

	A	B	C	D	E	F	G	H	I	J
2	INTEGRATION JOINT BOARD BUSINESS PLANNER - The Business Planner details the reports which have been instructed by the Board as well as reports which the Functions expect to be submitting for the calendar year.									
3	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/Status	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
4	2025/26 Meetings									
5	1 July 2025									
6	Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations					On the agenda		
7	Standing Item	Chief Officer Report	To provide a regular update from the Chief Officer	HSCP.25.051	Graham Lawther	Fiona Mitchelhill	ACHSCP	On the agenda		
8	04.11.2022	IJB Scheme of Governance Review 2025	To present the revised Scheme of Governance to the IJB for consideration and approval	HSCP.25.056	Jess Anderson/John Forsyth/Vicki Johnstone	Jenni Lawson	ACHSCP	On the agenda		
9	18-Mar-25	Medium Term Financial Forecast	On 18 March 2025: to instruct the IJB Chief Finance Officer to refresh the Medium Term Financial Forecast following approval of the IJB Strategic Plan (2025-2029). This is the estimated 4 year Medium Term Financial Forecast, the model considers the category expenditure of the IJB and the changes which need to be actioned within the cost base to work towards bringing financial balance.	HSCP.25.053	Amy McDonald	Fiona Mitchelhill	ACHSCP	On the agenda		
10	14 April 2025	Alcohol & Drug Partnership Annual Report 2025	To provide information in relation to overall progress on the Alcohol & Drug Partnership Delivery Framework since 2019 and a specific update in relation to highlights from 2024 – 2025. Appendix A is a copy of a survey required by the Scottish Government in relation to Alcohol & Drug Partnership activity..	HSCP.25.060	Simon Rayner	Fiona Mitchelhill	ACHSCP	On the agenda		
11	07.05.2024	Strategic Plan 2025-2029	To present the final Strategic Plan 2025-2029 for approval.	HSCP.25.058	Alison MacLeod	Alison MacLeod	ACHSCP	On the agenda		
12	06 March 2025	Housing Contribution Statement	To present the Housing Contribution Statement which is required as part of the Strategic Plan.	HSCP.25.059	Alison MacLeod	Fiona Mitchelhill	ACHSCP	On the agenda		
13	Standing Item	Risk Appetite Statement and Strategic Risk Register	To present revised versions of the Risk Appetite Statement and Strategic Risk Register.	HSCP.25.061	Martin Allan	Martin Allan	ACHSCP	On the agenda		
14	22.08.23	Shifting the Balance of Care – A Community-Focused Approach to Delivery of Frailty and Specialist Rehabilitation Services within Aberdeen City Health & Social Care Partnership	To provide an overview of interrelated projects relating to the ‘Discharge Without Delay’ national programme, highlighting the implications for rebalancing the provision of care from inpatient settings to support within the patients home where possible.	HSCP.25.054	Sarah Gibbon / Julie Warrender/ Fiona Mitchelhill	Alison MacLeod and Fiona Mitchelhill	ACHSCP	On the agenda		
15	13 June 2025	Supplementary Procurement Workplan 2025/26 - Discharge to Assess	To present a Supplementary Procurement Work Plan for 2025/26 for expenditure on social care services, together with the associated procurement Business Case, for approval - tender for a period of up to five years and subsequent award of contract for Discharge to Assess Service.	HSCP.25.062	Neil Stephenson/ Catherine King	Fiona Mitchelhill	ACHSCP	Late circulation		
16	19 November 2024	Financial Position Update	On 19 November 2024 at the IJB, Members agreed that a finance update would be presented to every IJB and RAPC meeting going forward.	HSCP.25.052	Amy McDonald	Fiona Mitchelhill	ACHSCP		R	Quarter 1 IJB monitoring report is not available until later in July therefore there is no finance report being taken to this meeting.
17	09 July 2024	Creating Hope Together: Scotland’s Suicide Prevention Strategy and Action Plan	To note the published national Suicide Prevention Strategy and Action Plan and to provide assurance on activities locally. This was presented to the IJB on 25 April 2023, when Members instructed the Chief Officer to provide an update on progress annually. Last update was 9 July 2024.	HSCP.25.055	Kevin Dawson / Jennifer Campbell	Alison MacLeod and Kevin Dawson	ACHSCP		R	Proposed removal and circulated as a Service Update instead as no decision required by the IJB (noting report).
