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1	COMMUNITIES HOUSING AND PUBLIC PROTECTION COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	14 January 2025								
4	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non Education).	On agenda	Louise Fox	Data Insight	Corporate Services	1.1.3		
5	Police Scotland - Performance Report	To provide a six monthly performance report	On agenda	Police Scotland	Police Scotland		2.20		
6	Notice of Motion from Cllr Boulton - Post Offices	At Council on 21 August 2024, the following Notice of Motion was approved. To instruct the Executive Director of Families and Communities to investigate, with urgency, the opportunity for post offices that are closing to be set up in our local libraries and to report back to the Communities, Housing and Public Protection Committee as soon as possible. With the closure of both Culter and Cults post offices recently, this leaves a huge number of people without a post office facility.	On agenda	Eleanor Sheppard	Families & Communities	Families & Communities	1.1.1		
7	Aberdeen Local Housing Strategy	To seek approval to begin public consultation on the draft Local Housing Strategy		Mel Booth	Housing	Families & Communities	1.1.1	D	To allow for co-ordinated consultation with other strategic documents. Will be reported to March committee.
8	RAAC Interventions	At the meeting on 30 May 2024, it was agreed to instruct that a verbal update should be provided to each meeting of the Committee and that such an update should be included as a standing agenda item until the Committee otherwise instructs.	Verbal update to be provided	Jaqui McKenzie/ John Wilson/ Stephen Booth	Housing/ Capital/ Corporate Landlord	Various	1.1.1		

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2	Notice of Motion from Cllr Watson	<p>At the Council meeting of 11 October 2024, the following Notice of Motion was referred to this Committee. Notes that Council passed a notice of motion on 13 December 2023 recognising the importance of holding out a hand to those outwith our direct area. It called for an immediate ceasefire in Palestine/Israel, and for urgent humanitarian relief for the citizens of Gaza.</p> <p>Since then, nine months have passed and tens of thousands more civilians have died. In March 2024 the United Nations Special Rapporteur found that "There are reasonable grounds to believe that the threshold indicating the commission of the crime of genocide... has been met." In July 2024, the prestigious medical journal The Lancet stated that "It is not implausible to estimate that up to 186,000 (7.9% of the total population in the Gaza strip) or even more deaths could be attributable to the current conflict in Gaza". Later in July, the International Court of Justice, the United Nations' highest court, ruled that "Israel's continued presence in the Occupied Palestinian Territory is unlawful" and that Israel "is under an obligation to bring to an end its unlawful presence in the Occupied Palestinian Territory as rapidly as possible" and "is under an obligation to cease immediately all new settlement activities, and to evacuate all settlers from the Occupied Palestinian Territory".</p> <p>This Council reaffirms its place as part of the common family of humanity, and:</p> <ol style="list-style-type: none"> 1.Reiterates our call for a permanent ceasefire; 2.Calls on the Lord Provost to fly the Palestinian Flag on 29 November 2024, International Day of Solidarity with the Palestinian People; 3.Follows Barcelona and other cities and instructs the Chief Officer - Governance to report to Council by the end of 2024 on any direct or indirect links that Aberdeen City Council have with the State of Israel, with a view to stopping these; 4.Asks the North East Scotland Pension Fund to commission a study to identify any investments in companies that supply arms to Israel, as these investments may be at high risk due to the political instability; 5.Recognises the UK Labour Government's suspension of 30 licences for arms sales to Israel; 6.Endorses the Scottish Government's 2024 call for an arms embargo on Israel, and calls for the Scottish Government to act in all its available capacities to help prevent the production and transfer of weapons components for Israel from arms companies in Scotland; and 7.Instructs the Chief Executive to write to other Scottish Local Authorities informing them of this motion, and encouraging them to take similar actions. 							
9	Notice of Motion from Kuszniir - referred from Council on 11 December 2024	<p>At the Council meeting on 11 December 2024, the following Notice of Motion was referred to this Committee:- That the Council:</p> <ol style="list-style-type: none"> (1)Notes with regret that new British citizens are not able to bring along guests to group citizenship ceremonies held by Aberdeen City Council; (2)Understands that group ceremonies are held approximately every 3 weeks in the Grant Room at Marischal College to meet demand, yet individuals' guests cannot routinely attend and need to wait outside due to capacity in the Grant Room, unless they book a private ceremony; (3)Is aware from Officers that refreshments are no longer provided due to concerns over cost and waste, yet notes the cost is £3.50 per head for tea, coffee and biscuits plus £50 delivery fee per event, and considers this is a small cost as part of welcoming new citizens in Aberdeen; (4)Considers not allowing guests at group ceremonies nor providing refreshments is a penny-pinching attitude, which fails to properly respect and promote the effort to become a British citizen and presents an unnecessarily unwelcoming attitude to new citizens; (5)Recognises the contribution of naturalised Brits and believes the small expenditure on recognising their citizenship represents value for money for the City of Aberdeen; (6)Therefore, directs the Chief Officer - People and Citizen Service from 2025/26 to: <ol style="list-style-type: none"> (a)reinstate refreshments of tea, coffee, water and biscuits and provision for any other dietary requirements to ensure inclusion; (b)allow citizenship applicants to invite two guests to group citizenship ceremonies; (c)change the room as required to meet the required increased capacity; (7)Confirms that any expenditure (estimated by Officers to be in the region of £5,000 per annum) and loss of income (estimated by Officers to be in the region of up to £20,000 per annum) associated with this change will be referred to the 2025/26 Budget process." 							
