



INTEGRATION JOINT BOARD

Date of Meeting	25 May 2021
Report Title	IJB Membership – ACC Modified Nominations
Report Number	HSCP.21.068
Lead Officer	Sandra MacLeod, Chief Officer
Report Author Details	Derek Jamieson Committee Services Officer DerJamieson@AberdenCity.gov.uk 01224 523057
Consultation Checklist Completed	Yes
Directions Required	No
Appendices	None

1. Purpose of the Report

- 1.1. The purpose of this report is to modify membership of the Aberdeen City Integration Joint Board (IJB) and to appoint the Vice-Chair of the Board and the Chair of the Clinical and Care Governance Committee (CCGC).
- 1.2. Membership requirements are contained within the IJB Standing Orders.

2. Recommendations

- 2.1. It is recommended that the Integration Joint Board:
 - a) Endorse the nomination of membership to the Integration Joint Board as proposed by Aberdeen City Council (ACC) at paragraph 3.2 of this report for the period from 28 May 2021 to 31 March 2023;
 - b) Endorse the appointment of the Vice-Chair as proposed at paragraph 3.4 of this report for the period to 31 March 2023;



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- c) Endorse the appointment of Councillor Sandra Macdonald as the Chair of the Clinical and Care Governance Committee (CCGC) from 28 May 2021 to 31 March 2023;
- d) Agree to suspend Standing Order 15(4) to allow Councillor Lesley Dunbar to Chair the meeting of CCGC on 1 June 2021; and
- e) Instruct the Chief Officer, ACHSCP to reconsider these arrangements by report to the IJB prior to 31 March 2023.

2.2. Members are asked to consider the requirements of the IJB Standing Orders and obligations of the constituent authorities in consideration of this report. These are outlined at section 3.1 of this report.

3. Summary of Key Information

3.1. Aberdeen City IJB Standing Orders (SO) prescribe the following in respect of Voting Members and Chair/Vice-Chair;

Standing Order 2. Membership

- (1) The IJB shall include the following voting members: -
 - (a) Four councillors nominated by the Council: and
 - (b) Four members nominated by the NHS Board, of whom three shall be non-executive directors and one an executive director.

Standing Order 3. Appointment of Chair and Vice Chair

- (1) The Chair shall be appointed by one of the constituent authorities for an appointing period not exceeding two years.
- (2) The Council and the NHS Board shall alternate which of them shall appoint the Chair in each successive appointing period.
- (3) The constituent authority which does not appoint the Chair must appoint the Vice Chair for that appointing period.
- (4) The constituent authority may change the person appointed by that authority as Chair or Vice Chair during the appointing period for the remaining period.



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- (5) The constituent authorities may only appoint from their membership set out under paragraph 2(1)(a) and (b) above. An appointee of the NHS Board must be a non-executive member.

Standing Order 4. Term of Office of Members

- (1) The term of office of IJB members shall be such period as the IJB shall determine which shall not exceed three years.
- (2) A member appointed under paragraphs 2 (2) (a) - (c) above shall remain a member for as long as they hold the office in respect of which they are appointed.
- (3) At the end of a term of office set out under paragraph (1) above, a member may be reappointed for a further term of office.
- (4) This paragraph is subject to paragraphs 6 (resignation of members) and 7 (removal of members) below.

Standing Order 15. Conduct of Meetings

- (4) No Vice Chairs shall be appointed to IJB committees. In the event that the Chair of a committee is absent, a voting member chosen at the meeting by other voting members attending the meeting shall preside.

- 3.2. On 13 May 2021, ACC nominated the following Councillor to the membership of the IJB effective from 28 May 2021 :-

Councillor Sandra Macdonald, to replace Councillor Sarah Duncan

- 3.3. At the time of writing, Councillor Sarah Duncan holds the position of Vice Chair of the IJB, whilst Councillor Lesley Dunbar holds the position of Chair of the CCGC.

- 3.4. ACC currently appoint the role of the Vice Chair which will conclude on 31 March 2023, at which time the role of Chair and Vice-Chair shall 'swap'. Councillor Lesley Dunbar has been appointed to Vice Chair of the IJB with effect from 28 May 2021 until the 31 March 2023.



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ACC have nominated Councillor Sandra Macdonald to replace Councillor Lesley Dunbar as Chair of the CCGC with effect from 28 May 2021. It is proposed that Councillor Lesley Dunbar Chairs the meeting of CCGC on 1 June 2021 as Councillor Macdonald will have just taken up post prior to that meeting. In order to effect this, the IJB are being asked to agree to suspend Standing Order 15(4) for this meeting only.

4. Implications for IJB

- 4.1. **Equalities** - This report has no implications on the IJB's duty under the Equality Act 2010.
- 4.2. **Fairer Scotland Duty** - This report has no direct implications.
- 4.3. **Financial** - This report has no implications.
- 4.4. **Workforce** - This report has no implications.
- 4.5. **Legal** - This report ensures the IJB complies with its obligations under the Integration Scheme and Standing Orders.
- 4.6. **Covid-19** - This report has no implications.
- 4.7. **Unpaid Carers** - This report has no implications.

5. Links to ACHSCP Strategic Plan

- 5.1. Membership appointment to the IJB and identification of Chair and Vice-Chair are essential to allow the IJB to operate and continue delivery and oversight of the plan.





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6. Management of Risk

6.1. Identified risks(s)

There are no identified risks associated with this report.

Approvals	
	Sandra Macleod (Chief Officer)
	Alex Stephen (Chief Finance Officer)