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2	<b>RISK and AUDIT PERFORMANCE COMMITTEE BUSINESS PLANNER</b>									
3	<b>The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.</b>									
4	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	Directorate	Update/Status	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
5	<b>25 February 2025</b>									
6	Standing Item	Annual Review of Financial Regulations and Reserves Policy	To present the findings of a financial governance review, a revised version of the IJB's Financial Regulations and an updated Reserves Policy for approval.	HSCP.25.011	Sarah Gibbon	Amy McDonald	ACHSCP	Deferred from September due to staff vacancy. Financial Regulations and Reserves Policy added 080125 following discussion with Sarah Gibbon.		
7	Standing Item	Internal Audit Update Report	To provide an update on Internal Audit's work since the last update: progress against the approved Internal Audit plans, audit recommendations follow up, and other relevant matters.	HSCP.25.012	Jamie Dale	Chief Internal Auditor	Internal Audit			
8		Internal Audit Plan 2025-28	To seek approval of the Internal Audit Plan for the Aberdeen City Integration Joint Board for 2025-28.	HSCP.25.013	Jamie Dale	Chief Internal Auditor	Internal Audit			
9	30.11.22	Quarterly Performance Reports against the Delivery Plan - Q3 Update	to provide assurance and update on progress of the Delivery Plan as set out within the ACHSCP Strategy Plan 2022-2025	HSCP.25.014	Calum Leask	Alison Macleod	Strategy and Transformation Team			
10	19.11.24	Financial Position Update	On 19 November 2024 at the IJB, Members agreed that a finance update would be presented to every IJB and RAPC meeting going forward.	HSCP.25.010	Amy McDonald	Amy McDonald	ACHSCP		D	Request to defer due to the additional Special Meeting of the IJB on 28 February 2025.
11	Standing Item	Whistleblowing Updates	Quarterly update		Martin Allan	Business Manager	ACHSCP		R	There are no whistleblowing incidents to report this quarter - per Martin Allan on 8 January 2025.
12	<b>30 April 2025</b>									
13	19.11.24	Financial Position Update	On 19 November 2024 at the IJB, Members agreed that a finance update would be presented to every IJB and RAPC meeting going forward.							
14	07.09.23	Strategic Risk Register and Risk Appetite Statement	To present an updated version of the Integrated Joint Board's (IJB) Strategic Risk register.		Martin Allan	Business and Resilience Manager	ACHSCP	Last presented to RAPC on 2 April 2024		
15		Internal Audit Plan	To seek approval of the Internal Audit Plan for the Aberdeen City Integration Joint Board for 2025-28		Jamie Dale	Chief Internal Auditor	Governance	Last presented to RAPC on 2 April 2024		
16	Standing Item	External Audit Strategy 2024/25	To provide a summary of the work plan for Audit Scotland's 2024/25 external audit of Aberdeen City Integration Joint Board (IJB).		Anne MacDonald	Audit Scotland	Audit Scotland	Last considered at RAPC 2 April 2024		
17	Standing Item	Board Assurance and Escalation Framework (BAEF)	To note the Framework (reviewed by the Committee on an annual basis as per resolution on 26.08.2020)		Martin Allan	Business Manager	ACHSCP	Last presented 2 April 2024	D	Request to defer to 17 June 2025 in order to take account of the new Strategic Plan.
18	<b>17 June 2025</b>									
19	19.11.24	Financial Position Update	On 19 November 2024 at the IJB, Members agreed that a finance update would be presented to every IJB and RAPC meeting going forward.							

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20	19.09.2023	Locality Planning Annual Reports	To note the update - At IJB on 19 September 2023, members instructed the Lead Officer to submit the 2023-24 Locality Planning Annual Reports to the Committee in September 2024.		Alison Macleod / Iain Robertson	Lead Strategy and Performance Manager	ACHSCP	May/June 2025 - as the refreshed LOIP and Locality Plans come into effect on 29 April 2024, the Locality Planning Team representing both Community Planning and ACHSCP requested to move the annual reporting from August/September 2024 to June 2025 as the three annual performance reports on the new plans would have only been in place for a couple of months if taken in June 2024.		
