

ABERDEEN CITY COUNCIL

COMMITTEE	Statutory Council Meeting
DATE	16 May 2012
DIRECTOR	Stewart Carruth
TITLE OF REPORT	Appointment of Members to Specific Sub-Committees, Groups, Council Supported Trusts and Boards
REPORT NUMBER:	CG/12/056

1. PURPOSE OF REPORT

The purpose of this report is to assist elected members in making appointments to (a) certain sub-committees, working groups and task groups; (b) Council supported Trusts; and (c) other organisations which require elected members to be appointed to them.

A separate report on this agenda deals with appointments to outside bodies.

2. RECOMMENDATION(S)

The Council is recommended:-

- (a) to consider appointing members to the sub-committees, working groups and other groups shaded grey and in bold text within Appendix 1 to the report, by virtue of them requiring to be appointed by Council, or that they have meetings scheduled prior to the next meeting of the relevant committee;
- (b) to refer the remaining sub-committees, working groups and other groups within Appendix 1 to first meeting of the relevant committee as detailed in the far right hand column;
- (c) to consider appointing members to the Trusts listed in Appendix 2 to the report, noting the meeting dates detailed; and
- (d) to consider appointing members to the Boards listed in Appendix 3 to the report, noting the meeting dates detailed.

3. FINANCIAL IMPLICATIONS

The financial implications associated with this report are negligible.

4. OTHER IMPLICATIONS

None

5. BACKGROUND/MAIN ISSUES

The Council is requested to consider the attached appendices and appoint members to the appropriate sub-committees, working groups and task groups of the Council, Council supported Trusts, Joint Boards and other miscellaneous bodies.

Each appendix lists the name of the group/organisation, the number of members required to be appointed by the Council and any further information relevant to each appointment.

The majority of sub-committees, working groups and task groups listed are relatively current, some of which have meetings fixed shortly. Sub-committees, working groups and task groups which have been in abeyance for some time have been omitted. If any sub-committee, working group or task group which has been omitted requires to be reconvened then the appointment of elected members to those groups can be considered by the appropriate committee in due course.

The previous Council in considering the potential composition of appointments of members to sub-committees, working groups, Council supported Trusts and organisations applied the following principles:-

- (1) that no party shall hold half or more of the places on any sub-committee or working group; and
- (2) that the allocation of places on all sub-committees and working groups to each party reflect the make-up of the Council.

This guidance endeavours to assist the Council, if it so wishes, to apply the principles of the Local Government and Housing Act 1989 regarding political balance, although the statute itself is not in force.

The appointment of representatives to Trusts (Appendix 2) is fixed by the terms of the Trust Deed. If the Council was of a mind to amend its representation on Trusts, it would be necessary to ask those bodies if they will accept the Council's proposed amendments.

The appointment of representatives to outside bodies (as detailed at item 7 on the agenda) is fixed by the terms/rules of the outside body. If the Council was of a mind to amend its representation on outside bodies it would be necessary to ask those bodies if they will accept the Council's proposed amendments. This guidance on potential compositions can also be used by the Council in its consideration of item 7.

The appointment of representatives to Boards (Appendix 3) is fixed by statute and is not open to amendment.

Appendix 1 to the report sets out the number of Council representatives required and any additional information which affects the Council's appointments. Bearing this in mind, the table below provides examples

of potential compositions for the Council's appointments to these groups.

This is not an exact exercise in proportionality because of the varying number of members on these groups. It is not possible to carry out this exercise in the same way as the composition of committees is determined by the Council at item 5 on the agenda which results in a more exact mathematical approach. This report treats each group individually and the principles agreed by the Council would be applied to each group on an individual basis.

Number of Members	Possible Composition (Based on the following order - Labour; SNP; Lib Dem; Conservative; Independent Alliance)
3	1+1+1 or 2+1
4	1+1+1+1
5	2+1+1+1 or 1+1+1+1+1
6	2+1+1+1+1
7	2+2+1+1+1
8	3+2+1+1+1
9	3+3+1+1+1



6. IMPACT

Once decisions have been made as to the composition of the bodies contained within the report, the relevant organisations will be contacted as to the representatives nominated and meetings can be held.

7. BACKGROUND PAPERS

None

9. REPORT AUTHOR DETAILS

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APPENDIX 1

APPOINTMENT OF REPRESENTATIVES TO SPECIFIC SUB-COMMITTEES AND GROUPS

Group	Council Representatives Required	Additional Information	Relevant Committee
Aberdeen City Health & Social Care Partnership	3 (Convener of Social Care and Wellbeing plus 2 members) <u>Replaces Community Health Partnership in Outside Bodies report</u>		Social Care and Wellbeing
Aberdeen City Health & Social Care Partnership Executive Group	1 (Convener of Social Care and Wellbeing)		Social Care and Wellbeing
Adult Services Sub- Committee	8		Social Care and Wellbeing
Children's Panel Advisory Committee	2		Social Care and Wellbeing
Children's Panel Training Advisory Committee	1		Social Care and Wellbeing
Children's Services Sub-Committee	7		Social Care and Wellbeing
City Garden Project Monitoring Group	7		<u>Council</u>
City Garden Project Management Board	2		<u>Council</u>

