

Aberdeen City Council: Financial Resilience Framework¹

6.13. **Introduction**

- 6.14 For Local Authorities generally, the measure of financial resilience has been to consider rely on in-year contingencies and its Reserves Policy.
- 6.15 The Council acknowledged, in the reports to the Urgent Business Committee and City Growth and Resources Committee in 2020, that financial resilience was a crucial aspect of financial management that became more important in times of crises, such as a global pandemic.
- 6.16 It was recognised that financial resilience was more than about its reserves and there was a need to be more comprehensive in the assessment of the measures of resilience. In the Medium Term Financial Strategy 2020, approved on 28 October 2020 it was agreed that the Council's approach to financial resilience was to be developed further.
- 6.17 While the Covid-19 pandemic brought a specific focus to the subject, it was not the sole reason for further work. The ongoing national debate on the financial sustainability of the local government sector in Scotland, the increasing number of local authorities in England in recent years that have found themselves in financial difficulty, resulting in Chief Financial Officers having to prepare formal s114 notices.²
- 6.18 There has been greater emphasis from external auditors on the assurance and demonstration of the concept of 'going concern' for local authorities and this being a key area of audit activity now.
- 6.19 All of this adds up to the need for greater attention to be paid to the financial resilience of the Council and to consider what financial resilience is, how it is defined and measured and what it leads us to do.
- 6.20 The development of a financial resilience framework to shape the Council's understanding of key aspects of financial strength is the starting point and to define the areas that are most appropriate to consider. Further work will be done to develop this further, to look at the comparators and where this applies, and to consider in more detail the exposure the Council has from its Group entities.
- 6.21 The framework set out here continues to be the early stages of addressing the instruction to the Chief Officer – Finance from the City Growth and Resources Committee to further develop the approach to financial resilience.

6.22 **Background**

- 6.23 The Council has always reviewed and paid attention to its usable reserves, those that it can draw on in a time of need. To this effect the Council has in place its Reserves Policy, which it reviews annually as part of the budget setting process. This is done in the context of assessing the level of reserves needed to meet estimated future expenditure when calculating the budget requirement. The Chief Officer - Finance is required, as part of the budget setting process each year, to provide a statement on

¹ Extract from Medium Term Financial Strategy 2022, Council 24 August 2022

² Section 114 notices are the mechanism through which English local authorities report that they are unlikely to achieve a balanced budget for the financial year.

the adequacy of reserves that is subject to an external audit review to assess value for money and a going concern opinion.

- 6.24 The Council keeps a level of reserves to protect against the risk of any uncertainties or unforeseen expenditure. This is considered best practice and demonstrates sound financial planning. Much like using savings to offset monthly household bills the use of financial reserves cannot solve a budget problem outright but allows for smoothing of impacts or allows the Council time to ride any short-term situations before returning to normal.
- 6.25 Therefore, reserves are mainly available to;
- ✓ Manage the impact of cuts over a longer period;
 - ✓ Invest in schemes that allow services to be delivered at lower cost;
 - ✓ Take “one-off hits” for the council as a whole without the need to further reduce service budgets;
 - ✓ Provide capacity to absorb any non-achievement of planned budget reductions in each year;
 - ✓ To temporarily roll over unused portions of grants that can legally be used at a later date;
 - ✓ To insure against major unexpected events (such as flooding);
 - ✓ To guard against general risk (such as changes in contingent liabilities);
 - ✓ To guard against emergent specific risks (such as a pandemic or financial crisis).
- 6.26 The Council looks at financial resilience as a much wider subject as it is about our ability to anticipate, prepare for and respond to the changing financial environment, derived from internal decisions and external factors. To be financial resilient, is to know what would be available in the time of crisis, is to understand the exposure to loss of income, and commitment to expenditure, as well as understanding the flexibility the Council has in terms of accessing funds when they are needed.
- 6.27 In this strategy financial resilience has been broken into the following four areas:
- Review of the Council’s Balance Sheet
 - Capital financing; investment, and borrowing
 - Build financial resilience and independence
 - Identify those that should pay by minimising fraud and avoidance
- 6.28 Maintaining a strong balance sheet provides the assurance that the Council can respond in the time of crisis, it can meet its obligations and provides confidence in the Council’s ability to participate with our full range of stakeholders. They include our external auditors, our bond holders, credit rating agency, contractors and suppliers, and ALEOs. Notably the Local Government Benchmarking Framework (LGBF), in the analysis of 2019/20 it started to incorporate financial sustainability

information which is of a similar nature. This provides a Scotland wide comparison of some of the key elements that are included in the Council Framework.

