

FINANCE, POLICY AND RESOURCES COMMITTEE

COMMITTEE BUSINESS STATEMENT

March 2017

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. Where a report instructed requires no decision to be made this will be reported in the Committee's information bulletin. Reports which are overdue are shaded.

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead officer(s)/ Service(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Finance, Policy and Resources 3/12/15 Article 11	<p><u>Suzunoya Project</u></p> <p>The Committee agreed to award grant funding of £1,500 to support the development of the Aberdeen Pilot of the Suzunoya project, to create an open house that offers residents with dementia the opportunity to socially interact and enjoy healthy eating, by covering the cost of bringing experts on Suzunoya from Japan to Aberdeen; and to report back to the Committee on the progress of the Suzunoya Project on Dementia.</p>	<p>We have found it challenging to bring an appropriate Japanese colleague over to Aberdeen. However we are in the process of developing a media project on Dementia between Aberdeen and Japan. We are hoping to bring a dementia expert from Nagoya University to Aberdeen in late spring/early summer to help develop this project and with the intention of submitting a larger project to the Diawa foundation for extra funding. As I mentioned in the previous update Mr Katsuyuki Goto from the Japanese media company CBC Television.co. Ltd and Dr Kazuichiro Hori the Deputy Director for Global Expansion Of Japanese Healthcare, Health Policy Bureau are particularly keen to be involved with our</p>	Sally Wilkins - H&SCP		

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			<p>project.</p> <p>We appreciate the council's patience but before spending the monies allocated by ACC we wish to ensure that we collaborate with an appropriate Japanese expert/s in the area.</p>			
2.	Finance, Policy and Resources 19/04/16 article 23	<p><u>Participatory Budgeting</u></p> <p>The Committee resolved to request officers to develop a Corporate Policy for participatory budgeting and report this to the Committee.</p>	<p>Officers have concluded a number of PB projects during 2016/2017 (including HRA funded initiatives and Fairer Aberdeen Fund) with the three Locality PB events concluding at the end of March 2017 which has included the use of online tools to support the process. Through the conclusion of these projects and ongoing work with PB Partners, Officers will deliver a policy based on Scottish wide and global best practice coupled with lessons learnt from PB activities up to March 17. It is worth noting the PB activity to date was nominated for a Public Service award.</p>	Jo Mackie – CH&I		20/9/17
3.	Finance, Policy and Resources 19/04/16 article 29	<p><u>FCHJU Fuel Cell Bus Commercialisation Project</u></p> <p>The Committee resolved, amongst other things,</p>	A report relating to the JIVE project is included within the agenda.	Andrew Win/Emma Watt – CH&I		

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	Communities Housing and Infrastructure 20/01/16 Article 22	<p>(i) to instruct the Director of Communities, Housing and Infrastructure to report back to Finance, Policy and Resource Committee with confirmation that external match funding was secured for the project; and</p> <p>(ii) to instruct the Director of Communities, Housing and Infrastructure to explore the possibility of increasing the number of buses if match funding could be secured and to report back to the next meeting of the Committee on 7 June 2016 in this regard.</p> <p>At its meeting of 20 January 2016, the Committee agreed amongst other things to instruct officers to present a detailed business case for Aberdeen City Council's participation in the commercialisation project under the proviso that European and external funding sources are secured.</p>				
4.	Finance, Policy and Resources 19/04/16 article 30	<p><u>Sport Aberdeen - Contract Revision And Governance Arrangements</u></p> <p>The Committee resolved, amongst other things to, agree that Sport</p>	Meetings to review the service operating agreement are to be held with Sport Aberdeen and Council officers. A report will be submitted to this Committee at its 16 February 2017 (now 09 March	Alistair Robertson – SA (Euan Couperwhite)	20/09/16	09/03/17

