



CLINICAL AND CARE GOVERNANCE COMMITTEE

ABERDEEN, 1 June 2021. Minute of Meeting of the CLINICAL AND CARE GOVERNANCE COMMITTEE. Present:- Councillor Lesley Dunbar Chairperson; and Kim Cruttenden, Alan Gray and Councillor Sandra Macdonald.

In attendance: Sandra MacLeod, Carol Wright, Fiona Mitchelhill, Alison MacLeod, Graeme Simpson, Grace Milne, Emma Virasami, Brenda Massie, Luan Grugeon, John Donaghey, Carol Simmers, Barbara Dunbar, Anne McKenzie, Carol Buchanan and Mark Masson (Clerk).

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

WELCOME AND APOLOGIES

1. The Clerk made reference to the meeting of the Integrated Joint Board (IJB) on 25 May 2021 and intimated that they considered a report to modify their membership and in terms of the Clinical and Care Governance Committee they agreed (1) to endorse the appointment of Councillor Sandra Macdonald as chair from 28 May 2021 to 31 March 2023; and (2) to suspend standing order 15(4) to allow Councillor Lesley Dunbar to chair the committee meeting today.

The Chairperson welcomed everyone to the meeting.

Apologies for absence were intimated on behalf of Claire Wilson and Lynn Morrison.

DECLARATIONS OF INTEREST

2. There were no declarations of interest intimated.

MINUTE OF PREVIOUS MEETING OF 6 APRIL 2021, FOR APPROVAL

3. The Committee had before it the minute of its previous meeting of 6 April 2021, for approval.

The Clerk advised (1) that in relation to article 4(ii) regarding the IT concerns within Mental Health Services, a Service Update had been circulated to members on 31 May 2021; (2) that in relation to article 6(iii) regarding complaint numbers, this had been covered within the CCG Group Monitoring report at item 2.1 on the agenda; and (3) that in relation to

CLINICAL AND CARE GOVERNANCE COMMITTEE

1 June 2021

article 12 regarding vaccinations, a report had been considered by the IJB on 25 May 2021.

The Committee resolved:-

- (i) to note the information provided; and
- (ii) to otherwise approve the minute.

BUSINESS PLANNER

4. The Committee had before it their Business Planner for consideration.

The Committee resolved:-

to note the information contained within the planner.

CCG GROUP MONITORING REPORT - HSCP.21.065

5. The Committee had before it a report by Grace Milne, Development Officer which provided data, information and assurance that operational activities were being delivered and monitored effectively and that patients, staff and the public were being kept safe whilst receiving high quality service from ACHSCP (Aberdeen City Health and Social Care Partnership) during the Covid-19 pandemic.

The report recommended:-

that the Committee –

- (a) note the Group Monitoring Report at Appendix A; and
- (b) approve the extension of the 26 August 2021 pre-agenda meeting to incorporate a development session for Clinical and Care Governance Group and Committee.

Grace Milne provided an overview of the report.

Sandra MacLeod provided a verbal update in relation to recruitment and redesign within Mental Health and Learning Disability services and indicated that this was to be monitored in a wider context of Leadership Objectives; monitoring reports would be submitted to future Risk and Audit Performance Committees (RAP).

The Committee resolved:-

to approve the recommendations.

CLINICAL AND CARE GOVERNANCE COMMITTEE

1 June 2021

MENTAL WELFARE COMMISSION ADVANCE STATEMENT OVERRIDES MONITORING REPORT - HSCP.21.071

6. The Committee had before it a report by Kevin Dawson, Lead for Community Mental Health, Learning Disabilities and Substance Misuse Services which presented the Mental Welfare Commission's (MWC) findings of their monitoring of Advance Statement Overrides for the periods 2017-18 and 2018-19; and outlined Aberdeen City Health and Social Care Partnership's (ACHSCP) proposed actions for review and improvement from the recommendations made within the MWC report.

The report recommended:-

that the Committee –

- (a) note the content of the Mental Welfare Commission report at Appendix A;
- (b) note the current position of the ACHSCP, and proposed action within this report; and
- (c) instruct the Lead for Community Mental Health, Learning Disabilities and Substance Misuse Services to bring back a report to the November 2021 committee meeting on the progress of the actions.

In Kevin Dawson's absence, John Donaghey highlighted the key information from the report and responded to questions from members of the Committee. He indicated that in terms of benchmarking, it would be useful to have an overview of the number of advance statements and the advance statement overrides to compare nationally.

The Committee resolved:-

to approve the recommendations.

ADULT PROTECTION COMMITTEE BIENNIAL REPORT 2018-20 - HSCP.21.031

7. The Committee had before it a report by Carol Simmers, Service Manager which provided information in relation to the Aberdeen Adult Protection Committee (APC) Convener's Biennial Report for 2018-20, as published.