6.29 Supporting our resilience in our balance sheet includes:

- In-year financial performance to manage the budget position, including cashflow;
- An annual review of the balance sheet by our treasury advisors, with a focus on capital financing requirement, liquidity and long-term borrowing;
- Regular review of usable reserves and the appropriateness of sums earmarked; and
- Regular review of provisions held.

6.30 Bringing all of this together to provide the information to the Council in a form that it can take account of in its decision making is an important next step. To inform that, further consideration has been given to the LGBF financial sustainability measures, CIPFA Resilience Index that has been prepared with English Local Authorities, Moody's credit rating assessment reports and careful thought about what is important to the resilience of the Council the areas will be refined to be more specific.

6.31 **Framework**

6.32 The framework has the following components:

- Council reserves and liquidity (*the availability of resources*);
 - Reserves
 - Net Worth
 - Liquidity
 - In this section further work is anticipated regarding the Council exposure to its Group
- Capital financing; investment, and borrowing (*the creation of resources and gearing*);
 - Capital Finance Requirement
 - Debt
 - Prudential indicators
 - Investment
- Build financial resilience and independence (*the longevity and trends in resources*);
 - Top income streams
 - Top expenditure commitments
 - Operational Cashflow understanding
 - Exposure to areas of high demand (e.g. Adult and Children Social Care, Education), with consideration also to be given to the proposals for a National Care Service in Scotland

- In this section further work is anticipated regarding the Council exposure to its Group
 - Identify those that should pay by minimising fraud and avoidance (*the security of resources*).
 - Counter fraud policy and procedure
 - Counter fraud resource
 - National Fraud Initiative
 - Internal and external audit assurance
- 6.33 The Council's financial resilience framework now sits within this document and has been populated based on the audited annual accounts up to 31 March 2021 and draft annual accounts for the year up to 31 March 2022.
- 6.34 The framework uses relevant information to measure the Council finances using the Financial Statements and additional information obtained from the Annual Accounts. This provides the data to calculate a consistent set of relevant ratios that are important to measuring the strength and depth of the Council finances.
- 6.35 The intention is to go further and understand other aspects of the Council's financial position using trend data to consider the impact of history and where possible to look forward based on Council approved plans and strategies. This remains work in progress.
- 6.36 The relevance and purpose of ratios needs to be carefully considered as they should all have a purpose. The proposal is to avoid simply listing lots of calculations just because they can be calculated, they will have a defined purpose. Examples of the type of ratio that are likely to be included are:

| Ratios/Measures | 2018/19 | 2019/20 | 2020/21 | 2021/22 | |
|--|---------|---------|---------|---------|---|
| Availability of Resources | | | | | |
| Usable Reserves / Net Revenue inc. HRA (%) | 11.0% | 10.8% | 16.4% | 17.8% | ☺ |
| Usable Reserves - GF / Net Revenue (%) | 8.0% | 7.7% | 14.2% | 14.3% | ☺ |
| Usable Reserves - HRA / HRA Revenue (%) | 12.8% | 12.7% | 14.3% | 14.7% | ☺ |
| Reserves Sustainability Measure | 4.3 | 6.6 | 100.0 | 100.0 | ☺ |
| Level of Usable Reserves | 11.0% | 10.8% | 16.4% | 17.8% | ☺ |
| Change in Usable Reserves | -41.3% | -31.4% | 50.7% | 80.5% | ☺ |
| Council Tax Requirement / Net Revenue (%) | 26.6% | 26.9% | 24.5% | 25.5% | ☹ |
| Unallocated Reserves | 2.4% | 2.6% | 2.5% | 2.4% | ☺ |
| Earmarked Reserves | 5.6% | 5.1% | 11.7% | 11.9% | ☺ |

