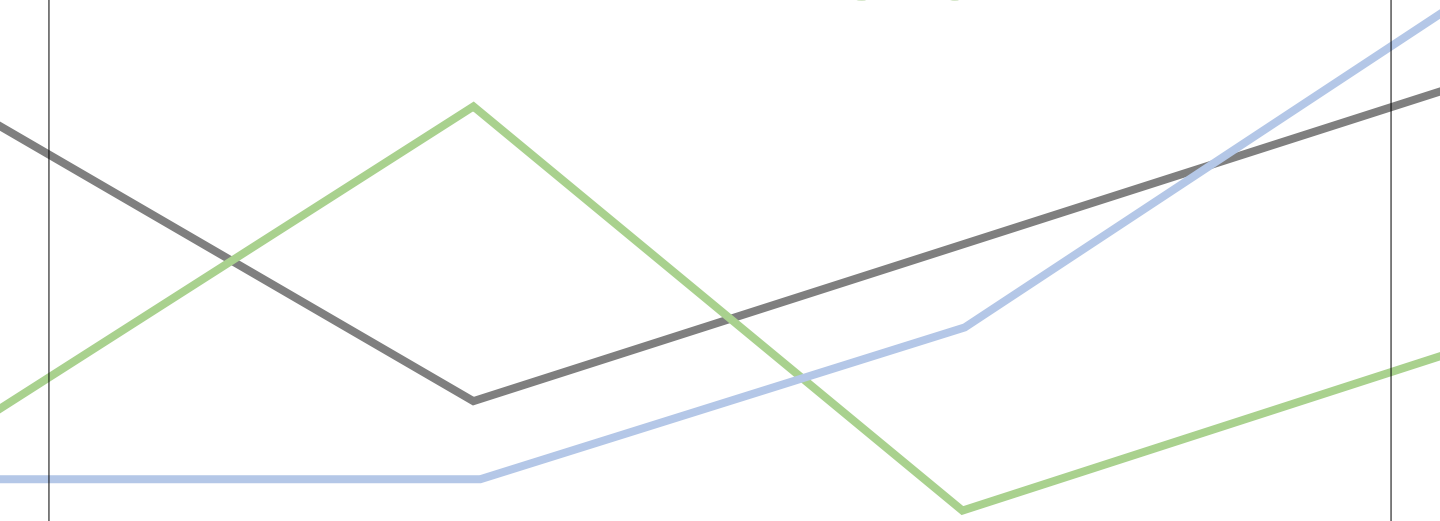




ABERDEEN LOCAL DEVELOPMENT PLAN 2022

# DEVELOPMENT PLAN SCHEME



APRIL 2019

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## Introduction

The Planning etc. (Scotland) Act 2006 (the Act) requires all Councils to prepare a Development Plan Scheme at least annually. This Development Plan Scheme sets out Aberdeen City Council's programme for preparing a new Aberdeen Local Development Plan. This is the second Local Development Plan Scheme for the next Aberdeen Local Development Plan, which we would expect to adopt in 2022.

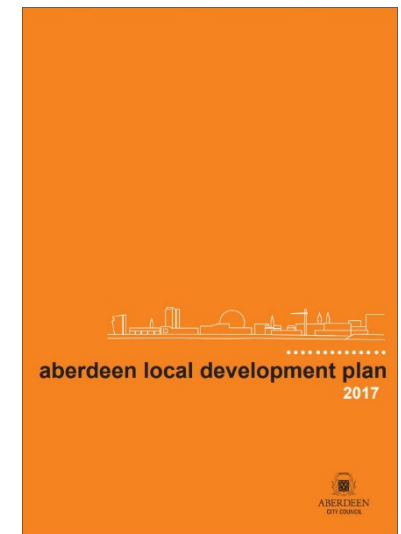
This document provides information on the following issues:

- The development plans we have now;
- Why we need to progress a new Local Development Plan (LDP);
- The timetable for preparing this plan (the project plan); and
- The timetable for engaging people in the preparation of the plan and how we will do this (the participation statement).

