

ACHSCP Impact Assessment – Stage 1 – Proportionality and Relevance

Name of Policy or Practice being developed	IJB Scheme of Governance
Name of Officer completing Proportionality and Relevance Questionnaire	Jess Anderson
Date of Completion	06/06/25
What is the aim to be achieved by the policy or practice and is it legitimate?	The Scheme of Governance sets out the mechanisms by which the IJB makes decisions, conducts its meetings and its remit and that of its committees.
What are the means to be used to achieve the aim and are they appropriate and necessary?	It is a legal requirement that the IJB has standing orders governing its decision making. Further, the suite of documents within the Scheme of Governance demonstrate openness and transparency of the roles and responsibilities of the IJB and its members. As such, it is necessary to have Standing Orders and proportionate to ensure that the remaining suite of documents which form the Scheme are available to the public and are transparent.
If the policy or practice has a neutral or positive impact please describe it here.	The Scheme has a positive to neutral impact because the Scheme of Governance by ensuring that decisions taken at IJB (the business) are taken in accordance with the law. Also, the Standing Orders provide that meetings of the IJB are open to the public and these are available to access via Aberdeen City Council's website or in person at the venue of the IJB meeting.
Is an Integrated Impact Assessment required for this policy or decision (Yes/No)	No

<p>Rationale for Decision NB: consider: -</p> <ul style="list-style-type: none"> • How many people is the proposal likely to affect? • Have any obvious negative impacts been identified? • How significant are these impacts? • Do they relate to an area where there are known inequalities? • Why are a person's rights being restricted? • What is the problem being addressed and will the restriction lead to a reduction in the problem? • Does the restriction involve a blanket policy, or does it allow for different cases to be treated differently? • Are there existing safeguards that mitigate the restriction? 	<p>The Scheme applies to the IJB and its committees. It is there to ensure that the meetings of the IJB are conducted in a manner that is compliant with the law. The Scheme itself does not impact individuals necessarily, rather the decisions coming from the IJB may do- particularly if they relate to policy or strategic plans.</p> <p>There's very much an indirect impact in that correct and appropriate decision making means that the IJB is complying with the duties it is bound by, such as the Equality Duty, Fairer Scotland Duty, when reports are being consulted on and thereafter decided upon.</p>
<p>Decision of Reviewer</p>	<p>Agreed that no IIA is required for this paper for the reasons provided above.</p>
<p>Name of Reviewer</p>	<p>John Forsyth</p>
<p>Date</p>	<p>18 June 2025</p>