

FINANCE, POLICY AND RESOURCES COMMITTEE

COMMITTEE BUSINESS STATEMENT – 01 FEBRUARY 2018

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. Where a report instructed requires no decision to be made this will be reported via a Service Update. Reports which are overdue are shaded.

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead officer(s)/ Service(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Finance, Policy and Resources Committee - 19/04/16 (Article 23)	<p><u>Participatory Budgeting</u></p> <p>The Committee resolved to request officers to develop a Corporate Policy for participatory budgeting and report this to the Committee.</p>	<p>COSLA and the Scottish Government had recently agreed that 1% of Council budgets should be allocated through participatory budgeting by 2021. Guidance is to be provided on this and it will inform our local policy. Similarly we await guidance on the socio-economic duty. 2018/19 proposals for PB will be considered through the budget setting process and report to Council.</p>	Neil Carnegie – CH&I		June 2018
2.	Property Sub Committee - 02/09/15 (Article 5)	<p><u>Former Bon Accord Baths Disposal</u></p> <p>It was agreed to instruct the Head of Land and Property Assets to enter into dialogue with Bon Accord Heritage and report back to this Sub Committee at a future meeting, by 24 May 2016 at the latest, with further detail in relation to their proposals, delivery strategy and timing.</p>	<p>A Service Update was circulated on 23 January 2018. (Request Removal)</p>	Neil Strachan – CH&I	By 24/05/16	01/02/18

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3.	Property Sub Committee - 02/09/15 Article 9	<p><u>Ferryhill Engine Shed – Lease</u></p> <p>It was agreed to note that the Head of Land and Property Assets will report to the Property Sub Committee on 29 March 2016, with details of what the Trust has provided and a recommendation on a way forward.</p>	A report is included within the agenda.	Louisa Ratana-Arporn CH&I –	29/03/16	01/02/18
4.	Property Sub Committee - 17/11/15 (Article 5)	<p><u>Denburn Car Park Site</u></p> <p>The Sub Committee agreed to instruct the Head of Land and Property Assets to open discussions with NHS Grampian (The Scottish Ministers) over the future of the Denburn car park site and report back to a future meeting of this Committee.</p>	A Service Update will be circulated (Request Removal)	Neil Strachan – CH&I	24/05/16	01/02/18
5.	Finance, Policy & Resources Committee – 20/09/16 (Article 26)	<p><u>Property Asset Management Policy and Framework</u></p> <p>The Committee agreed that a report on the Property Asset Management Strategy be brought to this committee on 8 June 2017.</p>	In light of some pending related work streams proposing transformation, a fuller and more appropriate report will be brought to a future committee in 2018, although that would be dependent on other factors. It is worth noting though, that the approved Asset Management Policy & Framework covers a lot of the asset issues.	Alastair Reid – CH&I	08/06/17	Sept 2018
6.	Finance, Policy & Resources Committee (Reconvened) 07/12/16 (Article 3)	<p><u>City Centre Living Study</u></p> <p>The Committee agreed to approve expenditure of up to £30k to award a contract to Consultants to prepare a City Centre Living study and report</p>	A draft report has been received and is currently being consulted on with officers to ensure that implications arising from the consultant’s study are	Scott Davidson – OCE	09/03/17	May 2018

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		progress back to Finance, Policy and Resources Committee in February 2017 (Now March 2017)	captured. A report on the outcomes will be submitted by May 2018.			
7.	Finance, Policy and Resources Committee – 09/03/17 (Article 7)	<p><u>Towards a Fairer Aberdeen that Prospers for all 2017-2020 – (Engagement with Individuals and Groups Experiencing Poverty)</u></p> <p>The Committee agreed to request officers to develop proposals and report back to Committee regarding how ongoing engagement with individuals and groups who are experiencing poverty would be progressed.</p>	A Service Update will be circulated	Neil Carnegie/ Derek McGowan – CH&I		01/02/18
8.	Finance, Policy and Resources Committee – 09/03/17 (Article 24)	<p><u>City Centre Lighting Strategy and Implementation Plan</u></p> <p>The Committee approved expenditure of up to £75,000 to award a contract to consultants to prepare a City Centre Lighting Strategy and Implementation Plan (Aberdeen In Colour) and report progress to Finance, Policy and Resources Committee following completion.</p>	A report is included within the agenda	Scott Davidson - OCE		01/02/18
9.	Finance, Policy and Resources Committee – 09/03/17 (Article 51)	<p><u>87-93 Union Street and 1-6 Market Street</u></p> <p>The Committee agreed that the Head of Land and Property Assets is instructed to do the following - (1) advise the site owners that the investment ground lease model is one the Council are not prepared to take forward at this stage; and</p>	Discussions continue on other options for the site with the owners and is therefore dependent on their development plans.	Stephen Booth – CH&I		Unknown

