

SUBMISSION OF LATE REPORT

NAME OF COMMITTEE : Strategic Transformation Committee

DATE OF COMMITTEE : 9th March 2018

TITLE OF REPORT : Transformation Portfolio – Budget Update

Please explain why this report is late.

This report was being held to be submitted along with the other two reports on the agenda rather than having numerous circulations.

Please explain:

- why this report must be submitted to the next meeting of the Council/Committee; and
- why it cannot be submitted to a meeting of the Council/Committee at a later date.

The report is the regular update to committee and if delayed until the next meeting the committee will not be presented with the most up to date financial position of the portfolio budget.

Director Steve Whyte

Date 7th March 2018

The following section must be completed by the Convener where a report must be submitted less than three clear days¹ before a meeting of the Council/Committee.

By law, an item of business must be open to inspection by members of the public for at least three clear days before a meeting.

An item of business not open to inspection for three clear days may be considered at a meeting only by reason of special circumstances, which shall be specified in the minutes, and where the Convener is of the opinion that the item should be considered as a matter of urgency.

Please explain why you are of the opinion that the item should be considered as a matter of urgency.

General update report linked to digital implementation report and could not be circulated without confirmation of content of digital report.

Convener 

Date

7/3/18

¹ For example if a letter is posted on Monday advising of a meeting on Friday, it gives 3 clear days notice (i.e. Tuesday, Wednesday, Thursday). Saturday, Sunday and public holidays are included within the definition of Clear Days.