## What Development Plans do we have now?

The Development Plan system in Aberdeen consists of two core statutory documents:

- The Aberdeen City and Shire Strategic Development Plan (2014); and
- The Aberdeen Local Development Plan (2017).



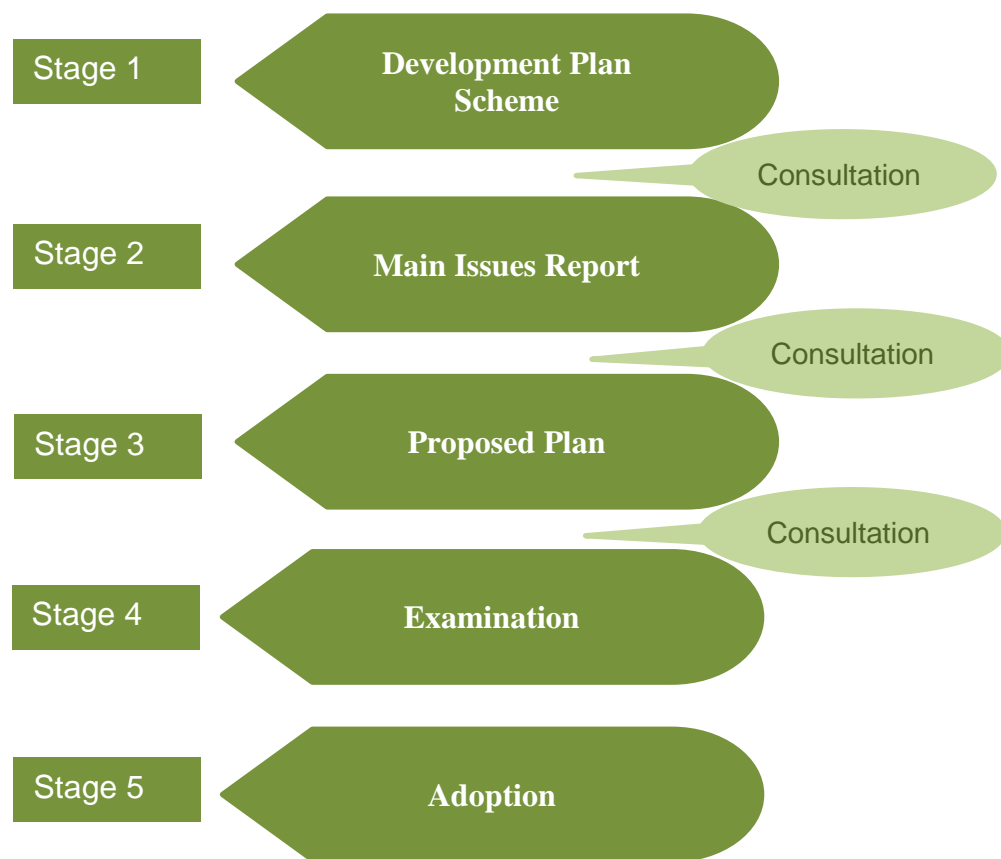
## Why we need to prepare a new Local Development Plan

Planning Authorities are required to prepare a new development plan at least every 5 years.

The Strategic Development Plan was published in 2014. It stipulates how land will be allocated for development to 2035 to ensure there is a continuous supply of housing and employment land. Putting the Strategic Development Plan into practice is achieved through LDPs within Aberdeen City and Aberdeenshire. The Aberdeen LDP 2017 complies with the 2014 Strategic Development Plan. The current Strategic Development Plan is in

the process of being updated and will be replaced over the coming year. Similarly, the next LDP will also need to be replaced to reflect this.

## Preparing the Aberdeen Local Development Plan (2022)



This Development Plan Scheme sets out a number of stages in preparing the new Aberdeen LDP.

### Stage 1 – Publishing the Development Plan Scheme

The Development Plan Scheme includes a Participation Statement, describing when, how, and with whom consultation will take place, and a timetable outlining when the various stages required in the preparation of the LDP will be undertaken.

