

## STRATEGIC TRANSFORMATION COMMITTEE

### COMMITTEE BUSINESS STATEMENT

9 February 2018

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. Where a report instructed requires no decision to be made this will be reported in the Committee's information bulletin. Reports which are overdue are shaded.

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead officer(s)/ Service(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Finance, Policy & Resources Committee – 20/09/16 Article 28	<p><b><u>Review of Bookings and Lettings Procedures in Schools and Learning Centres</u></b></p> <p>The FP&amp;R Committee agreed:-                      (1) to instruct officers, in partnership with Sport Aberdeen, to investigate the feasibility and implications of transferring responsibility for administering the bookings and lettings system from Sport Aberdeen to an appropriate team within Aberdeen City Council, and to report their findings and recommendations to Committee in September 2017;                      (2) to instruct officers, in partnership with Sport Aberdeen, to carry out a detailed analysis of the current charges for bookings and lettings of schools and learning centres, and to report to Committee in February 2017</p>	<p>This item was referred to the STC at the FP&amp;R meeting of 20 September 2017.</p> <p>Members will be invited to “show and tell” events on the progress with the pilot. A demonstration of the system is planned for the Strategic Transformation Committee in January 2018.</p>	Andrew Jones (ECS) Kay Diack (CHI)	14/11/2018	

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead officer(s)/ Service(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
		(now March 2017) with recommendations on any required changes to the scale of charges, to ensure the financial viability of the bookings and lettings system.				
2.	Finance Policy and Resources Committee – 29/06/17 Article 23	<p><b><u>Joint Venture Proposal with Hunchbuzz</u></b></p> <p>The Committee agreed to (1) instruct the Head of IT and Transformation to prepare a report on the IT transformation strategy for schools, highlighting how this project aligns with the overall IT strategy and timetable, reporting back to the next Finance Policy &amp; Resource Committee on 20 September 2017; and (2) that officers arrange a workshop for members to showcase the project one hour before the next meeting of the Committee on 20 September 2017.</p>	<p>This item was referred to the STC at the FP&amp;R meeting of 20 September 2017.</p> <p>The workshop to showcase the project has been delivered.</p>	Zoe Evans (CG)	12/01/2018	