18	24 September 2024	Digital Innovation Programme: Technology Enabled Care	On 24/09/24 HSCP.24.071: to instruct the Chief Operating Officer to report back within 9 months with a Full Business Case in respect of Technology Enabled Care and to seek external funding opportunities, including with the Scottish Government, to support the delivery of a Full Business Case.	HSCP.25.057	James Maitland	Claire Wilson	ACHSCP		D	Request from Claire Wilson to defer to 30 September 2025 as Scottish Government funding has been secured - Fuller detailed plan to be submitted in September taking account of this.
19	30 September 2025									
20	Standing Item	Chief Officer Report	To provide a regular update from the Chief Officer		Graham Lawther	Fiona Mitchelhill	ACHSCP			
21	Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations							
22	19 November 2024	Financial Position Update	On 19 November 2024 at the IJB, Members agreed that a finance update would be presented to every IJB and RAPC meeting going forward.		CFO	Fiona Mitchelhill	ACHSCP			
23	04 November 2024	Audited Final Accounts 2024/25 including the External Auditor’s Annual Audit Report	To consider and approve the audited final accounts for 2024/25.		CFO/ Anne MacDonald	Amy McDonald/ Audit Scotland	Audit Scotland			
24	29.11.22	Climate Change Project and Reporting	To seek approval for the submission of the climate change report to the Scottish Government. Report HSCP.24.080 presented on 19 November 2024.		Calum Leask/ Sophie Beier	Phil Mackie	ACHSCP			

	A	B	C	D	E	F	G	H	I	J
2	INTEGRATION JOINT BOARD BUSINESS PLANNER - The Business Planner details the reports which have been instructed by the Board as well as reports which the Functions expect to be submitting for the calendar year.									
3	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/Status	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
25	Standing Item	ACHSCP Annual Performance Report	To seek approval to publish the the ACHSCP Annual Report for 2024/25 and to instruct the Chief Officer to present this to ACC and NHSG (last presented 24/09/24).		Alison MacLeod / Calum Leask	Alison MacLeod	ACHSCP			
26	10.10.23	Strategic Review of Neuro Rehabilitation Pathway - Phase 1 Evaluation	On 10 October 2023 IJB agreed to instruct the Chief Officer to report an evaluation of Phase 1 to the Integration Joint Board in autumn 2025 before Phase 2 commences.		Sarah Gibbon	Julie Warrender	ACHSCP	Deferred from September 2024 as implementation was delayed.		
27	2 December 2025									
28	Standing Item	Chief Officer Report	To provide a regular update from the Chief Officer		Graham Lawther	Fiona Mitchelhill	ACHSCP			
29	Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations							
30	19 November 2024	Financial Position Update	On 19 November 2024 at the IJB, Members agreed that a finance update would be presented to every IJB and RAPC meeting going forward.		CFO	Fiona Mitchelhill	ACHSCP			
31		Health and Social Care Partnership Meeting Dates 2026-27	To seek approval of the Integration Joint Board (IJB), Risk Audit and Performance Committee (RAPC) and Clinical and Care Governance Committee (CCGC) meeting dates for 2026-27.		Emma Robertson	Alan Thomson	ACC	02 December 2025		
32	23.09.21	Primary Care Improvement Plan Update	Annual update report. HSCP.24.078 reported to IJB on 19 November 2024.		Emma King / Alison Penman	Emma King	ACHSCP	02 December 2025		
33	01.11.2023	Chief Social Work Officer's Annual Report	To inform Members of the role and responsibilities exercised by the Chief Social Work Officer; to provide information on the delivery of statutory social work services and decision making in the period; and to give a progress report on key areas of social work provision within Aberdeen City. Last presented to IJB on 19 November 2024		Graeme Simpson	Eleanor Sheppard	ACC	02 December 2025		