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		(2) continue dialogue with the owners to identify alternative mechanisms to allow a redevelopment of the site to be progressed, including a purchase by the Council, to meet the wider objectives of the city centre masterplan. The outcome of these discussions should be brought to a future meeting of this committee.				
10.	Council 21/06/17 –	<p><u>Site at Beach Esplanade/King Street</u></p> <p>The Finance, Policy and Resources Committee agreed to approve the minute subject to amending Article 5(iii) to read ‘that in relation to item 22 (Site at Beach Esplanade/King Street), to instruct officers to take forward the full Council resolution on 16 December 2015 with the founding trustees of the Aberdeen Islamic Charitable Trust and to report back to Council on progress at the meeting on 21 June 2017.</p> <p>The Council resolution of 16 December 2015 (Article 26) was as follows:-</p> <p>(1) to confirm that it is still the intention of the Council to see the site developed as a Mosque and Islamic Centre; and</p> <p>(2) to instruct the Head of Land and Property Assets to continue the dialogue with the Muslim Community to progress the development of a Mosque and Islamic Centre, taking account of</p>	<p>An update was provided to Committee in June 2017 that meetings had taken place late 2016 with members of AICT and Heads of Terms subsequently offered to AICT for a development lease with no response received. Communication had since been re-established with AICT who has appointed a property specialist to progress negotiations on their behalf. Officers met with the agent in December 2017 to take matters forward. Officers will report back to a future Committee once Heads of Terms for the land have been provisionally agreed.</p>	Stephen Booth - CH&I	01/12/17	

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		<p>all previous correspondence and Council decisions and report to the Property Sub Committee in June 2016.</p> <p>Council agreed that item 4 (OP85 - King Street/Beach Esplanade), be transferred back to the Finance, Policy and Resources Committee Business Statement with a due date of 30 November 2017.</p>				
11.	Finance Policy and Resources Committee – 20/09/17 (Article 21)	<p><u>Public Bodies Duties – Climate Change</u></p> <p>The Committee agreed to instruct the Interim Head of Planning and Sustainable Development to report back to this Committee in early 2018 with an action plan to improve performance and reporting.</p>	It is anticipated that due to the requirement for extensive preparatory work and cross service input, a report would be submitted around April 2018.	Amy Gray – CH&I		April 2018
12.	Finance Policy and Resources Committee – 20/09/17 (Article 22)	<p><u>Travel Improvements - Middlefield/Northfield</u></p> <p>The Committee agreed to give approval for the public to be consulted on other potential active travel improvements within this Locality and instruct the Head of Land and Property Assets to report to a future Committee meeting as to the results of this public consultation, along with recommended actions.</p>	The public consultation study is due to be completed in March 2018, thereafter the report will be submitted to Committee around May 2018.	Bill Watson – CH&I		May 2018
13.	Education & Children's Services Committee –	<p><u>Lochside Academy Supported Bus Service for Cove – Proposed Fare</u></p> <p>The E&CS Committee agreed that in</p>	A report is included within the agenda	Chris Cormack – CH&I		01/02/18

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	16/11/17	order to support the transition to the new school, to approve Option 2a as detailed in the report with the addition of the provision of a supported bus service between Cove and Lochside Academy with pupils paying a fare to use the service to take effect from August 2018 and initially for a period of 3 years subject to approval of appropriate funding by the Finance, Policy and Resources Committee and to instruct the Interim Head of Planning and Sustainable Development to report to the appropriate Committee on the proposed fare to be paid by pupils from Cove for approval.				
14.	Finance Policy and Resources Committee – 06/12/17 (Reconvened) (Article 5)	<p><u>Protective Monitoring</u> The Committee agreed:-</p> <ul style="list-style-type: none"> (i) to defer deliberation of the report until a future meeting of the Committee; (ii) to instruct officers to include further details within the report regarding the governance process for officers and elected members; (iii) that officers circulate further details in relation to Airwatch regarding due process; and (iv) that members contact the Head of IT and Transformation with any additional governance and assurance issues that they would like to be addressed and included within the report. 	A report is expected to be submitted in April to give members time to raise any additional governance issues which they may have and to allow officers time to review and further detail the governance.	Norman Hogg/Simon Haston - CG		April 2018

