



CLINICAL AND CARE GOVERNANCE COMMITTEE

ABERDEEN, 24 November 2020. Minute of Meeting of the CLINICAL AND CARE GOVERNANCE COMMITTEE. Present:- Councillor Lesley Dunbar Chairperson; and Kim Cruttenden, Councillor Sarah Duncan and Luan Grugeon (as substitute for Alan Gray).

In attendance: Martin Allan, Graham Gauld, Caroline Howarth, Alexandra Lowe, Alison MacLeod, Sandra MacLeod, Brenda Massie, Lorraine McKenna, Malcolm Metcalfe, Fiona Mitchelhill, Lynn Morrison, Graeme Simpson, John Tomlinson, Kevin Toshney, Emma Virasami.

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

WELCOME AND APOLOGIES

1. The Chairperson welcomed everyone to the meeting.

Apologies for absence were intimated on behalf of Alan Gray, Alex Stephen and Claire Duncan.

TERMS OF REFERENCE - FOR INFORMATION

2. The Committee had before it for information, its Terms of Reference.

The Committee resolved:-

to note that the Scheme of Governance documents would be considered by the IJB at its meeting in January 2021.

DECLARATIONS OF INTEREST

3. There were no declarations of interest intimated.

MINUTE OF PREVIOUS MEETING OF 22 SEPTEMBER 2020, FOR APPROVAL

4. The Committee had before it the minute of its previous meeting of 22 September 2020, for approval.

The Committee resolved:-

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to approve the minute.

BUSINESS PLANNER

5. The Committee had before it their Business Planner for consideration.

Sandra MacLeod (a) advised that in relation to the items which were in the “To Be Confirmed” section of the planner, she would have an update for the next meeting when reports would be expected; and (b) provided assurance in relation to the Rosewell House governance arrangements, which were still in place operationally.

In response to a question from Councillor Duncan, Alison MacLeod advised that details relating to three Dashboard Performance Indicators (Communities, Connections and Personalisation) would be submitted as part of the Data Monitoring report.

The Committee resolved:-

to note the information provided.

CCG GROUP MONITORING REPORT - HSCP/20/062

6. With reference to article 5 of the minute of the previous meeting of 22 September 2020, the Committee had before it a report by Grace Milne, Development Officer, which provided data and information which the Clinical and Care Governance Group wished to highlight in relation to operational activity being undertaken within Aberdeen City Health & Social Care Partnership during the COVID-19 pandemic. The report provided assurance that operational activities were being delivered and monitored effectively and that patients, staff and the public were being kept safe whilst receiving high quality services.

The report recommended:-

that the Committee –

- (a) note the contents of this report; and
- (b) develop performance indicators for Monitoring Reports for the next Committee meeting in January 2021.

The Committee heard Graham Gauld provide an overview in relation to the key information from the report, including (a) Care at Home contract implementation changes; (b) the Hospital at Home service; (c) Mental Health Mobile IT Equipment; (d) the provision of dental care and the impact of the pandemic on the service; (e) Significant increase in prescribing volumes and costs during the pandemic; (f) outlined details on a joint unannounced inspection on 11 and 12 August 2020 in terms of the SOARS service; (g) achievements and good practice within nursing, substance misuse service and Eastleigh Care Home; (h) details pertaining to the AHP Day on 14 October 2020 which was well received; (i) that in terms of Mental Health Staffing, there were three newly Qualified

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Mental Health Officers and three more commenced the MHO Course; and (j) provided data in terms of the Flu Vaccinations.

Members asked a number of questions and during discussion, the following points were noted:-

- that following advertisement, six applications had been received in terms of the recruitment for Advanced Nurse Practitioners, which was an increase in previous numbers;
- that the flu vaccination programme would continue until the end of March 2021, however the Government had recently announced that 60-64 year olds would also be included within the programme, which added pressure on the service, although there was a big push to get the programme concluded before commencement of Covid vaccinations; and
- that a working group had been established and would meet on 8 December 2020 to develop the performance indicators, with a report being submitted to the next meeting.

