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1		N The Business Planner details the re	ET ZERO, ENVIRONMENT eports which have been inst					r the calendar yea	ar.	
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author		Director	Terms of Reference	Aberdeen Adapts and Net Zero Themes	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3				21 January	2025					
	Road Safety Plan Annual Update towards 2030 casualty reduction targets	To provide the annual update	January (or nearest committee)	Vycki Ritson	Operations	City Regeneration & Environment	8	Mobility	R	Officers propose that this will be provided as a Service Update as with last year's update. As officers are reporting on results posted by Transport Scotland, there are no recommendations as these remain as agreed by the Road Safety Plan.
5	Citywide implementation of 20mph speed limit (North)	To present the results of the first consultation		Tolu Olowoleru	Operations	City Regeneration & Environment	8	Mobility		
6	Annual Report on the performance of Aberdeen City Council from the Scottish Roadworks Commissioner	To update the Committee on the performance of Aberdeen City Council's Roads Maintenance and Roadworks Coordination sections following the publication of the annual performance report by the Scottish Roadworks Commissioner	Response received from the Scottish Roadworks Commissioner mid October, therefore a report was unable to be prepared to meet the committee reporting deadlines for this cycle - the report will now be presented in January 2025	Paul Davies	Operations	City Regeneration & Environment	7	N/A		
7	Review of Waste Strategy	NZET 27/03/24 - to instruct the Chief Officer - Operations to report the review of the waste strategy through this Committee starting in Autumn 2024	Officers plan to submit a briefing note to the Strategy Board on 10 October, to allow engagement with the Board prior to the report being submitted to Members. It is therefore proposed that the report will be presented in January 2025 instead	Martina Klubal	Operations	City Regeneration & Environment	1	Natural Environment	D	A draft strategy is currently being developed and is being taken through the corporate governance process. Further work is required to the document before it can be reported to committee. It is therefore proposed that the report will be taken to NZET later in 2025, to a Committee meeting to be confirmed.
8	Active Travel to School	Net Zero, Environment & Transport 31/10/23 - to instruct the Chief Officer - Strategic Place Planning, Chief Officer - Education and the Chief Officer - Operations and Protective Services to bring back a report on options for how to promote and improve active travel routes around schools		Will Hekelaar	SPP / Operations / Education and Lifelong Learning	Various	8	Mobility		

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9	£1 Off-Street Parking Fees	Council Budget 06/03/24 - to instruct the Director of City Regeneration and Environment to implement £1 off-street parking fees after 5pm, and to run this for six months before reporting the impact on the city centre to the Net Zero, Environment and Transport Committee	Scheme ended at the end of October and therefore time is needed for officers to collate the data. The report will therefore be presented in January 2025	Neale Burrows	Operations	City Regeneration & Environment	8	N/A	D	Delayed to March 2025 meeting due to the resources required to interrogate the data
10	Various Small Scale Traffic Management (Stage 3)	To report on the outcome of the consultation		Nazif Abdullah	Operations	City Regeneration & Environment	8	Mobility		
11	Draft Local Transport Strategy - Marketing and Engagement Strategy	NZET 03/09/24 - recognising that empowerment was one of the six enabling strategies of Net Zero Aberdeen, to instruct the Chief Officer - Strategic Place Planning, following consultation with the Chief Officer - People and Citizen Services, to develop a marketing and engagement strategy and report this to the January 2025 meeting with the objective of increasing understanding of the impact transport has on climate change and how transport solutions could contribute to making Aberdeen a great place to live, work, study and visit		Alan Simpson / Mark Yule	Strategic Place Planning	City Regeneration & Environment	8	Mobility	D	Delayed to March 2025 meeting to allow for further engagement with Elected Members
12	Bus Lane Enforcement programme	To update Members of the progress on the Bus Lane Enforcement programme, and to seek approval to progress the programme as outlined within the report. NZET 03/09/24 - to note that officers had advised that it was expected that a report would be presented to Committee within the next two cycles		David Dunne	Strategic Place Planning	City Regeneration & Environment	7	Mobility	D	Officers have advised that work is ongoing and the report is expected to be presented in March
