officers.

Any agency or external security service provider is to be provided with stewarding deployment plans pre-season by Aberdeen FC.

15. Contingency Plan

- (1) The Holder shall ensure that a contingency plan is drawn up and put in place in accordance with the general guidance in Sections 3.15 – 3.22 (inclusive) of the Guide.

- (a) The contingency plan shall be reviewed annually and after any incident or significant threat of an incident. A copy of said plan shall be submitted to the designated Officer of the Council within a reasonable timeframe of any annual or subsequent review.
 - (b) Exercises to test the effectiveness of aspects of the contingency plan shall also be staged at least once a year in consultation with the designated Officer of the Council and relevant emergency services
 - (c) The contingency plan shall be consistent at all times with any emergency plan(s) prepared by any of the emergency services.
- (2) An exercise to test the effectiveness of an evacuation of all persons within the stadium in the event of an incident occurring shall be carried out on a minimum six-monthly basis by the Holder and/or his/her authorised representative. In relation to the carrying out of said exercise, the Holder shall retain records of the following:
- (a) the total duration of the exercise;
 - (b) detail(s) of specific instruction(s) given prior to and throughout the exercise;
 - (c) the name(s) of instructing personnel involved in the testing of the exercise;
 - (d) the outcome of the exercise and
 - (e) recommendations (if any) that require to be made to ensure the safety of all persons within the stadium in the event of a future incident occurring.
- (3) The Holder shall also give no less than fourteen days prior notice in writing of the intention to hold an exercise as per Clause 15 (2) above both to the designated Officer of the Council and to the Fire Authority.

16. Fire Safety

- (1) Management responsibility for fire safety

The Fire (Scotland) Act 2005 as amended and the Fire Safety (Scotland) regulations 2006 require the ground management to identify a person whose responsibility it is to oversee fire safety management.

This individual should also be responsible for the training and deployment of stewards with special responsibility for fire safety.

- (2) Fire Safety Risk Assessment

Ground management must ensure that the responsible persons conducts or commissions a fire safety risk assessment. The purposes of said

assessment is to determine the levels of fire risk at the ground on both event days and non-event days.

A fire safety risk assessment shall require to be carried out for the stadium at least once a year by a competent person. The outcome of the fire safety risk assessment shall be recorded in an easily retrievable manner and available for inspection by the Fire Authority and the designated Officer of the Council at all reasonable times.

- (a) The process of risk assessment will be ongoing and hereafter where there is reason to suspect that the current fire safety risk assessment is:
 - (i) no longer valid, or
 - (ii) if there has been a significant change in the matters to which it relates,

then the assessment should be reviewed, and any required changes must be made to ensure continued compliance with the Fire (Scotland) Act 2005 and the Fire Safety (Scotland) Regulations 2006 No 456

- (b) The Holder is obliged to provide a copy of the current Fire Risk Assessment to the designated officer of the Council. In the event that the Fire Risk Assessment is amended the Holder must provide a copy of the updated version to the designated officer of the Council within 7 days of the amendment having been made."

(3) Fire Safety Plan

- (a) There should be a written fire safety plan which sets out the action all people present in the ground should take in the event of a fire. It should be kept on the premises, be available in a format understood by all, as well as being known by staff and forming the basis of the training and instruction which is provided. The plan will be available for inspection by the Fire Authority and designated Officer of the Council upon request by either or both of said parties.
- (b) The purpose of the plan is:
 - (i) to ensure that an appropriate level of fire safety is in place for all people present at the ground on both event days and non-event days.
- (c) The fire safety plan should cover those matters set out in section 15.6 of the Guide.

(3) Information and Training

- (a) A sufficient number of competent persons should be employed at all times to enable the safe and effective evacuation of the premises.

The premises' fire safety risk assessment must be reviewed, in respect of staff numbers required for evacuation of the premises, in the event of the fire.

- (b) All staff (including stewards, volunteers, performers, visiting contractors, temporary and agency staff) and other relevant persons should be given information, training and instruction on the fire safety measures to be taken or observed on the premises, including the action to be taken in case of fire. The specific fire safety training needs of any young persons employed should be considered. Training of each member of staff should take place as soon as possible after they are appointed and regularly, at predetermined intervals after that, to ensure that they remain familiar with procedures. Information should be given to staff and to other relevant persons whenever there is a change in the risk from fire, where changes have been made to the emergency fire action plan or other fire safety measures, or where working practices or individuals' responsibilities have changed.
- (c) Staff or other relevant persons who have a supervisory role (including stewards) should be given details of the findings of the fire safety risk assessments and should receive additional training which will enable them to discharge their specific responsibility.
- (d) Such training may include the use of fire fighting equipment, basic search procedures and evacuation procedures including disabled evacuation plans/personal emergency egress plan.
- (e) All training should support the fire safety strategy and emergency fire action plan, be verifiable and be supported by management records as evidence that adequate training has been given.

(4) Maintenance and Testing

- (a) There should be recorded details of the following maintenance and testing regime. This should be carried out to the appropriate standard:-
 - (i) the emergency lighting system;
 - (ii) the automatic fire detection system;
 - (iii) staff training - routine in case of fire;
 - (iv) fire fighting equipment;
 - (v) the fire warning system and
 - (vi) fire fighting facilities – suppression, dry risers, smoke extraction etc.

17. Plans

- (1) The Holder shall have in place an up to date plan(s) to the satisfaction of the designated Officer of the Council. Said plan(s) shall be of a suitable scale and shall clearly include, but may not necessarily be limited to, delineation and identification of the following:

- (a) a general plan of the sports ground;
 - (b) the location and capacity of both entrance and exit gates
 - (c) a general plan of approach road and car parks
 - (d) the general arrangements of each stand
 - (e) the names of each stand, terrace or section, its capacity and any relevant information regarding categories of spectators.
- (2) The Holder shall ensure that on any occasion where there may be subsequent alteration(s) to the capacity and/or layout of any part of the stadium, one original and 6 hard copy revised colour plans or one electronic copy shall be submitted to the designated Officer of the Council within a reasonable timeframe of said alteration(s).

