

## ABERDEEN CITY COUNCIL

---

COMMITTEE	Council
DATE	23 August 2017
REPORT TITLE	Committee Governance – Council Diary 2018 and Committee Changes
REPORT NUMBER	CG/17/091
CG LEAD OFFICER	Fraser Bell
REPORT AUTHOR	Stephanie Dunsmuir

---

### **1. PURPOSE OF REPORT**

- 1.1 To present a proposed calendar of Council, Committee and Sub Committee meetings for January to March 2018 for approval, and to propose changes in respect of the Pensions Committee, Pensions Board and Communities, Housing and Infrastructure Committee.

### **2. RECOMMENDATIONS**

- 2.1 That Council –
- 2.1.1 approves the proposed calendar of meetings to March 2018 as set out in Appendix 1;
  - 2.1.2 notes that a new Committee structure is expected to be effective from 1 April 2018 and that a calendar of meetings for April to December 2018 will be reported to Council in December 2017;
  - 2.1.3 approves the change of composition to the Pensions Committee as set out at paragraph 3.5 of the report;
  - 2.1.4 agrees that Councillor Jennifer Stewart replace Councillor Donnelly, the Deputy Provost, as Convener of the Pensions Committee;
  - 2.1.5 notes that Councillor John will replace Councillor Hunt on the Communities, Housing and Infrastructure Committee;
  - 2.1.6 agrees that Councillor John replace Councillor Hunt as Vice Convener of the Communities, Housing and Infrastructure Committee; and
  - 2.1.7 notes that Councillor Donnelly will replace Councillor John as the Aberdeen City Council representative on the Pensions Board.

### **3. BACKGROUND**

- 3.1 The Council diary generally follows a set pattern, based on an 8 week cycle, with the exception of the Planning Development Management Committee which requires to meet more frequently. There are a few exceptions to this in the weeks around the school holidays. No meetings are arranged for the Easter and October school holidays, and dates such as the Offshore North Seas Conference are generally avoided.
- 3.2 Appeals Committee dates are not included in the diary and are arranged as and when required.
- 3.3 Dates for NESTRANS and the Strategic Development Planning Authority are arranged outwith the Council, however one date for the SDPA has been set for 2018 and this is included in the diary at Appendix 1.
- 3.4 As it is expected that there will be a change to the Committee structure following the Chief Executive's proposals in respect of the Council's operating structure, the proposed diary is only presented to 31 March 2018.
- 3.5 Following the Statutory Council meeting of 17 May 2017, the Administration has intimated that there is to be a change to the membership and Convener of the Pensions Committee, with Councillor Jennifer Stewart replacing Councillor Donnelly. This needs to be ratified by the Council on the basis that the composition is now different to what was previously agreed. The balance will now be:-

Pensions Committee	Con	Lab	Ind	SNP	Lib Dem	Total
	1	2	2	3	1	9

- 3.6 In respect of the Pension Board, it has been intimated that Councillor Donnelly will replace Councillor John as the Aberdeen City Council representative.
- 3.7 It has also been intimated that there will be a change to the membership of the Communities, Housing and Infrastructure Committee, with Councillor John replacing Councillor Hunt on that Committee, and taking on the role of Vice Convener of the Communities, Housing and Infrastructure Committee.

### **4. FINANCIAL IMPLICATIONS**

- 4.1 There are no direct financial implications arising from the recommendations of this report, as Councillor remuneration was agreed at the Statutory Council meeting of 17 May 2017

### **5. LEGAL IMPLICATIONS**

- 5.1 There are no direct legal implications arising from the recommendations of this report.

## **6. MANAGEMENT OF RISK**

### **6.1 Financial**

6.1.1 There are no financial risks associated with this report.

### **6.2 Employee**

6.2.1 There are no risks to employees associated with this report.

### **6.3 Customer / Citizen**

6.3.1 There are no risks to customers / citizens associated with this report.

### **6.4 Environmental**

6.4.1 There are no environmental risks associated with this report.

### **6.5 Technological**

6.5.1 There are no technological risks associated with this report.

### **6.6 Legal**

6.6.1 There are no legal risks associated with this report.

### **6.7 Reputational**

6.7.1 There are no reputational risks associated with this report, however should the diary not be approved at this stage; it will impact on the ability of officers to schedule reports to enable the Council to conduct its business.

## **7. IMPACT SECTION**

### **7.1 Economy**

7.1.1 There will be no impact on economy arising from the recommendations.

### **7.2 People**

7.2.1 An Equality and Human Rights Impact Assessment is not required as the proposal does not disproportionately impact on persons with protected characteristics compared to persons without such characteristics.

### **7.3 Place**

7.3.1 There will be no direct impact on the environment or the community arising from these recommendations.

### **7.4 Technology**

7.4.1 There will be no impact on technology arising from the recommendations.

**8. BACKGROUND PAPERS**

8.1 None.

**9. APPENDICES**

9.1 Appendix 1 – Council Diary January to March 2018

**10. REPORT AUTHOR DETAILS**

Stephanie Dunsmuir  
Senior Committee Services Officer  
[sdunsmuir@aberdeencity.gov.uk](mailto:sdunsmuir@aberdeencity.gov.uk)  
01224 522503

**HEAD OF SERVICE DETAILS**

Fraser Bell  
Head of Legal and Democratic Services  
[frbell@aberdeencity.gov.uk](mailto:frbell@aberdeencity.gov.uk)  
01224 522084