

**FINANCE, POLICY AND RESOURCES COMMITTEE**

**COMMITTEE BUSINESS STATEMENT**

**29 JUNE 2017**

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. Where a report instructed requires no decision to be made this will be reported in the Committee's information bulletin. Reports which are overdue are shaded.

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1.	Finance, Policy and Resources 3/12/15 Article 11	<p><b><u>Suzunoya Project</u></b></p> <p>The Committee agreed to award grant funding of £1,500 to support the development of the Aberdeen Pilot of the Suzunoya project, to create an open house that offers residents with dementia the opportunity to socially interact and enjoy healthy eating, by covering the cost of bringing experts on Suzunoya from Japan to Aberdeen; and to report back to the Committee on the progress of the Suzunoya Project on Dementia.</p>	<p>We have found it challenging to bring an appropriate Japanese colleague over to Aberdeen. However we are in the process of developing a media project on Dementia between Aberdeen and Japan. We are hoping to bring a dementia expert from Nagoya University to Aberdeen in late spring/early summer to help develop this project and with the intention of submitting a larger project to the Diawa foundation for extra funding. As I mentioned in the previous update Mr Katsuyuki Goto from the Japanese media company CBC Television.co. Ltd and Dr Kazuichiro Hori the Deputy Director for Global Expansion Of Japanese Healthcare, Health Policy Bureau are particularly keen to be involved with our project.</p> <p>We appreciate the council's patience</p>	Tom Cowan - H&SCP		

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			but before spending the monies allocated by ACC we wish to ensure that we collaborate with an appropriate Japanese expert/s in the area.			
2.	Finance, Policy and Resources 19/04/16 article 23	<p><b><u>Participatory Budgeting</u></b></p> <p>The Committee resolved to request officers to develop a Corporate Policy for participatory budgeting and report this to the Committee.</p>	Officers have concluded a number of PB projects during 2016/2017 (including HRA funded initiatives and Fairer Aberdeen Fund) with the three Locality PB events concluding at the end of March 2017 which has included the use of online tools to support the process. Through the conclusion of these projects and ongoing work with PB Partners, Officers will deliver a policy based on Scottish wide and global best practice coupled with lessons learnt from PB activities up to March 17. It is worth noting the PB activity to date was nominated for a Public Service award.	Jo Mackie –CH&I		20/9/17
3.	Finance, Policy and Resources 19/04/16 article 29	<p><b><u>FCHJU Fuel Cell Bus Commercialisation Project</u></b></p> <p>The Committee resolved, amongst other things,</p> <p>(i) to instruct the Director of Communities, Housing and Infrastructure to report back to Finance, Policy and Resource Committee with confirmation that external match funding was secured</p>	<b>The Committee considered a report at its meeting on 9 March 2017 and agreed an extension to timescale to allow for confirmation of status of external match funding. Expected close is now 31st October 2017.</b>	Andrew Win/Laura Paterson/Emma Watt – CH&I		30/11/17

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	Communities Housing and Infrastructure 20/01/16 Article 22	<p>(ii) for the project; and to instruct the Director of Communities, Housing and Infrastructure to explore the possibility of increasing the number of buses if match funding could be secured and to report back to the next meeting of the Committee on 7 June 2016 in this regard.</p> <p>At its meeting of 20 January 2016, the Committee agreed amongst other things to instruct officers to present a detailed business case for Aberdeen City Council's participation in the commercialisation project under the proviso that European and external funding sources are secured.</p>				
4.	Finance, Policy and Resources 19/04/16 article 39	<p><b><u>Report on Lease Issues with ALEOs - His Majesty's Theatre Roof Repair</u></b></p> <p>The Committee resolved, amongst other things, to request the Director of Communities, Housing and Infrastructure to submit a report regarding the policy in respect of repairs of all leased properties.</p>	<p><b>The HMT roof repairs are well underway and good progress is being made. A good portion of the roof has been completed now including the roof above the restaurant/corporate suite and roofs running along the sides of the auditorium. The roof above the stage has been stripped and work is starting on replacing the broken glass on the top of the lantern with the below roof being</b></p>	Stephen Booth – CH&I	20/09/16	