Group	Council Representatives Required	Additional Information	Relevant Committee
Community Planning Aberdeen	3 (Council Leader plus 2 members)	A meeting is scheduled for 29 August 2012	Corporate Policy and Performance
Community Planning Aberdeen Board	1 (Council Leader)	<u>A meeting is scheduled for 28 May 2012</u>	Corporate Policy and Performance
Controlled Parking Areas Working Party	5 (plus any member who has controlled parking areas in their ward)		Enterprise, Planning and Infrastructure
Corporate Health and Safety Committee	5 (Convener of the committee responsible for Health and Safety and 4 others (currently Corporate Policy and Performance))	<u>A meeting is scheduled for 1 June 2012</u>	Corporate Policy and Performance
Culture and Leisure Trust Shareholder Monitoring Working Group	7		Education, Culture and Sport
Disability Advisory Group	5	<u>A meeting is scheduled for 6 June 2012</u>	Corporate Policy and Performance
Electoral Boundaries Working Group	7		<u>Council</u>
Evidential Hearings Sub-Committee	7		Licensing

Group	Council Representatives Required	Additional Information	Relevant Committee
Five Year Business Plan Working Group	5		Corporate Policy and Performance
Guildry and Mortification Funds Sub-Committee	3 (1 place is allocated to the Master of Mortifications which is a fixed post. Another post is filled by the Lord Provost)		<u>Council</u>
Homelessness Strategy Working Group	7	A meeting is scheduled for 31 May 2012	Housing and Environment
Housing Cases Review Sub-Committee	7	A meeting is scheduled for 11 June 2012	Housing and Environment
Informal Business Panel	7		Licensing
Local Government Employees Joint Consultative Committee	7		Corporate Policy and Performance
Lord Provost Sub-Committee	5 (Traditionally the Lord Provost has been the Chair)	A meeting is scheduled for 5 July 2012	Finance and Resources
Marischal College Advisory and Monitoring Working Group	5		Council
Older People's Working Group	5		Corporate Policy and Performance

Group	Council Representatives Required	Additional Information	Relevant Committee
Planning Appeals Panel	5 (Ideally members should be on the Development Management Sub-Committee)		Development Management Sub-Committee
Special Licensing Objections Committee	5		Council
Sports Ground Advisory Committee	5		Licensing
Taxi Consultation Group	5		Licensing
Zero Waste Management Sub-Committee	7		Housing and Environment

APPENDIX 2

APPOINTMENT OF REPRESENTATIVES TO TRUSTS

Trust	Council Representatives Required	Additional Information
Aberdeen Bulawayo Trust	5 (The Lord Provost and Convener of Corporate Policy and Performance Committee are ex-officio members)	No meetings of the Trust are currently scheduled, the Trust meets as and when required
Aberdeen Forward Limited	2	
Aberdeen Gomel Trust	6	A meeting is scheduled for 19 June 2012
Aberdeen International Football Festival Trust	5 (The Lord Provost and 4 members)	The Trust is in the process of being wound up, however Trustees require to be appointed in order that there is a Trust in place to deal with this. No meetings are currently scheduled, these will be set as and when required.
Aberdeen International Youth Festival Trust	7 (The Lord Provost is an ex-officio member)	A meeting is scheduled for 25 June 2012
Aberdeen Safer Community Trust	1 (The Lord Provost)	
Chris Anderson Trust	4	A meeting is scheduled for 1 June 2012
Jack Wood Trust	6	The Jack Wood Trust has not met for some time as the Trust is not involved in any current activities. However,

Trust	Council Representatives Required	Additional Information
		Trustee appointments are still required in order that the annual report and accounts can be approved.
Marguerite McBey Trust	2	No meetings of the Trust are currently scheduled, the Trust meets as and when required
Proctor's Orphanage Trust	5 (The Lord Provost and 4 members)	No meetings of the Trust are currently scheduled, the Trust meets as and when required

APPENDIX 3

APPOINTMENT OF REPRESENTATIVES TO BOARDS

Board	Council Representatives Required	Additional Information
Grampian Fire and Rescue Board	6	<p>The Council is also entitled to appoint up to 6 substitute members to the Board. These substitute members are to be named, however the substitute members are not allocated to substantive members of the Board.</p> <p><u>The next meeting is on 29 June 2012</u></p>
Grampian Joint Police Board	6	<p>The Council is also entitled to appoint up to 6 substitute members to the Board. These substitute members are to be named, however the substitute members are not allocated to substantive members of the Board.</p> <p><u>The next meeting is on 8 June 2012</u></p>
Grampian Valuation Joint Board	6	<p>The Council is also entitled to appoint up to 6 substitute members to the Board. These substitute members are to be named, however the substitute members are not allocated to substantive members of the Board.</p> <p><u>The next meeting is on 29 June 2012</u></p>

Board	Council Representatives Required	Additional Information
Northern Community Justice Authority	1 (Plus a substitute member)	<u>The next meeting is on 15 June 2012</u>