

	A	B	C	D	E	F	G	H	I
1	AUDIT, RISK AND SCRUTINY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	26 September 2024								
4	Use of Investigatory Powers Quarter 3 Report CORS/24/251	to present the use of investigatory powers during Q3	A report is on the agenda	Jessica Anderson	Governance	Corporate Services	5.2		
5	SPSO Decisions, Inspector of Crematoria Complaint Decisions CORS/24/252	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.	A report is on the agenda	Lucy McKenzie	People and Citizens	Corporate Services	6.4		
6	Internal Audit Update Report IA/24/011	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.	A report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		
7	Procurement Compliance AC2412	The objective of this audit is to provide assurance that the Council has appropriate arrangements in place, that are being complied with, to ensure compliance with procurement legislation and internal regulations.	A report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		
8	Social Care Financial Assessments AC2414	The objective of this audit is to obtain assurance that adequate arrangements are in place to undertake social care financial assessments in an accurate and efficient manner, with a focus on the systems used.	A report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		
9	Recruitment AC2422	The objective of this audit is to evaluate the adequacy and effectiveness of internal controls over the recruitment processes.	A report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		
10	Allowances AC2501	The objective of this audit is to consider whether appropriate control is being exercised over assessing entitlement and other relevant factors for allowances, and to assess controls over making payments.	A report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		

	A	B	C	D	E	F	G	H	I
1	AUDIT, RISK AND SCRUTINY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
11	National Fraud Initiative AC2403	The objective of this audit is to review the Council's engagement and controls for actioning outputs of the National Fraud Initiative, specifically looking at the utilisation of information to gain assurance over areas such as Council Tax and Business Rates.	A report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		
12	Information Governance Management Annual Report 2023/24 CORS/24/253	to present the annual report for the Council's Information Governance	A report is on the agenda	Caroline Anderson	Data Insights	Corporate Services	1.4		
13	Procurement and Commercial Improvement Programme (PCIP) Assessment 2024 CORS/24/279	to present the Committee with assurance on procurement performance following the Procurement and Commercial Improvement Programme (PCIP) assessment which focussed on the policies and procedures driving procurement performance and, the results delivered.	A report is on the agenda	Mel Mackenzie	Commercial and Procurement	Corporate Services	6.4		
14	Best Value thematic report: Workforce Innovation – 2023/24 audit EA/24/007	to present the Best Value Thematic Review on Workforce Innovation.	A report is on the agenda	Anne Macdonald	Governance	Corporate Services	3.1		
15	28 November 2024								
16	Use of Investigatory Powers Quarter 4 Report	to present the use of investigatory powers during Q4		Jessica Anderson	Governance	Corporate Services	5.2		
17	SPSO Decisions, Inspector of Crematoria Complaint Decisions	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.		Lucy McKenzie	People and Citizens	Corporate Services	6.4		

	A	B	C	D	E	F	G	H	I
1	AUDIT, RISK AND SCRUTINY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
18	Internal Audit Update Report	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.		Jamie Dale	Governance	Corporate Services	2.2		
19	Internal Audit Reports	Reports which have been finalised will be presented to the Committee.		Jamie Dale	Governance	Corporate Services	2.2		
20	Annual Committee Effectiveness Report	To report on the annual effectiveness of the committee		Karen Finch	Governance	Corporate Services	GD 8.5		
21	ALEO Assurance Hub Update	To provide an update of risk and financial management and governance arrangements in accordance with Hub TOR and annual workplan.		Vikki Cuthbert	Governance	Corporate Services	1.3		
22	Annual Accounts 2024-25 - Key Dates	to provide Elected Members with high level information and key dates in relation to the 2024/25 Annual Accounts including linkages to the plans and timetables of the Council's External Auditors		Lesley Fullerton	Finance	Corporate Services	4.1		
23	Date to be Confirmed								