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			<p>slated as the scaffolding is dismantled.</p> <p>The works HMT are undertaking are:</p> <ol style="list-style-type: none"> <li>1. Cowling replacement</li> <li>2. Re-insulation of air handling ductwork</li> <li>3. Roofing works to replace slates, broken glass on the dome, underfelt, leadwork and clear and replace the mortar from the skews and replace, repair and repaint the doors and windows at the rear of the theatre and along Donald's Way.</li> </ol> <p>The cowling replacement is complete, the re-insulation of the air handling ductwork is near completion and the roofing work is now well underway. A good portion of the roofing has been completed now including the roof above the restaurant/corporate suite, roofs running along the sides of the auditorium. The roof above the stage has been stripped and work is starting on replacing the broken glass on the top of the lantern with the below roof being slated as the scaffolding is dismantled. HMT expect the roofworks to be</p>			

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			<p>completed by the end of May and the paintwork by the end of June but this will be weather dependant.</p> <p>There are numerous properties in this category with different leases and management practices. A comprehensive report on the issues will be presented to a future committee.</p>			
5.	Property Sub Committee 02/09/15 article 5	<p><b><u>Former Bon Accord Baths Disposal</u></b></p> <p>It was agreed to instruct the Head of Land and Property Assets to enter into dialogue with Bon Accord Heritage and report back to this Sub Committee at a future meeting, by 24 May 2016 at the latest, with further detail in relation to their proposals, delivery strategy and timing.</p>	<p>Meeting are being held with Bon Accord heritage on a regular basis to assist them in the development plans for the facility. Detailed survey and inspection works are currently being undertaken which assist in establishing the viability of the project. It is hoped that a report will be brought to the September committee.</p>	Neil Strachan – CH&I	By 24/05/16	20/09/17
6.	Property Sub Committee 02/09/15 article 9	<p><b><u>Ferryhill Engine Shed – Lease</u></b></p> <p>It was agreed to note that the Head of Land and Property Assets will report to the Property Sub Committee on 29 March 2016, with details of what the Trust has provided and a recommendation on a way forward.</p>	<p>Discussions continue with the group to provisionally agree Heads of Terms for a long term lease. The Group are having difficulty in securing all the funding they require and a meeting is scheduled during may 2017. Once discussions are concluded a report will be brought back to Committee.</p>	Louisa Ratana-Arporn – CH&I	<b>29/03/16</b>	<b>20/09/17</b>

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7.	Property Sub Committee - 17/11/15 (Article 5)	<p><b><u>Denburn Car Park Site</u></b></p> <p>The Sub Committee agreed to instruct the Head of Land and Property Assets to open discussions with NHS Grampian (The Scottish Ministers) over the future of the Denburn car park site and report back to a future meeting of this Committee.</p>	<p><b>Discussions are ongoing with NHS Grampian. A joint valuation instruction is being negotiated with NHS Grampian. Due to the complexities around ownership and liabilities of the site officers have not yet been able to reach agreement.</b></p> <p><b>NHS Grampian remain in the process of relocating their services from the property.</b></p> <p><b>A Report will be brought to Committee at the first available opportunity.</b></p>	Neil Strachan – CH&I	24/05/16	20/09/17
8.	Property Sub Committee - 17/11/15 (Article 10)	<p><b><u>Wallace Tower, Tillydrone</u></b></p> <p>The Sub Committee agreed to (a) investigate how the potential provision of Community Facilities at and around a redeveloped Wallace Tower will fit into the overall provision of Community Facilities in the Tillydrone area, as envisaged by the CH&amp;I Committee and approved at their meeting on 27 August 2015 (see paragraph 5.12 of the report); and (b) report back to the meeting of this Sub-Committee on 24 May 2016</p>	<p><b>At present, there's no new additional information to bring to Members attention. A number of funding applications have been made and decisions are awaited. Further information on funding applications will be brought to a future committee. .</b></p>	Jim Argo – CH&I	24/05/16	<b>20/09/17</b>

