SUBMISSION OF LATE REPORT

NAME OF COMMITTEE : Council

DATE OF COMMITTEE : 23rd August 2017

TITLE OF REPORT : HMO Overprovision Policy – Report on Public Consultation

Please explain why this report is late.

The report was late due to the level of discussion required with legal officers following the responses to the consultation on the draft report.

Please explain:
- why this report must be submitted to the next meeting of the Council/Committee; and
- why it cannot be submitted to a meeting of the Council/Committee at a later date.

Due to time required to undertake the public consultation and thereafter collate the responses it was not possible to report to the June 2017 Council meeting as was instructed. Council therefore have an expectation that this meeting will receive the report.

Director : SIGNED

Date 17-08-17

The following section must be completed by the Convener where a report must be submitted less than three clear days[1] before a meeting of the Council/Committee.

By law, an item of business must be open to inspection by members of the public for at least three clear days before a meeting.

An item of business **not** open to inspection for three clear days may be considered at a meeting only by reason of **special circumstances**, which shall be specified in the minutes, and where the Convener is of the opinion that the item should be considered as a **matter of urgency**.

Please explain why you are of the opinion that the item should be considered as a matter of urgency.

SIGNED

Convener

Date 17/8/17

Please note that under Standing Order 12.9, the Head of Legal and Democratic Services may refuse to allow any item of business on to the agenda or may withdraw any item of business from an agenda, following consultation with the Convener and Vice Convener.

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[1] For example if a letter is posted on Monday advising of a meeting on Friday, it gives 3 clear days notice (i.e. Tuesday, Wednesday, Thursday). Saturday, Sunday and public holidays are included within the definition of Clear Days.