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		CITY GROW The Business Planner details the reports which have b	TH AND RESOURCES (een instructed by the Committee				mitting for the	e calendar year.	
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommende d for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
			10 November 2021						
3	Condition & Suitability 3 Year Programme	This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme.		Alastair Reid	Corporate Landlord	Resources	4.1		
	Performance Management Framework Report – City Growth and Resources	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.4		
5	Unrecoverable Debt	To advise numbers and values of Council Tax, Non-Domestic Rates, Housing Benefit Overpayments and Rent made unrecoverable during 2020/21 as required in terms of Financial Regulations and approve Non-Domestic Rates write offs in excess of £25,000		Wayne Connell	Chief Officer- Customer Experience	Customer	1.1.13		
	Council Financial Performance, Quarter 2, 2021/22	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.1		
	Car Parking Framework	The CG&R Committee on 6 June 2019 agreed to note the findings of the SCPR and instruct the Chief Officer – Strategic Place Planning to develop a draft Car Parking Strategy and to report back to this Committee in summer 2020.		Will Hekelaar	Strategic Place Planning	Commissioning	3.3	R	As work has just commenced on the review of the Local Transport Strategy (LTS) and due to the ongoing work across the City Centre in relation to the City Centre Masterplan review, the Lot Emissions Zone and the Bus Partnership Fund, it will be more appropriate to consider car parking as part of a comprehensive review of transport through the LTS which sets out the strategic plan for transport over the next 5 years.

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9	City Growth and Resources Committee - Annual Effectiveness Report	To present the Annual Effectiveness report for the Committee.		Mark Masson	Governance	Commissioning	GD 8.5		
10	Medium Term Financial Strategy for the Council's General Fund, 2021	Council on 10/03/21 agreed to instruct the Chief Officer - Finance to refresh the Medium-Term Financial Strategy and report it to the City Growth and Resources Committee on 3 November 2021.		Jonathan Belford	Finance	Resources	2.1.5		
<u>1</u> 1	Developer Obligations Update	Council on 10/03/21 agreed that given the significant impact on the development industry in the last 12 months, instruct the Chief Officer - Strategic Place Planning to report to the City Growth and Resources Committee by the end of 2021 on the legally binding developer obligations that have been signed with the Council		David Dunne/David Berry	Strategic Place Planning	Commissioning	1.1.1		
12	Socio-Economic Rescue Plan Update	The CG&R Committee on 11/5/21 agreed to note the successful delivery of this plan and agrees for a report to be submitted to the meeting on 3 November 2021 of this Committee, providing information on the recovery initiatives, including budget allocations, undertaken in 2021/22. The UBC on 30 June 2020 agreed to instruct the Chief Officer City Growth, following consultation with the Chief Officer Customer Services, to take all actions necessary in order to implement the ACC Business Charter working with the relevant Council services and business network representatives; instructs the relevant Chief Officers to monitor performance in delivering the charter; and report back to the Council's City Growth & Resources Committee.		Jim Johnstone	City Growth	Commissioning	2.1.1 & 3.3		
13	History and Legacy of Enslavement	The CG&R Committee on 3/2/21 agreed to instruct the Chief Officer - City Growth to report to the City Growth and Resources Committee on the practicalities and projected costs of identifying locations and street names in Aberdeen with links to slavery and slavery products and then erecting appropriate information plaques at each location.		Jenny Brown	City Growth	Commissioning	2.1.1		
14	Procurement Workplan and Business Cases - Capital	The purpose of this report is to present procurement workplans for each Function to Committee for review and to seek approval of the total estimated capital expenditure for the proposed contracts as required by ACC Procurement Regulations 2021.		Mel Mackenzie	Head of Commercial and Procurement	Commissioning	1.1.6	R	There were no submissions of business cases required.