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		Aberdeen will lead and complete the review of the Access to Leisure Programme and that the Director of Education and Children's Services report to the Finance, Policy and Resources Committee meeting on 20 September 2016 to provide an update on the review.	2017) meeting to confirm that work is complete and the agreement is ready for signature. A report is included within the agenda.			
5.	Finance, Policy and Resources 19/04/16 article 39	<u>Report on Lease Issues with ALEOs - His Majesty's Theatre Roof Repair</u> The Committee resolved, amongst other things, to request the Director of Communities, Housing and Infrastructure to submit a report regarding the policy in respect of repairs of all leased properties.	There are numerous properties in this category with different leases and management practices. A comprehensive report on the issues is targeted for the 8th June meeting of this Committee.	Stephen Booth – CH&I	20/09/16	08/06/17
6.	Property Sub Committee 02/09/15 article 5	<u>Former Bon Accord Baths Disposal</u> It was agreed to instruct the Head of Land and Property Assets to enter into dialogue with Bon Accord Heritage and report back to this Sub Committee at a future meeting, by 24 May 2016 at the latest, with further detail in relation to their proposals, delivery strategy and timing.	Meeting are being held with Bon Accord heritage on a regular basis to assist them in the development plans for the facility. Detailed survey and inspection works are currently being undertaken which assist in establishing the viability of the project.	Neil Strachan – CH&I	By 24/05/16	

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7.	Property Sub Committee 02/09/15 article 9	<u>Ferryhill Engine Shed – Lease</u> It was agreed to note that the Head of Land and Property Assets will report to the Property Sub Committee on 29 March 2016, with details of what the Trust has provided and a recommendation on a way forward.	Discussions continue with the group to provisionally agree Heads of Terms for a long term lease. Once discussions are concluded a report will be brought back to Committee.	Louisa Ratana-Arporn – CH&I		20/09/17
8.	Property Sub Committee - 17/11/15 (Article 5)	<u>Denburn Car Park Site</u> The Sub Committee agreed to instruct the Head of Land and Property Assets to open discussions with NHS Grampian (The Scottish Ministers) over the future of the Denburn car park site and report back to a future meeting of this Committee.	Discussions are ongoing with NHS Grampian. A joint valuation instruction has been drafted and is with NHS Grampian for review. NHS Grampian remain in the process of relocating their services from the property.	Neil Strachan – CH&I	24/05/16	09/03/17
9.	Property Sub Committee - 17/11/15 (Article 7)	<u>Bon Accord and St Nicholas Shopping Centres</u> The Sub Committee agreed to (a) remit it to the Head of Land & Property Assets to continue the process in (ii) and to report back to future meetings of the Sub-Committee on any significant progress, with the objective that any renegotiation/ simplification of the ground leases/ development agreements should, as a minimum,	A report will be brought forward to the meeting of the Committee on 07/09/16. A report is included within the agenda	Stephen Booth – CH&I	07/09/16	20/09/16

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		leave the City Council in no worse legal/ financial/ property management position than we enjoy at present; and (b) that the Head of Land and Property Assets investigate taking the former indoor bowling centre to the market, reporting to a future meeting of this Committee.				
10.	<p>Property Sub Committee - 17/11/15 (Article 8)</p> <p>Finance Policy and Resources Committee – 20/09/16 (Article 5)</p>	<p><u>Site at Beach Esplanade/ King Street</u></p> <p>The Sub Committee agreed to instruct the Head of Land and Property Assets to market the site for the development of a Muslim and Islamic centre to take account of all aspects surrounding best value including project delivery, governance structure, legal status, community support, technical ability and funding in addition to price reporting back to the 29th March 2016 meeting of this Committee.</p> <p>The Committee agreed to instruct officers to take forward the agreed recommendations of the Council on 16 December 2015 with the founding trustees of the Aberdeen Islamic Charitable Trust and to report back to Council on progress at the meeting on 21 June 2017.</p>	<p>The Committee has agreed for a progress report to be brought back to full Council at the meeting on 21 June 2017. (Recommended for Removal)</p>	Neil Strachan – CH&I		

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		(minute amended at meeting on 1 December 2016)				
11.	Property Sub Committee - 17/11/15 (Article 10)	<p><u>Wallace Tower, Tillydrone</u></p> <p>The Sub Committee agreed to (a) investigate how the potential provision of Community Facilities at and around a redeveloped Wallace Tower will fit into the overall provision of Community Facilities in the Tillydrone area, as envisaged by the CH&I Committee and approved at their meeting on 27 August 2015 (see paragraph 5.12 of the report); and (b) report back to the meeting of this Sub-Committee on 24 May 2016</p>	<p>At present, there's no new information to bring to Members attention. Further information on funding applications will be brought to the 8th June meeting of this Committee.</p>	Jim Argo – CH&I	24/05/16	08/06/17
12.	Finance, Policy & Resources Committee – 07/06/16 Article 14	<p><u>Small Financial Assistance Grants And Gala Funding 2016/17</u></p> <p>The Committee resolved, amongst other things, to instruct the Head of Finance to report on the process and application form for community gala grants at the end of the financial year.</p>	<p>A report is included within the agenda.</p>	Karen Black - CG	08/06/17	09/03/17

