

	A	B	C	D	E	F	G	H	I	J
1	<b>RISK and AUDIT PERFORMANCE COMMITTEE BUSINESS PLANNER</b>									
2	<b>The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.</b>									
3	<b>Date Created</b>	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Report Number</b>	<b>Report Author</b>	<b>Lead Officer / Business Area</b>	<b>Directorate</b>	<b>Update/Status</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
4	<b>10 September 2024</b>									
5	10.07.24	Quarter 1 Financial Monitoring Report to June 2024	To present an update on the financial position.	HSCP24.063	Kenny Low	Chief Finance Officer	ACHSCP	On the agenda		
6	Standing Item	Internal Audit Update Report	To provide an update on Internal Audit's work since the last update: progress against the approved Internal Audit plans, audit recommendations follow up, and other relevant matters.	HSCP24.065	Jamie Dale	Chief Internal Auditor	Internal Audit	On the agenda		
7	21.05.2024	Quarterly Performance Report against the Delivery Plan	To provide assurance and update on the progress of the Delivery Plan as set out within the ACHSCP Strategy Plan 2022-2025.	HSCP24.064	Calum Leask/ Alison Macleod	Strategy and Transformation Team	ACHSCP	On the agenda		
8	24.08.21	Navigator project evaluation	IJB 24.08.21 - NAVIGATOR REPORT - HSCP.21.086 - to instruct the Chief Officer, ACHSCP to present an evaluation and update report to the RAPC prior to conclusion of Year 2 funding. (First two years October 21 to October 23)	HSCP.24.016	Simon Rayner	ADP Strategic Lead	ACHSCP	On the agenda		
9	20.08.2024	Accounts Commission: IJB Finance and Performance Report 2024	To provide a summary of the Accounts Commission's Finance and Performance Report for IJBs in 2024 and to provide assurance across the Accounts Commission's recommendations.	HSCP.24.072	Sarah Gibbon	Chief Finance Officer	ACHSCP	On the agenda		
10	Standing Item	Review of Financial Governance	To provide assurance on Governance Environment annual report. Last RAPC was 13 June 2023.	HSCP.24.037	Kenny Low	Chief Finance Officer	ACHSCP		D	Due to staff absence, this report will be deferred to the meeting of 3 December 2024
11	<b>3 December 2024</b>									
12	07.09.23	Strategic Risk Register	To present an updated version of the Integrated Joint Board's (IJB) Strategic Risk register.		Martin Allan	Business Manager	ACHSCP	As agreed at Risk Workshop in Jan 24, the report will also present the IJB's Risk Appetite Statement for mid year review.		
13		Workforce Plan Annual Update Report	To provide an overview of the current workforce and the progress made against the Workforce Plan Priorities - Members agreed at IJB in November 2022 to instruct the Chief Officer to report progress annually to the Risk, Audit, and Performance Committee. Last reported on 28 November 2023.		Stuart Lamberton / Grace Milne	Chief Officer	ACHSCP			



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3										
26	30.11.22	Quarterly Performance Reports against the Delivery Plan	To note the position.		Alison Macleod	Strategy and Transformation Team				
27	07.09.23	Strategic Risk Register	To present an updated version of the Integrated Joint Board's (IJB) Strategic Risk register.		Martin Allan	Business and Resilience Manager	ACHSCP	Last presented to RAPC on 2 April 2024		
28		Internal Audit Plan	To seek approval of the Internal Audit Plan for the Aberdeen City Integration Joint Board for 2024-27		Jamie Dale	Chief Internal Auditor	Governance	Last presented to RAPC on 2 April 2024		
29		Approval of Unaudited Accounts			Chief Finance Officer	Chief Finance Officer	ACHSCP	Last presented to RAPC on 4 June 2024		
30		Review of Duties and Year End Report - Annual Review of RAPC	To present a review of reporting for 2025/26 and an early draft intended schedule of reporting for 2024/25 to provide assurance that the Committee is fulfilling all the duties as set out in its terms of reference.		Alison Macleod	Chief Finance Officer	ACHSCP	Last presented to RAPC on 4 June 2024		
31		Internal Audit Annual Report	To provide the Committee with Internal Audit's Annual Report for 2023/24.		Jamie Dale	Chief Internal Auditor	Governance	Last presented to RAPC on 4 June 2024 - this is an annual requirement.		
32	10.07.24	Quarterly Financial Monitoring Report to March 2025	To present an update on the financial position.		Kenny Low	Chief Finance Officer	ACHSCP	Expected April/May 2025		