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<b>INTEGRATION JOINT BOARD BUSINESS PLANNER -</b> The Business Planner details the reports which have been instructed by the Board as well as reports which the Functions expect to be submitting for the calendar year.									
Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/Status	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
<b>2026/27 Meetings</b>									
<b>3 February 2026</b>									
Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations							
Standing Item	Chief Officer Report	To provide a regular update from the Chief Officer	HSCP.26.001	Graham Lawther	Fiona Mitchelhill	ACHSCP			
31.01.2023	Carers' Strategy Annual report	To present the final Annual Report for the Carers Strategy 2023-2026.	HSCP.26.005	Stuart Lamberton/ Grace Milne	Alison MacLeod	ACHSCP			
13.01.2026	Refreshed Carers' Strategy	To present the new Carers Strategy 2026-2030.	HSCP.26.007	Stuart Lamberton/ Grace Milne	Alison MacLeod	ACHSCP			
19 November 2024	Financial Position Update	To provide an indicative status or projection of the Integration Joint Board's year-end financial performance.	HSCP.26.002	CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
16.08.22	Fast Track Cities	To provide an annual update activity contributing to the Fast Track Cities Initiative.	HSCP.26.004	Daniela Brawley / Lisa Allerton	Sandy Reid	ACHSCP			
Standing Item	Annual Procurement Workplan	To present the Annual Procurement Work Plan for 2026/27 for expenditure on social care services.	HSCP.26.006	Neil Stephenson	Neil Stephenson	ACHSCP			
04.02.2025	Grampian Vaccination and Immunisation Annual Report 2025	Annual paper on Vaccine Uptake across all programmes and particularly the Childhood Immunisations Improvement Action Plan. Last approved on 4 February 2025.	HSCP.26.003	Clare-Louise Walker/ Jo Hall	Sandy Reid	ACHSCP/ ACVC		D	Request to defer to May 2026 as the Chair of the Population Health Committee has requested that the annual report goes there first prior to it going to the IJBs.
<b>17 March 2026 - Budget</b>									
Standing Item	Medium Term Financial Forecast 2026/27, 2027/28 and 2028/29	The estimated 4 year Medium Term Financial Forecast		Jonathan Belford	Jonathan Belford	ACHSCP			
20-Jan-26	Care and Repair Contract			Alison Macleod	Lead Strategy and Performance Manager	ACHSCP			
<b>12 May 2026</b>									
Standing Item	Workforce Plan			Stuart Lamberton/ Grace Milne	Alison MacLeod	ACHSCP			
Quarterly reporting	Financial Position Update	To provide an indicative status or projection of the Integration Joint Board's year-end financial performance.		CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
Standing Item	Annual Resilience report - Inclusion of Integration Joint Boards as Category 1 Responders under Civil Contingency Act 2004	To provide information of the inclusion of IJB's as Category 1 Responders, in terms of the Civil Contingencies Act 2004 and an outline of the requirements that this inclusion involves.		Martin Allan	Martin Allan	ACHSCP			
Standing Item - annual	Risk Appetite Statement and Strategic Risk Register	To present revised versions of the Risk Appetite Statement and Strategic Risk Register.		Martin Allan	Martin Allan	ACHSCP			
Standing Item	Annual Review of Financial Regulations and Reserves Policy	To present the findings of a financial governance review, a revised version of the IJB's Financial Regulations and an updated Reserves Policy for approval - RAPC noted on 25 February 2025, approved on 13 May 2025 by IJB.		Jonathan Belford	Jonathan Belford	ACHSCP			
<b>30 June 2026</b>									
Quarterly reporting	Financial Position Update	To provide an indicative status or projection of the Integration Joint Board's year-end financial performance.		CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
Standing Item - annual	IJB Scheme of Governance Annual Review	To present the revised Scheme of Governance and seek approval of the revised Standing Orders and Terms of Reference.		Jess Anderson/John Forsyth/Vicki Johnstone	Jenni Lawson	ACHSCP			
