



Integrated Impact Assessment Pre-screening Stage 1

The Integrated Impact Assessment (IIA) supersedes the previous Equality and Human Rights Impact Assessment (EHRIA) form.

The pre-screening (Stage 1) will determine if your proposal requires a full impact assessment (Stage 2). Stage 2 will look at details of your proposals, the impact and any mitigations in place.

Note: This form should be completed using the guidance contained in the document: 'Guide to Completing an Integrated Impact Assessment'. Please read the guidance before completing this form.

This assessment and accompanying guidance use the term 'policy' for any activity within Aberdeen City Council. Therefore 'policy' should be understood broadly to embrace the full range of your policies, provisions, criteria, functions, practices and activities including the delivery of services - essentially everything you do.

Purpose:

Aberdeen City Council wants Aberdeen to be a place where all people can prosper. We want everyone in Aberdeen to have fair opportunities regardless of their background and circumstances. The aim of this assessment is to allow you to critically assess:

- the impact of the policy / proposal on different communities.
- whether Aberdeen City Council is meeting its legal requirements in terms of [Public Sector Equality Duty](#), [Equality Outcomes](#) and [Human Rights](#);
- whether [Children's Rights](#) have been impacted;
- whether [Socio-economic disadvantage](#) is reduced;
- whether any measures need to be put in place to ensure any negative impacts are eliminated or minimised which will be covered in Stage 2.

Title* Name your business case, policy, strategy or proposal (including budget proposals)	Passenger Transport Unit - Review of subsidised services							
Is this a new or existing policy/ proposal?	Yes							
Brief description of policy / proposal (including intended outcomes and purposes)	The aim of this proposal is to remove supported bus service provisions, including local bus services and non-statutory school transport. This would reduce the spend on passenger transport services and provide a budget saving.							
Do you consider this proposal to have an impact on the:								
a. Human Rights of people?	Yes	No	Unsure					
b. Rights of Children and Young people?	Yes	No	Unsure					
What is your assessment of the impact on groups with: a. Protected characteristics b. Children and young people c. Other For example -consider the impact of your policy on people and how they will be able to access goods, services and information with no barriers.	H	High negative impact	H	M	L	N	P	U
	M	Medium negative impact						
	L	Low negative impact						
	N	No impact						
	P	Positive impact						
	U	Unsure						
	Age			X				
	Disability		X					
	Gender Reassignment					X		
	Marriage and Civil partnership					X		
	Pregnancy and Maternity				X			
	Race					X		
	Religion or Belief					X		
Sex - Gender Identity					X			
Sexual Orientation					X			
Children and young people			X					
Other						X		
Socio-Economic Inequalities Not every person / family has access to regular income or savings. Will your proposal have an adverse or high impact on them?	Yes	No	Unsure					
What considerations did you have when the above selections?								
Internal or existing data Please detail your sources	Reference to previous EHRIA's and IIA's.							
Consultations with officers or partner organisations Please list your sources	Chief Officers from all other services have had sight of all budget options being put forward.							

Other: Please list your sources			
Does this proposal contribute to the Public Sector Equality Duty to eliminate discrimination, harassment and victimisation, advance equality of opportunity and foster good relations?	Yes - please explain For removal of non-statutory school bus services. The proposals will ensure transport policy is applied consistently across the City, ensuring fairness in provision by removing discretionary transport measures. This will however be to the disadvantage of existing users and may increase disadvantage.	No For removal of supported local bus services.	Unsure
Does this proposal contribute to the Council's Equality Outcomes 2021-25 ?	Yes - please explain	No	Unsure
Please note for any high negative or medium negative impacts identified (red or amber), a full Integrated Impact Assessment will be required (stage 2).			
Please provide a brief high-level summary that your policy will bring about:			
Will a full assessment be required?	Yes	No	Unsure
Assessment completed by: Name and job title	Chris Cormack, Team Leader (Passenger Transport Unit)		
Date:	14/01/22		
Signed and approved by Chief Officer (Name and signature)	Mark Reilly, Chief Officer (Operations & Protective Services)		

If you have any queries or require this form in an alternative format, please contact [equality and diveristy@aberdeencity.gov.uk](mailto:equality_and_diveristy@aberdeencity.gov.uk)

A fully completed and signed form should be mailed as a PDF to the above email address for publishing your assessment.



