

BUDGET MONITORING BOARD

ABERDEEN, 25 February, 2010 - Minute of Meeting of the BUDGET MONITORING BOARD. Present:- Councillor John Stewart, Convener; and Councillors Crockett (as substitute for Councillor Young), Donnelly (as substitute for Councillor Boulton), Greig, McDonald and Kevin Stewart.

MINUTE

1. The Board had before it the minute of its previous meeting held on 21st January, 2010.

The Board resolved:-

to approve the minute of the meeting held on 21st January, 2010.

VACANCY MANAGEMENT

2. The Board had before it a report by the Head of Human Resources and Organisational Development submitting information on a number of vacancies approved for advertising by the Corporate Management Team (CMT) and on posts for which CMT did not approve advertising at this time.

The report recommended:-

that the Board note the decisions of the Corporate Management Team.

The Board resolved:-

- (i) to note that the undernoted posts had been approved by the Corporate Management Team for external advertisement after scrutiny of each request namely:-
- (1) Accountant (1 full time permanent post)
 - (2) Health and Safety Manager (1 permanent full time post)
 - (3) Skills Development Officer (Young People) (1 full time fixed term post)
 - (4) Aquatics Co-ordinator (1 full time permanent post)
 - (5) Casual Adventure Aberdeen Tutors (as and when required)
 - (6) Casual Aquatics Teacher (as and when required)
 - (7) Dance Development Officer (1 part time permanent post)
 - (8) Head Coach (Swim Team) (1 full time permanent post)
 - (9) Library Assistants (13 part time fixed term seasonal posts)
 - (10) Nursery Nurse (2 part time fixed term posts)
 - (11) School Support Assistant (1 part time fixed term post)
 - (12) Seasonal Leisure Attendants (20 part time fixed term seasonal posts) – Recruitment Fair only
 - (13) Cook in Charge (1 part time permanent post)
 - (14) Estates Surveyor (1 full time permanent post)
 - (15) Marketing Officer (1 full time fixed term post)
 - (16) Contract Manager (2 full time posts, 1 being fixed term and 1 being permanent)
 - (17) Control Room Operator (1 full time and 1 part time post, both posts being permanent)

- (18) Selections Clerical Assistant (1 full time permanent post)
 - (19) Technical Officer (Quantity Surveyor) (1 full time permanent post)
 - (20) Casual Assistant Support Worker (as and when required)
 - (21) Social Worker (Adoption and Fostering) (1 full time fixed term post)
 - (22) Depute Head Teacher (Primary) (4 full time permanent posts)
 - (23) Depute Head Teacher (Primary) (1 part time permanent post)
 - (24) Head Teacher (Primary) (2 full time permanent posts)
 - (25) Principal Teacher of English and Literacy Faculty (Secondary) (1 full time permanent post)
 - (26) Principal Teacher of Health and Wellbeing Faculty (Secondary) (1 full time permanent post)
 - (27) Principal Teacher of ICT, Business and Enterprise Faculty (Secondary) (1 full time permanent post)
 - (28) Principal Teacher of ICT and Mathematics Faculty (Secondary) (1 full time permanent post)
 - (29) Principal Teacher of Language and Literacy Faculty (Secondary) (1 full time permanent post)
 - (30) Principal Teacher of Modern Languages Faculty (Secondary) (1 full time permanent post)
 - (31) Principal Teacher of Performing Arts Faculty (Secondary) (1 full time permanent post)
 - (32) Principal Teacher of Pupil Support Faculty (Secondary) (1 full time permanent post)
 - (33) Principal Teacher of Science Faculty (Secondary) (1 full time permanent post)
 - (34) Specialist Teacher of Music (Primary) (1 full time fixed term post)
 - (35) Teacher (Nursery) (1 part time fixed term post)
 - (36) Teacher (Primary) (1 part time fixed term post)
 - (37) Teacher (Primary) (3 full time fixed term posts)
 - (38) Teacher ASN (Primary) (1 part time permanent post)
 - (39) Teacher of Chemistry (Secondary) (1 full time fixed term post)
 - (40) Teacher of Chemistry (Secondary) (1 part time fixed term post)
- (ii) to note that the Corporate Management Team had approved the undernoted posts for internal advertising only after scrutiny of each request namely:-
- (1) Assistant Pensions Officer (1 part time permanent post)
 - (2) Committee Services Officer (1 full time fixed term post)
 - (3) Office Administrator (2 full time permanent posts)
 - (4) Pensions Officer (1 full time permanent post)
 - (5) Senior Pensions Officer (Benefits) (1 full time fixed term post)
 - (6) Assistant Cook (5 part time permanent posts)
 - (7) Cook in Charge (1 part time permanent post)
- (iii) to note that the Corporate Management Team had granted approval to fill the post of Customer Service Advisor on a part time fixed term basis; and
- (iv) to note that the Corporate Management Team had deferred advertising the posts of Customer Care Assistant, Health and Safety Adviser, Casual Library Assistant and Marketing Officer meantime.
- **JOHN STEWART, Convener.**