18. Media

- (1) The Holder shall ensure that media companies provide ground management with:
- a. a risk assessment,
 - b. a method statement outlining the construction processes to be followed for each temporary media installation,
 - c. design calculations for each temporary media installation that may be in place and
 - d. a Media Plan, setting out the location of each temporary media installation, during a specified activity in accordance with Section 19 of the Guide.
- (2) All media provision at the stadium will meet, so far as reasonably practicable, the required standards detailed in Chapter 19 of the Guide.
- (3) The Holder will have in place a site specific risk or event specific assessment in relation to both temporary and permanent media provision ('media risk assessment') which shall be undertaken in accordance with Section 19 of the Guide. Said media risk assessment shall include a layout plan detailing clearly, where applicable, the following:
- (i) the location of parking spaces allocated for vehicles that are operated/used by media personnel;
 - (ii) the location(s) where media cable runs will be placed and those location(s) where it is anticipated that cable runs may be placed;
 - (iii) the positioning of camera gantries both temporary and permanent;
 - (iv) the positioning of temporary advertising boards;
 - (v) the location of temporary scaffolding that is intended for use in relation to media provision and
 - (vi) the location of temporary barriers that may be in use to protect, for example, various media installations.

- (4) The Holder must, upon request, submit to the designated Officer of the Council the media risk assessment including layout plan as per sub clause 3 above.
- (5) If the designated Officer of the Council requires further clarification and/or detail in respect of the media risk assessment and/or the layout plan therein, then the Holder will require to submit that information within a reasonable timeframe to the designated Officer of the Council upon reasonable request by him/her.
- (6) Any proposed alterations or extensions to any media installations that are likely to affect the safety of persons at the stadium must be notified to the designated Officer of the Council prior to the carrying out of those proposals. Also see Clause 32 of this Certificate in relation to alterations or additions to be made to any part of the stadium, its buildings, structures and/or installations.
- (7) Any proposed alterations to the layout plan as per sub clause 3 above must be notified to the Council prior to the carrying out of those alterations.
- (8) Media structures and/or equipment shall not be permitted at any time to cause any obstruction to the police or emergency services during the performance of their usual duties. The positioning of said structures and/or equipment shall not at any time compromise spectator safety.
- (9) All media personnel shall be provided with specific event day security passes showing those areas which they are permitted to access, In addition, all roving media personnel should be clearly identified, by colour coded tabards bearing the appropriate wording which shall be worn at all times when spectators are admitted to and remain within the stadium. Said tabard shall clearly distinguish media personnel from stewards, the police, emergency services and any other safety personnel that may be present within the stadium during a specified activity.

19. Auxiliary Power System

- (1) The Holder shall provide an alternative electricity supply ('auxiliary power system') which shall function for a minimum period of three hours in the event of failure of the normal supply to the following installations: emergency lighting;, the public address system , CCTV and all other safety related installations.
- (2) The Holder shall also have in place a report specifying in full the functioning of the auxiliary power system and how it operates in relation to the failure of normal power supply. In particular, said report shall include the circumstance(s) in which the system becomes operative and the duration of said system in the event of power failure. Any amendments made to this report subsequent to the execution of this Certificate must be notified to the designated Officer of the Council within a reasonable timeframe of the making of said amendments. In the event that the designated Officer of the Council may not be satisfied with the contents of said report, s/he reserves the right to make any recommendations to the Holder to improve the functioning or otherwise of the auxiliary system and the Holder shall, so far

as reasonably practicable, implement those recommendations within a reasonable timeframe.

20. Control Room and Secondary Control Room

- (1) The Holder shall provide and maintain a control room to meet the reasonable requirements of the ground and the event. The location of the control room should command a clear view of the whole stadium, pitch and environs. Said Control Room shall be of a sufficient size to enable all authorised personnel in normal and emergency conditions to operate any equipment
- (2) The holder shall provide an maintain physically separate from the Control Room, suitably heated, clean accommodation with toilet facilities for the detention and interviewing of persons; an adequate refreshment room for the use of Police Officers on duty and any other accommodation that may be so required by the Chief Constable.
- (3) As part of its contingency planning, management should consider how its safety management operation would continue to operate if the control room were to be rendered unusable. Management should address within its contingency plans those matters listed in section 16.3 of the Guide.

21. Tickets

The number of tickets issued for each part of the stadium shall not exceed the permitted capacities as specified in Appendix 2 herein. Every ticket shall clearly specify the turnstile or entrance gate by which the ticket holder may enter the stadium. A simple understandable plan of the stadium clearly indicating the position of turnstiles and/or entrance gates shall also be displayed on the reverse of all tickets. It is also recommended that the Holder has in place effective anti-counterfeiting features to ensure the validity of a ticket.

22. Turnstiles/Entrance gates

The Holder shall close all turnstiles or entrance gates to any part of the stadium when the attendance limit for that part is reached. The Holder and/or his/her authorised representative(s) shall also open and/or close any turnstile and/or entrance gate immediately upon instruction from the Chief Constable.

23. Communication systems

The Holder shall provide effective communication systems in accordance with Section 16 of the Guide. In particular, the Holder shall ensure that said system provides clear communications between the police, the safety management team (in particular both the Safety Officer and Deputy Safety Officer), stewards and other safety personnel, first aid attendants, the crowd doctor, spectators both inside and outside the stadium and any other relevant person(s) that may be so determined

by the Safety Officer. The Holder shall also ensure that, so far as reasonably practicable, the public address system meets the requirements of section 16.18 of the Guide. CCTV facilities shall also meet the requirements set out in sections 16.20 – 16.26 of the Guide inclusive.

