

LORD PROVOST SUB-COMMITTEE

ABERDEEN, 29th April 2010 – Minute of Meeting of the LORD PROVOST SUB-COMMITTEE. Present:- Lord Provost Peter Stephen, Chairperson; Depute Provost Dunbar; and Councillors Cooney, Donnelly (substituting for Councillor Wisely) and Malone.

Also in attendance:- Beverley Graham, Office of Chief Executive; Catriona Gilmour, Accountant, Corporate Governance; Bill Farquhar, Events Team, Enterprise, Planning and Infrastructure; Ciaran Monaghan, Office of Chief Executive; and Vikki Cuthbert and Lynsey Davidson, Corporate Governance.

APOLOGIES

1. Apologies were intimated on behalf of John Johnstone, Paula Fullerton and Alasdair Ross.

MINUTE OF PREVIOUS MEETING

2. The Sub-Committee had before it the minute of its previous meeting of 4th February, 2010.

The Sub-Committee resolved:-

to approve the minute as a correct record.

MATTERS ARISING

3. (A) Lord Provost Robes

With reference to item 3, the Lord Provost advised that funding allocated from the civic hospitality budget in 2009/10 to the European Curling Championships had recently been returned to the Council and, in addition, a sum of £1500 had been gifted by the organisation to fund the replacement of the Lord Provost robes. It was also noted that, should any money be left over from this amount, it was to be allocated to the Lord Provost Charitable Trust.

The Sub Committee noted its sincere appreciation for this gesture.

(B) Replacement Boarding and Foam in Furniture

With reference to item 3, the clerk provided an update, and intimated that the seating in the Lord Provost's office had been assessed by the Facilities Management Team and costings as well as a contractor were being looked at for the restorative work.

BATTLE OF HARLAW WORKING GROUP MINUTE

4. The Sub Committee had before it for information, the minute of the meeting of the Battle of Harlaw Working Group on 15 March, 2010, for information.

The Lord Provost provided an update on the current work being undertaken by the Working Group and advised that any further progress would be reported to the Sub Committee in due course.

The Sub-Committee resolved:-

to note the minute

NOTICE OF MOTION BY COUNCILLOR DONNELLY, REFERRED BY FINANCE AND RESOURCES COMMITTEE OF 11 MARCH 2010

5. With reference to article 14 of the minute of the Finance and Resources Committee of 11 March, 2010, the Sub-Committee had before it a motion in the following terms by Councillor Donnelly:-

"This Council welcomes the Government's move to honour and celebrate The Queen's Diamond Jubilee in 2012 with a public holiday and weekend event, and calls on this Council to follow suit with a celebration in Aberdeen in recognition of The Queen's service to the people of the United Kingdom and Commonwealth and her 60 year leadership role within the international community of the free world".

Councillor Donnelly spoke in support of his motion.

The Sub-Committee had before it a background report, which provided a summary on the current situation, both nationally and locally in regards to celebrating the Queens Diamond jubilee in 2012.

The report advised that a statement had been made in the House of Lords in January, announcing the Government's proposals and initial plans to mark the Queen's Diamond Jubilee and in March, the First Minister confirmed that an additional Jubilee bank holiday be held on Tuesday 5 June and that the Scottish Government was currently working with the UK Government on plans for a series of events across Scotland.

The report also identified various other methods of celebration and noted that (1) the Government announced there would be a Jubilee medal struck, although it was too early to say who would receive it; (2) that competitions were to be run which would allow towns to become cities and for the Mayors or Provosts of existing cities to bid to become Lord Mayors or Lord Provosts and (3) that a decision had been taken to confer Royal Borough status on Greenwich.

Ciaran Monaghan outlined that when the Queen visited Aberdeen as part of the Golden Jubilee celebrations, it was as part of the national programme of activity and noted that confirmation was still to be received on the national programme for the Diamond Jubilee. As a result, Ciaran advised that it would be more worthwhile to report back to the Sub-Committee with ideas and suggestions for the commemoration once a national programme had been decided.

During discussion on the report, the following suggestions for local celebrations were made:-

- Inviting those born on the day of the Queen's accession to the throne for tea with the Lord Provost in the Town House

- Involving city schools in the design of a birthday card for the Queen
- Installing a piper at the entrance to the Town House on the day of the Queens Diamond Jubilee in 2012; and
- Holding a service of thanksgiving for the Queens life

The report recommended:-

that the Sub-Committee note the information provided and request that officers provide further reports on proposed activities and events for Aberdeen once the details of the Government's proposed arrangements for the Diamond Jubilee celebrations are known.

The Sub Committee resolved:-

to approve the recommendation.

CIVIC HOSPITALITY

6. (A) Financial Report

The Sub Committee had before it for information, the financial information for the Civic Hospitality budget for 2010/11 and 2011/12 and the Lord Provost Gift Fund Common good budget for 2010/11.

The Sub-Committee resolved:-

to note the information provided.

DECLARATION OF INTERESTS

Depute Provost Dunbar declared an interest in the following article (1) by virtue of Smithfield School being in her ward and (2) by virtue of her appointment to the Board of Grampian Police .

Lord Provost declared an interest in the following article due to being a patron of Aberdeen International Youth Festival.