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13.	Finance, Policy & Resources Committee – 07/06/16 Article 25	<p><u>Service To Deliver Mobility Equipment Hire</u></p> <p>The Committee resolved, amongst other things, to instruct officers to periodically update the Committee on the progress of Shopmobility in implementing the scheme.</p>		Derek McGowan – CH&I	09/03/17	08/06/17
14.	Finance, Policy & Resources Committee – 07/06/16 Article 27	<p><u>Art Gallery Redevelopment Fundraising</u></p> <p>The Committee resolved, amongst other things, to note that a further progress report on fundraising would be presented to the Finance, Policy and Resources Committee in November / December 2016.</p>	The Committee considered a report at their meeting on 01/12/16 but agreed to keep this item on the statement.	Euan Couperwhite - ECS		
15.	Finance, Policy & Resources Committee – 07/06/16 Article 32	<p><u>Gospel Hall, New Pier Road, Footdee - Proposed Community Asset Transfer</u></p> <p>The Committee resolved, amongst other things, to remit it to the Head of Land and Property Assets to negotiate appropriate terms and conditions of a Community Asset Transfer and report back to the Committee's next meeting on 7 September, 2016 in order that the Committee might consider the formal approval of same.</p>	<p>Fittie Community Development Trust have asked for further time to identify funding sources for the purchase and redevelopment of the Gospel Hall. Further discussions are also required in relation to the clawback provisions.</p> <p>Officers within Land and Property remain in regular contact and are supporting the community in their aspirations. These issues will come to a head in the next few months and a comprehensive</p>	Stephen Booth – CH&I	20/09/16	08/06/17

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			report on the case is targeted for the 8th June meeting of this Committee.			
16.	Finance, Policy & Resources Committee – 07/06/16 Article 32	<u>Site 10 Whitemyres Avenue And Site 16 Lang Stracht</u> The Committee resolved, amongst other things, to instruct the Head of Land and Property Assets to report to a future meeting of the Committee on the options for the future use of site 16 Lang Stracht.	The Committee considered a report at their meeting on 01/12/16 but agreed to keep this item on the statement. Negotiations are still ongoing and a report will be brought to a future meeting.	Stephen Booth – CH&I		
17.	Finance, Policy & Resources Committee – 20/09/16 Article 16	<u>Opportunities for Tackling Poverty and Inequality/Tackling Food Poverty</u> The Committee agreed:- (1) to ask officers to report back to Finance Policy and Resources Committee on the 16 February 2017 with an Anti-Poverty strategy on these key themes and provide an action plan to tackle poverty and	These actions will be addressed in the 'Towards a Fairer Aberdeen that Prospers for All 2017-20' report.	Dave Kilgour – CH&I	09/03/17	

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		inequality; (2) to instruct the Director of Corporate Governance to ensure that the recommendations if approved contained in agenda item 7.3 (Sustainable Food Cities Tackling Food Poverty) were adopted within the Anti- Poverty strategy that was being reported to the Committee in February; and (3) to instruct the Director of Corporate Governance to bring a report back to the next Finance Policy and Resources Committee on how the Council can help to ensure no child was exposed to hunger during the school holidays and to write to the Rt Hon Frank Field MP DL confirming Council's position.				
18.	Finance, Policy & Resources Committee – 20/09/16 Article 18	<u>Aberdeen Japan Strategy</u> The Committee agreed to accept one further (final) report in January 2017 at the conclusion of the Strategy period, detailing the activity delivered in Year 2 (2016) and evaluating the impact of the Strategy overall.	A report is included within the agenda	Morag McCorkindale/ Matt Lockley – CH&I	09/03/17	
19.	Finance, Policy & Resources Committee – 20/09/16	<u>Review of Access to Leisure Scheme</u> The Committee agreed:-	The FP&R committee report (September 2016) has been sent to the Disability Equity Partnership (DEP) and Grampian Region	Jill Franks - SA	01/12/16	09/03/17