24. Maintenance

The Holder shall comply with the requirements of Appendix 3 herein. The Holder shall also ensure that all buildings, structures, means of ingress and egress, installations including electrical, mechanical and heating are at all times kept free from any obstruction and are maintained in such repair so that they do not at any time compromise spectator safety. Said obligation may be subject to an approved deviation as detailed in Clause 4 above.

25. Ingress and Egress

All entry and exit points at the stadium shall be clearly marked on the plan(s) annexed to this Certificate. Means of ingress and egress shall be compliant with Sections 7 and 10 in the Guide, so far as reasonably practicable. Advertising boards shall not at any time impede entry and/or exit onto the pitch.

26. Pre-activity notice for admission

The Holder shall ensure that, not less than three hours before each specified activity, the Safety Officer or his authorised representative shall confirm in writing to the Chief Constable that spectators may be safely admitted to, and remain within, the stadium for the duration of that specified activity.

On any occasion when it has been determined that an activity is to be “Category CS” – Club security only or “police free” the Holder shall ensure that no later than three hours prior to the stadium being opened for the admission of spectators, the Safety Officer or his authorised representative shall confirm in writing to the Designated Officer of the Council that spectators may be safely admitted to, and remain within, the stadium for the duration of that specified activity. In this section confirmation in writing may be effected by e-mail and addressed to the Licensing team, Aberdeen City Council. For the avoidance of doubt, the responsibility for the safety of the spectators remains solely with the Holder.

27. Barriers

All barriers, including crush barriers and support structures, should be subject to an annual visual inspection and risk assessment to determine the schedule for testing in accordance with section 11.9 of the Guide and testing obligations as specified in Appendix 3.

Having conducted the risk assessment and determined which barriers, if any, require testing, the Holder shall ensure that a suitably qualified person test the functioning of those barriers as part of the general maintenance and safety checking of the stadium, prior to spectators being admitted to that section of the ground. Upon identification of any deterioration and/or change(s) in the functioning

of said barriers following tests, the Holder shall ensure that any defect(s) are rectified immediately. Detailed written records should be made and kept of all observations for each barrier tests and should record the information referenced at section 11.2 of the Guide.

28. First Aid and Medical Facilities

- (1) The Holder shall provide and maintain within the stadium, to the reasonable satisfaction of the Environmental Health Service, suitably equipped First Aid and medical facilities. There shall be a minimum of one suitably trained first aider for every one thousand spectators and a minimum of two suitably trained first aiders in attendance at each event. The Holder shall ensure that a suitably trained first aider is one who holds the certificate of first aid issued under the Health and Safety (First Aid) Regulations 1981. The role of first aiders shall include those specifications listed in Section 18.13 of the Guide.
- (2) The Holder shall ensure that a medical needs assessment from a competent person or organisation is undertaken in accordance with Sections 18.3 and 18.4 of the Guide. A written medical plan shall also be produced by the Holder in accordance with Section 18.5 of the Guide. A copy of said medical plan shall be kept in the First Aid room(s) and shall be available for inspection by an authorised person and/or the designated Officer of the Council upon request.
- (3) When the number of spectators ranges between 2,000 and 10,000, it may be acceptable to have in place either an Event Doctor or an event practitioner, if such a provision can be substantiated within the Medical Plan. The Definition of Event practitioner can be found in Section 18.7 of the Guide. Where the number of spectators is expected to exceed the 10,000, the Holder shall ensure the presence of at least one doctor ('the crowd doctor'). In Terms of qualifications and training the Event doctor must have those qualifications set out in section 18.7 of the Guide. The crowd doctor should be present at the ground prior to the turnstiles/entry gates being opened and remain until such time as all spectators have vacated the ground and he/she has been stood down by the Safety Officer. The whereabouts of the crowd doctor should be known to all first aid and ambulance staff and s/he ought to be positioned at an easily identifiable site where s/he is readily accessible to first aiders and where s/he can move with ease to any part of the stadium. In the event that there are two or more crowd doctors present in the stadium, it is desirable that they are not located together but stationed at strategic points within the ground. The crowd doctor shall at all times be readily identifiable by means of a high visibility tabard with 'DOCTOR' on both the front and back. The Holder shall be responsible for supplying communications equipment to the crowd doctor to enable him/her to be immediately contacted should it be so required. The Holder shall ensure that the crowd doctor has full working knowledge of all the following:
 - (a) the layout of the stadium and location of exit and entry gates;
 - (b) the location and staffing arrangements of the First Aid room;
 - (c) details of ambulance cover;

- (d) the equipment that is available for treating medical cases and the location of that equipment;
- (e) the local emergency plans prepared by emergency services for dealing with major incidents and how these relate to contingency plans for the ground and
- (f) the general pattern of crowd movement during an event.

29. Ambulance

- (1) Subject to the written approval of the general manager of the Scottish Ambulance Service, the Holder shall ensure the provision and attendance of at least one fully equipped ambulance staffed at paramedic level at all events with an anticipated attendance of 5000 or more. The Holder shall also ensure, so far as reasonably practicable, the attendance of the ambulance(s) at the stadium prior to the admission of spectators and should continue to be deployed until informed by the Safety Officer. The role of the ambulance(s) shall also be clearly identified in the written medical plan.
- (2) The attendance of first aid, ambulance and any other type of medical personnel shall not be necessary when members of the public are admitted to the stadium for the sale of tickets only.

30. This Certificate is issued without prejudice to any legislation that may place any statutory obligation(s) upon the Holder.