Lorraine McKenna and Alexandra Lowe provided an update in relation to the support dental practitioners were receiving at a local and Scottish Government level.

The Committee resolved:-

- (i) to approve the recommendations;
- (ii) to note that the wording in section 3.2 of the report would be amended to make it clear that the information submitted to the Committee provided details or assurance in terms of areas where there was significant risk and areas where risk had changed and therefore required escalation for further discussion;
- (iii) that a breakdown on the data relating to Covid-19 response calls be circulated to members, specifically details relating to calls which were un-answered including the reasons and the risk impact;
- (iv) that Paul Allan, Lead for E-Health and Digital Strategy, NHS Grampian and his counterpart within Aberdeen City Council be invited to attend the next meeting of the Committee on 12 January 2021, in order to provide assurance to members in terms of the Digital Workplan, specifically that staff in the Mental Health community would have access to IT systems and be appropriately equipped; and
- (v) that in relation to the SOARS Unannounced Inspection report, to note that Graham Gauld would liaise with Jason Nicol to submit a summary update report to the next meeting of the Committee, which would also include progress on the Improvement Plan.

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MONITORING AN EVALUATION OF PRIMARY CARE IN SCOTLAND - PUBLIC HEALTH SCOTLAND REPORT - HSCP/20/061

7. The Committee had before it a report by Graham Gauld which outlined the findings and future plans for Primary Care Monitoring and Evaluation as described by the report produced by Public Health Scotland (PHS) in September 2020.

The report recommended:-

that the Committee –

- (a) note the contents of the report; and
- (b) request the Clinical Director to provide an update on progress on the implementation of the findings from the report in November 2021.

Graham Gauld highlighted the key information from the report, advising (1) that the report was published on 3 September 2020; (2) that the aim of the report was to provide a baseline position and trend information to support the monitoring and evaluation of primary care reform in Scotland and to highlight gaps in the data and evidence, and highlight issues with the existing data; (3) that there were six high-level outcomes, as follows:-

- We are more informed and empowered when using primary care;
 - Our primary care services better contribute to improving population health;
 - Our experience as patients in primary care is enhanced;
 - Our primary care workforce is expanded, more integrated and better coordinated with community and secondary care;
 - Our primary care infrastructure-physical and digital-is improved; and
 - Primary Care better addresses health inequalities; and
- (4) on the potential risks and outlining the mitigating actions to address these.

The Committee resolved:-

- (i) to approve the recommendations; and
- (ii) to request that the report referred to in recommendation (b) above, be set in local context terms.

COVID-19 RESPONSE IN CARE HOMES UPDATE - HSCP/20/063

8. The Committee had before it a report from Emma Virasami which provided an update, situational awareness and assurance regarding ongoing oversight arrangements in relation to care homes in the city and in particular Riverside and Rosewell Care Homes.

The report recommended:-

that the Committee note the contents of the report.

Emma Virasami highlighted the key information from the report (a) making reference to systems and processes to provide support to care homes, as well as governance

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structures to enable close monitoring and assurance were well established; (b) advising that Care home providers now report both their staff testing compliance and situational reports via a national system as introduced by the Scottish Government, via a Safety Huddle Tool; (c) indicating that the Care Home Professional Clinical & Care Oversight Group continued to meet on a daily basis, with agreed multi-agency risk rating evaluated, identifying any required response and actions agreed; (d) explaining that a steering group had been implemented to progress the standardisation of wraparound multi-disciplinary team support to all older people's care homes; and (e) providing further details in terms of the mitigating actions undertaken for Riverside and Rosewell Care Homes.

During the discussion, the following was noted:-

- that the policy for hospital discharge, negative Covid tests and admission to care homes was still in place;
- that a communication plan was in place reminding care home providers and staff of the importance to maintain social distancing whilst staff were on breaks; and
- that a support plan was also in place to address challenges being experienced by staff.