| Ratios/Measures | 2018/19 | 2019/20 | 2020/21 | 2021/22 | |
|---|------------|------------|------------|------------|---|
| Change in Unallocated Reserves (last 3 years) | -8.5% | 5.4% | 10.0% | 16.1% | ☑ |
| Change in HRA Reserves (last 3 years) | 13.9% | 13.3% | 24.6% | 23.6% | ☑ |
| Current Ratio | 69.7% | 77.2% | 81.6% | 63.6% | ☹ |
| Working Capital | £0k | £0k | £0k | £0k | ☹ |
| Creation of Resources & Gearing | | | | | |
| Net Worth / Net Direct & Indirect Debt (%) | 103.2% | 88.1% | 101.8% | 100.1% | ☑ |
| Net Direct & Indirect Debt / Net Revenue inc. HRA (%) | 233.6% | 247.6% | 228.9% | 235.8% | ☹ |
| Capital Financing Requirement / Total Gross Income (%) | 122.2% | 119.7% | 115.8% | 124.6% | ☹ |
| Short-Term Direct Debt / Direct Debt (%) | 18.0% | 16.9% | 18.8% | 17.6% | ☹ |
| Interest Payments - GF / Net Revenue (%) | 9.7% | 10.0% | 7.9% | 8.5% | ☑ |
| Interest Payments - HRA / HRA Revenue (%) | 7.7% | 7.4% | 5.7% | 6.5% | ☑ |
| Interest Payments / Net Revenue inc. HRA (%) | 9.3% | 9.6% | 7.5% | 8.1% | ☑ |
| Net Worth | £1,288.9 m | £1,216.0 m | £1,413.2 m | £1,434.5 m | ☑ |
| Gross External Debt | £1,248.5 m | £1,380.3 m | £1,387.7 m | £1,433.6 m | ☹ |
| Longevity & Trends in Resources | | | | | |
| Adult Social Care Ratio | 19.4% | 19.6% | 18.4%* | 21.0% | ☹ |
| Children Social Care Ratio | 11.5% | 10.4% | 8.7%* | Tbc | ☑ |
| Education Ratio | 37.2% | 39.0% | 36.5%* | Tbc | ☹ |
| <p>* Note: 2020/21 figures show the impact of increased government funding to support the Covid-19 pandemic, which means that Net Revenue for the year was increased beyond the approved Local Government financial settlement, money was received late in the financial year and remained unspent at 31 March 2021, also resulting in increased useable reserves. This should be considered when reviewing the indicators – 2020/21 was not a regular year.</p> | | | | | |

- 6.37 The data on income and expenditure trends has been taken from audited Annual Accounts, budgets, CIPFA and Scottish Government returns, the contracts register and Scottish Government finance circulars.
- 6.38 For the purposes of materiality and relevance, we have focused on the highest value 'top 20' income streams and expenditure commitments that the Council has (Appendix 3).
- 6.39 Security of resources will rely on the three lines of defence in the Risk Assurance Maps, including findings and the opinion of internal and external auditors.
- 6.40 **Using the Financial Resilience Framework**
- 6.41 Financial resilience ratios, trends and data collated to support a comprehensive view of the Council is not about there being one answer, nor is about a statement of right or wrong. Instead, it is about providing context for decision making and planning. Through understanding other aspects of Council finance, it's expected the Council can consider more than simply balancing the budget. This might include decisions to grow reserves or address an adverse trend in expenditure commitments or reduce borrowing. This will assist the Council to be well informed and can make the choices it is entitled to make.
- 6.42 Councils have a very long history and decisions have been taken at different times for different reasons both at a local and national government level that leaves each Council today in the situation it is. Therefore, every Council is in a different position, no two Councils will have experienced the same history and it is inevitable the financial resilience of all will be different.
- 6.43 The financial resilience framework is to be used as the basis for understanding the underlying financial position of the Council, from which decisions must be taken, to provide the basis for highlighting where action is required or where it should be considered. The opportunity to get an insight into aspects of Council finance that may only emerge over time and that on an annual cycle could be overlooked or not given sufficient consideration.
- 6.44 Some ratios having a direct impact on the short-term financial planning of the Council, while other being considered with aspiration and objectives stretching out over the medium to long term.
- 6.45 The data can act as triggers for action, with the final chosen ratios, where appropriate, to have in place some parameters to define or describe the urgency, scale and pace of action that is required. As the information accumulates then it can act as an early warning of emerging pressures.
- 6.46 Interpretation of the data has been indicated in the table at 6.36 and if the ratio appears to be stable or improving ☺ or if we should be watching it ☹.
- 6.47 In relation to the "Availability of Resources" indicators there is an unnatural financial position created by the funding provided to support the Covid-19 pandemic as at the end of March 2021. Increased income was paid late in financial year 2020/21, resulting in large sums of funding being carried forward by the Council and this was replicated in all other Scottish Local Authorities. The indicators do show that the Council was in a strong position going into financial year 2021/22 with a healthy value of usable reserves and an appropriate sum uncommitted for specific purposes. Despite a shift in 2021/22 and the use of some of the reserves carried forward to