Integrated Impact Assessment

Stage 2

This stage should be completed following Stage 1 of the Integrated Impact Assessment where required.

In this stage, focus is on assessments that have a high or medium negative impact and the proposed mitigations. Please tick which areas it might affect and provide a summary of your mitigating actions for the negative impacts identified. You do not need to give a mitigation for each article.

Human Rights

Does the proposal have an impact on [Human Rights](#)? Identify the relevant Article and record the relevant impact and describe as a summary the mitigating steps proposed.

	High / Medium Negative impact	Mitigations Please state/summarise your mitigating actions for the negative impact(s) identified in stage 1
Article 6 Right to a fair and public hearing	N/A	Public transport services would continue to be available, although these would be up to 2km walk for some and would not be of benefit to those unable to walk this distance.
Article 7 No punishment without law	N/A	
Article 8 Right to respect for private and family life, home and correspondence	N/A	
Article 9 Freedom of thought, conscience and religion	N/A	
Article 10 Freedom of expression	N/A	
Article 11 Freedom of assembly and association	N/A	

Article 12 Right to marry and to found a family	N/A	
Article 14 Right not to be subject to discrimination	N/A	
Article 1 of Protocol 1 Protection of property	N/A	
Article 2 of Protocol 1 Right to education	Yes - as public transport can be a key in enabling citizens to access education, particularly higher education which does not tend to be local to a citizens home as school education would be.	
Article 3 of Protocol 1 Right to free elections	N/A	

Children and Young People's Rights

The United Nations Convention has 54 articles that cover all aspects of a child's life and set out the civil, political, economic, social and cultural rights that all children everywhere are entitled to. It also explains how adults and governments must work together to make sure all children can enjoy all their rights.

Children's rights apply to every child/young person under the age of 18 and to adults still eligible to receive a "children's service" (e.g. care leavers aged 18 - 25 years old).

Identify all Articles of the United Nations Convention on the Rights of the Child ([UNCRC](#)) and [Optional Protocols](#) which are relevant to your proposal and record the relevant impact and describe the mitigating steps.

Please tick which areas it might affect and provide a summary of your mitigating actions. You do not need to give a mitigating step for each article.

	High / Medium Negative impact	Mitigations Please state/summarise your mitigating actions for the negative impact(s) identified in stage 1
Article 1 definition of the child	N/A	Public transport services would continue to be available, although these would be up to 2km walk for some and would not be of benefit to those unable to walk this distance.
Article 2 non-discrimination	N/A	
Article 3 best interests of the child	N/A	
Article 4 implementation of the convention	N/A	
Article 5 parental guidance and a child's evolving capacities	N/A	
Article 6 life, survival and development	N/A	
Article 7 birth registration, name, nationality, care	N/A	
Article 8 protection and preservation of identity	N/A	

Article 9 separation from parents	N/A	
Article 10 family reunification	N/A	
Article 11 abduction and non- return of children	N/A	
Article 12 respect for the views of the child	N/A	
Article 13 freedom of expression	N/A	
Article 14 freedom of thought, belief and religion	N/A	
Article 15 freedom of association	N/A	
Article 16 right to privacy	N/A	
Article 17 access to information from the media	N/A	
Article 18 parental responsibilities and state assistance	N/A	
Article 19 protection from violence, abuse and neglect	N/A	
Article 20 children unable to live with their family	N/A	
Article 21 adoption	N/A	
Article 22	N/A	

refugee children	
Article 23 children with a disability	N/A
Article 24 health and health services	N/A
Article 25 review of treatment in care	N/A
Article 26 social security	N/A
Article 27 adequate standard of living	N/A
Article 28 right to education	Yes - as public transport can be a key in enabling citizens to access education, particularly higher education which does not tend to be local to a citizen's home as school education would be.
Article 29 goals of education	N/A
Article 30 children from minority or indigenous groups	N/A
Article 31 leisure, play and culture	N/A
Article 32 child labour	N/A
Article 33 drug abuse	N/A
Article 34 sexual exploitation	N/A