31. This Certificate is a live document and may be amended at any time by the designated Officer of the Council. The previous Certificate, effective from 15 June 2017 is replaced by this Certificate with effect from 19 January 2021. The Council will review this Certificate annually.

Signed: _____

Designation: _____

Date: _____

SPECIFIED ACTIVITIES

1. Specified activities:

- (a) Association Football;
- (b) Rugby Union;
- (c) Gatherings to celebrate the winning of any honours by the Holder's football team and
- (d) Other sporting event(s) attended by more than 500 spectators.

Subject to the terms and conditions of this Certificate and to any statutory requirements, the stadium may also be used for the following activities ancillary to the specified activities above:

- (e) the playing of music or singing;
- (f) the provision of news or comment relative to the primary activities;
- (g) the sale of tickets for forthcoming activities and the sale of programmes, news sheets and souvenirs;
- (h) the sale and consumption of refreshments;
- (i) public collections of any nature; and
- (j) any other ancillary activity for which the Holder must obtain prior written approval from the designated Officer of the Council no less than 14 clear days prior to the holding of said ancillary activity.

The activities covered by this Certificate shall not include practice or training sessions for the specified activities to which not more than 500 non-paying spectators are admitted.

PERMITTED NUMBERS OF SPECTATORS

| Stand | Final Capacity |
|----------------------|----------------|
| Main Stand | 3483 |
| Richard Donald Stand | 6220 |
| South Stand | 7789 |
| Merkland Road Stand | 3374 |
| Stadium | 20866 |



TABLE OF INSPECTING, TESTING, AND KEEPING OF RECORDS FOR THE STADIUM

The Holder shall ensure that all necessary maintenance, inspections and tests are carried out in accordance with the Guide's recommendations, current British Standards and manufacturer's instructions.

Records of said maintenance, inspections and tests should be kept in a specified place at the ground or in the management's office for a minimum period of five years or longer if so required by British Standards or manufacturer's instruction. Said records shall also be kept in accordance with Section 5.14 of the Guide. It is also recommended that a back-up copy of these records be kept securely off site.

Notwithstanding the record keeping obligations incumbent upon the Holder as per this Appendix 3, the Holder will require to submit within a reasonable timeframe to the designated Officer of the Council, upon reasonable request by him/her, a report(s) detailing the outcome of any one or more of the inspections detailed in 'a' to 'p' below.

| the Guide's Recommendations | Section of the Guide | Test Method | Frequency of testing | Form of Record kept |
|---|-----------------------------|---|---|--|
| a) The operation of structures, installations and components should be inspected and tested by competent persons | 5.9 | Appraise as required to determine suitability for purpose | At least 48 before an event and event day | Log book signed by Safety Officer or Deputy Safety Officer at each event |
| b) The general condition of all facilities should be checked, and any details and/or shortfalls immediately rectified prior to public entrance | | As required | Within 24 hrs prior to an event | Log book with remedial works dates signed by Safety Officer or Deputy Safety Officer at each event |
| c) Ground should be inspected to identify potentially dangerous damage that requires remedial action | 5.11 | Visual inspection | After an event | Maintenance records |
| d) Detailed inspection of all structures, installations and components should be carried out by competent persons with appropriate qualifications and experience. Materials | 5.12 And 5.13 | Appraise as required to determine suitability for purpose | annually | Written report and manuals |

| | | | | |
|--|----------------|--|---|--------------------------------------|
| defining key elements and components of the structure requiring regular inspection and maintenance of the structure should be provided. Structural dynamics for permanent structures should be appraised | | | | |
| e) Ingress monitoring systems should be tested and turnstile flow rates reviewed in accordance with the Guide's recommendations | 7.0 | Manufacturers' instructions | Annually | Computerised monitoring records |
| f) Highlighting of nosings to steps / stairs /change in level / gangways in a non-slip material, should be included in a continuous maintenance programme | 8 .3 and 12.10 | Visual inspection | As required | Maintenance records |
| g) Barriers should be risk assessed and tested in accordance the Guide | 11 | As specified by the Guide | Annually | Written report |
| h) Inspect and test fire alarm and detection systems | 15 | in accordance with relevant British Standard | | Inspection certificate and log book |
| i) Inspect and test fire extinguishing systems | 15 | In accordance with the relevant British Standard | | |
| j) All electrical and mechanical installations should be inspected and tested by competent persons | 17.2 | Manufacturers' instructions, operator's manual provided by the installer, relevant British Standard, maintenance Schedule of the management. | Annually or as required by Manufacturer or British Standard | Inspection certificates and Log book |

| | | | | |
|---|--------|---|---|--|
| k) Inspect and test all auxiliary and back up power systems | 17.12, | relevant British Standard and manufacturers' instructions | As required by BS | Log book/maintenance records |
| l) (i) Inspect and test passenger lifts | 17.13 | Manufacturer's written instructions and schedules and relevant British Standard | | Log book and periodic inspection and test certificates |
| (ii) Inspect and test public address system | 16.18 | BS7827 and BS-5839-8 Code of Practice | Annually, In addition to regular pre - event checks, it should be inspected and tested bi-annually | Log book/maintenance records/in section Certificate and report |
| (iii) Inspect and test CCTV system | 16.25 | Service Contract | 24 hours prior to a specific event, six monthly, annually in accordance with 16.25 of the Guide | Log book/maintenance records |
| m) Inspect and test ventilation, air conditioning and smoke control systems | 17.17 | Manufacturers' instructions or relevant British Standard | Annually | Log book/maintenance records |
| n) Necessary communication systems should be tested and maintained in accordance with British Standards or manufacturer's instructions. | 163 | Manufacturers' instructions or relevant British Standard | Annually | Log book/maintenance records |
| o) Risk assessment for media provision | 19 | Appraise as required to determine suitability | As required | Log book , risk assessments, structural certification |

| | | | | |
|---------------------------|---|---------------------------|--|--------------------------------|
| p) Assessment of capacity | 2 | As specified by the Guide | Annually and when there is a change as per section 2.4 | Written report/risk assessment |
|---------------------------|---|---------------------------|--|--------------------------------|