balance the budget, the indicators show that the Council maintained a strong position improving or maintaining positive trends. Working capital values and the standard affordability test don't present what would be seen as an ideal position (i.e. over 100%) but given the Council's statutory position and treasury management strategy there are no concerns about being unable to meet short-term obligations.

- 6.48 The Council has maintained strong financial performance into 2022/23 and based on the assumptions within the Quarter 1 Financial Performance results³ the Council will maintain a balanced budget and retain uncommitted usable reserves at the end of the financial year.
- 6.49 The 'Creation of Resources & Gearing' indicators show the cost of capital investment being affordable, the reasons include improving (pooled) interest rate levels on which payments are charged as well as the changes that the Council has made to accounting policy in respect of the capital financing, prudently extending the useful lives of assets to better reflect the actual consumption of the assets.
- 6.50 The value of total external debt must be viewed in the context of the overall assets and resources of the Council as debt arises from investment in our assets. The Net Worth of the Council, after accounting for the debt owed, was £1.4bn at 31 March 2022. The value of debt has increased over the years in line with the capital programme decisions that have been made for both General Fund and Housing. Through reference to the approved Prudential Indicators, that accompanied the 2022/23 budget in March 2022, the capital financing requirement is planned to increase and there will be corresponding increases to the annual repayment values. These have been included in the financial scenario planning within this strategy. Rising interest rates have also been factored into forward projections in the MTFs for the cost of financing debt, and as noted previously, the cost of borrowing remains at a low level historically.
- 6.51 The longevity and trends in resources is the least developed currently, and while there is information available it requires further analysis before fully presenting it. That includes the schedule of most valuable income streams and highest value contractual obligations. These are shown below.
- 6.53 An overview of the top 20 income streams shows a picture of generally increasing income on major areas of the budget. Notable however is the extent to which high value income is often associated directly with spend on specific functions and obligations, such as Housing Benefit (where the downward trend is to be expected due to the rollout of Universal Credit), and the Aberdeen Roads Ltd Contract payment, which matches the expenditure also incurred.
- 6.54 General Revenue Grant shows the final year of additionality included for the impact of Covid, in excess of £10m of additional funding was provided in 2021/22 thereby artificially inflating the increase over the 3 and 5 year period.
- 6.55 Over the 20 categories of income it represents over £800m of income to deliver the gross cost of Council services amounting to approximately £850m, or 94% showing how much the Council relies on these very specific funding streams.
- 6.56 A substantial element of that income is subject to statutory or policy review and highlights the levels of funding associated with the National Care Service (Scotland)

³ [Council Financial Performance – Quarter 1 2022/23 \(RES/22/152\)](#)

Bill that is currently being consulted on. The Council can expect to lose the income and should require that all of the associated costs are also transferred away if that proves to be the case.

- 6.57 Looking at the expenditure table, there is substantial fixed cost associated with the top 20 commitments, determined and influenced by national conditions, contractual obligations and statutory duties. Representing over £600m of expenditure it demonstrates the categories

and review is an important factor, and the Council should use this as of spend that need to be influenced and changed to support major resource changes, savings and cost reductions.

