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1	<b>COMMUNITIES HOUSING AND PUBLIC PROTECTION COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Director</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3			11 March 2025						
4	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non Education).		Louise Fox	Data Insight	Corporate Services	1.1.3		
5	Residential Caravan Licensing	Council on 17/4/24 agreed to instruct the Chief Officer - Governance to report back to the Licensing Committee before November 2024 outlining additional site licence conditions as necessary and required as result of residential caravan licence renewal site inspections and to include consideration of a mandatory condition		Hazel Stevenson	Governance	Corporate Services	2	T	The Licensing Committee agreed on 19 February 2025, to transfer this item to this Committee.
6	Resilience Report	Annual report - to provide an update on arrangements which have been put in place with communities across the city to support them in local emergency response during disruptive weather events and power outages. Reported in March 2024, therefore March/April 2025.		Fiona Mann	Governance	Corporate Services	2.12		
7	Aberdeen Local Housing Strategy	To seek approval to begin public consultation on the draft Local Housing Strategy	At the meeting on 14 January 2025, it was noted that this item would be presented to March Committee. This was to allow for co-ordinated consultation with other strategic documents.	Mel Booth	Housing	Families & Communities	1.1.1 and 1.1.5		
8	Community Safety Partnership System Awareness	At the meeting on 5 September 2024, it was agreed to instruct the Interim Chief Officer - Governance to coordinate a further report from the Community Safety Partnership to the Communities, Housing and Public Protection Committee on current efforts to manage antisocial behaviour in the city centre and on approaches to offering wider system awareness and understanding of the issues.		Mark Wilson	Governance	Corporate Services	1.1.1, 2.20 and 2.21		
9	Justice Social Work Service Annual Performance Report 2023-24	To provide assurance on the Council's duty to deliver an effective adult justice service.		Val Vertigans	AHSCP		2.1		
10	Reinforced Autoclaved Aerated Concrete (RAAC)	At the Council meeting on 21 August 2024, it was approved to agree that the optimum option was the demolition and rebuild of homes on site and instruct the Chief Officer - Capital to proceed with the demolition aspect of this (Option 4a), and report back to the next appropriate meeting of the Communities, Housing and Public Protection Committee on the initial phasing of demolition and landscape details.		John Wilson	Capital	City Regeneration & Environment	1		
11	Resettlement Delivery Plan	To seek approval for the Resettlement and Delivery Plan.		Gill Strachan	Housing	Families & Communities	1.1.1 and 1.1.5		

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12	Scottish Fire and Rescue Thematic Report - Special Service Gaining Entry Incidents in Aberdeen City	That the Committee consider and note the performance data provided within the Scottish Fire & Rescue Service Thematic Report - Special Service Gaining Entry Incidents in Aberdeen City		Andy Wright	SFRS		2.20		
13	RAAC Interventions	At the meeting on 30 May 2024, it was agreed to instruct that a verbal update should be provided to each meeting of the Committee and that such an update should be included as a standing agenda item until the Committee otherwise instructs.		Jaquie McKenzie/ John Wilson/ Stephen Booth	Housing/ Capital/ Corporate Landlord	Various	1.1.1	R	Report on the agenda in regards to RAAC, recommends that no further verbal updates are required with regards to rehoming numbers, given the current stage of delivery.
14			27 May 2025						
15	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non Education).		Louise Fox	Data Insight	Corporate Services	1.1.3		
16	Scottish Fire and Rescue Performance Report	To provide annual performance report for Scottish Fire and Rescue		Andy Wright	Scottish Fire and Rescue	Scottish	2.20		
17	Housing Board Bi Annual report	At the meeting on 30 May 2024, it was agreed to instruct the Executive Director Families and Communities to bring back to this Committee bi-annual reports providing oversight on Housing Improvement Activity. Due to be reported November 2024 then May 2025.		Eleanor Sheppard		Families & Communities	1.1.1		
18	RAAC Interventions	At the meeting on 30 May 2024, it was agreed to instruct that a verbal update should be provided to each meeting of the Committee and that such an update should be included as a standing agenda item until the Committee otherwise instructs.		Jaquie McKenzie/ John Wilson/ Stephen Booth	Housing/ Capital/ Corporate Landlord	Various	1.1.1	R	Report on the agenda in regards to RAAC, recommends that no further verbal updates are required with regards to rehoming numbers, given the current stage of delivery.
19	Building Standards Activity Report	At the meeting on 21 November 2024, it was agreed to A to receive a further Building Standards Activity Report at the meeting of the Communities, Housing and Public Protection Committee on 27 May 2025.		Grant Tierney	Strategic Place Planning	City Regeneration & Environment	2.7 and 2.8		
20	Protective Services Food Regulatory Service Plan 2025-26	To seek approval for the Food Regulatory Service Plan 2025-26		Andrea Carson	Governance	Corporate Services	2.3		
21	Aberdeen City Council Protective Services Occupational Health and Safety Intervention Plan	To seek approval for the Protective Services Occupational Health and Safety Intervention Plan		Alison Robertson	Governance	Corporate Services	2.3		
22	Affordable Housing Update	To provide an update on affordable housing		Mel Booth	Housing	Families & Communities	1.1.1		
23			26 August 2025						