ABERDEEN FOOTBALL CLUB

Further Deviations from (Fifth Edition) The Green Guide

| Clause | Standards Provided | Granted on the Basis that |
|--------|---|---|
| 7.8 | Design and Management of Entrance and Exit Routes Automated turnstiles would appear to be a deviation | The turnstiles are continually monitored in the Control Room Turnstile Supervisors monitor a bank of turnstiles internally. They also monitor a lighting system which indicates if there is a fault on the entry system Stand Reps Steward and Turnstile Supervisors all carry over ride cards and have the authority to override the computerised system in the event of fault or emergency. |
| 7.10 | Admission Policies para g) The only section of the ground that unreserved seating is offered is the away section | <p>Posters with instructions of how the system works will be on display at the turnstile entrance or alternatively on the turnstile top. The AFC's, (in association with the Scottish Football Association) Ground Rules are displayed throughout the ground.</p> <p>With regards to unreserved seating, this is undertaken on a game to game basis based on intelligence from the visiting club as to number of expected supporters. Taking this into consideration and to minimise any confrontations, the visiting support are allocated specific sections of the away stand. The ticket indicates the section in the away stand that they can occupy and shows row and seat number. For unallocated seating games tickets are clearly stamped unallocated and signage provided at turnstiles along with all details posted on both AFC and opposing team's websites. There is always procedures in place to open up other parts of the away section should the designated away section become full or overcrowded.</p> <p>If any part of the away section becomes full then another part of the away section would be open up.</p> <p>The Club maintain and hold off sale at all time's emergency</p> |

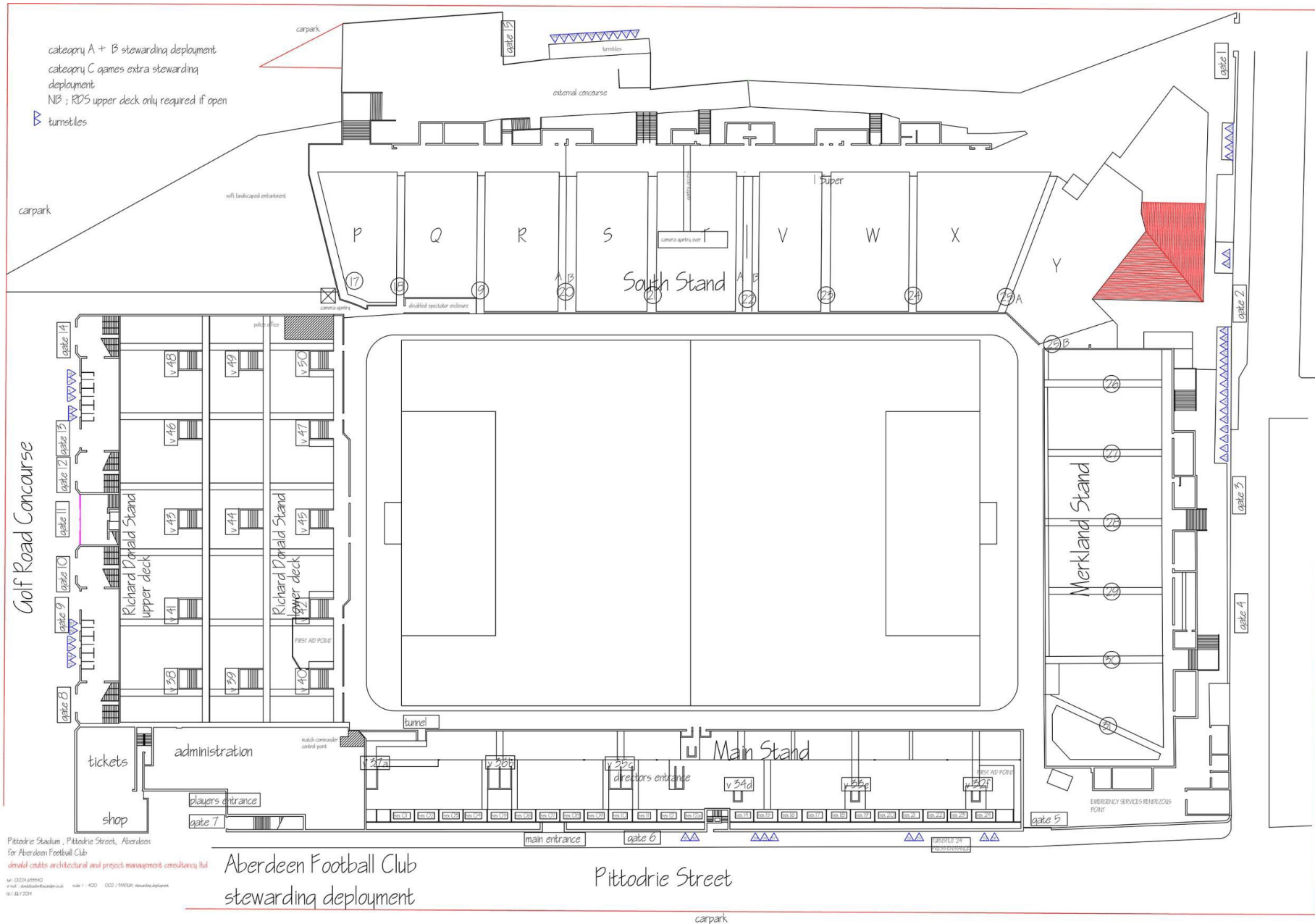
| | | |
|--------------|--|---|
| | | seating areas along with the required seats along with the required seats taken off sale and identified by the P & S factors annual audit, in any instance the club will retain 5 – 10% of the total capacity of the section. This is controlled and monitored by the Stewards and Control Room Staff |
| 8.4 | <p><u>U Flights of Stairways</u> Pittodrie Stadium is an existing situation. Compliance with 8.4 para. b) Cannot be fully achieved particularly in the Main Stand.</p> | <p>Due to the stadium's age and design the stairs in the South and Merkland Stands exceed 36 risers without any landings, and without any 30° change of direction. There are varying numbers of risers in the South Stand and in the Merkland Stand. The risers are clearly highlighted are variances in height of risers but all stairs are monitored by stewards during an event.</p> <p>Due to the stadium's age and design the risers in the interior and exterior stairs in the Main Stand have a variance in height. The risers are clearly highlighted and are monitored by stewards during an event for the smooth control and flow of the crowd. Stewards are strategically position on the stairways which are kept clear during the event. In addition, crowds should not be allowed to congregate in the walkways but should be managed and monitored by stewards.</p> <p>The Stairway width at Row A in the Main Stand in Sections D, E & F is less than the recommended 1.1m but there is sufficient room for two persons to leave the exit at the same time and within the agreed evacuation time.</p> |
| 8.5.d | <p><u>Dimensions of Stairways Landings</u></p> <p>The going of each landing, at the foot of stairways should not be less than the width of the channel of the flight.</p> <p>Due to the addition of LED advertising boards along the Mainstand trackside compliance with 8.5 paragraph d cannot be fully achieved. The landings at the foot of the stairways of Gates 33 and 36 are restricted when the LED advertising boards are closed.</p> | <p>Management recognise this deviation and have adopted a stewarding strategy as follows:</p> <p>Continually stewarded before and after gates open to the stadium and before any member of the public enter the grounds. The gates have a minimum clear opening width of 1.5m</p> |
| 8.9 | <u>Controlling the Flow at the Head of Stairways</u> | It is considered that the direction of barriers to control the flow at the head of the stairs |

