

	A	B	C	D	E	F	G	H	I
1	EDUCATION AND CHILDREN'S SERVICES COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	18 February 2025								
4	Performance Management Framework / National Improvement Framework Update	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
5	UNCRC Plan	E&CS 24/01/23 - to instruct the Chief Education Officer to present a refreshed Local Authority Plan for implementation of the United Nations Convention on the Rights of the Child to the Education and Children's Services Committee following receipt of the anticipated Statutory Guidance in 2023	Statutory Guidance was published in September 2024, therefore officers will report to Committee in February 2025	Matt Reid	Education and Lifelong Learning	Families and Communities	1.1.1		
6	Options to Rationalise Early Learning and Childcare settings	To present an update		Louise Beaton	Education and Lifelong Learning	Families and Communities	1.1.1 and 1.2		
7	Children's Care and Justice Bill	To present an update		Andrea McGill	Children's Social Work and Family Support	Families and Communities	2.1.1 and 2.2		
8	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
9	29 April 2025								
10	Children's Services Plan - Annual Update	<p>E&CS 21/03/23 - to instruct the Director Children's and Family Services to ensure that yearly progress reports are presented to Committee & thereafter for approval by the Community Planning Management Board over the lifetime of the Plan.</p> <p>E&CS 04/07/23 - to instruct the Director Children's and Family Services to report progress in developing a Family Support Model and progress on the impact of delivering improved multi-agency support to Kinship Carers through the Children's Services Plan annual progress report.</p> <p>E&CS 20/02/24 - to note the current plans to provide appropriate accommodation, support and intervention to meet the needs of this vulnerable group of children and young people; and instruct the Chief Social Work Officer to provide an annual update through the Children's Services Plan Annual Report.</p> <p>E&CS 20/02/24 - to request that the Chief Social Work Officer provides Members with an update on progress to deliver a Bairns Hoose within the Annual Child Protection Committee Report and within the annual update to Aberdeen City's Children's Services Plan.</p> <p>E&CS 30/04/24 - to instruct the Director Families and Communities to consider the findings of the health & wellbeing annual report and plan next steps as part of work being taken forward through the Children's Services Plan and associated National Improvement Framework Plan</p>		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1		

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2	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
25	Healthy Weight	E&CS 02/07/24 - to instruct the Executive Director Families and Communities to report progress within one calendar year on the whole systems approach		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1 / 1.1.2		
26	Health and Wellbeing	E&CS 30/04/24 - to instruct the Chief Officer Education and Lifelong Learning to report the findings of the next Health and Wellbeing surveys to Committee within one calendar year; and to note with concern evidence that indicated that the current cohort of S4 girls were generally outliers in the improvement journey; and, therefore, instruct the Chief Officer Education and Lifelong Learning to give this issue special focus and undertake further targeted work on supportive solutions; with information on actions and outcomes reported back in the agreed report		Emma Powell	Education and Lifelong Learning	Families and Communities	1.1.1		
27									
28	16 September 2025								
29	Education and Children's Services Performance Management Framework	To present the regular performance update EOD Committee 19/04/18 - to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise (a) a yearly progress report based on validated data and (b) a six monthly update to provide an indication of progress to that point.		Alex Paterson	Data Insights	Corporate Services	1.1.3		
30	Learning outcomes from Care Inspectorate Thematic Review – Disabled Children and Young People's experiences of Social Work Services	E&CS 26/11/24 -to approve the action plan at appendix A of the report developed to address findings and to instruct the Chief Social Work Officer to report progress on delivering on the key findings in Autumn 2025		Carol Davie	Children's Social Work and Family Support	Families and Communities	2.1		
31	Northfield Asset Review	E&CS 17/09/24 - to instruct the Chief Officer – Corporate Landlord to proceed with a review of all public building assets in Northfield, which will include an assessment of options for the future of the primary schools. it is anticipated that the findings of this review will be presented to the Committee on 16 September 2025		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.2 and 1.1.5		
32	Aberdeen City National Improvement Framework Plan (NIF)	To present the plan This report will cover the instruction from EODC 25/11/21 - to instruct the Chief Officer - Education to present an annual report on the progress of care experienced children and young people to the Committee, commencing in September 2022, and will also cover the yearly self evaluation. E&CS 26/11/24 - to instruct the Chief Officer - Education & Lifelong Learning to report progres on the Parental Involvement and Engagement Plan through the regular updates on progress towards delivery of the NIF		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1		

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2									
40	25 November 2025								
41	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
42	Education and Children's Services Committee Annual Effectiveness Rpeort	To present the annual effectiveness report		Steph Dunsmuir	Governance	Corporate Services	GD 8.5		
43	Minimising Exclusion Policy	To present the revised exclusion policy for approval	Officers anticipate updated national guidance by summer 2025 and will look to take a refreshed policy to Committee when they have considered the guidance	Mhairi Shewan	Education and Lifelong Learning	Families and Communities	1.1.5		
44	Corporate Parenting Annual Report	To present the Corporate Parenting Annual Report for assurance		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1		
45	Family Support Model - engagement	E&CS 17/09/24 - to note that the Executive Director had suggested that the report due to be presented to the Communities, Housing and Public Protection Committee in November on a detailed phased implementation plan reflecting plans for internal zoning of the Central Library and testing of the Library and Information Service as an integral part of the emerging model of Family Support which would incorporate plans for ongoing engagement with communities and groups could also be presented to the November meeting of this Committee if it was felt this would be beneficial		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1		
46	Cluster Risk Registers and Assurance Maps	To report on the cluster risk registers E&CS 26/11/24 - to note that (a) officers had undertaken to consider the feedback from Members that it would be helpful for the matrix to reflect the previous year's situation to allow for comparison and a clearer understanding of which risks had been effectively mitigated; (b) that some control actions may need to be reviewed to demonstrate the drive in the risk register to resolve the specific issue; and (c) that the phrasing of the risk 'Child Migration including unaccompanied asylum seeking children and young people and all families requiring resettlement or with no recourse to public funds' would be reviewed for the next report		Graeme Simpson / Shona Milne	Families and Communities	Families and Communities	1.1.4		
47	Chief Social Work Officer Annual Report	To present the Chief Social Work Officer annual report.		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.5		
48	Child Protection Committee Annual Report	E&CS 26/11/24 - (i) to instruct the Chief Social Work Officer to provide Committee with a further report in November 2025 detailing the continuing impact and effectiveness of partnership work in relation to child protection; and (ii) to request that officers ensure that there was less use of acronyms in the next report		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1		
49	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		