Article 35 abduction, sale and trafficking	N/A		
Article 36 other forms of exploitation	N/A		
Article 37 inhumane treatment and detention	N/A		
Article 38 war and armed conflicts	N/A		
Article 39 recovery from trauma and reintegration	N/A		
Article 40 juvenile justice	N/A		
Article 41 respect for higher national standards	N/A		
Article 42 knowledge of rights	N/A		
Optional Protocol on a Communications Procedure			

Protected Characteristics

Aberdeen City Council wants to ensure everyone is treated fairly. Identify the [protected characteristics](#) that your policy/ proposal affects and record the relevant impact and describe the mitigating steps.

	High / Medium Negative impact	Mitigations Please state/summarise your mitigating actions for the negative impact(s) identified in stage 1
<p>Age A person belonging to a particular age (for example 32-year-olds) or range of ages (for example 18 to 30year olds).</p>	<p>Removal of school transport services could negatively impact young people and access to Education, particularly as existing commercial bus services may not have sufficient capacity, could impact attendance at school.</p> <p>Removal of local bus services could negatively affect those who rely on services within a 400m walk and as a result would mean no access to public transport services.</p>	<p>For the removal of non-statutory school transport bus services, safe walking and cycling routes exist and these will be promoted to children to utilise these routes. Transport would still be provided for those with additional support needs who are unable to travel independently. The Scottish Government has introduced free bus travel for under 22's, which pupils could utilise to travel on the commercial bus network, although there is expected to be capacity constraints that might not be met by commercial operators.</p> <p>For the removal of local bus services, Public transport services would continue to be available, although these would be up to 2km walk for some and would not be of benefit to those unable to walk this distance. The Council's Community Transport service could support those unable to use conventional public transport services, but this is only available Monday to Friday between 10:00 - 14:30, so would not meet every priority trip purpose.</p>
<p>Disability people with disabilities / long standing conditions</p>	<p>Impact on children with additional support needs, who may have difficulty in walking to school due to their needs. Impact on parents/carers, additional strain on caring and for those who may have children at different schools and have difficulty in getting the child to school. However, those with</p>	<p>Monday to Friday between 10:00 - 14:30, so would not meet every priority trip purpose.</p>

	<p>additional support needs may still have entitlement, if they are unable to access school by other means.</p> <p>Removal of local bus services could negatively affect those who rely on services within a 400m walk and as a result would mean no access to public transport services.</p>	
<p>Race (including Gypsy / Travellers) people from minority ethnic communities and different racial backgrounds</p>	N/A	
<p>Religion or belief people with different religion and belief to include those with no beliefs</p>	N/A	
<p>Sex - Gender identity men or women, boys and girls</p>	N/A	
<p>Pregnancy and maternity women who are pregnant and / or on maternity leave</p>	Removal of local bus services could negatively affect those who rely on services within a 400m walk and as a result would mean no access to public transport services.	
<p>Sexual orientation lesbian, gay, bisexual, heterosexual / straight</p>	N/A	
<p>Gender reassignment anybody whose gender identity / expression is</p>	N/A	

different to the sex assigned to them at birth		
Marriage and civil partnership people who are married or in a civil partnership	N/A	

Socio-Economic Inequalities

Not every person / family has access to regular income or savings. You should therefore consider the impact of your proposal on people who might be unemployed, single parents, people with lower education or literacy, looked after children, those with protected characteristics are just some examples.

Identify the group that your policy/ proposal affects and record the relevant impact and describe the mitigating steps.