| | | |
|-------------|---|---|
| | Pittodrie Stadium is an existing situation. Compliance with 8.9 para b and d, cannot be fully achieved particularly in the Main Stand. | would have a detrimental effect on the spectator circulation through the concourses. These particular areas are signed accordingly and monitored by appropriately trained and qualified stewards who do not allow persons to congregate there and who control capacity and flow |
| 9.4 | <u>Size of Concourses</u> Pittodrie Stadium is an existing situation, and historically the concourses have been upgraded to provide spectator catering and welfare facilities. The width and spatial arrangements of the concourses vary from stand to stand and from level to level. | Management have mitigated against this by the provision of stewarding and CCTV coverage. in the direction identified |
| 9.5 | <u>Circulation on Concourses</u> Pittodrie Stadium is an existing situation and compliance with 9.5 para a) b) and c) cannot be fully achieved particularly in the Main, Merkland and South stands. | Management have mitigated against this by stewarding at particular flow problem areas within the concourses, and by delineating queuing areas for the catering and welfare facilities. Floor markings, directional arrows and the implementation of an educational policy, explaining to supporters the reason for queuing. A designated clearway for non catering personnel will be developed which will be stewarded and the spectator flow controlled. |
| 9.6 | <u>Design of Concourses and Related Facilities</u> Management has endeavoured to upgrade the specification of the concourses to achieve compliance. The Main and South Stands catering facilities have manual shutters which are removed prior to the kiosks opening. The Main Stand is protected by smoke alarms. Fire extinguishers are available - all kiosks. The Merkland Stand kiosk has a pair of manually operated shutter doors which isolate the catering unit. | In recent years sections of the first floor concourse in the Main Stand have been lined with plasterboard to enhance the fire resistance of the existing structure. Only slow cooking takes place with no deep fat frying, and staff are fire trained and stewards monitor the kiosks during activities The staff are fire trained and the kiosk is monitored by stewards. Fire extinguishers are provided. Only slow cooking takes place with no deep fat frying. |
| 10.2 | <u>Basic Design Principles</u> We are aware of reservoir area within the timber structure of the Main Stand. | At the specific narrowing of an exit route it must be preceded by an open space or reservoir area of the appropriate holding capacity otherwise this will be deemed to be a deviation. However the reservoir areas identified in the Main Stand are stewarded as the crowd exit for |

