

	A	B	C	D	E	F	G	H	I	J
1	NET ZERO, ENVIRONMENT AND TRANSPORT COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.									
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Aberdeen Adapts and Net Zero Themes	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	3 September 2024									
4	Queens Cross to City Centre Cycle Route / Westhill to Aberdeen Active Travel Route OBC	Council 08/02/24 - recognising that segregated cycle facilities were now planned along the length of Union Street, to agree that proposals for a Queens Cross to City Centre cycle route be re-absorbed into the wider Westhill to Aberdeen Active Travel Route Outline Business Case (OBC), and instruct the Chief Officer - Strategic Place Planning to report the OBC to the Net Zero, Environment and Transport Committee later in 2024 NZET 27/03/24 - to note that funding from Nestrans has been established to progress active travel connections between Westhill and Aberdeen city centre, and instruct the Chief Officer – Strategic Place Planning to work with Aberdeenshire Council and Nestrans to progress with public and stakeholder engagement on a preferred option and report the preferred option or options relevant to Aberdeen City Council to this Committee in September 2024		Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
5	Local Environmental Action Fund (LEAF)	The purpose of this report is to provide an update on the Local Environmental Action Fund (LEAF) pilot, seek approval to continue this funding model on an ongoing basis, and to explore options to expand the fund further.		Guy Bergman	Strategic Place Planning	City Regeneration & Environment	1, 5 and 12	Natural Environment		
6	Local Transport Strategy 2023-2030	Net Zero, Environment & Transport 29/08/23 - following the consultation, instruct the Chief Officer - Strategic Place Planning, to report a final Aberdeen Local Transport Strategy (2023-2030) and its appendices and supporting documents back to this Committee in Spring 2024	Due to the number of responses and the complexity of issues to address, it was agreed that the report be presented to the September meeting to give additional time for proper analysis	Alan Simpson	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
7	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
8	Property Level Protection Grant Scheme	Net Zero, Environment & Transport 07/03/23 - to instruct the Chief Officer – Operations and Protective Services to monitor take up of the grant and to report back to the Committee in September 2024		Claire Royce	Strategic Place Planning	City Regeneration & Environment	1	Building, Heat & Infrastructure		
9	Road Winter Service Plan	To present the Road Winter Maintenance programme every September.		Paul Davies	Operations	City Regeneration & Environment	8	Mobility		

	A	B	C	D	E	F	G	H	I	J
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Aberdeen Adapts and Net Zero Themes	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2	A947 Multi-Modal Transport Corridor Study	City Growth & Resources Committee 21/09/22 - subject to recommendation 2.2, instruct the Chief Officer – Strategic Place Planning to report the Detailed Appraisal and Outline Business Case and next steps to the Net Zero, Environment and Transport Committee when complete NZET 27/03/24 - to instruct the Chief Officer – Strategic Place Planning to proceed with public and stakeholder consultation on the options established through the Dyce to Bucksburn (A947) corridor study options appraisal, and to report the preferred option or options relevant to Aberdeen City Council back to this Committee once completed	Work will be complete this summer with a view to reporting in September 2024.	Tony Maric	Strategic Place Planning	City Regeneration & Environment	7 and 8	Mobility		
10	Air Quality Progress	To update committee members on the annual air quality monitoring results for 2023		Nick Glover	Strategic Place Planning	City Regeneration & Environment	1 and 6			
11	E-Bike Scheme	F&R 08/05/24 - to instruct the Chief Officer – Strategic Place Planning to explore options around how a future scheme might operate and report back findings to the Net Zero, Environment and Transport Committee in September		Donald Kinnear	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
12	Annual Report on the performance of Aberdeen City Council from the Scottish Roadworks Commissioner.	To update the Committee on the performance of Aberdeen City Council's Roads Maintenance and Roadworks Coordination sections following the publication of the annual performance report by the Scottish Roadworks Commissioner		Kevin Abercrombie	Operations	City Regeneration & Environment	7	N/A	D	Officers are awaiting a response from the Roadworks Commissioner and wish to take the response on board in the report to be presented to Committee, therefore the report will not be available for the September meeting
13										
14	12 November 2024									

	A	B	C	D	E	F	G	H	I	J
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Aberdeen Adapts and Net Zero Themes	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
25	Macaulay Drive Aberdeen	Operational Delivery Committee 16/09/21 - to instruct the Chief Officer – Operations and Protective Services to consult with local members and the community council after 12 months of the operation of the Macaulay Drive redetermination; and, if issues are raised through the consultation process from a pedestrian safety perspective, that a report be brought back to this committee by that Chief Officer, identifying whether any further measures may be needed.	The report is expected 1 year post completion of construction. The construction was delayed and completed in November 2023 therefore the report will be brought to committee in November 2024.	Neale Burrows	Operations	City Regeneration & Environment	8	N/A		
26	Annual Committee Effectiveness Report	To present the annual committee effectiveness report		David Dunne	Strategic Place Planning	City Regeneration & Environment	General Delegation 8.5	N/A		
27	Biodiversity Duty Report 2024	To present the annual report		Lina-Elvira Back	Strategic Place Planning	City Regeneration & Environment	4	Natural Environment		
28	Infrastructure Improvements to support increased numbers of Electric Vehicles within the council fleet	City Growth & Resources Committee 11/05/21 - to instruct Chief Officer - Corporate Landlord in consultation with Chief Officer - Operations and Protective Services and Chief Officer - Strategic Place Planning to report to a future meeting of this committee with a programme of infrastructure improvements to support increased numbers of electric vehicles within the council fleet		Stephen Booth / Mark Reilly / David Dunne	Corporate Landlord / Operations / Strategic Place Planning	Families and Communities/City Regeneration and Environment	1	Mobility		
29	Strategic Car Parking Review	Net Zero, Environment & Transport 16/01/24 - to note that officers would report back to Committee once the outcome of the application for funding to NESTRANS was known; ii) to note the likely costs and timescales for undertaking an update to the Strategic Car Parking Review (SCPR); and (iii) to instruct the Chief Officer – Strategic Place Planning to proceed with updating the SCPR as soon as possible, as funding permits, and report the outcomes back to this Committee by the end of 2024		Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
30	Aberdeen Cross City Connections - Active Travel Scheme Development	Net Zero, Environment & Transport 07/03/23 - to report back to this Committee upon completion of the outline business case, and to provide an annual update on progress of detailed design and delivery thereafter.	Funding was not secured in 23/24 to progress the outline business case. Officers will continue to seek funding in 24/25.	Ken Neil	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
31										
32	2025									
33	Road Safety Plan Annual Update towards 2030 casualty reduction targets	To provide the annual update	January (or nearest committee)	Vycki Ritson	Operations	City Regeneration & Environment	8	Mobility		