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24	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non Education).		Louise Fox	Data Insight	Corporate Services	1.1.3		
25	Reinforced Autoclaved Aerated Concrete (RAAC)	At Council on 21 August 2024, it was agreed to to instruct the Chief Officer - Corporate Landlord in consultation with the Chief Officer - Capital, Chief Officer - Housing, and the Chief Officer - Finance, to assess the 'building new homes' option as alluded to in Option 4b with consideration towards undertaking a detailed masterplanning exercise assuming the site is vacant to determine future redevelopment proposals. For the wider site give consideration to creation of appropriate greenspace, preferred housing mix, opportunities to extend tenure mix and provision for housing for varying need and report this to a future meeting of the Communities, Housing and Public Protection Committee in 2025 (as early as possible);		Jacqui McKenzie/ Stephen Booth/ John Wilson/ Jonathan Belford	Various	Various			
26	Aberdeen Local Housing Strategy	Following consultation, the final Local Housing Strategy will be produced and published in Spring 2025.		Mel Booth	Housing	Families & Communities	1.1.1		
27	RAAC Interventions	At the meeting on 30 May 2024, it was agreed to instruct that a verbal update should be provided to each meeting of the Committee and that such an update should be included as a standing agenda item until the Committee otherwise instructs.		Jacqui McKenzie/ John Wilson/ Stephen Booth	Housing/ Capital/ Corporate Landlord	Various	1.1.1	R	Report on the agenda in regards to RAAC, recommends that no further verbal updates are required with regards to rehoming numbers, given the current stage of delivery.
28	Strategic Housing Investment Plan	To approve the Strategic Housing Investment Plan.		Mel Booth	Housing	Families & Communities	1.1.1		
29	Cost Neutral Environmental Enforcement	At the meeting on 6 July 2023, the Committee resolved:(i) to agree the implementation of a 12-month pilot programme with the selected supplier for the enforcement of Littering, Dog Fouling and Fly Tipping legislation; and (ii) to instruct the Chief Officer - Early Intervention and Community Empowerment to monitor and evaluate the pilot and prepare a report for Communities Housing and Public Protection Committee on conclusion of the pilot in 2024.		Mark Wilson	Governance	Corporate Services	1.1.1 and 1.1.2	D	The pilot commenced on 12 February 2025 and a report will be brought back end of 2025/ start of 2026
30	Annual Assurance Statement	Annual submission required to the Scottish Government Oct/Nov 2025		Jacqui McKenzie	Housing	Families & Communities	1.1.1		
31	Rent Assistance Fund 2024/25	At the meeting on 28 March 2024, it was agreed to instruct the Chief Officer – Finance to present a further evaluation covering the full 12 months of the pilot to be presented to the Communities, Housing and Public Protection Committee after one full year of operation.		Jonathan Belford	Finance	Corporate Services	1.1.1		

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32	Cluster Risk Registers and Assurance Map Reporting 2025	To provide cluster risk registers and assurance maps.		Various	Various	Various	1.1.4		
33			11 November 2025						
34	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non Education).		Louise Fox	Data Insight	Corporate Services	1.1.3		
35	RAAC Interventions	At the meeting on 30 May 2024, it was agreed to instruct that a verbal update should be provided to each meeting of the Committee and that such an update should be included as a standing agenda item until the Committee otherwise instructs.		Jaquie McKenzie/ John Wilson/ Stephen Booth	Housing/ Capital/ Corporate Landlord	Various	1.1.1	R	Report on the agenda in regards to RAAC, recommends that no further verbal updates are required with regards to rehoming numbers, given the current stage of delivery.
36	Review of the Non Traditional Housing Stock	At the meeting on 17 January 2023, it was agreed to instruct the Chief Officer – Corporate Landlord to review the HRA's non traditional housing stock to identify properties that will be unable to meet future environmental or other standards, identify a budget to undertake these inspections within the 2023/24 budget and report back to this Committee on progress in November 2023.		Stephen Booth	Corporate Landlord	Families & Communities	1.1.1	D	Consultation works on the future of the City centre multi's has been undertaken with excellent level of tenant and owners participation. Further works has not been progressed as staff time has been diverted to other RAAC related issue. We now anticipate that this work will be aligned to the Housing Asset Model/Plan.
37	Scottish Fire and Rescue Service	To provide a six monthly performance report		Andy Wright	Scottish Fire and Rescue	Scottish Fire and Rescue	2.20		
38	Housing Board Bi Annual Report	At the meeting on 30 May 2024, it was agreed to instruct the Executive Director Families and Communities to bring back to this Committee bi-annual reports providing oversight on Housing Improvement Activity.		Eleanor Sheppard		Families & Communities	1.1.1		
39	Busking Code of Conduct	At the meeting on 5 September 2024, it was agreed to request that a report be brought back to this Committee in due course on how the Code of Conduct has worked following its implementation.		Mark Wilson		Governance	1.1.5		
40	Update on Consultation Exercise for City Centre Multi Storeys	At the meeting on 21 November 2024, it was agreed to instruct the Chief Officer – Corporate Landlord to revisit the costs, risks and deliverable timescales for all options in an updated Business Case and to report this to a future meeting of this committee and to reflect the future risk and financial requirements for these buildings in the Housing Revenue Account budget process for 2025/26.		Stephen Booth	Corporate Landlord	Families & Communities	1.1.1		