| | | |
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| | | a steady smooth exit minimising delays. A steward to be placed at bottom of stairs to prevent any person going back up against the crowd flow. |
| 10.8 | <u>Design and Management of Exit Systems</u> Persons queuing at the recess catering outlet in the Main Stand and Richard Donald obstruct free passage flow | The recessed catering outlets in the Main Stand are monitored by stewards and stand representatives during an event, the introduction of physical barriers would impede the flow to the clearly marked exits. Signage at painted floor areas is to be implemented to encourage and educate persons to queue across the kiosk and not perpendicular to same. |
| 10.16 | <u>Exit Doors and Gates</u> | Exit Gate 5 in the Main Stand is of the sliding type and is staffed by a Steward at all times during an event. The Steward is authorised to open the gate at his discretion and without further instructions and is in radio contact with the Control Room should he request to be relieved at any time. |
| 10.17 | <u>Electronic Security Systems</u> Gate 6, Main Stand has an electronic security operating system, and management have arranged for trained stewards to be positioned there, in compliance with para b). | This gate is staffed by a Steward at all times during an event. The gate is capable of being de energized by the Steward. It is also connected to the Fire Alarm and is automatically de-energised when the Fire Alarm is actuated. The steward is authorized to open the gate at his discretion and without further instruction. The Steward is in radio contact with the Control Room should he request to be relieved at any time |
| | | |
| 12.9 | <u>Gangways in Seated Areas - General</u> Pittodrie Stadium is an existing situation and compliance with 12.9 paras a) b) and c) cannot be fully achieved particularly in the Main Stand. | Management have mitigated against this by appropriate stewarding at particular problem areas During evacuation exercises the egress time have been unaffected |
| 12.11 | <u>Radial Gangways in Seated Areas</u> Pittodrie Stadium is an existing situation and compliance with 12.11 a) and b) cannot be achieved in the Main, Merkland and South Stands. | Management have mitigated against this by stewarding of the gangways and by painting contrasting coloured nosings to the steps to highlight them. |
| 12.16 | <u>Number of Seats in a Row</u> There are seating rows within the Main Stand which do not comply with this clause. | Aberdeen Football Club is aware of this and monitor the situation. Spectators are familiar with the situation and they self - police this by choosing which way to exit. Stewards in attendance will control the flow of spectators. |

| | | |
|----------|--|---|
| | | During evacuation exercises there has been no hold up and the egress time was unaffected |
| 15.11 | <p><u>Restriction of Fire Growth and Spread</u> The Richard Donald Stand, being relatively modern complies within the Guide in respect of Restricting Fire Growth and Spread.</p> <p>The Main and South Stands catering facilities have manual shutters which are removed prior to the kiosks opening.</p> <p>The Main Stand is protected by smoke alarms. Fire extinguishers are available.</p> <p>The Merkland Stand kiosk has a pair of manually operated shutter doors which isolate the catering unit.</p> | <p>Whilst having no spectator useable accommodation under the south and Merkland Stands, there are catering facilities which open onto the spectator areas and these are protected and isolated by 30 minute fire resisting shutters.</p> <p>The Main Stand is the least compliant. AFC in consultation with Building Control. and Scottish Fire and Rescue Service has endeavoured to mitigate this by the provision of 1 hour Fire resistant doors within the concourse areas. The Richard Donald and Main Stands are fully fitted with smoke/fire detection and alarm systems</p> <p>Only slow cooking takes place with no deep fat frying, and staff are fire trained and stewards monitor the kiosks during activities</p> <p>The staff are fire trained and the kiosk is monitored by stewards. Fire extinguishers are provided. Only slow cooking takes place with no deep fat frying.</p> |
| 15.12 | <p><u>Fire Resistance in Existing Construction</u> Pittodrie Stadium is an existing situation, and the Main Stand presents particular problems</p> | <p>Management have recognised this and have carried out significant upgrading of the fire resistance elements of construction, particularly the fire lining of the underside of the upper tier of spectator accommodation, from within the first floor concourse.</p> <p>The deficiencies in the Main Stand are recognised and taken account of by BMJ Architects in the computation of the relevant 'P' factor.</p> <p>Management continually assess the fire resistance characteristics exit routes etc and the physical condition of the Main Stand, and do so in consultation with the Police and Fire Services</p> |
| 16.6 (f) | <p><u>Location of Control Point</u> Pittodrie Stadium is an existing situation and the control room has been located adjacent to the Main Stand.</p> | <p>This location was agreed by both Club and Emergency Services. The requirements</p> |

| | | |
|------|------------------------|---|
| | | <p>of clause 16.6 have been met as far as practical on site. Police are content with the site.</p> |
| 19.0 | <u>Media Provision</u> | <p>Management will ensure that the non-combustibility of the gantry to the Richard Donald Stand has been provided in compliance with Building Standards Scotland Regulations</p> <p>Management will ensure that site specific risk assessment method statements and design calculations are provided by Media companies for all their temporary & permanent installations at Pittodrie Stadium</p> <p>Temporary scaffolding will be designed and erected in accordance with the recommendations of the Institute of Structural Engineers.</p> |