Councillor Cooney declared an interest by virtue of his membership on the Board of Aberdeen International Youth Festival.

Councillor Donnelly declared a non-pecuniary interest as a Board Member of Aberdeen Citizens Advice Bureau. None of the members felt it necessary to leave the room during consideration of the item.

(B) Civic Hospitality Requests 2010/11

The Sub-Committee had before it various applications for the provision of civic hospitality for the financial year 2010/11.

The Sub Committee resolved:-

to approve the civic hospitality as follows:-

Occasion	Date of Event	Venue	Hospitality to be granted
Presentation to Boy's Brigade Queens's Men 2010	12 May 2010	Town and County Hall	Tea, Coffee, Juice and Sandwiches for 80
Grampian Pre Retirement Council AGM	1 June 2010	Committee Room 5	Tea, Coffee, Sandwiches and Biscuits for 30
UK/Norway Cross-Border Business Mentoring Scheme	1 June 2010	Maritime Museum	Wine/Juice and Fork Buffet and 50
Aberdeen Endowments Trust Centenary	3 June 2010	St Nicholas Room	Wine/Juice and Finger Buffet for 60
Smithfield School 60 th Anniversary	10 June 2010	Town and County Hall	Wine/Juice and Finger Buffet for 75
Grampian Police Long Service and Good Conduct Awards	14 June 2010	Beach Ballroom	Venue Costs only
Aberdeen Highland Games 50 th Anniversary	20 June 2010	Hazlehead Park	Wine/Juice and Finger Buffet for 150
Baltimore/Maryland Summer School	6 July 2010	St Nicholas Room	Tea, Coffee and Biscuits and Tour for 50
Aberdeen International Football Festival Launch	19 July 2010	Town and County Hall	Wine/Juice and Finger Buffet for 100
City of Aberdeen Bowling Tournament	24 July 2010	Westburn Park Lounge	High Tea for 100
Aberdeen International Youth Festival Opening	29 July 2010	Town and County Hall	Afternoon Tea for 100
Aberdeen International Youth Festival Farewell Party	6 August 2010	Beach Ballroom	Wine/Beer and Finger Buffet for 150, Free Soft Drinks for 400 (x3) and Wine/Beer/Beer Vouchers for 100 (x3)
Heads of University Centres for Biomedical Science	9 September 2010	Town and County Hall	Wine/Juice on arrival for 100
Robert Burns World Federation International	10 September 2010	Bruce Room	Tea, Coffee, Scones and Pancakes for 30

Conference			
Aberdeen Citizens Advice Bureau	13 September 2010	Town and County Hall	Tea, Coffee and Biscuits for 60
Conference of Peripheral Maritime Regions	30 September 2010	Beach Ballroom	Wine Reception and 3 Course Dinner for 500
Cornerstone Altonrea 25 th Anniversary	6 October 2010	Town and County Hall	Afternoon Tea for 70
VSA Annual General Meeting	13 October 2010	Town and County Hall	Tea, Coffee and Biscuits for 50
Aberdeen Civic Society Awards Ceremony	20 October 2010	Town and County Hall	Glass of Wine on Arrival, Tea/Coffee and Biscuits for 100
Aberdeen Funolympics	24 October 2010	Beach Ballroom	Soft Drinks, Finger Buffet and Disco for 110
Instant Neighbour 25 th Anniversary	3 December 2010	Town and County Hall	Sparkling wine and Juice on Arrival for 120

(C) Civic Hospitality Requests 2011/12

The Sub-Committee had before it one application for the provision of civic hospitality for the financial year 2011/12.

The Sub Committee resolved:-

to approve the civic hospitality as follows:-

Occasion	Date of Event	Venue	Hospitality to be granted
Aberdeen Grammar School Former Pupils Hockey Club Centenart	24 June 2011	Town and County Hall	Wine, Juice and Finger Buffet for 150

(D) Use of Delegated Powers

The Sub-Committee had before it for information, three applications for civic hospitality which had been agreed under delegated powers.

Occasion	Date of Event	Venue	Hospitality granted
Squarefest 2010 Dance Festival	29 April 2010	Beach Ballroom	Drink on Arrival for 310

Cultural Strategy Launch Conference	29 April 2010	Town and County Hall	Wine Reception and Canapés for 50
Aberdeen Artists Society	30 April 2010	Aberdeen Art Gallery	Drink on Arrival for 200

The Sub-Committee resolved:-
to note the information provided.

AOCB

7. The Lord Provost declared the meeting open for any other competent business, whereupon Councillor Donnelly brought to the attention of the Sub Committee that at the last meeting of the Enterprise, Planning and Infrastructure Committee of 20 April, 2010, it was agreed that a grant of £3,125 be awarded to bring the Mayor of Gomel, his spouse and an interpreter to Aberdeen to mark the 20th anniversary of the twin city partnership between Aberdeen and Gomel and that an application for civic hospitality may be forthcoming in due course.

The Sub Committee resolved:-
to note the information provided.

DATE OF NEXT MEETING

8. The Sub-Committee noted that the next meeting was scheduled for Thursday 8th July, 2010.

The Sub-Committee resolved:-
to approve the date.

-LORD PROVOST STEPHEN - Chairperson