	A	B	C	D	E	F	G	H	I	J
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Aberdeen Adapts and Net Zero Themes	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2	Staff Travel Policy and Council Travel Plan	Net Zero, Environment & Transport 28/03/24 - to instruct the Chief Officers – Strategic Place Planning and People and Citizen Services, following analysis of the consultation and finalisation of the documents, to report both the updated Staff Travel Policy and Council Travel Plan back to this Committee and / or other relevant committees by Summer 2025 for approval.	Summer 2025	Anthony Burns	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
40	Implementation of Pavement Parking Prohibition	NZET 11/06/24 - to instruct the Chief Officer - Operations to report to this Committee no later than July 2025 on the operation of the pavement parking prohibition and make any necessary recommendations arising from that	July 2025	Tolu Olowoleru	Operations	City Regeneration & Environment	8	Mobility		
41										
42	DATE FOR REPORTING BACK TO BE CONFIRMED									
43	Bus Lane Enforcement programme	To update Members of the progress on the Bus Lane Enforcement programme, and to seek approval to progress the 2024/25 programme as outlined within the report.		David Dunne	Strategic Place Planning	City Regeneration & Environment	7	Mobility		
44	Building Performance Criteria - Energy Efficiency	Council 28/2/22 - to instruct the Chief Officer - Corporate Landlord within the context of available funding, to update the Council's Building Performance criteria to ensure that it is compliant with Scottish Government's voluntary Net Zero Public Buildings Standards for all new build or significant refurbishment projects and to seek funding opportunities to upgrade existing building stock, including all required feasibility assessments to allow the building assets to meet Energy Efficiency Standard for Social Housing (EESH2), or to reduce carbon usage within the portfolio and create pathways to Net Zero, and report back to the City Growth and Resources Committee on progress before March 2023 NZET Committee 20/6/23 - to note that officers would provide an update on the next meeting on item 8 (Building Performance Criteria – Energy Efficiency) which would outline when the work was expected to be undertaken	To note the verbal update at the June 2024 meeting that the building performance policy and standards were currently being updated in accordance with the national standards which had recently been produced and that a report would be presented to a future meeting on progress and any changes which might be required	Stephen Booth / Mai Muhammad	Corporate Landlord	Families and Communities	1	Building, Heat & Infrastructure		

	A	B	C	D	E	F	G	H	I	J
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Aberdeen Adapts and Net Zero Themes	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2	Locality Based Approach to Deliver Net Zero	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023	Due to the restructure of the Climate and Environment team and delays in guidance on 20minute neighbourhoods and Local Place Plans associated with the National Planning Framework 4, this work has been delayed and will be reported to a future committee. With the reestablishment of the Net Zero Leadership Board officers are unable to report back until the board considers options for taking this forward.	David Dunne	Strategic Place Planning	City Regeneration & Environment				
52										
53	A92 Haudagain Improvement – Detrunking Settlement	To present the details of the final settlement for the remaining sections of Trunk Road on Anderson Drive / Great Northern Road and Auchmill Road. Contractor working on the Haudagain Improvement for Transport Scotland failed to complete the scheme before 31/3/2022. Although the scheme opened 16/5/22, this means that the earliest the old Trunk Road will be detrunked is 31/3/2023. Officers expect that this report will not come back to committee until May 2023 at the earliest	Information is still awaited from Transport Scotland	Neale Burrows	Operations	City Regeneration & Environment	8	Mobility		
54	SERVICE UPDATES									
55	SERVICE UPDATES									
56	Bus Partnership Fund Grants	CG&R 03/02/22 - to instruct the Chief Officer - Strategic Place Planning, given the long term nature of the project, to bring back update reports on a quarterly basis - agreed at NZET 10/01/23 that these be provided as service updates		Will Hekelaar	Strategic Place Planning					
57	Bus Patronage	NZET 09/05/23 - to note that officers would provide a service update in relation to any available data on bus patronage which could be shared (following from the Aberdeen Rapid Transit Options Appraisal report being considered)		Will Hekelaar	Strategic Place Planning					
58	Green Thread	NZET 16/01/24 - to note that the Environmental Manager had offered to discuss the Green Thread and work of the various groups in more detail with Members should they wish to contact him, and that a service update would also be circulated in due course		Steven Shaw	Operations					
59	Intelligent Transport System	NZET 16/01/24 - to note that officers would provide a service update on the Intelligent Transport System		Neale Burrows	Operations					