13	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		

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14				19 March						
	Den Burn Restoration Project	NZET 20/06/23 - to instruct the Chief Officer – Strategic Place Planning to (a) continue to seek additional funding; (b) evolve the project scope in line with available funding; and (c) report back to Committee once the required funding has been secured	SEPA Offer and MoU are signed. NHS has a place on the Steering Group - as neighbouring landowner and to embed health / wellbeing in the project. Funding for Concept Design mostly in place and Tender being drafted. Private sector Investment Brochure complete. Solicitation for funding will start. As commercially sensitive, details will require to remain confidential until agreed. Intention to Report back to Committee after Concept Design stage and funding in place to seek approval for Detailed Design.	Sue Cumming	Strategic Place Planning	City Regeneration & Environment	1	Natural Environment		This report will be best timed once response from funding bid is received, therefore March NZET Committee is suggested but this may need to be amended depending on when response from funding bid is received
15										
	Local Nature Conservation Site Review	To present the review	This report is not tied to a statutory timescale and other work currently requires to be prioritised meaning this report needs to be moved back - likely to be March 2025	Gordon McLean	Strategic Place Planning	City Regeneration & Environment	1	Natural Environment		
17	Expansion of Home Composting of Garden Waste	Council Budget 06/03/24 - to instruct the Director of City Regeneration and Environment to report to the Net Zero, Environment and Transport Committee on how the Council could encourage and support the expansion of home composting of garden waste	Officers are working on refreshing their communications plan for home composting and aim to start delivering messaging around April to tie in with the start of the gardening season and so it is proposed to now present this report in March 2025, to align better with the financial year, and to allow time to consider any further actions and to develop these.	Martina Klubal	Operations	City Regeneration & Environment	1	Natural Environment		

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100	Strategic Car Parking Review	Net Zero, Environment & Transport 16/01/24 - to note that officers would report back to Committee once the outcome of the application for funding to NESTRANS was known; ii) to note the likely costs and timescales for undertaking an update to the Strategic Car Parking Review (SCPR); and (iii) to instruct the Chief Officer – Strategic Place Planning to proceed with updating the SCPR as soon as possible, as funding permits, and report the outcomes back to this Committee by the end of 2024	Funding and approval to commence was not formally obtained until April 2024, resulting in a slight delay to the project start. Difficulty obtaining data has resulted in further delays in reporting. Given the delays experienced, officers have advised that March 2025 Committee is a more likely date for reporting		Strategic Place Planning	City Regeneration & Environment	8	Mobility		
18	increased numbers of	City Growth & Resources Committee 11/05/21 - to instruct Chief Officer - Corporate Landlord in consultation with Chief Officer - Operations and Protective Services and Chief Officer - Strategic Place Planning to report to a future meeting of this committee with a programme of infrastructure improvements to support increased numbers of electric vehicles within the council fleet		Stephen Booth / Mark Reilly / David Dunne	Corporate Landlord / Operations / Strategic Place Planning	Families and Communities/City Regeneration and Environment	1	Mobility		
19	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
21	Bus Lane Enforcement - surplus / project list	Council 11/10/24 - to instruct the Chief Officer - Strategic Place Planning to work with Aberdeen Inspired to determine what, if any, additional city centre focused projects the Bus Lane Enforcement surplus could be used for, and report a list of competent projects to a future Net Zero, Environment and Transport Committee within the next six months		David Dunne	Strategic Place Planning	City Regeneration & Environment	7	Mobility		