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11	Notice of Motion from Councillor Bonsell - referred from Council on 11 December 2024	At the Council meeting on 11 December 2024, the following Notice of Motion was referred here:- That the Council: (1)Notes with concern that the "A" Listed Building Aberdeen Royal Infirmary, latterly known as Woolmanhill Hospital, has fallen into a state of disuse; and (2)Instructs the Chief Officer - Strategic Place Planning to:- (a)identify the current owners; (b)contact the owners to seek assurances in respect of making the buildings safe, secure, and watertight in the first instance; (c)ascertain what are the owners' plans and timescales for the redevelopment of the site in a manner compatible with its "A" listed status; (d)identify the enforcement powers available to the Council should the owners fail to cooperate; (e)seek the support and advice of Historic Environment Scotland, the Scottish Government and the King's Trust in relation to the restoration of what is a building of national importance; and (f)report to the relevant committee(s) in relation to the instructions within no more than two meeting cycles."							
12			11 March 2025						
13	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non Education).		Louise Fox	Data Insight	Corporate Services	1.1.3		
14	Resilience Report	Annual report - to provide an update on arrangements which have been put in place with communities across the city to support them in local emergency response during disruptive weather events and power outages. Reported in March 2024, therefore March/April 2025.		Fiona Mann	Governance	Corporate Services	2.12		
15	Aberdeen Local Housing Strategy	Following consultation, the final Local Housing Strategy will be produced and published in Spring 2025.		Mel Booth	Housing	Families & Communities	1.1.1		
16	Anti Social Behaviour in City Centre	At the meeting on 5 September 2024, it was agreed to instruct the Interim Chief Officer - Governance to coordinate a further report from the Community Safety Partnership to the Communities, Housing and Public Protection Committee on current efforts to manage antisocial behaviour in the city centre and on approaches to offering wider system awareness and understanding of the issues.		Mark Wilson	Governance		1.1.1		
17	Justice Social Work Service Annual Performance Report 2023/24	To provide assurance on the Council's duty to deliver an effective adult justice service.		Val Vertigans	AHSCP		2.1		

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2	RAAC Interventions	At the meeting on 30 May 2024, it was agreed to instruct that a verbal update should be provided to each meeting of the Committee and that such an update should be included as a standing agenda item until the Committee otherwise instructs.		Jaquie McKenzie/ John Wilson/ Stephen Booth	Housing/ Capital/ Corporate Landlord	Various	1.1.1		
18									
19			27 May 2025						
20	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non Education).		Louise Fox	Data Insight	Corporate Services	1.1.3		
21	Scottish Fire and Rescue Performance Report	To provide annual performance report for Scottish Fire and Rescue		Andy Wright	Scottish Fire and Rescue	Scottish	2.20		
22	Housing Board Bi Annual report	At the meeting on 30 May 2024, it was agreed to instruct the Executive Director Families and Communities to bring back to this Committee bi-annual reports providing oversight on Housing Improvement Activity. Due to be reported November 2024 then May 2025.		Eleanor Sheppard		Families & Communities	1.1.1		
23	RAAC Interventions	At the meeting on 30 May 2024, it was agreed to instruct that a verbal update should be provided to each meeting of the Committee and that such an update should be included as a standing agenda item until the Committee otherwise instructs.		Jaquie McKenzie/ John Wilson/ Stephen Booth	Housing/ Capital/ Corporate Landlord	Various	1.1.1		
24	Building Standards Activity Report	At the meeting on 21 November 2024, it was agreed to A to receive a further Building Standards Activity Report at the meeting of the Communities, Housing and Public Protection Committee on 27 May 2025.		Grant Tierney	Strategic Place Planning	City Regeneration & Environment	2.7 and 2.8		
25	Review of the Non Traditional Housing Stock	At the meeting on 17 January 2023, it was agreed to instruct the Chief Officer – Corporate Landlord to review the HRA's non traditional housing stock to identify properties that will be unable to meet future environmental or other standards, identify a budget to undertake these inspections within the 2023/24 budget and report back to this Committee on progress in November 2023.	Consultation works on the future of the City centre multi's has been undertaken with excellent level of tenant and owners participation. Further works has not been progressed as staff time has been diverted to other RAAC related issue.	Stephen Booth	Corporate Landlord	Families & Communities	1.1.1		
26			26 August 2025						
27	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non Education).		Louise Fox	Data Insight	Corporate Services	1.1.3		
28	RAAC Interventions	At the meeting on 30 May 2024, it was agreed to instruct that a verbal update should be provided to each meeting of the Committee and that such an update should be included as a standing agenda item until the Committee otherwise instructs.		Jaquie McKenzie/ John Wilson/ Stephen Booth	Housing/ Capital/ Corporate Landlord	Various	1.1.1		
