

	A	B	C	D	E	F	G	H	I
1	EDUCATION OPERATIONAL DELIVERY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D	Explanation if delayed, removed or transferred
3	17 September 2020								
4	Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.	Originally due May 2020	Rob Polkinghorne / Andy MacDonald	Operations / Customer	Operations / Customer	GD 8.5		
5	Devolved School Management	To seek approval of the Devolved School Management Guidelines which will form part of the developing suite of advice in support of empowerment	Originally due May 2020	Caroline Johnstone	Education	Operations	1.1.2		
6	Free School Meals Annual Update	EOD Committee 19/04/18 - to instruct the Chief Officer Integrated Children's and Family Services to bring a report to Committee prior to the close of each school year (a) detailing the numbers registered for and taking free school meals by school and (b) assessing the progress made by implementing the new workstreams and detailing any required adjustments for the following school year (Due May 2020) EOD Committee 16/05/19 - (i) to instruct the Chief Operating Officer to investigate whether the Council should develop a free school meals policy to address anomalies in legislation as part of the wider Universal Credit impact report due to be presented to Operational Delivery Committee and now EODC in November 2019 and to report back to Committee with details of any proposed policy and indicative costs involved; and (ii) to instruct the Chief Operating Officer to devise and implement a system to ensure that children and young people transitioning from Primary School to Secondary School continue to benefit from the entitlement to free school meals where the entitlement exists and ACC is unaware of any change in family financial circumstances and to report back to Committee with the outcome.	Originally due May 2020	Derek McGowan	Early Intervention and Community Empowerment	Operations	1.1.1		
7	Supporting Learners	To seek approval to align the findings of All our Children and All their Potential recommendations with the work of the ACC Supporting Learners Workstream and implement changes to operating systems in light of restrictions necessary during the recovery phase.		Craig McDermott	Education	Operations	1.1.2		
8	Statutory Consultation Report: Proposed changes to school zones for Bucksburn Academy and Oldmachar Academy	EOD Committee 16/01/20 - The Committee instructed the Chief Officer Integrated Children's & Family Services to undertake a statutory public consultation on proposals to make changes to the Bucksburn Academy and Oldmachar Academy school catchment zones, so that the new housing development at Grandhome was included entirely within the Oldmachar Academy catchment zone with effect from 1 August 2020 and to report back in May 2020 on the outcomes of the consultation	Originally due May 2020	Andrew Jones	Corporate Landlord	Resources	1.1.2		

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2	Senior Phase	To seek approval for a more holistic partnership approach to the senior phase offering	Originally due May 2020	Alex Duncan	Education	Operations	1.1.1	D	Officers had initially planned to take forward a report, however are now currently regrouping to better understand the opportunities for young people to help take this forward in the current context - this report will now be presented in November
14									
15	United Nations Convention on Rights of the Child	Every three years as per the Children and Young People (Scotland) Act 2014 - Part 1 (section 2) of the Children and Young People (Scotland) Act 2014 (the "Act") places a duty on a range of public bodies (including all local authorities and health boards) to report, as soon as practicable after the end of each three-year period, on the steps they have taken to secure better or further effect within their areas of responsibility of the United Nations Convention on the Rights of the Child (UNCRC) requirements.	Originally due May 2020	Eleanor Sheppard	Education	Operations	1.1.1	R	Has been dealt with under delegated powers as there is now no requirement for this to go before Committee for approval
16	Inspection Reporting	A standing item to report on the outcome of school inspections if required		Eleanor Sheppard	Education	Operations	1.1.6	R	There have been no inspections conducted due to COVID-19
17	ACC National Improvement Framework	EOD Committee 17/09/19 - to instruct the Chief Operating Officer to provide an overview of progress towards realising the outcomes detailed in the Council's National Improvement Framework Plan through a service update in January 2020 and formally report on progress to the Education Operational Delivery Committee in September 2020		Gael Ross	Education	Operations	1.1.3	R	At the Incident Management Team on 11 June, the National Improvement Framework Plan was approved as Appendix 1 of the Local Phased Delivery Plan. This was circulated to Members for information and so is therefore recommended for removal from the planner
18	26 November 2020								
19	Cluster Risk Register - Integrated Children's & Family Services	To report on the cluster risk register		Graeme Simpson	Integrated Children's and Family Services	Operations	GD 8.4		
20	Inspection Reporting	A standing item to report on the outcome of school inspections if required		Eleanor Sheppard	Education	Operations	1.1.6		
21	Exclusion Policy	To present the revised exclusion policy for approval		Mhairi Shewan	Education	Operations	GD 8.1		

