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1	EDUCATION AND CHILDREN'S SERVICES COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title		Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	16 September 2025								
4	Education and Children's Services Performance Management Framework	To present the regular performance update EOD Committee 19/04/18 - to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise (a) a yearly progress report based on validated data and (b) a six monthly update to provide an indication of progress to that point.		Alex Paterson	Data Insights	Corporate Services	1.1.3		
5	Review of Adoption Allowance Scheme	To present the update of the Adoption Allowance Scheme for agreement		Isabel McDonnell	Children's Social Work and Family Support	Families and Communities	GD 8.1		
6	Learning outcomes from Care Inspectorate Thematic Review – Disabled Children and Young People's experiences of Social Work Services	E&CS 26/11/24 - to approve the action plan at appendix A of the report developed to address findings and to instruct the Chief Social Work Officer to report progress on delivering on the key findings in Autumn 2025		Carol Davie	Children's Social Work and Family Support	Families and Communities	2.1	D	One of the key recommendations from this Thematic Review is in relation to the transition from children's to adults services and therefore the Chief Officer intends to bring a combined report to the November meeting, with an update on transitions and the Thematic Review together (see line 22 of the planner)
7	Aberdeen City National Improvement Framework Plan (NIF)	To present the plan This report will cover the instruction from EODC 25/11/21 - to instruct the Chief Officer - Education to present an annual report on the progress of care experienced children and young people to the Committee, commencing in September 2022, and will also cover the yearly self evaluation. E&CS 26/11/24 - to instruct the Chief Officer - Education & Lifelong Learning to report progress on the Parental Involvement and Engagement Plan through the regular updates on progress towards delivery of the NIF E&CS 24/06/25 - to instruct the Chief Officer - Education and Lifelong Learning to continue to plan preventative professional learning and report progress against the local Behaviour Plan through regular National Improvement Framework updates.		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1		

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2	School Estate Plan Annual Update	<p>EODC 08/09/22 - to instruct the Chief Officer - Corporate Landlord to present an annual update to the School Estate Plan to the Education and Children's Services Committee, commencing from September 2023, to report on progress with the agreed actions and to update these as appropriate, in light of the most recently available data.</p> <p>Council 02/10/24 - to instruct the Chief Officer – Corporate Landlord to continue to monitor forecast pupil numbers for the three denominational primary schools, and to include recommendations in next year's annual school estate plan update report, on any required actions to be taken to ensure that the city's denominational primary school provision continues to be appropriate to meet the expected demand for pupil places</p> <p>E&CS 26/11/24 - to instruct the Chief Officer - Corporate Landlord to continue to monitor pupil numbers at Riverbank and the adjacent primary schools Sunnybank and St Peter's, the use of space at the new Riverbank building, and to provide updates on any further action required in the future through the annual School Estate Plan update report</p> <p>E&CS 29/04/25 - to instruct the Chief Officer - Corporate Landlord to incorporate the preferred option and programming and cost implications for the Victorian Schools Programme into the development of the School Estate Plan annual update report, to be presented to this Committee in September 2025</p>		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.2 and 1.1.5		
8									
9	Northfield Academy, Northfield Primary Schools and Wider Asset Review - approval of Outline Business Case and consultation proposal	<p>E&CS 17/09/24 - (i) to agree the intended scope of the proposed asset review in Northfield to include all public assets, and to instruct the Chief Officer - Corporate Landlord to proceed with the review and to commence engagement with all partners working in the wider Northfield area; (ii) to instruct the Chief Officer Education and Lifelong Learning to work closely with the Northfield Community throughout this process to ensure community empowerment and resilience was prioritised in all stages of planning; to instruct the Chief Officer to work with the Northfield Advisory Group to invite and support their guidance in shaping improvements and outcomes</p> <p>E&CS 17/09/24 - to instruct the Chief Officer – Corporate Landlord to proceed with a review of all public building assets in Northfield, which will include an assessment of options for the future of the primary schools. It is anticipated that the findings of this review will be presented to the Committee on 16 September 2025</p> <p>E&CS 18/02/25 - to note that officers would ensure that the Community Council was included in the engagement</p>		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1		