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15.	Finance Policy and Resources Committee – 06/12/17 (Reconvened) (Article 6)	<u>Enforcement of the Private Rented Housing Sector</u> The Committee agreed that following the appointment of the Administration Assistant (Enforcement), to instruct officers to report back to the Committee in nine months' providing an update on enforcement of the private rented housing sector.		Ally Thain – CH&I		December 2018 (prov)
16.	Finance Policy and Resources Committee – 06/12/17 (Reconvened) (Article 8)	<u>Towards a Fairer Aberdeen That Prospers For All 2017-20 (Food and Fun) – Plan for School Meals During Holidays</u> The Committee agreed to request the Head of Communities and Housing to report back to the next Finance, Policy and Resources Committee setting out a plan for providing meals to school children during school holidays and the budget requirements to deliver this.	A report is included within the agenda	Neil Carnegie – CH&I	01/02/18	01/02/18
17.	Finance Policy and Resources Committee – 01/12/17 (Adjourned) (Article 9)	<u>Disposal of Former Victoria Road School</u> The Committee agreed to instruct the Head of Land and Property to enter in to dialogue with Torry Development Trust to jointly consider the options presented and report these options to the meeting of Finance, Policy and Resources Committee on 1 February 2018.	A report will be included within an additional circulation agenda.	Neil Strachan – CH&I	01/02/18	01/02/18
18.	Finance Policy and Resources	<u>Aberdeen Art Gallery Redevelopment and Provost Skene's</u>	A report is included within the agenda	Scott Davidson –	01/02/18	01/02/18

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	Committee – 06/12/17 (Reconvened) (Article 14)	<u>House Refurbishment and Museum Progress</u> The Committee agreed to defer deliberation of the report until the next meeting of the Committee and that officers be instructed to incorporate full survey works and financial details within the report.		E&CS		
19.	Finance Policy and Resources Committee – 06/12/17 (Reconvened) (Article 16)	<u>Review of Sports Organisations</u> The Committee agreed to (1) instruct the Head of Policy, Performance and Resources and Head of Commercial and Procurement Services to report back to the next meeting of the Committee with appropriate recommendations on adjusting and extending Sport Aberdeen’s legal contract with a view to refocusing the partnership under a new ‘Commissioning Framework Agreement’; and (2) request that the Head of Finance report back to the next meeting of the Committee setting out the options regarding the long term future viability of an organisation identified in the exempt report.	(item1) Officers are conducting an options appraisal exercise to determine the most appropriate route in terms of the Sport Aberdeen contract. When complete, this work will form the basis of a future report to Committee and it is anticipated that this will be concluded by quarter 3 2018. (item2) Discussion has commenced with appropriate partners on achieving long term financial viability. It is expected that this work will be concluded by June 2018 with the report being submitted to the next meeting thereafter.	Euan Couperwhite – E&CS Steve Whyte – CG	01/02/18	Item 1 - late 2018 Item 2 – August 2018
20.	Finance Policy and Resources Committee –	<u>Occupational Health Contract</u> The Committee agreed to delegate	Currently the existing OHP contract has been extended and will run until 31st January	Mary Agnew – CG		December 2018 (prov)

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	06/12/17 (Reconvened) (Article 17)	authority to the Interim Head of Human Resources following consultation with the Head of Commercial and Procurement Services, to undertake a tender process for the procurement of a contract for the provision of occupational health services for an initial duration of 3 years, with the option to extend for a further period up to 24 months; and to report back a future meeting of this committee with appropriate recommendations.	2018. We will be working with internal Procurement colleagues to start scoping the Invitation to Tender (IIT) paperwork with a view of gaining supplier prices late summer. Once specific dates (issues and return) have been agreed I will be able to provide a more accurate time frame.			