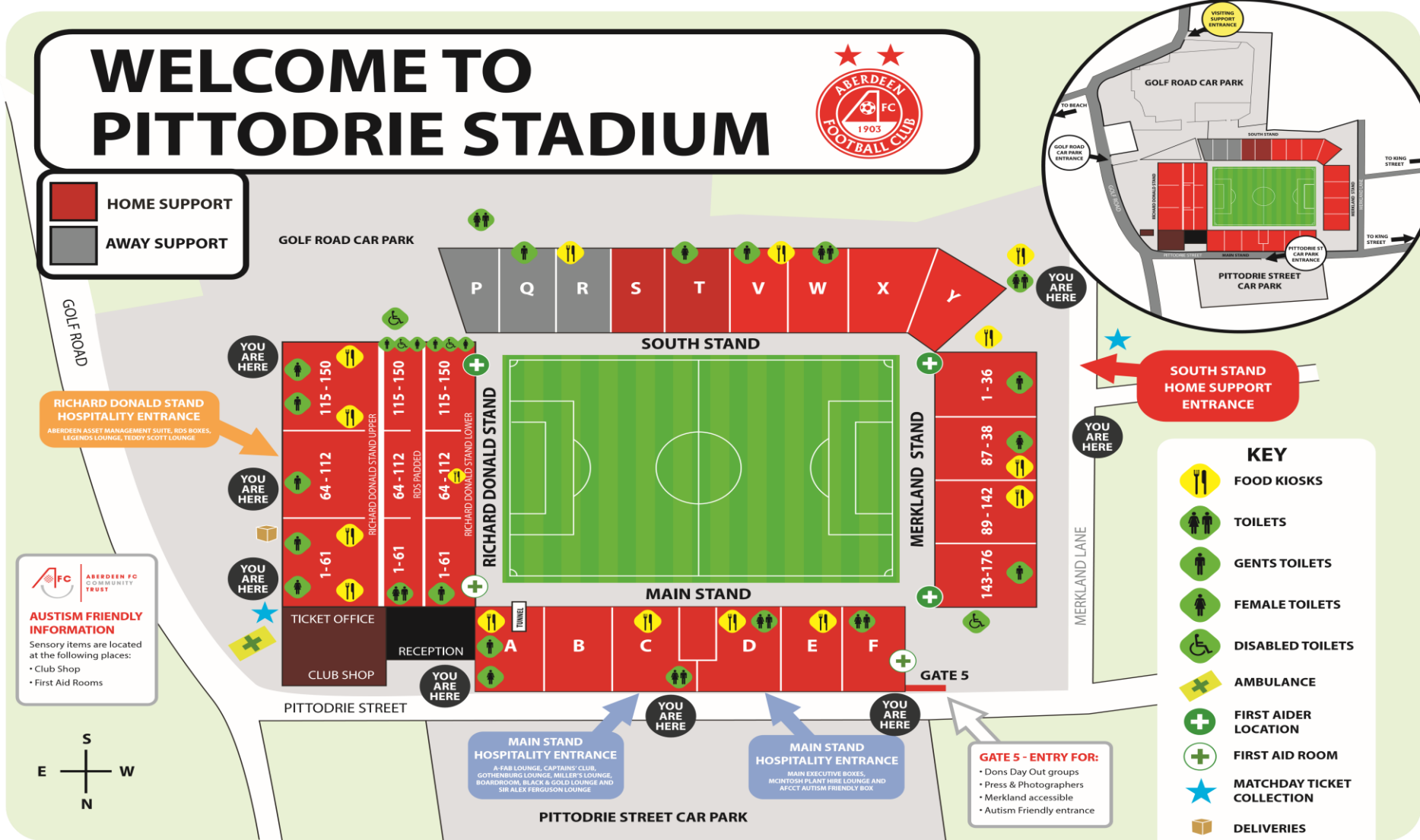


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11/11/2014

Aberdeen Football Club
stewarding deployment

Pittodrie Street

carpark



Whilst the provisions of The Health Protection (Coronavirus) (Restrictions and Requirements) (Local Levels) (Scotland) Regulations 2020 or successor regulations and any relevant Scottish Government Guidance are in force the conditions noted in this appendix will supersede the equivalent condition of the Safety Certificate. This appendix will cease to have effect when the said regulations have been repealed.

1. Spectator numbers

The Holder shall ensure that the maximum number of spectators who may be admitted at any one time to the stadium and to each part thereof shall not exceed the attendance limits noted at Table 1 below. The maximum capacity figures detailed in Table 1 may be reduced by the designated Officer of the Council following receipt by and consideration by him/her of the following reports, namely, the:

- (a) deviation report as per Clause 4 of this Certificate;
- (b) the fire risk assessment as per Clause 16;
- (c) the P & S Factor report as per Clause (3) of Appendix 6 and
- (d) a structural report.

The Holder shall also retain written records of the total number of spectators admitted to each part of and to the whole of the stadium for a period of no less than five years. Said records shall also be made available for inspection to an authorised person upon his/her request.

Table 1

| STAND | TOTAL STADIUM SEATS | RESTRICTED VIEW SEATS REMOVED | TOTAL USABLE SEATS | P + S FACTOR SEATS REMOVED | SOCIALLY DISTANCED CAPACITY |
|------------------|----------------------------|--------------------------------------|---------------------------|-----------------------------------|------------------------------------|
| South | 8155 | 84 | 8071 | 7133 | 938 |
| Merkland | 3544 | 117 | 3427 | 3095 | 332 |
| Main | 3901 | 43 | 3858 | 3454 | 404 |
| RDS Lower | 3038 | 0 | 3038 | 2745 | 293 |
| RDS Upper | 3182 | 0 | 3182 | 2806 | 376 |
| Total | 21,820 | 244 | 21,576 | 19,233 | 2343 |

2. **Risk Assessments**

The Holder shall ensure that pre-event, site specific risk assessments as are deemed necessary for the protection and promotion of public safety shall be carried out by competent persons with the appropriate skills and experience for all specified activities. Said risk assessments shall include but not necessarily be limited to those risk assessments as detailed in the Guide and will include references to COVID-19 for matches (including any specific risk factors around the visiting team or local area from which supporters are travelling and appropriate mitigation measures). The Risk assessment shall follow those steps listed in section 3.3(d) of the Guide. Records of said risk assessments shall be kept for a period of no less than five years and the Holder shall, upon request from the designated Officer of the Council, submit to the designated Officer of the Council -copies of the same risk assessment(s)so requested by him/her.

3. **P & S Factor**

1. The Holder shall ensure that the 'P' and 'S' factors are reassessed in accordance with any update to Regulations or guidance issued in respect of physical distancing and shall ensure that said factors consider any risk assessments that are undertaken in accordance with Clause 2 of this Appendix.
2. The Holder shall also ensure that the 'P' and 'S' factors are additionally reassessed upon the occurrence of one or more of the following, namely:
 - (a) any physical alteration to the stadium;
 - (b) any change in the nature of the event;
 - (c) any change in the nature of safety management structure and
 - (d) any change in the nature of personnel.
3. Any reassessment(s) of the 'P' and 'S' factors shall be undertaken in accordance with the general provisions of the Guide and in accordance with Supplementary Guidance 02 - Planning for Social Distancing at Sports Grounds. The designated Officer of the Council shall be notified immediately of a requirement to reassess in the event of the occurrence of one or more of (a) to (d) above