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	Article 20	<p>(1) to instruct Officers to pass the report in its entirety to the Disability Equity Partnership and Grampian Regional Equality Council for their comments and recommendations;</p> <p>(2) to instruct the Director of Education and Children's Services to bring a final report to the Finance Policy and Resources Committee in December taking cognisance of the comments from the Disability Equity Partnership; and</p> <p>(3) to instruct the Director of Education and Children's Services to set out the Financial Implications of the proposed recommendations contained within the December report.</p>	<p>Equality Council (GREC) for their comments. Representatives from the Access to Leisure Working Group will be attending the DEP meeting on 16th November 2016. No comments have as yet been received from GREC. There is a significant amount of additional work to address the revised recommendations tabled at the FP&R; therefore the final report will be presented to the February 2017 meeting.</p> <p>A report is included within the agenda</p>			
20.	Finance, Policy & Resources Committee – 20/09/16 Article 26	<p><u>Property Asset Management Policy and Framework</u></p> <p>The Committee agreed that a report on the Property Asset Management Strategy be brought to this committee on 8 June 2017.</p>		Alastair Reid – CH&I	08/06/17	
21.	Finance, Policy & Resources Committee – 20/09/16 Article 28	<p><u>Review of Bookings and Lettings Procedures in Schools and Learning Centres</u></p> <p>The Committee agreed:-</p> <p>(1) to instruct officers, in partnership with Sport Aberdeen, to investigate the feasibility and</p>	<p>The Bookings and Lettings process is now subject to the work of the Transformation Delivery Board, through the Hive. This review will fundamentally consider all aspects of how customers will interface with the Council to</p>	Andrew Jones – ECS and Kay Diack - CHI	(1)20/09/17 and (2)09/03/17	08/06/17

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		<p>implications of transferring responsibility for administering the bookings and lettings system from Sport Aberdeen to an appropriate team within Aberdeen City Council, and to report their findings and recommendations to Committee in September 2017;</p> <p>(2) to instruct officers, in partnership with Sport Aberdeen, to carry out a detailed analysis of the current charges for bookings and lettings of schools and learning centres, and to report to Committee in February 2017 (now March 2017) with recommendations on any required changes to the scale of charges, to ensure the financial viability of the bookings and lettings system;</p>	<p>book accommodation and set the strategy for the accommodation on offer for public use. Due to these ongoing developments with the review of bookings and lettings, it is not going to be possible to take a paper on the revised let charges to the FP&R Committee in February (Now March). A report will be submitted to the June committee meeting.</p>			
22.	<p>Finance, Policy & Resources Committee – 20/09/16 Article 40</p>	<p><u>Environmental and Flood Prevention Works at Heathryfold Park</u></p> <p>The Committee agreed:-</p> <p>(1) to seek grant funding for the enhanced environmental proposals; and</p> <p>(2) to report back to committee on the outcome of the grant applications, and partnership options, prior to delivery of enhanced improvements.</p>	<p>A report is included within the agenda.</p>	<p>Bill Watson – CH&I</p>		<p>08/06/17</p>

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23.	Finance, Policy & Resources Committee – 01/12/16 Article 9	<u>Key Achievements of the Committee</u> The Committee agreed to instruct the Depute Chief Executive (Director of Corporate Governance) to bring forward, to the February 2017 meeting of the Committee, a summary report detailing key achievements of the committee since May 2012.	A report is included within the agenda.	Martin Allan/Richard Ellis - CG	09/03/17	
24.	Finance, Policy & Resources Committee – 01/12/16 Article 24	<u>Memorandum of Understanding for Additional £254m Investment</u> The Committee agreed amongst other things that a further report be brought to the next Finance, Policy and Resources Committee along with any amended Memorandum of Understanding following receipt of clarification from the First Minister.	The amended Memorandum of Understanding with the Scottish Government on the £254m of investment for transport, digital and housing developments was approved by the Council at its meeting on 14 December 2017. As such a further report with the amended Memorandum of Understanding is not required at the next Finance, Policy & Resources Committee. The Memorandum has subsequently been signed by the Chief Executives of the Council and Aberdeenshire Council, and civil servants at the Scottish Government. (Request removal from the Statement)	Richard Sweetnam - CHI	09/03/17	
25.	Finance, Policy & Resources	<u>Strategic Infrastructure Plan – City Centre Living Study</u>	Consultants have been commissioned to undertake the	David Leslie/ Marc Cole –	09/03/17	20/09/17

