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1	<b>NET ZERO, ENVIRONMENT AND TRANSPORT COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.									
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Director</b>	<b>Terms of Reference</b>	<b>Aberdeen Adapts and Net Zero Themes</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>21 January 2025</b>									
4	Road Safety Plan Annual Update towards 2030 casualty reduction targets	To provide the annual update	January (or nearest committee)	Vycki Ritson	Operations	City Regeneration & Environment	8	Mobility	R	Officers propose that this will be provided as a Service Update as with last year's update. As officers are reporting on results posted by Transport Scotland, there are no recommendations as these remain as agreed by the Road Safety Plan.
5	Citywide implementation of 20mph speed limit (North)	To present the results of the first consultation		Tolu Olowoleru	Operations	City Regeneration & Environment	8	Mobility		
6	Annual Report on the performance of Aberdeen City Council from the Scottish Roadworks Commissioner	To update the Committee on the performance of Aberdeen City Council's Roads Maintenance and Roadworks Coordination sections following the publication of the annual performance report by the Scottish Roadworks Commissioner	Response received from the Scottish Roadworks Commissioner mid October, therefore a report was unable to be prepared to meet the committee reporting deadlines for this cycle - the report will now be presented in January 2025	Paul Davies	Operations	City Regeneration & Environment	7	N/A		
7	Review of Waste Strategy	NZET 27/03/24 - to instruct the Chief Officer - Operations to report the review of the waste strategy through this Committee starting in Autumn 2024	Officers plan to submit a briefing note to the Strategy Board on 10 October, to allow engagement with the Board prior to the report being submitted to Members. It is therefore proposed that the report will be presented in January 2025 instead	Martina Klubal	Operations	City Regeneration & Environment	1	Natural Environment	D	A draft strategy is currently being developed and is being taken through the corporate governance process. Further work is required to the document before it can be reported to committee. It is therefore proposed that the report will be taken to NZET later in 2025, to a Committee meeting to be confirmed.
8	Active Travel to School	Net Zero, Environment & Transport 31/10/23 - to instruct the Chief Officer - Strategic Place Planning, Chief Officer - Education and the Chief Officer - Operations and Protective Services to bring back a report on options for how to promote and improve active travel routes around schools		Will Hekelaar	SPP / Operations / Education and Lifelong Learning	Various	8	Mobility		



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2										
14	<b>19 March 2025</b>									
15	Den Burn Restoration Project	NZET 20/06/23 - to instruct the Chief Officer – Strategic Place Planning to (a) continue to seek additional funding; (b) evolve the project scope in line with available funding; and (c) report back to Committee once the required funding has been secured	SEPA Offer and MoU are signed.  NHS has a place on the Steering Group - as neighbouring landowner and to embed health / wellbeing in the project. Funding for Concept Design mostly in place and Tender being drafted. Private sector Investment Brochure complete. Solicitation for funding will start. As commercially sensitive, details will require to remain confidential until agreed. Intention to Report back to Committee after Concept Design stage and funding in place to seek approval for Detailed Design.	Sue Cumming	Strategic Place Planning	City Regeneration & Environment	1	Natural Environment		This report will be best timed once response from funding bid is received, therefore March NZET Committee is suggested but this may need to be amended depending on when response from funding bid is received
16	Local Nature Conservation Site Review	To present the review	This report is not tied to a statutory timescale and other work currently requires to be prioritised meaning this report needs to be moved back - likely to be March 2025	Gordon McLean	Strategic Place Planning	City Regeneration & Environment	1	Natural Environment		
17	Expansion of Home Composting of Garden Waste	Council Budget 06/03/24 - to instruct the Director of City Regeneration and Environment to report to the Net Zero, Environment and Transport Committee on how the Council could encourage and support the expansion of home composting of garden waste	Officers are working on refreshing their communications plan for home composting and aim to start delivering messaging around April to tie in with the start of the gardening season and so it is proposed to now present this report in March 2025, to align better with the financial year, and to allow time to consider any further actions and to develop these.	Martina Klubal	Operations	City Regeneration & Environment	1	Natural Environment		