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155	Prosperity Fund	Council on 10/03/21 agreed to note the UK shared Prosperity Fund set up by the UK Government, noting that the funding will be available to local authorities. Instruct the Chief Executive to bring forward a report to the next City Growth and Resources Committee on how best the Council should work with the UK Government to ensure the Council receives its fair share of funding.	Originally due at 11/05/2021 meeting, however, officers are still awaiting the publication of the UK Government's prospectus for the Prosperity Fund which was due to be published in summer. A report will be brought before Committee in November 2021 following the release of the UK Shared Prosperity Prospectus which will detail the criteria of the fund including the deadline for applications to be submitted which is anticipated to be around April 2022.	Stuart Bews	City Growth	Commissioning		D	Officers anticipate that further details on the aims and priorities for the Shared Prosperity Fund may be published by the UK Government by the end of October 2021. However details on the application or bidding process is unlikely to be available until early in 2022.
16	Climate Change Report 2020-21	To approve and sign the annual ACC Climate Change Report 2020/21, before submission of the report to the Scottish Government to meet statutory requirements		Alison Leslie	Strategic Place Planning	Commissioning	2.1.3 & 2.1.6		
17	Freeport/Greenport update	The CG&R on 11/5/21 agreed to instruct the Chief Officer - City Growth to report back to this Committee on the development and outcome of any proposals if they progress.	Updated on 7/10/21 - The UK Government has indicated that it is likely to invite bids for a Freeport in Scotland but at this stage there are no specific dates for development and submission of bids. Officers continue to support development of a bid working with operators in the region. The decision to submit a bid will be made by the port operators. The Scottish Government has indicated that it is likely to invite bids for a Greenport in Scotland but at this stage there is no further information on what an application would cover and dates. As soon as the process is clear and the development work is complete the Committee will be updated. This may be the February cycle.	Jamie Coventry	City Growth	Commissioning		D	See Column C

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18	Wellington Road Multimodal Corridor Study STAG Part 2	The CG&R Committee on 3/2/21 agreed to instruct the Chief Officer – Strategic Place Planning to continue with the Wellington Road Multimodal Corridor Study, ensuring that subsequent appraisal work reflects the decision of this Committee on a preferred option from the External Transportation Links to the Aberdeen South Harbour study, and to report the outcomes of the Wellington Road STAG Part 2 appraisal to this Committee in June 2021		Will Hekelaar	Strategic Place Planning	Commissioning	3.2		
19	Place Based Investment Programme	The CG&R Committee on 25/8/21 agreed to instruct the Chief Officer – City Growth to bring a report to the next Committee with details of other projects that could draw down the remaining Place Based Investment Programme funding.		Stuart Bews	City Growth	Commissioning	1.1.7		
20	Bus Partnership Fund Update	The CG&R Committee on 25/8/21 agreed to instruct the Chief Officer - Strategic Place Planning to submit a report to the November 2021 meeting of the Committee on the progress of the delivery of this grant.		Joanna Murray	Strategic Place Planning	Commissioning	3.2		
21	Disposal of Rosehill House, Aberdeen (Exempt)	The purpose of this report is to advise members of the outcome of the recent marketing exercise and closing date of the former Rosehill House, Ashgrove Road West, Aberdeen		Peter Thatcher	Corporate Landlord	Resources	4.1 & 4.4		
22	Dyce Community Library (Exempt)	This report seeks approval from the committee to send out invitations to tender for construction of a new library at the Dyce Community Centre		Tom Kilpatrick	Operations and Protective Services	Operations	1.1.6		
23	Aberdeen City's Strategic Housing Investment Plan 2022/23 – 2026/2027	Seek approval of the Strategic Housing Investment Plan		Mel Booth	Strategic Place Planning	Commissioning	1.1.7		
24	Bus Lane Enforcement Fund Refresh	The purpose of this report is to provide an update on the status of the current Bus Lane Enforcement (BLE) programme and to seek approval for the programme to be refreshed with a new application process that better meets current Council priorities.		Nicola Laird	Strategic Place Planning	Commissioning	2.1.2		
25	Fleet Replacement Programme	This report provides Committee with the refreshed Fleet Asset Management Plan (Appendix A) which identifies age and replacement plans for all vehicles and plant to provide assurance on effective identification of assets to populate the Phase 2 Fleet Replacement Programme for 2021/22 (Appendix B) and future Fleet Replacement requests.		John Weir	Operations and Protective Services	Operations	1.1.5		

