



RISK, AUDIT AND PERFORMANCE COMMITTEE

Date of Meeting	22 June 2021
Report Title	Contract Register / Commissioning annual review
Report Number	HSCP.21.073
Lead Officer	Sandra MacLeod, Chief Officer
Report Author Details	Name: Anne McKenzie Job Title: Lead Commissioner (Interim) Email Address: anne.mckenzie@nhs.scot
Consultation Checklist Completed	Yes
Appendices	None

1. Purpose of the Report

- 1.1. This report provides Risk, Audit and Performance Committee (RAPC) with a review of the contracts register / commissioning activity for 2020/21 within the Aberdeen City Health and Social Care Partnership (ACHSCP).

2. Recommendations

- 2.1. It is recommended that the Risk, Audit and Performance Committee (RAPC):
- a) Note the content of the report.

3. Summary of Key Information

- 3.1. The 2020/21 annual procurement plan was approved by the ACHSCP Integration Joint Board (IJB) on 19 November 2019. The following narrative offers an update against the relevant commissioning and procurement activity which has taken place and which is planned for the remainder of the year. The 2021/22 procurement plan was approved by IJB at their meeting on 23 February 2021.
- 3.2. In May 2020, a complex care flexible framework commissioned jointly between Aberdeen City Council and Aberdeenshire Council was created,



RISK, AUDIT AND PERFORMANCE COMMITTEE

working with providers to source both suitable accommodation and a suitably qualified workforce to provide the necessary care for people with complex needs.

- 3.3.** In November 2020, the provision of Care at Home was successfully retendered and since that time, there has been a close collaboration between provider and partnership teams to ensure that the ambitions of the commission are being realised. There is significant pressure on the provision of Care at Home due to the consequence of COVID 19 and both parties continue to work to ensure that people's outcomes are being met, whilst at the same time maximising available capacity. At the same time, the future arrangements for the delivery of supported living services were secured for all client groups (rather than the previous arrangement where supported living was provided purely for people with a learning disability).
- 3.4.** The redesign of Day Care and Day Opportunities (now Stay Well, Stay Connected) continues at pace with the procurement of sufficient capacity to provide very necessary residential respite under way and the opening up of buildings based day services. The strategic approach, and redesign were outlined for all in the market position statement which can be found at the following link:

<https://www.aberdeencityhsc.scot/our-news/our-achscp-market-position-statement/>
- 3.5.** The procurement of a dual sensory service for people living within Aberdeen City suffering from auditory and visual impairment is underway, with contract implementation date due in September 2021.
- 3.6.** A review of the requirements for residential services for both Mental Health services and Learning Disability services will commence within June 2021.
- 3.7.** The provision of services for people living with dementia, provided by Alzheimer Scotland are being reviewed in collaboration with the provider.
- 3.8.** The provision of counselling services funded in part by grant contributions from ACHSCP will be reviewed by March 2022.
- 3.9.** The Strategic Commissioning and Procurement Board has reviewed its terms of reference and membership, which includes representation from Third and Independent sector providers, staff side and ACHSCP teams. The Board remains committed to oversee the implementation of the commissioning plan



RISK, AUDIT AND PERFORMANCE COMMITTEE

and provides governance arrangements for the commissioning and procurement function within ACHSCP.

- 3.10.** The Board members have committed to creating a workplan that provides a collective oversight of commissioning and procurement activity, taking account of the annual procurement plan (and therefore important procurement timelines), ACHSCP Leadership team objectives, grant funded services and market engagement activity (including the development of a market position statement and commissioning plan linked to the revised strategic plan). It is anticipated that this workplan will be finalised by the end of June.
- 3.11.** Prioritisation of future commissioning work will be driven by several different factors which include:
- Contract end date
 - Strategic priorities / strategic plan
 - Leadership team objectives

The overall objective of working in this way is to ensure that work is planned, support to complete the work is accessed, and that there are no requests to extend contracts because there has been insufficient time to conduct a review and procure accordingly. This is a busy year and to date, we do not anticipate any such requests.

- 3.12.** COVID 19 and the impact that the pandemic has had on social care providers has necessitated much closer engagement and a shared understanding of the associated risks. Over the past year, provider “huddles” for both providers of both residential and non-residential care were created and continue on a weekly basis. These huddles have offered an opportunity for joint working, shared appreciation of risk, peer support and shared problem solving.
- 3.13.** In addition to the huddles, there has been a requirement for assurance processes associated with COVID 19. There is now a care home assurance process with weekly submissions made to both the Grampian Oversight group and Scottish Government. Aberdeen City Council has also created an assurance process for the non-residential sector.
- 3.14.** As we prepare for our revised Strategic Plan, and associated commissioning plan and market position statement, we have recognised that we now need to make provision for strategic and planning conversations with providers of Social Care. This forum will be of even greater importance as the



RISK, AUDIT AND PERFORMANCE COMMITTEE

recommendations for the review of adult social care progress towards the formation of a National Care Service.

4. Implications for IJB

- 4.1. Equalities - There are no equalities implications arising from the recommendations of this report.
- 4.2. Fairer Scotland Duty – There are no implications from this report.
- 4.3. Financial - There are no financial implications arising from the recommendations of this report.
- 4.4. Workforce - There are no implications for our workforce arising from the recommendations of this report.
- 4.5. Legal–There are no direct legal implication arising from the recommendations from this report

5. Links to ACHSCP Strategic Plan

- 5.1. The commissioning principles adopted are clearly stated within our strategic plan.

6. Management of Risk

- 6.1. **Identified risks(s)** – There are no direct risks associated with this report.
- 6.2. **Link to risks on strategic or operational risk register:**

The work of the procurement and commissioning team links to the Strategic Risk Register, specifically:

Risk 2 – Financial - There is a risk of financial failure, that demand outstrips budget and Integrated Joint Board cannot deliver on priorities, statutory work, and project an overspend.



Risk 1 - Market Stability - There is a risk that there is insufficient capacity in the market (or appropriate infrastructure in-house) to fulfil the IJB's duties as outlined in the integration scheme. This includes commissioned services and general medical services.



RISK, AUDIT AND PERFORMANCE COMMITTEE

6.3. How might the content of this report impact or mitigate these risks:

The Strategic Commissioning and Procurement Board forms part of the ACHSCP governance processes and takes into consideration both financial and market stability information as services are commissioned and procured. The annual procurement plan sets out the anticipated financial spend on commissioned services for the forthcoming year.

Approvals	
	Sandra Macleod (Chief Officer)
	Alex Stephen (Chief Finance Officer)