34	27.05.2024	North East Population Alliance Strategic Partnership Agreement	To provide an annual progress report on the strategic partnership agreement (Memorandum of Understanding with Public Health Scotland). On 19 November 2024: agrees to instruct the Chief Officer to provide a progress report to the IJB on the second year of the operation of the Strategic Partnership Agreement.		Martin Murchie	Data Insights	ACC Corporate Services			
35	18 March 2025	Grant Funding for Voluntary Organisations	On 18 March 2025: to instruct the Chief Officer to bring back a report on the future funding of grant funded services beyond 31 March 2026 to the meeting of the IJB on 2 December 2025; and to instruct the Commissioning Lead to include qualitative feedback from service users as part of participant reviews in the Service Review at Appendix D of report HSCP.25.021 and to bring this back to the meeting of the IJB on 2 December 2025.		Shona Omand-Smith	Fiona Mitchelhill	ACHSCP			
36	3 February 2026									
37	Standing Item	Chief Officer Report	To provide a regular update from the Chief Officer		Graham Lawther	Fiona Mitchelhill	ACHSCP			
38	Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations							
39	04.02.2025	Grampian Vaccination and Immunisation Annual Report 2025	Annual paper on Vaccine Uptake across all programmes and particularly the Childhood Immunisations Improvement Action Plan. Last approved on 4 Febraury 2025.		Clare-Louise Walker/ Jo Hall	Sandy Reid	ACHSCP/ ACVC			
40	16.08.22	Fast Track Cities	To provide an annual update on the actions against the action plan submitted to the Integration Joint Board (IJB) on 21 January 2020. This is an annual report. Last presented to IJB on 4 February 2025.		Daniela Brawley / Lisa Allerton	Sandy Reid	ACHSCP			
41	31.01.2023	Carers' Strategy	To provide an update and annual review of the strategy approved by IJB on 31 January 2023. Members agreed on 31.01.23 to instruct the Chief Officer of the IJB to report back on progress with the Carer Strategy and Action Plan annually. Reported to IJB on 6 February 2024.		Stuart Lamberton/ Grace Milne	Alison MacLeod	ACHSCP			
42	17 March 2026 - Budget									
43	Standing Item	IJB Budget	To approve the Budget.		CFO	Amy McDonald	ACHSCP			
44	Standing Item	Medium Term Financial Forecast	The estimated 4 year Medium Term Financial Forecast		CFO	Amy McDonald	ACHSCP			
45	2026 and dates TBC									
46	24 September 2024	National Care Service	are seeking to postpone start of Stage 2 process and we'll get new dates in due course. Therefore date for IJB is TBC.		Fiona Mitchelhill	Fiona Mitchelhill	ACHSCP	TBC		

	A	B	C	D	E	F	G	H	I	J
2	INTEGRATION JOINT BOARD BUSINESS PLANNER - The Business Planner details the reports which have been instructed by the Board as well as reports which the Functions expect to be submitting for the calendar year.									
3	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/Status	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
47	22 March 2024	Outcome of IJB Culture Research Project	Presented to the IJB on 7 May 2024 - suggestion to recommission in 12-18 months.		Alison McLeod	Alison MacLeod	ACHSCP	TBC late 2026		
48	30.08.24	Health and Care Experience Report 2025-2026	To present findings from the Health and Care Experience survey for 2025/26. Due in September 2026, last presented 24/09/24.		Calum Leask	Alison MacLeod	ACHSCP	September 2026		
49	27.08.2024	Review of Whistleblowing Policy	Due in 2026		Martin Allan	Fraser Bell	ACHSCP	2026		
50	07.05.2024	Morse Community Electronic Patient Record Evaluation and Contract Renewal	On 7 May 2024, Members agreed :(i) to note the Morse Evaluation appended at Appendix B of the report; and (ii) to approve a further three year contract with Cambric, running from October 2024, to supply Morse as an Electronic Patient Record for Community Nursing, Hospital at Home, Macmillan Nursing, Health Visiting and School Nursing Services		Michelle Grant	Alison MacLeod, Strategy and Transformation	ACHSCP	TBC May 2027		
51	09 July 2024	Evaluation of Aberdeen City Vaccination and Wellbeing Hub	To provide an evaluation of the Aberdeen City Vaccination and Wellbeing Hub. See report HSCP.24.047 on 9 July 2024.		Caroline Anderson	Fiona Mitchelhill	ACHSCP	Early 2028		