- 6.58 As noted above there are many of these expenditure categories or contracts that need to be looked at as cost neutral as the income is funding the delivery of our services. The Council should continue to ensure that is the case and not commit additional expenditure/cost to these fully funded areas of spend.

- 6.59 Similar to the income the influence of potential change coming in the future from statutory or policy changes a means of determining how cost reduction can be incorporated alongside the changes.

6.60 **Future development**

- 6.61 As referred to above, the Council has group entities that are incorporated into its accounts and therefore holds risk and reward from the relationships that it has. Given the cost of living, inflation and supply chain challenges plus the legacy impact of the pandemic on the group entities, to work with them and analyse their balance sheets and income and expenditure sensitivities, will be an important next step in understanding the relevant exposure that the Council has to each and to document this in an appropriate way.

- 6.62 The ambition is that with further development and engagement with stakeholders in Scotland this can become more meaningful. Work already published in the LGBF from 2019/20 onwards shows the extent of variation in respect of some of the key indicators that support sustainability and care needs to be taken in interpreting the results, particularly differences between Councils where, for example, some no longer have Housing Revenue Accounts.

- 6.63 Further work will have to be done on appropriate comparison with other Councils to set the Aberdeen City data in context, rather than for direct comparison, as each Council is following a different strategic plan and are at different stages in those plans and by using information from a common data set, prepared using the same accounting standards it gives the opportunity to compare the Council with its peers. Taking this forward, our Framework has been shared with the Director of Finance Section for Scottish Local Government and has been added to their work plan. Conclusions and recommendations from that work will be updated as part of future strategies.

Top 20 Income and Expenditure Categories

| Title | Type of Income | 2021/22 | last 3-year | last 5-year | Continues | Subject to | | Dependancies |
|--|--------------------|-----------------------|-----------------|-----------------|--------------------------|-----------------------|----------------------------|---|
| | | Actual Value £'000 | change £'000 | change £'000 | for at least 5 years? | regulation/ policy | change in next 2 years? | |
| 1 GRG + NDR Distribution | Non-Specific Grant | 375,000 | 54,000 | 43,000 | Yes | Yes | | Barclay review - Spending Review |
| 2 Council Tax | Fiscal Powers | 129,000 | 13,000 | 25,000 | Yes | Yes | | SG / LG Fiscal Framework Outcomes |
| 3 NHS Grampian | Specific Grant | 45,717 | 8,281 | 20,944 | No | Yes | | NCS (Scotland) Bill |
| 4 AWPR / Aberdeen Roads Ltd | Specific Grant | 44,311 | 27,815 | 44,123 | Yes | No | | Contract terms and conditions |
| 5 Housing Benefit | Specific Grant | 41,377 | (14,301) | (16,031) | Yes | No | | Universal Credit & Economic Conditions |
| 6 Building Services | Fees & Charges | 39,017 | 8,753 | 8,416 | Yes | No | | HRA work programme |
| 7 Capital cluster - General Fund Capital | Fees & Charges | 36,466 | 18,879 | 15,995 | Yes | No | | Capital programmes |
| 8 ELC Expansion | Specific Grant | 25,195 | 22,889 | 25,195 | Yes | Unknown | | Distribution formula & ELC Quantum |
| 9 Aberdeenshire Council Charges | Fees & Charges | 21,113 | 15,120 | 12,224 | Yes | No | | Capital programmes |
| 10 Property Letting | Fees & Charges | 16,145 | 4,237 | 8,968 | Yes | Yes | | Economic conditions in Aberdeen |
| 11 Adult Social Care Residential | Fees & Charges | 9,183 | 772 | (265) | No | Yes | | NCS (Scotland) Bill |
| 12 Parking Charges/Fines | Fees & Charges | 6,132 | (1,489) | (1,630) | Yes | No | | Customer behaviour |
| 13 Moray Council Charges | Fees & Charges | 5,911 | 5706 | 5692 | Yes | No | | Capital programmes |
| 14 Capital cluster - Housing Capital | Fees & Charges | 2,275 | (3,920) | (1,493) | Yes | No | | Capital programmes |
| 15 Planning / Building Control Fees | Fees & Charges | 2,250 | (102) | 196 | Yes | No | | Statutory basis, no local discretion |
| 16 NESPF Charges | Fees & Charges | 1,810 | 396 | 718 | Yes | Unknown | | National LGPS Review in Scotland remains a commitment |
| 17 Bereavement Services Fees | Fees & Charges | 1,795 | 534 | (204) | Yes | No | | Competition |
| 18 Common Good Charges | Fees & Charges | 1,621 | 174 | (160) | Yes | Yes | | Council review of Common Good |
| 19 Adult Social Care Non-Residential | Fees & Charges | 1,307 | (119) | (29) | No | Yes | | NCS (Scotland) Bill |
| 20 Garden Waste Charges | Fees & Charges | 1,113 | 1,113 | 1,113 | Yes | Yes | | Review under Partnership Agreement |
| | | 806,738 | 161,738 | 191,772 | | | | |