Standing Item	New Locality Plans	To present the new locality plans.		Alison Macleod / Iain Robertson	Lead Strategy and Performance Manager	ACHSCP			
14 April 2025	Alcohol & Drug Partnership Annual Report 2025	To provide information in relation to overall progress on the Alcohol & Drug Partnership Delivery Framework since 2019 and a specific update in relation to highlights from 2024 – 2025. Appendix A was a copy of a survey required by the Scottish Government in relation to Alcohol & Drug Partnership activity - last reported on 1 July 2025.		Simon Rayner	Fiona Mitchelhill	ACHSCP			
<b>29 September 2026</b>									

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Quarterly reporting	Financial Position Update	To provide an indicative status or projection of the Integration Joint Board's year-end financial performance.		CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
30 September 2025	Audited Final Accounts 2025/26 including the External Auditor's Annual Audit Report	To consider and approve the audited final accounts for 2025/26.		Bernadette Bularan/ Anne MacDonald	CFO/ Audit Scotland	Audit Scotland			
27.08.2024	Review of Whistleblowing Policy			Martin Allan	Fiona Mitchelhill	ACHSCP	2026		
<b>1 December 2026</b>									
Quarterly reporting	Financial Position Update	To provide an indicative status or projection of the Integration Joint Board's year-end financial performance.		CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
Standing Item	Health and Social Care Partnership Meeting Dates 2027-28	To seek approval of the IJB, Risk Audit and Performance Committee and Clinical and Care Governance Committee meeting dates for 2027-28.		Emma Robertson	Alan Thomson	ACC			
01.11.2023	Chief Social Work Officer's Annual Report	To present the Chief Social Work Officer's Annual Report for year 2025/26. The report is to inform Members of the role and responsibilities exercised by the Chief Social Work Officer; to provide information on the delivery of statutory social work services and decision making in the period; and to give a progress report on key areas of social work activity within Aberdeen City.		Graeme Simpson	Eleanor Sheppard	ACC			
<b>2 February 2027</b>									
Quarterly reporting	Financial Position Update	To provide an indicative status or projection of the Integration Joint Board's year-end financial performance.		CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
<b>16 March 2027 - Budget</b>									
Standing Item	IJB Budget	To approve the Budget.		Jonathan Belford	Jonathan Belford	ACHSCP			
Standing Item	Medium Term Financial Forecast	The estimated 4 year Medium Term Financial Forecast		Jonathan Belford	Jonathan Belford	ACHSCP			
<b>2026/27 - Reporting Dates TBC</b>									
10 December 2025	Transfer of Bon Accord Care to Aberdeen City Council	Periodic Update reporting - assurance on the continuity and quality of care through the change.		Iain Ramsay, Lou Henderson	Iain Ramsay, Lou Henderson	ACHSCP			
Standing Item	Equality Outcomes and Mainstreaming Framework (EOMF)	To share progress in relation to the Equality Outcomes and Mainstreaming Framework..		Stuart Lamberton	Alison MacLeod	ACHSCP			
22 March 2024	Outcome of IJB Culture Research Project	Presented to the IJB on 7 May 2024 - suggestion to recommission in 12-18 months.		Alison McLeod	Alison MacLeod	ACHSCP	TBC late 2026		
07.05.2024	Morse Community Electronic Patient Record Evaluation and Contract Renewal - report due spring 2027	On 7 May 2024, Members agreed :(i) to note the Morse Evaluation appended at Appendix B of the report; and (ii) to approve a further three year contract with Cambric, running from October 2024, to supply Morse as an Electronic Patient Record for Community Nursing, Hospital at Home, Macmillan Nursing, Health Visiting and School Nursing Services		Julie Warrender	Alison MacLeod, Strategy and Transformation	ACHSCP			
09 July 2024	Evaluation of Aberdeen City Vaccination and Wellbeing Hub - report due 2028	To provide an evaluation of the Aberdeen City Vaccination and Wellbeing Hub. See report HSCP.24.047 on 9 July 2024.		Caroline Anderson	Fiona Mitchelhill	ACHSCP	Early 2028		