52	04.02.2025	GP Vision Update	On 4 February 2025, the IJB resolved to instruct the Chief Officer to report back to the Integration Joint Board by spring 2026 with a progress update on the implementation of the vision and objectives.		Alison Chapman/ Emma King	Fiona Mitchelhill	ACHSCP	Spring 2026		
53	06 March 2025	Draft Debt Recovery (Mental Health Moratorium) (Scotland) Regulations	To update members on the impact to the IJB of any Regulations approved by the Scottish Parliament which apply a mental health moratorium to debt.		Fiona Mitchelhill	Fiona Mitchelhill	ACHSCP	TBC		
54	Standing Item	Annual Review of Financial Regulations and Reserves Policy	To present the findings of a financial governance review, a revised version of the IJB's Financial Regulations and an updated Reserves Policy for approval - RAPC noted on 25 February 2025, approved on 13 May 2025 by IJB.		Amy McDonald	Amy McDonald	ACHSCP			
55	Standing Item	Annual Resilience report - Inclusion of Integration Joint Boards as Category 1 Responders under Civil Contingency Act 2004	To provide information of the inclusion of IJB's as Category 1 Responders, in terms of the Civil Contingencies Act 2004 and an outline of the requirements that this inclusion involves. Annual report, last considered at IJB on 13 May 2025.		Martin Allan	Martin Allan	ACHSCP			
56	04.11.2022	IJB Scheme of Governance Annual Review	To present the revised Scheme of Governance and seek approval of the revised Standing Orders and Terms of Reference. This is an annual review, previously presented on 7 June 2022, 25 April 2023, 9 July 2024 and 1 July 2025.		Jess Anderson/John Forsyth/Vicki Johnstone	Jenni Lawson	ACHSCP	On the agenda		
57	Service Updates									
58	18 March 2025	Grant Funding - Counselling Services	On 18 March 2025 - instruct the Commissioning Lead to issue a Service Update no later than 31 July 2025 in respect of provision of all Counselling Services.		Shona Omand-Smith	Fiona Mitchelhill	ACHSCP			
59	Standing Item	Progress on EOMF and Review of Equality Outcomes}	This year the report will be incorporated into the biennial review (below) so only one report will come this year.		Alison Macleod	Alison MacLeod	ACHSCP	Circulated to IJB Members on 14 May 2025 - ER		On 13 May 2025, the IJB agreed removal as a report from the Planner and issue as a Service Update instead as no decision required by the IJB (noting report).
60	30.11.22	Biennial Progress report on delivery of our Equality Outcomes and Mainstreaming Framework }	To approve publication and submission of the report to the Equality and Human Rights Commission This is a statutory obligation to report on progress every two years after approval; reported in May 2021 and April 2023 (HSCP.23.024). Incorporated with line above.		Alison Macleod	Alison MacLeod	ACHSCP	Circulated to IJB Members on 14 May 2025 - ER		On 13 May 2025, the IJB agreed removal as a report from the Planner and issue as a Service Update instead as no decision required by the IJB (noting report).
61	19 November 2024	GIRFE Toolkit - Update on Work	At the IJB meeting on 19 November 2024, the IJB agreed to have a further update for members on the progress towards the implementation of the Getting it Right for Everyone (GIRFE) Toolkit across Aberdeen City.		Shona Omand-Smith			Circulated to IJB Members on 14 May 2025 - ER		On 13 May 2025, the IJB agreed removal as a report from the Planner and issue as a Service Update instead as no decision required by the IJB (noting report).
62	04 February 2025	Review of Hosted Services including Abortion Care	On 4 February 2025, Members agreed to instruct the Strategy and Transformation Lead to report back to the IJB in May 2025 on the proposed actions following the recommendations of the review of hosted services.		Alison MacLeod	Strategy and Transformation	ACHSCP	Circulated to IJB Members on 14 May 2025 - ER		On 13 May 2025, the IJB agreed removal as a report from the Planner and issue as a Service Update instead as no decision required by the IJB (noting report).