The Planning etc. (Scotland) Act requires the adopted Development Plan Scheme to be published (including electronically), two copies to be sent to Scottish Ministers and copies to be placed in all public libraries. We will also send it to, or inform, the key agencies and consultees.

### Stage 2 – Preparing the Main Issues Report

In March 2019 we published a Main Issues Report. This is a discussion document summarising the main planning issues facing Aberdeen. It outlines the major differences in approach to the current LDP. In doing so it takes into account the requirements of the Proposed Strategic Development Plan.

The Main Issues Report links closely to the process of Strategic Environmental Assessment. All proposals (preferred and alternative) put forward in the Main Issues Report are environmentally appraised and a draft Environmental Report has been published alongside it.

We published a Monitoring Statement alongside the Main Issues Report which looks at:

- Changes in the principal physical, economic, social and environmental characteristics of the area that have occurred since the preparation of the existing LDP; and
- The impact of the policies and proposals of the existing LDP.

We also published the following documents alongside the Main Issues Report:

- A Development Options Assessment Report which details our assessment of the development options submitted to us;
- An Equalities and Human Rights Impact Assessment of the Main Issues Report;
- A Strategic Environmental Assessment which appraises all proposals in the Main Issues Report;
- A Strategic Flood Risk Assessment to satisfy the requirements placed on local authorities under section 1 of the Flood Risk Management (Scotland) Act 2009; and
- An Onshore Wind Spatial Strategy assessing opportunities for identifying areas suitable for wind turbine developments.

### Stage 3 – Preparing and Publishing the Proposed Plan

The Proposed Aberdeen Local Development Plan will be written by the Council and will respond to matters raised at earlier engagement and participation stages. It will consist of a Spatial

Strategy (outlining where we consider development should and should not go), supported by a detailed proposals map showing land allocations (zones) where development of particular kinds (such as housing or business) will be supported in principle, and policies to guide the development of Aberdeen up to 2032. The Plan will also include a schedule of land owned by the Council which will be affected by any of the policies and proposals. It will be accompanied by a Strategic Environmental Assessment and Habitats Regulation Assessment covering all of the policies and sites.

In addition we are required to publish a proposed Action Programme alongside the Proposed LDP, setting out how we propose to implement the new LDP through:

- A list of actions (such as the delivery of key infrastructure and the preparation of Supplementary Guidance) required to deliver each of the plan's proposals and the policies to support sustainable growth;
- The name of the person or organisation who is to carry out each action; and
- The broad timescale for carrying out each action.

Actions are not limited to those by the planning authority. In preparing the proposed Action Programme, we will consult and consider the views of the key agencies and consultees, Scottish Ministers and anyone the Council proposes specifying by name in the Action Programme.

#### Stage 4 - Examination of the Proposed Plan

Upto this point, we will have tried to resolve as many objections as possible. However, we cannot guarantee that the Proposed Plan will match everyone's views. At this point, it is likely that the Council will publish the Plan and submit it to Scottish Ministers for Examination. The Examination will be carried out by independent reporters appointed by the Scottish Government.

#### Stage 5 - Adoption of the LDP

Depending on the outcome of the Examination, this is the stage at which we would expect the Aberdeen LDP to be adopted (see Participation Statement).

## Development Plan Programme

STAGE 1 - Publishing the Local Development Plan Scheme (COMPLETE)	ESTIMATED TIMEFRAME
<ul style="list-style-type: none"> <li>Report Development Plan Scheme to Communities, Housing and Infrastructure Committee</li> </ul>	16 January 2018
<ul style="list-style-type: none"> <li>Publish Development Plan Scheme and issue two copies to Scottish Government</li> </ul>	22 January 2018
<ul style="list-style-type: none"> <li>Pre-consultation questionnaire sent out</li> <li>Publish development options form and sustainability checklist</li> </ul>	February 2018
<ul style="list-style-type: none"> <li>Pre-Main Issues Report consultation</li> </ul>	March - May 2018

