

	A	B	C	D	E	F	G	H	I
1	AUDIT, RISK AND SCRUTINY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	26 June 2025								
4	Use of Investigatory Powers Quarter 2 report	to present the use of investigatory powers quarterly report.		Jessica Anderson	Governance	Corporate Services	5.2	R	A Service Update will be provided due to nothing significant to report
5	SPSO Decisions, Inspector of Crematoria Complaint Decisions - CORS/25/167	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.	a report is on the agenda	Lucy McKenzie	People and Citizens	Corporate Services	6.4		
6	ALEO Assurance Hub Update Report - CORS/25/168	To provide an update of risk and financial management and governance arrangements in accordance with Hub TOR and annual workplan.	a report is on the agenda	Vikki Cuthbert	Governance	Corporate Services	1.3		
7	External Audit Annual Report 2024/25 - EA/25/002	To present the External Audit annual report	a report is on the agenda	Anne MacDonald	Governance	Corporate Services	3.1		
8	Audited Annual Accounts for 2024/25 - CORS/25/169	To present the audited annual accounts for the 2024-25 and the Charities Accounts for 24-25	a report is on the agenda	Lesley Fullerton	Finance	Corporate Services	4.1		
9	Internal Audit Annual Report 2024-25 - IA/25/010	To present the Internal Audit Annual Report for 2024-25	a report is on the agenda	Jamie Dale	Governance	Corporate Services	2.1		
10	Internal Audit Update Report IA/25/009	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.	a report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		
11	Procurement Compliance - CORS/25/170	<u>ARSC 28 Nov 24</u> - to note that the Chief Officer – Commercial and Procurement Services would submit a report to this Committee within 2 committee cycles providing an update on the improvements that have been implemented.	a report is on the agenda	Melanie Mackenzie	Commercial & Procurement Services	Corporate Services	6.1		
12	Housing Allocations and Choice Based Letting - AC2517	The objective of the audit was to provide assurance that the Housing Waiting List is maintained efficiently, and allocations are made in accordance with policy, including the choice based letting process.	a report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		

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13	Group Structure Assurance - AC2508	The objective of the audit is to ensure the Council's approach to its Group structure provides appropriate assurance and the necessary control framework is in place, both overall and for individual bodies.	a report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		
14	Corporate Landlord Responsibilities - AC2518	The objective of this audit is to ensure that the Council has systems in place that provide assurance over compliance with the legal requirements in relation to its Corporate Landlord role for operational properties.	a report is on the agenda	Jamie Dale	Governance	Corporate Services	2.2		
15	11 September 2025								
16	Use of Investigatory Powers Quarter 3 report	to present the use of investigatory powers quarterly report.		Jessica Anderson	Governance	Corporate Services	5.2		
17	SPSO Decisions, Inspector of Crematoria Complaint Decisions	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.		Lucy McKenzie	People and Citizens	Corporate Services	6.4		
18	Business Continuity Annual Report	To provide the annual assurance report on the Council's Business Continuity arrangements		Ronnie McKean	Governance	Corporate Services	1.2		
19	Informarmation Governance Management Annual Report 2024-25	to present the annual report for the Council's Information Governance		Caroline Anderson	Data Insights	Corporate Services	1.4		
20	Internal Audit Update Report	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.		Jamie Dale	Governance	Corporate Services	2.2		
21	Internal Audit Reports	Reports that have been finalised will be submitted to the Committee		Jamie Dale	Governance	Corporate Services	2.2		

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22	Accounts Commission Findings - s102 Report Council Tax Refunds - A Significant Fraud - CORS/25/031	<u>Reconvened Council 17/02/25</u> (v) refer the matter to the Audit, Risk and Scrutiny Committee, with the Chief Officer - Finance and Chief Internal Auditor providing a joint report on the implementation of the Commission findings and action plan no later than September 2025.		J Belford/ J Dale	Finance/ Governance	Corporate Services			
23	27 November 2025								
24	Use of Investigatory Powers Quarter 4 report	to present the use of investigatory powers quarterly report.		Jessica Anderson	Governance	Corporate Services	5.2		
25	SPSO Decisions, Inspector of Crematoria Complaint Decisions	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.		Lucy McKenzie	People and Citizens	Corporate Services	6.4		
26	ALEO Assurance Hub Update Report	To provide an update of risk and financial management and governance arrangements in accordance with Hub TOR and annual workplan.		Vikki Cuthbert	Governance	Corporate Services	1.3		
27	Internal Audit Update Report	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.		Jamie Dale	Governance	Corporate Services	2.2		
28	Internal Audit Reports	Reports that have been finalised will be submitted to the Committee		Jamie Dale	Governance	Corporate Services	2.2		
29	Annual Effectiveness Report	To present the committee's annual effective report for 2024-25		Karen Finch	Governance	Corporate Services	GD8.5		
30	TBC								
31	ETRO2 Lessons Learnt CRE/25/091	Delayed from May 2025 The purpose of this report is to detail the lessons learnt regarding advice given by officers on the Motion to Council on 11th October 2024 relating to Report CR&E/24/287 – City Centre Transport Measures.		Mark Reilly	Operations	City Regeneration & Environment	6.1		