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1	Т	OPERATIONAL DELIVERY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.									
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Referen ce	Delayed or Recommend ed for removal or	Explanation if delayed, removed or transferred		
3			19 November 2020								
4	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).	On agenda	Louise Fox	Business Intelligence and Performance Management	Customer	1.1.3				
5	Annual Assurance Statement	To seek approval for the Council's Annual Assurance Statement	On agenda	Neil Carnegie	Early Intervention and Community	Customer	1.1.4				
6	Committee Annual Effectiveness Report	To present the annual effectiveness report for the Committee	On agenda	Fraser Bell	Governance	Governance	GD8.5	D	Delayed due to COVID 19 and the inpact on officers workloads.		
7	Traffic Management Measures for TECA site	To advise the committee as to the functionality and success of the measures installed within and around the TECA site, this being based on a review from the events held to date.		Jack Penman/Ross Stevenson	Operations and Protective Services	Operations	1.1.1	D	Delayed as it was to contain an element of public consultation into the parking behaviours of those attending TECA. However due to Covid-19 diverting resources, and the suspension of events at TECA, consultation and the report have been delayed. Service update will be issued to outline the delay.		
8	Cluster Risk Register	To report on the cluster risk register.	On agenda	MacKenzie, David Gammie, Derek McGowan, Mark Reilly, Graeme	. Various	Various	1.1.4				
9	Housing Allocation Policy	At the budget meeting on 2 March 2020, it was agreed that a report be brought back after reviewing the Council Housing Allocation Policy.	On agenda	Derek McGowan	Early Intervention and Community Empowerment	Customer	1.1.5				
10			13 January 2021								
11	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).		Louise Fox	Business Intelligence and Performance Management	Customer	1.1.3				
12	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Doug Ritchie	Operations and Protective Services	Operations	1.1.1				

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Referen ce	Delayed or Recommend ed for removal or transfer	Explanation if delayed, removed or transferred
13	Waste Strategy			Pam Walker	Operations and Protective Services	Operations	TBC		
	Waste and Recycling Policy Review			Pam Walker	Operations and Protective Servies	Operations	TBC		
15	Northern Roads Collaboration Joint Committee Annual report on Activities	This report is intended to present Members with the annual report on activities and sets out the range of reports that the Joint Committee has overseen in financial year 2019 / 20 and sets out some of the areas that are likely to be considered in the coming period.		Doug Ritchie	Operations and Protective Services	Operations	1.1.1		
16	Scottish Road Commissioner	Report went to Committee in January 2020 and an annual update was to be provided.		Kevin Abercrombie	Operations and Protective Services	Operations	1.1.1, 1.1.3, 1.1.5		
17			11 March 2021						
18	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).		Louise Fox	Business Intelligence and Performance Management	Customer	1.1.3		
	Equality Outcomes and Mainstreaming Report	The Public Sector Equality Duty Requires Local Authorities to produce a set of Equality Outcomes every 4 years . A new set of Equality Outcomes are due to be published on 30th April 2021		Faiza Nacef/ Gill Strachan	Early Intervention and Community Empowerment	Customer	TBC		
20	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Doug Ritchie	Operations and Protective Services	Operations	1.1.1		
	Tree and Woodland Strategic Implementation Plan	It was agreed at the budget meeting on 2 March 2020 that a report would be brought on this which would be incorporated into the Open Space Strategy to increase tree coverage within the city.		Steven Shaw	Operations and Protective Services	Operations	TBC	D	Further work required on the SIP draft.
22			27 May 2021						
	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).	•	Louise Fox	Business Intelligence and Performane Management	Customer	1.1.3		

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	J	Chief Officer	Directorate	Tormo	Delayed or Recommend ed for removal or transfer	Explanation if delayed, removed or transferred
24	Autism Strategy and Action Plan	ODC 17/01/19 - To instruct that annual reports be submitted on the progress of implementation of the Action Plan. To be reported annually from March.		Kevin Dawson	Health and Social Care Partnership	Health and Social Care Partnership	GD 7.1		
25	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Doug Ritchie	Operations and Protective Services	Operations	1.1.1		
26			16 September 2021						
27	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).		Louise Fox	Business Intelligene and Performance Management	Customer	1.1.3		
28	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the		Doug Ritchie	Operations and Protective Services	Operations	1.1.1		
29	Road Winter Service Plan	To present members with the proposed Road Winter Service Plan and explains any changes from previous years.		Angus MacIver	Operations and Protective Services	Operations	1.1.1, 1.1.3, 1.1.5		
30			18 November 2021						
31	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).		Louise Fox	Business Intelligence and Performance Management	Customer	1.1.3		
32	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Doug Ritchie	Operations and Protective Services	Operations	1.1.1		
33			Date to be confirmed						

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34		At its meeting on 14 June 2017, the Petitions committee referred the matter to the CH&I Committee which at its meeting on 29 August 2017 instructed officers to undertake a feasibility study to look at options on improving cycling within the area. At its meeting on 8 November 2017, the Committee instructed the Director of Communities, Housing and Infrastructure to report back to the appropriate committee with the anticipated levels of active travel associated with the school, how any future actions should be progressed, what resources will be needed and how these can be sourced following the production of the school's travel plan.	To be reported in 2019 following the production of the Ferryhill School Travel Plan	Alan Simpson	Strategic Place Planning	Place	5	D	This report has been delayed and will be included in the review of Active Travel Action Plan.
35	Smart Bins and Digitalisation of Waste Containers	To seek approval to conduct a trial on bin fill sensors on communal bins, i.e. to trial fitting sensors in communal bins that tell us when they need emptying and record accurately how often these bins require to be serviced.		Pam Walker	Operations and Protective Services	Operations			

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366	Use of Plastic Based Materials in Roads Construction	ODC 17/01/19 -To instruct the Chief Operating Officer to bring back a report to this committee when there is sufficient evidence on the benefits of conducting a trial of this product in Aberdeen.	When the original report on "plastic" roads was delivered to ODC (17th Jan 2019), it was agreed that officers would update cttee if, as, or when there was any significant progress made with regards to the material. There has been no significant progress with respect to officers being in a better informed position to recommend (or not) the use of the material. The material still lacks government body approval and there has been no significant new data published surrounding the material or trials of it. Since the committee date there has, however, been progress with regard to an Aberdeen trial - The material has been laid within the Aberdeen City boundary, covering one of the car parks at TECA. Officers will monitor how this performs. It should be stressed that it could take considerable time before any meaningful conclusions can be drawn from this trial. Officers will continue to monitor the outcomes of all relevant trials of the material. At present there is no significant new evidence to suggest that a trial on an adopted Aberdeen road is something that officers would recommend. Previously expressed concerns over the use of the material (as per the committee report) remain unchanged.	Paul Davies	Operations and Protective Services	Operations	3 and 5		
37	Motion by Councillors Boulton and Delaney - Suitable Bus Laybys on the Hazlehead to Westhill Road	any future development within this area should be conditioned to incorporate public transport facilities where feasible; (ii) to agree that due to the ongoing works at the Five Mile Garage in connection with the AWPR, along with the proposed expansion to the Prime Four development, no work should be carried out on introducing bus stops/laybys or pedestrian crossings on the A944 until such a time as the proposed expansion to the Prime Four development is agreed and after the AWPR becomes operational;	Due to continued lack of new development in the area of the Prime 4 site there have been no developer's contributions to take this proposal forward at this time.	Vycki Ritson	Operations and Protective Services	Operations	Purpose 1		No date specified for reporting back as this will depend on any new development in the area of the Prime Four site.