29	Affordable Housing Update	To provide an update on affordable housing		Mel Booth	Housing	Families & Communities	1.1.1		

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30	Cost Neutral Environmental Enforcement	At the meeting on 6 July 2023, the Committee resolved:(i) to agree the implementation of a 12-month pilot programme with the selected supplier for the enforcement of Littering, Dog Fouling and Fly Tipping legislation; and (ii) to instruct the Chief Officer - Early Intervention and Community Empowerment to monitor and evaluate the pilot and prepare a report for Communities Housing and Public Protection Committee on conclusion of the pilot in 2024.	The contract is due to start on 19th August 2024 so the report on the pilot will be reported back in summer 2025.	Mark Wilson	Governance	Corporate Services	1.1.1 and 1.1.2		
31	Annual Assurance Statement	Annual submission required to the Scottish Government Oct/Nov 2025		Jacqui McKenzie	Housing	Families & Communities	1.1.1		
32	Cluster Risk Registers and Assurance Map Reporting 2025	To provide cluster risk registers and assurance maps.		Various	Various	Various	1.1.4		
33			11 November 2025						
34	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non Education).		Louise Fox	Data Insight	Corporate Services	1.1.3		
35	RAAC Interventions	At the meeting on 30 May 2024, it was agreed to instruct that a verbal update should be provided to each meeting of the Committee and that such an update should be included as a standing agenda item until the Committee otherwise instructs.		Jacqui McKenzie/ John Wilson/ Stephen Booth	Housing/ Capital/ Corporate Landlord	Various	1.1.1		
36	Strategic Housing Investment Plan	To approve the Strategic Housing Investment Plan.		Mel Booth	Housing	Families & Communities	1.1.1		
37	Scottish Fire and Rescue Service	To provide a six monthly performance report		Andy Wright	Scottish Fire and Rescue	Scottish Fire and Rescue	2.20		
38	Housing Board Bi Annual Report	At the meeting on 30 May 2024, it was agreed to instruct the Executive Director Families and Communities to bring back to this Committee bi-annual reports providing oversight on Housing Improvement Activity.		Eleanor Sheppard		Families & Communities	1.1.1		
39	Busking Code of Conduct	At the meeting on 5 September 2024, it was agreed to request that a report be brought back to this Committee in due course on how the Code of Conduct has worked following its implementation.		Mark Wilson		Governance	1.1.5		
40			Future reports						
41	Grampian Joint Health Protection Plan	At the meeting on 30 May 2024 it was noted that the plan would be reviewed again in 2026.		Hazel Stevenson	Governance	Corporate Services	2.2		

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48	Housing (Scotland) Bill 2024	At the meeting on 5 September 2024, it was agreed to instruct the Chief Officer – Housing to provide a report or Service Update, as that Chief Officer deems appropriate, on the Bill as it progresses through Stage 2 of the parliamentary process; and to instruct the Chief Officer – Housing to report to this Committee with a full Implementation Plan when the Bill has progressed through Stage 3 of the parliamentary process.		Jacqui McKenzie	Housing	Families & Communities			
49	Housing (Cladding Remediation) (Scotland) Bill	To provide an update on the Housing (Cladding Remediation) (Scotland) Bill	This report will go as a service update as there isn't enough definitive detail around the implications of the change in legislation. A full report and implementation plan will go through Committee when the legislation is further through the parliamentary process.	Stephen Booth	Corporate Landlord	Families & Communities			
50	Update on Consultation Exercise for City Centre Multi Storeys	At the meeting on 21 November 2024, it was agreed to instruct the Chief Officer – Corporate Landlord to revisit the costs, risks and deliverable timescales for all options in an updated Business Case and to report this to a future meeting of this committee and to reflect the future risk and financial requirements for these buildings in the Housing Revenue Account budget process for 2025/26.		Stephen Booth	Corporate Landlord	Families & Communities	1.1.1		
51	Aberdeen City's Strategic Housing Investment Plan 2025/26 - 2029/30	At the meeting on 21 November 2024, it was agreed to instruct the Chief Officer – Housing to report back to Committee with the implications of the resource planning assumptions, when they were made available from Scottish Government as detailed at 3.5.		Jacqui McKenzie	Housing	Families & Communities	1.1.1		
52			Service Updates						
53	Crisis and Grant Applications	At the meeting on 21 November 2024, it was agreed that a service update be issued to Members once the data was available from Scottish Government in relation to crisis and grant applications.		Wayne Connell	People & Citizen Services	Corporate Services			
54	Family Support Model Implementation Plan	At the meeting on 21 November 2024, the Committee agreed to instruct the Executive Director Families and Communities to report back on progress within one calendar year and make any reports presented to the Education and Children's Services Committee available to members of Communities, Housing and Public Protection through a Service Update		Eleanor Sheppard	Families & Communities	Families & Communities			