STAGE 2 - Preparing the Main Issues Report (UNDERWAY)	ESTIMATED TIMEFRAME
<ul style="list-style-type: none"> <li>Process and assess pre-Main Issues Report comments and submissions</li> </ul>	June – August 2018
<ul style="list-style-type: none"> <li>Draft Main Issues Report and Strategic Environmental Assessment Scoping Report</li> <li>Draft Monitoring Statement</li> </ul>	September – December 2018
<ul style="list-style-type: none"> <li>Report Main Issues Report to Capital Programme Committee</li> </ul>	January 2019
<ul style="list-style-type: none"> <li><b>Publish Main Issues Report and issue to persons and key agencies</b></li> </ul>	March 2019
<ul style="list-style-type: none"> <li>Publish Monitoring Statement</li> <li>Send Strategic Environmental Assessment Report to consultation authorities</li> </ul>	March 2019
<ul style="list-style-type: none"> <li>Main Issues Report and draft Environmental Report consultation</li> </ul>	March – May 2019

STAGE 3 - Preparing and publishing the Proposed Aberdeen Local Development Plan	ESTIMATED TIMEFRAME
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<ul style="list-style-type: none"> <li>• Prepare and publish updated Local Development Plan Scheme and issue to Scottish Government</li> </ul>	April 2019
<ul style="list-style-type: none"> <li>• Process representations to the Main Issues Report</li> </ul>	May – July 2019
<ul style="list-style-type: none"> <li>• Prepare Proposed Aberdeen Local Development Plan and Draft Supplementary Guidance</li> </ul>	August – November 2019
<ul style="list-style-type: none"> <li>• Prepare draft Action Programme</li> <li>• Prepare draft Environmental Report and carry out appropriate Assessment</li> </ul>	August – November 2019
<ul style="list-style-type: none"> <li>• Report Proposed Plan to Full Council</li> </ul>	December 2019
<ul style="list-style-type: none"> <li>• Prepare and publish updated Local Development Plan Scheme and issue to Scottish Government</li> </ul>	March 2020
<ul style="list-style-type: none"> <li>• <b>Publish Proposed Aberdeen Local Development Plan and notify to persons and key agencies</b></li> <li>• Publish Proposed Action Programme</li> <li>• Publish draft Environmental Report and send to Strategic Environmental Assessment Gateway under 2004 Regulations</li> </ul>	March 2020
<ul style="list-style-type: none"> <li>• Notification of Neighbours</li> </ul>	March/April 2020
<ul style="list-style-type: none"> <li>• Objection and representation period</li> </ul>	March – June 2020

<b>STAGE 4 - Preparing for the Examination of the proposed Aberdeen Local Development Plan</b>	<b>ESTIMATED TIMEFRAME</b>
<ul style="list-style-type: none"> <li>• Consider Objections to Proposed Plan and draft Environmental Report</li> <li>• Prepare responses to representations (Schedule 4's)</li> </ul>	June - October 2020
<ul style="list-style-type: none"> <li>• Report Schedule 4's to Full Council</li> <li>• Report of Conformity with Participation Statement</li> </ul>	December 2020



<ul style="list-style-type: none"> <li>• Submit Proposed Plan and Schedule 4s, Action Programme and Statement of Conformity with Participation Statement (as modified if relevant) to Ministers.</li> <li>• Publicise submission of plan</li> <li>• Request Scottish Ministers to appoint an Examination of the Proposed Plan and draft Environmental Report</li> <li>• Advertise Examination of Proposed Plan and serve Notice on known interested parties</li> </ul>	December 2020
<ul style="list-style-type: none"> <li>• Examination in Public</li> </ul>	January – September 2021
<ul style="list-style-type: none"> <li>• Receive the Report of Examination</li> </ul>	October 2021