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2	Campus Model for School Provision	Council Budget 03/03/20 - To instruct the Chief Officer Corporate Landlord to take forward the proposals for a campus model for future school provision to the Education Operational Delivery Committee on 26 November 2020		Andrew Jones	Corporate Landlord	Resources	1.1.2		Officers will provide an update to committee setting out our intent/actions to date and future work around this project – service update to be provided prior to November committee meeting
22	Bucksburn Academy School Roll	Council Budget 03/03/20 - To instruct the Chief Officer Corporate Landlord to take forward the proposals for the future anticipated school roll increase at Bucksburn Academy to the Education Operational Delivery Committee on 26 November 2020		Maria Thies	Corporate Landlord	Resources	1.1.2	D	Due to Covid-19, this work has not progressed. It is anticipated that the outline business case for this project will be ready to present to the Committee for a decision in January 2021.
23	Supporting Children's Learning in an Empowered System	EOD Committee 12/03/20 - The Committee resolved amongst other things (a) to acknowledge reference to the Educational Institute of Scotland survey report at 3.2.19 on Violence and Abusive Behaviour in Schools and agree that any incidents of violent and abusive behaviour are unacceptable whereby the wellbeing of our staff in schools within Aberdeen City Council is being negatively impacted, and request that the Service investigates further these findings to identify the root cause(s) of the issue which is putting our staff in schools at risk of harm, both physical and psychological, and identifies mitigating actions to address the issues we are currently experiencing; and (b) to instruct the Programme Manager to report on the above and the programme within three committee cycles.		Craig McDermott	Education	Operations	1.1.1		
24	Education Improvement Journey	EOD Committee 19/04/18 - to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise (a) a yearly progress report based on validated data and (b) a six monthly update to provide an indication of progress to that point.	Reports will be presented approx May and November each year	Reyna Stewart	Data and Insights	Customer	1.1.3		
25									
26	20 January 2021								
27	Inspection Reporting	A standing item to report on the outcome of school inspections if required		Eleanor Sheppard	Education	Operations	1.1.6		
28	17 March 2021								
29	Inspection Reporting	A standing item to report on the outcome of school inspections if required		Eleanor Sheppard	Education	Operations	1.1.6		
30	03 June 2021								
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32	Inspection Reporting	A standing item to report on the outcome of school inspections if required		Eleanor Sheppard	Education	Operations	1.1.6		
33	23 September 2021								
34	Inspection Reporting	A standing item to report on the outcome of school inspections if required		Eleanor Sheppard	Education	Operations	1.1.6		
35	25 November 2021								
36	Education Improvement Journey	EOD Committee 19/04/18 - to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise (a) a yearly progress report based on validated data and (b) a six monthly update to provide an indication of progress to that point.	Reports will be presented approx May and November each year	Reyna Stewart	Data and Insights	Customer	1.1.3		
37	Inspection Reporting	A standing item to report on the outcome of school inspections if required		Eleanor Sheppard	Education	Operations	1.1.6		
38	Cluster Risk Register - Integrated Children's & Family Services	To report on the cluster risk register		Graeme Simpson	Integrated Children's and Family Services	Operations	GD 8.4		
39									