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41	Annual Effectiveness Report	To report on the annual effectiveness of the committee.		Lynsey McBain		Governance	GD 8.7		
42			Future reports						
43	Grampian Joint Health Protection Plan	At the meeting on 30 May 2024 it was noted that the plan would be reviewed again in 2026.		Hazel Stevenson	Governance	Corporate Services	2.2		
44	Aberdeen City Local Housing Strategy Update	At the meeting on 30 May 2024, it was agreed to instruct the Chief Officer – Housing in collaboration with the Chief Officer – Aberdeen City Health and Social Care Partnership, to report back to the Communities, Housing and Public Protection Committee within 12 months on the implementation of the hybrid care and support model at Provost Hogg Court to evaluate the effectiveness before considering potential implementation in other parts of the city.		Jacqui McKenzie	Housing	Families & Communities	1.1.1		
45	Anti Modern Slavery report	At the meeting on 30 May 2024, it was agreed that a report be brought back to this Committee in 2 years time, to provide an evaluation of the implementation of the statement.		Sandie Scott/ Isla Newcombe	People & Citizen Services	Corporate Services	GD 8.1		
46	Reinforced Autoclaved Aerated Concrete (RAAC)	At Council on 21 August 2024, it was agreed to instruct the Chief Officer - Housing to continue the re-homing process and report progress to the Communities, Housing and Public Protection Committee on a regular basis, noting that there may be requirements to commence legal proceedings under the Scottish Tenancy Agreements, where tenants refused to move to alternative accommodation having received reasonable offers of alternative accommodation to ensure that tenant safety remains the Council's primary objective;		Jacqui McKenzie	Housing	Families & Communities			
47	Housing (Scotland) Bill 2024	At the meeting on 5 September 2024, it was agreed to instruct the Chief Officer – Housing to provide a report or Service Update, as that Chief Officer deems appropriate, on the Bill as it progresses through Stage 2 of the parliamentary process; and to instruct the Chief Officer – Housing to report to this Committee with a full Implementation Plan when the Bill has progressed through Stage 3 of the parliamentary process.		Jacqui McKenzie	Housing	Families & Communities			
48	Housing (Cladding Remediation) (Scotland) Bill	To provide an update on the Housing (Cladding Remediation) (Scotland) Bill	This report will go as a service update as there isn't enough definitive detail around the implications of the change in legislation. A full report and implementation plan will go through Committee when the legislation is further through the parliamentary process.	Stephen Booth	Corporate Landlord	Families & Communities			

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49	Aberdeen City's Strategic Housing Investment Plan 2025/26 - 2029/30	At the meeting on 21 November 2024, it was agreed to instruct the Chief Officer – Housing to report back to Committee with the implications of the resource planning assumptions, when they were made available from Scottish Government as detailed at 3.5.		Jacqui McKenzie	Housing	Families & Communities	1.1.1		
50	February 2025 RAAC Update - F&C/25/030	At the Council meeting on 17 February 2025, it was agreed to note the alternative options proposed by the Torry RAAC Campaign Group Management Committee and instruct officers to explore the feasibility, benefits and risks associated with each option, alongside any other identified opportunities to support owners, and report the findings to a future meeting of the Communities Housing and Public Protection Committee;		Stephen Booth	Corporate Landlord	Families & Communities	1.1.1		
51			Service Updates						
52	Family Support Model Implementation Plan	At the meeting on 21 November 2024, the Committee agreed to instruct the Executive Director Families and Communities to report back on progress within one calendar year and make any reports presented to the Education and Children's Services Committee available to members of Communities, Housing and Public Protection through a Service Update		Eleanor Sheppard	Families & Communities	Families & Communities			
53	Woolmanhill Hospital	At the meeting on 14 January 2025, the Committee agreed to instruct the Chief Officer – Strategic Place Planning to liaise with the developer around site security and development progress and to provide a service update to this Committee by August 2025		David Dunne	Strategic Place Planning	City Regeneration & Environment			