	High / Medium Negative impact	Mitigations Please state/summarise your mitigating actions for the negative impact(s) identified in stage 1
Low income / income poverty - those who cannot afford regular bills, food, clothing payments.	Removal of local bus services. Medium Negative impact on access to Work, Education, Shopping, Health as those who cannot walk or cycle, may have no other alternative or be able to afford car/fuel costs and rely on public transport services.	Public transport services would continue to be available, although these would be up to 2km walk for some and would not be of benefit to those unable to walk this distance. The Council's Community Transport service could support those unable to use conventional public transport services, but this is only available Monday to Friday between 10:00 - 14:30, and is at an enhanced fare over public transport, so would not meet every priority trip purpose

		and would not be an affordable option.
<p>Low and/or no wealth - those who can meet basic living costs but have no savings for unexpected spend or provision for the future</p>	<p>Removal of local bus services. Medium Negative impact on access to Work, Education, Shopping, Health as those who cannot walk or cycle, may have no other alternative or be able to afford car/fuel costs and rely on public transport services.</p>	<p>Public transport services would continue to be available, although these would be upto 2km walk for some and would not be of benefit to those unable to walk this distance. The Council's Community Transport service could support those unable to use conventional public transport services, but this is only available Monday to Friday between 10:00 - 14:30, and is at an enhanced fare over public transport, so would not meet every priority trip purpose and would not be an affordable option.</p>
<p>Material deprivation - those who cannot access basic goods and services, unable to repair/replace broken electrical goods, heat their homes or access to leisure or hobbies</p>	<p>Removal of local bus services. Medium Negative impact on access to Work, Education, Shopping, Health as those who cannot walk or cycle, may have no other alternative or be able to afford car/fuel costs and rely on public transport services.</p>	<p>Public transport services would continue to be available, although these would be upto 2km walk for some and would not be of benefit to those unable to walk this distance. The Council's Community Transport service could support those unable to use conventional public transport services, but this is only available Monday to Friday between 10:00 - 14:30, and is at an enhanced fare over public transport, so would not meet every priority trip purpose and would not be an affordable option.</p>

Area deprivation - consider where people live and where they work (accessibility and cost of transport)	N/A	
Socio-economic background - social class, parents' education, employment, income.	Removal of local bus services. Medium Negative impact on access to Work, Education, Shopping, Health as those who cannot walk or cycle, may have no other alternative or be able to afford car/fuel costs and rely on public transport services.	Public transport services would continue to be available, although these would be upto 2km walk for some and would not be of benefit to those unable to walk this distance. The Council's Community Transport service could support those unable to use conventional public transport services, but this is only available Monday to Friday between 10:00 - 14:30, and is at an enhanced fare over public transport, so would not meet every priority trip purpose and would not be an affordable option.

Consultation and monitoring

Have you undertaken any of form of consultation with any of the affected groups?	Yes	No
Describe the consultation processes/methods undertaken and the number of participants/respondents	There has been no consultation over the current proposal, but previous consultation has taken place with parent/carer groups, community councils and general public, regarding the current services. These were in the format of drop-in sessions, focus groups and public meetings.	
Summarise the changes or improvements that have been made to the policy because of the consultation.	At the time the services currently proposed to be removed were implemented following consultation exercises.	
Set out what suggested changes or improvements that have not been made and why	N/A	

What impact(s) has the consultation had upon your proposal?	N/A
How will this policy be monitored	Liaison with School community and community councils for feedback.
Use this section to justify why your proposal should go ahead despite the negative impacts identified.	There is a requirement to ensure the Council sets a balanced budget, which requires difficult decisions to be taken and this includes proposals with negative impacts

Authorisation and sign off: for Stage 2:

Title of Policy / proposal:	Passenger Transport Unit - Review of subsidised services	
Directorate and Cluster:	Operations, Operations & Protective Services	
Policy and assessment author (s)	Name: Chris Cormack Job title: Team Leader Date: 13.02.22	Name: Job title: Date:
Authorised and approved by Director or Chief Officer	Name: Mark Reilly Job title: Chief Officer (Operations & Protective Services) Date: 14/01/22	Name: Job title: Date:

Following completion and approval, please email your completed assessment to:
equality_and_diveristy@aberdeencity.gov.uk