

IJB Scheme of Governance, 2024
Table of Changes

Document	Page	Proposed Change	Rationale
Terms of Reference - IJB		Amendment to section	Added in a general power of the IJB to consider any matter delegated to it, as often the will request reports back about an area not on the agenda but a matter delegated to the IJB. Additional wording to highlight the power of the IJB contract for specialist services but that these are restricted to ACC and NHSG procurement rules and relevant Schemes of Delegation.
Terms of Reference - RAPC		Amendment to Audit Section. New para 1 and 3	Inclusion of powers to review and consider inspection or regulatory reports where these relate to RAPC function
		Amendment to Membership and Adviser Section	Inclusion of Job titles for officers of the Committee and quorum.
		Amendment to Risk Section – para 10, 11 and new clause 13. s	The review of IJB policies sits with the Governance function of RAPC. The Committee will have that oversight of the review process so that it has assurance that the policies are being complied with and remain fit for purpose.
		Amendment of Finance Section- new para 13, 14. Revision of para 15, 16 and 17	Power to scrutinise and interrogate financial reporting to the IJB by reviewing and challenging information provided, budgetary control, the Annual report and Governance Statement. Additionally reviewing the methods and reasoning behind virements Addition of clauses around finance to provide clarity and direction to the Committee around its role

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Standing Orders	1, 2, 3, 21	Amended wording	Minor changes from 'Integrated Joint Board' to 'Integration Joint Board'
	1-3	Updating dates and version of Standing Orders document	Minor updating to references to dates etc of schedule review, effective date, date approved by IJB etc.
	6 (Standing Order 1.5)	Amended wording	To reflect the fact that the Standing Orders shall be effective from the day following day on which the changes were agreed as opposed to becoming effective at the next meeting.
	6 (Standing Order 2.1. b.)	Amended wording – <i>“Four health board members nominated by the NHS Board, of whom at least two shall be non-executive directors”</i> replacing <i>“Four members nominated by the NHS Board, of whom three shall be non-executive directors and one an executive director”</i> .	To allow NHS Grampian to have more flexibility in their appointments regarding IJB voting members.
	9 (Standing Order 6.1)	Insertion of additional wording	To clarify that a member may resign their membership of the IJB by giving the IJB’s Chief officer notice in writing.
	12 (Standing Order 13.2)	Insertion of additional wording	To clarify that use of cameras will be at the Chair’s discretion.
	14 (Standing Orders 6.1 and 16.3)	Insertion of Directors at the Council who have been added to the circulation list for receiving draft reports for the IJB and IJB Committees	To reflect that the Council’s Director of Corporate Services, Director of Children, Families and Communities and Director of City Regeneration and Environment have all been added to the circulation list of reports for the IJB and IJB Committees.
	15 (Standing Order 18.6)	Deletion of Standing Order	Duplication – Standing Order 13.2 covers this point.

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Roles and Responsibilities	1 & 2	Amended wording	Minor changes from 'Integrated Joint Board' to 'Integration Joint Board'
	4 (Chief Operating Officer)	Removal of wording	To reflect up-to-date arrangements for Medicine and Unscheduled Care.