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9.	Finance, Policy & Resources Committee – 07/06/16 Article 25	<p><b><u>Service To Deliver Mobility Equipment Hire</u></b></p> <p>The Committee resolved, amongst other things, to instruct officers to periodically update the Committee on the progress of Shopmobility in implementing the scheme.</p>	<p><b>Fleet Management Services continue to work with Shopmobility who have selected a vehicle suitable for mobile equipment hire. A report with further detail will follow to committee in November 2017</b></p>	Derek McGowan – CH&I	09/03/17	30/11/17
10.	Finance, Policy & Resources Committee – 07/06/16 Article 27	<p><b><u>Art Gallery Redevelopment Fundraising</u></b></p> <p>The Committee resolved, amongst other things, to note that a further progress report on fundraising would be presented to the Finance, Policy and Resources Committee in November / December 2016.</p>	<p>The Committee considered a report at their meeting on 01/12/16 but agreed to keep this item on the statement.</p>	Euan Couperwhite - ECS		
11.	Finance, Policy & Resources Committee – 07/06/16 Article 32	<p><b><u>Gospel Hall, New Pier Road, Footdee - Proposed Community Asset Transfer</u></b></p> <p>The Committee resolved, amongst other things, to remit it to the Head of Land and Property Assets to negotiate appropriate terms and conditions of a Community Asset Transfer and report back to the Committee's next meeting on 7 September, 2016 in order that the Committee might consider the formal approval of same.</p>	<p><b>A Report is on the Agenda.</b></p>	James Argo – CH&I	20/09/16	08/06/17

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12.	Finance, Policy & Resources Committee – 07/06/16 Article 32	<p><b><u>Site at 16 Lang Stracht</u></b></p> <p>The Committee resolved, amongst other things, to instruct the Head of Land and Property Assets to report to a future meeting of the Committee on the options for the future use of site 16 Lang Stracht.</p>	<p>The Committee considered a report at their meeting on 01/12/16 but agreed to keep this item on the statement.</p> <p>Negotiations are still ongoing and a report will be brought to the first available meeting. These discussions are current and a late report or verbal update is being considered.</p>	Stephen Booth – CH&I		
13.	Finance, Policy & Resources Committee – 20/09/16 Article 26	<p><b><u>Property Asset Management Policy and Framework</u></b></p> <p>The Committee agreed that a report on the Property Asset Management Strategy be brought to this committee on 8 June 2017.</p>	In light of some pending related workstreams proposing transformation a fuller and more appropriate report will be brought to a future committee	Alastair Reid – CH&I	08/06/17	
14.	Finance, Policy & Resources Committee – 20/09/16 Article 28	<p><b><u>Review of Bookings and Lettings Procedures in Schools and Learning Centres</u></b></p> <p>The Committee agreed:-  (1) to instruct officers, in partnership with Sport Aberdeen, to investigate the feasibility and implications of transferring responsibility for administering the bookings and lettings system from Sport Aberdeen to an appropriate team within Aberdeen City Council, and to report their findings and recommendations to</p>	<p>The review of bookings and lettings has been incorporated into the Operational Excellence programme, managed by the Transformation Delivery Board, to ensure there is consistency with the Council's overall approach to customer management and customer interface.</p> <p>The timing of the bookings and lettings review is therefore subject to the allocation of staffing resources within the Operational Excellence</p>	Andrew Jones – ECS and Kay Diack - CHI		

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		Committee in September 2017; (2) to instruct officers, in partnership with Sport Aberdeen, to carry out a detailed analysis of the current charges for bookings and lettings of schools and learning centres, and to report to Committee in February 2017 (now March 2017) with recommendations on any required changes to the scale of charges, to ensure the financial viability of the bookings and lettings system.	<p><b>Programme, and we are awaiting confirmation of the timescales for commencing work on the new bookings and lettings system. Consequently we are not yet in a position to make recommendations to the Committee on the scale of charges for bookings and lettings, which will form an integral part of the overall review.</b></p> <p><b>We would seek to take a report to the Committee as soon as the work on the new system is under way.</b></p>			
15.	Finance, Policy & Resources Committee (Reconvened) – 07/12/16 Article 3	<p><b><u>Strategic Infrastructure Plan – City Centre Living Study</u></b></p> <p>The Committee agreed to approve expenditure of up to £30k to award a contract to Consultants to prepare a City Centre Living study and report progress back to Finance, Policy and Resources Committee in February 2017 (Now March 2017)</p>	Consultants have been commissioned to undertake the City Centre Living Study and will complete their work in June 2017. A report on the study and its outcomes will be submitted to the September FP&R Committee.	David Leslie/ Marc Cole – CH&I	09/03/17	<b>20/09/17</b>
16.	Finance, Policy & Resources Committee (Reconvened) – 07/12/16	<p><b><u>Current Gas Central Heating Maintenance Framework Contract</u></b></p> <p>The Committee agreed amongst other things that an update report</p>		Colin Maclver – CH&I	30/11/17	