The Committee resolved:-

to approve the recommendation.

DELIVERING CARE AT HOME AND HOUSING SUPPORT SERVICES DURING THE COVID-19 PANDEMIC. - HSCP/20/064

9. The Committee had before it a report by Kevin Toshney which provided details in relation to the recently published Care Inspectorate report 'Delivering Care at Home and Housing Support Services During the Covid-19 Pandemic (September 2020)'.

The report recommended:-

that the Committee –

- (a) note the contents of the Care Inspectorate's report; and
- (b) seek regular updates from the Care at Home Implementation Group on the partnership's progress in respect of the report's recommendations.

Kevin Toshney highlighted the key messages from the report, which were outlined as follows:-

- housing support and care at home staff worked to ensure there was capacity to meet needs and keep people safe throughout this pandemic;
- people who experience care and their carers declining their usual supports, contributed significantly to maintaining services during the pandemic, but carers needed more support to sustain the effort of providing care;

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- social isolation, disruption to daily activities, limitations on physical activity and the suspension of reablement adversely impacted on the health and wellbeing of people who experience care and carers;
- the increased use of technology and creative alternative approaches had positive outcomes for some people and these developments should help inform new service responses;
- HSCPs effectively prioritised support for people with critical needs, but how this was managed in terms of the impact of this prioritisation on packages for other people using services was very variable across the partnerships;
- HSCPs and service providers worked collaboratively in almost all partnership areas to find creative and effective solutions to key challenges such as maintaining staff capacity and shortages of PPE, with the most robust responses to the challenges involving fully integrated, responsive approaches between all partners;
- the requirements for care at home and housing support providers to provide similar data and information to a range of agencies was time consuming and onerous for providers; and
- the challenge of responding to Covid-19 further exposed the complexity of and weaknesses in funding for care at home and housing support services. HSCPs and service providers were concerned about future funding for these critical services.

The Committee acknowledged the work of all staff involved in the inspection.

The Committee resolved:-

to approve the recommendations.

CRIMINAL JUSTICE SOCIAL WORK INSPECTION - BRIEFING PAPER

10. The Committee had before it a Briefing Paper by Kevin Toshney which provided information on the Criminal Justice Social Work Inspection.

The Briefing Paper (a) indicated that Aberdeen City Council were notified in November 2019 that an inspection of its Criminal Justice Social Work (CJSW) service with a particular focus on Community Payback Orders (CPOs) would be undertaken by the Care Inspectorate; (b) advised that the inspection would be conducted in line with the Inspection of Justice Social Work services in Scotland guidance and evaluate the service against nine quality indicators drawn from the Guide to Self-Evaluation for Community Justice in Scotland; (c) outlined the rearranged schedule for key inspection activities following the delay due to the impending pandemic restrictions; (d) indicated that the required self-evaluation had been submitted to the Care Inspectorate in February 2020 along with 89 pieces of supporting evidence and a data summary; (e) provided information in relation to Service User, Workforce and Stakeholder Engagement; and (f) intimated that feedback in relation to two engagement weeks would be provided by the Care Inspectorate on Tuesday, 24 November 2020.

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The Briefing Paper advised that a report providing information of the inspection outcomes and recommendations would be submitted to the Committee following publication of the inspection report by the Care Inspectorate in 2021.

The Committee resolved:-

- (i) to express thanks to all staff involved in bringing forward evidence for the inspection; and
- (ii) to note the information contained within the Briefing Paper.

ITEMS WHERE FURTHER ASSURANCE IS REQUIRED

11. The Committee did not have any items where further assurance was required.

ITEMS WHERE ESCALATION IS REQUIRED TO THE IJB

12. The Committee did not have any items where escalation to the IJB was required.
- **COUNCILLOR LESLEY DUNBAR, Chairperson**