<b>STAGE 5 - Adoption of the Aberdeen Local Development Plan</b>	<b>ESTIMATED TIMEFRAME</b>
<ul style="list-style-type: none"> <li>• Consider recommendations and report to Full Council</li> </ul>	December 2021
<ul style="list-style-type: none"> <li>• Publish Modifications and Proposed Plan as modified</li> <li>• Advertise 'intention to adopt' the Aberdeen Local Development Plan</li> <li>• Notify each person who made representations of publication and intention to adopt</li> <li>• Notify Scottish Ministers of our intention to adopt the Aberdeen Local Development Plan</li> </ul>	December 2021
<ul style="list-style-type: none"> <li>• <b>Adopt the Aberdeen Local Development Plan 2022 (28 days after notification to Scottish Ministers) and Environmental Report</b></li> </ul>	January/February 2022
<ul style="list-style-type: none"> <li>• Send two copies of the Aberdeen Local Development Plan and Environmental Report to Scottish Ministers</li> <li>• Deposit copies of the Aberdeen Local Development Plan in libraries, notify each person who made representations and advertise it</li> <li>• Publish Action Programme and Environmental Report Post Adoption Statement (within 3 months of adoption).</li> </ul>	February 2022

## Participation Statement

We are strongly committed to encouraging interest and wide public involvement in the preparation of the new Local Development Plan. This Participation Statement explains how local communities and other stakeholders will be engaged and will have the opportunity to be involved in the preparation of the Aberdeen LDP 2022. In line with the Planning Advice Note on Community Engagement and the National Standards on Community Engagement, Aberdeen City Council will continue to ensure that:

- arrangements for participation are inclusive, open and transparent;
- information is provided in a manner which allows for full consideration of its implications;
- communication is provided through a range of formats and locations, including easily understood jargon-free formats;
- all representations are fully considered;
- feedback is provided promptly on the conclusions drawn; and
- we add to our consultation list anyone who wishes to be involved with this process.

The selection of participants is representative of the public, private, voluntary, academic and community sectors and of the various equality groups. Regulation 28 of the Planning etc. (Scotland) Act 2006 defines the key agencies as:

- Scottish Natural Heritage;
- Scottish Environmental Protection Agency;
- Scottish Water;
- Health Boards;
- NESTRANS; and
- Scottish Enterprise.

Guidance suggests that the following bodies should have the same level of involvement in the development plan process:

- Historic Environment Scotland;
- Transport Scotland;
- Opportunity North East;
- The Forestry Commission; and
- Marine Scotland

We will also involve the following groups at the same level:

- Aberdeenshire Council;
- Aberdeen City and Shire Strategic Development Planning Authority; and
- Community Councils.

In addition, community groups and the general public have and will continue to be involved in the LDP process. We will continue to email newsletters to developers, agents and those who have expressed an interest in the Aberdeen LDP. We can add contacts to this list on request.

This participation statement highlights the methods of consultation which are used to ensure full and effective engagement with the community and stakeholders. Efforts have been made to reach beyond the constituency of organisations normally involved in planning consultations to a wider range of public interests such as young people, pensioners, ethnic minorities and the disabled.

The schedules below set out in as much detail as is known at this stage when, how and with whom we will engage, and the steps that will be taken to involve the public. It distinguishes between our statutory duties, as laid down by Scottish legislation and the additional non-statutory actions we will carry out.



The schedules will be kept up to date on the LDP pages of the Council's website ([www.aberdeencity.gov.uk/localdevelopmentplan](http://www.aberdeencity.gov.uk/localdevelopmentplan)) so that stakeholders and the public know exactly how the preparation process for the new LDP is to be conducted and what opportunities they will have to participate and engage with it.

The new LDP preparation process involves 5 stages, of which we are nearing completion of stage 2.



## Participation Programme

### Stage 1: Publishing the Local Development Plan Scheme (January 2018) - COMPLETE

This document raises awareness and understanding of the development plan review process and how long it will take.