22	Net Zero Aberdeen & Aberdeen Adapts: Annual Report 2024/25	Council 28/02/22 - to instruct the Chief Officer - Strategic Place Planning to report back to the City Growth and Resources Committee on an annual basis on progress towards the objectives of both Net Zero Aberdeen Routemap and Aberdeen Adapts and to revise them at least every five years, and sooner as may be necessary	An annual report was presented in March 2024 and subsequent Annual Reports will be presented each March thereafter. Individual NZA / AA strategy revisions will take place across 2024/2025 and will be presented separately and scheduled for NZET nearer the time (potentially Oct 2025)	Emma Young / Sinclair Laing	Strategic Place Planning	City Regeneration & Environment	5	All	D	This report will now be presented in June each year. This is due to the fact the information will not be available by March in time to report to Committee, and the prioritisation of the work around carbon budgeting which requires to be prepared at this time of the year

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	Aberdeen Rapid Transit	NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to report back to Committee on the ART Strategic Business Case by the end of financial year 2024/2025, including further exploration of the costs and risks associated with both a Bus Service Improvement Partnership and Franchise approach, and prior to moving to Outline Business Case. Also to agree that the multi-modal corridor studies be concluded at the end of the STAG Options Appraisal and the bus priority infrastructure options that align with the agreed ART routes be incorporated within the overall ART business case development process rather than continue as standalone projects. NZET 03/09/24 - to instruct the Chief Officer - Strategic Place Planning to incorporate the options for active travel provision into the Aberdeen Rapid Transit report to be reported back at the earliest opportunity (ref Westhill to Aberdeen City Centre Active Travel report)	The ART Strategic Business Case will be reported back by the end of the financial year, likely to the March 2025 meeting. Bus priorty and active travel infrastructure options from the multi- modal corridor studies will be fed into the ART Outline Business Case, subject to approval of the SBC	Kirsty Chalmers	Strategic Place Planning	City Regeneration & Environment	7 and 8	Mobility		
23				10 June 2	0005					
25	Trees and Woodland	Net Zero, Environment & Transport 09/05/23 - to instruct the Chief Officer – Operations and Protective Services to report annually to the Net Zero, Environment & Transport Committee on progress to the objectives of the Tree & Woodland Strategic Implementation Plan		Steven Shaw	Operations	City Regeneration & Environment	1	Natural Environment		
26	North East Scotland Active Travel Network Review	NZET 31/10/23 - to instruct the Chief Officer – Strategic Place Planning to report further progress to this Committee at an appropriate time following the public consultation process, within the next 12 months	The Regional Active Travel Network Review was approved by Nestrans Board in September. Officers have advised that a service update is likely to be more appropriate than a report at this time, as this will be a progress update, with no specific recommendations at this stage for Committee	Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
27	Cluster Risk Register Reporting	To present Cluster Risk Register and Assurance Maps in accordance with committee terms of reference.		Mark Reilly / David Dunne	Operations / Strategic Place Planning	City Regeneration & Environment	9	N/A		
21	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
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29	Roads and Transport Related Budget Programme 2025 - 2026 (Annual Report)	This report is Business Critical to spend the allocated Capital Budget approved at the Council Budget meeting and brings together the proposed roads and transportation programme from the approved Capital Budgets for 2025/26		Neale Burrows	Operations	City Regeneration & Environment	7	N/A		
30	Implementation of Pavement Parking Prohibition	NZET 11/06/24 - to instruct the Chief Officer - Operations to report to this Committee no later than July 2025 on the operation of the pavement parking prohibition and make any necessary recommendations arising from that		Tolu Olowoleru	Operations	City Regeneration & Environment	8	Mobility		
31	Staff Travel Policy and Council Travel Plan	Net Zero, Environment & Transport 28/03/24 - to instruct the Chief Officers – Strategic Place Planning and People and Citizen Services, following analysis of the connsultation and finalisation of the documents, to report both the updated Staff Travel Policy and Council Travel Plan back to this Committee and / or other relevant committees by Summer 2025 for approval.		Anthony Burns	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
32				9 Septembe	r 2025					