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2	Aberdeen Rapid Transit	<p>NZET 11/06/24 - to instruct the Chief Officer - Strategic Place Planning to report back to Committee on the ART Strategic Business Case by the end of financial year 2024/2025, including further exploration of the costs and risks associated with both a Bus Service Improvement Partnership and Franchise approach, and prior to moving to Outline Business Case.</p> <p>Also to agree that the multi-modal corridor studies be concluded at the end of the STAG Options Appraisal and the bus priority infrastructure options that align with the agreed ART routes be incorporated within the overall ART business case development process rather than continue as standalone projects.</p> <p>NZET 03/09/24 - to instruct the Chief Officer - Strategic Place Planning to incorporate the options for active travel provision into the Aberdeen Rapid Transit report to be reported back at the earliest opportunity (ref Westhill to Aberdeen City Centre Active Travel report)</p>	The ART Strategic Business Case will be reported back by the end of the financial year, likely to the March 2025 meeting. Bus priority and active travel infrastructure options from the multi-modal corridor studies will be fed into the ART Outline Business Case, subject to approval of the SBC	Kirsty Chalmers	Strategic Place Planning	City Regeneration & Environment	7 and 8	Mobility			
23											
24	<b>10 June 2025</b>										
25	Trees and Woodland	Net Zero, Environment & Transport 09/05/23 - to instruct the Chief Officer – Operations and Protective Services to report annually to the Net Zero, Environment & Transport Committee on progress to the objectives of the Tree & Woodland Strategic Implementation Plan		Steven Shaw	Operations	City Regeneration & Environment	1	Natural Environment			
26	North East Scotland Active Travel Network Review	NZET 31/10/23 - to instruct the Chief Officer – Strategic Place Planning to report further progress to this Committee at an appropriate time following the public consultation process, within the next 12 months	The Regional Active Travel Network Review was approved by Nestrans Board in September. Officers have advised that a service update is likely to be more appropriate than a report at this time, as this will be a progress update, with no specific recommendations at this stage for Committee	Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	Mobility			
27	Cluster Risk Register Reporting	To present Cluster Risk Register and Assurance Maps in accordance with committee terms of reference.		Mark Reilly / David Dunne	Operations / Strategic Place Planning	City Regeneration & Environment	9	N/A			
28	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A			

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2	Roads and Transport Related Budget Programme 2025 - 2026 (Annual Report)	This report is Business Critical to spend the allocated Capital Budget approved at the Council Budget meeting and brings together the proposed roads and transportation programme from the approved Capital Budgets for 2025/26		Neale Burrows	Operations	City Regeneration & Environment	7	N/A		
29	Implementation of Pavement Parking Prohibition	NZET 11/06/24 - to instruct the Chief Officer - Operations to report to this Committee no later than July 2025 on the operation of the pavement parking prohibition and make any necessary recommendations arising from that		Tolu Olowoleru	Operations	City Regeneration & Environment	8	Mobility		
30	Staff Travel Policy and Council Travel Plan	Net Zero, Environment & Transport 28/03/24 - to instruct the Chief Officers – Strategic Place Planning and People and Citizen Services, following analysis of the consultation and finalisation of the documents, to report both the updated Staff Travel Policy and Council Travel Plan back to this Committee and / or other relevant committees by Summer 2025 for approval.		Anthony Burns	Strategic Place Planning	City Regeneration & Environment	8	Mobility		
31										
32	<b>9 September 2025</b>									
33	Low Emission Zone - Costs & Income	Net Zero, Environment & Transport 31/10/23 - to instruct the Chief Officer – Strategic Place Planning to submit a report to this Committee in Summer 2025 identifying the costs and income associated with operation of the LEZ during the 2024/25 financial year, including a proposed programme for the use of any surplus income.	Summer 2025 - It will be July 2025 before we know what full year 1 income is so reporting in summer 2025 is achievable	Will Hekelaar	Strategic Place Planning	City Regeneration & Environment	8	TBC		
34	Air Quality Progress	To update committee members on the annual air quality monitoring results for 2024		Nick Glover	Strategic Place Planning	City Regeneration & Environment	1 and 6			
35	Road Winter Service Plan	To present the Road Winter Maintenance programme every September.  NZET 03/09/24 - to instruct officers to highlight any specific changes to the winter maintenance plan in future reports		Paul Davies	Operations	City Regeneration & Environment	8	Mobility		
36	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data Insights	Corporate Services	7	N/A		
37	<b>18 November 2025</b>									
38	Annual Committee Effectiveness Report	To present the annual committee effectiveness report		David Dunne	Strategic Place Planning	City Regeneration & Environment	General Delegation 8.5	N/A		