STATUTORY OBLIGATIONS	NON- STATUTORY ACTIONS
<p>When this Development Plan Scheme is approved and published, we are required to:</p> <ul style="list-style-type: none"> <li>• Send two copies to Scottish Ministers;</li> <li>• Make copies available in all the City's public libraries and at Marischal College; and</li> <li>• Publish it on our website <a href="http://www.aberdeencity.gov.uk">www.aberdeencity.gov.uk</a>.</li> </ul>	<p>In addition to our statutory obligations, we:</p> <ul style="list-style-type: none"> <li>• Informed other Council Services about the Scheme;</li> <li>• Sent copies to or inform interested parties, including Community Councils;</li> <li>• Emailed a newsletter about it to agencies, developers and those who have expressed an interest in the LDP; and</li> <li>• Publicised it on our website and via social media sites (Facebook and Twitter).</li> </ul>
<h3>Feedback on Previous Consultations</h3>	
<h3>NON- STATUTORY ACTIONS</h3>	
<p>After preparing this Development Plan Scheme, we invited feedback on the engagement activity we carried out on the current LDP as well as any suggestions for improvements that could be implemented during the preparation of the new Plan.</p>	

**Stage 2: Preparing and Publishing the Main Issues Report  
(February 2018 – May 2019) – ONGOING**

<b>STATUTORY OBLIGATIONS</b>	<b>NON- STATUTORY ACTIONS</b>
<p>In preparing the Main Issues Report, we are required to consult with and have regard to any views expressed by:</p> <ul style="list-style-type: none"> <li>• The key agencies;</li> <li>• Scottish Ministers;</li> <li>• Aberdeenshire Council; and,</li> <li>• The Strategic Development Plan Authority.</li> </ul> <p>To publicise the Main Issues Report, we are required to publish a notice in one or more local newspapers setting out:</p> <ul style="list-style-type: none"> <li>• That the document has been produced and where/when it may be viewed;</li> <li>• A brief description of the content and purpose of the document;</li> <li>• Details of how further information may be obtained; and</li> <li>• A statement of how representations may be made, to whom and by when.</li> </ul> <p>We also have to send this information to:</p> <ul style="list-style-type: none"> <li>• The key agencies;</li> </ul>	<p>In addition to our statutory obligations in preparing the Main Issues Report we will also carry out the following engagement activities:</p> <ul style="list-style-type: none"> <li>• Involve other Council Services;</li> <li>• Send out and publish online a questionnaire inviting responses and suggestions from the public and Community Councils;</li> <li>• Ensure that the LDP pages of the Council's website continue to provide immediate access to LDP publications and allow responses to the Main Issues Report to be submitted via the Consultation Hub;</li> <li>• Continue to use the telephone and email enquiry point allowing people to contact the LDP team;</li> </ul> <p>In addition to our statutory obligations for publicising the Report we will also:</p> <ul style="list-style-type: none"> <li>• Run participation exercises and workshops for both stakeholders and Councillors throughout the LDP process;</li> <li>• Employ social media websites such as Twitter (@AberdeenLDP) and Facebook (Aberdeen Local Development Plan) as a means of publicising LDP documents and events; and</li> <li>• Email a newsletter to key agencies, developers and those who have expressed an interest in the LDP, updating them on the process.</li> </ul>

- Aberdeenshire Council;
- The Strategic Development Plan Authority;
- Community councils; and
- Scottish Ministers.

We must also:

- Make a copy available to inspect at Marischal College and in all public libraries;
- Publish it on the internet; and
- Send the report to Scottish Ministers.

The Planning etc. (Scotland) Act 2006 requires authorities to ensure that people who may want to comment on the Main Issues Report are made aware that they can do so and are given such an opportunity.

Newsletters will also be available on the LDP pages of our website and publicised over social media.

Once the Main Issues Report is published, there will be a 10 week consultation period for representations to be made on its content. Representation forms will be made available in libraries and at all consultation meetings, as well as online. Regular news releases will be made to local media during this period to publicise the consultation events and advise people of the process.

**Stage 3: Preparing and Publishing the Proposed Aberdeen Local Development Plan and Supplementary Guidance  
(March 2019 – February 2020)**

**STATUTORY OBLIGATIONS**

**NON- STATUTORY ACTIONS**

In preparing the Proposed Plan, we are required to:

- Consult the key agencies and Scottish Ministers.