33	Low Emission Zone - Costs & Income	Net Zero, Environment & Transport 31/10/23 - to instruct the Chief Officer – Strategic Place Planning to submit a report to this Committee in Summer 2025 identifying the costs and income associated with operation of the LEZ during the 2024/25 financial year, including a proposed programme for the use of any surplus income.	Summer 2025 - It will be July 2025 before we know what full year 1 income is so reporting in summer 2025 is achievable	Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	TBC		
34	Air Quality Progress	To update committee members on the annual air quality monitoring results for 2024		Nick Glover	Strategic Place Planning	City Regeneration & Environment	1 and 6			
35	Road Winter Service Plan	To present the Road Winter Maintenance programme every September. NZET 03/09/24 - to instruct officers to highlight any specific changes to the winter maintenance plan in future reports		Paul Davies	Operations	City Regeneration & Environment	8	Mobility		
36	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
37				18 Novembe						
20	Annual Committee Effectiveness Report	To present the annual committee effectiveness report		David Dunne	Strategic Place Planning	City Regeneration & Environment	General Delegation 8.5	N/A		
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39	Natural Environment / Climate Change Annual Reports	NZET 12/11/24 - to instruct the Chief Officer - Strategic Place Planning to align the reporting periods and reporting date for both the annual Climate Change and Natural Environment reports and to explore the potential to combine these into a single report.		Bishnu Bhattarai / Lina- Elvira Back	Strategic Place Planning	City Regeneration & Environment	2 and 4	Natural Environment / Empowerment		
40	Aberdeen Cross City Connections - Active Travel Scheme Development	Net Zero, Environment & Transport 07/03/23 - to report back to this Committee upon completion of the outline business case, and to provide an annual update on progress of detailed design and delivery thereafter.	To date, funding has not been secured in 24/25 to enable progress to an outline business case. Officers will continue to pursue funding opportunities during 24/25 and in future financial years.	Ken Neil	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
4	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
42			DATE FOR R	EPORTING BAC	K TO BE CONFI	RMED				
	Building Performance Criteria - Energy Efficiency	Council 28/2/22 - to instruct the Chief Officer - Corporate Landlord within the context of available funding, to update the Council's Building Performance criteria to ensure that it is compliant with Scottish Government's voluntary Net Zero Public Buildings Standards for all new build or significant refurbishment projects and to seek funding opportunities to upgrade existing building stock, including all required feasibility assessments to allow the building assets to meet Energy Efficiency Standard for Social Housing (EESH2), or to reduce carbon usage within the portfolio and create pathways to Net Zero, and report back to the City Growth and Resources Committee on progress before March 2023 NZET Committee 20/6/23 - to note that officers would provide an update on the next meeting on item 8 (Building Performance Criteria – Energy Efficiency) which would outline when the work was expected to be undertaken	To note the verbal update at the June 2024 meeting that the building performance policy and standards were currently being updated in accordance with the national standards which had recently been produced and that a report would be presented to a future meeting on progress and any changes which might be required	Stephen Booth / Mai Muhammad		Families and Communities	1	Building, Heat & Infrastructure		
43	The Aberdeen City Council (City Centre, Aberdeen) (Traffic Management) (Experimental) Order 2023 - Implementation	Urgent Business Committee 18/12/24 - to instruct the Chief Officer - Operations, should there be no objections received during the statutory consultation period, to make an appropriate Traffic Regulation Order giving effect to the removal of the ban on right turns from Union Terrace onto Rosemount Viaduct or to report back to the Net Zero, Environment and Transport Committee if objections are received during the statutory consultation period		Neale Burrows	Operations	City Regeneration & Environment	8	Mobility		

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45	Draft Local Transport Strategy 2023-2030	NZET 03/09/24 - to instruct the Chief Officer - Strategic Place Planning to develop a refreshed Draft Local Transport Strategy, appendices and supporting documents and report these back to Committee at the earliest opportunity to seek Committee approval for a further period of public consultation		Alan Simpson	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