10	Music Service Update	E&CS 17/09/24 - (i) to note that officers would include data about tuition at primary school level broken down by school in the next report; and (ii) to instruct the Chief Officer - Education and Lifelong Learning to report back on progress in one calendar year		Beth Edwards / Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.1		
11	Community Learning and Development Plan	E&CS 17/09/24 - to instruct the Chief Officer - Education and Lifelong Learning to present an updated 2 year CLD Plan to Committee in September 2025		Margaret Stewart	Education and Lifelong Learning	Families and Communities	1.1.1		

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2	Thematic Review - Disabled Children and Young People's experiences of Social Work Services / Transitions from Children's to Adults Services	E&CS 29/04/25 - to note that a report would be brought to a future committee with information on child to adult transitions, which would summarise the work that had been progressed. (This report will be combined with the report at line 6 of the planner)		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1		
20	Report on Options to Rationalise Early Learning and Childcare (ELC)	To provide an update		Louise Beaton	Education and Lifelong Learning	Families and Communities	1.1.1		
21	Child Protection Committee Annual Report	E&CS 26/11/24 - (i) to instruct the Chief Social Work Officer to provide Committee with a further report in November 2025 detailing the continuing impact and effectiveness of partnership work in relation to child protection; and (ii) to request that officers ensure that there was less use of acronyms in the next report		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1		
22	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
23									
24	17 February 2026								
25	Early Learning and Childcare Concession Agreements	E&CS 24/01/23 - to instruct the Chief Education Officer to continue to monitor the concession contracts and report back to Committee at the end of the first 3 full years of the current concession agreement.		Louise Beaton / Fiona Lawrie	Education and Lifelong Learning	Families and Communities	1.1.1		
26	Action to Reduce Incidents in Schools	CHPP 27/08/25 - to instruct the Chief Officer – Education and Lifelong Learning to bring a report to Education and Children's Services Committee as soon as possible outlining an analysis of both Council and Police Scotland data with regard to use of offensive weapons in schools and what actions our schools are taking to reduce incidents involving weapons		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.1		
27	Progress on Early Intervention Service Test of Change at Riverbank School	E&CS 29/04/2025 - (i)to instruct the Chief Officer Education & Lifelong Learning to progress with a time limited (12 months) Early Intervention Service Test of Change at Riverbank School for younger primary school pupils, operational August 2025; (ii)to instruct the Chief Officer Education & Lifelong Learning to report back on progress in 2 committee cycles from commencement of service		Emma Powell	Education and Lifelong Learning	Families and Communities	1.1.1		
28	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
29	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
30	28 April 2026								
31	Corporate Parenting Annual Report / Progress on Promise Plan	E&CS 29/04/25 - to instruct the Chief Social Work Officer to update Committee on progress against the High Level Promise Plan within one calendar year		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1		
32	Children's Services Plan - Annual Update	E&CS 21/03/23 - to instruct the Director Children's and Family Services to ensure that yearly progress reports are presented to Committee & thereafter for approval by the Community Planning Management Board over the lifetime of the Plan.		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1		

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2	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
33	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
34									
35	23 June 2026								
36	Children's Social Work Statistics	E&CS 24/06/25 - to instruct the Chief Social Work Officer to update the Education and Children's Services Committee on the 2024/25 Statistical Report following its publication in Spring 2026	June 2026	Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1		
37	Approaches to Quality Improvement	E&CS 24/06/25 - to instruct the Chief Officer - Education and Lifelong Learning to review the impact of arrangements on evaluations of core Quality Indicators over school session 2024/25, amending approaches as required, and report back to Committee with any proposed changes to arrangements in advance of the 2025/6 school session	June 2026	Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.1		