| Top 20 Revenue Expenditure Commitments by Value 2021/22 | | | | | | | |
|---|---------------------|----------------------------------|--------------------------------|--------------------------------|---------------------------------------|---|---|
| Title | Type of Expenditure | 2021/22 Actual Value £'000 | last 3-year change £'000 | last 5-year change £'000 | Continues for at least 5 years? | Subject to regulation/ policy change in next 2 years? | Dependencies |
| 1 Pay bill - non teachers | Staff | 193,981 | 10,658 | 18,971 | Yes | No | Local Terms & Conditions & National pay negotiations NCS (Scotland) Bill |
| 2 Pay bill - teachers | Staff | 102,324 | 19,797 | 22,498 | Yes | No | National Terms & Conditions & pay negotiations |
| 3 Care Home Placement - Adults | Contracts | 46,762 | 4,536 | 3,449 | No | Yes | NCS (Scotland) Bill |
| 4 AWPR / Aberdeen Roads Ltd | Contracts | 44,311 | 27,815 | 44,123 | Yes | No | Contract terms and conditions |
| 5 Housing Benefits | Transfer | 42,092 | (15,198) | (15,952) | Yes | No | Universal Credit & Economic Conditions |
| 6 Capital Financing Costs | Capital Financing | 38,126 | (132) | 10,312 | Yes | Yes | Capital programme |
| 7 Bon Accord Care - ALEO | Contracts | 34,405 | 5,394 | 7,799 | No | Yes | NCS (Scotland) Bill |
| 8 Unitary Charge - Schools | Assets | 19,557 | 1,590 | 5,214 | Yes | No | Inflation & Number of Buildings |
| 9 Suez waste disposal Contract | Contracts | 16,570 | 1,344 | 1,622 | No | Yes | Contract terms and conditions |
| 10 Non-domestic Rates | Assets | 12,391 | (133) | 2,282 | Yes | Yes | Number & Value of Buildings |
| 11 Care Home Placement - Children | Contracts | 12,323 | 1,260 | 1,666 | No | Yes | NCS (Scotland) Bill |
| 12 Utilities | Assets | 11,749 | 1,063 | 2,170 | Yes | No | Inflation |
| 13 ELC Provider Payments | Contracts | 10,240 | 7,336 | 7,580 | Yes | Unknown | Living Wage |
| 14 Fostering Payments - External | Contracts | 9,626 | (498) | 2,053 | No | Yes | NCS (Scotland) Bill |
| 15 External Rents | Assets | 5,821 | (1,439) | 3,445 | Yes | No | Contract terms and conditions |
| 16 Hire of Vehicles | Contracts | 5,292 | 51 | 805 | Yes | Yes | Number of Employees |
| 17 Sport Aberdeen - ALEO | Contracts | 4,895 | (564) | (564) | Yes | No | Budget decisions |
| 18 Software Licences | Contracts | 4,768 | 1,429 | 1,890 | Yes | No | Inflation |
| 19 Provision for Bad Debt | Contracts | 3,010 | 2,579 | 2,796 | Yes | No | Collection levels |
| 20 Fostering Payments - ACC | Contracts | 809 | (45) | (146) | No | Yes | NCS (Scotland) Bill |
| | | 619,053 | 66,845 | 122,014 | | | |