	Transport Delivery Programme	City Growth & Resources Committee 05/12/19 - to instruct the Chief Officer – Strategic Place Planning and Chief Officer – Capital, to develop a prioritised delivery programme of transport interventions (to encompass larger-scale interventions recommended in the Sustainable Urban Mobility Plan (SUMP) and the City Centre Masterplan, as well as projects arising from the recent Roads Hierarchy review and the ongoing Low Emission Zone development process) to inform the Capital budget process and report this programme back to Committee in due course.	Regional Active Travel Network Review (prioritised programme of active travel projects) potentially supercedes this. Recommend holding this item until the Active Travel Network Review is completed and options are put forward to next year's capital plan and external funders.	Nicola Laird	Strategic Place Planning	City Regeneration & Environment	7	Mobility		It is not possible to put a date for reporting against this item at present, as it awaits the Active Travel Network Review. Officers also recommend waiting to report on this until the Local Transport Strategy has been published as that will dictate the direction of the delivery plan
40	Annual Report - Northern Roads Collaboration Joint Committee	To update the Committee on the annual report of the Northern Roads Collaboration Joint Committee	The Northern Roads Colloboration Joint Committee is currently not meeting. A letter is being sent out to neighbouring authorities to establish if there is an appetite to reconvene or cease future committee meetings. Previously another authority chaired and provided support for the committee. This is no longer available. Officers are unable to commit to a reporting date until the appetite of the neighbouring authorities is established.	Neale Burrows	Operations	City Regeneration & Environment	7	Mobility		
47	Aberdeen Hydrogen	City Growth & Resources Committee 03/2/22 - to instruct	A date for reporting back	Barry Davidson	Commercial and	City Regeneration	1	Energy Supply		
48	Integration - Governance	the Director of Resources and Director of Commissioning to continue discussions with Aberdeen Heat and Power regarding future opportunities for integrating hydrogen into District Heating and report the outcomes to a future meeting of this Committee	cannot be confirmed until the ongoing feasibility study is completed	/ Andrew Collins	Procurement	& Environment	'	. Епогду Эцрргу		

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499	ARI Parking	Net Zero, Environment & Transport 31/10/23 - (i) to instruct the Chief Officer – Operations and Protective Services to report to this Committee on any future impacts arising from the above recommendations or collaboration with NHS Grampian to improve accessibility to the site for patients, staff and visitors; and (ii) to instruct the Director of Commissioning to invite bus operators to a meeting including the Convener and Vice Convener of the Net Zero Environment and Transport Committee, and representatives from each political group, to discuss the impact the changes to the bus services has had on NHS Grampian staff and patients; and instruct the Director of Commissioning to report back to the next appropriate meeting of the Committee on the outcome of the meetings agreed and any potential further steps	There has been no further development on item i). There is currently a planning application in in relation to the Lady Helen car park and discussions are due to begin in relation to ART, therefore it is not possible at this time to confirm a date for reporting back	Mark Reilly / David Dunne	Operations / Strategic Place Planning	City Regeneration & Environment	8	Mobility		
	Locality Based Approach to Deliver Net Zero	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023	Due to the restructure of the Climate and Environment team and delays in guidance on 20minute neighbourhoods and Local Place Plans associated with the National Planning Framework 4, this work has been delayed and will be reported to a future committee. With the reestablishment of the Net Zero Leadership Board officers are unable to report back until the board considers options for taking this forward.	David Dunne	Strategic Place Planning	City Regeneration & Environment				
50	A92 Haudagain	To present the details of the final settlement for the	Information is still awaited	Neale Burrows	Operations	City Regeneration	8	Mobility		
	Improvement – Detrunking Settlement	remaining sections of Trunk Road on Anderson Drive / Great Northern Road and Auchmill Road. Contractor working on the Haudagain Improvement for Transport Scotland failed to complete the scheme before 31/3/2022. Although the scheme opened 16/5/22, this means that the earliest the old Trunk Road will be detrunked is 31/3/2023. Officers expect that this report will not come back to committee until May 2023 at the earliest	from Transport Scotland			& Environment				