38	Early Learning and Childcare Delivery Plan 2024-26 / 2026-28	E&CS 02/07/24 - to instruct the Chief Officer Education and Lifelong Learning to report on the progress and outcomes of the Early Learning and Childcare Delivery Plan 2024-26, and to prepare an updated Delivery Plan for 2026-28, in June 2026, in line with our statutory duties under the Children and Young People (Scotland) Act 2014	June 2026	Louise Beaton / Fiona Lawrie	Education and Lifelong Learning	Families and Communities	1.1.1		
39	Health & Wellbeing	E&CS 24/06/25 - to instruct the Chief Officer - Education and Lifelong Learning to report the findings of the next Health and Wellbeing surveys to Committee following the next survey point	June 2026	Emma Powell	Education and Lifelong Learning	Families and Communities	1.1.1		
40	Free School Meals Annual Update	EOD Committee 19/04/18 - to instruct the Chief Officer - Early Intervention and Community Empowerment to bring a report to Committee prior to the close of each school year (a) detailing the numbers registered for and taking free school meals by school and (b) assessing the progress made by implementing the new workstreams and detailing any required adjustments for the following school year.	June 2026	Andy Campbell	Corporate Landlord	Families and Communities	1.1.1		
41	Early Intervention Service Test of Change - Full Evaluation	E&CS 29/04/25 - (iii) to instruct the Chief Officer Education & Lifelong Learning to report a full evaluation of the Test of Change within 4 committee cycles from commencement of service	Possibly June 2026	Emma Powell	Education and Lifelong Learning	Families and Communities	1.1.1		
42	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
43	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
44	15 September 2026								
45	School Age Childcare Policy	E&CS 17/09/24 - to approve the School Age Childcare Policy. Policy to be reviewed on an annual basis - report may not be required, should no changes be needed to policy		Louise Beaton	Education and Lifelong Learning	Families and Communities	1.1.1 and 1.1.5		

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46	Aberdeen City National Improvement Framework Plan (NIF)	To present the plan		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1		
47	Education Climate Change Annual Report	E&CS 24/06/25 - (i) to instruct the Chief Officer - Education and Lifelong Learning to support the Youth Climate Change Group to collate and share a yearly summary of the most impactful projects in our schools, through means to be determined by the group, to inspire other young people across the city; (ii) to invite representatives from the Youth Climate Change Group to present the report to Committee in subsequent years; and (iii) to instruct the Chief Officer - Education and Lifelong Learning to report back on progress by committee report within one calendar year.		Matt Reid	Education and Lifelong Learning	Families and Communities	1.1.1		
48	School Estate Plan Annual Update	To present the annual update		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.2 and 1.1.5		
49	Accessibility Plan	E&CS 12/09/23 - to instruct the Chief Officer - Education to present an updated Accessibility Plan to the Education and Children's Services Committee within 3 calendar years.		Mhairi Shewan	Education and Lifelong Learning	Families and Communities	1.1.5		
50	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
51	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
52	17 November 2026								
53	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
54	Cluster Risk Registers and Assurance Maps	To report on the cluster risk registers		Graeme Simpson / Shona Milne	Families and Communities	Families and Communities	1.1.4		
55	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
56	2027								
57	Children's Social Work - Workforce Development Plan	E&CS 26/11/24 - to instruct the Chief Officer - Children's Social Work and Family Services to present an evaluation of progress against the workforce plan to Committee in 2027		Ali McAlpine	Children's Social Work and Family Support	Families and Communities	2.1		
58	REPORTING DATE TO BE CONFIRMED								
59	Learning Disabilities, Autism and Neurodivergence Bill	ODC 17/01/19 - To instruct that annual reports be submitted on the progress of implementation of the Autism Action Plan. Reported 5 March 2020 and will then be annually, however 2021 was delayed to May due to pandemic impact. Was reported to former Operational Delivery Committee on 31 August 2022, thereafter annually. E&CS 02/07/24 - to instruct the Chief Officer Children's Social Work and Family Support to provide an update on progress of the Bill as appropriate		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1.1		An update will be provided to Committee once the Bill has concluded Stage 2 of the Parliamentary process. Officers are unable to provide a date for reporting back at this time as it is dependent on Parliament