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26			12 November 2021						
27	Beachfront Projects	The CG&R on 25/8/21 agreed (1) to instruct the Director of Resources to move to Full Business Case and options appraisal for the Beach Ballroom including a major refurbishment and report back on progress to the City Growth and Resources Committee on the 3 November 2021; (2) develop Full Business Cases and options appraisal for Sports/Leisure Facilities on the Kings Links which would include full redevelopment of new facilities as well as a major refurbishment of existing facilities and report back on progress to the City Growth and Resources Committee on the 3 November 2021; (3) to instruct the Director of Resources to develop Full Business Cases and options appraisal for Broadhill and report back on progress to the City Growth and Resources Committee on 3 November 2021; (4)Instruct the Director of Resources to move to a Full Business Case and options appraisal for the Beach Boulevard with connectivity to the City Centre through the Castlegate thereby anchoring a closer link between the city centre and the beach and report back on progress to the City Growth and Resources Committee on 3 November 2021; (5) to instruct the Director of Resources to prepare an options appraisal for the provision of an Energy Centre as described within section 3.21 of the report and report back on progress to the City Growth and Resources Committee on 3 November 2021		Craig Innes		Resources	2.1.5, 3.2 & 3.3		

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28	City Centre Masterplan Review	The CG&R on 25/8/21 agreed to (1) Undertake key stakeholder engagement to inform the design for each of the above projects, and report progress to the City Growth and Resources Committee on 3 November 2021; (2) that George Street be subject to its own public engagement exercise, and instruct the Director of Commissioning to report back progress to the City Growth and Resources Committee in November 2021; (3) Instruct the Chief Officers of Operations and Protective Services, Governance, Corporate Landlord and Strategic Place Planning to explore options to align the consenting process for businesses who may wish to make permanent any existing outdoor trading, including any necessary management, leasing arrangements and upkeep of public spaces, and report back to this committee in November 2021; (4) to instruct the Chief Officer - Strategic Place Planning to develop a Traffic Management Plan to support the City Centre Masterplan Review in consultation with the bus operators and in collaboration with the Chief Officers of Operations and Capital and report this back to the City Growth and Resources Committee in November 2021 (5) Undertake a visual building condition survey and recommend improvement measures, including costs, constraints, methodologies and an implement programme for all properties on Union Street reporting back to City Growth and Resources Committee in November on the progress; (6) Develop detailed design proposals to create a permanent café culture in the Belmont Street and Back Wynd area in consultation with key stakeholders, residents and traders in the area reporting back to City Growth and Resources Committee in November on the progress; and (7) Investigate the possibility of Council-owned land allowing permanent outdoor areas to promote café culture reporting back to City Growth and Resources Committee in November on the progress;		Sandy Beattie	Corporate Landlord		2.1.5, 3.2 & 3.3		
29	Queen Street Redevelopment	Council on 6/3/18 agreed to instruct the Chief Officer – City Growth to bring forward an all options business case to the Capital Programme Committee in September 2018 on how best to proceed with Queens Square as part of the next phase of the masterplan. The CG&R Committee on 28/10/20 agreed to instruct the Director of Resources to procure a development partner to develop options for the redevelopment of the area and report the results back to this Committee.		Sandy Beattie	Finance	Resources			
30	Joint Integrated Mortuary Project	Council on 10/03/21 agreed to instruct the Director of Resources to report back to the City Growth and Resources Committee on 11 May 2021 on the negotiations that have taken place to secure a suitable funding package to enable the progression of the Joint Integrated Mortuary project		Sandy Beattie	Finance	Resources	3.2 & 3.3		

