

Risk Assessment Form

Issue 1

Facility:	Battle Bar	Date:	July 21	Completed By:	Right Directions
Risk Assessment:	Crazy Pool (Golf)	Reference No:			

List significant hazards and how people may be harmed	List groups of people who are at risk from the significant hazards identified	List existing control measures or note where the information may be found	Further action required to control risk Y / N (list actions at end)
Misuse of Equipment	Staff Staff – (Instructors) Customers - (participants) Customers - (spectators)	<ul style="list-style-type: none"> All participants are made aware of the rules. Staff and instructors are trained on the operational procedures for Crazy Pool Activity only allowed when staff are present. Participants not following the staff instructions or misbehaving will be asked to sit out. Only one participant is allowed on each green at a time. Golf clubs and golf balls to be stored securely when not in use. 	Coaching Training provided to Staff
First Aid Accidents or Incidents	Staff Staff – (Instructor) Customers - (participants) Customers - (spectators)	<ul style="list-style-type: none"> Refer to First Aid procedure, Accident & Incident Reporting procedure. The staff instructor must notify the Duty Manager of any accidents or incidents occurring. Staff members have current first aid training and certification and appropriate first aid supplies are available. First aid kits are regularly checked for contents and this check is recorded on the Weekly Health and Safety Check on 'The Vault'. 	First Aid Training completed by staff

July 2020

Right Directions

quality and safety

List significant hazards and how people may be harmed	List groups of people who are at risk from the significant hazards identified	List existing control measures or note where the information may be found	Further action required to control risk Y / N (list actions at end)
		<ul style="list-style-type: none"> The operating procedures detail the action to be taken in the event of both minor and major accidents and incidents. Staff are trained on this procedure during the induction process and signed off on 'The Vault', with a refresher programme in place. 	
Disorderly or boisterous participant behaviour / Play Arguments	<p>Staff Staff – (Instructor) Customers - (participants) Customers - (spectators)</p>	<ul style="list-style-type: none"> Rules for using the Crazy Pool are clearly displayed. All participants are made aware of the rules and will be made aware of the level of discipline, and standard of behaviour required at the start of the session and throughout the session by the staff instructor. Staff are trained on the operational procedures for Crazy Pool during the induction process and signed off on 'The Vault', with a refresher programme in place. The adult supervising the activity will enforce a single file queue as well as distributing clubs and balls. If a participant is acting in a way where they are likely to injure themselves, other participants, or staff then they will be told to stop their activity and warned about the dangers of their behaviour. If they continue to act in a dangerous manner, they will no longer be able to take part and are asked to leave the area. <p>The Duty Manger is called if needed to support the staff instructor.</p>	<p>Procedures covered with staff</p> <p>Coaching Training given to staff</p>
Slips, trips and falls.	<p>Staff Staff – (Instructor) Customers - (participants) Customers - (spectators)</p>	<ul style="list-style-type: none"> All participants must wear appropriate footwear All participants should be reminded not to climb or walk on the obstacles as well as being aware of where they are on the course 	

Risk Reduction Plan

List further action required to control the risk	Responsibility for Action	Target Completion Date	Date Completed	Signed
•				
•				
•				
•				
•				
•				

		Name	Signature	Date
Review	Review Conducted by:			
	Review Conducted by:			
	Review Conducted by:			
	Review Conducted by:			