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	Article 9	in relation to the contract be brought back to the Committee on 30 November 2017				
17.	Finance, Policy & Resources Committee (Reconvened) – 07/12/16 Article 12	<p><b><u>Purchase of Ground at Wellington Road</u></b></p> <p>The Committee agreed to:- (1) note the content of the report and agree to instruct officers to confirm to the Scottish Government that the Council no longer wishes to proceed with the purchase of this land at a £230,000 valuation but would consider purchasing the land for £1 as an act of goodwill given our £75m contribution towards the AWPR; and (2) instruct officers to report back to the Committee on the Scottish Government's response to the request.</p>	<p><b>The Scottish Government have replied however the letter was not received in sufficient time for a report to be brought to this meeting of Committee. The Scottish Government's position is that the land will need to be purchased by the Council at its valuation. The Council is to confirm if it wishes to progress with the purchase or not. If the Council does not wish to progress with the purchase the Scottish Government will look at alternative disposal options. A full report on the matter will be brought to the next FP&amp;R Committee.</b></p>	Neil Strachan – CH&I		20/09/17
18.	Council – 15/3/17	<p><b><u>Economic Policy Panel</u></b></p> <p>The Council agreed - (1) to instruct the Chief Executive to undertake a national advertisement with a view to recruiting appropriately qualified members for the Panel, and thereafter to recommend proposed members to the first available Finance, Policy and Resources Committee for its approval; and</p>	<p><b>The Council is currently recruiting panel members through a UK-wide campaign. Interviews are slated for the beginning of July 2017, following which a report recommending the appointments will be presented to the Council's Finance, Policy &amp; Resources Committee.</b></p>	Richard Sweetnam – CH&I		

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		(2) to agree that the Finance, Policy and Resources Committee shall have due regard to the reports and other work of the Panel				
19.	Council – 15/3/17	<b><u>Union Terrace Gardens</u></b>  The Council agreed to instruct the Head of Economic Development to submit a report to the first available Finance, Policy and Resources Committee with recommendations on the preferred contractor from the procurement exercise and the final costs of the scheme.	<b>The report is on the agenda</b>	Richard Sweetnam/ Andrew Win/ Tara Gavan – CH&I		
20.	Finance, Policy and Resources Committee – 09/03/17 (Article 7)	<b><u>Towards a Fairer Aberdeen that Prospers for all 2017-2020</u></b>  The Committee agreed to:- (1) request officers to report back to a future Finance Policy and Resources Committee with a corporate framework linked to the Community Planning Partnerships Local Outcome Improvement Plan structure for overseeing the governance, performance and management for tackling poverty and inequalities; (2) request officers to have further discussion with Community Planning partners to identify further actions intended to address		Dave Kilgour – CH&I	Item 2 – 20/09/17  Item 4 – 30/11/17	