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31	Market	The CG&R Committee on 25/8/21 agreed (1) to progress with the Full Business case for the project bringing this back to this Committee on 3 November 2021; and (2) to instruct the Chief Officer – Corporate Landlord to consider a business case to bring other vacant properties within this key area of Union Street back into economic use reporting back on 3 November 2021		Stephen Booth	Corporate Landlord	Resources			
32			03 February 2022						
33	Bus Companies	The CG&R Committee on 26/09/19 agreed to instruct the Director of Resources to monitor the sale position of First Aberdeen Limited and report back to the City Growth and Resources Committee on 6 February 2020 with an update on the proposed sale and recommended next steps for the Council. The CG&R Committee on 28/10/20 agreed that given that First Bus has indicated it is no longer for sale, instruct the Chief Officer – Strategic Place Planning to report back to the City Growth and Resources Committee in February 2022 with the steps that would be necessary to establish the setting up by the Council of a municipal bus company as part of the Council's commitment to green energy and net zero and in order to fulfil any obligations under any low emission zone that the Council may wish to implement.		Gale Beattie	Strategic Place Planning	Commissioning	1.1.8 & 3.2		
34	and Business Cases - Capital		There may not be a need to present a report for each meeting, this would be dependant on submission of business cases required.	Mel Mackenzie	Head of Commercial and Procurement	Commissioning	1.1.6		

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	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference		Explanation if delayed, removed or transferred
3	Appraisal	Chief Officer – Strategic Place Planning would undertake			Corporate Landlord Strategic Place Planning	Resources	3.2	R, or I	
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2	•	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate		Delayed or Recommende d for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
	Zone Training and Jobs Plan	Council on 3 March 2020 agreed to instruct the Chief Officer City Growth to evaluate the Energy Transition Zone Training and Jobs Plan and report back to the Council's City Growth and Resources Committee on 28 October 2020 on the extent to which local people are accessing training or job opportunities that are generated if any development occurs.	A key element of the overall business case for the ETZ, being led by Opportunity North East, is that Aberdeen Harbour is the location of choice for developers and suppliers to the ScotWlnd East Region Sites. In resposne, Skills Development Scotland, supported by NESCOL is leading a workstream that will focus on development of an energy transition skills programme, that will also involve the Council and the universities so that local people in the city are able to access new training and jobs opportunities in offshore wind, carbon capture, utilization and storage (CCUS) and Hydrogen. It is also intended to promote and stimulate broader 'green skills' that will also be in demand as the city responds to the net zero vision and the Council's own Route Map.	Angela Taylor	City Growth	Commissioning	3.2		
37		To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.4		

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3	Sustainable Drainage System (SUDS) Section 7	Maintenance of SuDS within the boundaries or curtilage of a private property, such as a residential driveway or a supermarket car park, is the responsibility of the land owner or occupier. The Scottish Environment Protection Agency's (SEPA's) preference is for SuDS constructed outside the boundaries or curtilage of a private property to be adopted by Scottish Water, the local authority or a public body, and as such SEPA seeks a guarantee for the long term maintenance and sustainability of any SuDS implemented.	This was originally due to be reported to the June 2019 meeting. Officers had consulted other LAs to determine how they came to the decision as to whether to sign up to the MOU with Scottish Water and have found that the interpretation of what Scottish Water consider to be below ground, and therefore their responsibility for maintenance, is key. We have asked for clarification from Scottish Water and are awaiting a response. Without this clarification we are not in a position to make a recommendation as to whether the MOU should be signed. A Service Update will be circulated. A Service Update was circulated on 21 January 2021.	Claire Royce	Operations and Protective Services	Operations	3.2 and 3.3		
4	Aberdeen International Market	The CG&R Committee on 25/8/21 agreed to instruct the Chief Officer – Corporate Landlord to consider option to develop and deliver options for vacant upper floors in the wider block to be brought back into economic use, bring a report back to committee on 3 February 2022		Stephen Booth	Corporate Landlord	Resources			
4	Cluster Risk Register and Assurance Map 2021/22	To present the Cluster Risk Register and assurance map to the Committee for consideration		Ronnie McKean	Governance/ Strategic Place Planning/City Growth/Finance	Resources/ Commissioning			
4	Ellon Park & Ride to Garthdee Transport Corridor Study	To advise Members of the outcomes of the study and to seek approval to further progress works to develop an outline business case.		Kevin Pert	Strategic Place Planning	Commissioning	3.2 &3.3		

