

FINANCE, POLICY AND RESOURCES COMMITTEE

COMMITTEE BUSINESS STATEMENT – 01 DECEMBER 2017

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. Where a report instructed requires no decision to be made this will be reported via a Service Update. Reports which are overdue are shaded.

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead officer(s)/ Service(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Finance, Policy and Resources Committee - 19/04/16 (Article 23)	<p><u>Participatory Budgeting</u></p> <p>The Committee resolved to request officers to develop a Corporate Policy for participatory budgeting and report this to the Committee.</p>	A report was approved by the Communities, Housing and Infrastructure committee on 29 August 2017 for Participatory Budgeting during 2017/18 relating to communities and housing service budgets. Work is on-going through Community Planning Aberdeen to develop our PB approach. Further, the outcome of the current Scottish Government consultation on socio-economic duty will need to be considered in our policy development. The 2017/18 PB process, work being done through community planning and the outcome of the socio-economic duty will assist to determine a Council policy for PB.	Neil Carnegie – CH&I		01/02/18
2.	Finance, Policy and Resources Committee - 19/04/16 (Article 29)	<p><u>FCHJU Fuel Cell Bus Commercialisation Project</u></p> <p>The Committee resolved, amongst other things,</p>	A report is included within the agenda	Andrew Win/Laura Paterson/Emma Watt – CH&I		01/12/17

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	Communities Housing and Infrastructure Committee - 20/01/16 (Article 22)	<p>(1) to instruct the Director of Communities, Housing and Infrastructure to report back to Finance, Policy and Resource Committee with confirmation that external match funding was secured for the project; and</p> <p>(2) to instruct the Director of Communities, Housing and Infrastructure to explore the possibility of increasing the number of buses if match funding could be secured and to report back to the next meeting of the Committee on 7 June 2016 in this regard.</p> <p>At its meeting of 20 January 2016, the Committee agreed amongst other things to instruct officers to present a detailed business case for Aberdeen City Council's participation in the commercialisation project under the proviso that European and external funding sources are secured.</p>				
3.	Finance, Policy and Resources Committee - 19/04/16 (Article 39)	<p><u>Report on Lease Issues with ALEOs</u></p> <p>The Committee resolved, amongst other things, to request the Director of Communities, Housing and Infrastructure to submit a report regarding the policy in respect of repairs of all leased properties.</p>	A report is included within the agenda.	Stephen Booth – CH&I	20/09/16	01/12/17

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4.	Property Sub Committee - 02/09/15 (Article 5)	<p><u>Former Bon Accord Baths Disposal</u></p> <p>It was agreed to instruct the Head of Land and Property Assets to enter into dialogue with Bon Accord Heritage and report back to this Sub Committee at a future meeting, by 24 May 2016 at the latest, with further detail in relation to their proposals, delivery strategy and timing.</p>	A report on outcome of survey was provided to Council officers on 11 August with presentation by contractor to Council officers and members of Bon Accord Heritage on 17 August 2017. Bon Accord Heritage to review findings of report, prepare their own cost estimates for their proposed development and provide costed business plan and project plan to the Council. Current timescale from Bon Accord Heritage is the end of the year to provide this to the Council. A Report will be brought back to the Committee as soon as this is provided. If anything significant happens in the interim Committee will be advised.	Neil Strachan – CH&I	By 24/05/16	01/02/18
5.	Property Sub Committee - 02/09/15 Article 9	<p><u>Ferryhill Engine Shed – Lease</u></p> <p>It was agreed to note that the Head of Land and Property Assets will report to the Property Sub Committee on 29 March 2016, with details of what the Trust has provided and a recommendation on a way forward.</p>	Heads of Terms have been issued to the group for a long term lease. Awaiting confirmation of agreement to the Heads of Terms. Once agreement is reached a report will be brought back to Committee.	Louisa Ratana-Arporn – CH&I	29/03/16	01/02/18
6.	Property Sub Committee - 17/11/15 (Article 5)	<p><u>Denburn Car Park Site</u></p> <p>The Sub Committee agreed to instruct the Head of Land and Property Assets to open discussions with NHS Grampian (The Scottish</p>	A joint valuation instruction has been instructed and received. The level of value is being discussed with NHS Grampian and they need to decide how they wish to take the transaction	Neil Strachan – CH&I	24/05/16	01/02/18