21		Approval of Unaudited Accounts			Amy McDonald	Amy McDonald	ACHSCP	Last presented to RAPC on 4 June 2024		
22		Review of Duties and Year End Report - Annual Review of RAPC	To present a review of reporting for 2025/26 and an early draft intended schedule of reporting for 2024/25 to provide assurance that the Committee is fulfilling all the duties as set out in its terms of reference.		Alison Macleod	Amy McDonald	ACHSCP	Last presented to RAPC on 4 June 2024		
23		Internal Audit Annual Report	To provide the Committee with Internal Audit's Annual Report for 2023/24.		Jamie Dale	Chief Internal Auditor	Governance	Last presented to RAPC on 4 June 2024 - this is an annual requirement.		
24	Standing Item	Directions Tracker	To present the six-monthly update on the status of Directions made by the Integration Joint Board (IJB) to Aberdeen City Council (ACC) and NHS Grampian (NHSG).		Alison MacLeod	Alison MacLeod	ACHSCP			
25	02.05.23	Primary Care Improvement Plan (Update)	On 3 December 2024 Members agreed that the Primary Care Improvement Plan would be reported to the IJB annually and also to RAPC annually as an interim report mid-cycle. (Went to IJB 19.11.24)		Alison Penman	Emma King	ACHSCP			
26	<b>27 August 2025</b>									
27	19.11.24	Financial Position Update	On 19 November 2024 at the IJB, Members agreed that a finance update would be presented to every IJB and RAPC meeting going forward.							
28	<b>19 November 2025</b>									
29	19.11.24	Financial Position Update	On 19 November 2024 at the IJB, Members agreed that a finance update would be presented to every IJB and RAPC meeting going forward.							
30	19.09.2023	Justice Social Work Delivery Plan update 2024-25 and Performance Report	To present the Risk, Audit and Performance Committee with the updated Justice Social Work Service (JSWS) Annual Performance Report 2024/25. Last reported on 3 December 2024.		Val Vertigans	Chief Social Work Officer	ACHSCP			
31	08.01.2025	Strategic Risk Register			Martin Allan	Business and Resilience Manager	ACHSCP			
32	<b>24 February 2026</b>									

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33	19.11.24	Financial Position Update	On 19 November 2024 at the IJB, Members agreed that a finance update would be presented to every IJB and RAPC meeting going forward.							
34	2026 and TBC									
35	20.08.2024	Accounts Commission: IJB Finance and Performance Report 2025? (TBC Sarah Gibbon)	To provide a summary of the Accounts Commission's Finance and Performance Report for IJBs in 2025 and to provide assurance across the Accounts Commission's recommendations.		Sarah Gibbon	Amy McDonald	ACHSCP	HSCP.24.072 report reported to RAPC on 10 September 2024.		
36		Workforce Plan Annual Update Report	To provide an overview of the current workforce and the progress made against the Workforce Plan Priorities - Members agreed at IJB in November 2022 to instruct the Chief Officer to report progress annually to the Risk, Audit, and Performance Committee. Last reported on 28 November 2023.		Stuart Lamberton / Grace Milne	Sandy Reid	ACHSCP	Members agreed on 3 December 2024 to defer to a date (TBC) in 2025 in order to allow the officers involved to complete time limited work on ACHSCP strategic plan, premises review and budget saving proposals.		
37	12.06.2024	Adult Support and Protection - Biennial Report	To share the Adult Protection Committee (APC) Independent Convener's Biennial Report for 2024-26 for assurance purposes, in terms of the delivery and impact of 'adult support and protection' in the City.		Val Vertigans/ Claire Wilson	Claire Wilson	ACHSCP	Last reported 3 December 2024 - due late 2026		