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		<p>health inequalities and report back to Committee for the next cycle;</p> <p>(3) request officers to develop proposals and report back to Committee regarding how ongoing engagement with individuals and groups who are experiencing poverty would be progressed; and</p> <p>(4) note the proposal to pilot school holiday meal provision in 3 primary schools was subject to confirmation that funding was available in the 2017/18 budgets and to evaluate and report back to Committee within 9 months.</p>				
21.	Finance, Policy and Resources Committee – 09/03/17 (Article 15)	<p><b><u>Enforcement within the Private Rented Housing Sector</u></b></p> <p>The Committee agreed to instruct the Director of Communities, Housing and Infrastructure to bring a report to a future meeting of the Finance, Policy and Resources Committee outlining the options for enhancing the resources available for enforcement within the private rented housing sector and to draft a business case on how this could be done on a revenue-neutral basis.</p>		Derek McGowan - CH&I		
22.	Finance, Policy and Resources Committee – 09/03/17	<p><b><u>City Centre Lighting Strategy and Implementation Plan</u></b></p> <p>The Committee approved</p>		Scott Davidson - OCE		30/11/17

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	(Article 24)	expenditure of up to £75,000 to award a contract to consultants to prepare a City Centre Lighting Strategy and Implementation Plan (Aberdeen In Colour) and report progress to Finance, Policy and Resources Committee following completion.				
23.	Finance, Policy and Resources Committee – 09/03/17 (Article 27)	<p><b><u>Tall Ships Race</u></b></p> <p>The Committee agreed to</p> <p>(1) instruct officers to build £500,000 per annum into the base budget over the next four years to ensure Aberdeen City Council is in the best possible position to apply and hold the Tall Ships Race event in 2022;</p> <p>(2) instruct officers to work with the private sector and others to lever in private sector finance to meet at least 25% of any costs associated with the Tall Ship Race coming to Aberdeen in 2022;</p> <p>(3) take back a report to the Committee to include financial implications in six months' time.</p>		Dawn Schultz - CHI	20/09/17	
24.	Finance, Policy and Resources Committee – 09/03/17 (Article 40)	<p><b><u>Heathryfold Park – Travel Routes</u></b></p> <p>The Committee agreed that, if the application to Sustrans results in a provisional offer, then officers are instructed to report back to a</p>		Bill Watson – CH&I		

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		future Committee on the next steps required to deliver the improved active travel routes across Heathryfold Park and the connections to Auchmill Road and Provost Rust Drive.				
25.	Finance, Policy and Resources Committee – 09/03/17 (Article 43)	<p><b><u>Furniture Storage and Removals and Domestic Furniture and Furnishings</u></b></p> <p>The Committee agreed to instruct officers to report to Committee by December 2017 with an options appraisal for charging customers for the storage and removal of furniture.</p>		Graeme Gardner – CH&I	30/11/17	
26.	Finance, Policy and Resources Committee – 09/03/17 (Article 47)	<p><b><u>Sports Provision Across the City</u></b></p> <p>The Committee agreed to instruct the Head of Policy, Performance and Resources to undertake a review of sports provision across the city, taking cognisance of existing organisations providing sports facilities and present an integrated sports strategy to this committee later in the year.</p>		Euan Couperwhite – E&CS	30/11/17	
27.	Finance, Policy and Resources Committee – 09/03/17 (Article 51)	<p><b><u>87-93 Union Street and 1-6 Market Street</u></b></p> <p>The Committee agreed that the Head of Land and Property Assets is instructed to do the following -</p>	<b>The building owners have been advised that the Council do not wish to proceed with the development proposal reported to the committee on 09/03/17.</b>	Stephen Booth – CH&I		20/09/17

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		<p>(1) advise the site owners that the investment ground lease model is one the Council are not prepared to take forward at this stage; and</p> <p>(2) continue dialogue with the owners to identify alternative mechanisms to allow a redevelopment of the site to be progressed, including a purchase by the Council, to meet the wider objectives of the city centre masterplan. The outcome of these discussions should be brought to a future meeting of this committee.</p>	<p><b>They have suggested that in the immediate term they will continue with their redevelopment plans.</b></p> <p><b>Discussions continue on other options for the site.</b></p>			
28.	Communities, Housing and Infrastructure Committee – 24/05/17	<p><b><u>Development of Service Level Agreements (Equalities)</u></b></p> <p>The CH&amp;I Committee agreed to instruct officers to report to Finance Policy and Resources Committee by March 2019 with an Equalities grant funding plan to assist the council in the delivery of its Equality Outcomes and in mainstreaming equality with new service specifications</p>		Sandra Howard – CH&I	By March 2019	