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2	ARI Parking	Net Zero, Environment & Transport 31/10/23 - (i) to instruct the Chief Officer – Operations and Protective Services to report to this Committee on any future impacts arising from the above recommendations or collaboration with NHS Grampian to improve accessibility to the site for patients, staff and visitors; and (ii) to instruct the Director of Commissioning to invite bus operators to a meeting including the Convener and Vice Convener of the Net Zero Environment and Transport Committee, and representatives from each political group, to discuss the impact the changes to the bus services has had on NHS Grampian staff and patients; and instruct the Director of Commissioning to report back to the next appropriate meeting of the Committee on the outcome of the meetings agreed and any potential further steps	There has been no further development on item i).  There is currently a planning application in relation to the Lady Helen car park and discussions are due to begin in relation to ART, therefore it is not possible at this time to confirm a date for reporting back	Mark Reilly / David Dunne	Operations / Strategic Place Planning	City Regeneration & Environment	8	Mobility		
49	Locality Based Approach to Deliver Net Zero	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023	Due to the restructure of the Climate and Environment team and delays in guidance on 20minute neighbourhoods and Local Place Plans associated with the National Planning Framework 4, this work has been delayed and will be reported to a future committee.  With the reestablishment of the Net Zero Leadership Board officers are unable to report back until the board considers options for taking this forward.	David Dunne	Strategic Place Planning	City Regeneration & Environment				
50	A92 Haudagain Improvement – Detrunking Settlement	To present the details of the final settlement for the remaining sections of Trunk Road on Anderson Drive / Great Northern Road and Auchmill Road. Contractor working on the Haudagain Improvement for Transport Scotland failed to complete the scheme before 31/3/2022. Although the scheme opened 16/5/22, this means that the earliest the old Trunk Road will be detrunked is 31/3/2023. Officers expect that this report will not come back to committee until May 2023 at the earliest	Information is still awaited from Transport Scotland	Neale Burrows	Operations	City Regeneration & Environment	8	Mobility		
51										
52	2026									

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2	Citywide implementation of 20mph speed limit	NZET 11/06/24 - (i) to instruct the Chief Officer - Operations to promote the Traffic Regulation Orders for 20mph of those streets located within residential areas identified in Appendix 2 of the report, and on conclusion of the TRO process, with or without objections, report back to this Committee for consideration prior to implementation; (ii) to instruct the Chief Officer - Operations to report to Committee those streets, identified in Appendix 2, meeting the place criteria or linking sections of roads meeting the place criteria which would encourage a more consistent reduction in speed across a wider areas that could be made 20mph under Temporary TROs, reporting the results of an informal public consultation process; and (iii) to instruct the Chief Officer - Operations to bring a report back, working with Police Scotland, in 24 months on the impact and enforcement on vehicle speeds on the roads where 20mph has been introduced	This scheme is beng delivered in 3 packages with the first being consulted through Aug/Sept/ Oct. The results of the first consultation will be reported to January 2025 NZET	Tolu Olowoleru	Operations	City Regeneration & Environment	8	Mobility		
53	South College Street Phase 2 / Riverside Drive Active Travel Improvements	Net Zero, Environment & Transport 27/03/24 - to note the findings of the option testing for the Riverside Drive active travel improvements (as described in paragraph 3.12 of this report) and instruct the Chief Officer – Strategic Place Planning to seek external funding to allow for the continued development of wider active travel connectivity improvements adjacent to and across the River Dee at this location and report any findings to a future meeting of this Committee.	Dependent on sourcing external funding to be able to progress. Potential for funding to be in place for 2025/26, in which case likely reporting would be early 2026. Officers are unable to commit to a date for reporting back until such time as funding can be identified.	Ken Neil	Strategic Place Planning	City Regeneration & Environment	7 and 8	Mobility		
54										
55										
56	<b>SERVICE UPDATES</b>									
	Property Level Protection Grants	NZET 03/09/24 - to instruct the Chief Officer - Operations to monitor take up of the grant and report back to the Committee via service update in Spring 2026 ahead of the Budget meeting	Spring 2026	Claire Royce	Operations					
57	Bus Patronage	NZET 09/05/23 - to note that officers would provide a service update in relation to any available data on bus patronage which could be shared (following from the Aberdeen Rapid Transit Options Appraisal report being considered)		Will Hekelaar	Strategic Place Planning					
58										