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	Committee (Reconvened) – 07/12/16 Article 3	The Committee agreed to approve expenditure of up to £30k to award a contract to Consultants to prepare a City Centre Living study and report progress back to Finance, Policy and Resources Committee in February 2017 (Now March 2017)	City Centre Living Study and will complete their work in June 2017. A report on the study and its outcomes will be submitted to the September FP&R Committee.	CH&I		
26.	Finance, Policy & Resources Committee (Reconvened) – 07/12/16 Article 5	<u>14-18 NOW Poppies Wave and Weeping Window 2018</u> The Committee agreed to instruct the Director to express Aberdeen City Council's interest in being a host City for the 14-18 NOW poppies wave and Weeping Window 2018 and for a report to come back to the appropriate Finance, Policy and Resources Committee on our success or otherwise.	A report is included within the agenda.	Dawn Schultz - OCE		
27.	Finance, Policy & Resources Committee (Reconvened) – 07/12/16 Article 6	<u>Thomas Blake Glover House</u> The Committee agreed amongst other things:- (1) to instruct officers to liaise with Aberdeen Asset Management to ascertain if they are prepared to invest financially in Thomas Glover House, and if so, to what extent and to report back to the next Finance, Policy and Resources Committee; (2) to instruct officers to bring forward a report to the next Finance,	A report is included within the agenda.	Angela Taylor, Jamie Coventry – CH&I	09/03/17	

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		<p>Policy and Resources Committee on the feasibility of additional grant funding from external sources including those set out in paragraph 6.3 of the report as well as both Universities; and</p> <p>(3) that officers bring back a report to the next Committee meeting on the progress of implementation of option 1.</p>				
28.	<p>Finance, Policy & Resources Committee (Reconvened) – 07/12/16 Article 9</p>	<p><u>Current Gas Central Heating Maintenance Framework Contract</u></p> <p>The Committee agreed amongst other things that an update report in relation to the contract be brought back to the Committee on 30 November 2017</p>		Colin MacIver – CH&I	30/11/17	
29.	<p>Finance, Policy & Resources Committee (Reconvened) – 07/12/16 Article 12</p>	<p><u>Purchase of Ground at Wellington Road</u></p> <p>The Committee agreed to:-</p> <p>(1) note the content of the report and agree to instruct officers to confirm to the Scottish Government that the Council no longer wishes to proceed with the purchase of this land at a £230,000 valuation but would consider purchasing the land for £1 as an act of goodwill given our £75m contribution towards the AWPR; and</p> <p>(2) instruct officers to report back</p>	A letter has been sent to the Scottish Government. If a reply is received this will be verbally reported to the committee.	Neil Strachan – CH&I		

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		to the Committee on the Scottish Government's response to the request.				
30.	Finance, Policy & Resources Committee (Reconvened) – 07/12/16 Article 15	<u>87-93 Union Street and 1-6 Market Street</u> The Committee agreed to (1) carry out a detailed feasibility study for the site in collaboration with Rockspring to look at options to create the best development opportunity; and (2) to approve a £50,000 contribution towards the expenditure required for the detailed feasibility study for the site reporting back to this Committee in February 2017 (Now March 2017)	A report is to be included within the agenda	Stephen Booth – CH&I	09/03/17	
31.	Finance, Policy & Resources Committee (Reconvened) – 07/12/16 Article 20	<u>Events Strategy Plan – Aberdeen 365 Operational Plan</u> The Committee agreed amongst other things to instruct officers to report to the February Finance, Policy & Resources Committee (Now March) with a recommended operational plan and budget to implement the Strategy	A report is included within the agenda.	Dawn Schultz - OCE	09/03/17	
32.	Council 22/02/17	<u>General Fund Revenue Budget 2017/18 to 2021/22 and Non-Housing Capital Programme 2017/18 to 2021/22</u> (1) Council agreed to instruct the Chief Executive to report back to	(1) A report is included within the agenda	Chief Executive	09/03/17	

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		<p>Finance, Policy and Resources on 9 March 2017 on the uncommitted funding detailed within the Non Housing Capital Programme; and</p> <p>(2) Council agreed to note the announcement of the Scottish Government proposing additional business rates relief and instruct the Chief Executive to consider this announcement in relation to Appendix 9 of the report and report to the Finance, Policy and Resources Committee on 9 March 2017</p>				