The report recommended:-

that the Committee notes the information contained within this report.

Carol Simmers provided an overview of the report.

The Committee resolved:-

to approve the recommendation.

CLINICAL AND CARE GOVERNANCE COMMITTEE

1 June 2021

ADULT SUPPORT AND PROTECTION INSPECTION PREPARATION - HSCP.21.062

8. The Committee had before it a report by Val Vertigans, Lead Strategic Officer, Adult Public Protection which provided an update on preparations for a forthcoming Joint Inspection of Adult Support and Protection (ASP) in Aberdeen and outlined governance arrangements for Adult Protection within Aberdeen City Health and Social Care Partnership (ACHSCP) including future reporting arrangements.

The report recommended:-

that the Committee –

- (a) note progress made to date, and planned, in relation to a Joint Inspection of Adult Support and Protection in Aberdeen; and
- (b) note the governance arrangements.

Graeme Simpson and Emma Virasami highlighted the key issues from the report.

The Committee resolved:-

to approve the recommendations.

RECLASSIFICATION OF UNMET NEED - HSCP.21.064

9. With reference to article 6 of the minute of the previous meeting of 6 April 2021, the Committee had before it a report by Barbara Dunbar, Acting Service Manager, Older People and Physical Disability Care Management which provided information on the alteration to the way Aberdeen City Health and Social Care Partnership (ACHSCP) record data relating to unmet need; and the work undertaken in the past year on referrals and assessment.

The report recommended:-

that the Committee note the revised classification of unmet care at home needs which would ensure, from a governance point of view, that we have a true account of those who are awaiting a service with no alternative provision.

Barbara Dunbar made reference to the appendix which provided (1) a summary of findings from the unmet need review undertaken at the beginning of the year; and (2) evidence of the disparity between the number of service users with a true unmet need (no provision) and those whose needs were being met although a change was being pursued.

Anne McKenzie advised that the gap in provision was a challenging situation, however they were working with care providers to address the issue. Anne also provided information on the new pathways in place for people who come into care, seasonal fluctuations and contractable arrangements with care providers.

The Committee resolved:-

CLINICAL AND CARE GOVERNANCE COMMITTEE

1 June 2021

to approve the recommendation.

MR CR: INITIAL CASE REVIEW (ICR) PLUS MULTI AGENCY GUIDANCE FOR MANAGING SELF-NEGLECT AND NON-ENGAGEMENT - HSCP.21.063

10. The Committee had before it a report by Carol Simmers, Service Manager which provided details in relation to an Adult Support and Protection Initial Case Review (ICR) undertaken in relation to Mr CR; related Guidance developed as a result, and actions to be taken to publish the Guidance and to disseminate learning on this topic.

The report recommended:-

that the Committee –

- (a) note the ICR undertaken in relation to Mr CR;
- (b) note the Guidance that had been subsequently developed; and
- (c) note the actions to be taken to disseminate the Guidance and related learning.

Carol Simmers provided an overview of the report referring to the following actions which were agreed and progressed:-

- multi agency Guidance for staff in relation to Hoarding and Self- Neglect had been developed and was approved by the Adult Protection Committee (APC) meeting on 13 April 2021;
- input had been obtained from Child Protection Committee (CPC) colleagues regarding the roll-out of operational guidance; and
- a plan was being developed for the roll-out of the Guidance and related awareness-raising, across lead agency (Aberdeen City Council) and wider partner staff groups, other Public Protection forums (including CPC, ADP and Violence Against Women Partnership), and the wider public. This would include a review of current training materials, and consideration of how to assess effectiveness on an ongoing basis, across multi agency staff and also the wider public. The plan included ways of raising awareness with GPs and other health colleagues.

In response to questions raised by members, Carol advised that the APC would receive regular progress reports in relation to training and the roll out of the guidance.

Graeme Simpson advised that discussions were ongoing at a national level regarding Adult Protection data reporting.

The Committee resolved:-

to approve the recommendations.

CLINICAL AND CARE GOVERNANCE COMMITTEE

1 June 2021

ITEMS WHERE FURTHER ASSURANCE IS REQUIRED

11. The Committee did not have any items where further assurance was required.

ITEMS WHERE ESCALATION IS REQUIRED TO THE IJB

12. The Committee considered whether there were any items where escalation to the IJB was required.

Alan Gray suggested that a joint development session should be arranged with all IJB members on the landscape, complexities, opportunities and improvements which were currently ongoing.

The Committee resolved:-

that consideration of a development session be referred to the next meeting of the IJB.

- **COUNCILLOR LESLEY DUNBAR, Chairperson**