



The following procedure covers:

- Safety Briefing Introduction
- Preparing for the briefing
- Safety Briefing Understanding

Safety Briefing Introduction

The Battle Bar recognises that the Safety Briefing is a key aspect in ensuring users are aware of potential hazards, and to act responsibly at all times when in the facility.

All users must view a safety briefing prior to being let onto the activity.

Preparing for the briefing

The briefing may be repeated more than once for each session.

Safety Briefing Understanding

After the Safety Briefing the Staff are responsible for delivering the briefing will ask questions to ensure that they have understood each aspect of the safety briefing and also to allow any questions to be asked of them prior to entering the activity.

Customers must be asked if they understood the information. Anyone unsure must be offered another safety briefing.

Action Required:

- ✓ Ensure that Scripts area available from the briefing
- ✓ Ensure that members of staff are trained in this procedure as part of the health and safety induction training for all staff members and a refresher training programme is in place, the training must be recorded on the members of staff's ***Individual Training Record***.

Associated Forms:

- Individual Training record
- Copies of the Safety Briefing script

Associated Risk Assessments:





- Arcade
- Crazy Pool
- Seating Area
- Shuffle Board
- Electronic Darts
- Beer Pong
- Axe Throwing

Training on this procedure is required for the following staff:

- All Staff

Updates of procedure:

Revision	Issue	Description of Amendments	Date	Action By
2	1	None - First Issue	May 2021	Train designated staff and incorporate the procedure into QMS.

Date of Next Update:

This procedure is reviewed every two years or updated as and when necessary, the next review is January 2023.