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43			21 June 2022						
44	Roads and Transport Related Budget Programme 2022 - 2023 (Annual Report)	This report is Business Critical to spend the allocated capital Budget approved at the Council Budget meeting and brings together the proposed roads and transportation programme from the approved Capital Budgets for 2022/2023. This is presented as a provisional programme and Members are asked to approve specific schemes where detailed and the budget headings for the remainder. In addition provisional programmes for 2023/24 and 2024/25 are also included where possible.	To be submitted at the first CG&R meeting following the Council Budget Meeting in March 2022	Doug Ritchie	Operations and Protective Services	Operations			
45	Performance Management Framework Report – City Growth and Resources	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.4		
46	Procurement Workplan and Business Cases - Capital	The purpose of this report is to present procurement workplans for each Function to Committee for review and to seek approval of the total estimated capital expenditure for the proposed contracts as required by ACC Procurement Regulations 2021.	There may not be a need to present a report for each meeting, this would be dependant on submission of business cases required.	Mel Mackenzie	Head of Commercial and Procurement	Commissioning	1.1.6		
47	Flood Risk Management Strategies	The CG&R Committee on 3/2/21 agreed to instruct the Chief Officer – Operations and Protective Services to bring a report on the final Flood Risk Management Strategies and Plans to this Committee at the first possible meeting following the end of the consultation		Claire Royce	Operations and Protective Services	Operations	3.2 & 3.3		
48			4 August 2022 (Special)						
49	Council Financial Performance, Quarter 1 2022/23	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.1		

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50			21 September 2022						
	Review of School Estate	Council on 6/3/18 agreed to instruct the Chief Officer — Corporate Landlord to bring a review of the School Estate report within the next 9 months to the Education Operational Delivery Committee, thereafter to forward the report to the Capital Programme Committee.	Council on 3/3/21 agreed to instruct the Chief Officer - Corporate Landlord to present the finalised School Estate Plan to the Education Operational Delivery Committee in summer 2022. Officers will recommend that the report is thereafter forwarded to the City Growth and Resources Committee.	Stephen Booth / Andrew Jones	Corporate Landlord	Resources	4.1		
5	Performance	To inform Members of service delivery performance,		Alex Paterson	Chief Officer –	Customer	2.1.4		
52	Management Framework Report – City Growth and Resources	commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Data and Insights	Customer	2.1.4		
53	Procurement Workplan and Business Cases - Capital	The purpose of this report is to present procurement workplans for each Function to Committee for review and to seek approval of the total estimated capital expenditure for the proposed contracts as required by ACC Procurement Regulations 2021.	There may not be a need to present a report for each meeting, this would be dependant on submission of business cases required.	Mel Mackenzie	Head of Commercial and Procurement	Commissioning	1.1.6		
54	4		2 November 2022 (Special)						
E*	Council Financial Performance, Quarter 2 2022/23	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.1		
56	5		07 December 2022						

