



INTEGRATION JOINT BOARD

Date of Meeting	19 November 2024
Report Title	Integration Joint Board Membership
Report Number	HSCP.24.103
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Consultation Checklist Completed	Yes
Directions Required	No
Exempt	No
Appendices	None
Terms of Reference	2

1. Purpose of the Report

- 1.1. To advise the IJB of a recent change to its voting membership, to seek agreement to appoint a new Member of the Clinical and Care Governance Committee and to reappoint two non-voting members.

2. Recommendations

- 2.1. It is recommended that the Integration Joint Board:

- a) notes the appointment, by Aberdeen City Council, of Councillor Lee Fairfull as voting member of the Integration Joint Board;
- b) appoints Councillor Lee Fairfull to the Clinical and Care Governance Committee; and



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- c) reappoints Maggie Hepburn and Jim Currie as non-voting members of the Integration Joint Board

3. Strategic Plan Context

- 3.1. The Aberdeen City Health and Social Care Partnership (ACHSCP) Strategic Plan was approved by the IJB on 7 June 2022.
- 3.2. Ensuring robust and effective membership will help the ACHSCP achieve the strategic priorities as outlined in its strategic plan, as members will monitor, control and mitigate the potential risks to achieving these.

4. Summary of Key Information

Changes to Voting Members of the IJB

- 4.1. As noted in IJB standing order 2.1, the IJB has eight voting Members. Four of these Members are appointed by NHS Grampian (NHSG) and four of these Members are appointed by Aberdeen City Council (ACC). Where a voting Member resigns, a replacement is appointed by the partner organisation that appointed that Member.
- 4.2. Councillor Fairfull was previously appointed as a voting member of the IJB from 22 August 2023 but stood down temporarily on 6 February 2024 to go on maternity leave. Councillor Christian Allard was subsequently appointed in her place.
- 4.3. Councillor Fairfull has now returned from maternity leave. Accordingly, Councillor Allard has resigned from the IJB and ACC has reappointed Councillor Lee Fairfull to fill the ACC position on the IJB.

Non Voting Members

- 4.4. As noted in IJB standing order 4.1, non-voting members are appointed for a period of three years. The terms of Third Sector representative Maggie



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Hepburn and Union representative Jim Currie have exceeded this period and the IJB is therefore requested to reappoint these members in accordance with standing order 4.3 “At the end of a term of office set out under Standing Order 4.1 (1) above, a member may be reappointed for a further term of office.” Both have confirmed that they are happy to extend their membership.

Committee Membership

- 4.5. At its meeting on 29 March 2016, the IJB agreed to establish two committees to support its functions. These were the Audit and Performance Systems (now Risk, Audit and Performance (RAP)) Committee and the Clinical and Care Governance (CCG) Committee.
- 4.6. As per IJB standing order 25.5, the composition of IJB committees is based on the principle of equal representation between ACC and NHSG in terms of voting membership – namely two members from each organisation. The Standing Orders also make clear that Committee members are appointed by the IJB.
- 4.7. Following the appointment and resignation noted at 4.3 above, there is an ACC vacancy on the Clinical and Care Governance Committee. To fill this vacancy, it is recommended that the IJB appoints Councillor Fairfull to CCG.

5. Implications for IJB

5.1 Equalities, Fairer Scotland and Health Inequality

As per the IJB’s standing orders, it is recommended that voting members from Aberdeen City Council and NHS Grampian be equally represented on each committee.

5.2 Financial

There are no direct financial implications arising from the recommendations of this report.



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5.3 Workforce

There are no direct implications for the AH&SCP workforce, however having members in place as per the recommendations will provide greater clarity for the organisation in terms of its governance arrangements.

5.4 Legal

The appointment of new voting members to the IJB complies with the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014. The proposals and recommendations within this report comply with the processes set out in the Aberdeen City Integration Scheme and Aberdeen City Integration Joint Board Standing Orders.

5.5 Unpaid Carers

There are no direct impacts to unpaid carers arising from the recommendations in this report.

5.6 Information Governance

There are no direct information governance implications arising from the recommendations of this report.

5.7 Environmental Impacts

There are no direct environmental implications arising from the recommendations of this report.

5.8 Sustainability

There are no direct sustainability implications arising from the recommendations of this report.

6. Management of Risk

[Risk Appetite Statement](#)

6.1. Identified risks(s)



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Reputational Risk is high to the Integration Joint Board should appointments to IJB committees not be balanced in terms of membership. There is a risk that perspectives from both partners may not be reflected during meetings and this may have an impact on decision making and scrutiny capacity.

6.2. Link to risks on strategic or operational risk register:

Strategic Risk Register, item 3: Failure of the IJB to function and make decisions in a timely manner.

By appointing an equal number of members to each committee the Board would adhere to provisions and principles set out in standing orders. This would mean that both committees would have members in place to capture perspectives and expertise from both partners and strengthen their capacity to hold Partnership officers to account.