In addition to the same minimum publicity requirements for the Main Issues Report (above), we are also required to:

- Send a copy of the Proposed Plan to/inform each key agency and Scottish Ministers;
- Notify any person who commented on the MIR that the Proposed Plan has been produced and send them the relevant information;
- Notify the owners, lessees or occupiers of sites and the owners, lessees or occupiers of sites within 20m of sites which the Proposed Plan specifically proposes to be developed and which would have a significant effect on the use and amenity of the site; and
- On the rare occasion that a Proposed Plan is republished following changes to the underlying aims or strategy of an earlier Proposed Plan, consult people who made representations on the original plan

Once the Proposed Plan has been published, we will hold a consultation period of at least 6 weeks to allow representations from any interested party to be made.

In addition to our statutory obligations in preparing the Proposed Plan, we will also:

- Inform community groups and other stakeholders;
- Run drop-in events to give people the chance to meet and discuss the Proposed Plan with members of the LDP Team;
- Make a presentation to key agencies, stakeholders and interested groups;
- Publish it on our website [www.aberdeencity.gov.uk](http://www.aberdeencity.gov.uk) and publicise it through social media; and
- Email a newsletter about it to agencies, developers and those who have expressed an interest in the LDP. The Newsletter will also be available on the LDP pages of our website and will be publicised over social media.

**Stage 4: Preparing for and Responding to the Examination of the Proposed Aberdeen Local Development Plan  
(May 2020 – October 2021)**

In the event of an Examination, we will

- Advertise the Examination;
- Make the Examination proceedings available on the website as soon as practicable; and
- Keep all interested parties informed about the Examination procedures.

### **Stage 5: Adoption of the Aberdeen Local Development Plan (December 2021 – February 2022)**

Once the Reporter(s) has made recommendations on the Plan and any modifications have been made, formal adoption of the Aberdeen Local Development Plan 2022 would follow. At this stage we will make public our intention to adopt the plan following a 28 day submission period to Scottish Ministers – providing they do not wish to raise issues with the plan. At this point we are required to:

- Advertise the intention to adopt the Plan, as modified according to the Reporter's Report if appropriate, in newspapers, describing any modifications;
- Contact all interested parties and advertise the publication of the Plan to them;
- Notify those who made representations; and
- Place copies of the Plan as modified in public libraries and in Marischal College.

### **Parallel Assessments of the Aberdeen Local Development Plan**

It will be necessary to undertake a number of parallel assessments of the Aberdeen Local Development Plan 2022 both as legislative requirements and as good practice. These documents will be made available for comments and representations on our website, local public libraries and at Marischal College.



### ***Strategic Environmental Assessment***

Under the Environmental Assessment (Scotland) Act 2005 it is a legal requirement to undertake a Strategic Environmental Assessment as the LDP and supplementary guidance is likely to have a significant effect on the environment. This will be undertaken throughout the review process and will have its own stages of consultation draft and final Environmental Report. A draft Environmental Report will be published for consultation alongside the Main Issues Report and will provide an assessment of the impact on the environment of sites and policies within it. A further draft Environmental Report will accompany the Proposed Plan, and will be consulted on alongside it, with a final Report prepared to accompany the finalised Plan.

### ***Habitats Regulation Assessment***

Development plans should be subject to an Appropriate Assessment according to Article 6(3) and 6(4) of the Habitats Directive (92/43/EEC). This assesses the likely significant effects that the Aberdeen Local Development Plan 2020 may have on European protected sites within and around the City, to ascertain whether the Plan will have an adverse impact alone, or in combination with the other plans and projects, on the integrity of those sites. The Appropriate Assessment will be included as part of the draft Environmental Report.

### ***Equality and Human Rights Impact Assessment***

At each stage of the Aberdeen LDP we will continue to consider how our ways of involving people, the policies and proposals in the plan, as well as our engagement strategies, might affect groups with protected characteristics.



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Please contact us on the telephone number below if you want this document in Braille, large print or on an audio CD, or if you want the document translated into another language.

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