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		Ministers) over the future of the Denburn car park site and report back to a future meeting of this Committee.	<p>forward.</p> <p>NHS Grampian remain in the process of relocating their services from the property.</p> <p>A Report will be brought to Committee at the first available opportunity once agreement has been reached with NHS Grampian on an appropriate course of action.</p>			
7.	Finance, Policy & Resources Committee – 07/06/16 (Article 25)	<p><u>Service To Deliver Mobility Equipment Hire</u></p> <p>The Committee resolved, amongst other things, to instruct officers to periodically update the Committee on the progress of Shopmobility in implementing the scheme.</p>	A Service Update has been circulated – further Service Updates on progress made on the Shopmobility initiative in order to assist the Council in the delivery of its Equality Outcomes and in mainstreaming equality will be circulated to members as and when necessary.	Sandra Howard/Derek McGowan – CH&I	09/03/17	Service Update
8.	Finance, Policy & Resources Committee – 20/09/16 (Article 26)	<p><u>Property Asset Management Policy and Framework</u></p> <p>The Committee agreed that a report on the Property Asset Management Strategy be brought to this committee on 8 June 2017.</p>	In light of some pending related work streams proposing transformation, a fuller and more appropriate report will be brought to a future committee in 2018, although that would be dependent on other factors. It is worth noting though, that the approved Asset Management Policy & Framework covers a lot of the asset issues.	Alastair Reid – CH&I	08/06/17	September 2018

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9.	Finance, Policy & Resources Committee (Reconvened) – 07/12/16 (Article 3)	<p><u>Strategic Infrastructure Plan – City Centre Living Study</u></p> <p>The Committee agreed to approve expenditure of up to £30k to award a contract to Consultants to prepare a City Centre Living study and report progress back to Finance, Policy and Resources Committee in February 2017 (Now March 2017)</p>	<p>The draft consultant’s study was submitted in October. Following review and consideration, the outcomes with appropriate recommendations will be reported to FP&R Committee on 1 February 2018.</p>	Scott Davidson – OCE	09/03/17	01/02/18
10.	Finance, Policy and Resources Committee – 09/03/17 (Article 7)	<p><u>Towards a Fairer Aberdeen that Prospers for all 2017-2020</u></p> <p>The Committee agreed to:-</p> <p>(1) request officers to report back to a future Finance Policy and Resources Committee with a corporate framework linked to the Community Planning Partnerships Local Outcome Improvement Plan structure for overseeing the governance, performance and management for tackling poverty and inequalities;</p> <p>(2) request officers to develop proposals and report back to Committee regarding how ongoing engagement with individuals and groups who are experiencing poverty would be progressed; and</p> <p>(3) note the proposal to pilot school holiday meal provision in three primary schools was subject to confirmation that funding was available in the 2017/18 budgets and</p>	<p>Reports relating to items 1 and 3 are included within the agenda</p> <p>In relation to item 2 regarding “options on how ongoing engagement with individuals and groups experiencing poverty will be progressed” this is being incorporated as part of a report on the implementation of the Scottish Governments new Socio- Economic duty is enacted i.e expected report on this will be early 2018.</p>	Derek McGowan – CH&I		<p>Items 1 and 3 – 01/12/17</p> <p>Item 2 - 01/02/18</p>

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		to evaluate and report back to Committee within nine months.				
11.	Finance, Policy and Resources Committee – 09/03/17 (Article 15)	<p><u>Enforcement within the Private Rented Housing Sector</u></p> <p>The Committee agreed to instruct the Director of Communities, Housing and Infrastructure to bring a report to a future meeting of the Finance, Policy and Resources Committee outlining the options for enhancing the resources available for enforcement within the private rented housing sector and to draft a business case on how this could be done on a revenue-neutral basis.</p>	A report is included within the agenda.	Derek McGowan - CH&I	01/12/17	01/12/17
12.	Finance, Policy and Resources Committee – 09/03/17 (Article 24)	<p><u>City Centre Lighting Strategy and Implementation Plan</u></p> <p>The Committee approved expenditure of up to £75,000 to award a contract to consultants to prepare a City Centre Lighting Strategy and Implementation Plan (Aberdeen In Colour) and report progress to Finance, Policy and Resources Committee following completion.</p>	A creative lighting consultant has been appointed to prepare the City Centre Lighting Strategy and Implementation Plan. This will be completed in early January 2018 which will allow a report to be submitted to the February FP&R Committee meeting.	Scott Davidson - OCE		01/02/18
13.	Finance, Policy and Resources Committee – 09/03/17 (Article 43)	<p><u>Furniture Storage and Removals and Domestic Furniture and Furnishings</u></p> <p>The Committee agreed to instruct officers to report to Committee by December 2017 with an options</p>	A report is included within the agenda.	Graeme Gardner – CH&I	01/12/17	01/12/17

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		appraisal for charging customers for the storage and removal of furniture.				
14.	Finance, Policy and Resources Committee – 09/03/17 (Article 47)	<p><u>Sports Provision Across the City</u></p> <p>The Committee agreed to instruct the Head of Policy, Performance and Resources to undertake a review of sports provision across the city, taking cognisance of existing organisations providing sports facilities and present an integrated sports strategy to this committee later in the year.</p>	A report is included within the agenda.	Euan Couperwhite – E&CS	01/12/17	01/12/17
15.	Finance, Policy and Resources Committee – 09/03/17 (Article 51)	<p><u>87-93 Union Street and 1-6 Market Street</u></p> <p>The Committee agreed that the Head of Land and Property Assets is instructed to do the following -</p> <p>(1) advise the site owners that the investment ground lease model is one the Council are not prepared to take forward at this stage; and</p> <p>(2) continue dialogue with the owners to identify alternative mechanisms to allow a redevelopment of the site to be progressed, including a purchase by the Council, to meet the wider objectives of the city centre masterplan. The outcome of these discussions should be brought to a future meeting of this committee.</p>	Discussions continue on other options for the site.	Stephen Booth – CH&I		01/12/17