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60	ASN Spaces	E&CS 24/06/25 - to note current provision of spaces offered across the whole school estate and instruct the Chief Officer – Corporate Landlord to (a) identify any opportunities for sharing good practice in order to develop support for ASN for the benefit of pupils and school communities and (b) to bring back a report as soon as possible based on the adequacy or otherwise of spaces for Additional Support Needs within each School within the city, in order to truly understand the actual requirements for each school		Andrew Jones	Corporate Landlord	Families and Communities			A service update will be provided in the interim in September 2025
61	The Children (Care and Justice) (Scotland) Act 2024	E&CS 18/02/25 - to instruct the Chief Officer - Children's Social Work and Family Support to report to this committee once the plan for enactment and associated funding was made known by the Scottish Government		Graeme Simpson / Andrea McGill	Children's Social Work and Family Support	Families and Communities	2.1		
62	SCHOOL ESTATE PROJECTS CURRENTLY ON HOLD / NOT YET STARTED								
63	Grandhome / Oldmachar / Bridge of Don Secondary Provision - Outline Business Case (NA1) / Oldmachar ASG primary school provision	<p>EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for reducing the predicted long term excess secondary school capacity in Grandhome, Oldmachar and Bridge of Don, and report back with an outline business case for consideration by the Education and Children's Services Committee.</p> <p>E&CS 12/09/23 - to instruct the Chief Officer - Corporate Landlord to carry out further work to identify potential future options for improving and consolidating primary school provision in the Oldmachar ASG, alongside the planned work to review secondary school provision in this area of the city, and to report back to the Committee with recommendations and next steps as appropriate.</p> <p>E&CS 20/02/24 - Approval of revised School Estate timeline</p> <p>E&CS 19/09/24 - Annual School Estate Plan update advised project had not yet commenced. Reporting dates to be confirmed</p>		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.5, 1.3		Not yet commenced, as per decision at E&CS on 17/09/24 (School Estate Plan Annual Update)
64	Consultation on proposed new school at Bucksburn / Newhills	<p>EC&S 04/07/23 - to instruct the Chief Officer - Corporate Landlord to carry out a statutory public consultation on the proposal to establish a new primary school at Bucksburn / Newhills, and on proposed changes to the existing school catchment area for Brimmond School, to create a new catchment areas which would be served by the proposed new school; to provide Members with a firm date for the statutory consultation and to report the date to the next Committee meeting; and to report back to the Committee on the outcomes of the consultation at the first available meeting following conclusion of the consultation process.</p> <p>E&CS 12/09/23 - in relation to the proposal to establish a new primary school at Bucksburn / Newhills, and on proposed changes to the catchment area for Brimmond School, to note that the statutory consultation for the proposed new school at Bucksburn / Newhills will be carried out from 5 February 2024 to 22 March 2024. To note in the School Estate Plan that the Committee would consider consultation feedback & confirm decision on implementing proposals in July 2024</p> <p>E&CS 20/02/24 - approval of revised School Estate timeline - dates for carrying out the consultation to be confirmed</p> <p>E&CS 17/09/24 - approval of School Estate Plan</p>		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.5, 1.3		It remains officers' assessment that there is no immediate requirement to undertake a consultation on a proposed new school at Newhills, and so no specific dates for this have been included in the latest approved update to the School Estate Plan implementation timeline. Officers will continue to monitor pupil numbers and the likely requirement for a new school, and will bring forward recommendations to the Committee as and when required

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65	Loirston Loch Additional Primary Provision - Outline Business Case (L1)	<p>E&CS 12/09/23 - Instructs the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for creating the required additional school capacity to serve the planned Loirston Loch development, and report back to the Education and Children's Services Committee with recommendations as appropriate.(Recommendation L1)</p> <p>E&CS 20/02/24 - Revised school estate timeline approved. No immediate requirement for this, revisit post 2024</p> <p>E&CS 17/09/24 - Project currently on hold (as per annual School Estate Plan update)</p>		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.3, 1.5		On hold as per decision at E&CS on 17/09/24 (School Estate Plan Annual Update)