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57	Investment for Works at Riverbank School to Accommodate the Relocation of St.	Council on 3 March 2020 agreed to instruct the Chief Officer Corporate Landlord to take forward the proposals for investment for works at Riverbank School to accommodate the relocation of St. Peter's School once Riverbank School relocates to the City Growth and Resources Committee on 28 October 2020 with an indicative programme. Council on 10 March 2021 agreed to note that also included	Given the Council decision on 10/03/21 (See Column B) a report will now be submitted in late 2022.	Andrew Jones/Maria Thies	Corporate Landlord	Resources	4.1		
58	Framework Report –	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.4		
59	and Business Cases - Capital		There may not be a need to present a report for each meeting, this would be dependant on submission of business cases required.	Mel Mackenzie	Head of Commercial and Procurement	Commissioning	1.1.6		
60			ТВС						
61	Scottish Government Funding	Council on 5/3/18 agreed as part of our commitment to Civic Leadership and Urban Governance instruct the Chief Executive to bring a report to the City Growth and Resources Committee working with partners to include our ALEOs, Aberdeen and Grampian Chamber of Commerce, Aberdeen Burgesses Federation of Small Businesses, Opportunity North East, and Scottish Enterprise to assess the impact on Aberdeen of Scottish Government funding in comparison to the funding received by other local authorities and identify how the council can encourage the Scottish Government to provide a better financial settlement for Aberdeen.		Richard Sweetnam	City Growth	Commissioning	1.1 & 3.2		

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656	Cycle Path (RCD5394) 19/20	The CG&R Committee on 6 June 2019 agreed to instruct the Chief Officer – Capital and Chief Officer – Strategic Place Planning to undertake detailed design and cost estimates of the Preferred Route and connections, and to report back to this Committee for approval to construct in due course.	As of 01/09/21 - Sustrans Places for Everyone fund is currently closed to new applications until spring 2022 at the earliest, with funding for 20/21 and 21/22 having been diverted to support Spaces for People initiatives to aid physical distancing, encourage walking and cycling and support Covid recovery. Officers will engage with Sustrans as soon as funding streams open again for new bids.	Alan McKay	Capital	Resources	3.2		
63	Transport Delivery Programme	The CG&R Committee on 5 December 2019 agreed to instruct the Chief Officer – Strategic Place Planning and Chief Officer – Capital, to develop a prioritised delivery programme of transport interventions (to encompass larger-scale interventions recommended in the SUMP and the City Centre Masterplan, as well projects arising from the recent Roads Hierarchy review and the ongoing Low Emission Zone development process) to inform the Capital budget process and report this programme back to Committee in due course.		Will Hekelaar/ Joanna Murray	Strategic Place Planning	Commissioning	3.2 & 3.3		
64		Council on 10/3/21 agreed to note that also included within the General Fund Capital Programme is £19million gross in relation to enhancing the Hydrogen refuelling infrastructure and bus programme within the city and authorise the Chief Officer - City Growth, in consultation with the Head of Commercial and Procurement, to undertake a procurement exercise for the appointment of a partner to deliver the Hydrogen Hub programme and to instruct the Chief Officer - City Growth to report back to the City Growth and Resources Committee on the outcome and progress		Emma Watt	City Growth	Commissioning			

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6	Living Wall	The CG&R Committee on 3/2/2021 agreed to instruct the Chief Officer – City Growth, to investigate alternative ways to deliver a living wall in the city centre and to report back to the May meeting of the Committee. The CG&R Committee on 11/5/2021 agreed to retain this item on the planner for the timebeing.		Stuart Bews	City Growth	Commissioning			
	Infrastructure Improvements to support increased numbers of Electric Vehicles within the council fleet	The CG&R Committee on 11/5/21 agreed to instruct Chief Officer - Corporate Landlord in consultation with Chief Officer - Operations and Protective Services and Chief Officer - Strategic Place Planning to report to a future meeting of this committee with a programme of infrastructure improvements to support increased numbers of electric vehicles within the council fleet		Stephen Booth	Corporate Landlord	Resources			
	External Transportation Links to Aberdeen South Harbour	The CG&R Committee on 25/8/21 agreed that subject to approval by the UK and Scottish Governments, instruct the Chief Officer - Capital to progress the next stages of project delivery, including but not limited to, surveys and investigations, design development, obtaining all necessary approvals, permissions, licences, agreements and consents required to develop the design and an Outline Business Case for the project and to report back to this Committee and the City Region Deal Joint Committee upon completion in 2024, and to provide an update if not completed by that time.			Capital	Resources			