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16.	Council – 21/06/17	<p data-bbox="450 233 981 300"><u>Site at Beach Esplanade/King Street</u></p> <p data-bbox="450 344 981 778">The Finance, Policy and Resources Committee agreed to approve the minute subject to amending Article 5(iii) to read ‘that in relation to item 22 (Site at Beach Esplanade/King Street), to instruct officers to take forward the full Council resolution on 16 December 2015 with the founding trustees of the Aberdeen Islamic Charitable Trust and to report back to Council on progress at the meeting on 21 June 2017.</p> <p data-bbox="450 823 981 927">The Council resolution of 16 December 2015 (Article 26) was as follows:-</p> <p data-bbox="450 935 981 1513">(1) to confirm that it is still the intention of the Council to see the site developed as a Mosque and Islamic Centre; and</p> <p data-bbox="450 1118 981 1513">(2) to instruct the Head of Land and Property Assets to continue the dialogue with the Muslim Community to progress the development of a Mosque and Islamic Centre, taking account of all previous correspondence and Council decisions and report to the Property Sub Committee in June 2016.</p>	<p data-bbox="1016 233 1496 667">Heads of Terms for development lease are with party identified by Committee as party the Council should be dealing with. Although the party has been chased as of deadline for Committee reports to December meeting of Finance, Policy and Resources Committee, no response has been provided by potential tenant.</p>	Stephen Booth - CH&I	01/12/17	

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		Council agreed that item 4 (OP85 - King Street/Beach Esplanade), be transferred back to the Finance, Policy and Resources Committee Business Statement with a due date of 30 November 2017.				
17.	Finance Policy and Resources Committee – 29/06/17 (Article 20)	<p><u>Non-Domestic Rates Relief Options</u></p> <p>The Committee agreed to note the Scottish Government set up the Barclay review group to make recommendations that seek to enhance and reform the business rates system in Scotland to better support business growth and long term investment and reflect changing marketplaces which is due to report to Ministers in July 2017 and to instruct the Chief Executive to bring forward that report once published thereafter to the first available Finance Policy and Resources Committee</p>	A report is included within the agenda	Jamie Coventry – CH&I		01/12/17
18.	Finance Policy and Resources Committee – 20/09/17 (Article 13)	<p><u>ICT Account Access Procedure</u></p> <p>The Committee agreed to note that ICT Account Access Procedure referenced in Appendix 2, section 4.7 was not attached and would come to the next meeting of the Committee on 30 November 2017 for approval as part of a wider ICT</p>	A report is included within the agenda. Title of report is Protective Monitoring.	Norman Hogg - CG	01/12/17	01/12/17

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		Protective Monitoring Policy.				
19.	Finance Policy and Resources Committee – 20/09/17 (Article 21)	<p><u>Public Bodies Duties – Climate Change</u></p> <p>The Committee agreed to instruct the Interim Head of Planning and Sustainable Development to report back to this Committee in early 2018 with an action plan to improve performance and reporting.</p>	It is anticipated that due to the requirement for extensive preparatory work and cross service input, a report would be submitted around April 2018.	Amy Gray – CH&I		April 2018
20.	Finance Policy and Resources Committee – 20/09/17 (Article 22)	<p><u>Travel Improvements - Middlefield/Northfield</u></p> <p>The Committee agreed to give approval for the public to be consulted on other potential active travel improvements within this Locality and instruct the Head of Land and Property Assets to report to a future Committee meeting as to the results of this public consultation, along with recommended actions.</p>	The public consultation study is due to be completed in March 2018, thereafter the report will be submitted to Committee around May 2018.	Bill Watson – CH&I		May 2018
21.	Education & Children's Services Committee – 16/11/17	<p><u>Lochside Academy Supported Bus Service for Cove – Proposed Fare</u></p> <p>The E&CS Committee agreed that in order to support the transition to the new school, to approve Option 2a as detailed in the report with the addition of the provision of a supported bus service between</p>		E&CS		01/02/18

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		<p>Cove and Lochside Academy with pupils paying a fare to use the service to take effect from August 2018 and initially for a period of 3 years subject to approval of appropriate funding by the Finance, Policy and Resources Committee and to instruct the Interim Head of Planning and Sustainable Development to report to the appropriate Committee on the proposed fare to be paid by pupils from Cove for approval.</p>				