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55	Citywide implementation of 20mph speed limit	NZET 11/06/24 - (i) to instruct the Chief Officer - Operations to promote the Traffic Regulation Orders for 20mph of those streets located within residential areas identified in Appendix 2 of the report, and on conclusion of the TRO process, with or without objections, report back to this Committee for consideration prior to implementation; (ii) to instruct the Chief Officer - Operations to report to Committee those streets, identified in Appendix 2, meeting the place criteria or linking sections of roads meeting the place criteria which would encourage a more consistent reduction in speed across a wider areas that could be made 20mph under Temporary TROs, reporting the results of an informal public consultation process; and (iii) to instruct the Chief Officer - Operations to bring a report back, working with Police Scotland, in 24 months on the impact and enforcement on vehicle speeds on the roads where 20mph has been introduced	of the first consultation will be reported to January 2025 NZET	Tolu Olowoleru	Operations	City Regeneration & Environment	8	Mobility		
54	South College Street Phase 2 / Riverside Drive Active Travel Improvements	Net Zero, Environment & Transport 27/03/24 - to note the findings of the option testing for the Riverside Drive active travel improvements (as described in paragraph 3.12 of this report) and instruct the Chief Officer – Strategic Place Planning to seek external funding to allow for the continued development of wider active travel connectivity improvements adjacent to and across the River Dee at this location and report any findings to a future meeting of this Committee.	likely reporting would be	Ken Neil	Strategic Place Planning	City Regeneration & Environment	7 and 8	Mobility		
55										
56	SERVICE UPDATES	I	Ia			1				
57	Grants	NZET 03/09/24 - to instruct the Chief Officer - Operations to monitor take up of the grant and report back to the Committee via service update in Spring 2026 ahead of the Budget meeting	Spring 2026	,	Operations					
58	Bus Patronage	NZET 09/05/23 - to note that officers would provide a service update in relation to any available data on bus patronage which could be shared (following from the Aberdeen Rapid Transit Options Appraisal report being considered)		Will Hekelaar	Strategic Place Planning					

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		NZET 20/06/23 - to note that officers would report back to a future Committee on the joint procurement exercise being undertaken in relation to EV infrastructure. As there are no actions for Committee to approve, it was agreed at NZET on 11/06/24 this this be presented as a service update. NZET 03/09/24 - to note that the Chief Officer - Strategic Place PLanning would arrange for officers to circulate a service update to Members		David Dunne	Strategic Place Planning	City Regeneration & Environment				
60	Place Based Strategy Framework	NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to produce an annual service update on the ongoing development of the plans and strategies set ou in the report, noting that this would be in addition to the ongoing reports to Committee on each individual plan and strategy	June 2025	David Dunne		City Regeneration & Environment				
61	Nature Awareness Campaign	NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to continue working on the campaign with citywide partners and provide a service update within 12 months of this report	By June 2025	Richard Brough / Gordon McLean		City Regeneration & Environment				
62	Open Space Audit	NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to finalise the reports and circulate via service update		Guy Bergman		City Regeneration & Environment				
63	Northern Roads Collaboration Joint Committee	NZET 03/09/24 - to note that officers would circulate an update to Members outwith the meeting in relation to the Joint Committee		Neale Burrows	Operations	City Regeneration & Environment				
64	Draft Local Transport Strategy	NZET 03/09/24 - to note the need for a broader representation of the residents of Aberdeen in the responses to the consultation and instruct the Chief Officer Strategic Place Planning, following consultation with the Chief Officer - Data Insights to report back to committee via service update the measures in place to increase the response from under-represented groups and to align more closely to the demographic profile of the city		Alan Simpson	Strategic Place Planning	City Regeneration & Environment				